

COMPANY NUMBER: 07523792 (ENGLAND & WALES)
REGISTERED CHARITY NUMBER: 1144976

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED ANNUAL REPORT AND FINANCIAL STATEMENTS

(A Company Limited by Guarantee)

FOR THE YEAR ENDED 31 MARCH 2021



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ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR
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The Trustees are pleased to present their annual Directors' report together with financial statements of the charity for the year ended 31 March 2021, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2019, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102).

Chair's Comments:

When I wrote my introduction to the 2019/20 Annual Report, I predicted that the 2020/21 report would be dominated by the C-word. The Covid pandemic presented enormous challenges for us all, particularly the more vulnerable members of our community, including increased isolation, reduced incomes, and a detrimental impact on mental health.



As Trustees, we are immensely proud of the way our staff and volunteers rose to the challenge. Our work has looked very different over the 12 months covered by this report, but we have continued to provide Volunteering & Work Placements, Older People's Services, Education & Training, and Youth & Play Programmes. All these projects are described in this report and are testimony to the incredible resilience among our staff, volunteers and participants and are a reminder that our garden community is an amazing one; supporting each other despite individual circumstances.

We are immensely grateful to our funders, who also showed great flexibility during the pandemic to allow us to work differently or to pause programmes. The Trustees are also grateful to those staff who were furloughed at various times throughout the year, enabling the charity to prioritise our work and to emerge from the pandemic in a strong financial position. The financial strength of the charity has continued to grow, with over 40 grant making trusts supported the garden's work during the year.

Over the past year we have also been reminded of the importance of access to green spaces and connecting to nature, making our work promoting inclusivity and equality of access more vital than ever. It was wonderful to see so many people attend our Apple Day in October as the garden returned to a new normality. The garden is embarking on a year of change, with funding in place to extend the Garden House to meet the growing needs of the charity. We are also excited to be managing extra horticultural facilities within the John Marley Centre. Exciting times to be involved in this fantastic project.

At the 2020 Annual General Meeting, Councillor Rob Higgins stood down as a trustee. Rob has been involved in the garden since its inception, bringing wisdom, insight, and experience to the board, to make an enormous contribution to the garden's development. Rob also knew which door at the Civic Centre to knock on when the need arose! We are delighted that Rob has agreed to continue to support the work of the garden by becoming a patron.



Chris Francis, Chair

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Company Information

Company Number: 07523792 (England and Wales)

Status: The Company is limited by guarantee. In the event of winding-up, the maximum amount required to be contributed by each member is £1

Charity Registration Number: 1144976

Address: Scotswood Natural Community Garden, John Marley Centre, Yewcroft Avenue, Scotswood, Newcastle-upon-Tyne NE15 6TU

Patrons

Ed Tyler and Rob Higgins

Trustees/Directors at 31st March 2021

Christopher Francis	Chair
Stephanie Cole	Deputy Chair
Miles Henderson	Treasurer
Vanessa Cutter	Secretary
Victoria Whincup	
Alice Holliday	
Rob Higgins	resigned 28/10/20
Keith Robertson	resigned 28/10/20

2020/21 Staff

Karen Dobson	Chief Executive Officer (CEO)
Farah Kurji	Development Manager
Claire Forman	Business Development Officer
Ann Stafford	Office & Finance Administrator
Harriet Menter	Education Manager
Rosie Tyson	Education Officer
Nicky Sargeant	Play & Youth Manager
Amber Cooperthwaite	Youth Worker
Susan Byrnes	Youth Worker
Michaela Wate	Youth Worker
Luke Bailey	Lead Detached Youth Worker
Leanne Defty	Older People's Services Manager & Wellbeing Officer
Sean Clay	Garden & Community Manager & Garden Officer
Andrew Downey	Garden Assistant

We also employ a number of sessional staff for volunteer, youth and education sessions.

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Scotswood Natural Community Garden was established

- To provide and maintain a public garden or gardens for the use and benefit of the inhabitants of the north east region and others in the interests of social welfare and with the object of improving conditions of life for the said inhabitants:
- To advance knowledge and understanding of the environmental, economic and social dimensions of sustainability.

Mission

To inspire and promote learning about nature, the environment and sustainable living whilst having a positive impact on people's health & wellbeing.

Values

- We listen to the people in our community using their views to plan and deliver our work.
- We treat people with dignity and respect.
- We ensure equality of opportunity and access.

Strategic Objectives

- To maintain the community garden for the benefit of the wider community and provide a haven for native flora and fauna to flourish.
- To improve the health, wellbeing and fitness of the wider community.
- To support and enable people to gain new skills and knowledge and to develop their creativity.
- To develop a cohesive and sustainable community in Scotswood.
- To educate people about how to better live sustainably.
- To maintain long term sustainability of Scotswood Natural Community Garden.

Core Strands of Work 2020/21

During the covid pandemic our core areas of work have remained the same, our delivery has changed as outlined throughout this report.

- | | |
|---------------------------------|-------------------------------|
| • Volunteering & Work Placement | • Youth & Play Programme |
| • Older People's Services | • Outreach & Community Events |
| • Education and Training | |

Pandemic Response

We were very grateful to receive several grants specifically for covid relief work, these included grants from the **Community Foundation of Tyne & Wear, Neighbourly, Charities Aid Foundation, Grassroots, Power to Change and Lloyds Bank Foundation.**

We are also thankful that most of our funders were very flexible throughout the last year. Some grants were paused to allow funding for when we reopened face-2-face activities, whilst other grants were revised to be used for pandemic support work. regional voluntary sector network

At Scotswood Garden we support many vulnerable and marginalised people including people experiencing mental ill health, people living in poverty and people with disabilities, health conditions and/or other complex needs.

Our aim for the pandemic response for all our volunteers, older people, families and young people, (as well as other members of the local community) was simple. We wanted to:

- Ensure physical needs were met (access to food and medication)
- Support wellbeing and mental health
- Support people that were socially isolated
- Ensure people were able to remain connected to their friends at the garden
- Ensure people continued to feel connected to nature

All within the ever-changing government restrictions and what it felt 'right' to be doing in the context of the pandemic in our local area. We have certainly been challenged to adapt and be creative with our support!

During the first lockdown, in March 2020, we closed the garden to all our groups and furloughed just over half of our staff team. The remaining staff pulled together to call our various service users to find out what support they needed from us.

We were able to develop a tailored support package to meet the needs of our community, which included our existing service users and people with support needs through referrals from Newcastle City Council's coordinated response 'City Lifeline'.

We were then able to reopen most of our regular groups and services in July 2020 for 6 months), albeit with several staff still furloughed and strict covid procedures in place, before furloughing half of the staff and closing again in January 2021 for a further 4 months of lockdown.



