

St. Luke's Oseney Crescent PCC

Report and Accounts

Year ended 31 December 2021

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ST LUKE'S OSENEY CRESCENT PCC
FOR THE YEAR ENDED 31 DECEMBER 2021
CHARITY INFORMATION

Members of the Parochial Church Council

Incumbent and chairman:	The Reverend Jon March
Other clergy members:	The Reverend Natasha Beckles (resigned September 2021) The Reverend Colin Brookes (resigned November 2021) Lara Edwards (appointed July 2021)
Church warden:	Simon Court Bethan Sadler David Watkinson (resigned April 2021)
Other members:	Olamide Akinsanya (appointed April 2021) Simeon Castle Karsen Cheung David Cooke (treasurer from April 2021) Lydia Devine Peter Evans (resigned January 2022) Nicole Adeney Jones (resigned November 2021) Jasmine King Russell Parsons (treasurer until his resignation in April 2021) Rupesh Patel Christopher Philpot George Ward (appointed April 2021) Jenny Wye (resigned June 2021)
Charity Registration Number	1145026
Principal Address	St. Luke's Parish Office 7 Dowdney Close London NW5 2BP
Independent Examiner	Ajay Rajani FCIE Stewardship 1 Lamb's Passage London EC1Y 8AB
Bankers	HSBC UK Bank plc

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ST LUKE'S OSENEY CRESCENT PCC
ANNUAL REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021

The Members of the Parochial Church Council (PCC) have pleasure in presenting their report together with the financial statements for the year ended 31 December 2021.

Objects of the charity

The charity is responsible for co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church be it pastoral, evangelistic, social or ecumenical. The PCC is also responsible for maintaining certain church property situated within the parish, namely the church building at Oseney Crescent and the vicarage.

Vision

The Vision at St Luke's is to be centred on Jesus, transforming communities, one life at a time.

Summary of the charity's main activities and achievements

The call to follow Jesus is not an easy call. It is the most life-giving adventure of redemption and freedom you could ever imagine. But it is not easy.

2021 was another challenging year for us all, building on the challenges, stresses and strains of 2020. There will be no-one on whom the pandemic has not left its mark.

Gathering together continued to prove challenging into the first few months of 2021. The changing restrictions and guidance made planning ahead very difficult but at each turn we sought God as to what He would have us do.

While some churches had already returned in some form, we believed that with mandatory mask-wearing, singing and mingling discouraged, and children's work impossible due to our space limitations, these restrictions made gathering together in the traditional way unsatisfactory. At the same time, we were seeing the growth of our community and worshiping life through our Sunday cells. Those that were connected through the Sunday cells, found them to be places where their faith was sustained. While these two factors remained, we were in no rush, to return to large worship gatherings.

However, as we prepared for a new term in September, with widespread vaccinations and increasing ease at meeting together we felt that God was prophetically calling us to a "Noah's Ark" season - a season where all of us could gather again under one roof. Where before we had two services, we had one, where before our children's work was held off-site, it was now on-site.

We believe God led us prophetically to this well-known story and that we were to sit tight, under one roof, care for and 'feed' each other as we depart one land and set sail for another. During this time we felt that God was calling us to not rush into a new wave of busyness but to simply create space for us to gather to worship. We believed God was calling us to use this time of slower and less activity to remember our "first love," and that as we rebuild, no matter what else we are known for, we are known as a group of people who worship Jesus.

We take very seriously the stewardship of our financial resources. Because of God's faithfulness, the generosity of all those who give and the careful stewardship of our funds, some of the things we have been able to do this year are as follows:

- Marquees have been put up on site to support our children's and youth ministry which has grown over the year. There are now three specific age groups - younger children, juniors, and youth – all provided for in three locations on the church site.
- "Community Volunteers" were established in the pandemic to serve the needs of people in the local community. We partnered with Love Your Neighbour at Christmas, giving over 100 "bags of love" to bless our neighbours in our community.
- Members of St Luke's provided funding for 27 children to receive presents from their parents in prison through Angel Tree.
- "Dig Deeper" conversations with Dr Stephen Backhouse continued online to help us grow deeper in our understanding of our faith.
- Crumbs returned to its regular slot in the St Luke's week. Many who had been isolated in their childcare during the pandemic found a community to be part of every Thursday.

