



ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR END 31ST DECEMBER 2024

**PORTSMOUTH DIOCESAN COUNCIL FOR
SOCIAL RESPONSIBILITY**

Company number - 07717141
Registered charity number – 1145162

www.csrnet.org.uk

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TRUSTEES REPORT (INCLUDING DIRECTORS REPORT)

The Trustees, who are also Directors for the purposes of company law, present their annual report, together with the unaudited financial statements, for the year ended 31 December 2024. The directors/trustees are one and the same and in signing as trustees they are also signing the report in their capacity as directors. This combined report satisfies the legal requirements for:

- a Directors' Report of a charitable company, and
- a Trustees Annual Report under the Charities Act 2011

OBJECTIVES AND ACTIVITIES

Portsmouth Diocesan Council for Social Responsibility (PDCSR) is a registered charity and incorporated at Companies House. Its charitable objects, part of the Memorandum and Articles of Association, include:

- the advancement of charitable purposes for the public benefit;
- education and training for people to undertake voluntary work for community benefit;
- the promotion of research into the moral and social welfare needs of the community;
- community capacity building for the relief of need including the provision of counselling; and
- the provision of information, advice, instruction and other services in any Diocese of the Church of England.

STRATEGIC AIMS

PDCSR's strategy was overhauled in 2023, and its Vision, Values, Mission and Model were refreshed.

CSR's Vision and Values

CSR's work is about seeking first the kingdom, which in practical terms means pursuing a vision for the development, renewal, and flourishing of people and communities. In partnership with local Anglican communities and key aligned allies, and through generous acts of transformative investment and action, we seek to promote sustainable social transformation and social resilience, rooted in the gospel values of love, compassion, and justice. As we seek to live out the gospel, so we work alongside and with whole communities, joining in with what we discern God to be already doing, and developing new relationships and where appropriate linked to local Anglican communities.

In line with our gospel values, our approach is always unconditional, non-judgmental and inclusive. CSR will encourage change, challenge the status quo, and aim to do so with fun, creativity, passion, energy and commitment. Our work is based on authenticity, evidence, and asset-based approaches, with a strong commitment to social justice underpinning everything we do, and with the tools of social action, social engagement and social enterprise.

The directors are confident (having had regard to Charity Commission guidance) that the Charity delivers public benefit through carrying out its aims and business strategies.

PDCSR's Mission

CSR offers targeted encouragement, training, coaching, infrastructure support, investment, and other resources to aid active local Anglican, and wider communities, to achieve this vision by:

- Providing a platform for social action programmes in targeted communities with a priority on those in areas of disadvantage.
- Through churches and beyond, working with people to coproduce solutions which transform their communities in ways that matter to them.

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- Making our work as sustainable as possible through social enterprise approaches and innovation which engages and empowers local people.

ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

As many voluntary sector organisations have found, 2024 has been a year of even greater challenges with further cuts to funding as local authorities and health commissioners struggle with below inflation settlements. The CSR board agreed in 2023 to continue to fund Good Neighbours Network (GNN) for a further period while new approaches and funders were identified and to begin to identify new emerging areas of work that had the potential to be socially beneficial but also become financially sustainable in the long run. CSR's resources allow space to do this for a period.

PDCSR Governance

The PDCSR board is independent from the Diocese of Portsmouth (PDBF) and appoints its own trustees. The board met five times during the year. Two new trustees joined the board and one left having served his 3 year term.

Work was undertaken to develop the CSR brand resulting in a new logo and strap line which aptly describes our work



SOCIAL ACTION

Good Neighbours Network (GNN)

www.goodneighbours.org.uk

The Good Neighbours Network received its final grant from the NHS Commissioners (The Integrated Care Board, ICB) in the first quarter of 2024. It was then dependent entirely on CSR funds which included an element of restricted funds from prior year surpluses. After a period of discussion and negotiation we were successful at getting funding for a Positive Energy Project, working with Southern Gas Networks (SGN) through the CAB's Home and Well Project. This enabled us to employ two part-time new Energy Advisers to the staff and also contributed to GNN's core costs. This is annually reviewed but could be for a two-year period.



There were 3,964 volunteers last year which is a 3.4% improvement on 2023. The 2024 annual statistics survey shows that the groups offered over 158,000 acts of kindness in their local communities which is also an increase in the previous year.

Work to develop GNN more widely beyond Portsmouth has been on hold in 2024 while branding and fundraising strategies were dealt with but will be picked up again in 2025.

