



# **ANNUAL REPORT AND FINANCIAL STATEMENTS**

**For the year ended 31 December 2020**

## **PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**

Company number - 7717141

Registered charity number – 1145162

Our brands:



**ALL SAINTS  
COUNSELLING  
SERVICE**

Working with:



**Hampshire  
County Council**



Affiliated to:



**[www.csrnet.org.uk](http://www.csrnet.org.uk)**

## Contents

### **Annual Report**

Legal Objects	1
Strategic Aims	1
Activities and Achievements in the year	1
Future plans	4
Financial review	4
Principal risks and uncertainties	5
Structure and Governance	6
Trustees Responsibilities	7
Administrative details	8
Independent Examiners Report	9
Statement of Financial Activities	10
Balance Sheet	11
Cashflow Statement	12
Notes to the Financial Statements	13 - 20

## TRUSTEE'S REPORT

The Trustees, who are also Directors for the purposes of company law, present their annual report, together with the audited financial statements, for the year ended 31 December 2020.

The directors/trustees are one and the same and in signing as trustees they are also signing the report sections in their capacity as directors.

This combined report satisfies the legal requirements for:

- a Directors Report of a charitable company,
- a Trustees Annual Report under the Charities Act 2011

## LEGAL OBJECTS

PDCSR is a registered charity and incorporated at Companies House. Its charitable objects, part of the Memorandum and Articles of Association, include: the advancement of charitable purposes for the public benefit; education and training for people to undertake voluntary work for community benefit; the promotion of research into the moral and social welfare needs of the community; community capacity building for the relief of need including the provision of counselling; and the provision of information, advice, instruction and other services in any Diocese of the Church of England.

## STRATEGIC AIMS

In 2020 CSR continued the direction set in its business strategy as new governance arrangements were set in place and consolidated on previous work. The overall aim continues to be:

1. To develop and promote wider engagement strategies with local Anglican communities in order to demonstrate impact, growth and resonance.
2. To support local socially enterprising and transforming activity, making engagement sustainable.

The directors are confident (having had regard to Charity Commission guidance) that the Charity delivers public benefit through carrying out these aims and business strategies.

## ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

2020 was a significantly challenging year due to the coronavirus – Covid-19 and it had a significant impact on all the work undertaken by the charity. Some staff were furloughed for a period under the government's support scheme. Staff were brought back as soon as possible and for much of the year deployed in support of the community response to Covid, especially in our Good Neighbours Network. Some work was paused completely.

## CSR GOVERNANCE

The new board structure now means that the board is completely separate to and independent of the Portsmouth Diocesan Board of Finance where previously the two overlapped completely. The new board met 5 times during the year – in person in January and then entirely on zoom. Officers now report directly to the board.

## SOCIAL ACTION

**Good Neighbours Network (GNN)**      [www.goodneighbours.org.uk](http://www.goodneighbours.org.uk)

**GNN is a unique Network based around the simple principle of local people looking after one another.**

During 2020 Good Neighbours groups continued to provide essential services to their communities but they had to make the switch from business as usual to new ways of working that were safer and compliant with government guidance. Social activities were completely stopped but the number of tasks in support of people shielding etc, escalated during covid.

During the Spring lockdown between the end of March and June, GN groups completed over 44,000 tasks including shopping, prescription delivery, telephone befriending, hot meal deliveries and online classes and socials. One group delivered over 1,000 curries to their community. The Network continued to support groups with weekly email updates on the latest government advice, Covid risk assessments and DBS checks and advice. The Network also sourced and delivered over 550 masks for groups, were able to facilitate a direct supply of PPE to the groups from a local source, hosted zoom meetings for groups, distributed funding from a local funder for Covid related activities and were integral to the development of the volunteer guidelines produced by local public health officials.

There were many challenges during 2020 including managing group communication of ambiguous Covid 19 government advice, DBS checks for new volunteers who came forward during the lockdown, shopping – stockpiling and queues, over-70s volunteers not being allowed to drive, volunteers



isolating, group anxiety during the initial lockdown and the Network team reduction due to funding cuts. Nonetheless the Good Neighbours Network team and GN groups rose to the challenges and built stronger relationships through regular, transparent communication and mutual respect.

The work of the Network is funded by Hampshire County Council (HCC) and the five NHS Clinical Commissioning Groups in Hampshire. Their continued support highlights the value they attach to the work done by our team and the front-line groups. It was particularly apparent during covid how important these local voluntary groups are to a well-functioning community.