ST LUKE'S OSENEY CRESCENT PCC

ANNUAL REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL CONTNUED

Summary of the charity's main activities and achievements continued

- Alpha was offered online throughout the pandemic enabling many people to connect in from all over the world invited through relational connections.
- Once "normal" life resumed post-lockdown, we saw significant change on the staff team. Luke Adeney Jones, Natasha Beckles, Colin Brookes, Natalie Brookes, Sophie Cawood, and Pete Hopkins all moved to new ventures and we welcomed Jon Beagley, Evie Liskza with Lara Edwards remaining on team but in her new role as Assistant Curate.

"...he who began a good work in you will carry it on to completion until the day of Christ Jesus". [Philippians 1:6]

Despite the challenges of the pandemic and sustaining a church community in all the fullness of what that means, I believe God has never left us. It has been a refining time, but one where I sense we look more like the One we worship. We look forward to seeing how God leads us in 2022.

We are grateful to God and all those who give to the work at St Luke's for enabling us to do what do. Thank you!

In planning the charity's activities, the Trustees have complied with the duty to have due regard to the public benefit guidance published by the Charity Commission.

Structure, Governance and Management

The charity is registered with the Charity Commission and operates under the Charities Act 2011. The governing documents for the charity are the Parochial Church Councils (Powers) Measure 1956 (as amended) and the Church Representation Rules.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The PCC comprises ex-officio members (which includes clergy and churchwardens), elected members and co-opted members. The PCC organise elections annually before the Annual Parochial Church Meeting (APCM) to fill vacancies. The members of the PCC are the charity's trustees for the purposes of charity law.

Responsibility for setting policy and for determining the parameters within which the charity should operate rests with the PCC who meet regularly to monitor the activities of the charity. Responsibility for the day to day operation of the charity has been delegated to a management team led by the incumbent.

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Financial review

During the year income decreased by £67,881, to £395,659, and expenditure fell by £49,828 to £336,658. As a result, this year the PCC has reported a surplus of £59,001 (2020: £77,054). The PCC's net assets have increased by £59,001 to £337,733; this includes cash of £294,550, of which £291,589 is unrestricted.

This year income from members (including related gift aid) fell by about £30,000, claims for the government's Job Retention Scheme grant fell by about £26,000 as most of the PCC's staff worked throughout the year, and other sources of grant income fell by £10,000. There was no repeat of last year's grant of £20,000 from the Diocese received to help pay for building work but the PCC did receive a new grant for just under £15,000 from the Church Revitalisation Trust to help meet the cost of providing accommodation to a new curate (see below).

This year's reduction in expenditure is largely due to a reduction of £72,000 in staff costs due to changes in staffing in both the current year and the and preceding year; this was partly offset by an increase of £13,000 in the cost of clergy accommodation following the appointment of a new curate.

This year the PCC paid the full Parish Standard Cost, which was £86,200, and in addition contributed £5,507 towards the cost of accommodation provided to the PCC's new curate.

ST LUKE'S OSENEY CRESCENT PCC

ANNUAL REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL CONTNUED

Reserves policy

The PCC recognises the need to hold free reserves so that the PCC can protect its core activities should there be shortfalls in income and to promote balanced strategic planning. The trustees define free reserves as being unrestricted and undesignated net assets.

The trustees aim to hold reserves equal to no less than three months' projected operating expenses excluding grants made, which equates to approximately £130,000. At the year end free reserves amounted to £212,979 and the PCC is holding more than the stated minimum. The PCC expects to use some of the excess in 2022 to further it's vision.

Key risks and uncertainties

The charity is exposed to various risks - be they operational, financial or reputational. The PCC review the charity's activities regularly to identify and monitor significant risks and, where possible, they take appropriate measures to mitigate those risks.