Young People's Mental Health

Having explored the area of children and young people's mental health in 2023, after further consultation with local stakeholders, we successfully recruited a Programme Manager for this work, Lydia Galloway, who has extensive relevant experience and enthusiasm. She has developed strong working relationships across the board but particularly with Charter Academy where she will be running art well-being workshops in their Jonathan Centre as well as a series of podcasts, working with BeeWell and Sparks Community Space. A small reference group assists with the oversight of the work as it develops.

Partly in preparation for this work, CSR developed and agreed a new Safeguarding Policy working with the national charity Thirtyone:Eight.

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All Saints Counselling service (ASC)

www.allsaintscounselling.org.uk

ASC is a volunteer-led counselling service, based in inner city Portsmouth, with the aim of offering low cost/affordable counselling, both short and long term, for people living in and around the Portsmouth Diocesan area. All counsellors are qualified at least to Level 4 diploma or equivalent and receive ongoing training and regular clinical supervision. The service also

**ALL SAINTS
COUNSELLING
SERVICE**

offers supervised placements to trainee counsellors. The counselling context is a mixed approach of both face-to-face and phone/zoom based and this is likely to continue.

The counselling service is a vital resource for local people. Many clients are unemployed, on low incomes or have very little disposable income. Issues covered include anxiety, depression, loss and working with difficult past experiences. Much of the area covered by the counselling service is within the top 10% most deprived in the UK.

SOCIAL ENGAGEMENT

The main engagement with parishes over 2024 has been to supply them with local data about their area better to help them engage with their local communities. A small workshop was run with the staff of the parishes in Ryde, Isle of Wight.

SOCIAL TRANSFORMATION

Leadership and Innovation

A cohort of 12 people attended the Creative Leadership Programme at the Kaospilots School in Denmark in November with some fantastic feedback:

“The training was extensive.” “Amazing Experience.”

“The training was different to any leadership and management training I have done previously. It is a less formal approach that encourages everyone at all levels to work in collaboration.”

“It was all excellent from start to finish and I feel very privileged to have had the opportunity to go.”

CSR continued to support the discussion programme of the Portsmouth Cathedral Institute (PCI) including a lecture from Michael Wear who was President Obama’s Faith Adviser who spoke in April before both the UK and US elections.

SOCIAL BUSINESS

Housing and Homelessness

There have been ongoing discussions with a business based in the central South about how we might address the concerns raised by the Archbishops’ Commissions on Housing and Homelessness. We have been actively engaged as partners with some local authorities to explore the potential for new housing that would address the issues and use Modern Methods of Construction (MMC). This should be possible to implement at lower build costs but also will lead to lower running costs for the occupiers. It is still a work in progress. No CSR funds are at risk here.

FUTURE PLANS

2024 has seen the initiation of CSR’s own contribution to children and young people’s mental health as outlined above and this is expected to develop significantly as elements of the work are first piloted and then rolled out across a wider area. In some cases that will be done with grant funding, with commissioned work, and with CSR’s own funds.

Work is continuing to explore the future viability of Good Neighbours and at the very end of the year it was decided to consider the possibility of expanding our counselling offer following the closure of services in Portsmouth.

FINANCIAL REVIEW

Financial Performance

The accounts report an overall deficit of £114,057 across all funds which reflects the impact of the cessation of historic funding for GNN and the commitment of investment for the develop of new projects whilst funding can be sought. This net expenditure was a deliberate decision by the trustees arising out of the need to develop new services which have the potential to become self-sustaining eventually.

The accounts show the unrestricted General Fund with a balance carried forward of £14,494 (2023: £25,169) after transfers and revaluations. Fund transfers include: investment interest income to the general fund of £1,778; the GNN management charges totalling £5,355, support for CSR general costs of £40,000 and a contribution for CSR staff to attend Kaospilots of £2,000. There were revaluation gains of £25,254 across all funds (2023: £80,907) on the financial investments, the year on year movement reflects that the decision was made to transfer funds to deposit to maximise investment returns in the short term.

GNNs funds show a deficit of £16,342 (2023: £28,299). Previous funding from the NHS and from Hampshire County Council which was held in reserves has been used during the year, with the balance of running costs for this service being transferred from unrestricted reserves for this vital work. We do not anticipate any further funding becoming available from the NHS and are seeking alternative sources of funding for the service. The fund balance at the end of the year reflects grant funding for the Home and Well project which has not yet been fully spent.

ASC funds show a balance of £12,024 (2023: £11,575). The majority of income during the year related to donations from clients. There has been no additional grant funding received.

The GOTO fund has a balance of £1,234 at the end of 2024 (2023: £19,986). The project ceased during 2023, and the majority of the related assets have been disposed of during the year.

