

APCM reports for year ending 31 December 2021
To be presented at the APCM 3rd April after Joint service

Alpha 2021-22 including Intentional Discipleship

The team consisted of Nick and Suzannah Copestick, Val Ellis and Dick and Anna France.

Two Courses were run by the team this last 12 months.

The Marriage Course which was run through Zoom and another Alpha Course run in the Church Centre.

The Marriage Course (Zoom)

The Marriage Course is a series of seven sessions, designed to help couples invest in their relationship and build a strong marriage. It is not a marriage guidance/counselling course and is run from videos created and presented by the “Alpha” organisation.

As it was the first time we have run this in its present form we decided to take it gently in terms of marketing and so we kept it within our church and the team of Nick & Suzanne and Dick & Anna although presenting were fully engaged as participants. There were 6 couples including the team and the feedback was generally very good and there was no doubting the quality of the videos and professionalism with which they had been created. Discussions were essentially private but that did not prevent comments about the topic of the day. It commenced beginning of October 2021 and completed early December 2021 over 7 sessions of 2 hours each. We are about to have a recap with those on the course to see what each couple have put into practice.

Alpha Course

The Alpha Course commenced at the end of January 2022 and will complete after 10 sessions plus the Holy Spirit day before Easter, so is ongoing as this report is being written. It happens on a Saturday morning at 9.30 – 11.45am in the church centre and breakfast is provided which goes down very well. A special mention must go to Sue Lakin who has managed the catering side of it each week, which has been a great help. It is primarily run by Dick and Val but helped by Nick, Suzanne and Anna when available. Adrian and Derek have also helped occasionally.

There are 10 participants on the course but there was inadequate takeup of a Zoom version at the same time. The level of conversation in the group is great and we look forward to the rest of the programme being successful.

Testimonial Booklet

This give-away booklet was planned and designed as a group of inspirational testimonials from members of Trentham Church, not just those who have been on Alpha courses. The booklet was started before lockdown with Lamont Howie recording 8 out of the planned 10 interviews of volunteers who wished to share their 'Story'. The editing of those stories has been completed but with Lamont Howie moving away and the lack of diversity amongst the volunteers, this booklet is on hold at present. We have received a small grant from the Diocese for the printing costs for this project.

It has again been a difficult year with the lockdown but it has, despite the difficulties, been a great privilege to work with the team.

Dick & Anna France 28/02/2022

AV - APCM REPORT 2021

Although we were not in church much during 2021, there were changes being made to the AV, plus training for some people involved e.g Vergers and AV volunteers who project the weekly services from the computer on a Sunday.

We upgraded the software (Easy Worship 7) used for projecting the services on Sunday etc. In the main it's the same to operate as V6. It has given us access to the bible readings to match the new bibles we now have in church.

We do have opportunities for people to help with this ministry either running the services from Easy Worship onto projectors, primarily on a Sunday, and also anyone who may be interested in Putting the various information into Easy worship for the 11.00am services. Training is available - no commitment until you are happy to do it - come and have a look at what is involved. I can arrange a training session for you to have a go. Please let me know.

Thanks to the team for their continued help throughout this difficult period. Coming back to a role after a long period of time is not always easy to do. Please pray for :

9.30: Janet Percival, Sue Massey, Jim Palmer, Ann George

11.00: Dan Daniels, Sue Griffiths, Iris Barcroft (Zak Mellenchip training 2022)

Jim Walters & Gracie plus James Allen & Matthew

(These 4 were also learning how to use the Streaming equipment during 2021 as well as AV)

Many Thanks & Blessings Sue Massey

Children and Families Report

It has been great for Carly and I starting in our new roles at Trentham. We have been on a huge learning curve for both of us transitioning from our previous jobs. We are so grateful for the brilliant volunteers without whom we would be unable to do any of the work.

It's been great seeing the children and young people taking on board what they have been learning each week on Sunday. They have been sharing what God has put on their hearts with pictures and words that has encouraged both us as leaders and the children and young people.

With the young people we have been building relationships with them slowly, they are brilliant, a real privilege to be journeying with them, as they get used to being with each other again. Each Sunday they enjoy having hot chocolate and toast which sets the session off well. They have shared their thoughts during discussions which have helped to gauge where they are at in their faith. It's great seeing the young people being involved at the Together @11 services, and will continue build on this.

It was great to have John Hall join us on one of the Sundays to share his testimony which was very insightful and allowed the young people to hear how God has been guiding and directing him, and then thinking about how God is doing the same with them.

The Basement has started well with a great team and some amazing young people. They have adjusted to being back and building friendships across the ages. I gave out a feedback form for the young people which there were great responses. Bearing in mind, these are mostly unchurched youth. The responses to "How has the Basement helped you?" were a highlight for me, here are some of them:

"It has helped me understand Jesus , helped me become more socially confident , enjoy being able to talk with different people, find friends, it has helped me appreciate my weeks and be thankful, it has helped prepare for the week ahead through prayer, it has helped me understand God more, made me closer to my friends and it has helped me to learn new things."

It's been great leading Little Stars. As a team we have been able to build relationships with the parents/grandparents and children who come along, there is a great atmosphere developed each week and all the families join in with the praise and play at the end, which a real honour to be part off. A highlight was seeing some of the families come along to the Christmas nativity and the Christingles.

Kids on Sunday has been great seeing the children sharing what God has put on their hearts through pictures and words. Singing worship songs and playing games has helped the children grow in their faith and confidence.

We are looking forward to seeing what God is going to do in and through the children and young people.

