

TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

Martin and Company
25 St Thomas Street
Winchester
Hampshire
SO23 9HJ

THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

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FOR THE YEAR ENDED 31 DECEMBER 2020

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THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2020

TRUSTEES

Mrs C M Benyon
Mr S B Clare
Ms S M Coley
Mrs S B Shaughnessy
Mr A P Taylor
Mrs C R Wyard

PRINCIPAL ADDRESS

P O Box 15
Minchhead
Somerset
TA24 8ZX

**REGISTERED CHARITY
NUMBER**

1145169

INDEPENDENT EXAMINER

Martin and Company
25 St Thomas Street
Winchester
Hampshire
SO23 9HJ

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Legal and administrative information set out on the information page forms part of this report.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the charity is to do all or any of the following for the benefit of the public by:

- 1) the education of the public in the history, art, production and conservation of stained, painted, etched, fused, engraved, structural, architectural, and all other forms of glass by conducting research, lectures, seminars, conferences, exhibitions, visits and any other means of exchanging information;
- 2) the publishing of specialist journals, newsletter, and other related publications and the maintenance of a library;
- 3) the provision of scholarships and grants, and any other form of educational provision or support, to enable individuals who would not otherwise be able to do so, to undertake a course of study; and
- 4) the support of training programmes, including apprenticeships, in the art and craft of glass (whether in formal educational establishments or elsewhere)

Public benefit

The trustees confirm they have complied with the duty in section 17(5) of the 2011 Charities Act to have due regards to guidance published by the Charity Commission on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Charitable Trust has continued to carry on the charitable activities previously undertaken by the British Society of Master Glass Painters company limited by guarantee (BSMGP). These activities comprised the publication of the annual journal and quarterly newsletters and the maintenance of the library. The trustees continue to explore the possibility of providing scholarships for apprentices wishing to take up the art of glass painting.

Due to the Covid-19 pandemic the summer conference had to be cancelled.

FINANCIAL REVIEW

Financial position

The incoming resources of the charity are derived from members subscriptions and donations and grants received from the BSMGP and the Glaziers Trust, which together with journal advertising and sales of old journals finance the production of the annual journal and the quarterly newsletters. The conference and lecture programme are financed by contributions of the participants and are intended to at least break even. Any excess of income arising from the above mentioned activities and dividend income are used to finance the governance and support costs of running the charity. This year such activities have been minimal due to the restrictions of the coronavirus pandemic.

Income for the year from all sources was £31,869 whilst expenditure amounted to £39,989 leaving a deficit of £8,120.

Total funds at 31 December 2020 amounted to £5,232.

Reserves policy

The reserves of the Trust are all unrestricted. It is the policy of the trustees to use these funds where necessary in the furtherance of the Charity's objectives whilst maintaining an adequate balance to enable the Charity to cover unforeseen future expenditure.

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

FUTURE PLANS

The trustees intend to continue with existing programmes of journal and newsletter publications, annual conference, lectures and maintenance of a library whilst exploring further fundraising opportunities to enable the charity to provide scholarships and grants and support of training programmes for individuals wishing to learn the art and craft of glass.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The British Society of Master Glass Painters' Charitable Trust is a registered Charity (no: 1145169) founded by The British Society of Master Glass Painters (a company Limited by Guarantee) under a Trust deed dated 14 October 2011.

Recruitment and appointment of new trustees

Trustees shall not be less than four, nor more than fifteen competent persons. The First Trustees have been appointed for terms of between one and three years, but future Trustees must be appointed for terms of office of three years in writing by the Settlor. No formal induction or training procedures for new Trustees is considered necessary.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those which relate to the operations and finances of the Charity and are satisfied that systems are in place to mitigate exposure to the major risks.