The business development fund and investment for income funds have been utilised during the year to provide financing for the new project around young people's mental health and wellbeing and to support existing programmes of work. Trustees have committed to utilising the business development fund to support the initial stages of projects until external funding can be obtained.

Balance sheet position

The Trustees consider that the balance sheet together with details in note 12 show broadly that the assets are held in an appropriate mix of investment and current assets given the purposes for which the funds are held. The net assets at the balance sheet date totalled £1,143,971 (2023: £1,258,028).

Reserves policy

Free reserves

Having considered financial risk, liquidity requirements and the timing of cash flows throughout the year, the Trustees' policy is to hold a very small balance of readily realisable assets in the general fund in order to maximise the income derived from investments. The financial risks of this policy are negligible since the largest expense is the reimbursement of costs to the Portsmouth DBF and the timing of such payments is controllable.

Designated funds

The Trustees may, with the approval of the board, designate additional unrestricted reserves to be retained for an agreed purpose where this is considered to be prudent. Such designated reserves are reviewed on an annual basis and returned to the general fund in the event that the purpose of their designation is no longer considered to be adequate justification for their retention. Funds currently designated within the PDCSR accounts are the Business Development fund of £4,897 (2022: £65,461) and the Investment for Income fund of £1,101,354 (2023: £1,109,529).

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Investment policy

PDCSR has the power to:

- Purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges required for the purposes of the Council;
- Sell, let, mortgage, dispose of or turn into account all or any of the property and funds of the Council;
- Undertake, execute, and manage any charitable trusts which may lawfully be accepted by the Council; and
- Raise or borrow money for the purposes of the Council on such terms and on such security as shall be thought fit.

The directors continue to be guided in their investment decisions by the Investment Advisory Group of the Portsmouth Diocesan Board of Finance. This is ethically based. CSR has built up its investments in order to deliver a sustainable income for its core work which covers the costs for the part-time Executive Director and deputy only. The CSR board has taken the decision to expend up to £200,000 of the capital sums over the next two years developing new programmes which have the capacity in due course to develop new income streams through trading and at the same time yield social impacts and benefits, and thereby become social enterprises within the charity. In this way, we aim to develop our work sustainably in the longer term.

The portfolio experienced an increase in market value of 2.3% (2023: 10.0%) for the investment holding that remained at the end of the year. Overall, an income yield of 3.16% (2023: 3.3%) was achieved, the overall total return was 3.2% (2023: 10.83%); with the reduction resulting from the transfer to the deposit fund towards the end of the year which will lead to an increase in investment income during 2025. The allocation of these assets will be reviewed in light of future changes to the interest rate.

The PDCSR board has agreed to change the basis on which it assesses its investment returns to a new system known as Total Return on Investment. This will more readily allow some of the surplus capital that has accrued through investment performance, to be utilised in the delivery of the work, as well as the direct income.

PRINCIPAL RISKS AND UNCERTAINTIES

The directors have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable periodic reports to be produced so that the necessary steps can be taken to lessen these risks.

The principal risks for PDCSR now are around safeguarding or a collapse in income from investments. In the case of the former, we are supported by strong safeguarding staff in the diocese as well as having the team leader as a trustee. The board also developed a new safeguarding policy in consultation with the specialist charity Thirtyone:Eight. In the case of our investments, on the advice of the IAG, most of the investments were removed from CCLA's Investment Fund and placed on deposit where they were yielding a higher return.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

PDCSR is a Registered Charity (no.1145162), and a Company limited by guarantee (company no. 07717141). It was incorporated on 25 July 2011 and operates under a Memorandum and Articles of Association altered pursuant to Special Resolution on the 7 September 2011 and 11 December 2019. The Trustees, who were directors for the purpose of company law, who served during the year are set out on page 8. Members of the charitable company guarantee an amount not exceeding £1 to the assets of the charitable company in the event of winding up.

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The Portsmouth Diocesan Council for Social Responsibility (PDCSR) is an independent charity based at the Diocese of Portsmouth that seeks to facilitate sustainable and innovative approaches to locally based social action, especially, though not exclusively, at the parish level in South-East Hampshire, Portsmouth, and the Isle of Wight, and beyond. It works with people of all faiths and none without preference or prejudice and is committed to working in a fully inclusive way. The Bishop of Portsmouth appoints the Executive Director who is currently an ordained member of the Diocesan staff. The permanent staff responsible for working with the Council in bringing its policy and plans to life are:

Director of Social Enterprise and Engagement – The Revd Canon Nick Ralph (40%)
Assistant Director of Social Enterprise and Engagement – Gambol Parker (60%)
Good Neighbours Network Leader – Karen Jordan (100%)
Fundraising Manager – Vanessa Eden (100%)
Children and Young People’s Mental Health Programme Manager – Lydia Galloway (100%)

The Executive Director is on a permanent 50% secondment to the Paint Pots Pre-School & Nursery Limited and the Launchpad Social Enterprise in a positive partnership with the Diocese of Winchester. He is also a residentiary canon at Portsmouth Cathedral and 10% of his time is devoted to diocesan work outside of CSR.

