

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2024**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2024**

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(to be presented to the APCM in April 2025)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

Vicar	The Revd. Adrian Stone,
Curate	The Revd. Joe Palfreyman
Churchwardens	Mrs Iris Barcroft
Treasurer	Mrs Val Ellis
Secretary	Mr Jon Mueller
Locally Commissioned Officer	Mrs Ann George
Trustees (elected members)	Mrs Cathy Allen, Mr David Bullock, Mr Nick Copestick, Mr Rob Edwards, Mrs Carol Feben, Miss Janice Hawkins, Ms Amanda McDonald, Mr Jon Mueller, Mr Terry Steele, Mrs Sue Thomas, Mr Paul Topping
Deanery Synod	Mrs Lesley Symon, Mrs Lisa Walters, Mrs Pauline Wallbank

The following retired during the year: -

Mr David Finn (Church Warden); Mrs Sandra Baker (Secretary to the PCC);  
Mrs Lesley Grocott (trustee), Miss Gracie Walters (trustee).

The following resigned during the year: -

Mr Chris Yates (trustee).

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants Limited  
Stone House, 55 Stone Road Business Park,  
Stone Road,  
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**Annual Report for 2024 (Continued)**

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(to be presented to the APCM in April 2025)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2024 (Continued)**

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(to be presented to the APCM in April 2025)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in April 2025.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£75k). This does not include repairs to the building.
- Staff salaries (£65k).
- Building Fund (£60K)
- Quinquennial Repairs (£20k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

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Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

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I report on the accounts of the PCC for the year ended 31 December 2024, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

For the Year Ended 31 December 2024

	Note	Un- restricted £	Restricted £	Total 2024 £	Total 2023 £
<b>INCOMING RESOURCES</b>					
Donations and legacies	4a	213,815	-	213,815	195,318
Other trading activities	4b	13,140	-	13,140	14,632
Investments		1,447	120	1,567	1,035
<b>TOTAL INCOMING RESOURCES</b>		228,402	120	228,522	210,985
<b>RESOURCES EXPENDED</b>					
Grants & donations	5a	17,500	-	17,500	16,000
Charitable activities	5b	193,051	-	193,051	183,365
Church administration & management	5c	14,225	-	14,225	13,256
<b>TOTAL RESOURCES USED</b>		224,776	-	224,776	212,621
<b>NET INCOMING / (OUTGOING) RESOURCES</b>		3,626	120	3,746	(1,636)
Transfers between funds		(700)	700	-	-
Balances brought forward at 1 <sup>st</sup> January 2024		260,629	2,455	263,084	264,720
<b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2024</b>		263,555	3,275	266,830	263,084

**Balance Sheet**

As at 31 December 2024

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	7	30,525	38,275
Investments	8	3,275	2,455
		<hr/> 33,800	<hr/> 40,730
<b>CURRENT ASSETS</b>			
Debtors	9	12,240	8,944
Cash at Bank		227,483	218,333
		<hr/> 239,723	<hr/> 227,277
<b>LIABILITIES</b>			
Amounts falling due within one year	10	(6,693)	(4,923)
		<hr/> 233,030	<hr/> 222,534
<b>NET CURRENT ASSETS</b>			
		<hr/> 266,830	<hr/> 263,084
<b>NET ASSETS</b>			
<b>REPRESENTING</b>			
General Funds	11	263,555	263,089
Restricted Funds	11	3,275	2,455
		<hr/> 266,830	<hr/> 263,084

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
Mrs I Barcroft  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.