With the challenging funding environment for local government, and a reduction in one grant in 2020 that was planned 2 years ago, it was necessary to restructure GNN which involved making two part-time staff redundant. GNN has a Team Leader (Karen Jordan) in and one Network Support Adviser (Nicky Dodd).

## **SOCIAL ENGAGEMENT**

### **rapid development programme (rdp)**

[www.rapiddevelopment.org.uk](http://www.rapiddevelopment.org.uk)

Many parishes which had had to close the doors of their churches found themselves engaged in significant levels of community support similar to GN groups with some delivering shopping, meals and prescriptions to a much wider cross-section of their local communities than had previously been the case, and across all church traditions. This was encouraging to see and the value of the local church as community broker and the social oil for local communities became clearer both to others and themselves. In essence, this meant that many were fulfilling CSR's mission directly, already, without much support from us, in terms of engagement, resonance, and social transformation. The challenge will be maintaining it later.

Inevitably there were no rdps during 2020 although there were several requests for support with the Experian Mosaic data which we have continued to use.

## **SOCIAL TRANSFORMATION**

### **Leadership and Innovation**

No trips or training programmes were possible in 2020.

## **SOCIAL BUSINESS**

With the reduction in social events in 2020 the 'Holy Roast' horsebox café was not used this year.

The Paulsgrove project (led by Gambol Parker) in which CSR has been supporting and managing a significant grant from the National Lottery to set up an events co-operative at St Michael and All Angels Church in Paulsgrove, continued for a short period in 2020 but eventually mothballed for most of the year, not least because the church where St M's is based was closed for part of it.

Prior to the Lockdown, the beginning of 2020 saw an increase in activity and the ever popular Toddler group returned after the Christmas break in even greater numbers, peaking in February with 26 under 5's, enjoying the space and their carers sharing coffee, cake and a catch-up.

As a result of the successful launch for St M's (the new name for this project) in October, where over 300 local people of all ages attended, plus the Christmas activity, there were a number of enquiries around hiring of the space for community groups, birthday parties and weddings. Two networking events were held for local businesses, with a total of 20 people attending and sharing information on their offers and how they can be included as preferred suppliers for events.

We welcomed a Portsmouth University Year 2, Architect student who joined as a creative intern and developed plans and proposals for the transformation of the garden area. Despite the lockdown, she was able to continue working with us remotely for some of the time.

## **OTHER**

Canon Nick Ralph's time is shared 50% with the Winchester Social Enterprise (WSE) in the Winchester Diocese. Over 2020, collaborations with Winchester included Good Neighbours, advice for those interested in running Community Cafés, and WSE's work around Church-based Early Years support for parishes.

## **FUTURE PLANS**

2020 was a year for re-evaluation and consolidation of the work of CSR which in many ways came into its own. Supporting people in difficult times is something we are already experienced in with the work of GNN and this proved useful and important throughout the year, not least in engaging with statutory and voluntary stakeholders in Hampshire and Portsmouth, partly through the Local Resilience Forum sub groups, and the Portsmouth Hive (in which Nick Ralph is a board member). Engagement over the year was very wide and included discussions with NHS England about possible expansion plans for GNN.

### **CSR's Vision**

CSR's Vision is for the development, renewal and flourishing of local communities, building the kingdom of God. This will be done in a positive partnership with local Anglican communities and key aligned allies, through generous acts of transformative investment and action, in socially, financially and environmentally sustainable ways for the common good.

### **CSR's Values**

Our values are based on a strong social vision – living the gospel – in which we work alongside (with) local communities; identifying new opportunities; joining in with what God is already doing; co-designing and working out what will resonate and transform them for the good of all, developing new relationships based on local Anglican communities. CSR will encourage change, challenge the status quo, and aim to do so with fun, creativity, passion, energy and commitment.

### **CSR's Mission**

CSR will achieve its vision by offering targeted encouragement, coaching, infrastructure, investment and other resources to aid active local Anglican, and wider, communities, to achieve this vision through social action, social engagement, social business and social transformation:

## **FINANCIAL REVIEW**

### **Financial Performance**

The accounts show the unrestricted General Fund with a net deficit of £1,713 (2019: £17,320 surplus) after transfers and revaluations. During 2020 the planned project income and expenditure were reporting at a nominal level into the project debtor/creditor, with the only fund transfers being for investment income interest to the general fund. There were revaluation gains of £18,137 (2019: £87,907) on the financial investments; a significant decrease due to the impact of financial investment values as a result of COVID.

