

REGISTERED COMPANY NUMBER: 07815901 (England and Wales)  
REGISTERED CHARITY NUMBER: 1145111

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2023**  
**FOR**  
**FRIENDS OF DANES HILL**  
**(A COMPANY LIMITED BY GUARANTEE)**

**FRIENDS OF DANES HILL**

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**FOR THE YEAR ENDED 31 JULY 2023**

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## **FRIENDS OF DANES HILL**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2023**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when reviewing Friends of Danes Hill's aims and objectives and in planning activities and priorities for the year. Details of how the charity's activities are for the public benefit are detailed below.

The charity's objectives are to advance the education of the pupils of the school by:

- (a) Providing and assisting in the provision of facilities for education at the school and as an ancillary thereto;
- (b) Fostering more extended relationships between the staff, parents and others associated with the school;
- (c) Engaging in activities which support the school and advance the education of the pupils attending it, and;
- (d) Doing all such other lawful things as are necessary for the attainment of the said objects.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The charity managed to generate a voluntary income of £75,779 (2022 - £133,051) and received bank interest of £56 (2022 - £44). Total expenditure for the period was £57,252 (2022 - £127,788), leaving a net increase in funds of £18,583 (2022 - £5,307).

#### **FINANCIAL REVIEW**

##### **Reserves policy**

In the Trustees' view, the reserves should provide the charity with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

The trustees propose to maintain the charity's reserves at a minimum level of £20,000 to ensure it can meet any unforeseen emergency or unexpected need and to ensure sufficient reserves to meet the costs of its fundraising activities.

The trustees review the amount of reserves that are required to ensure that they are adequate to fulfil the charity's continuing obligations.

The charity had closing reserves of £66,548 as at 31 July 2023 (£47,965 as at 31 July 2022).

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is constituted by its governing document, the Memorandum and Articles of Association dated 19 October 2011 and is registered with The Charity Commissioners under number 1145111 in the name of Friends of Danes Hill.

##### **Recruitment and appointment of new trustees**

Potential trustees are required to complete a nomination form and this must be proposed and seconded. The potential trustee must also provide a brief biodata before the nomination date.

The nomination date will be notified by the previous trustees.

Trustees' decisions are arrived at by majority in accordance with the Articles.

## **FRIENDS OF DANES HILL**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2023**

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

All parents or guardians of children attending the school are automatically friends of the charity, and any other person connected with the school can become a friend if approved by an ordinary resolution of the members.

Friends are not members of the charity and have none of the duties or rights of members under the articles, although they may attend general meetings of the charity as observers.

The maximum number of trustees (and directors) is seven who are to be voted in at the Annual General Meeting of the Representatives each year. On 12 September 2013 a resolution was passed to co-opt an additional trustee in accordance with Article 23.4 of the Articles and therefore the charity can appoint up to eight trustees. Trustees are members.

Every year each class of Bevendean, the Lower School, the Middle School and Upper School may appoint one friend to be a representative of the charity.

The trustees may appoint any number of friends to be representatives of the charity, up to a maximum of fifteen board-appointed representatives at any one time.

The charity has no connected charities or companies.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

07815901 (England and Wales)

##### **Registered Charity number**

1145111

##### **Registered office**

Danes Hill School  
Leatherhead Road  
Oxshott  
Surrey  
KT22 0JG

##### **Trustees**

B Gaion Treasurer 2023 (resigned 14.9.23)  
Dr V Luckham-Jones (resigned 18.1.23)  
K Hoffman-Hedman (resigned 18.1.23)  
H Mitchell (resigned 1.9.23)  
G R E Ruddick Chairman 2023  
E Stagg (resigned 2.3.23)  
L Pike (resigned 18.1.23)  
A M Sullivan (appointed 18.1.23)  
L Morana (appointed 1.9.23)  
S Elhag Dos Santos (appointed 1.9.23)

All trustees, apart from A M Sullivan, the company secretary, are also appointed as directors.