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Whilst the pandemic has, absolutely, been a challenge for the charity; it has also been a real learning experience for us. We have been able to:

- Reflect more fully on what people gain/need from their experiences at the garden
- Reassess how different groups are run and improve our service delivery and support
- Develop better relationships with individuals due to working in smaller groups/121
- Develop new ways for group members to stay in touch with each other, as well as us, when not at the garden
- Improve our use of digital technology to help achieve our strategic objectives

City Lifeline

In March 2020, we signed up to 'City Lifeline' which is Newcastle City Council's coordinated response to the pandemic. We are here to serve our local community and we knew that there would be people not known to us already who would need help if they were shielding.

City Lifeline referred 7 individuals to us, 3 of whom we supported long-term throughout the whole pandemic, with the last support given to one of them on 6th June 2021.

The support needed varied but the support we gave included:

- Weekly shopping
- Prescription pick ups
- Weekly befriending calls
- Emotional support
- Food parcels and emergency support for paying for gas/electric where needed
- Signposting to other services

In a thank you card from one of the people we supported from April 2020 to June 2021 we were given the following feedback:



'I can't thank you enough for everything you have done for me, from the weekly phone calls to getting my shopping each week. I will never forget your kindness and I don't know what I would have done without you while I was shielding'.

Volunteering & Work Placements

Throughout the pandemic we have run a range of support services for our volunteer team. This has included:

- ** minutes of phone calls -these have included connecting socially, covid measures guidance and reassurance, giving advice and referrals and more.
- ** zoom 'tea break 'meetings 3 times a week for a cuppa and a catch up together to encourage continued social connections for volunteers to connect socially with each other and with members of our Elderberries groups, encouraging intergenerational connections as well.
- 4 Facebook Messenger & What's App groups to encourage social connections, the groups have shared photographs, jokes and given guidance and words of support and encouragement to each other.
- ** 121 walk and talk sessions –for individuals struggling to leave the house for exercise or in need of a face to face social connection
- Delivered ** letters and cards
- Delivered ** bags of shopping
- Delivered ** activity packs including seed sowing, mindful colouring and more. and other bespoke support as needed

These services have been essential for so many members of our volunteer team.

Even though the site has been closed for 6 months of this year, **54 volunteers** have contributed over **5200** hours to maintaining the garden – what an achievement!

The hard work of our wonderful volunteers was



highlighted during the lockdowns,

when the garden quickly reverted to a wild state, weeds took over and paths became unpassable.

Although we do like to keep things fairly wild, we are so lucky to have such a dedicated team to help us keep things a little tamed to ensure it is as safe as possible for school children and families to use.

We were also successful in being awarded our **15th Community Green Flag Award** - testament once again to the great work of the garden team.



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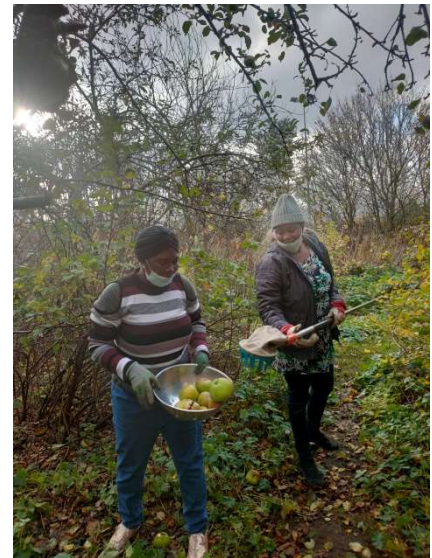
Covid safe procedures have meant, working in small groups offering six shorter sessions each week. It was such a relief and joy to be able to come together again and work side by side - socially distanced of course! The lack of indoor mixing was particularly challenging through the winter, and we were able to begin providing homemade hot soup, which utilised garden produce, at the end of each session. This proved very popular and has been continued through the year.

The volunteering programme has seen many changes during the Covid pandemic, yet throughout all of the challenges and disruption of 2020/21 our amazing Garden team continued to look after the garden and support each other with hard work, smiles and resilience. The pandemic has surely taught us the value of community and access to green spaces, making the work of the garden volunteers even more vital.

Growing Together

Our adult volunteering programme for working age volunteers is now into its 5th Year. The success of the programme owes a huge amount to long term substantial support from **Lloyds Bank Foundation**. This year Growing Together was also supported by **The Willan Trust, The Bailey Thomas Foundation and The National Lottery Community Fund**.

Nearly all volunteers on the Growing Together project reported increased confidence, motivation, wellbeing and social connections after attending the sessions for 3 months or longer.



We have continued our partnership work with the **West End Refugee Service (WERS)** through a grant from **The Curtin PARP Fund at The Community Foundation of Tyne & Wear**. Although delayed by Covid, in September 2020, we restarted supported volunteer sessions for asylum seekers and refugees on WERS's Skills Match programme, which have been a great success.

A **Power to Change** grant enabled us to further develop and improve our outdoor kitchen area, including a smart new paved floor, and to finally put a living roof on to our bird watching area and outdoor classroom.

Volunteering Next year and beyond...

We will continue to look at ways to manage and adapt our volunteer programmes in line with covid safe practices. We will also be working closely with WERS to ensure that refugees and asylum seekers can fully access all opportunities on our volunteering programmes.



Older People's Services

We quickly realised that the pandemic was going to cause a lot of disruption to our Older People's Services and that national lockdowns meant an increase in social isolation and loneliness among a group where this was already a problem. With support from our funders we were able to provide a rapid response to the crisis for people already known to us and additional people referred to us through Newcastle City Council's coordinated response 'City Lifeline'.

Elderberries

For some of our Elderberries, the lockdowns were by far the longest period in several years that they hadn't accessed the garden either to volunteer or attend a nature-based workshop.

Alongside some of our younger volunteers we taught our Elderberries, how to access our social media groups and how to use Zoom so they could access the 'tea break' meetings 3 times a week. We took emergency supplies of food and essentials to anyone struggling. We phoned everyone who wanted it at least once a week to check in and have a giggle and we visited people for a chat on the doorstep when it was needed or where they struggled to access online support.



Nature-based activity packs were also developed, and video instructions filmed on tablets which were loaned as part of the pack. This really tested our technological skills, but we wanted the Elderberries to feel like they were taking part in a workshop alongside other people. We completed botanical printing, bulb planting, Christmas crafts, hyacinth displays, seed bombs, beeswax wraps, dreamcatchers and macramé activities which were delivered in a covid safe way. We also put together some more bespoke activities for anyone who just wanted to plant a few seeds on their windowsill, take part in the RSPB's big garden bird watch, take up a new colouring in hobby or plant some bulbs in their garden.

