

Trustees Annual Report: for period 01/11/2019 - 31/10/2020

Encounter Church Ilfracombe 1145236

Overview:

As our previous Pastor had moved back to Yorkshire to take up a post there, in August 2019, we then advertised this role and following an interview process appointed Jonathan Skinner as Pastor in October 2019, with his wife Judith Skinner. However, following a difficult period and lock down in August 2020 Jonathan Skinner vacated his post and therefore both he and his wife Jude were removed as Trustees.

At an AGM on 1st December 2019: Following agreement of a proposal made to members by the Pastor at that time Jonathan Skinner; we began the application process in January 2020 to convert Encounter from a Charitable Company to a Charitable Incorporated Organisation [CIO] and received confirmation that this had been successful on 9th June 2020.

As such our Object[s] remain as:

Anything that advances the Christian Faith for the benefit of the public.....here or in other countries.

Overseen continuously by Trustee Leaders Tom Bradley and Rachel Holmes. Paul Parsons and Miriam Baker also trustees had been asked to step down in January 2020, but were reinstated in Aug 2020. Karly Jackson and Mark Kempson were also added to the Trustees in September 2020.

Services provided by Encounter & how Covid lockdown from 25th March 2020 impacted those:

Sunday Church Services:

From 10.30am – 12md for anyone to join in a time of praise worshipping God together.

*During Covid lockdown Sunday morning services were moved to on line zoom services...which with some practice worked fairly well.
We did not meet as a full group again in the church building until August 25th 2020,*

enabled by Risk Assessments which included social distancing, masks and specific cleaning schedules all put in place.

All business meetings of Trustees etc. were also carried out via zoom until September 2020.

Kids Church:

Overseen by Lis Harvery-Bryant and a team of police checked volunteers...

This covers their time together on a Sunday morning during the church service, and various outings and fun activities.

During lock down for several months activities and games were organised via zoom, and Lis and her team also kept in touch by phone to support and encourage families, who were home-schooling etc..

Youth work:

Overseen by Karly Jackson and police checked volunteers, who meet on a Wednesday evening and alternate Sunday mornings for age specific activities.

During lockdown for this age group there was no issue with keeping in touch via zoom and other forms of social media contact [safely in line with our on line policy] as this is how they like to spend much of their time.

Community work:

Regen Link is a Befriending service for people 65 and over:

This is run by Rachel Holmes with a team of police check and trained volunteers and supports folk in their own homes [if requested by Health and Social Services] as well as in large groups. The groups meet on Mondays for Coffee and Thursday afternoons for Activities and fun.

During lockdown: We had to stop all home visits apart from 3 who were placed in a bubble as they had no other support or family nearby. The large groups were unable to meet. As limited numbers have access to on line facilities; Rachel Holmes and Karen Everson – carried out weekly phone checks and delivered groceries, medication and essential supplies to older and frail people's doorsteps as required, throughout this time.

Residential Home Support:

A team of Encounter folk visit several Residential homes each month [at their request] to spend time with the residents and provide a church type service and any prayer and ministry to meet Spiritual needs of the folks that live there.

During lockdown – and to date these visits were stopped in order to protect the residents from the Covid virus.

Food Collection and Donations:

This is usually brought to church, collected and delivered each week to the foodbank.

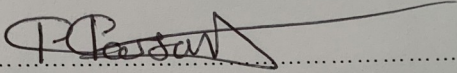
During lock down - folk were asked to leave their food donations in bags outside their front doors for one named person to collect and deliver to the Foodbank twice weekly – to offer extra on-going support for those in need.

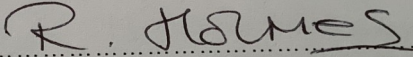
Facilities:

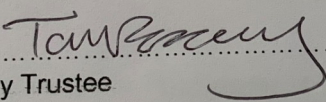
We have a team of skilled volunteers who as required maintain and carry out minor repairs at Encounter Church.

Other more major works are costed and carried out by suitable contractors.

The building is kept to a high standard with maintenance and improvements carried out year on year, as noted by our Insurers. As in this current year following extensive professional 'tanking and damp coursing' to the outside easterly wall of the church building the kitchen was completely refurbished and equipped to a catering standard, this work was completed at the end of February 2020.

Signature: 
Paul Parsons Trustee

Signature: 
Rachel Holmes Trustee

Signature: 
Thomas Bradley Trustee

ENCOUNTER CHURCH ILFRACOMBE
Charity No 1145236 Company No 7825862
Accounts: Summary of Receipts and Payments
01/11/2019 - 31/10/2020

	Receipts	Payments
Income from tithes, gifts, covenant refund	65,162.44	
Bank Interest / Charges	16.88	60.00
Kitchen Fund	1,140.00	5,866.77
Gifts to other causes by Encounter people (Vella, Beirut & Eswatini Boys, Regen, Youth Work)	3,696.05	3575.55
Covid 19 Fund	100.00	400.00
Loan	300.00	1,000.00
Building Improvement & repairs		140.86
Cleaning -Materials & wages		1,831.97
Conferences & training	350.00	1,004.99
Equipment		837.70
Food		181.54
Furniture		305.17
Gifts		1,346.50
Insurance		2,429.36
Licences & Fees		1,088.90
Miscellaneous	136.75	1,423.24
Missions		11,430.00
Office Supplies		149.37
Visiting Speaker		250.00
Pastoral Care		40,145.99
Professional Fees		720.00
Services - gas, electricity etc		2,898.71
Travel Expenses		20.00
YP & Children		199.80
Totals: Receipts	70,902.12	Payments 77,306.42
Opening Balance	22,978.31	
	93,880.43	Closing Balance 16,574.91
		93,880.43

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF ENCOUNTER CHURCH ILFRACOMBE

I report on the accounts of Encounter Church Ilfracombe for the year ended 31st October 2020 attached.

Respective responsibilities of trustees and examiner

As trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act"). You consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to examine the accounts (under section 145 of the Act); to follow the procedures laid down in the applicable Directions given by the Charity Commissioners (under section 145 (5)(b) of the Act); and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination, have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Brendan Cassidy ACMA CGMA
Ebenezer
Upper Torrs Park
Ilfracombe, EX34 8BB
Date: 21st January 2021