Carly Prescott - Children and Families' Pastor

Church Wardens' report 2021-2022

This year has been so challenging, because of the effects of Covid 19, however we praise the Lord that the giving is still healthy and the Lord is blessing us with zoom and streaming which has helped the church to keep in touch and has been able to communicate with so many people.

We have continued to pray every Sunday Evening apart from two weeks at Christmas which we feel

Has helped us to support many in our church and the overall vision for the church, world affairs, the persecuted church the nation and many other important issues. We would encourage as many of you as possible to join us on zoom 5844886699.

The building always has many challenges, we are currently looking at taking up the pathway to the church, at present it is very uneven and needs taking up and relaying.

The contract has been awarded and may even be finished before the APCM.

The lighting in the church is also to be replaced with a L.E.D. System which will save money on our electricity bill in the future and provide a lighter church which is necessary for our streaming services

We are working on many health and safety issues raised in the church which Nick Copestick and his team are currently doing a full assessment and implementing many of the outstanding matters.

We are in the process of fitting three new fire doors in the church centre.

These are the jobs that have been completed this year: -

Roof repairs.

The Fire extinguishers are now up to date

The Gutters have been cleaned throughout the church and church centre.

One of the trees that was causing problems with Wi Fi has been trimmed.

An urgent repair to the path was done urgently at no charge to the church.

The streaming system has been successfully installed in the church.

We are still waiting for Stafford Borough council to give the OK for Road Signs.

Iris has overseen the new kitchen in the centre the contractors have done a great job with Paul dismantling the old kitchen and decorating the new one. Its now looking fit for purpose.

We were able to bless St John's church in Burslem with unwanted items which they distribute to poor families.

There are always issues with such an old building, we are continuing to keep it in tip top condition,

Paul Topping is constantly keeping an eye on problem issues and is an invaluable member of team

With an array of handyman skills.

We believe its important to keep the church warm clean and in good condition, we both feel that our main task is with the leadership of the church is to create the right atmosphere to bring hope and love to all who come through our doors, and through the streaming services.

David and Iris.

Deanery Synod report to the APCM 3rd April 2022

The main focus of the Stoke Deanery Synod was "Shaping for Mission ". This is a programme of change across the 28 Deaneries and Lichfield Diocese to strength our life of discipleship, vocation and evangelism while facing a significant reduction in income.

In February 2021 our zoom Synod was joined by Dr. Lindsey Hall, Team Lead and Strategic Enabler from the Diocese who outlined the need for "Shaping for Mission" and the process for Deaneries to become sustainable in the new challenging circumstances (Covid and a strategy for lay and ordained ministers). The aim being to reduce the number of paid ministry posts over the next 3 years and reducing the budget by £1.75 million by 2023; around 29/30 clergy plus some admin posts. Funds from reserves initially being used.

The 3 phases of the process are:

One. Reviews - what does Stoke Deanery look like?

Two. Vision Setting - what is God inviting us to do?

Three. Translating the Vision into Reality - what are the resource and staffing decisions?

In July 2021 our zoom Synod was again joined by Dr. Lindsey Hall who outlined progress of the “Shaping for Mission “process. A “Shaping for Mission “Team of 7, chaired by Dean Shaun Morris was formed and carried out a template-based review (Phase One).

The review identified these priorities:

To help people flourish in Christ’s likeness.

To inspire leaders to lead.

To grow healthy congregations.

We split into breakout rooms to discuss what these priorities are inviting us to do. The feedback to the Chair and Dr. Hall will be used to inform our Vision Setting (Phase 2).

In addition, general business matters included voting to appoint Diocese Synod members.

The next meeting of the Deanery Synod is on 29th March 2022.

Adrian Stone, Sue Thomas, John Massey, Stuart Mochrie

Flowers

When the lady who had provided and displayed the flowers in church for many years, decided she no longer wished to continue, as she had provided such a wonderful service with lovely flower arrangements for many years we were concerned as to how to continue. However a group of ladies agreed to form a group and take it in turns to continue to provide and display the flowers.

Wendy the Church Administrator has coordinated the rota and checked the flowers during the week in case they required topping up with water. We also purchased two artificial arrangements in case of an emergency need.

This has proved to be very successful and they all worked together to produce a grand display for Christmas. We are very appreciative of their commitment over the past year and are hoping to continue with the same process.

Iris Barcroft

Friday Lunches

As expected, due to the Pandemic we did not have much opportunity to meet especially with most of our guest were vulnerable.

We were also saddened by the loss of four of our guests who passed away (not specifically with Covid).

We met last October and November and the guests were very happy coming back. But by the time we got to December we had to cancel again due to uncertainty of rules and weather.

We decided to take a snap shot for each month, as to whether to meet. Then the week before the lunch (1st Friday of month) we contact our guests to let them know. They all understand, and are very grateful for what the church provides and for the team of helpers.

We continue to pray for clarity for this group, (some from church others from the community) to “Share the Love of Jesus” Hopefully we will be able to do more Lunches this year, with ideas of inviting a speaker occasionally (or even from within the group) or watching a short appropriate Christian video. Please pray for the team and our guests. Blessings Sue Massey
Team: Terry Steele, Ann George Roy Langford, Jim Tennant Mavis Wain, Jane Williams, Pauline Wright.

Grounds and Maintenance

This is now my second caretaker report since accepting this role and I feel so blessed to be serving as your caretaker in such a very special place. It is such a joy and privilege to be your caretaker.

This last year has seen many new projects and challenges. 2 major projects were helping to install and set out our new PA/Sound system, a very long and difficult project and also helping out with the installation of new wiring under the church into the Sutherland Chapel and old vestry and strengthening parts of the church floor.