Decision making structure

The Directors are responsible for strategy, financial management and all major decisions. Oversight of day to day detailed work and management of the charity’s activities is undertaken by the senior staff listed on page 6 of this report.

Trustee recruitment, selection and induction

Trustees are given an induction at the outset of the triennium and at other times as appropriate. They are also informed before seeking membership and, at all other relevant times, of the role and function of the Directors. Some staff hold the title of ‘Director,’ but this relates to their function within the organisation and has no legal meaning within the terminology associated with the Companies Act. All Trustees are required to maintain their entry in the record of declarations of interest and loyalty, and this is a standing item on the agenda of Directors’ meetings as is safeguarding.

Delegation of day to day delivery

The Trustees rely upon the Executive Director, and his colleagues for the delivery of the day-to-day activities of the company and the Portsmouth Diocesan Board of Finance acts as agent for PDCSR for employment, finance and administrative matters.

TRUSTEES’ RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees (as Directors) to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the PDCSR and of the surplus or deficit of the PDCSR for that period.

In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

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- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in operation.

The Trustees are also responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the PDCSR and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the PDCSR and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included in the PDCSR's website. Legislation in England and Wales governing the preparation and dissemination of financial statements and other information included in Annual Reports may differ from legislation in other jurisdictions.

Indemnity insurance is maintained to protect the charity and indemnify Trustees, Officers and Staff against the consequences of any neglect or default on their part.

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ADMINISTRATIVE DETAILS

President: The Bishop of Portsmouth

Trustees

No Trustee had any beneficial interest in the company during 2024. The following are the Trustees who served at any time during 2024 up to the date of this report:

Chair: Professor Sir Jonathan Montgomery

Other Trustees: Mr Andrew Bradstock
Mr Edward Phillips
Mr Philip Poulter
Mr Jonathan Smith (resigned 5 December 2024)
Mr Robert Solomon
Mrs Nicola Youern
Mrs Elaine Coe (appointed 10 January 2024)
Mrs Emily Hassan (appointed 10 January 2024)

Company Secretary The Revd Canon Nicholas Ralph

Senior staff and advisers

Executive Director The Revd Canon Nicholas Ralph
Assistant Director Gambol Parker
Registered Office: Diocesan Office, Peninsular House, Wharf Road, Portsmouth, PO2 8HB
Bankers : Barclays PLC, PO Box 612, Ocean Village, Southampton, SO14 2ZP
Independent Examiner: Jane Askew FCA, HaysMac LLP, 10 Queen Street Place, London, EC4R 1AG
Solicitors: Messrs Brutton & Co, West End House, 288 West Street, Fareham, PO16 0AJ
Investment advisers: Investment Advisory Group, Diocese of Portsmouth and,
CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET

In approving this Trustees' Report, the Trustees are also approving the Trustees report (including Director's report) included on pages 1 - 8 within their capacity as company directors.

In preparing this report the directors have taken advantage of the small companies' exemptions provided by section 415A of the Companies Act 2006. The directors have taken advantage of the small companies' regime in preparing the financial statements.

ON BEHALF OF THE TRUSTEES



Professor Sir Jonathan Montgomery
Chairman
Date: 24 July 2025



Mr Edward Phillips
Trustee
Date: 24 July 2025

Independent Examiners Report to the Trustees of Portsmouth Diocesan Council for Social Responsibility for the year ended 31 December 2024

I report to the Trustees on my examination of the accounts of Portsmouth Diocesan Council for Social Responsibility for the year ended 31 December 2024.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 44 (1) (c) of the 2005 Act and section 145 of the 2011 Act. In carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Askew FCA
HaysMac LLP
10 Queen Street Place
London
EC4R 1AG
Date: 17/09/2025