With strict infection control procedures and social distancing measures in place, we welcomed our Elderberries volunteers back to the garden in July 2020. The relief for both staff and volunteers was huge and our older volunteers returned to tend to and enjoy the garden inclusively alongside our Growing Together adult volunteering team.

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The remote, bespoke and online support continued after the garden reopened as some of our Elderberries group were still very anxious about socialising and being on public transport, especially if they were more vulnerable or had additional needs.

The winter lockdown was particularly challenging for some and so we stepped up our support by offering 1-1 volunteering, 1-1 walks in their local area, soup deliveries as well as continuing with remote and online support. We were able to support through some life-changing events including bereavement, moving in to residential care and declines in mental health. Our more vulnerable users have not had a period of more than 5 days where we weren't in touch with them during the garden closures.



40 people have been supported in some or all of these ways during the pandemic through the Elderberries project. This is the Elderberries programme's 5th year and we really must thank our wonderful funders for their flexibility and understanding of our challenges during this time. The **Kellett Fund at the Community Foundation of Tyne and Wear** and **National Lottery Community Fund** understood that we know our community best and could deliver the support they needed and so helped us to successfully support the wellbeing of our older community during the crisis.

Gardening for Dementia

The pandemic arrived at a really unfortunate time for our Gardening for Dementia group. We were 6 months into a new project funded by the **Active Communities fund at the People's Health Trust** and we were looking forward to starting to welcome our members to the garden more regularly after the cold and wet winter months.

As the participants on this project were particularly vulnerable to the virus, and the priorities for our funders were around building social connections; we paused the project and as of the end of March 2021, we are yet to welcome this group back to the garden. We are very thankful to Active Communities for their flexibility and they were really supportive when discussing what was best for the project and our participants.

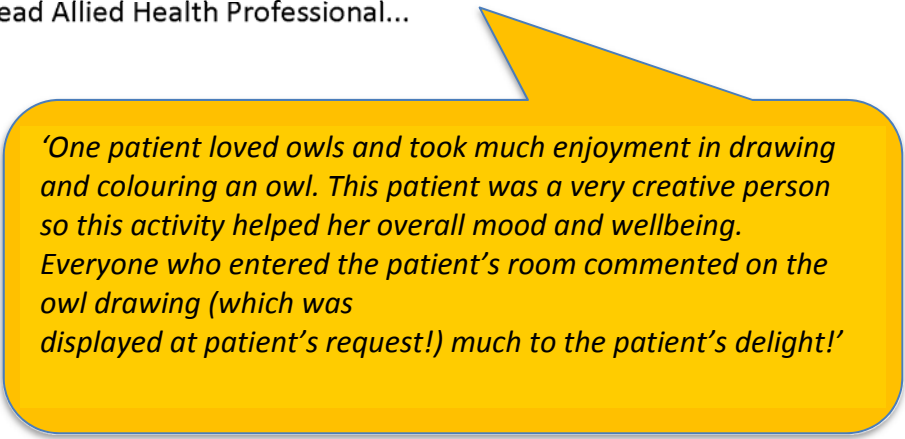
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The Good Life Project

The Good Life Project is a new project working in partnership with our local Marie Curie hospice in Elswick. The seeds for this project were sown before the pandemic but funding was secured from **The D'Oyly Carte Charitable Trust** at the end of 2020 to begin the work.

Not strictly only for older people, this project aims to support the staff and volunteers at Marie Curie to begin using horticulture and nature-based activities as part of their programme of therapies. They have a wonderful outdoor space that they can use, but little expertise within the team around how to use it for the benefit of their patients and their families.

The pandemic has limited what we can deliver in person so far, however we have once again been creative and delivered 12 nature-based activity packs that can be done in 20 minutes without having to get out of bed if necessary. The Speedy Veg, Lavender Crafts and Drawing Birds packs have been popular in the hospice, and we received some lovely feedback from Marie Curie's Lead Allied Health Professional...



'One patient loved owls and took much enjoyment in drawing and colouring an owl. This patient was a very creative person so this activity helped her overall mood and wellbeing. Everyone who entered the patient's room commented on the owl drawing (which was displayed at patient's request!) much to the patient's delight!'

Once restrictions allow, we are aiming to run in-person horticultural therapy sessions at Marie Curie and deliver training for their staff and volunteers to make sure they have the skills within the team for it to be sustainable.

Older People's Services Next Year and beyond...

We still haven't welcomed some of our older volunteers back as some people are understandably very anxious to return and we will work with them to make sure they still feel connected and are able to return when they are ready. Going into summer 2021, we will work to resume face to face activity for all our Older People's Services, with covid safety procedures in place. There will be a transition period where we will continue to offer remote and bespoke support too. We hope to welcome back our Gardening for Dementia group and support them to feel connected to each other and nature after a difficult and isolating year for them. We're also really looking forward to working more with Marie Curie and developing our partnership with them. We can't wait to see what we will achieve.

Education & Training

Wildlife Superheroes

We paused Wildlife Superhero school visit delivery March 2020 to September 2020 due to the pandemic and furloughed most of our education team. We looked for other ways to support children, families, and schools. We created beautiful downloadable resources that could be used by teachers setting work for children at home; these were also shared on our social media so they could be accessed directly by local families.

Education staff returned in September 2020 and considered how to revise our school visits programme. School visits were reduced to half a class (up to 15 children) at a time, with covid safe visits kept to a half day per group and managed in such a way that resources were not shared with other garden users. We were also able to offer subsidised forest school sessions for local children who had been identified as needing more support on their return to school. Some of these had experienced more than one bereavement or found lockdown a difficult time. It was mainly Rainbird, our most local primary school who were able to walk in who accessed this offer. Schools closed again in January 2021, but by the end of March we were back to delivering school visits. We delivered a total of **15 school visits**.

The visits have been as popular as ever Pupils shared their thoughts and feelings:

'I learnt lots of new stuff!'

'Best thing in year 5!'

'The garden makes me feel joyful. '

'It was really fun & exciting!'

'I would like to live here.'

'I feel happy here.'

'Excited to climb trees!'



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We also supported 18 schools to develop their outdoor learning areas to create more useful teaching spaces, especially important while they couldn't access outside provision. This included helping a school to plant 250 new trees in the school grounds, helping another to install a pond, and another to develop planting structures. Our volunteers also built benches for some schools, and we provided others with a range of outdoor resources, including binoculars and bug hunting pots.

In addition to this, we researched and put together 8 sets of 6 different "springboard boxes" each containing all the resources needed for children to engage in outdoor play and learning around a theme. One was "mini-dens" and another which has proved a firm favourite was "potions". These were shared with schools across Newcastle, Gateshead, Northumberland, North Tyneside and Sunderland.