As an overview the grounds and buildings are in a good or improving state of repair.

A grounds working party was organised and a day was spent removing large amounts of damaging and invasive Ivy and my thanks to all the people involved in this work.

My general day to day duties on site include mending, replacing, clearing or setting up or opening up and liaising with contractors, also all of our electrical equipment has been PAT tested this year.

My primary goal for this year was tackling the damage caused by invasive damp in the church centre. Walls were stripped, damp protection was applied and a course of re-decoration to the upstairs rooms and kitchen was completed. I also removed the old kitchen and contractors have re-fitted our new one.

Ongoing decoration to one of the church toilets, damp protection and re-decoration of the old church vestry.

This will be an ongoing project of re-decoration to most of the church rooms.

One major project which was a joy, was sorting out and erecting the church gazebos for our newly appointed youth and children's workers, Carly and Steve. This saw a great many people working and coming together to make a most special day for this new family.

It is hard to put into a report what I do, it is not exciting changing light bulbs, sweeping paths, emptying bins, clearing snow, raking leaves or painting stuff but it is a beautiful job and a great joy.

One key element of my role is welcoming and listening to the very many people visiting this lovely vibrant church.

I have also joined our health and safety team and we have erected 2 new bin storage units to protect our church bins from vandalism.

As your church caretaker I find a lot of my time is spent on my knees painting, fixing and at times praying 'God help me to fix this problem'.

Quite recently we have had flood to the downstairs church centre toilet, I isolated the problem and hopefully this will not longer be a problem as I will be rodding out the drains. Again, on my knees.

In closing many people have been a great help to me over this last year although I work alone I am never alone and I am very grateful for the support given to me.

Monday's are always started with team meeting, bible study, reflection and prayer.

I am very grateful and appreciate all those people who have helped and supported me over this last year especially Mandy and George who do such a great job of keeping our church so clean and tidy and help me with my duties.

I am very appreciative of all your prayers and support over this last year.

Your Caretaker, Paul

Health and Safety Report for APCM, April 2022

The Health & Safety Policy is a legal requirement for churches with five or more employees, which now pertains to Trentham Parish Church. Having been approved by the PCC, our Health & Safety Policy is now available to download from the Church website.

The overriding aim is to ensure the safety of all our employees, volunteers and visitors.

With the help of the H&S Team, we are working on an Action Plan to ensure that all the aims and objectives of the Policy are being carried out.

Thus far the principal achievements have involved training in First Aid, Fire Safety, Working at Height and Working Alone.

Further, there are Risk Assessments in place for the various activities within the Church building and the Church Centre.

***Nick Copestick Health and Safety Coordinator
March 2022***

Hospitality

Due to the Covid Pandemic there has not been any hospitality events over the past year. As the church is up and running again the whole process is to be reviewed. We have recently started the Friday lunches again once a month. ***Iris Barcroft***

APCM APRIL 2022



Life Groups report

I have had the privilege of facilitating our "Life-groups" programme for a second year. Life Groups still provide a great way to connect, grow and feel known within Trentham Parish Church. These small groups meet together to "Share the Love of Jesus" and provide the perfect opportunity to connect with others. They are the place to grow in faith and to go deeper with God and each other. They provide the opportunity to explore your faith and build deep relationships. Our Life Groups are usually between 8 and 12 people and provide an informal opportunity to get together, to worship, to learn and to grow your faith. They continue to provide the opportunity for worship, learning, fellowship, and mission as well as opportunities for pastoral support and discipleship.

In 2020/2021 I was very pleased to announce that we had started 2 new groups and despite the challenges of lockdowns and the inability to meet in person we have again successfully created 2 new groups increasing from 13 to 15 life groups, with a total membership of 128,

The year started with a sermon series on the Holy Spirit followed by running the newly revised Saints Alive course which is all about living life in the Spirit today. We have then run courses based on a linked sermon series, lastly looking at the Old testament book of Samuel.

Looking forward to the Autumn we hope to revisit Growing Leaders to expand our network of support and Life Group leadership and if you want to be involved in a group or in leading a group please do not hesitate to get in touch.

It has been a turbulent year, so I particularly want to say a massive thank you to all the leaders and members during a particularly difficult year. Some good people have moved on and some have sadly passed into the Kingdom, but we thank God for all who faithfully lead and participate in the groups.

I think a theme as we move forward should be step up and step out as we seek to embrace the power of small groups in discipleship and Sharing the love of Jesus

Reverend Derek Pamment - Life is better together

MISSION GIVING REPORT for the year ending December 2021

Trentham Church currently has five mission organisations which they support. These organisations have been chosen by the church family and approved by the PCC.

The year ending December 2021 is the final year the following five organisations will be supported. The church family will be asked to review and vote for five organisations to support for the next three years.

Each of the organisations were awarded £3,500 in 2021.

(1) THE KABANDA TRUST, Rock of Joy Children's Centre in Lungujja, Uganda.

Representative – Sue Thomas

The Kabanda Trust was established to provide free education and healthcare at Rock of Joy Children's Centre in Lungujja, Uganda. The school was established by Pastor Steve Kimbowa and the Kingdom Gospel Church in 2004 and is now attended by over 300 children from an extremely impoverished community. Every child is given a free uniform and a meal each day. We provide books, stationery and educational materials. For the last four years we have been funding and equipping new brick-built classrooms and facilities for the school which, as a result, is now registered with their Department of Education and seen as a model school. We provide the school with funds to employ and support the work of a School Nurse who gives free healthcare to the children and staff as well as subsidised healthcare to their families. To help the school become self-sustaining, we have purchased and replace when needed, four minibuses which work as part of their public transport system earning the money each day that is needed to pay the salaries of the school staff. Two boarding houses provide separate 'respite' accommodation during for children from the most challenging home situations. The simple accommodation gives each child a bed, meals and clothing during term time.