GNNs funds show a deficit of £4,893 (2019: £21,007 deficit). The grants themselves come in at different times, and for the funders relate to a year from April – March. Due to underspends in previous years, a surplus had built up, kept in a GNN restricted fund (also for covering liabilities) and they need to be used to maintain the service. There was, therefore, a deliberate policy to run a deficit for a limited time on GNN in order to use up the accumulated surplus. This was monitored throughout.

### **Balance sheet position**

The Trustees consider that the balance sheet together with details in note 11 show broadly that the assets are held in an appropriate mix of investment and current assets given the purposes for which the funds are held. The net assets at the balance sheet date totalled £1,156,901 (2019: £1,137,784).

## **Reserves policy**

### Free reserves

Having considered financial risk, liquidity requirements and the timing of cash flows throughout the year, the Trustees' policy is to hold a very small balance of readily realisable assets in the general fund in order to maximise the income derived from investments. The financial risks of this policy are negligible since the largest expense is the reimbursement of costs to the Portsmouth DBF and the timing of such payments are controllable.

### Designated funds

The Trustees may, with the approval of the board, designate additional unrestricted reserves to be retained for an agreed purpose where this is considered to be prudent. Such designated reserves are reviewed on an annual basis and returned to the general fund in the event that the purpose of their designation is no longer considered to be adequate justification for their retention. Funds currently designated within the PDCSR accounts are the Business Development fund of £77,421 (2019: £72,439) and the Investment for Income fund of £1,026,550 (2019: £1,013,395).

## **Investment policy**

CSR has the power to:

- Purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges required for the purposes of the Council
- Sell, let, mortgage, dispose of or turn into account all or any of the property and funds of the Council
- Undertake, execute, and manage any charitable trusts which may lawfully be accepted by the Council
- Raise or borrow money for the purposes of the Council on such terms and on such security as shall be thought fit.

The directors continue to be guided in their investment decisions by the Investment Advisory Group of the Portsmouth Diocesan Board of Finance. The portfolio as a whole experienced a very small overall rise in market values of 1.67% (2019: 8.26%) with the rise in investment fund values counteracting the fall in the property funds. Thanks to the investments in the property fund an income yield of 3.69% (2019: 4.23%) was achieved giving an overall total return of 5.36% (2019: 12.48%).

## **PRINCIPAL RISKS AND UNCERTAINTIES**

The directors have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable periodic reports to be produced so that the necessary steps can be taken to lessen these risks.

The principal risk for CSR would be the loss of a major grant or contract. As these are governed by clear rules, and notice periods the risk of that happening unexpectedly is remote. Reserves have been set aside to cover any liabilities that might result.

## **STRUCTURE AND GOVERNANCE**

### **Organisational structure**

PDCSR is a Company limited by guarantee, incorporated in England and Wales on the 25th July 2011 and operating under a Memorandum and Articles of Association altered pursuant to Special Resolution on the 7th day of December 2011 and 11<sup>th</sup> day of September 2019. (Company no. 7717141; Charity no.1145162). The trustees, who were directors for the purpose of company law, who served during the year are set out on page 8. Members of the charitable company guarantee an amount not exceeding £1 to the assets of the charitable company in the event of winding up.

The Council for Social Responsibility (CSR) is an independent charity based at the Diocese of Portsmouth that seeks to facilitate sustainable and innovative approaches to locally based social action, especially, though not exclusively, at the parish level in South East Hampshire, Portsmouth and the Isle of Wight, and beyond. It works with people of all faiths and none without preference or prejudice and is committed to working in a fully inclusive way. The Bishop of Portsmouth appoints the chief officer, the Director of Social Enterprise and Engagement. He is currently an ordained member of the Diocesan staff. The staff responsible for working with the Council in bringing its policy and plans to life are:

Director of Social Enterprise and Engagement – The Revd Canon Nick Ralph  
Assistant Director of Social Enterprise and Engagement – Gambol Parker  
Good Neighbours Network Leader – Karen Jordan)  
Good Neighbours Network Support Adviser – Nicky Dodd

The DSEE is on a permanent 50% secondment to the Winchester Social Enterprise in a positive partnership with the Diocese of Winchester. He is also a residentiary canon at Portsmouth Cathedral.

