

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY AND ALL SAINTS, TRENTHAM

England & Wales · Charity number 1144889

## Details

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**Other names** TRENTHAM PARISH CHURCH PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2011-12-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Park Drive  
Trentham  
Stoke-On-Trent  
Staffordshire  
ST4 8AB

**Phone** 01782658110

**Email** [trenthamparishoffice@gmail.com](mailto:trenthamparishoffice@gmail.com)

**Website** [www.trenthamparishchurch.co.uk](http://www.trenthamparishchurch.co.uk)

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Explained elsewhere

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- Stoke-on-trent City

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-12-31 | £250,084 | £239,085    | -      | -         |
| 2024-12-31 | £228,522 | £224,776    | -      | -         |
| 2023-12-31 | £203,289 | £204,925    | -      | -         |
| 2022-12-31 | £192,144 | £207,586    | -      | -         |
| 2021-12-31 | £195,865 | £171,144    | -      | -         |
| 2020-12-31 | £265,602 | £192,115    | -      | -         |

## Trustees

| Name                            | Role  | Appointed  |
|---------------------------------|-------|------------|
| Rev ADRIAN GORDON STONE         | Chair | 2017-09-07 |
| AMANDA McDONALD                 |       | 2021-03-22 |
| BARRY EVANS                     |       | 2025-04-06 |
| DAVID CHRISTOPHER BULLOCK       |       | 2024-03-17 |
| IRIS BARCROFT                   |       | 2015-04-12 |
| JAMES ALLEN                     |       | 2025-04-06 |
| JONATHAN MUELLER                |       | 2024-03-17 |
| JULIE RATCLIFFE                 |       | 2025-04-06 |
| Janice Wendy Hawkins            |       | 2023-03-26 |
| KIRSTY DAVIES                   |       | 2025-04-06 |
| Lesley Jean Symon               |       | 2023-03-26 |
| Lisa Marie Walters              |       | 2023-03-26 |
| NIGEL ELLERTON                  |       | 2026-04-19 |
| ROB STANWAY                     |       | 2025-04-06 |
| Rev Joseph David Roy Palfreyman |       | 2023-03-26 |
| SUSAN ELIZABETH THOMAS          |       | 2023-03-26 |

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# Accounts

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**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2025**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2025**

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(to be presented to the APCM in April 2026)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                              |                                                                                                                                                                                                                                   |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                        | The Revd. Adrian Stone,                                                                                                                                                                                                           |
| Curate                       | The Revd. Joe Palfreyman                                                                                                                                                                                                          |
| Churchwardens                | Mrs Iris Barcroft, Mr Rob Stanway                                                                                                                                                                                                 |
| Treasurer                    | Mrs Val Ellis                                                                                                                                                                                                                     |
| Secretary                    | Mr Jon Mueller                                                                                                                                                                                                                    |
| Locally Commissioned Officer | Mrs Ann George                                                                                                                                                                                                                    |
| Trustees (elected members)   | Mrs Cathy Allen, Mr James Allen<br>Mr David Bullock, Mrs Kirsty Davies,<br>Mr Rob Edwards, Mr Barry Evans,<br>Miss Janice Hawkins, Ms Amanda McDonald,<br>Mr Jon Mueller, Mrs Julie Ratcliffe,<br>Mrs Sue Thomas, Mr Paul Topping |
| Deanery Synod                | Mrs Lesley Symon, Mrs Lisa Walters,<br>Mrs Pauline Wallbank                                                                                                                                                                       |

The following retired during the year: -  
Mrs Carol Feben, Mr Terry Steele,

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants  
Stone House, 55 Stone Road Business Park,  
Stone Road,  
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**Annual Report for 2025 (Continued)**

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(to be presented to the APCM in April 2026)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline "Sharing the love of Jesus".