The Kabanda Trust would like to thank Trentham Church for all the support given.

(2) OPEN DOORS

Representative – David Finn

At Trentham Parish Church we regularly pray for the persecuted church both on Sunday Evening and intercessions on Sunday Morning.

This organisation supports with the Persecuted Church.

Open Doors originated in 1955, when a young Dutchman started smuggling Bibles to the persecuted church in Communist Europe. He became known as [Brother Andrew](#), and his work led to [more than six decades of support for the persecuted church](#)

During Lockdown on Zoom we had a member of Open Doors speak to the church about its work.

Other than smuggling bibles they help by providing food and necessities to those suffering from Persecution and poverty.

Those that are in this situation risk their lives to own a bible.

Please continue to pray for Open Doors and The Persecuted Church

David K Finn 28 February 2022

(3) SALTBOX

Saltbox have been very appreciative of our donation which has enabled them to continue to provide the support and valued services in Stoke on Trent and North Staffordshire.

These services are CareLink which has been an essential service during the pandemic as it deals with loneliness. Restart which is all about helping the homeless. They purchase properties and support the homeless in their social and spiritual ends. Connecting Choices provides employability training and life skills for ex-offenders, Money Matters is a free debt advice service in Stoke-on-Trent provides help with debt relief and benefits advice for users of the Foodbank.

The prime objective of Saltbox is to support and encourage the work of the church and promote Christian values in society.

(4) NIGHT SHELTER

Representative – Iris Barcroft

The Night Shelter have been very appreciative of the financial support that we were able to provide plus the generous donation of food and clothes. Although due to the pandemic they were unable to provide shelter for their clients they have worked very hard to ensure that they all had food and other necessary items. The Government provided funding to keep the homeless off the streets who often had no provisions or facility other than a bed so the Night Shelter filled the gaps where possible.

(5) CHURCH FAMILY MISSION

Representative – Janice Hawkins

The current beneficiaries of this support are Janice and David Isherwood.

Janice and David live and work in a family called Footprints. There are 34 children who have been adopted into the family. They were either abandoned or removed from dangerous situations. Many of them have learning difficulties due to drug/alcohol abuse.

David and Janice thank everyone at Trentham Church for their prayers, support and very substantial financial support.

Val Ellis - PCC Treasurer

Mothers' Union report for APCM 2022

Another challenging year with covid restrictions meant we couldn't meet as a group until September. That didn't stop us with our ongoing activities of prayer, support financially for international family help, knitting for the premature babies, providing for the Foodbank and keeping in touch with each other through phone calls ,emails and door chats. In the Autumn we picked up a need at the regular baby unit- the need for newborn babygrows. The A&E unit toiletry packs had to cease ,but we are aware that the unit has now set up its own items for patients . The women's Refuge was unable to take donations during 2021 , but that has now eagerly begun again. We contacted the team supporting refugees from Afghanistan, staying in our locality. At the time they had all needs covered regarding clothes , toys, money and people ,so we concentrate on praying for all aspects of that ongoing situation, and now add Ukraine and the fleeing families.

There are three members who have spent time in local care homes during this

year ,and sadly Gillis Lowe died just after her 88th birthday in January. She has been a long standing ,supportive member of the group ,very active in meetings and fundraising until recent years. We've enjoyed her characterful company and she will be missed but leaving memories for all.

You are welcome to contribute to any of our projects or join the group on the 2nd Thursday at 2.00 for prayer and practical discussion.

Maureen Pennington

Music and Worship

Church services continued to be conducted via Zoom with pre-recorded videos of worship music – again, many thanks to all the musicians who made this possible and gave so much of their time. Adrian and Esther inspired us all by leading with live music through Zoom – not easy, but enormously powerful.

It was wonderful to be back in Church from August onwards and to experience live worship again!

We suffered a great loss in September: Philip Harrison had been the Church organist since 1958! The wonderful memorial celebration of his life was a fitting tribute to his warm and dedicated service.

We are pleased to welcome Ashley Mellor who has joined the team as part-time organist, with Adrian, Rob Edwards and Philip Parsons sharing the remaining occasions.

One of the highlights of last year has to be the Christmas services in Church, much missed in 2020. The Nativity, Carol Service and Christingles being thoroughly enjoyed by our regular Church-goers and many others.

The Worship Team held an in-person get-together in October: one of the aspects of discussion being the introduction of 'new' songs to our 11:00 services. A total of eight per annum was agreed as a sensible number – meanwhile we are looking at ways to help the congregation get to know these songs through other means. Watch this space!

We were delighted to welcome four newcomers to the team of musicians at the meeting.

The installation of a new, digital Sound Desk has enhanced the quality of the sound system, for which we are very grateful. The final stage of the project, to provide a new speaker system, should be completed during 2022. This will elevate the audio experience even more.



Nick Copestick Worship Coordinator

Report for Next Level Youth Ministry

The youth and children's work come under the umbrella of Next Level. The logo above shows a person carrying a cross, with there being a join between the letter E and I showing progress to the Next Level. The reason for the name Next Level is that together we are on a journey to the Next Level in our relationships with Jesus, as children, youth, leaders and as a church and sharing the love of Jesus.