### **Trustee recruitment, selection and induction**

Trustees are given induction at the outset of the triennium and at other times as appropriate. They are also informed before seeking membership and, at all other relevant times, of the role and function of the Committee. Some staff hold the title of 'Director', but this relates to their function within the organisation and has no legal meaning within the terminology associated with the Companies Act. All Trustees are required to maintain their entry in the record of declarations of interest and loyalty, and this is a standing item on the agenda of Directors' meetings as is safeguarding.

### **Delegation of day to day delivery**

The Trustees and the sub-committee which assist them in the fulfilment of their responsibilities, rely upon the Director of Social Enterprise and Engagement, and his colleagues for the delivery of the day to day activities of the company and the Portsmouth Diocesan Board of Finance acts as agent for CSR for employment, finance and administrative matters.



## TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees (as Directors) to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the PDCSR and of the surplus or deficit of the PDCSR for that period.

In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue in operation

The Trustees are also responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the PDCSR and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the PDCSR and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included in the PDCSR's website. Legislation in England/Wales governing the preparation and dissemination of financial statements and other information included in Annual Reports may differ from legislation in other jurisdictions.

The charity carries third party professional indemnity cover for the Trustees.

## ADMINISTRATIVE DETAILS

President: The Bishop of Portsmouth

### Trustees

No Trustee had any beneficial interest in the company during 2020. The following are the Trustees who served at any time during 2020 up to the date of this report:

Chairman: The Venerable Peter Leonard (until 31<sup>st</sup> Dec 2020)  
Professor Sir Jonathan Montgomery (from 1<sup>st</sup> Jan 2021)

Other Trustees: The Revd Dr Paul Chamberlain  
Mrs Lucy Docherty  
Mrs Victoria James  
Mr Edward Phillips  
Canon Andrew Robinson  
Mr Jonathan Smith  
Mr Robert Solomon  
Mrs Nicola Youern

Company Secretary: The Revd Canon Nicholas Ralph (non-trustee)

### Senior staff and advisers

Director of Social Enterprise and Engagement	Nick Ralph
Assistant Director of Social Enterprise and Engagement	Gambol Parker

Registered Office:	Diocesan Office, Peninsular House, Wharf Road, Portsmouth, PO2 8HB
Bankers:	Barclays PLC, PO Box 165, Crawley, RH10 1YX
Independent Examiner:	Jones Avens, 53 Kent Road, Southsea, Portsmouth PO5 3HU
Solicitors:	Messrs Brutton & Co, West End House, 288 West Street, Fareham, PO16 0AJ
Investment advisers	Investment Advisory Group, Diocese of Portsmouth and, CCLA, Senator House, 85 Queen Victoria Street, London EC4V 4ET

In approving this Trustees' Report, the Trustees are also approving the Directors' Report included on pages 1 - 8 within their capacity as company directors.

### ON BEHALF OF THE TRUSTEES



Professor Sir Jonathan Montgomery  
Chair  
3rd November 2021



The Revd Canon Nicholas Robert Ralph  
Company Secretary  
3<sup>rd</sup> November 2021

I report to the trustees on my examination of the financial statements of Portsmouth Diocesan Council for Social Responsibility (the charity) for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

  
Timothy Millett ACA  
Jones Avens Limited

53 Kent Road  
Southsea  
Portsmouth  
Hampshire  
PO5 3HU

Dated: 3RD NOVEMBER 2021

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Statement of Financial Activities for the year ended 31 December 2020**

	Note	General fund £	Designated funds £	Restricted fund £	Total funds 2020 £	Total funds 2019 £
<b>Incoming and endowments from:</b>						
Donations	2	-	-	158,026	158,026	159,539
Charitable Activities	3	42,489	-	725	43,214	41,843
Investment income	4	37,694	2,748	1	40,443	45,328
		<b>80,183</b>	<b>2,748</b>	<b>158,752</b>	<b>241,683</b>	<b>246,710</b>
<b>Expenditure on:</b>						
Charitable activities	5	84,644	-	156,058	240,702	283,047
		<b>84,644</b>	<b>-</b>	<b>156,058</b>	<b>240,702</b>	<b>283,047</b>
<b>Net Income/(expenditure) before transfers</b>		<b>(4,461)</b>	<b>2,748</b>	<b>2,693</b>	<b>981</b>	<b>(36,337)</b>
<b>Transfers between funds</b>	6	<b>2,748</b>	<b>(2,748)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other recognised gains/(losses)</b>						
Unrealised investment gains		-	18,137	-	18,137	87,907
<b>Net movement in funds</b>		<b>(1,713)</b>	<b>18,137</b>	<b>2,693</b>	<b>19,118</b>	<b>51,570</b>
<b>Total funds at 1 January</b>		<b>6,425</b>	<b>1,085,834</b>	<b>45,525</b>	<b>1,137,784</b>	<b>1,086,214</b>
<b>Total funds at 31 December</b>	7	<b>4,712</b>	<b>1,103,971</b>	<b>48,218</b>	<b>1,156,902</b>	<b>1,137,784</b>

All amounts derive from continuing activities. The statement of financial activities incorporates an income and expenditure account for the purposes of the Companies Act 2006.