Quinquennial inspection

A quinquennial inspection of our Church building was undertaken in June by our quinquennial architect, Mr Russell Hanslip. Recommendations from the report continue to be implemented into 2022.

Plans for the future

As we emerge from the impact of the pandemic we are seeking to rebuild the foundations of our community life in the first half of 2022. As we settle into rhythms of gathering, worshipping and sustaining, we will then seek to explore where God is leading us in terms of His mission for north London and our role in serving His call.

Statement of Responsibilities of the Members of the Parochial Church Council

The PCC is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources for the financial year. In preparing these financial statements, the PCC are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the PCC and signed on their behalf by:

Jon March

Rev'd Jon March

Date: 14 June 2022

INDEPENDENT EXAMINER'S REPORT
TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF
ST LUKE'S OSENEY CRESCENT PCC
('the Charity')

I report to the members of the PCC (who are also the charity's trustees) on my examination of the accounts of the Charity for the year ended 31 December 2021 on pages 6 to 15 following, which have been prepared on the basis of the accounting policies set out on pages 8 and 9.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ajay Rajani

Ajay Rajani FCIE
Fellow of the Association of Charity Independent Examiners
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 1 July 2022

ST LUKE'S OSENEY CRESCENT PCC
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	348,004	31,105	379,109	445,615
Charitable activities	4	1,749	-	1,749	3,609
Other trading activities:					
Contract for placement of aerial		14,800	-	14,800	14,300
Bank interest receivable		1	-	1	16
Total income and endowments		364,554	31,105	395,659	463,540
EXPENDITURE ON:					
Charitable activities:	5	305,587	31,071	336,658	386,486
Total expenditure		305,587	31,071	336,658	386,486
Net income		58,967	34	59,001	77,054
Transfers between funds	13	-	-	-	-
Net movement in funds		58,967	34	59,001	77,054
Reconciliation of funds:					
Total funds brought forward		275,805	2,927	278,732	201,678
Total funds carried forward	13	334,772	2,961	337,733	278,732

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on pages 8 to 15 form part of these accounts.

ST LUKE'S OSENEY CRESCENT PCC

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
FIXED ASSETS					
Tangible assets	7	32,825	-	32,825	26,351
		<u>32,825</u>	<u>-</u>	<u>32,825</u>	<u>26,351</u>
CURRENT ASSETS					
Debtors	8	42,071	-	42,071	10,740
Cash at bank and in hand	9	291,589	2,961	294,550	269,818
		333,660	2,961	336,621	280,558
CREDITORS: Amounts falling due within one year	10	(22,113)	-	(22,113)	(9,777)
Net current assets		<u>311,547</u>	<u>2,961</u>	<u>314,508</u>	<u>270,781</u>
Total assets less current liabilities		<u>344,372</u>	<u>2,961</u>	<u>347,333</u>	<u>297,132</u>
CREDITORS: Amounts falling due after more than one year	11	(9,600)	-	(9,600)	(18,400)
TOTAL NET ASSETS		<u>334,772</u>	<u>2,961</u>	<u>337,733</u>	<u>278,732</u>
FUND BALANCES					
Unrestricted Funds	13				
General funds		212,979	-	212,979	161,319
Designated funds		121,793	-	121,793	114,486
Restricted Funds		-	2,961	2,961	2,927
		<u>334,772</u>	<u>2,961</u>	<u>337,733</u>	<u>278,732</u>

The financial statements were approved by the members of the Parochial Church Council and were signed on its behalf by:

Jon March

Rev'd Jon March

Date 14 June 2022

The notes on pages 8 to 15 form part of these accounts.

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Statutory Information

The Parochial Church Council of St Luke's Oseney Crescent is a charity registered in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention. The financial statements include all activities for which the PCC is legally responsible; the activities of informal gatherings of church members and groups that owe their main affiliation to another body and are excluded.