'Thank you for the boxes, they have been a great addition to our intervention provision.'

Breeze Forest School

Emotional Wellbeing Project

We were in year two of our three-year Breeze, forest school project when Covid struck. With the closure of the garden and staff furloughed we were unable to continue to deliver Forest School sessions. Many of the children involved in the project are classed as vulnerable children and as such continued to attend school throughout each lockdown. Staff in 4 of these schools (Sir Charles Parsons, Newcastle Bridges School, Hawthorn Primary and South Gosforth First School) that had received training from us as part of the project continued to deliver some version of forest school sessions in their school grounds. As lockdown eased, groups were able to return to the garden. Newcastle Bridges School ran their own sessions in the garden, and we provided sessions for South Gosforth First School. As children were in bubbles that couldn't be mixed, children from the original group came with other children in their bubble who had also been identified as needing extra support.

In this year **108 forest school sessions** were delivered as part of the Breeze project, **33 of these at the garden and 75 in school grounds or local green spaces.**

Lucy Tiplady from Newcastle University continued to gather data on the impact of the sessions. Lucy and Harriet, our Education Manager, wrote an information booklet about using forest schools for emotional wellbeing. This was sent to every Special Educational Needs Coordinator in Newcastle, and presented at the Newcastle SENCO network by Jo Fields, one of the teachers who has been involved in the project. Harriet and Lucy also wrote a journal article and a book chapter about the project to share what we have learnt from the project so far. Initial findings show that children and young people have significantly benefited from forest schools where they have had consistent sessions, and these benefits have transferred back to the classroom. (All reports are available on our website <https://scotswoodgarden.org.uk/learn/forest-schools-research>).

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Forest School Training

We had to postpone our forest school training courses, but eventually were able to run a level 1 course and start a new level 3 cohort. We were also commissioned to deliver a level 3 course at the **Kirkley Hall Campus of Northumberland College**.

To ensure we were as covid safe as possible, we made adjustments to our delivery, all of the face to face training was delivered outside and the sections that are usually delivered indoors were done as interactive lectures delivered via zoom calls. This was an effective adaptation and allowed us to have long discussions which would have been a challenge when it is wet and cold outside.



Feedback from learners:

'Really appreciated range of delivery styles and sensitivity to different needs of learners at different times.'

'Harriet and Susan need a medal. Fabulous trainers.'

'Thoroughly enjoyed every aspect, made lifelong friends, gained knowledge and so much confidence.'

Education Programme: Next year and beyond

We will continue to expand our support for schools to develop their grounds as they have told us how useful this has been to them. We will continue to offer school visits for half a class, as well as accommodating full classes again. We are excited to include more opportunities for deep immersion and nature connectedness through our school visits programme, and to help schools understand the value of this for physical and emotional health, learning and environmental awareness.

The Breeze Forest School project for emotional wellbeing ends in its current form in August 2021. We had planned to end the project then, but the Breeze steering committee found that given the impact of Covid on children's emotional wellbeing we should continue to offer support and information on how forest school can be used to support children's wellbeing. As such we will move to a new phase where we continue to support the current network of 5 schools that are involved, and start working with 3 new schools that have expressed an interest. We will be doing less forest school delivery in this phase but facilitating skills sharing between schools, and making the garden available for forest school sessions where schools cannot access other green spaces.

We will be running our popular forest school training courses, including the postponed level 3 course at Kirkley Hall.

Youth & Play Programme

Our youth and play offer includes:

Early Explorers - pre-school exploration
Nature Rangers - 5-9yrs
Adventure Rangers - 10-13yrs
Nightshades Rangers - 14-18yrs
Art & Music Garden - inclusive family creativity
Young Women's Group
Scotswood Street Rangers - Detached youth work in Scotswood



The last year challenged us to rethink how we engage with families and young people to provide support and activities. Who would have thought that we would be delivering online youth sessions to produce digital outcomes?

We closed our services for just a couple of weeks while we created activity packs and planned how we could maintain contact and respond to the needs of families and young people in our community safely. We would like to acknowledge the invaluable work of the **National Youth Agency** in liaising with the government to provide clear guidance and safety advice for youth services.

All members of our Early Explorers, Nature Rangers, Adventure Rangers and Nightshades groups received activity packs to get them through the first few weeks. Then with help from **Your Homes Newcastle** and the flexibility of our existing funders **Co-op Foundation Building Communities Fund** and **Community Foundation of Tyne & Wear** we were able to launch our Book & Games Exchange. Families received and exchanged fortnightly boxes of children's books and games and other resources for some variety during the first, most extensive lockdown period.

As restrictions eased, we were able to offer a mixture of face-to-face outdoor provision and online provision for all of our groups. An additional grant from **Henry Smith** supported us to flexibly continue our core Play & Youth offer, and secured hours for our Play & Youth Manager.

Our youth provision to the wider community was once again acknowledged by the **High Sheriff of Tyne & Wear**, with an Award from Sarah Stewart OBE DL; we were delighted that the High Sheriff also joined our Adventure Rangers for an online filmmaking Zoom meeting, and now features in one of our short films about friendship.

Our Nightshades and Adventure Rangers worked with **digital artist John Quinn** to produce short films exploring youth loneliness, what it was like to be living through the Covid-19 restrictions and how we can build and maintain strong, valuable friendships. These contributed to the national #LonelyNotAlone campaign to raise awareness of youth loneliness and we were proud that they were selected to be shown as part of the national Mary's Film Festival organised online by **Mary's Youth Club in London**; our films are available on our **Scotswood Garden YouTube channel**.

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We discovered how versatile our online provision could be. We've played games, made crafts and even cooked together online. One of our youth volunteers learned how to host Dungeons & Dragons online and taught us how to play; he became such an expert Dungeon Master that he now leads several international groups! Furlough of some staff and some reduced costs meant that our grants from **Ballinger Trust** and **Hadrian Trust** funded our Nature Rangers group for 5-9 year olds right through until March 2021.

During the summer we were proud to receive funding to be part of **Newcastle's Best Summer Ever**, delivering activity resources over 5 weeks that inspired local young people and their families to explore their local urban environment and the wildlife that lives there. **57 adults and children** completed the Summer Wildlife Challenges, and to celebrate their achievements **19 families received a John Muir Award**.