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2024

		General fund	Designated funds	Restricted fund	Total funds 2024	Total funds 2023
	Note	£	£	£	£	£
Income and endowments from:						
Donations	2	-	-	63,714	63,714	146,368
Charitable Activities	3	6,756	9,000	815	16,571	1,455
Investment income	4	34,526	1,778	9	36,313	36,744
		41,282	10,778	64,538	116,598	184,567
Expenditure on:						
Charitable activities	5	97,090	39,753	119,066	255,909	235,237
		97,090	39,753	119,066	255,909	235,237
Net income/(expenditure) before transfers		(55,808)	(28,975)	(54,528)	(139,311)	(50,670)
Transfers between funds	6	45,133	(74,220)	29,087	-	-
Other recognised gains						
Realised gains/(losses) on investments		-	33,973	(9,204)	24,769	(2,999)
Unrealised investment gains/(losses)		-	485	-	485	83,906
Net movement in funds	7	(10,675)	(68,737)	(34,645)	(114,057)	30,237
Total funds at 1 January		25,169	1,174,988	57,871	1,258,028	1,227,791
Total funds at 31 December		14,494	1,106,251	23,226	1,143,971	1,258,028

All amounts derive from continuing activities. The statement of financial activities incorporates an income and expenditure account for the purposes of the Companies Act 2006.

The comparative data for year ended 31 December 2023 is included in note 16.

PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY

BALANCE SHEET AS AT 31 DECEMBER 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible fixed assets	8	3,960	42,059
Investments	9	21,693	1,149,843
		<u>25,653</u>	<u>1,191,901</u>
Current Assets			
Debtors	10	39,156	29,855
Cash on deposit		1,090,742	44,032
Cash at bank and in hand		44,547	30,506
		<u>1,174,445</u>	<u>104,393</u>
Creditors: amounts falling due within one year	11	(56,127)	(38,266)
Net current assets		<u>1,118,318</u>	<u>66,127</u>
Total assets less current liabilities		<u><u>1,143,971</u></u>	<u><u>1,258,028</u></u>
The funds of the charity:			
General fund		14,494	25,169
Designated funds		1,106,251	1,174,988
Restricted income funds		23,226	57,871
Total funds	12	<u><u>1,143,971</u></u>	<u><u>1,258,028</u></u>

The accounting policies and notes on pages 12-23 form an integral part of these accounts.

For the year ended 31 December 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board and authorised for issue on 24 July 2025 and signed on its behalf by 24 July 2025.

Professor Sir Jonathan Montgomery
Chair

Mr Edward Phillips
Trustee

Company number - 07717141

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

Portsmouth Diocesan Council for Social Responsibility is a company limited by guarantee, incorporated in England and Wales. The registered office is Diocesan Office, Peninsular House, Wharf Road, Portsmouth, PO2 8HB. The charities objectives are listed on page 1 of the Trustees Report.

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a public benefit entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, with the exception of quoted fixed asset investments, which are included at their market value at the balance sheet date.

The principal accounting policies and estimation techniques are as follows:

a) Income

All income is included in the Statement of Financial Activities (SOFA) when the PDCSR is legally entitled to it as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Income from investments includes all dividends on securities for which the date of payment falls within the period. Investment income includes tax recoverable thereon.

Grants are accounted for on a receivable basis with the exception of the funding restricted for the GNN activities where they are time-apportioned to align on a quarterly basis with the costs towards which they are contributing.

b) Expenditure

Expenditure is included on the accruals basis and has been classified under headings that aggregate all costs related to the Statement of Financial Activity category.

c) Fund balances

Fund Balances are split between unrestricted (general and designated) and restricted funds.

- **General funds** are the unrestricted funds that are freely available for any purpose within the charitable company's objects and which the PDCSR intends to use for its general purposes.
- **Designated funds** are set aside out of unrestricted funds by the PDCSR for a purpose specified by the Trustees.
- **Restricted funds** are income funds subject to conditions imposed by the donor as specific terms of trust, or else by legal measure.

d) Financial instruments

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument. The charity only has financial assets and liabilities which qualify as basic financial instruments.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES (continued)

e) Fixed asset investments

Fixed asset investments, excluding unquoted investments, are included in the balance sheet at bid value and the gain or loss taken to the Statement of Financial Activities. Unquoted investments are included at cost.

f) Tangible fixed assets and depreciation

Vehicles are stated at cost, being the purchase price and any incidental acquisition costs.

Depreciation is provided on vehicles over a period of 3 years on a straight line basis.

h) Finance leases.