These financial statements have been prepared in accordance with The Church Accounting Regulations 2006, the 'Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)' ('the Charities SORP'), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The PCC have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The PCC have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the PCC have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The PCC have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements. In making this assessment the PCC has considered how COVID-19 might affect the charity's forecasts.

b) Income

Income (which includes planned giving, collections and other donations) is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part income is generally recognised when it is received by, or on behalf of, the PCC. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations includes recoverable gift aid, which is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from conferences and events and the letting of the church's facilities for the benefit of the local community.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Contributions in respect of the diocesan parish share are included in the Statement of Financial Activities for all amounts agreed to being payable for the financial year. Any contributions that have not been paid over by the year end are included as a creditor.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Accounting Policies continued

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the PCC in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the PCC for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

e) Tangible fixed assets

Consecrated and beneficed property is not included in these financial statements by virtue of s.10(2) of the Charities Act 2011. All expenditure on consecrated or beneficed buildings is written off in the year in which it is incurred.

Movable church furnishings held by the incumbent and Churchwardens on special trust for the PCC and which require a faculty for disposal are capitalised in accordance with the policy set out below. These items are regarded as inalienable property and are listed in the church's inventory which can be inspected at any reasonable time. Inalienable property acquired prior to 2000 has not been capitalised as there is insufficient cost information available.

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Fixtures, fittings and equipment	Over 3 to 10 years
----------------------------------	--------------------

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Leased assets

Leases which do not transfer substantially all the risks and rewards of ownership to the charity are classified as operating leases. Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

g) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

h) Taxation

The charity has taken advantage of various reliefs from taxation available to charities and no tax is payable on income.

i) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive).

j) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

k) Critical accounting estimates and areas of judgement

The members of the PCC do not consider that there any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations and legacies

	2021	2020
	£	£
Donations of cash and similar	303,050	328,871
Grants receivable	26,634	34,000
Income tax recoverable	40,361	44,608
Government grants:		
Listed Places of Worship Grant Scheme	4,374	7,082
Job Retention Scheme	4,690	31,054
	<u>379,109</u>	<u>445,615</u>

4 Income from charitable activities

	2021	2020
	£	£
Church events, courses and similar	225	2,544
Letting in furtherance of charitable activities	1,524	1,065
	<u>1,749</u>	<u>3,609</u>

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

5 Charitable expenditure

	2021 £	2020 £
a Costs incurred directly on church activities		
Parish share	91,707	86,200
Staff costs	78,962	107,881
Clergy & Ordinand accommodation costs	16,053	3,028
Clergy & staff expenses	3,363	1,628
Training costs	2,592	1,248
Mission & ministries	8,190	10,385
Church events & hospitality	3,080	8,498
Sunday costs	2,803	2,332
Expenses for Older People's Project		
Staff costs	-	42,765
Other costs	-	1,366
	<u>206,750</u>	<u>265,331</u>
b Costs incurred on support & administration		
Church office expenses	16,518	13,220
Office rent & service charge	12,751	13,249
Building cleaning & small repairs	15,261	10,004
Major building repairs and improvements	37,927	35,999
Utilities	1,288	7,051
Insurance	6,363	7,227
Council tax	2,586	2,582
Depreciation	7,482	4,344
Accounts preparation and examination	2,940	2,880
Other professional fees	2,190	2,662
	<u>105,306</u>	<u>99,218</u>
Grants payable (note 5c)	24,602	21,937
	<u><u>336,658</u></u>	<u><u>386,486</u></u>

In addition to the fees payable for the preparation and examination of the accounts, the charity paid £883 (2020: £1,027) to Stewardship for payroll bureau and consultancy services.

c Grants payable

	Institutions £	Individuals £	2021 £
Grants for UK and overseas mission	13,250	-	13,250
Grants to help poor and marginalised young people and children	8,250	-	8,250
Grants for the relief of poverty	3,063	39	3,102
	<u>24,563</u>	<u>39</u>	<u>24,602</u>

In the previous year the charity distributed grants totalling £21,937 as follows:

	Institutions £	Individuals £	2020 £
Grants for UK and overseas mission	4,000	576	4,576
Grants to help poor and marginalised young people and children	9,557	-	9,557
Grants for the relief of poverty	4,755	192	4,947
Grants to promote mental health	-	2,857	2,857
	<u>18,312</u>	<u>3,625</u>	<u>21,937</u>

The charity's principal grants to institutions comprised:

	2021 £	2020 £
Fusion	1,200	1,500
Home for Good	2,000	2,500
Kids Club Kampala	6,250	6,250
Resource Uganda	2,000	2,500
St Peter's, Bury	10,000	-
Tearfund	3,063	3,750
XLP	-	807
Other grants individually less than £1,000	50	1,005
	<u>24,563</u>	<u>18,312</u>

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

6 Analysis of staff costs, the cost of key management personnel and remuneration of members of the PCC

	2021	2020
	£	£
Gross wages and salaries	68,479	135,914
Social security	1,139	6,605
Pension costs	1,844	3,977
Contributions towards apprenticeship	7,500	4,150
	<u>78,962</u>	<u>150,646</u>

Following the outbreak of COVID-19, the PCC decided to furlough several members of staff. The PCC received grants totalling £4,690 (2020: £31,054) from the government's Job Retention Scheme (see note 3) to help meet the on-going cost of employing these staff. The net payroll cost, after deducting these grants, is £74,272 (2020: £119,592).

The average monthly number of employees during the year was 3.8 (2020: 6.7). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

The clergy members of the PCC are not employees of the PCC. They receive a stipend and, usually, accommodation from the Diocese; some of the Parish Share paid to the Diocese is used to help meet the cost. The PCC also paid some clergy accommodation costs directly and this expenditure is separately disclosed in note 5 'Charitable expenditure'.

No member of the PCC, who are the charity's only key management, received employment benefits in either the current year or the preceding year.

7 Tangible fixed assets

	Fixtures, fittings and equipment £	Total 2021 £
Cost		
At 1 January 2021	46,245	46,245
Additions	13,956	13,956
At 31 December 2021	<u>60,201</u>	<u>60,201</u>
Accumulated depreciation		
At 1 January 2021	19,894	19,894
Charge for the year	7,482	7,482
At 31 December 2021	<u>27,376</u>	<u>27,376</u>
Net book value		
At 31 December 2021	<u>32,825</u>	<u>32,825</u>
At 31 December 2020	<u>26,351</u>	<u>26,351</u>

8 Debtors

	2021	2020
	£	£
Tax recoverable	17,400	9,790
Other debtors	1,863	-
Prepayments and accrued income	22,808	950
	<u>42,071</u>	<u>10,740</u>

9 Cash at Bank and in Hand

	2021	2020
	£	£
Cash at bank	<u>294,550</u>	<u>269,818</u>

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Creditors: liabilities falling due within one year

	2021	2020
	£	£
Trade creditors	-	4,431
Other creditors	8,521	866
Accruals	3,192	2,880
Loan from Diocese	10,400	1,600
	<u>22,113</u>	<u>9,777</u>

11 Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Loan from Diocese	<u>9,600</u>	<u>18,400</u>

During the year the PCC received an interest free, unsecured, loan of £20,000 from the Diocese of London (see also note 10). The loan is repayable in monthly instalments by December 2023.

12 Pension commitments

During the year employer's pension contributions totalling £1,844 (2020: £3,977) were payable to defined contribution personal pension schemes. At the balance sheet date pension contributions totalling £314 (2020: £349) were owed.