Next Level Youth on Sunday

The group started in September. Along with myself, there is a talented team who help to run the group on Sunday. We provide hot chocolate and toast, which to start with they enjoyed but might need to mix it up a bit with other things, as interest in the hot chocolate and toast is waning. Numbers have varied from 5-11 young people, whose ages range from 11-16. The topics we have looked include the foundational truths of the Christian faith and at present looking at Key Bible characters in the Old Testament.

The group are still getting to know each other, slowly they are opening up in terms of their confidence to share and join in. Each session there is a variety of games, discussion, prayer, and Bible study.

To further develop the relationships between the group, a youth social will be launching during the week, to help them overcome their shyness and bond together.

Next Level The Basement

The Basement has gone really well since we started in September after being closed due to covid. We have a really dedicated team who come along to serve the youth every Friday. Numbers have varied between 15-24 young people, whose ages range from 11-16. Relationships between the group have really developed through the team games which are running brilliantly, As a team we have made sure that we chat with the youth to get to know them, we have a God Slot where we talk to the youth about topics that are relevant to them which includes emotions and now identity, which link in with the Bible. There is also a tuck shop which is extremely popular.

It has been great to see them respond to offers for prayer for different things relating to school, and outside of school.

We had a well-attended Christmas party in the church with food and games, the team and the youth really enjoyed it. We also went to Clip and Climb, on 5th November we had a bonfire and fireworks evening with burgers and sausages.

Trentham Academy

The church has released me to go into Trentham Academy every Wednesday morning to mentor young people in the Behaviour Hub. I have been mentoring three lads since November, to support them with issues that they are going through.

I have been able to build good working relationships with the staff in the Behaviour Hub and the Senior Leadership team and the pupils.

I have been invited in to give talks to year 7 and year 9 pupils as part of the World of Work week on the topic of 'A Day in the Life of a Youth

Pastor'. I have arranged with people outside the school to chat with one of the young people to support the mentoring I am doing with them relating to his issues.

Future events

We are excited as teams for the Youth on Sunday and The Basement for the future.

Future events include: -

Youth Social

Limitless Youth Festival

Looking at the topic of Justice- The Basement

The Journey a video series- Youth on Sunday.

The younger Basements

Prayers

For both the teams and the young people to continue to build relationships between the teams and the young people.

For both the Youth on Sunday and the Basement to encounter Jesus in an authentic way and to see answers to prayer.

For the Youth on Sunday to grow in confidence with sharing with each other and they develop great friendships.

For the Basement youth to start asking questions about the Christian faith.

For those that are going to the Limitless Festival, to have fun and experience what it is like to go a Christian festival., and to encounter Jesus.

To seek God's heart to join in with what he is doing.

Steve Prescott Youth Pastor

Pastoral Care Annual Report for 2021

Pastoral visiting was difficult for much of the year because of the pandemic, but the Pastoral team met regularly over Zoom, or face to face when allowed, and have kept in contact with those they would normally visit. We were pleased to welcome Kevin Weston to the team.

We looked at ways to bless the community while people were isolated and not able to come to church. Mothering Sunday flowers were delivered to 70 homes in the parish and a large bouquet taken to each of the care

homes. 100 Easter cards were delivered. At Christmas we took gift bags to the housebound and to members of the church family in residential care. A personalised Christmas card was delivered to each of the 250 care home residents.

Contact with care homes was maintained as far as possible, with a nominated link person for each home. Details of support offered by the church, including links to online services, were given to each home.

Reflecting on the impact of Covid-19, we recognised the need to make the church more Bereavement friendly. We started a Bereavement Friendly Cafe in August 2021 for 8 weeks, as a safe place for people to meet and chat and where the process of grieving could be addressed. After a good response we continued to run the cafe weekly. It is now a successful, friendly group where members support each other and are forming good friendships. The cafe group is led by Elsie Kay, aided by Lynne Pamment and Janet Percival, with members of the Pastoral team.

The pastoral team together followed “The Bereavement Journey”, a course from Holy Trinity, Brompton, which addresses the nature of grieving and responses to bereavement. The course was run again for others, but was not well-attended at this time. The annual memorial service in November was popular and brought some comfort for bereaved families for whom we had done funerals.

The team was able to gather in October to share afternoon tea with Sue de Costobadie. Sue has been a faithful and hard-working member of the team since its inception, but felt it was time to retire. We thank her for her steadfast commitment to pastoral care.

We pray that the Lord will continue to bless the pastoral work of this church in all its forms, so that everyone feels welcome and is valued as a member of the church family.

Pastoral visiting team:

Jean Edwards, Elsie Kay, John Massey, Barbara Whitehouse, Marcelle Bennett, Stuart Cooke, Lesley Grocott, Kevin Weston.

Ann George (Coordinator)

Safeguarding Report for APCM

The PCC of Trentham Parish Church the incumbent, Rev Adrian Stone, have a duty of care to ensure the protection of the vulnerable in our church community. They take all reasonable care to ensure the safety of children, young people and vulnerable adults for whom they have responsibility and seek to create a culture of support and vigilance where everyone feels welcome, safe, loved and valued.

In May 2019 the PCC adopted and was working towards implementing the recommendations of the House of Bishops as published in the Policy on

Safeguarding Children” Protecting *All God’s Children*” (2010), Promoting a Safer Church (2017) and a Parish Policy and Procedure on safeguarding children and adults who may be vulnerable.

Following a vacancy and the challenges of the Covid 19 pandemic, in December 2020 the PCC appointed Mrs Susan (Sue) Thomas as Parish Safeguarding Officer (PSO) for the calendar year 2022/23. She is the point of contact through which any safeguarding concerns will be channelled. Safeguarding is now a fixed item on the PCC agenda to which the PSO provides a report. Since her appointment in December 2022 the PSO began a review of all our safeguarding processes.