Our successful partnership with **Well Newcastle Gateshead Fund** and **Bluestone Consortium** has continued to deliver creative and developmental outdoor activities for pre-school children and their families. As families became isolated at home during the first lockdown, we set up a WhatsApp group which enabled us to share ideas for activities, and for parents to keep in touch. We delivered resources to the doorstep, then as restrictions eased, we invited families to book visits to the garden as a single household or bubble; then later in groups of 2 to 4 families. This meant that dads and grandparents who never used to attend sessions before got involved too, with the whole family spending valuable time relaxing and playing together. Additional financial support from **Tudor Trust** meant that we could offer additional sessions and reimburse the cost of taxis, reducing the risk for families who would normally have travelled on public transport.



Thank you for a wonderful hour in your garden. The kids thoroughly enjoyed themselves and I feel revitalised. The weight of the world got lifted off my shoulders the minute I entered.' Jill

'It is a lovely feeling being in the garden. I really can't put into words how amazing it feels – the smell, the colours, so healing and welcoming, its home away from home. The kids really enjoyed being back in garden, Thank You' Amina

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Thanks to additional Covid-response funding from **Children in Need** we were also able to offer single household/bubble visits with our partners from **Arts Connect**. The Art & Music Garden team delivered tailored hour-long visits with creative arts, music and movement to bring families together, especially inclusive of children with additional needs who might struggle to maintain social distancing and those who needed to shield.



Young Women's Outdoor Project (new project)

Funding from **Rise Sport Satellite Club** for a Young Women's Outdoor group started in the autumn of 2020, with the aim of building confidence and social relationships to increase physical activity. The group developed navigation skills in the Northumberland countryside. However, the lockdown in early 2021 resulted in us starting a WhatsApp group to reduce isolation and taking part in weekly social chats and learning to crochet on Zoom! Our staff were able to walk one to one with the young women in their local area, helping them to become more familiar and confident with routes, and as restrictions eased, enabling them to meet others in the group to get local exercise without using public transport or indoor spaces.

Scotswood Street Rangers (new project)

A new 3-year grant from **Children in Need** has enabled us to launch a new detached youth work project. Our new detached youth workers spent several months developing new policies, procedures, and risk assessments for this new area of work. They spent many hours walking around the local area identifying the best and safest places to engage with local young people, and building relationships with local shopkeepers, organisations, and community liaison officers. Tight covid restrictions in early 2021 meant that the project didn't launch quite as expected but we built relationships with the delivery of activity packs and an online pizza cook-along!

Youth work next year and beyond...

As we move into 2021 all of our Play & Youth services will return to face to face to delivery, albeit with on-going covid precautions.

Due to covid and restrictions on numbers all but one of our groups holds a waiting list, and we will continue to require participants to book in advance; we hope that more settled times and easing restrictions will allow us to return to full capacity and increase our detached youth work provision to two nights per week.

Our Duke of Edinburgh's Award programme was badly hit during 2020-21, but we have a Gold canoeing expedition planned, which was delayed from 2020. This is our first Gold group and we are very excited to see the hard work and commitment of these young people being tested and rewarded by this prestigious award.

Outreach, Community & Events

Blossom Week, Summer Fun Week and Santa on Tour!

Due to the pandemic our usual open days and events were cancelled, instead we ran some fantastic online events! During **Blossom Week** and our **Summer Fun Week**, we shared recipes, environmental crafts, scavenger hunts and gardening ideas, ran a photography competition and more. Families received activity packs of resources and ideas for activities that could be carried out either from home or in the local park to celebrate what we have on our doorsteps and make the most of the amazing weather we were having.



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Whilst we were disappointed to be unable to run our usual Winter Wonderland event, we were pleased that thanks to a donation from **Newcastle Rotary Club**, for the children's gifts, we were able to take **Santa on Tour**! A big thank you to the volunteers that gave up their time to make this possible, Santa delivered gifts to 120 local children.



'Absolutely brilliant. Thank you so much for raising a smile during these difficult times.'



'simply amazing made our day!'

'Thank you Santa and elf for visiting today. You've made a young man's day.'



SCOTSWOOD NATURAL GARDEN LIMITED
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ENDED 31 MARCH 2021

Financial Review

The financial statements show the state of the finances and activity during the last year.

Principle sources of funds

Our main sources of funding are governmental, trust funds and increasingly earned income from services.

Funders

We are very grateful for support from all our funders - they include:

- Active Communities Peoples Health Trust
- Awards for All
- Bailey Thomas Charitable Fund
- Ballinger Charitable Trust
- BBC Children in Need
- Benwell & Scotswood Ward Committee
- Best Summer Ever, Newcastle
- British Foreign School Society
- Charities Aid Foundation (CAF)
- Community Foundation of Tyne & Wear
 - Asian Fund
 - Covid-19 Response Grant
 - Curtin PARP
 - George & Peggy Trust
 - Kellett Fund
 - Wellesley Charitable Foundation
 - Ward Hadaway
 - 1989 Willan Charitable Trust
- Community Led Local Development
- Co-operative Foundation
- Doyly Carte
- The Froebel Trust
- Grass Roots
- Hadrian Trust
- Henry Smith
- Lloyds Bank Foundation
- National Lottery Community Fund -Coronavirus Community Support Fund
- Morrisons Foundation
- Newcastle City Council Cohesion Fund
- Newcastle University
- North East LEP –Local Growth Fund
- Northumbria Water –Branching Out Fund
- Postcode Local Trust
- Power to Change, Community Led Organisations Recovery Scheme (CCLORS)
- Rise-Satellite Club Funding
- Skipton Building Society
- The Swire Charitable Trust

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- Tudor Trust (Core costs & Wellbeing)
- True Colours Trust
- Trusthouse Charitable Foundation
- TK Max/M&S (Neighbourly)
- UK Youth
- Well Newcastle/Gateshead Fund
- Your Homes Newcastle

Reserves Policy and Investment Performance

The trustee's policy is to maintain reserves to ensure that in the event of a funding shortfall the project can continue for at least three months. At the 31 March 2021 the free reserves (unrestricted funds less amount invested in tangible fixed assets) were £168,075 (2020: £118,095) representing five months running costs (2020: four months). The Management Committee sanctioned future use of the reserve to enable the continuation of project work while continuing to seek funding. The trustees confirm that the accounts comply with current statutory requirements, the governing document and the Statement of Recommended Practice on Accounting and Reporting by Charities (2019 edition).

Bank

Scotswood Natural Community Garden Limited banks with the Cooperative Bank, P.O. Box 250, Delf House, Southway, Skelmersdale, WN8 6WT.

Accountants

The Independent Examiner is:

Jim Dodds FCIE
Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle Upon Tyne
NE1 8AF

Structure, Governance and Management

The charity was an unincorporated registered charity (date of registration 30 May 2000), governed by a constitution adopted 16 December 1999 as amended 9 March 2000. On 1st April, 2012 the charity was incorporated into a company limited by guarantee. It is managed by a Management Committee which consists of the Trustees and is attended by the CEO and Administrator. Meetings are held quarterly.