13 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2021 £	Incoming resources 2021 £	Outgoing resources 2021 £	Transfers in the year 2021 £	Closing balance 2021 £
<i>Designated Funds</i>					
Church planting fund	31,135	-	(10,000)	6,060	27,195
Equipment fund	26,351	-	-	6,474	32,825
Building sinking fund	30,000	-	(33,553)	30,000	26,447
Church giving fund	27,000	-	(15,914)	24,240	35,326
	<u>114,486</u>	<u>-</u>	<u>(59,467)</u>	<u>66,774</u>	<u>121,793</u>
<i>General Unrestricted Funds</i>	161,319	364,554	(246,120)	(66,774)	212,979
Total Unrestricted Funds	<u>275,805</u>	<u>364,554</u>	<u>(305,587)</u>	<u>-</u>	<u>334,772</u>
<i>Restricted Funds</i>					
Special Offerings	530	97	(63)	-	564
War Memorial	396	-	-	-	396
St Pancras Lands Trust	-	12,000	(12,000)	-	-
Building repair and improvement	-	4,374	(4,374)	-	-
Bursary	2,001	-	-	-	2,001
Clergy accommodation	-	14,634	(14,634)	-	-
	<u>2,927</u>	<u>31,105</u>	<u>(31,071)</u>	<u>-</u>	<u>2,961</u>
Aggregate of funds	<u>278,732</u>	<u>395,659</u>	<u>(336,658)</u>	<u>-</u>	<u>337,733</u>

During the year the PCC transferred £66,774 from unrestricted general funds to various designated funds to increase the amounts set aside for specific initiatives.

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

13 Funds continued

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			2021 £
	General funds £	Designated funds £	Restricted funds £	
Fixed assets	-	32,825	-	32,825
Debtors	42,071	-	-	42,071
Cash at bank and in hand	202,621	88,968	2,961	294,550
Creditors due within one year	(22,113)	-	-	(22,113)
Creditors due after one year	(9,600)	-	-	(9,600)
	<u>212,979</u>	<u>121,793</u>	<u>2,961</u>	<u>337,733</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2020 £	Incoming resources 2020 £	Outgoing resources 2020 £	Transfers in the year 2020 £	Closing balance 2020 £
<i>Designated Funds</i>					
Church Planting	28,335	-	-	2,800	31,135
Equipment fund	30,695	-	-	(4,344)	26,351
Building sinking fund	-	-	-	30,000	30,000
Church giving fund	13,300	-	(16,500)	30,200	27,000
	<u>72,330</u>	<u>-</u>	<u>(16,500)</u>	<u>58,656</u>	<u>114,486</u>
<i>General Unrestricted Funds</i>	<u>126,392</u>	<u>420,099</u>	<u>(326,516)</u>	<u>(58,656)</u>	<u>161,319</u>
Total Unrestricted Funds	<u>198,722</u>	<u>420,099</u>	<u>(343,016)</u>	<u>-</u>	<u>275,805</u>
<i>Restricted Funds</i>					
Special Offerings	2,560	358	(2,388)	-	530
War Memorial	396	-	-	-	396
St Pancras Lands Trust	-	14,000	(14,000)	-	-
Building repair and improvement	-	27,082	(27,082)	-	-
Bursary	-	2,001	-	-	2,001
	<u>2,956</u>	<u>43,441</u>	<u>(43,470)</u>	<u>-</u>	<u>2,927</u>
Aggregate of funds	<u>201,678</u>	<u>463,540</u>	<u>(386,486)</u>	<u>-</u>	<u>278,732</u>

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			2020 £
	General funds £	Designated funds £	Restricted funds £	
Tangible fixed assets	-	26,351	-	26,351
Debtors	10,740	-	-	10,740
Cash at bank and in hand	178,756	88,135	2,927	269,818
Creditors due within one year	(9,777)	-	-	(9,777)
Creditors due after one year	(18,400)	-	-	(18,400)
	<u>161,319</u>	<u>114,486</u>	<u>2,927</u>	<u>278,732</u>

ST LUKE'S OSENEY CRESCENT PCC
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

13 Funds continued

Designated funds

- a) The **Church planting fund** represent monies set aside to promote church planting by the Anglican church.
- b) The **Equipment fund** represents the carrying value of the charity's fixed assets and are not therefore available to spend on the charity's on-going activities.
- c) The **Building sinking fund** represent money set aside for major repairs and improvements to church property.
- d) The **Church giving fund** represents money set aside for grant giving to other charities and individuals to undertake activities undertaken in furtherance of the church's own charitable objects. It is anticipated that most, if not all, of these funds will be distributed in the new financial year.