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Balance Sheet as at 31 December 2020**

	Note	2020 £	2019 £
<b>Fixed Assets</b>			
Investments	8	1,104,222	1,086,085
		<u>1,104,222</u>	<u>1,086,085</u>
<b>Current Assets</b>			
Debtors	9	30,484	37,503
Short term Investments		36,058	83,819
Cash at bank and in hand		73,440	64,143
		<u>139,981</u>	<u>185,465</u>
<b>Creditors: amounts falling due within one year</b>	10	87,303	133,766
<b>Net current assets</b>		<u>52,678</u>	<u>51,699</u>
<b>Total assets less current liabilities</b>		<u>1,156,901</u>	<u>1,137,784</u>
<b>The funds of the charity:</b>			
General fund		4,712	6,425
Designated funds		1,103,971	1,085,834
Restricted income funds		48,218	45,525
<b>Total funds</b>	11	<u>1,156,901</u>	<u>1,137,784</u>

The accounting policies and notes on pages 13-20 form an integral part of these accounts.

For the year ended 31 December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the Small Companies regime.

Approved by the Board and authorised for issue on 3rd November 2021 and signed on its behalf by



Professor Sir Jonathan Montgomery  
Chair



The Revd Canon Nicholas Robert Ralph  
Company Secretary

Company Number – 7717141

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Cashflow Statement for the year ended 31 December 2020**

	<b>2020</b>		<b>2019</b>	
	£	£	£	£
<b>Net cash inflow/(outflow) from operating activities</b>		<b>(78,906)</b>		<b>(25,126)</b>
<b>Cash flows from investing activities</b>				
Dividends, interest and rent from investments	<b>40,443</b>		45,328	
Disposal of investments	<u>-</u>		<u>67,209</u>	
<b>Net cash provided by/(used in) investing activities</b>		<b>40,443</b>		<b>112,537</b>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(38,463)</b>		<b>87,411</b>
<b>Cash and cash equivalents at 1 January</b>		<b>147,961</b>		<b>60,551</b>
<b>Cash and cash equivalents at 31 December</b>		<b><u>109,498</u></b>		<b><u>147,962</u></b>
<b>Reconciliation of net income to net cash flow from operating activities</b>				
	<b><u>2020</u></b>		<b><u>2019</u></b>	
<b>Net income for the year ended 31 December</b>	<b>19,118</b>		<b>51,570</b>	
<b>Adjustments for:</b>				
Gains on investments	<b>(18,137)</b>		<b>(87,907)</b>	
Dividends, interest and rent from investments	<b>(40,443)</b>		<b>(45,328)</b>	
Decrease/(Increase) in operating debtors	<b>7,019</b>		<b>(16,557)</b>	
(Decrease)/Increase in operating creditors	<b>(46,463)</b>		<b>73,096</b>	
<b>Net cash provided by operating activities</b>		<b><u>(78,906)</u></b>		<b><u>(25,126)</u></b>
<b>Analysis of cash and cash equivalents</b>				
Cash at bank and in hand	<b>73,440</b>		<b>64,143</b>	
Cash on deposit	<b><u>36,058</u></b>		<b><u>83,819</u></b>	
		<b><u>109,498</u></b>		<b><u>147,962</u></b>

## 1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention, with the exception of fixed asset investments, which are included at their market value at the balance sheet date. The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second edition, effective 1 January 2019), the Companies Act 2006 and FRS102 Section 1A. The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The principal accounting policies and estimation techniques are as follows:

### a) Income

All income is included in the Statement of Financial Activities (SOFA) when the PDCSR is legally entitled to them as income or capital respectively, ultimate receipt is probable and the amount to be recognised can be quantified with reasonable accuracy.

Income from investments includes all dividends on securities for which the date of payment falls within the period. Investment income includes tax recoverable thereon.