Appointment of Trustees

Trustees are elected by the membership at the Annual General Meeting. The management committee may also appoint 1/3rd co-opted members. A third of trustees retire from office at the end of the Annual General Meeting following their election/appointment.

All new trustees are given an induction pack detailing the charity's constitution, strategic plans, recent annual report and accounts, Charity Commission Leaflet - CC3 (a). Trustees are advised of training on their responsibilities at the Newcastle Council for Voluntary Service.

SCOTSWOOD NATURAL GARDEN LIMITED
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Decision Making Process

The CEO sends a quarterly report of activities to the Management Committee. Decisions and actions are recommended and taken at this meeting.

Risks and Risk Management

The charity is dependent on grant funding for most of its income; this presents a considerable risk. The charity has a strategy in place to source alternative sustainable sources of income to reduce this risk.

Trustees' Responsibilities

Law applicable to charities in England & Wales/Scotland/Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with (applicable law, regulations and trust deed). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have complied with the duty in Section 17/5 of the 2011 Charities Act to have due regard to guidance published by the Charities Commission with regard to public benefit statements.

Small Company Provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 relating to small entities.

Vanessa Cutter: Secretary

.....

On behalf of the Trustees

Date:

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2021

I report on the financial statements of Scotswood Natural Community Garden Limited for the year ended 31 March 2021, which are set out on pages 23 to 37.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds FCIE
Ellison Services Limited
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date:

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income from:					
Donations and legacies	6	3,121	-	3,121	10,419
Charitable activities					
Grants and contracts	7	94,216	366,569	460,785	312,659
Other trading activities	8	20,787	-	20,787	53,959
Investments	9	724	-	724	602
Total income		118,848	366,569	485,417	377,639
Expenditure on:					
Charitable activities					
Operation of the charity	10	71,977	325,607	397,585	347,571
Total expenditure		71,977	325,607	397,585	347,571
Net income/(expenditure) and net movement of funds		46,871	40,962	87,833	30,069
Reconciliation of funds					
Total funds brought forward		124,175	23,030	147,205	117,137
Total funds carried forward		171,046	63,992	235,038	147,205

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 26 to 37 form an integral part of these accounts.

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

Charity Number 1144976

Company Number 07523792

BALANCE SHEET

As at 31 March 2021

	Notes	£	Total 2021 £	£	Total 2020 £
<u>Fixed assets</u>					
Tangible assets	17		3,001		6,080
<i>Total fixed assets</i>			3,001		6,080
<u>Current assets</u>					
Debtors	18	22,677		29,368	
Cash at bank and in hand	19	362,932		247,626	
<i>Total current assets</i>		385,609		276,994	
Creditors: amounts falling due within one year	20	(153,572)		(135,869)	
<i>Net current assets</i>			232,037		141,125
<i>Total assets less current liabilities</i>			235,038		147,205
<i>Total net assets or liabilities</i>			235,038		147,205
<u>Funds of the charity</u>					
Unrestricted income funds			171,046		124,175
Restricted income funds			63,992		23,030
<i>Total funds</i>			235,038		147,205

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 26 to 37 form an integral part of these accounts.

These financial statements were approved by the Board on:

and are signed on its behalf by:

Miles Henderson
Treasurer

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

Charity Number 1144976

Company Number 07523792

STATEMENT OF CASH FLOWS

For the year ended 31 March 2021

	2021	2020
	£	£
<u>Cash flows from operating activities</u>		
Net movement in funds	87,833	30,069
Depreciation	3,079	3,997
Deduct interest income shown in investing activities	(724)	(602)
Decrease (increase) in debtors	6,691	2,416
Increase (decrease) in creditors	17,703	53,554
<i>Net cash from operating activities</i>	114,582	89,433
<u>Cash flow from investing activities</u>		
Purchase of property, plant and equipment	-	-
Sale of property, plant and equipment	-	-
Interest received	724	602
<i>Net cash used in investing activities</i>	724	602
Increase in cash and cash equivalents	115,306	90,035
Cash and cash equivalents at start of year	247,626	157,591
Cash and cash equivalents at end of year	362,932	247,626

The notes on pages 26 to 37 form an integral part of these accounts.

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

1 Accounting Policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Scotswood Natural Community Garden Limited meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £171,046 and has already secured a significant amount of funding for the current year.

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance or provision of other specified service is deferred until the criteria of income recognition are met.

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investment and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities' work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of garden projects, education projects, youth projects and other activities undertaken to further the purposes of the charity and their associated support costs.

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Garden sculptures	10%	Straight line
Garden structures	10%	Straight line
Tools and equipment	25%	Straight line
Office equipment	25%	Straight line

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of income	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
6 Donations and legacies				
Donations and gifts	3,121	-	3,121	10,419
	<u>3,121</u>	<u>-</u>	<u>3,121</u>	<u>10,419</u>
7 Charitable activities				
<u>Income from grants</u>				
Active Communities Peoples Health Trust	-	3,400	3,400	4,337
Awards for All	-	3,000	3,000	6,981
Ballinger Charitable Trust	-	-	-	7,000
BBC Children in Need	-	17,582	17,582	25,408
Best Summer Ever	-	2,390	2,390	-
British Foreign School Society	-	2,500	2,500	9,316
Charities Aid Foundation	-	8,500	8,500	-
Community Foundation T & W				
Asian	-	-	-	1,000
Covid-19 Response Grant	-	10,400	10,400	-
Curtin PARP	-	3,742	3,742	-
David Dockray	-	-	-	2,167
LEAF	-	-	-	5,500
George and Peggy Trust	-	3,000	3,000	1,248
NR Foundation Legacy Fund	-	-	-	10,000
Wellesley Charitable Foundation	-	5,000	5,000	7,000
Ward Hadaway	-	-	-	2,000
Community Led Local Development	-	-	-	25,853
Cooperative Foundation	-	48,011	48,011	19,204
D'Oyly Carte	-	1,000	1,000	3,000
The Froebel Trust	-	8,001	8,001	14,405
Grass Roots - Covid 19	-	2,052	2,052	-
Groundwork UK	-	-	-	1,000
Hadrian Trust	-	5,000	5,000	-
HMRC Job Retention Scheme	38,827	-	38,827	-
High Sheriff Award	-	981	981	1,158
Henry Smith	-	66,278	66,278	49,000
Kellett Fund	-	8,133	8,133	14,133
Lloyds -Bank Foundation	-	27,345	27,345	19,104
Morrisons Foundation	-	-	-	7,500
Newcastle City Council Cohesion Fund	-	1,000	1,000	-
Northumbrian Water	-	-	-	2,500
Percy Bilton Grant	-	-	-	-
Postcode Local Trust	-	4,500	4,500	15,500
Power to Change, Trade Up	-	32,540	32,540	3,000
Rise-Satellite Club Funding	-	4,810	4,810	-
Rotary Club West	-	-	-	1,560
<i>Sub Total</i>	<u>38,827</u>	<u>269,165</u>	<u>307,992</u>	<u>258,874</u>

