



Friends of Phoenix Special School

FOPSS

Friends of Phoenix Special School (FOPSS)

ANNUAL REPORT

2022/2023

Prepared By

Jason Patefield

Corrina Ewbank

Jennifer Woodrow

Becky Day

INTRODUCTION

Friends of Phoenix Special School (FOPSS) was officially formed in 2010, when an official Constitution was adopted.

The objects of the charity were agreed

- To advance the education of the pupils at The Phoenix School, Keighley, by providing and assisting in the provision of education, recreational and other charitable facilities/activities not required to be provided by the local education authority at the school.
- To support children with special needs and their families/carers by the provision of education and play facilities, activities, outings and events including care and support and information in particular but not exclusively by the provision of holiday Stay and Play sessions.

The Committee consist of stakeholders including staff, parents/carers and volunteers from the school.

CHAIR – Jason Patefield

TREASURER – Corrina Ewbank

SECRETARY – Christine Daly

TRUSTEES – Jennifer Woodrow, Becky Day

FOPSS is registered with the Charities Commission and is officially recognised as a registered charity – reg No 1144971

FINANCIAL SUMMARY

The total income to 30th September 2023 was £73,381.06 the major source of funding was from fundraising from events, grants and donations from individuals and organisations.

Proceeds from events £8,611.97

Short Breaks Grants £6,047.75

Stay & Play and Grants £58,721.34

The total expenditure for the 12-month period was £83,796.95 the charity provided funds to provide food hampers to families in the value of £50.00 per hamper, per month.

We have been able to provide face to face services to all our families and our holiday play scheme has returned to normal operational.

The remaining balance to carry forward to next year is £38,467.84.

HIGHLIGHTS & ACTIVITY

Charitable Objectives achieved

Friends of Phoenix hold regular meetings where parent/carers and staff are encouraged to have a more involvement to continue the fund-raising efforts of the group.

We have managed to hold our Summer and Winter Fairs as normal face to face with parents and the public.

We have had many donations from local companies of raffle prizes, vouchers, food/drink that has boosted our fund-raising efforts and kept our overheads low.

Parents still actively support each other via the support network via social media; where parents can all talk interact with one another.

Grants were secured to enable the running of the Stay and Play holiday scheme, where children with additional needs and their siblings can come and play in an environment that is appropriate and safe.

This enables families to come together to interact and feel supported.

We have had a number of donations and grants from companies including Bradford Council for Short Breaks £4424.00, CAF £1500.00, Keighley Town Council Kings Coronation £200.00. HAF £44,233.00, HSF £14,250.00

SUMMARY

We have had a great year, where we were able to open fully to all the families that rely on our service. It has been fantastic seeing all the families return and enjoying themselves.

We are such a small group of people and the support everyone gives is outstanding.

These people are dedicated to ensure that the charity continue to support the school and the ever so popular play scheme in the holidays.

One of our aims for the next year it to recruit more volunteers and parents who can join our group.

Without the support from these people, we would not be able to fundraise, fill out grant forms and organise the collection of raffle prizes.

We also would like to mention all the parents and carers who normally attend the events.

Jason Patefield – Chair Person

A handwritten signature in blue ink, appearing to read 'J Patefield', is positioned below the printed name.

Trustees Report

Friends of Phoenix School (FOPS) was established in 2010. It consists of volunteers that are mainly parents attending Beckfoot Phoenix Primary Special school or parents of former students. They volunteer their time to assist with fund raising ideas and implementing those ideas in the form of event preparation and assisting during these events. FOPS holds regular meetings and parents of students currently attending the school are also invited to attend and join the team.

FOPS is a well-managed charity that acts within the guidelines, the trustees have no concerns with how the charity operates and is managed. All Trustees are aware of the activities of the charity and do what they can to assist with fundraising one example of this was a sponsored walk one of our trustees organised with their company Santander.

Through self-raised funds and grants obtained from various sources FOPS has been able to provide some amazing facilities within the school, this includes Stay and Play and sensory days which are provided during school holidays, sensory equipment and a soft play area within school as well helping with the funding of music therapy provision for children who attend the school.

FOPS has been able to assist low-income families by providing food hampers and helps by providing free places at Stay and Play and Sensory days, more recently opening free places to parents of SEN children within the school for both events. During these events children are exposed to many activities including access to a climbing wall, being able to interact with a variety of animals and at the end of summer a fun fair as well as other activities.

Jennifer Woodrow



Becky Day



FRIENDS OF PHOENIX - BALANCE OF ACCOUNTS

1st October 2022 - 30th September 2023

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<u>Receipts</u>			
Bases Fundraising		£8,580.04	£8,580.04
Short Breaks Grants		£6,047.75	£6,047.75
Fundraising		£31.93	£31.93
Stay & Play Grants & Income		£58,721.34	£58,721.34
Total Receipts	£0.00	£73,381.06	£73,381.06
<u>Payments</u>			
Bases Equipment		£5,383.35	£5,383.35
Stay & Play Running/Equipment		£62,838.85	£62,838.85
Short Breaks		£15,574.75	£15,574.75
Fundraising		£0.00	£0.00
Total payments	£0.00	£83,796.95	£83,796.95
Net receipts / (payments)	£0.00	-£10,415.89	-£10,415.89
Balance brought forward			£48,883.73
Balance carried forward	£0.00	£38,467.84	£38,467.84

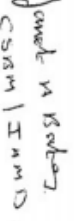
Approval of the accounts

I can confirm I have prepared these accounts and they are a true and accurate copy

Signed: 

Name: Corrina Ewbank

Date: 1st October 2023

Signed: 
Janet A Bates CSBM/IAMD

Name: Janet A Bates CSBM/IAMD

Date: 10th October 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends Of Phoenix Special School

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01/10/2022

To

30/09/2023

Section A Receipts and payments



	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bases Fundraising	-	8,580	-	8,580	4,135
Short Break Grants	-	6,048	-	6,048	-
Fundraising	-	32	-	32	10,500
Stay & Play Grants and Income	-	58,721	-	58,721	52,380
	-		-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	73,381	-	73,381	67,015
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	73,381	-	73,381	67,015
A3 Payments					
Bases Equipment	-	5,383	-	5,383	2,119
Stay & Play Running/Equipment	-	62,839	-	62,839	54,638
Short Breaks	-	15,575	-	15,575	349
Outdoor Play	-		-	-	12,880
	-		-	-	-
	-		-	-	-
	-		-	-	-
	-		-	-	-
	-		-	-	-
Sub total	-	83,797	-	83,797	69,986
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	83,797	-	83,797	69,986

		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees
on behalf of all the trustees

Signature	Print Name	Date of approval
	Jennifer Woodrow	14/11/2023
	Rebecca Day	14/11/2023