Safeguarding Advisor Team (SAT):

The PSO has established a SAT to support and advise this review. The members of this are:-

Iris Barcroft:	Church Warden and Children’s Advocate
Carly Prescott:	Children’s Pastor (also appointed by PCC as DBS admin assistant in Mar 2022)
Steve Prescott:	Youth Pastor
Ann George:	Pastoral Care Minister

All members of the SAT and other licenced ministers have undertaken Safer Recruitment Training.

Safeguarding Development Plan

The appointment of the Children’s and Youth Pastors in September 2021 has highlighted several areas in our policies and procedures that need to be reviewed and updated. With due regard to the above recommendation, the SAT has established a Safeguarding Development Plan. At the PCC meeting on 7 March 2022 a Parish Safeguarding Checklist was reviewed which summarised these items. The Development Plan includes reviewing our SAFER RECRUITMENT POLICY and a developing POLICY & PROCEDURES FOR TRANSPORT provided by the church. Associated forms and information sheets, many of which are out of date are also being reviewed and an INFORMATION PACK is being created for those who offer to serve on our teams. PROCEDURES FOR REPORTING A CONCERN are also being reviewed along with a plan to disseminate this information to all who serve on our teams. A review of our administration regarding associated paperwork, confidential documents and record keeping is being undertaken with the aim of establishing a Single Central Record.

Disclosure and Barring Service Checks (DBS)

The Covid 19 pandemic resulted in a delay in updating DBS checks for those who are serving on our Children, Youth and Adult teams. Additionally, it is now a legal requirement that members of a PCC who provide, sponsor and approve children’s’ work and work with vulnerable adults obtain an enhanced DBS check. These are currently in the process of being updated.

Safer Recruitment

The Safer Recruitment Policy will be presented to the next full PCC meeting for acceptance. Those who have offered to serve on the Children and Youth teams are now being Safely Recruited and will have DBS checks.

Training

With regard to our responsibility to train and equip church officers in line Lichfield Diocese's Safeguarding Learning and Development Framework 2021 - 24; from 1 January 2022 all PCC members are required to complete both the Church of England Basic Awareness and the Foundation Level Safeguarding Training. Along with our Clergy, Licenced Minsters and members of the PCC, all staff are also in the process of undertaking/ updating the appropriate level of training online. The SAT hope to arrange Diocesan Safeguard Training for all member of the Children, Youth and Adult teams as soon as possible.

The PSO and SAT are grateful for the help and co-operation of all involved as we work through a mass DBS procedure!

Sue Thomas - Safeguarding Officer

Charity Number : 1144889

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2021**

DPC Chartered Accountants
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

PAROCHIAL CHURCH COUNCIL OF TRENTHAM
(CHURCH OF ST. MARY & ALL SAINTS)

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Annual Report for 2021

(to be presented to the APCM in March 2022)

A. Introduction and Administrative Details

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

Vicar	The Revd. Adrian Stone,
Curate	The Revd. Derek Pamment
Churchwardens	Mr David Finn, Mrs Iris Barcroft
Treasurer	Mrs Val Ellis
Secretary	Mrs Sandra Baker
Lay Reader	Mrs Ann George
Trustees (elected members)	Mr James Allen, Mrs Suzanne Copestick, Mr Nick Copestick, Mr Richard France, Mrs Lesley Grocott, Mrs Sue Massey, Ms Amanda McDonald, Mr Jon Mueller, Mr Paul Topping, Mrs Lisa Walters, Mrs Emma Williams
Deanery Synod	Mr Stuart Mochrie, Mr John Massey, Mrs Sue Thomas

The following retired during the year: -

Mrs Sue Cooke, Mr Jim Palmer, Mr Rob Stanway, Mrs Lesley Symon

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,
ST5 1PN

Independent Examiners: DPC Accountants
Stone House, 55 Stone Road Business Park,
Stone Road,
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

Annual Report for 2021 (Continued)

(to be presented to the APCM in March 2022)

B. Structure, Governance and Management

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

C. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"

D. Objectives and Activities

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

Annual Report for 2021 (Continued)

(to be presented to the APCM in March 2022)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2022.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the sound system (15k).
- A wish to upgrade the church lighting (5k).
- Staff salaries (50k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£50k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.
It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

Rev. Adrian Stone
Senior Minister

Date: -----

Accountants Report

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 3 to 10.

Respective responsibilities of the charity / PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

Independent examiners' statement

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Tidyman

Independent examiner

DPC Accountants Ltd
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

Date:

Statement of Financial Activities

For the Year Ended 31 December 2021

	Note	Un- restricted £	Restricted £	Total 2021 £	Total 2020 £
INCOMING RESOURCES					
Donations and legacies	4a	190,394	-	190,394	259,468
Other trading activities	4b	5,456	-	5,456	5,645
Investments		15	-	15	489
TOTAL INCOMING RESOURCES		195,865	-	195,865	265,602
RESOURCES EXPENDED					
Grants & donations	5a	17,500	-	17,500	14,000
Charitable activities	5b	142,390	-	142,390	170,941
Church administration & management	5c	11,254	-	11,254	7,174
TOTAL RESOURCES USED		171,144	-	171,144	192,115
NET INCOMING / (OUTGOING) RESOURCES		24,721	-	24,721	73,487
Transfers between funds		(600)	600	-	-
Balances brought forward at 1 st January 2021		254,067	1,374	255,441	181,954
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2021		278,188	1,974	280,162	255,441