Grants are accounted for on a receivable basis with the exception of the funding restricted for the GNN activities where they are time-apportioned to align on a quarterly basis with the costs towards which they are contributing.

### b) Expenditure

Expenditure is included on the accruals basis and has been classified under headings that aggregate all costs related to the Statement of Financial Activity category.

### c) Fund balances

Fund Balances are split between unrestricted (general and designated), and restricted funds.

- **General funds** are the unrestricted funds that are freely available for any purpose within the charitable company's objects and which the PDCSR intends to use for its general purposes.
  - **Designated funds** are set aside out of unrestricted funds by the PDCSR for a purpose specified by the Trustees.
  - **Restricted funds** are income funds subject to conditions imposed by the donor as specific terms of trust, or else by legal measure.
- d) **Financial instruments** are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument. The charity only has financial assets and liabilities which qualify as basic financial instruments.
- e) **Fixed asset investments** are included in the balance sheet at market value and the gain or loss taken to the Statement of Financial Activities.
- f) The Trustees have a reasonable expectation that the charity has adequate resources to meet its liabilities as they fall due for the foreseeable future. The Trustees consider that there are

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Notes to the Financial Statements for the year ended 31 December 2020**

no material uncertainties that may cast doubt on the charity's ability to continue as a going concern and they therefore continue to prepare the financial statements on the going concern basis

	General fund £	Designated funds £	Restricted funds £	Total funds 2020 £
<b>INCOMING RESOURCES</b>				
2. Donations				
Other grants	-	-	-	-
GNN funding	-	-	147,254	147,254
ASC	-	-	10,771	10,771
	-	-	158,026	158,026

	General fund £	Designated funds £	Restricted fund £	Total funds 2019 £
Donations				
Other grants	-	-	-	-
GNN funding	-	-	147,016	147,016
ASC	-	-	12,523	12,523
	-	-	159,539	159,539

	General fund £	Designated funds £	Restricted funds £	Total funds 2020 £
3. Charitable Activities				
* Activity Income	42,489	-	-	42,489
Sundry Income	-	-	725	725
	42,489	-	725	43,214

\* This includes a management fee of £12,358

	General fund £	Designated funds £	Restricted fund £	Total funds 2019 £
Charitable Activities				
Activity Income	40,079	-	1,040	41,119
Sundry Income	-	-	724	724
	40,079	-	1,764	41,843



**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Notes to the Financial Statements for the year ended 31 December 2020**

	General fund £	Designated funds £	Restricted fund £	Total funds 2020 £
<b>4. Investment Income</b>				
CBF Deposit Interest	334	28	1	362
CBF Investment fund	15,762	2,720	-	18,483
CBF Property fund	21,598	-	-	21,598
	<b>37,694</b>	<b>2,748</b>	<b>1</b>	<b>40,443</b>

	General fund £	Designated funds £	Restricted fund £	Total funds 2019 £
<b>Investment Income</b>				
CBF Deposit Interest	304	-	2	306
CBF Investment fund	18,498	-	-	18,498
CBF Property fund	26,524	-	-	26,524
	<b>45,326</b>	<b>-</b>	<b>2</b>	<b>45,328</b>

	General fund £	Designated funds £	Restricted funds £	Total funds 2020 £
<b>EXPENDITURE ON</b>				
<b>5. Charitable activities</b>				
Special Publications	312	-	1,388	1,700
Training	-	-	-	-
Monitoring & Evaluation	-	-	-	-
Other Activity costs	7,267	-	32,492	39,758
Conference expenses	-	-	-	-
Grant to PDBF for Salary costs	82,544	-	89,002	171,545
Other staff expenses	0	-	-	-
Office support costs	(6,646)	-	17,673	11,027
Independent examiner's costs	1,168	-	-	1,168
Legal Costs	-	-	3,146	3,146
Management costs	-	-	12,358	12,358
	<b>84,644</b>	<b>-</b>	<b>156,058</b>	<b>240,702</b>

	General fund £	Designated funds £	Restricted fund £	Total funds 2019 £
<b>Charitable activities</b>				
Special Publications	1,714	-	3,586	5,300
Training	-	-	5,832	5,832
Monitoring & Evaluation	-	-	40	40
rdp programme	-	-	-	-
Other Activity costs	33,992	-	38,954	72,946
Conference expenses	-	-	-	-
Grant to PDBF for Salary costs	64,850	-	101,351	166,201
Other staff expenses	4,587	-	5,857	10,444
Office support costs	(7,484)	-	8,400	916
Independent examiner's costs	2,004	-	-	2,004
Legal Costs	5,999	-	-	5,999
Management costs	-	-	13,365	13,365
	<b>105,662</b>	<b>-</b>	<b>177,385</b>	<b>283,047</b>

### Staff Costs

All staff are employed by the Portsmouth Diocesan Board of Finance on behalf of CSR.