##### **Company Secretary**

A M Sullivan

**FRIENDS OF DANES HILL**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2023**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

RJP LLP  
Ground Floor  
Egerton House  
68 Baker Street  
Weybridge  
Surrey  
KT13 8AL

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
G R E Ruddick - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
FRIENDS OF DANES HILL**

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**Independent examiner's report to the trustees of Friends Of Danes Hill ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Paterson FCCA

RJP LLP  
Ground Floor  
Egerton House  
68 Baker Street  
Weybridge  
Surrey  
KT13 8AL

Date: .....

**FRIENDS OF DANES HILL****STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2023**

		31.7.23 Unrestricted fund £	31.7.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Fundraising activities	2	75,779	133,051
Investment income	3	<u>56</u>	<u>44</u>
<b>Total</b>		<u>75,835</u>	<u>133,095</u>
<b>EXPENDITURE ON</b>			
Raising funds		50,075	119,860
Other		<u>7,177</u>	<u>7,928</u>
<b>Total</b>		<u>57,252</u>	<u>127,788</u>
<b>NET INCOME</b>		18,583	5,307
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>47,965</u>	<u>42,658</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>66,548</u>	<u>47,965</u>

The notes form part of these financial statements

**FRIENDS OF DANES HILL****BALANCE SHEET**  
**31 JULY 2023**

		31.7.23 Unrestricted fund £	31.7.22 Total funds £
<b>FIXED ASSETS</b>	Notes		
Intangible assets	8	-	1,505
Tangible assets	9	<u>3,837</u>	<u>-</u>
		3,837	1,505
<b>CURRENT ASSETS</b>			
Debtors	10	6,698	8,984
Cash at bank and in hand		<u>60,193</u>	<u>38,864</u>
		66,891	47,848
<b>CREDITORS</b>			
Amounts falling due within one year	11	(4,180)	(1,388)
		<u>62,711</u>	<u>46,460</u>
<b>NET CURRENT ASSETS</b>			
		66,548	47,965
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>66,548</u>	<u>47,965</u>
<b>NET ASSETS</b>			
		<u>66,548</u>	<u>47,965</u>
<b>FUNDS</b>	12		
Unrestricted funds:			
General fund		<u>66,548</u>	<u>47,965</u>
<b>TOTAL FUNDS</b>		<u>66,548</u>	<u>47,965</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
G R E Ruddick - Trustee

The notes form part of these financial statements



## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in Sterling.

### **Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Intangible fixed assets**

Intangible fixed assets are website costs which are being amortised evenly over their estimated useful life of six years.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery                      - 20% on cost

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 JULY 2023**

**2. FUNDRAISING ACTIVITIES**

	31.7.23	31.7.22
	£	£
Uniform shop	23,657	18,462
Family day	-	12,630
Fireworks	15,458	13,763
Christmas fayre and cards	11,790	10,903
Christmas shoppe	7,539	7,159
Quiz night	10,597	11,441
Summer ball	-	52,405
Race day	6,738	6,278
Sundry income	-	10
	<u>75,779</u>	<u>133,051</u>

**3. INVESTMENT INCOME**

	31.7.23	31.7.22
	£	£
Bank account interest	<u>56</u>	<u>44</u>

**4. SUPPORT COSTS**

	Management	Finance	Other	Governance costs	Totals
	£	£	£	£	£
Other resources expended	<u>786</u>	<u>467</u>	<u>4,634</u>	<u>1,290</u>	<u>7,177</u>

The independent examiner was paid £1,290 for their external scrutiny of the financial statements.

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.7.23	31.7.22
	£	£
Depreciation - owned assets	859	-
Website amortisation	<u>1,505</u>	<u>1,503</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2023 nor for the year ended 31 July 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2023 nor for the year ended 31 July 2022.

**7. STATUTORY INFORMATION**

Friends of Danes Hill is registered in England and Wales. The company's registered number and registered office address can be found within the Report of the Trustees.