**Notes to Financial Statements**

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*For the year ended 31 December 2024*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2024 £</b>	<b>2023 £</b>
Bankers orders & regular cheques	143,838	-	143,838	117,471
Income tax recoverable	36,705	-	36,705	29,877
Collections (open plate) at all services	13,408	-	13,408	8,288
Other giving and sundry donations and receipts	19,264	-	19,264	39,682
	<b>213,215</b>	<b>-</b>	<b>213,215</b>	<b>195,318</b>

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**b) Income from charitable & ancillary trading**

	<b>Unrestricted funds 2024 £</b>	<b>Restricted Funds 2024 £</b>	<b>2024 £</b>	<b>2023 £</b>
Fees	6,065	-	6,065	6,411
Trading	240	-	240	874
Youth worker income	6,835	-	6,835	7,347
	<b>13,140</b>	<b>-</b>	<b>13,140</b>	<b>14,632</b>

**5. RESOURCES USED**

**a) Grants**

	<b>Unrestricted funds 2024 £</b>	<b>2023 £</b>
<b>Missionary and Charitable Giving:</b>		
Salt Box	3,500	3,200
Foodbank	3,500	3,200
Stoke night shelter	3,500	3,200
Kabanda Trust	3,500	3,200
D & J Isherwood	3,500	3,200
	<b>17,500</b>	<b>16,000</b>

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**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**b) Activities directly relating to the Church**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2024 £</b>	<b>2023 £</b>
Caretaker	4,895		4,895	4,557
Ministry - Diocesan Parish Share	68,400		68,400	66,500
- Clergy and Curate Expenses	6,354		6,354	4,646
- Youth and Children's Pastor	41,459		41,459	37,445
Youth work expenditure	7,978		7,978	7,696
Church Music (Organ)	3,762		3,762	3,503
Cleaning	2,990		2,990	2,817
Depreciation of Fixed Assets	7,751		7,751	7,750
Education and Training	2,457		2,457	1,926
Flowers	304		304	247
Leasing Costs – Office Photocopier	1,184		1,184	1,521
Accountancy fees	1,260		1,260	1,290
Quinquennial	-		-	864
Miscellaneous running costs	6,003		6,003	5,659
Heat, Light and Telephone	16,987		16,987	14,418
Printing and advertising	1,314		1,314	1,153
Repairs and Maintenance	9,292		9,292	13,132
Outreach	1,580		1,580	1,392
Insurance	4,886		4,886	4,792
Expenditure re flat	4,195		4,195	2,057
	<b>193,051</b>		<b>193,051</b>	<b>185,665</b>

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**c) Church Management and Administration**

	<b>Unrestricted funds 2024 £</b>	<b>2023 £</b>
Administration	14,225	13,256
	<u>14,225</u>	<u>13,256</u>

**6. STAFF COSTS**

	<b>2024 £</b>	<b>2023 £</b>
Salaries (including employers NIC and pension)	61,843	56,869
	<u>61,843</u>	<u>56,869</u>

During the year the PCC employed an average of 6 staff. (2022– 6)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

	<b>Net Book Value 2024 £</b>	<b>Net Book Value 2023 £</b>
Kitchen	1,883	3,766
Computer and monitor	98	196
Live streaming system	1,649	3,298
Projectors and screens including sound system	807	1,614
Strimmer	30	60
Appliances for kitchen	233	466
TV	63	126
Dishwasher	220	440
Heater	8	17
Dehumidifier	-	35
Vacuum cleaner	75	113
I Pad	255	383
Defibrillator	468	702
Sound system	5,758	8,011
TV	219	291
Car park	<u>18,758</u>	<u>18,758</u>
	<u>30,524</u>	<u>38,275</u>

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**8. INVESTMENTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 January 2024	2,455	1,635
Adjustment	220	220
Bonus	120	-
Contribution / (encashment)	700	600
At 31 December 2024	<u>2,455</u>	<u>2,455</u>

**9. DEBTORS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other debtors	1,214	-
Income tax recoverable	11,026	8,944
	<u>12,240</u>	<u>8,944</u>

**10. CREDITORS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other creditors	186	-
Accruals	6,507	4,923
	<u>6,693</u>	<u>4,923</u>

**11. FUND RECONCILIATION**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	
Balance at 1 January 2024	260,629	2,455	263,084
Transfers	(700)	700	-
Net (decrease)/ increase for the year	3,626	120	3,746
Balance at 31 December 2024	<u>263,555</u>	<u>3,275</u>	<u>266,830</u>

The restricted funds relate to £2,635 for the decorating fund and £640 for the church fund for decoration.