PDCSR has entered into finance lease arrangements for the use of certain assets. The amounts due under finance leases are included in the balance sheet as liabilities. All interest costs related to the arrangement are reflected in the Statement of Financial Activities.

g) Going concern

The Trustees have a reasonable expectation that the charity has adequate resources to meet its liabilities as they fall due for the foreseeable future. The trustees consider that there are no material uncertainties that may cast doubt on the charity's ability to continue as a going concern and they therefore continue to prepare the financial statements on the going concern basis.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

2. INCOME

2024	General fund £	Designated funds £	Restricted funds £	Total funds 2024 £
Donations				
Citizens Advice Hampshire	-	-	41,055	41,055
Other grants & donations	-	-	22,659	22,659
	-	-	63,714	63,714

2023	General fund £	Designated funds £	Restricted funds £	Total funds 2023 £
Donations				
Hampshire County Council	-	-	15,000	15,000
NHS	-	-	47,184	47,184
Dept for Transport - Tackling Loneliness Fund	-	-	52,692	52,692
Other grants & donations	24,764	-	6,728	31,492
	24,764	-	121,604	146,368

3. CHARITABLE ACTIVITIES

Charitable Activities

2024	General fund £	Designated funds £	Restricted funds £	Total funds 2024 £
Activity Income	6,756	9,000	-	15,756
Sundry Income	-	-	815	815
	6,756	9,000	815	16,571

2023	General fund £	Designated funds £	Restricted funds £	Total funds 2023 £
Activity Income	600	-	-	600
Sundry Income	-	-	855	855
	600	-	855	1,455

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

4. INVESTMENT INCOME

2024	General fund	Designated funds	Restricted fund	Total funds 2024
	£	£	£	£
CBF Deposit Interest	13,316	-	9	13,325
CBF Investment fund	21,210	1,778	-	22,988
CBF Property fund	-	-	-	-
	34,526	1,778	9	36,313

2023	General fund	Designated funds	Restricted fund	Total funds 2023
	£	£	£	£
CBF Deposit Interest	1,908	-	10	1,918
CBF Investment fund	32,495	2,331	-	34,826
CBF Property fund	-	-	-	-
	34,403	2,331	10	36,744

5. EXPENDITURE ON CHARITABLE ACTIVITIES

2024	General fund	Designated funds	Restricted funds	Total funds 2024
	£	£	£	£
Other Activity costs	11,059	23,022	34,265	68,346
Staff costs	79,839	15,818	64,202	159,859
Other staff expenses	1,127	913	1,481	3,521
Office support costs	2,633	-	15,950	18,583
Independent examiner's costs	2,432	-	-	2,432
Legal Costs	-	-	3,168	3,168
	97,090	39,753	119,066	255,909

2023	General fund	Designated funds	Restricted funds	Total funds 2023
	£	£	£	£
Special Publications	-	-	1,522	1,522
Other Activity costs	8,903	10,950	68,250	88,103
Staff costs	37,831	-	84,792	122,623
Other staff expenses	4,017	-	817	4,834
Office support costs	2,055	-	10,655	12,710
Independent examiner's costs	2,350	-	-	2,350
Legal Costs	-	-	3,095	3,095
	55,156	10,950	169,131	235,237

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

5. EXPENDITURE ON CHARITABLE ACTIVITIES (continued)

Staff Costs

Employee costs during the year were as follows:

	2024	2023
	£	£
Wages and salaries	145,129	102,408
National insurance contributions	11,418	7,388
Pension costs	3,312	12,827
	<u>159,859</u>	<u>122,623</u>

During 2023, PDCSR directly employed staff as well as some members of staff continuing to be employed by the Portsmouth Diocesan Board of Finance (PDBF) on behalf of the PDCSR. At 31 December 2024 all staff are employed through PDBF.

At the end of 2024 there were 4.7 FTE (2023: 2.0). The average headcount throughout the year was 3.68 (2023: 4.5).

No employees earned over £60,000 during the year (2023: £nil).

The trustees received no remuneration or expenses during the year (2023: £nil).

Remuneration of Key Management Personnel

Key management personnel are deemed to be those having authority and responsibility delegated to them by the trustees, for planning, directing and controlling the activities of the organisations.

Remuneration, employers NI, pension contributions and expenses amounted to £24,853 (2023: £25,231).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

6. ANALYSIS OF TRANSFERS BETWEEN FUNDS

	General fund	Designated funds	Restricted funds	Total funds 2024
2024	£	£	£	£
Authorised transfer from Investment for Income fund	1,778	(1,778)	-	-
Contribution to Kaospilots	(2,000)	(12,022)	-	(14,022)
	-	14,022	-	14,022
GNN management Fee	5,355	-	(5,355)	-
Transfer to support general CSR costs	40,000	(40,000)	-	-
Transfer to support GNN work	-	(34,442)	34,442	-
Transfer to support work on young people's emotional health and wellbeing	-	(17,730)	-	(17,730)
	-	17,730	-	17,730
	45,133	(74,220)	29,087	-

	General fund	Designated funds	Restricted funds	Total funds 2023
2023	£	£	£	£
Authorised transfer from Investment for Income fund	2,331	(2,331)	-	-
GNN management Fee	2,680	-	(2,680)	-
GOTO management Fee	7,324	-	(7,324)	-
Transfer to support work on young people's emotional health and wellbeing	-	-	-	-
	12,335	(2,331)	(10,004)	-