**8. INTANGIBLE FIXED ASSETS**

	Website £
<b>COST</b>	
At 1 August 2022 and 31 July 2023	<u>9,020</u>
<b>AMORTISATION</b>	
At 1 August 2022	7,515
Charge for year	<u>1,505</u>
At 31 July 2023	<u>9,020</u>
<b>NET BOOK VALUE</b>	
At 31 July 2023	<u>-</u>
At 31 July 2022	<u>1,505</u>

**9. TANGIBLE FIXED ASSETS**

	Plant and machinery £
<b>COST</b>	
Additions	<u>4,696</u>
<b>DEPRECIATION</b>	
Charge for year	<u>859</u>
<b>NET BOOK VALUE</b>	
At 31 July 2023	<u>3,837</u>
At 31 July 2022	<u>-</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.23 £	31.7.22 £
Other debtors	303	4,121
Prepayments	<u>6,395</u>	<u>4,863</u>
	<u>6,698</u>	<u>8,984</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.23	31.7.22
	£	£
Accruals and deferred income	<u>4,180</u>	<u>1,388</u>

Included in the above total is deferred income of £2,917 (2022 - £Nil) relating to ticket sales on the postponed Family Day event.

**12. MOVEMENT IN FUNDS**

	At 1.8.22	Net movement in funds	At 31.7.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	47,965	18,583	66,548
	<u>47,965</u>	<u>18,583</u>	<u>66,548</u>
<b>TOTAL FUNDS</b>	<u>47,965</u>	<u>18,583</u>	<u>66,548</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	75,835	(57,252)	18,583
	<u>75,835</u>	<u>(57,252)</u>	<u>18,583</u>
<b>TOTAL FUNDS</b>	<u>75,835</u>	<u>(57,252)</u>	<u>18,583</u>

**Comparatives for movement in funds**

	At 1.8.21	Net movement in funds	At 31.7.22
	£	£	£
<b>Unrestricted funds</b>			
General fund	42,658	5,307	47,965
	<u>42,658</u>	<u>5,307</u>	<u>47,965</u>
<b>TOTAL FUNDS</b>	<u>42,658</u>	<u>5,307</u>	<u>47,965</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	133,095	(127,788)	5,307
	<u>133,095</u>	<u>(127,788)</u>	<u>5,307</u>
<b>TOTAL FUNDS</b>	<u>133,095</u>	<u>(127,788)</u>	<u>5,307</u>

**12. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.21 £	Net movement in funds £	At 31.7.23 £
<b>Unrestricted funds</b>			
General fund	42,658	23,890	66,548
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>42,658</u>	<u>23,890</u>	<u>66,548</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	208,930	(185,040)	23,890
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>208,930</u>	<u>(185,040)</u>	<u>23,890</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2023.

**14. SHARE CAPITAL**

The company has no share capital, but is limited by guarantee. The liability of each member is limited to £1.00.

**FRIENDS OF DANES HILL****DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2023**

	31.7.23 £	31.7.22 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Fundraising activities</b>		
Uniform shop	23,657	18,462
Family day	-	12,630
Fireworks	15,458	13,763
Christmas fayre and cards	11,790	10,903
Christmas shoppe	7,539	7,159
Quiz night	10,597	11,441
Summer ball	-	52,405
Race day	6,738	6,278
Sundry income	-	10
	<u>75,779</u>	<u>133,051</u>
<b>Investment income</b>		
Bank account interest	<u>56</u>	<u>44</u>
<b>Total incoming resources</b>	<u>75,835</u>	<u>133,095</u>
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Purchases for Danes Hill School	1,398	8,387
Fundraising costs	<u>48,677</u>	<u>111,473</u>
	<u>50,075</u>	<u>119,860</u>
<b>Support costs</b>		
<b>Management</b>		
Website & computer costs	786	636
<b>Finance</b>		
Bank charges	467	1,238
<b>Other</b>		
Sundries	2,270	3,321
Computer software	1,505	1,503
Plant and machinery	<u>859</u>	<u>-</u>
	<u>4,634</u>	<u>4,824</u>
<b>Governance costs</b>		
Accountancy and legal fees	<u>1,290</u>	<u>1,230</u>
Total resources expended	<u>57,252</u>	<u>127,788</u>
<b>Net income</b>	<u><u>18,583</u></u>	<u><u>5,307</u></u>