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2025 (Continued)**

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(to be presented to the APCM in April 2026)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in April 2026.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£80k). This does not include repairs to the building.
- Staff salaries (£70k).
- Building Fund (£70K)
- Quinquennial Repairs Fund (£20k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs. It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

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I report on the accounts of the PCC for the year ended 31 December 2025, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

*For the Year Ended 31 December 2025*

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2025<br>£ | Total<br>2024<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 231,236                | -               | 231,236            | 213,185            |
| Other trading activities                                         | 4b   | 17,636                 | -               | 17,636             | 13,140             |
| Investments                                                      |      | 1,070                  | 145             | 1,215              | 1,567              |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 249,942                | 145             | 250,084            | 228,522            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 18,000                 | -               | 18,000             | 17,500             |
| Charitable activities                                            | 5b   | 206,432                | -               | 206,432            | 193,051            |
| Church administration & management                               | 5c   | 14,653                 | -               | 14,653             | 14,225             |
| <b>TOTAL RESOURCES USED</b>                                      |      | 239,085                | -               | 239,085            | 224,776            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | 10,857                 | 145             | 11,002             | 3,746              |
| Transfers between funds                                          |      | (700)                  | 700             | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2025         |      | 263,555                | 3,275           | 266,830            | 263,084            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2025</b> |      | 273,712                | 4,120           | 277,832            | 266,830            |

**Balance Sheet**

As at 31 December 2025

|                                     | Note      | 2025<br>£     | 2024<br>£     |
|-------------------------------------|-----------|---------------|---------------|
| <b>FIXED ASSETS</b>                 |           |               |               |
| Tangible assets                     | <b>7</b>  | 22,808        | 30,525        |
| Investments                         | <b>8</b>  | 4,120         | 3,275         |
|                                     |           | <hr/> 26,928  | <hr/> 33,800  |
| <b>CURRENT ASSETS</b>               |           |               |               |
| Debtors                             | <b>9</b>  | 26,906        | 12,240        |
| Cash at Bank                        |           | 229,584       | 227,483       |
|                                     |           | <hr/> 256,490 | <hr/> 239,723 |
| <b>LIABILITIES</b>                  |           |               |               |
| Amounts falling due within one year | <b>10</b> | (5,586)       | (6,693)       |
|                                     |           | <hr/> 250,904 | <hr/> 233,030 |
| <b>NET CURRENT ASSETS</b>           |           |               |               |
|                                     |           | <hr/> 277,832 | <hr/> 266,830 |
| <b>NET ASSETS</b>                   |           |               |               |
| <b>REPRESENTING</b>                 |           |               |               |
| General Funds                       | <b>11</b> | 273,712       | 263,555       |
| Restricted Funds                    | <b>11</b> | 4,120         | 3,270         |
|                                     |           | <hr/> 277,832 | <hr/> 266,830 |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
Mrs I Barcroft  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

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*For the year ended 31 December 2025*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2025

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 140,908                             | -                                 | 140,908           | 143,838           |
| Income tax recoverable                         | 39,027                              | -                                 | 39,027            | 36,705            |
| Collections (open plate) at all services       | 12,778                              | -                                 | 12,778            | 13,408            |
| Other giving and sundry donations and receipts | 16,079                              | -                                 | 16,079            | 19,264            |
| Special donations                              | 22,444                              | -                                 | 22,444            | -                 |
|                                                | <b>231,236</b>                      | <b>-</b>                          | <b>231,236</b>    | <b>213,215</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2025

**b) Income from charitable & ancillary trading**

|                     | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>Restricted<br/>Funds<br/>2025<br/>£</b> | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|---------------------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees                | 5,372                                        | -                                          | 5,372             | 6,065             |
| Trading             | 459                                          | -                                          | 459               | 240               |
| Youth worker income | 11,805                                       | -                                          | 11,805            | 6,835             |
|                     | <b>17,636</b>                                | <b>-</b>                                   | <b>17,636</b>     | <b>13,140</b>     |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>2024<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| Salt Box                                 | -                                            | 3,500             |
| Open doors                               | 3,600                                        | -                 |
| Foodbank                                 | 3,600                                        | 3,500             |
| Stoke night shelter                      | 3,600                                        | 3,500             |
| Kabanda Trust                            | 3,600                                        | 3,500             |
| D & J Isherwood                          | 3,600                                        | 3,500             |
|                                          | <b>18,000</b>                                | <b>17,500</b>     |

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**Notes to Financial Statements (Continued)**