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of income continued	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
7 Charitable activities continued				
<i>Brought forward</i>	38,827	269,165	307,992	258,874
Skipton Building Society	-	-	-	500
The National Lottery	-	42,547	42,547	-
The Swire Charitable Trust	-	1,042	1,042	11,458
True Colours Trust	-	5,300	5,300	-
Trusthouse Charitable Foundation	-	19,710	19,710	8,000
Tudor Trust	48,000	500	48,500	20,324
UK Youth	-	11,000	11,000	1,053
Well Newcastle	-	13,305	13,305	7,000
Willan Charitable Trust	-	4,000	4,000	-
Other small grants	3,224	-	3,224	1,200
Other income	4,166	-	4,166	4,250
	<u>94,216</u>	<u>366,569</u>	<u>460,785</u>	<u>312,659</u>
8 Other trading activities				
Produce sales	1,186	-	1,186	5,563
School visits	1,060	-	1,060	5,560
Other visits and hire of facilities	-	-	-	7,200
Internal Quality Assurance	5,730	-	5,730	-
Income generation	150	-	150	10,553
OCN charges	12,660	-	12,660	25,083
	<u>20,787</u>	<u>-</u>	<u>20,787</u>	<u>53,959</u>
9 Income from investments				
Bank interest	724	-	724	602
	<u>724</u>	<u>-</u>	<u>724</u>	<u>602</u>

Income was £485,417 (2020: £377,639) of which £118,848 was unrestricted or designated (2020: £87,454) and £366,569 was restricted (2020: £290,185)

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
10 Charitable activities				
<u>Direct costs</u>				
Project staff salaries	6,537	200,001	206,538	229,902
Project staff other costs	1,777	7,788	9,565	8,747
Activities	2,700	12,339	15,039	4,630
Event costs	245	1,492	1,737	2,466
Garden materials	920	4,250	5,170	4,757
Garden equipment	-	3,655	3,655	1,528
Vehicle hire	-	285	285	2,369
Food	-	3,225	3,225	4,306
Membership	1,283	1,563	2,846	2,120
<u>Support costs</u>				
Support staff salaries	22,189	24,924	47,113	13,752
Support staff other costs	-	-	-	606
Office costs	1,769	5,008	6,777	13,119
Establishment costs	4,663	5,238	9,901	9,522
Repairs and renewals	458	12,749	13,207	5,853
New build preparation costs	13,197	-	13,197	11,334
Professional fees	9,806	40,506	50,312	23,179
Insurance	1,705	1,915	3,620	2,862
Sundry	184	669	854	1,070
Depreciation	3,079	-	3,079	3,997
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	1,465	-	1,465	1,452
	<u>71,977</u>	<u>325,607</u>	<u>397,585</u>	<u>347,571</u>

Expenditure on charitable activities was £397,585 (2020: £347,571) of which £71,977 was unrestricted or designated (2020: £57,822) and £325,607 was restricted (2020: £289,749)

11 Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	1,452	1,452
Other accountancy services paid to the examiner	1,988	1,559
	<u>3,440</u>	<u>3,011</u>

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

12 Analysis of staff costs, and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	228,193	219,506
Social security costs	15,264	14,788
Pension costs (defined contribution pension plan)	10,112	9,357
	253,569	243,651

No employee received remuneration above £60,000 (2020: nil)

The key management personnel of the charity, comprise the trustees and the part time CEO. The total employee benefits of the key management personnel of the charity were £34,629.(2020: £34,595)

13 Staff numbers

The average monthly head count was 16 staff (2020: 16 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2021 Number	2020 Number
The parts of the charity in which the employee's work		
Fundraising	0.3	0.3
Charitable activities	9.2	9.2
	9.5	9.5

14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

There has been no related party transactions in the reporting period.

15 Defined contribution pension scheme

The charitable company contributes to individual private staff pension schemes.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £10,112 (2020: £9,357). There was £1,598 outstanding as at 31 March 2021 (2020: £1,352)

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

17 Tangible fixed assets	Garden sculpture £	Garden structures £	Tools and equipment £	Office equipment £	Total £
Cost					
Balance brought forward	16,830	13,956	2,819	14,705	48,310
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Balance carried forward	16,830	13,956	2,819	14,705	48,310
Depreciation					
Basis	SL	SL	SL	SL	
Rate	10%	10%	25%	25%	
Balance brought forward	13,464	11,242	2,819	14,705	42,230
Depreciation charge for year	1,683	1,396	-	-	3,079
Disposals	-	-	-	-	-
Balance carried forward	15,147	12,638	2,819	14,705	45,309
Net book value					
Brought forward	3,366	2,714	-	-	6,080
Carried forward	1,683	1,318	-	-	3,001
18 Debtors and prepayments (receivable within 1 year)					
	2021	2020			
	£	£			
Trade debtors	5,099	21,226			
Salary holding account	17,578	1,167			
Accrued income	-	6,975			
	22,677	29,368			
19 Cash at bank and in hand					
	2021	2020			
	£	£			
Short term cash deposits	281,966	191,242			
Bank current account	80,806	56,246			
Cash in hand	160	138			
	362,932	247,626			

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

20 Creditors and accruals (payable within 1 year)

	2021 £	2020 £
Trade creditors	15,536	1,366
Pension	1,598	1,352
Accruals		
Independent examination of accounts	1,452	1,452
Deferred income	133,585	131,495
Other creditors	1,402	204
	153,572	135,869

22 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods

	2021 £	2020 £
Balance brought forward	131,495	73,209
Amount released to income earned from charitable activities	(131,495)	(73,209)
Amount deferred in year	133,585	131,495
Balance carried forward	133,585	131,495

23 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

24 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Fund balances carried forward £
Unrestricted funds				
General unrestricted fund	117,522	70,848	(39,241)	149,130
Designated funds				
Tudor Trust	572	48,000	(29,657)	18,915
Fixed asset fund	6,080	-	(3,079)	3,001
Totals	124,175	118,848	(71,977)	171,046

Purpose of unrestricted funds

General unrestricted fund	The 'free reserves' after allowing for designated funds
Designated funds	
Tudor Trust	This is designated to contribute towards Core Costs
Fixed asset fund	This represents the balance of the fixed asset value that appears on the accounts.