At the end of 2020 there were 4.08 fte employees [2019: 4.74]

The trustees received no expenses during the year [2019: £nil]

### Remuneration of Key Management Personnel

Key management personnel are deemed to be those having authority and responsibility delegated to them by the trustees, for planning, directing and controlling the activities of the organisations.

During 2020 this was:

Director of Social Enterprise and Engagement

Remuneration, pensions and expenses amounted to £31,050 [2019: 34,464]

	General fund	Designated funds	Restricted funds	Total funds 2020
	£	£	£	£
<b>6. Analysis of Transfers between Funds</b>				
Authorised transfer from Investment for Income fund	2,748	(2,748)		-
	<u>2,748</u>	<u>(2,748)</u>	-	-
	General fund	Designated funds	Restricted funds	Total funds 2019
	£	£	£	£
Agreed transfer to support the Paulsgrove project	25,000	(25,000)	-	-
Business Development fund support for Holy Roast Horsebox	12,577	(12,577)		
Authorised transfer from Investment for Income fund	<u>37,577</u>	<u>(37,577)</u>	-	-

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Notes to the Financial Statements for the year ended 31 December 2020**

**7. Movement of Funds**

	At 1 January 2020	Income	Expenditure	Transfers	Gains/ (Losses)	At 31 December 2020
	£	£	£	£	£	£
<b>General fund</b>						
General Fund	6,425	80,183	(84,644)	2,748	-	4,712
<b>Designated funds</b>						
Mission Fund	-	-	-	-	-	-
Industrial Mission	-	-	-	-	-	-
Business Development	72,439	2,748	-	(2,748)	4,982	77,421
Investment for Income	1,013,395	-	-	-	13,155	1,026,550
	1,085,834	2,748	-	(2,748)	18,137	1,103,971
<b>Restricted</b>						
GNN	40,598	147,255	(152,148)	-	-	35,705
ASC	4,927	11,496	(3,910)	-	-	12,513
	45,525	158,752	(156,058)	-	-	48,218
<b>Total Funds</b>	<b>1,137,784</b>	<b>241,683</b>	<b>(240,702)</b>	<b>-</b>	<b>18,137</b>	<b>1,156,902</b>
	At 1 January 2019	Income	Expenditure	Transfers	Gains/ (Losses)	At 31 December 2019
	£	£	£	£	£	£
<b>General fund</b>						
General Fund	(10,895)	85,405	(105,662)	37,577	-	6,425
<b>Designated funds</b>						
Mission Fund	-	-	-	-	-	-
Industrial Mission	-	-	-	-	-	-
Business Development	68,569	-	-	(12,577)	16,447	72,439
Investment for Income	966,935	-	-	(25,000)	71,460	1,013,395
	1,035,504	-	-	(37,577)	87,907	1,085,834
<b>Restricted</b>						
GNN	61,605	147,742	(168,749)	-	-	40,598
ASC	-	13,563	(8,636)	-	-	4,927
	61,605	161,305	(177,385)	-	-	45,525
<b>Total Funds</b>	<b>1,086,214</b>	<b>246,710</b>	<b>(283,047)</b>	<b>-</b>	<b>87,907</b>	<b>1,137,784</b>

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Notes to the Financial Statements for the year ended 31 December 2020**

8. Investments	At 1 January 2020 £	Additions £	Disposals £	Change in Market Value £	At 31 December 2020 £
Unquoted investment	500	-	-	-	500
<b>General Fund</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>
CBF Property fund	478,617	-	-	(23,776)	454,841
CBF Investment fund units	606,968	-	-	41,913	648,881
<b>Designated Funds</b>	<b>1,085,585</b>	<b>-</b>	<b>-</b>	<b>18,137</b>	<b>1,103,722</b>
<b>Total Funds</b>	<b>1,086,085</b>	<b>-</b>	<b>-</b>	<b>18,137</b>	<b>1,104,222</b>

