

**Friends of Phoenix Special School (FOPSS)**

**ANNUAL REPORT**

**2021/2022**

**Prepared By**

**Jason Patefield**

**&**

**Corrina Ewbank**

## INTRODUCTION

Friends of Phoenix Special School (FOPSS) was officially formed in 2010, when an official Constitution was adopted.

The objects of the charity were agreed

- To advance the education of the pupils at The Phoenix School, Keighley, by providing and assisting in the provision of education, recreational and other charitable facilities/activities not required to be provided by the local education authority at the school.
- To support children with special needs and their families/carers by the provision of education and play facilities, activities, outings, and events including care, support, and information but not exclusively by the provision of holiday Stay and Play sessions.

The Committee consist of stakeholders including staff, parents/carers, and volunteers from the school.

CHAIR – Jason Patefield

TREASURER – Corrina Ewbank

SECRETARY – Sue McHale

TRUSTEE – Sarah Lloyd, Elaine Savage

FOPSS is registered with the Charities Commission and is officially recognised as a registered charity – reg No 1144971

## FINANCIAL SUMMARY

The total income to 30<sup>th</sup> September 2022 was £67,015.17 the major source of funding was from grants from the local and central government grants and fundraising.

Proceeds from events £4135.20

Grants £62,879.97

The total expenditure for the 12-month period was £69,985.43 the charity provided food hampers for families and opened its doors once again to provide holiday play for all children and their families ensuring that children on free school meals had free admission and a hot meal for every day that we were open.

We have resumed our normal programme of events, without any closures due to covid. We restarted our session from February half term and

opened every school holiday providing three sessions per week and then twelve sessions in the summer holiday.

We have a carried forward balance of £48,883.73.

## HIGHLIGHTS & ACTIVITY

### Charitable Objectives achieved

Friends of Phoenix hold regular meetings where parent/carers and staff are encouraged to have a more involvement to continue the fundraising efforts of the group.

We have managed to restart our fund-raising efforts, so far, we have managed to run a Christmas and Summer Fair, Mother's Day Afternoon Tea, and discos.

Parents still actively support each other via the support network via social media; where parents can all talk interact with one another.

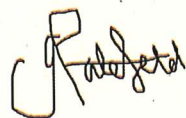
We have also restarted inviting parents back into school for coffee mornings and informal meetings.

Grants were secured to enable us to provide food boxes over the school holidays to ensure children who were on free school meals were able to have access to free food. This enables families to come together to interact and feel supported.

## SUMMARY

Unlike last year, things have started to return to normal and we have managed to provide our support face to face. Our funds are healthy, and we have managed to survive the loss of income over the covid years.

Jason Patefield – Chairperson



Date 10<sup>th</sup> October 2022

Corrina Ewbank – Treasurer



Date 10<sup>th</sup> October 2022

## Report of the Trustees for the year ending 30<sup>th</sup> September 2022

Friends of Phoenix Special School (Fops) was founded in 2010. The charity is run by parents/ staff and volunteers.

The charity relies on fundraising, donations, and grants to provide the support for the children, school, and families.

The charity holds regular meetings where trustees are invited to attend.

The charity follows all safeguarding, and health and safety procedures and one of the committee members is a named person for child protection.

We have had a better year, since coming out of covid and things are now returning to normal, we look forward in supporting the children and families.

We have obtained a grant to help families over the cost-of-living crisis and will be helping over forty-two families with food boxes.

The accounts are maintained by the charities treasurer and accounts are subject to independent checks by an independent auditor.

Signed on behalf of the trustees



Sarah Lloyd

Date 14<sup>th</sup> October 2022

# FRIENDS OF PHOENIX - BALANCE OF ACCOUNTS

1st October 2021 - 30th September 2022

|                                       | <u>Unrestricted</u> | <u>Restricted</u> | <u>Total</u>      |
|---------------------------------------|---------------------|-------------------|-------------------|
| <b><u>Receipts</u></b>                |                     |                   |                   |
| Bases Fundraising                     |                     | £4,135.20         | £4,135.20         |
| Short Breaks Grants                   |                     | £0.00             | £0.00             |
| Outdoor Fundraising                   |                     | £10,500.00        | £10,500.00        |
| Stay & Play Grants & Income           |                     | £52,379.97        | £52,379.97        |
| <b>Total Receipts</b>                 | <b>£0.00</b>        | <b>£67,015.17</b> | <b>£67,015.17</b> |
| <b><u>Payments</u></b>                |                     |                   |                   |
| Bases Equipment                       |                     | £2,118.66         | £2,118.66         |
| Stay & Play Running/Equipment         |                     | £54,638.08        | £54,638.08        |
| Short Breaks                          |                     | £348.62           | £348.62           |
| Outdoor Play Equipment                |                     | £12,880.07        | £12,880.07        |
| <b>Total payments</b>                 | <b>£0.00</b>        | <b>£69,985.43</b> | <b>£69,985.43</b> |
| <b>Net receipts / (payments)</b>      | <b>£0.00</b>        | <b>-£2,970.26</b> | <b>-£2,970.26</b> |
| <b>Balance brought forward</b>        |                     |                   | <b>£51,853.99</b> |
| <b><u>Balance carried forward</u></b> | <b>£0.00</b>        | <b>£48,883.73</b> | <b>£48,883.73</b> |

Approval of the accounts

I can confirm I have prepared these accounts and they are a true and accurate copy

Signed:

*Janet A Bates*

Name: Corrina Ewbank

Date:

01/10/2022

Signed:

*Janet A Bates*  
CSBM/IAMD

Name: Janet A Bates CSBM/IAMD Date:

05/10/2022

*Janet A Bates*

**Fwd: accounts**

Janet Bates <[janetbates49@gmail.com](mailto:janetbates49@gmail.com)>

Fri 14/10/2022 11:40

To: Jason Patefield <[phxjxp@beckfootphoenix.org](mailto:phxjxp@beckfootphoenix.org)>

You don't often get email from [janetbates49@gmail.com](mailto:janetbates49@gmail.com). [Learn why this is important](#)

----- Forwarded message -----

From: **Janet Bates** <[janetbates49@gmail.com](mailto:janetbates49@gmail.com)>

Date: Fri, 14 Oct 2022 at 10:10

Subject: accounts

To: <[jason.patefield@phoenixschool.org.uk](mailto:jason.patefield@phoenixschool.org.uk)>

Dear Mr Patefield

I would like to confirm that having audited the accounts from October 2021 to September 2022 that I found the accounts to be in order and a true reflection as per the annual balance sheet.

Yours sincerely

Janet Bates

**CAUTION:** This email originated from outside the Beckfoot Trust . Do not click links or open attachments unless you recognize the sender and know the content is safe. If you have any doubts, please contact your IT Team.