7. MOVEMENT OF FUNDS

	At 1st January 2024	Income	Expenditure	Transfers	Gains	At 31st December 2024
	£	£	£	£	£	£
General fund						
General Fund	25,169	41,282	(97,090)	45,133	-	14,494
Designated funds						
Business Development	65,461	1,778	-	(64,973)	2,631	4,897
Investment for Income	1,109,527	-	-	(40,000)	31,827	1,101,354
Young People's emotional health and wellbeing	-	-	(16,731)	16,731	-	-
Kaospilots	-	9,000	(23,022)	14,022	-	-
	1,174,988	10,778	(39,753)	(74,220)	34,458	1,106,251
Restricted						
GNN	26,310	58,631	(104,060)	29,087	-	9,968
ASC	11,575	5,907	(5,458)	-	-	12,024
GOTO	19,986	-	(9,548)	-	(9,204)	1,234
	57,871	64,538	(119,066)	29,087	(9,204)	23,226
Total Funds	1,258,028	116,598	(255,909)	-	25,254	1,143,971

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

7. MOVEMENT OF FUNDS (CONTINUED)

	At 1st January 2023 £	Income £	Expenditure £	Transfers £	(Losses) £	At 31st December 2023 £
General fund						
General Fund	8,223	59,767	(55,156)	12,335	-	25,169
Designated funds						
Business Development	69,019	2,331	(2,750)	(10,531)	7,392	65,461
Investment for Income	1,036,012	-	-	-	73,515	1,109,527
Young People's emotional health and wellbeing	-	-	(8,200)	8,200	-	-
	1,105,031	2,331	(10,950)	(2,331)	80,907	1,174,988
Restricted						
GNN	54,609	62,429	(90,728)	-	-	26,310
ASC	10,951	7,948	(7,324)	-	-	11,575
GOTO	48,977	52,092	(71,079)	(10,004)	-	19,986
	114,537	122,469	(169,131)	(10,004)	-	57,871
Total Funds	1,227,791	184,567	(235,237)	-	80,907	1,258,028

8. TANGIBLE FIXED ASSETS

	Vehicles £	Total 2024 £
At Cost or Valuation		
At 1 January 2024	64,822	64,822
Additions	-	-
Disposals	(54,822)	(54,822)
At 31 December 2024	10,000	10,000
Accumulated depreciation		
At 1 January 2024	22,764	22,764
Charge for the year	7,480	7,480
Depreciation on disposals	(24,204)	(24,204)
At 31 December 2024	6,040	6,040
Net book value at 31 December 2024	3,960	3,960
Net book value at 31 December 2023	42,058	42,058

Assets with a net book value of £nil (2023: £29,386) were held under finance lease at 31 December 2024.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

9. INVESTMENTS

	At 1st January 2024 £	Additions £	Disposals £	Change in Market Value £	At 31st December 2024 £
CBF Investment fund units	1,149,843		(1,128,635)	485	21,693
Designated Funds	1,149,843	-	(1,128,635)	485	21,693
Total Funds	1,149,843	-	(1,128,635)	485	21,693

	At 1st January 2023 £	Additions £	Disposals £	Change in Market Value £	At 31st December 2023 £
CBF Property fund	458,732	-	(458,732)	-	-
CBF Investment fund units	655,203	455,734	(45,000)	83,906	1,149,843
Designated Funds	1,113,935	455,734	(503,732)	83,906	1,149,843
Total Funds	1,113,935	455,734	(503,732)	83,906	1,149,843

10. DEBTORS

	2024 £	2023 £
Sundry Debtors	27,441	21,324
Accrued investment income	11,715	8,531
	<u>39,156</u>	<u>29,855</u>

11. CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Amounts due under finance lease	-	29,386
Sundry Creditors	36,124	8,380
Paulsgrove Big Lottery funds (money held as agent)	-	500
Deferred GNN Income	20,003	-
	<u>56,127</u>	<u>38,266</u>

Deferred income balances relate to the Home and Well Project for which grant income is received quarterly in advance. This is recognised in full in the subsequent financial year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**12. ASSETS BY FUND**

