



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name

Brookland Junior School Parents Association

Other names charity is known by

Brookland Junior School Parents Association, Barnet

BJSPA, BJPSA

Registered charity number (if any)

1145110

Charity's principal address

Brookland Junior Primary School

BJPS Parents Association

Hill Top, London

Postcode

NW11 6EJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise de Groot-Brick	Co-Chair		Parents Association Elections
2	Rossana Scott	Co-Chair		Parents Association Elections
3	Zoya Zaitseva	Secretary		Parents Association Elections
4	Daniel Brick	Treasurer		Parents Association Elections
5				
6				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Parents Association. All parents or guardians of pupils attending Brookland Junior School are automatically deemed to be members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Parents Association aims to encourage good relations between the staff, parents and others associated with the school, and to support the school in advancing the education of its pupils. The objectives of the PA are to organise fundraising activities, to involve as many people as possible in order to create a sense of community.

The PA will not be involved in matters relating to the internal administration of the school.

The PA organised and raised funds for the school as follows:

Profit from Events	
2021-22	
Amazon Smile	£18.75
Anti Bullying	£897.12
Challah Sale	£0.00
Charity Boxes	£263.01
Cupcake Sale	£962.24
Doughnut sale	£704.08
Dress up Day	£347.80
Easy Fundraising	£119.71
Funny Bunny Day/Easter Fun Day	£1,781.40
Grant - Suburb Trust	£0.00
Ice lolly sale	£1,315.13
Infant PA transfer	£0.00
Mad Hair Day	£219.60
Match Funding	£500.00
Open Day	£0.00
PA parents contributions	£1,824.04
PJ Party	£0.00
Platinum Jubilee Merchandise	-£271.89
Quiz	£0.00
Red Nose Day	£0.00
School Disco/Silent Disco	£780.50
Spooky Day	£871.37
Summer concert	£0.00
Toilet fundraising	£0.00
Transfer from deposit account	£0.00
Uniform sale	£735.15
Winter/Summer fair	£3,726.64
Xmas Funday	£1,784.41
Year 6 Hoodies	£191.32
Year 6 Production	£245.48
Your School Lottery	£275.80
TOTAL	£17,291.66

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This year the expenditure of the charity for the funds raised will provide for the completion of required capital projects to benefit the pupil population such as the refurbishment of toilets as well as to provide new private counselling facilities for one on one work with pupils.

The trustees have regard to the guidance issued by the Charity Commission on public benefit. They are aware of the guidance, have taken it into account when making decisions to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The BJSPA managed to raise a gross income of £25,012, successfully running the Summer Fair and many other events as well as from parent contributions to the PA.

This was a new record for the charity, especially also following the dip during Covid years which affected fundraising ability. The funds will be going towards worthwhile projects to benefit the Brookland Junior School and its community, as identified by the leadership team of the school.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity will maintain reserves sufficient to ensure its ongoing operation and to meet incidental costs. These are estimated to be below £500 as it does not incur any material fixed costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Louise Brick

Full name(s)

LOUISE BRICK

Position (eg Secretary, Chair, etc)

CHAIR

Date

17 / 05 / 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brookland Junior School Parent's Association

1145110

Receipts and payments accounts

CC16a

For the period
from

01-Sep-21

To

31-Aug-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	22,748	-	-	22,748	8,687
Donations	2,264	-	-	2,264	1,407
Suburb Trust Grant	-	-	-	-	2,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	25,012	-	-	25,012	12,094
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,012	-	-	25,012	12,094
A3 Payments					
Cost of Fundraising Events	6,479	-	-	6,479	1,992
Donations paid to school	4,199	-	-	4,199	7,556
	-	-	-	-	-
	-	-	-	-	-

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	10,678	-	-	10,678	9,548

A4 Asset and investment purchases, (see table)	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	10,678	-	-	10,678	9,548
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Net of receipts/(payments)	14,334	-	-	14,334	2,546
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,568	-	-	10,568	8,099
Cash funds this year end	24,902	-	-	24,902	10,645

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance	24,902	-	-
	Unbanked Cash	-	-	-
		-	-	-
	Total cash funds	24,902	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use


Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
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B5 Liabilities

		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Daniel Brick	10/10/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BROOKLAND JUNIOR SCHOOL PA

On accounts for the year
ended

31 AUGUST 2022

Charity no
(if any)

1145110

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17-05-23

Name:

ORLA MELLOTTTE

Relevant professional
qualification(s) or body
(if any):

Address:

5 DUKWESTON STREET
LONDON W14 1EN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.