Investments	At 1 January 2019 £	Additions £	Disposals £	Change in Market Value £	At 31 December 2019 £
CBF Investment fund units	-	-	-	-	-
CBF Property fund	-	-	-	-	-
Unquoted investment	500	-	-	-	500
<b>General Fund</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500</b>
CBF Property fund	491,504	-	-	(12,887)	478,617
CBF Investment fund units	573,383	-	(67,209)	100,794	606,968
<b>Designated Funds</b>	<b>1,064,887</b>	<b>-</b>	<b>(67,209)</b>	<b>87,907</b>	<b>1,085,585</b>
<b>Total Funds</b>	<b>1,065,387</b>	<b>-</b>	<b>(67,209)</b>	<b>87,907</b>	<b>1,086,085</b>

**9. Debtors**

	2020 £	2019 £
Sundry Debtors	20,564	26,140
Accrued Investment income	9,919	11,363
Accrued GNN grant income	-	-
	<b>30,484</b>	<b>37,503</b>

**10. Creditors: amounts falling due within one year**

	2020 £	2019 £
Sundry Creditors	6,285	24,635
Paulsgrove National Lottery funds	59,768	18,609
Due to PDBF for CSR costs	-	40,689
Due to PDBF for GNN costs	-	24,833
Deferred GNN Income	21,250	25,000
	<b>87,303</b>	<b>133,766</b>

**PORTSMOUTH DIOCESAN COUNCIL FOR SOCIAL RESPONSIBILITY**  
**Notes to the Financial Statements for the year ended 31 December 2020**

**11. Assets by Fund**

	Investment Assets £	Current Assets £	Current Liabilities £	Net Assets £
<b>General fund</b>				
General fund	500	70,265	(66,053)	4,712
<b>Designated funds</b>				
Business Development fund	77,135	287	-	77,422
Investment for Income fund	1,026,588	(38)	-	1,026,550
	<b>1,103,722</b>	<b>249</b>	<b>-</b>	<b>1,103,972</b>
<b>Restricted funds</b>				
GNN	-	56,955	(21,250)	35,705
ASC	-	12,513	-	12,513
	<b>-</b>	<b>69,469</b>	<b>(21,250)</b>	<b>48,219</b>
<b>Total Funds at 31st December 2020</b>	<b>1,104,222</b>	<b>139,983</b>	<b>(87,303)</b>	<b>1,156,903</b>
	Investment Assets £	Current Assets £	Current Liabilities £	Net Assets £
<b>General fund</b>				
General fund	500	89,858	(83,933)	6,425
<b>Designated funds</b>				
Business Development fund	72,152	287	-	72,439
Investment for Income fund	1,013,433	(38)	-	1,013,395
	<b>1,085,585</b>	<b>249</b>	<b>-</b>	<b>1,085,834</b>
<b>Restricted funds</b>				
GNN	-	90,431	(49,833)	40,598
ASC	-	4,927	-	4,927
	<b>-</b>	<b>95,358</b>	<b>(49,833)</b>	<b>45,525</b>
<b>Total Funds at 31st December 2019</b>	<b>1,086,085</b>	<b>185,465</b>	<b>(133,766)</b>	<b>1,137,784</b>

**Description of Funds:**

**General Fund**

These funds are unrestricted and to be used for the furtherance of the charitable objectives of the PDCSR as detailed on page 1 of the annual report.

**Business Development Fund**

This fund arose from the sale of a piece of land in 2012 at which point the trustees agreed that this windfall should be used specifically to support new projects and each year since then has been utilised for such activities under the direction of the steering committee/board.

**Investment for Income Fund**

These funds were designated by the trustees in 2015 to generate income to support the continued operations of PDCSR.

**GNN Fund**

These are the funds received from external sources and restricted for the sole purpose of supporting the activities of the Good Neighbours Network, Hampshire.

**ASC Fund**

These are funds managed by All Saints Counselling service from donations for counselling sessions offered by the volunteer counsellors and contribute to the running costs and expenses of the service. They are restricted within CSR as solely for the use of ASC.

**12. Capital commitments**

There were no capital commitments at 31st December 2020 [2019: Nil]

**13. Contingent liabilities**

There were no contingent liabilities at 31st December 2020 [2019: Nil]

**14. Related Party transactions**

The Portsmouth Diocesan Board of Finance (PDBF) is the direct employer of all PDCSR staff and payment was made to it in respect of these costs. The PDBF has also supported the work of the PDCSR for several years and in 2020 provided office space for the use of PDCSR.