2024	Fixed assets		Current	Liabilities	Net
	Tangible £	Investments	Assets £		Assets £
General fund					
General fund	-	-	40,305	(25,811)	14,494
Designated funds					
Business Development fund	-	-	4,897	-	4,897
Investment for Income fund	-	21,693	1,079,661	-	1,101,354
Young People's emotional health and wellbeing	-	-	3,214	(3,214)	-
	-	21,693	1,087,772	(3,214)	1,106,251
Restricted funds					
GNN	-	-	37,070	(27,102)	9,968
ASC	-	-	12,024	-	12,024
GOTO	3,960	-	(2,726)	-	1,234
	3,960	-	46,368	(27,102)	23,226
Total Funds at 31st December 2024	3,960	21,693	1,174,444	(56,127)	1,143,971
2023	Fixed assets		Current	Liabilities	Net
	Tangible £	Investments	Assets £		Assets £
General fund					
General fund	-	-	29,163	(3,994)	25,169
Designated funds					
Business Development fund	-	85,278	(19,817)	-	65,461
Investment for Income fund	-	1,064,565	44,962	-	1,109,527
Young people's emotional health and wellbeing	-	-	-	-	-
	-	1,149,843	25,145	-	1,174,988
Restricted funds					
GNN	-	-	31,188	(4,878)	26,310
ASC	-	-	11,575	-	11,575
GOTO	42,058	-	7,322	(29,394)	19,986
	42,058	-	50,085	(34,272)	57,871
Total Funds at 31st December 2023	42,058	1,149,843	104,393	(38,266)	1,258,028

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

12. ASSETS BY FUND (continued)

Description of Funds:

General Fund

These funds are unrestricted and to be used for the furtherance of the charitable objectives of the PDCSR as detailed on page 1 of the annual report.

Business Development Fund

This fund arose from the sale of a piece of land in 2012 at which point the trustees agreed that this windfall should be used specifically to support new projects and each year since then has been utilised for such activities under the direction of the board.

Investment for Income Fund

These funds were designated by the trustees in 2015 to generate income to support the continued operations of PDCSR.

Young People's Mental Health and Emotional Wellbeing

The trustees designated these funds to support the development of projects relating to children and young people's mental health and emotional wellbeing.

GNN Fund

These are the funds received from external sources and restricted for the sole purpose of supporting the activities of the Good Neighbours Network, Hampshire.

ASC Fund

These are funds managed by All Saints Counselling service from donations for counselling sessions offered by the volunteer counsellors and contribute to the running costs and expenses of the service. They are restricted within PDCSR as solely for the use of ASC.

GOTO Fund

These are the funds received from external sources and restricted for the sole purpose of supporting the activities of the Communities Tackling Loneliness with Transport project. This is a Department for Transport funded grant.

13. RELATED PARTY TRANSACTIONS

The Portsmouth Diocesan Board of Finance (PDBF) is a related party with shared trustees with PDCSR. PDBF is the direct employer of the PDCSR staff and payment was made to it in respect of these costs of £159,859 (2023: £117,356). At the end of the year, PDCSR owed PDBF £16,988 (2023: £3,081) The PDBF has also supported the work of the PDCSR for several years and in 2024 provided office space for the use of PDCSR.

14. AMOUNTS DUE UNDER FINANCE LEASE

	2024	2023
	£	£
Due within one year	-	29,386
	-	29,386

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

15. FUNDS HELD AS AGENT

	At 1st January 2024	Income	Expenditure	At 31st December 2024
	£	£	£	£
Paulsgrove Project	500	-	(500)	-
	<u>500</u>	<u>-</u>	<u>(500)</u>	<u>-</u>

	At 1st January 2023	Income	Expenditure	At 31st December 2023
	£	£	£	£
Paulsgrove Project	29,648	22,601	(51,749)	500
	<u>29,648</u>	<u>22,601</u>	<u>(51,749)</u>	<u>500</u>

The above funds are held as agent and included within creditors.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

16. STATEMENT OF FINANCIAL ACTIVITIES PRIOR YEAR

	Note	General fund £	Designated funds £	Restricted fund £	Total funds 2023 £
Income and endowments from:					
Donations	2	24,764	-	121,604	146,368
Charitable Activities	3	600	-	855	1,455
Investment income	4	34,403	2,331	10	36,744
		59,767	2,331	122,469	184,567
Expenditure on:					
Charitable activities	5	55,156	10,950	169,131	235,237
		55,156	10,950	169,131	235,237
Net income/(expenditure) before transfers		4,611	(8,619)	(46,662)	(50,670)
Transfers between funds	6	12,335	(2,331)	(10,004)	-
Other recognised gains					
Realised gains/(losses) on investments		-	(2,999)		(2,999)
Unrealised investment gains/(losses)		-	83,906	-	83,906
Net movement in funds	7	16,946	69,957	(56,666)	30,237
Total funds at 1 January		8,223	1,105,031	114,537	1,227,791
Total funds at 31 December		25,169	1,174,988	57,871	1,258,028