



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 10	Year 2023		Day 30	Month 09	Year 2024

Section A Reference and administration details

Charity name	The Haven – Torbay
Other names charity is known by	
Registered charity number (if any)	1145052
Charity's principal address	Gerston Christian Centre
	Gerston Place
	Paignton, Devon
	Postcode TQ3 3DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Glyn Burns			
2	Rev Neil Andrew Knox			
3	Rev Paula Denise Mayer			
4	Graham Massey	Chairman		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Articles of association

How the charity is constituted
(eg. trust, association, company)

Charitable company

Trustee selection methods
(eg. appointed by, elected by)

Appointment by other Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document	<ol style="list-style-type: none"> 1) To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in Torbay and South Devon, particularly by the provision of material, spiritual, and social support to those of any faith or none 2) To advance the education and training of staff and volunteers in such areas as will help to meet the needs of those who have suffered hardship or are in distress. 3) To advance the Christian faith in Torbay and South Devon and to fulfil such other purposes which are exclusively charitable according to the Law of England and Wales and are connected with the charitable work of the charity.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>The main activities of the charity are to run a drop in centre called The Haven which is located at the Gerston Christian Centre. Clients can attend the centre and access food, washing facilities and hardship support.</p> <p>The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set. Our main activities and who we try to help are in this report. . All our charitable activities focus on supporting those in need and are undertaken to further our charitable purposes for the public benefit</p>
Additional details of objectives and activities (Optional information)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grant making; • policy programme related investment; • contribution made by volunteers. 	<p>We are very grateful for the 20 volunteers who give their time to run the drop in sessions. They greet guests on arrival, sit and interact with clients, prepare and serve food, launder clothing for clients, distribute items to those in need, make referrals to other relevant agencies and clean the centre.</p>

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Section D	Achievements and performance
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Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the period covered by this report, 159 men and women made their way to The Haven-Torbay – in addition to those already known to us. The youngest was 21 and the oldest 75 years of age. Many visit us for company, warmth, help with managing benefits and bills, and as a means of making ends meet by our provision of a free hot lunch and free hot or cold drinks. We endeavour to make an assessment of the needs of each guest and discuss the same with our team. We keep an up-to-date directory of every type and source of supporting our area and commonly make a phone or email referral with good knowledge of our guests' circumstances.¹¹⁶ (hereafter referred to as 'the homeless') of the 159 were sofa-surfers, rough sleepers or accommodated by the local authority in emergency or temporary accommodation. The homeless avail themselves of our laundry and shower room in addition to the lunch service, and we are ordinarily in a position to supply sleeping bags, duvets or tents. Further, and with their consent, we make referrals to (or liaise with)) the local authority rough sleeper' team and private letting agents. The homeless frequently have complex needs requiring referral to drug, alcohol, mental or general health services or the probation service. We are very fortunate in enjoying good relations with those services who will on occasion hold appointments at our centre for our guests/their clients. and we have the advantage of a mental health practitioner attending once each week. We receive donations of clothing and household items which are made available to guests – whether homeless or not. We are well supported by a local health care team who will attend our centre to give advice and vaccinations, or carry out tests for viral infections. Pastoral support is provided by our founder, a retired minister. Finally, we hope we achieve for all our guests (but particularly for the homeless) a sense of dignity which they sometimes find to be in short supply on the streets.

We engaged Howard Bradshaw as centre manager on a self employed basis and his input has been invaluable over these last 12 months.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees recognise that the majority of their income is based on grants and donations and so cannot easily be predicted. Consequently the trustees have decided to hold reserves equal to 3 to 6 months running costs. This is valued at £5,000. As at 30th September 24 the charity had £22,033 in cash assets. The remaining funds will be used to support the ongoing development of the charity.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

This year the charity received income of £27,729 (22-23 £42,076). One off donations and grants still make up the biggest single source of income. This year the charity received £19,083 in comparison with 22-23 which was £21,205 this is a decrease of £2,122 on last year. The charity received £8,624 in grant income in comparison with £21,030 in 22-23. This is a decrease of £12,406 when compared to last year. This year expenditure on charitable activities was £30,974 in comparison with £33,046 the previous year.

The principal sources of funds are presently by way of grant and contract income from our local authority, from regular and committed donations from local churches and members of the public, and from one-off donations from organisations based in, or with links to our locality.

Most of the charity's funds are spent in the short-term. Pending such expenditure, funds are held in accounts with a UK clearing bank and CAF bank.

One of the principal financial risks faced by the charity is Increasing constraints on local authority expenditure. Additional funding resources from a wider range of providers have been identified and are being actively pursued. It is understood that our existing grant income is likely to be maintained.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Glyn Burns	
Position (eg Secretary, Chair, etc)	Trustee	
Date	25 th February 2025	



Charity Name	No (if any)
The Haven - Torbay	1145052

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	10/1/2023		9/30/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	19,031	-	-	19,031	21,025
Interest Received	22	-	-	22	21
Grants / Restricted Income	9,124	-	-	9,124	21,030
	-	-	-	-	-
Sub total (Gross income for AR)	28,177	-	-	28,177	42,076
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,177	-	-	28,177	42,076
A3 Payments					
Water Rates	1,766	-	-	1,766	817
Insurance	1,793	-	-	1,793	1,701
Light & Heat	6,307	-	-	6,307	8,414
Telephone	60	-	-	60	421
Postage & Stationery	-	-	-	-	262
Sundries & Bank Charges	73	-	-	73	1,277
Food	5,284	-	-	5,284	5,054
Cleaning & Refuse Disposal	1,178	-	-	1,178	1,143
Repairs, Renewals & Computer Expenses	6,182	-	-	6,182	5,550
Wages	4,705	-	-	4,705	5,478
	-	-	-	-	-
Sub total	27,348	-	-	27,348	30,117
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,348	-	-	27,348	30,117
Net of receipts/(payments)	829	-	-	829	11,959
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,204	-	-	21,204	9,245
Cash funds this year end	22,033	-	-	22,033	21,204

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF	11,483	-	-
	Barclays Bank	10,550	-	-
	Cash	-	-	-
	Total cash funds	22,033	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Property Improvements	Unrestricted	29,288	29,288
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Pension liabilities		713	
	PAYE due		- 611	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Haven - Torbay

On accounts for the year
ended

30/09/2024

Charity no
(if any)

1145052

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

9 February 2025

Name:

Nicholas Millard (F.M.A.A.T)

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians

Address:

13 Hyde Road

Paignton

Devon TQ4 5BW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.