



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2022

Section A Reference and administration details

Charity name

Brookland Junior School Parents Association

Other names charity is known by

Brookland Junior School Parents Association Barnet

Registered charity number (if any)

1145110

Charity's principal address

Brookland Junior Primary School

BJPS Parents Association

Hill Top, London

Postcode

NW11 6EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Skinner	Co-Chair	3/11/22-	
2	Sarah Cattan	Co-Chair	3/11/22-	
3	Angelos Sigalas	Treasurer	3/11/22-	
4	Zoya Zaitseva	Secretary		
5	Louise de Groot Brick	Co-Chair	-3/11/22	
6	Daniel Brick	Treasurer	-3/11/22	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected during Annual AGM by members. All parents or guardians of pupils attending Brookland Junior School are automatically deemed to be members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY: DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL; ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees were able to raise in excess of £43,600 (net) with the help of the school community. The main drivers were donations from the school community and wider families, increased significantly through a corporate matching programme from Aviva. Secondly, fundraising events held at the school included cupcake sales, DIY card workshops, donut sales, ice lolly sales, movie evenings for the pupils, second hand uniform sales, school lottery as well as festive artwork designed by pupils and ordered by the parents.

The charity was able to help the school meet expenditures for capital projects as well as to support free school meal families. The amount paid to the school by the charity amounted to £54,398.75 in the year and went towards the refurbishment of the Year 6 Girls' Toilets and Disabled Toilets, New Pods on the school grounds for the teachers to use with pupils for one-to-one counselling and contribution towards free school meals vouchers. The charity received a significant donation which the school is utilising towards tutoring pupils.

The trustees were able to register the charity for gift aid towards the end of the last academic year to assist with maximising the value of donations and we have elected peoples fundraising as a donation platform to assist with processing gift aid from donations.

The trustees have regard to the guidance issued by the Charity Commission on public benefit. They are aware of the guidance, have taken it into account when making decisions to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity largely relies on the parent population to run events and help fundraising for the school. All trustees and members are volunteers.

Summary of the main achievements of the charity during the year

The trustees were able to raise in excess of £43,600 (net) with the help of the school community. The main drivers were donations from the school community and wider families, increased significantly through a corporate matching programme from Aviva. Secondly, fundraising events held at the school included cupcake sales, DIY card workshops, donut sales, ice lolly sales, movie evenings for the pupils, second hand uniform sales, school lottery as well as festive artwork designed by pupils and ordered by the parents.

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The trustees were able to register the charity for gift aid towards the end of the last academic year to assist with maximising the value of donations and we have elected peoples fundraising as a donation platform to assist with processing gift aid from donations.

All the trustees and charity members are volunteers and 100% of donations and fundraising, after costs, are available to the school.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity will maintain reserves sufficient to ensure its ongoing operation and to meet incidental costs. These are estimated to be below £500 as it does not incur any material fixed costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Zoya Zaitseva



Full name(s)

Zoya Zaitseva

Sarah Cattar

Position (eg Secretary, Chair, etc)

Secretary

Co-Chair

Date

30/10/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brookland Junior School Parent's Association

1145110

Receipts and payments accounts

CC16a

For the period
from

01/09/2022


To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	7,448	-	-	7,448	-
Donations	37,755	-	-	37,755	-
Interest	29	-	-	29	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	45,233	-	-	45,233	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,233	-	-	45,233	-
A3 Payments					
Cost of Fundraising Events	1,576	-	-	1,576	-
Donations paid to school	54,399	-	-	54,399	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	55,975	-	-	55,975	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	55,975	-	-	55,975	-
Net of receipts/(payments)	- 10,742	-	-	- 10,742	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,902	-	-	24,902	-
Cash funds this year end	14,160	-	-	14,160	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balances	14,160	-	-
	Unbanked Cash	-	-	-
		-	-	-
	Total cash funds	14,160	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Angelos Sigalas	18/10/2023



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Signature(s)

Zoya Zaitseva



Full name(s)

Zoya Zaitseva

Sarah Cattar

Position (eg Secretary, Chair, etc)

Secretary

Co-Chair

Date

30/10/2023