For the year ended 31 December 2025

**b) Activities directly relating to the Church**

|                                           | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|-------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                                 | 6,076                               |                                   | 6,076             | 4,895             |
| Ministry - Diocesan Parish Share          | 62,200                              |                                   | 62,200            | 68,400            |
| - Clergy and Curate Expenses              | 5,465                               |                                   | 5,465             | 6,354             |
| - Youth and Children's Pastor             | 43,324                              |                                   | 43,324            | 41,459            |
| Youth work expenditure                    | 14,159                              |                                   | 14,159            | 7,978             |
| Church Music (Organ)                      | 4,014                               |                                   | 4,014             | 3,762             |
| Cleaning                                  | 2,663                               |                                   | 2,663             | 2,990             |
| Depreciation of Fixed Assets              | 7,717                               |                                   | 7,717             | 7,751             |
| Education and Training                    | 4,213                               |                                   | 4,213             | 2,457             |
| Flowers                                   | 320                                 |                                   | 320               | 304               |
| Leasing Costs – Office Photocopier        | 1,176                               |                                   | 1,176             | 1,184             |
| Accountancy fees                          | 1,793                               |                                   | 1,793             | 1,260             |
| Miscellaneous running costs               | 6,638                               |                                   | 6,638             | 6,003             |
| Heat, Light and Telephone                 | 15,960                              |                                   | 15,960            | 16,987            |
| Printing and advertising                  | 1,570                               |                                   | 1,570             | 1,314             |
| Repairs and maintenance church roof       | 19,234                              |                                   | 19,234            | -                 |
| Repairs and Maintenance                   | 7,921                               |                                   | 7,921             | 9,292             |
| Outreach                                  | 2,736                               |                                   | 2,736             | 1,580             |
| Insurance                                 | 5,112                               |                                   | 5,112             | 4,886             |
| Expenditure re flat                       | 2,357                               |                                   | 2,357             | 4,195             |
| Reclaim of employers NIC from prior years | (8,214)                             |                                   | (8,214)           | -                 |
|                                           | <b>206,432</b>                      |                                   | <b>206,432</b>    | <b>193,051</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2025

**c) Church Management and Administration**

|                | <b>Unrestricted<br/>funds<br/>2025<br/>£</b> | <b>2024<br/>£</b> |
|----------------|----------------------------------------------|-------------------|
| Administration | 14,653                                       | 14,225            |
|                | <u>14,653</u>                                | <u>14,225</u>     |

**6. STAFF COSTS**

|                                                | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|------------------------------------------------|-------------------|-------------------|
| Salaries (including employers NIC and pension) | 64,602            | 61,843            |
|                                                | <u>64,602</u>     | <u>61,843</u>     |

During the year the PCC employed an average of 6 staff. (2022– 6)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses. A claim for overpayment of employers NIC relating to prior years plus current has been made amounting to £13,262, an amount relating to the prior year has been provided in activities relating to the church in the sum of £8,214

**7. TANGIBLE FIXED ASSETS**

|                                               | <b>Net Book<br/>Value<br/>2025<br/>£</b> | <b>Net Book<br/>Value<br/>2024<br/>£</b> |
|-----------------------------------------------|------------------------------------------|------------------------------------------|
| Kitchen                                       | -                                        | 1,883                                    |
| Computer and monitor                          | -                                        | 98                                       |
| Live streaming system                         | -                                        | 1,649                                    |
| Projectors and screens including sound system | -                                        | 807                                      |
| Strimmer                                      | -                                        | 30                                       |
| Appliances for kitchen                        | -                                        | 233                                      |
| TV                                            | -                                        | 63                                       |
| Dishwasher                                    | -                                        | 220                                      |
| Heater                                        | -                                        | 8                                        |
| Vacuum cleaner                                | 38                                       | 75                                       |
| I Pad                                         | 128                                      | 255                                      |
| Defibrillator                                 | 234                                      | 468                                      |
| Sound system                                  | 3,504                                    | 5,758                                    |
| TV                                            | 146                                      | 219                                      |
| Car park                                      | 18,758                                   | 18,758                                   |
|                                               | <u>22,808</u>                            | <u>30,524</u>                            |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2025