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

24 Analysis of charitable funds continued**Analysis of movement in restricted funds**

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Fund balances carried forward £
Active Communities Peoples Health Trust	87	3,400	(500)	2,987
Awards for All	4,200	3,000	(7,200)	-
Ballinger Charitable Trust	1,097	-	-	1,097
BBC Children in Need	344	14,750	(9,491)	5,604
BBC Children in Need	-	2,832	(2,832)	-
Best Summer Ever	-	2,390	(1,419)	971
British Foreign School Society	828	2,500	(3,328)	-
Charities Aid Foundation CAF -Covid 19	-	8,500	(8,500)	-
Community Foundation T & W				
Asian	1,000	-	(266)	734
George & Peggy Trust	151	3,000	(3,151)	-
The Swire Charitable Trust	2,080	1,042	(3,122)	-
Wellesley Charitable Foundation	2,273	5,000	(4,058)	3,215
Ward Hadaway	589	-	(589)	-
Covid-19 Response Grant	-	10,400	(10,400)	-
Curtin PARP	-	3,742	(1,064)	2,677
Community Led Local Development	3,818	-	(3,818)	-
Cooperative Foundation	381	48,011	(44,223)	4,169
Doyly Carte	1,096	-	(1,096)	-
D'Oyly Carte - Marie Curie	-	1,000	(81)	919
The Froebel Trust	621	8,001	(7,597)	1,025
Grass Roots - Covid 19	-	2,052	(2,052)	-
Hadrian Trust	337	5,000	(3,182)	2,155
Henry Smith	(6,278)	66,278	(47,894)	12,106
Kellett Fund	2,216	8,133	(9,706)	643
Lloyds Bank Foundation	(4,656)	20,000	(3,973)	11,372
Lloyds Bank Foundation- Covid 19	-	7,345	(7,345)	-
Lottery Older People	-	7,904	(7,904)	-
Lottery Growing Together	-	14,032	(14,032)	-
Lottery Education	-	20,611	(20,611)	-
Morrisons Foundation	6,293	-	(6,293)	-
Ncle City Council Cohesion Fund	-	1,000	(1,000)	-
Northumbria Water	2,455	-	(2,455)	-
Postcode Local Trust	423	4,500	(4,923)	-
Power to Change, Trade Up	-	12,783	(12,783)	-
Power to Change, Colours	-	19,757	(19,561)	196
Rise-Satellite Club Funding	-	4,810	(3,542)	1,268
Newcastle University	662	-	(662)	-
<i>Sub Total</i>	20,017	311,773	(280,655)	51,135

SCOTSWOOD NATURAL COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

24 Analysis of charitable funds continued

	Fund balances brought forward £	Incoming resources £	Resources expended £	Fund balances carried forward £
Restricted funds				
<i>Brought forward</i>	20,017	311,773	(280,655)	51,135
Skipton Building Society	500	-	(500)	-
Tudor Trust - Wellbeing	-	500	-	500
True Colours Trust	-	5,300	(3,840)	1,460
Trusthouse Charitable Foundation	682	19,710	(20,392)	-
UK Youth	424	11,000	(9,412)	2,012
Well Newcastle	931	13,305	(10,104)	4,132
Willan Charitable Trust	-	4,000	(704)	3,296
Ward Committee	476	981	-	1,457
Totals	23,030	366,569	(325,607)	63,992

Purpose of major restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor

Active Communities Peoples Health Trust	- Gardening for Dementia
Awards for All - Art Garden	- Art and Music Garden
Ballinger Charitable Trust	- Gardening for Dementia
BBC Children in Need	- Detached Youth Work Programme
Best Summer Ever	- Summer youth & play programmes
British Foreign School Society	- BREEZE Forest School Programme
Charities Aid Foundation CAF -Covid 19	- Emergency COVID19 community support work
Community Foundation T & W	
Asian	- Elderberries Older People's Programme
George & Peggy Trust	- Nature Rangers, youth work programme
The Swire Charitable Trust	- Core salary costs
Wellesley Charitable Foundation	- BREEZE Forest School Programme
Ward Hadaway	- BREEZE Forest School Programme
Covid-19 Response Grant	- Emergency COVID19 community support work
Curtin PARP	- Refugee & Asylum Seeker garden volunteer group
Community Led Local Development	- Growing Together Programme
Cooperative Foundation	- Youth Work Programme
Doyly Carte	- Older People Programme, core salary contribution
The Froebel Trust	- BREEZE Forest School Programme
Grass Roots - Covid 19	- Emergency COVID19 community support work
Hadrian Trust	- Nature Rangers, youth work programme
Henry Smith	- Core Costs
Kellett Fund	- Elderberries Older People's Programme
Lloyds Bank Foundation	- Growing Together Programme
Lloyds Bank Foundation- Covid 19	- Emergency COVID19 community support work

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For the year ended 31 March 2021

24 Analysis of charitable funds continued

Purpose of major restricted funds continued

Lottery - Older People, Growing Together and Education	- COVID19 community support work, education, volunteer and older people's programmes
Morrison's Foundation	- Garden works to improve accessibility
Ncle City Council Cohesion Fund	- Refugee & Asylum Seeker garden volunteer group
Northumbria Water	- Wildlife Superheroes (school visits)
Postcode Local Trust	- Wildlife Superheroes (school visits)
Power to Change, Trade Up	- Trading activity development
Power to Change, Community Led Organisations Recovery Scheme (CCLORS)	- Covid recovery support, includes salary costs & garden improvements to be a Covid secure site.
Rise-Satellite Club Funding	- Youth & Play work Programme
Newcastle University	- Bee Information board
Skipton Building Society	- Art and Music Garden
Tudor Trust - Wellbeing	'- Staff and volunteer wellbeing
True Colours Trust	- Art and Music Garden
Trusthouse Charitable Foundation	- Core Costs
TK Max/M&S (Neighbourly)	- Recycling Improvements
UK Youth	- Education and Youth Programme
Well Newcastle	- Early Explorers
Willan Charitable Trust	'- Growing Together Programme
Ward Committee	'- Environmental Information campaign

25 Capital commitments

As at 31 March 2021, the charity had no capital commitments (2020 -£nil)

26 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	-	3,001	-	3,001	6,080
Cash at bank and in hand	206,816	27,239	128,877	362,932	247,626
Other net current assets/ (liabilities)	(57,687)	(8,324)	(64,885)	(130,896)	(106,501)
	<u>149,130</u>	<u>21,916</u>	<u>63,992</u>	<u>235,038</u>	<u>147,205</u>