Balance Sheet

As at 31 December 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible assets	7	38,826	18,896
Investments	8	1,675	1,075
		<hr/> 40,501	<hr/> 19,971
CURRENT ASSETS			
Debtors	9	12,325	22,980
Cash at Bank		230,998	214,998
		<hr/> 243,323	<hr/> 237,978
LIABILITIES			
Amounts falling due within one year	10	(3,662)	(2,508)
		<hr/> 280,162	<hr/> 235,470
NET CURRENT ASSETS			
		<hr/> 280,162	<hr/> 255,441
NET ASSETS			
		<hr/> 280,162	<hr/> 255,441
REPRESENTING			
General Funds	11	278,188	254,067
Restricted Funds	11	1,974	1,374
		<hr/> 280,162	<hr/> 255,441

Approved by the Standing Committee on behalf of the PCC on and signed
on its behalf by:

Rev Adrian Stone
Senior Minister

D Finn
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

Notes to Financial Statements

For the year ended 31 December 2021

1. GENERAL INFORMATION

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

2. STATEMENT OF COMPLIANCE

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

Income from Investments

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

Other fixed assets

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

Current Assets

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

Current liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

4. INCOMING RESOURCES

a) Incoming resources from Donors

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Bankers orders & regular cheques	135,653	-	135,653	123,354
Income tax recoverable	34,266	-	34,266	47,109
Collections (open plate) at all services	4,405	-	4,405	4,793
Other giving and sundry donations and receipts	16,070	-	16,070	84,212
	190,394	-	190,394	259,468

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

b) Income from charitable & ancillary trading

	Unrestricted funds 2021 £	Restricted Funds 2021 £	2021 £	2020 £
Fees	4,137	-	4,137	5,293
Trading	1,319	-	1,319	352
	5,456	-	5,456	5,645

5. RESOURCES USED

a) Grants

	Unrestricted funds 2021 £	2020 £
Missionary and Charitable Giving:		
Salt Box	3,500	2,800
Open doors	3,500	2,800
Stoke night shelter	3,500	2,800
Kabanda Trust	3,500	2,800
D & J Isherwood	3,500	2,800
	17,500	14,000

*

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

b) Activities directly relating to the Church

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Caretaker	3,681		3,681	4,050
Ministry - Diocesan Parish Share	80,177		80,177	80,177
- Clergy and Curate Expenses	5,041		5,041	3,584
- Youth Pastor	13,780		13,780	-
Church Music (Organ)	2,376		2,376	3,443
Cleaning	2,870		2,870	2,603
Depreciation of Fixed Assets	5,026		5,026	387
Education and Training	899		899	2,168
Flowers	244		244	84
Leasing Costs – Office Photocopier	1,488		1,488	1,667
Accountancy fees	960		960	930
Church bibles and books	1,367		1,367	257
Miscellaneous running costs	6,578		6,578	4,230
Heat, Light and Telephone	5,668		5,668	6,904
Printing and advertising	714		714	657
Repairs and Maintenance	5,140		5,140	49,314
Outreach	710		710	4,791
Insurance	4,330		4,330	4,197
Expenditure re flat	1,341		1,341	1,498
	142,390	-	142,390	170,941

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

c) Church Management and Administration

	Unrestricted funds 2021 £	2020 £
Administration	11,254	7,174
	<u>11,254</u>	<u>7,174</u>

6. Staff costs

	2021 £	2020 £
Salaries (including employers NIC and pension)	29,685	13,827
	<u>29,685</u>	<u>13,827</u>

During the year the PCC employed an average of 5 staff. (2020 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

7. TANGIBLE FIXED ASSETS

	Net Book Value 2021 £	Net Book Value 2020 £
Kitchen	7,532	-
Computer and monitor	393	-
Live streaming system	6,595	-
Projectors and screens including sound system	3,225	-
Strimmer	120	-
Appliances for kitchen	933	-
TV	252	-
Dishwasher	880	-
Heater	34	-
Dehumidifier	104	138
Car park	18,758	18,758
	<u>38,826</u>	<u>18,896</u>

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

8. INVESTMENTS

	2021 £	2020 £
Cost		
At 1 January 2021	1,075	1,075
Income received	-	-
Contribution / (encashment)	600	-
At 31 December 2021	<u>1,675</u>	<u>1,075</u>

9. DEBTORS

	2021 £	2020 £
Income tax recoverable	12,325	22,980
	<u>12,325</u>	<u>22,980</u>

10. CREDITORS

	2021 £	2020 £
Accruals	3,662	2,508
	<u>3,662</u>	<u>2,508</u>

11. FUND RECONCILIATION

	Unrestricted £	Restricted £	Total
Balance at 1 January 2021	254,067	1,374	255,441
Transfers	(600)	600	-
Net (decrease)/ increase for the year	24,721	-	24,721
Balance at 31 December 2021	<u>280,162</u>	<u>1,974</u>	<u>280,162</u>

The restricted funds relate to £1,674 for the decorating fund and £300 discipleship fund.

Charity Number : 1144889

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2021**

DPC Chartered Accountants
Stone House
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ST4 6SR

PAROCHIAL CHURCH COUNCIL OF TRENTHAM
(CHURCH OF ST. MARY & ALL SAINTS)

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(to be presented to the APCM in March 2022)

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Churchwardens	Mr David Finn, Mrs Iris Barcroft
Treasurer	Mrs Val Ellis
Secretary	Mrs Sandra Baker
Lay Reader	Mrs Ann George
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Deanery Synod	Mr Stuart Mochrie, Mr John Massey, Mrs Sue Thomas

The following retired during the year: -

Mrs Sue Cooke, Mr Jim Palmer, Mr Rob Stanway, Mrs Lesley Symon

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,
ST5 1PN

Independent Examiners: DPC Accountants
Stone House, 55 Stone Road Business Park,
Stone Road,
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Senior Minister: The Revd Adrian Stone

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The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

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Reports from all groups and activities will be submitted at the APCM which is to be held in March 2022.