**8. INVESTMENTS**

|                             | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|-----------------------------|-------------------|-------------------|
| <b>Cost</b>                 |                   |                   |
| At 1 January 2025           | 3,275             | 2,455             |
| Adjustment                  | -                 | 220               |
| Bonus                       | 145               | 120               |
| Contribution / (encashment) | 700               | 700               |
| At 31 December 2025         | <u>4,120</u>      | <u>3,275</u>      |

**9. DEBTORS**

|                        | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|------------------------|-------------------|-------------------|
| Other debtors          | 13,339            | 1,214             |
| Income tax recoverable | 13,566            | 11,026            |
|                        | <u>26,905</u>     | <u>12,240</u>     |

**10. CREDITORS**

|                 | <b>2025<br/>£</b> | <b>2024<br/>£</b> |
|-----------------|-------------------|-------------------|
| Other creditors | 410               | 186               |
| Accruals        | 5,176             | 6,507             |
|                 | <u>5,586</u>      | <u>6,693</u>      |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted<br/>£</b> | <b>Restricted<br/>£</b> | <b>Total</b>   |
|---------------------------------------|---------------------------|-------------------------|----------------|
| Balance at 1 January 2025             | 263,555                   | 3,275                   | 266,830        |
| Transfers                             | (700)                     | 700                     | -              |
| Net (decrease)/ increase for the year | 10,857                    | 145                     | 11,002         |
| Balance at 31 December 2025           | <u>273,712</u>            | <u>4,120</u>            | <u>277,832</u> |

The restricted funds relate to £3,260 for the decorating fund and £860 for the church fund for decoration.

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# Accounts

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**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2024**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2024**

---

(to be presented to the APCM in April 2025)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                              |                                                                                                                                                                                                                 |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                        | The Revd. Adrian Stone,                                                                                                                                                                                         |
| Curate                       | The Revd. Joe Palfreyman                                                                                                                                                                                        |
| Churchwardens                | Mrs Iris Barcroft                                                                                                                                                                                               |
| Treasurer                    | Mrs Val Ellis                                                                                                                                                                                                   |
| Secretary                    | Mr Jon Mueller                                                                                                                                                                                                  |
| Locally Commissioned Officer | Mrs Ann George                                                                                                                                                                                                  |
| Trustees (elected members)   | Mrs Cathy Allen, Mr David Bullock,<br>Mr Nick Copestick, Mr Rob Edwards,<br>Mrs Carol Feben, Miss Janice Hawkins,<br>Ms Amanda McDonald, Mr Jon Mueller,<br>Mr Terry Steele, Mrs Sue Thomas,<br>Mr Paul Topping |
| Deanery Synod                | Mrs Lesley Symon, Mrs Lisa Walters,<br>Mrs Pauline Wallbank                                                                                                                                                     |

The following retired during the year: -

Mr David Finn (Church Warden); Mrs Sandra Baker (Secretary to the PCC);  
Mrs Lesley Grocott (trustee), Miss Gracie Walters (trustee).

The following resigned during the year: -

Mr Chris Yates (trustee).

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants Limited  
Stone House, 55 Stone Road Business Park,  
Stone Road,  
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**Annual Report for 2024 (Continued)**

---

(to be presented to the APCM in April 2025)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social, and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2024 (Continued)**

---

(to be presented to the APCM in April 2025)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in April 2025.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£75k). This does not include repairs to the building.
- Staff salaries (£65k).
- Building Fund (£60K)
- Quinquennial Repairs (£20k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

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I report on the accounts of the PCC for the year ended 31 December 2024, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

For the Year Ended 31 December 2024

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2024<br>£ | Total<br>2023<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 213,815                | -               | 213,815            | 195,318            |
| Other trading activities                                         | 4b   | 13,140                 | -               | 13,140             | 14,632             |
| Investments                                                      |      | 1,447                  | 120             | 1,567              | 1,035              |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 228,402                | 120             | 228,522            | 210,985            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 17,500                 | -               | 17,500             | 16,000             |
| Charitable activities                                            | 5b   | 193,051                | -               | 193,051            | 183,365            |
| Church administration & management                               | 5c   | 14,225                 | -               | 14,225             | 13,256             |
| <b>TOTAL RESOURCES USED</b>                                      |      | 224,776                | -               | 224,776            | 212,621            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | 3,626                  | 120             | 3,746              | (1,636)            |
| Transfers between funds                                          |      | (700)                  | 700             | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2024         |      | 260,629                | 2,455           | 263,084            | 264,720            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2024</b> |      | 263,555                | 3,275           | 266,830            | 263,084            |