Approved by order of the board of trustees on 2 August 2021 and signed on its behalf by:


.....
Mrs C M Benyon - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

Independent examiner's report to the trustees of The British Society of Master Glass Painters' Charitable Trust
I report to the charity trustees on my examination of the accounts of The British Society of Master Glass Painters' Charitable Trust (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Angus Burnett ACA
Martin and Company
25 St Thomas Street
Winchester
Hampshire
SO23 9HJ

Date: 2 August 2021

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

		31.12.20 Unrestricted fund £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	3	23,552	15,677
Charitable activities	5		
Journal		5,906	5,143
Newsletter		-	27
Conference		-	13,168
Lectures		2,215	5,651
Administration		195	819
Investment income	4	1	2
Total		31,869	40,487
EXPENDITURE ON			
Charitable activities	6		
Journal		20,480	16,332
Newsletter		1,518	1,466
Conference		-	12,786
Lectures		1,218	5,088
Administration		16,773	16,073
Total		39,989	51,745
NET INCOME/(EXPENDITURE)		(8,120)	(11,258)
RECONCILIATION OF FUNDS			
Total funds brought forward		13,352	24,610
TOTAL FUNDS CARRIED FORWARD		5,232	13,352

The notes form part of these financial statements

THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

BALANCE SHEET
31 DECEMBER 2020

		31.12.20	31.12.19
		Unrestricted	Total
		fund	funds
		£	£
CURRENT ASSETS	Notes		
Cash at bank		10,468	16,625
CREDITORS			
Amounts falling due within one year	11	(5,236)	(3,273)
NET CURRENT ASSETS		5,232	13,352
TOTAL ASSETS LESS CURRENT LIABILITIES		5,232	13,352
NET ASSETS		5,232	13,352
FUNDS	12		
Unrestricted funds		5,232	13,352
TOTAL FUNDS		5,232	13,352

The financial statements were approved by the Board of Trustees and authorised for issue on 2 August 2021 and were signed on its behalf by:


 Mrs C M Benyon - Trustee

The notes form part of these financial statements

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. STATUTORY INFORMATION

The British Society of Master Glass Painters' Charitable Trust is a charity registered in England and Wales. The charity's registered number and registered address can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Income is derived from members' subscriptions, grants, donations and journal revenue. No expenses are netted off income. The monetary value of volunteer time and office infrastructure provided by members has not been recorded as income or expenditure because the number of days and hours, value per hour and value of facilities provided is indeterminate.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Charitable expenditure represents all costs incurred identifiable as wholly or mainly in support of the charity's objects. It includes costs incurred in the publication of the Journal, Newsletters and maintenance of the Library, the underwriting of costs, if any, incurred by the Conference and Lectures and administrative expenses incurred in running the charity.

Governance costs include expenditure incurred in the governance of the charity's assets and compliance with constitutional and statutory requirements.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

All funds held by the charity are unrestricted general funds which can be used in accordance with the charitable objectives at the discretion of the Trustees.

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

3. DONATIONS AND LEGACIES

	31.12.20	31.12.19
	£	£
Donations	6,712	741
Gift aid	1,396	797
Subscriptions	15,444	14,139
	<u>23,552</u>	<u>15,677</u>

4. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	<u>1</u>	<u>2</u>

5. INCOME FROM CHARITABLE ACTIVITIES

		31.12.20	31.12.19
	Activity	£	£
Grants	Journal	3,000	3,000
Adverts	Journal	-	491
Sales	Journal	2,906	1,652
Sales	Newsletter	-	27
Contributions	Conference	-	13,168
Contributions	Lectures	2,215	5,651
Contributions	Administration	-	60
Royalties	Administration	-	353
Other	Administration	195	406
		<u>8,316</u>	<u>24,808</u>

Grants received, included in the above, are as follows:

	31.12.20	31.12.19
	£	£
Glaziers Foundation	<u>3,000</u>	<u>3,000</u>

THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
Journal	20,480	-	20,480
Newsletter	1,518	-	1,518
Lectures	1,218	-	1,218
Administration	-	16,773	16,773
	<u>23,216</u>	<u>16,773</u>	<u>39,989</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.12.20 £	31.12.19 £
Journal costs - Editor's Honorarium	5,000	5,000
Printing & Layout	16,998	12,013
Accommodation	-	9,731
Coach hire	-	1,020
Entry fees & refreshments	432	3,436
Lecturer & guide fees	-	1,417
Other expenses	100	785
Room & equipment hire	686	2,320
	<u>23,216</u>	<u>35,722</u>

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Administration	<u>15,591</u>	<u>1,182</u>	<u>16,773</u>

Support costs, included in the above, are as follows:

Management

	31.12.20 Administration £	31.12.19 Total activities £
Insurance	1,147	1,031
Postage and stationery	1,154	270
Website maintenance	3,087	3,910
Sundries	2,978	2,838
Secretary's honorarium	5,980	5,480
Donations	391	387
Bank charges	854	925
	<u>15,591</u>	<u>14,841</u>

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

8. SUPPORT COSTS - continued

Governance costs

	31.12.20	31.12.19
	Administration	Total activities
	£	£
Independent examiner's fees	<u>1,182</u>	<u>1,182</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

Honoraria were paid to two trustees for their work within the charity as follows:

	2020	2019
	£	£
Secretary	5,980	5,480
Journal editor	5,000	5,000
	<u>10,980</u>	<u>10,480</u>

Trustees' expenses

Four trustees were reimbursed £4,208 (£1,413 in 2019) for out of pocket expenses incurred in carrying out their work for the charity.

10. STAFF COSTS

There are no employees, consequently no staff costs have been incurred.

Honoraria were paid to two trustees as detailed above.

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
BSMGP current account	4,054	2,091
Accrued expenses	1,182	1,182
	<u>5,236</u>	<u>3,273</u>

BSMGP Current account

BSMGP is the British Society of Master Glass Painters, a company limited by guarantee, which registered this Charitable Trust and transferred to it those of its activities which were appropriate to a charitable organisation.

12. MOVEMENT IN FUNDS

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
General fund	13,352	(8,120)	5,232
TOTAL FUNDS	<u>13,352</u>	<u>(8,120)</u>	<u>5,232</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	31,869	(39,989)	(8,120)
TOTAL FUNDS	<u>31,869</u>	<u>(39,989)</u>	<u>(8,120)</u>

Comparatives for movement in funds

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
Unrestricted funds			
General fund	24,610	(11,258)	13,352
TOTAL FUNDS	<u>24,610</u>	<u>(11,258)</u>	<u>13,352</u>

**THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST**

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	40,487	(51,745)	(11,258)
TOTAL FUNDS	<u>40,487</u>	<u>(51,745)</u>	<u>(11,258)</u>

13. RELATED PARTY DISCLOSURES

BSMGP is a related party because all the trustees are either officers or members of the council of that company. The company also registered the Charitable Trust and supplied the initial funding. The Charitable Trust received a donation of 1,600 from BSMGP this year.

The Worshipful Company of Glaziers and Painters of Glass of the City of London is also a related party because of the involvement of some of the trustees in the affairs of the Worshipful Company as Honorary Freemen, Members of the Court and Members of the Craft and Competition Committee, and as trustees of the Glaziers Foundation, The Glaziers Trust and of the London Stained Glass Repository.

The Charitable Trust received £3,000 as a grant for the annual journal from the Worshipful Company during the year.

THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20 £	31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	6,712	741
Gift aid	1,396	797
Subscriptions	15,444	14,139
	23,552	15,677
Investment income		
Deposit account interest	1	2
Charitable activities		
Contributions	2,215	18,879
Grants	3,000	3,000
Adverts	-	491
Sales	2,906	1,679
Royalties	-	353
Other	195	406
	8,316	24,808
Total incoming resources	31,869	40,487
EXPENDITURE		
Charitable activities		
Journal costs - Editor's Honorarium	5,000	5,000
Printing & Layout	16,998	12,013
Accommodation	-	9,731
Coach hire	-	1,020
Entry fees & refreshments	432	3,436
Lecturer & guide fees	-	1,417
Other expenses	100	785
Room & equipment hire	686	2,320
	23,216	35,722
Support costs		
Management		
Insurance	1,147	1,031
Postage and stationery	1,154	270
Website maintenance	3,087	3,910
Carried forward	5,388	5,211

This page does not form part of the statutory financial statements

THE BRITISH SOCIETY OF MASTER GLASS
PAINTERS' CHARITABLE TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20	31.12.19
	£	£
Management		
Brought forward	5,388	5,211
Sundries	2,978	2,838
Secretary's honorarium	5,980	5,480
Donations	391	387
Bank charges	854	925
	15,591	14,841
 Governance costs		
Independent examiner's fees	1,182	1,182
Total resources expended	39,989	51,745
Net expenditure	(8,120)	(11,258)

This page does not form part of the statutory financial statements