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It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

Rev. Adrian Stone
Senior Minister

Date: -----

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I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 3 to 10.

Respective responsibilities of the charity / PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

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- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
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My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

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In connection with my examination, no matters have come to my attention:

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Helen Tidyman

Independent examiner

DPC Accountants Ltd
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

Date:

Statement of Financial Activities

For the Year Ended 31 December 2021

	Note	Un- restricted £	Restricted £	Total 2021 £	Total 2020 £
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Donations and legacies	4a	190,394	-	190,394	259,468
Other trading activities	4b	5,456	-	5,456	5,645
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TOTAL INCOMING RESOURCES		195,865	-	195,865	265,602
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NET CURRENT ASSETS			
		<hr/> 280,162	<hr/> 255,441
NET ASSETS			
REPRESENTING			
General Funds	11	278,188	254,067
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Approved by the Standing Committee on behalf of the PCC on and signed
on its behalf by:

Rev Adrian Stone
Senior Minister

D Finn
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

Notes to Financial Statements

For the year ended 31 December 2021

1. GENERAL INFORMATION

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

2. STATEMENT OF COMPLIANCE

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

Income from Investments

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

Other fixed assets

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

Current Assets

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

Current liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

4. INCOMING RESOURCES

a) Incoming resources from Donors

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Bankers orders & regular cheques	135,653	-	135,653	123,354
Income tax recoverable	34,266	-	34,266	47,109
Collections (open plate) at all services	4,405	-	4,405	4,793
Other giving and sundry donations and receipts	16,070	-	16,070	84,212
	190,394	-	190,394	259,468

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

b) Income from charitable & ancillary trading

	Unrestricted funds 2021 £	Restricted Funds 2021 £	2021 £	2020 £
Fees	4,137	-	4,137	5,293
Trading	1,319	-	1,319	352
	5,456	-	5,456	5,645

5. RESOURCES USED

a) Grants

	Unrestricted funds 2021 £	2020 £
Missionary and Charitable Giving:		
Salt Box	3,500	2,800
Open doors	3,500	2,800
Stoke night shelter	3,500	2,800
Kabanda Trust	3,500	2,800
D & J Isherwood	3,500	2,800
	17,500	14,000

*

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

b) Activities directly relating to the Church

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Caretaker	3,681		3,681	4,050
Ministry - Diocesan Parish Share	80,177		80,177	80,177
- Clergy and Curate Expenses	5,041		5,041	3,584
- Youth Pastor	13,780		13,780	-
Church Music (Organ)	2,376		2,376	3,443
Cleaning	2,870		2,870	2,603
Depreciation of Fixed Assets	5,026		5,026	387
Education and Training	899		899	2,168
Flowers	244		244	84
Leasing Costs – Office Photocopier	1,488		1,488	1,667
Accountancy fees	960		960	930
Church bibles and books	1,367		1,367	257
Miscellaneous running costs	6,578		6,578	4,230
Heat, Light and Telephone	5,668		5,668	6,904
Printing and advertising	714		714	657
Repairs and Maintenance	5,140		5,140	49,314
Outreach	710		710	4,791
Insurance	4,330		4,330	4,197
Expenditure re flat	1,341		1,341	1,498
	142,390	-	142,390	170,941

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

c) Church Management and Administration

	Unrestricted funds 2021 £	2020 £
Administration	11,254	7,174
	<u>11,254</u>	<u>7,174</u>

6. Staff costs

	2021 £	2020 £
Salaries (including employers NIC and pension)	29,685	13,827
	<u>29,685</u>	<u>13,827</u>

During the year the PCC employed an average of 5 staff. (2020 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

7. TANGIBLE FIXED ASSETS

	Net Book Value 2021 £	Net Book Value 2020 £
Kitchen	7,532	-
Computer and monitor	393	-
Live streaming system	6,595	-
Projectors and screens including sound system	3,225	-
Strimmer	120	-
Appliances for kitchen	933	-
TV	252	-
Dishwasher	880	-
Heater	34	-
Dehumidifier	104	138
Car park	18,758	18,758
	<u>38,826</u>	<u>18,896</u>

Notes to Financial Statements (Continued)

For the year ended 31 December 2021

8. INVESTMENTS

	2021	2020
	£	£
Cost		
At 1 January 2021	1,075	1,075
Income received	-	-
Contribution / (encashment)	600	-
At 31 December 2021	<u>1,675</u>	<u>1,075</u>

9. DEBTORS

	2021	2020
	£	£
Income tax recoverable	12,325	22,980
	<u>12,325</u>	<u>22,980</u>

10. CREDITORS

	2021	2020
	£	£
Accruals	3,662	2,508
	<u>3,662</u>	<u>2,508</u>

11. FUND RECONCILIATION

	Unrestricted	Restricted	Total
	£	£	
Balance at 1 January 2021	254,067	1,374	255,441
Transfers	(600)	600	-
Net (decrease)/ increase for the year	24,721	-	24,721
Balance at 31 December 2021	<u>280,162</u>	<u>1,974</u>	<u>280,162</u>

The restricted funds relate to £1,674 for the decorating fund and £300 discipleship fund.