**Balance Sheet**

As at 31 December 2024

|                                     | Note | 2024<br>£     | 2023<br>£     |
|-------------------------------------|------|---------------|---------------|
| <b>FIXED ASSETS</b>                 |      |               |               |
| Tangible assets                     | 7    | 30,525        | 38,275        |
| Investments                         | 8    | 3,275         | 2,455         |
|                                     |      | <hr/> 33,800  | <hr/> 40,730  |
| <b>CURRENT ASSETS</b>               |      |               |               |
| Debtors                             | 9    | 12,240        | 8,944         |
| Cash at Bank                        |      | 227,483       | 218,333       |
|                                     |      | <hr/> 239,723 | <hr/> 227,277 |
| <b>LIABILITIES</b>                  |      |               |               |
| Amounts falling due within one year | 10   | (6,693)       | (4,923)       |
|                                     |      | <hr/> 233,030 | <hr/> 222,534 |
| <b>NET CURRENT ASSETS</b>           |      |               |               |
|                                     |      | <hr/> 266,830 | <hr/> 263,084 |
| <b>NET ASSETS</b>                   |      |               |               |
| <b>REPRESENTING</b>                 |      |               |               |
| General Funds                       | 11   | 263,555       | 263,089       |
| Restricted Funds                    | 11   | 3,275         | 2,455         |
|                                     |      | <hr/> 266,830 | <hr/> 263,084 |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
Mrs I Barcroft  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

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*For the year ended 31 December 2024*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 143,838                             | -                                 | 143,838           | 117,471           |
| Income tax recoverable                         | 36,705                              | -                                 | 36,705            | 29,877            |
| Collections (open plate) at all services       | 13,408                              | -                                 | 13,408            | 8,288             |
| Other giving and sundry donations and receipts | 19,264                              | -                                 | 19,264            | 39,682            |
|                                                | <b>213,215</b>                      | <b>-</b>                          | <b>213,215</b>    | <b>195,318</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**b) Income from charitable & ancillary trading**

|                     | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>Restricted<br/>Funds<br/>2024<br/>£</b> | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|---------------------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees                | 6,065                                        | -                                          | 6,065             | 6,411             |
| Trading             | 240                                          | -                                          | 240               | 874               |
| Youth worker income | 6,835                                        | -                                          | 6,835             | 7,347             |
|                     | <b>13,140</b>                                | <b>-</b>                                   | <b>13,140</b>     | <b>14,632</b>     |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>2023<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| Salt Box                                 | 3,500                                        | 3,200             |
| Foodbank                                 | 3,500                                        | 3,200             |
| Stoke night shelter                      | 3,500                                        | 3,200             |
| Kabanda Trust                            | 3,500                                        | 3,200             |
| D & J Isherwood                          | 3,500                                        | 3,200             |
|                                          | <b>17,500</b>                                | <b>16,000</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 4,895                               |                                   | 4,895             | 4,557             |
| Ministry - Diocesan Parish Share   | 68,400                              |                                   | 68,400            | 66,500            |
| - Clergy and Curate Expenses       | 6,354                               |                                   | 6,354             | 4,646             |
| - Youth and Children's Pastor      | 41,459                              |                                   | 41,459            | 37,445            |
| Youth work expenditure             | 7,978                               |                                   | 7,978             | 7,696             |
| Church Music (Organ)               | 3,762                               |                                   | 3,762             | 3,503             |
| Cleaning                           | 2,990                               |                                   | 2,990             | 2,817             |
| Depreciation of Fixed Assets       | 7,751                               |                                   | 7,751             | 7,750             |
| Education and Training             | 2,457                               |                                   | 2,457             | 1,926             |
| Flowers                            | 304                                 |                                   | 304               | 247               |
| Leasing Costs – Office Photocopier | 1,184                               |                                   | 1,184             | 1,521             |
| Accountancy fees                   | 1,260                               |                                   | 1,260             | 1,290             |
| Quinquennial                       | -                                   |                                   | -                 | 864               |
| Miscellaneous running costs        | 6,003                               |                                   | 6,003             | 5,659             |
| Heat, Light and Telephone          | 16,987                              |                                   | 16,987            | 14,418            |
| Printing and advertising           | 1,314                               |                                   | 1,314             | 1,153             |
| Repairs and Maintenance            | 9,292                               |                                   | 9,292             | 13,132            |
| Outreach                           | 1,580                               |                                   | 1,580             | 1,392             |
| Insurance                          | 4,886                               |                                   | 4,886             | 4,792             |
| Expenditure re flat                | 4,195                               |                                   | 4,195             | 2,057             |
|                                    | <b>193,051</b>                      |                                   | <b>193,051</b>    | <b>185,665</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**c) Church Management and Administration**