Restricted funds

- a) The **Special Offerings fund** represent monies received for a wide variety of purposes, including grant giving.
- b) The **War Memorial** fund was created from grants receive to help pay for the up keep of a war memorial.
- c) The **St Pancras Land Trust** fund represents grants received to help meet some of the costs associated with operating a church; the grants principally help pay for premises related expenditure.
- d) The **Building Repair and Improvement** fund was created from grant and donations received to help fund major repairs and improvements to church property.
- e) The **Bursary** fund was created from donations received to help people attend conferences.
- f) The **Clergy Accommodation** fund was created from a grant received to help cover the cost of accommodation provided to a member of clergy.

14 Operating leases: commitments and related expenditure

The charity has an operating lease for offices. The minimum amounts payable in respect of this lease is as follows:

	2021 £	2020 £
Payments falling due:		
Within one year	12,800	16,846
Between one and five years	28,800	40,950
	<u>41,600</u>	<u>57,796</u>

During the year the charity was charged £18,216 (2020: £16,120) for its operating lease.

15 Operating lease income

The charity has granted an operating lease for the placement of telecommunications equipment on its church building. The minimum amounts receivable (until the next break clause and ignoring the potential effect of future rent reviews and any unforeseen events that could result in early termination) in respect of this lease is as follows:

	2021 £	2020 £
Income falling due:		
Within one year	14,300	14,300
Between one and five years	45,283	57,200
After five years	-	2,383
	<u>59,583</u>	<u>73,883</u>

16 Transactions with related parties

During the year the charity received donations totalling £112,161 (2020: £115,076) from related parties (which includes members of the PCC, anyone closely connected to them and any other member of key management).

During the year (or, if later, from the date of their appointment as trustees), the PCC paid employment benefits totalling £23,178 (2020: £4,807) to individuals closely related to members of the PCC.

Except for the reimbursement of expenses incurred when acting as agent for the charity, or incurred when undertaking clergy and employment duties, no expenses were paid to (or for) members of the PCC.

Except as disclosed in note 6 'Analysis of staff costs', there have been no other transactions with related parties during the year.

ST LUKE'S OSENEY CRESCENT PCC
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds				Unrestricted Funds			
		General Funds	Designated Funds	Restricted Funds	Total Funds	General Funds	Designated Funds	Restricted Funds	Total Funds
		2021	2021	2021	2021	2020	2020	2020	2020
		£	£	£	£	£	£	£	£
INCOME AND ENDOWMENTS FROM:									
Donations and legacies	3	348,004	-	31,105	379,109	402,174	-	43,441	445,615
Charitable activities	4	1,749	-	-	1,749	3,609	-	-	3,609
Other trading activities:									
Contract for placement of aerial		14,800	-	-	14,800	14,300	-	-	14,300
Bank interest receivable		1	-	-	1	16	-	-	16
Total income and endowments		364,554	-	31,105	395,659	420,099	-	43,441	463,540
EXPENDITURE ON:									
Charitable activities:	5	246,120	59,467	31,071	336,658	326,516	16,500	43,470	386,486
Total expenditure		246,120	59,467	31,071	336,658	326,516	16,500	43,470	386,486
Net income/(expenditure)		118,434	(59,467)	34	59,001	93,583	(16,500)	(29)	77,054
Transfers between funds	13	(66,774)	66,774	-	-	(58,656)	58,656	-	-
Net movement in funds		51,660	7,307	34	59,001	34,927	42,156	(29)	77,054
Reconciliation of funds:									
Total funds brought forward		161,319	114,486	2,927	278,732	126,392	72,330	2,956	201,678
Total funds carried forward	13	212,979	121,793	2,961	337,733	161,319	114,486	2,927	278,732