|                | <b>Unrestricted<br/>funds<br/>2024<br/>£</b> | <b>2023<br/>£</b> |
|----------------|----------------------------------------------|-------------------|
| Administration | 14,225                                       | 13,256            |
|                | <u>14,225</u>                                | <u>13,256</u>     |

**6. STAFF COSTS**

|                                                | <b>2024<br/>£</b> | <b>2023<br/>£</b> |
|------------------------------------------------|-------------------|-------------------|
| Salaries (including employers NIC and pension) | 61,843            | 56,869            |
|                                                | <u>61,843</u>     | <u>56,869</u>     |

During the year the PCC employed an average of 6 staff. (2022– 6)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                                               | <b>Net Book<br/>Value<br/>2024<br/>£</b> | <b>Net Book<br/>Value<br/>2023<br/>£</b> |
|-----------------------------------------------|------------------------------------------|------------------------------------------|
| Kitchen                                       | 1,883                                    | 3,766                                    |
| Computer and monitor                          | 98                                       | 196                                      |
| Live streaming system                         | 1,649                                    | 3,298                                    |
| Projectors and screens including sound system | 807                                      | 1,614                                    |
| Strimmer                                      | 30                                       | 60                                       |
| Appliances for kitchen                        | 233                                      | 466                                      |
| TV                                            | 63                                       | 126                                      |
| Dishwasher                                    | 220                                      | 440                                      |
| Heater                                        | 8                                        | 17                                       |
| Dehumidifier                                  | -                                        | 35                                       |
| Vacuum cleaner                                | 75                                       | 113                                      |
| I Pad                                         | 255                                      | 383                                      |
| Defibrillator                                 | 468                                      | 702                                      |
| Sound system                                  | 5,758                                    | 8,011                                    |
| TV                                            | 219                                      | 291                                      |
| Car park                                      | <u>18,758</u>                            | <u>18,758</u>                            |
|                                               | <u>30,524</u>                            | <u>38,275</u>                            |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2024

**8. INVESTMENTS**

|                             | <b>2024</b>  | <b>2023</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2024           | 2,455        | 1,635        |
| Adjustment                  | 220          | 220          |
| Bonus                       | 120          | -            |
| Contribution / (encashment) | 700          | 600          |
| At 31 December 2024         | <u>2,455</u> | <u>2,455</u> |

**9. DEBTORS**

|                        | <b>2024</b>   | <b>2023</b>  |
|------------------------|---------------|--------------|
|                        | <b>£</b>      | <b>£</b>     |
| Other debtors          | 1,214         | -            |
| Income tax recoverable | 11,026        | 8,944        |
|                        | <u>12,240</u> | <u>8,944</u> |

**10. CREDITORS**

|                 | <b>2024</b>  | <b>2023</b>  |
|-----------------|--------------|--------------|
|                 | <b>£</b>     | <b>£</b>     |
| Other creditors | 186          | -            |
| Accruals        | 6,507        | 4,923        |
|                 | <u>6,693</u> | <u>4,923</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2024             | 260,629             | 2,455             | 263,084        |
| Transfers                             | (700)               | 700               | -              |
| Net (decrease)/ increase for the year | 3,626               | 120               | 3,746          |
| Balance at 31 December 2024           | <u>263,555</u>      | <u>3,275</u>      | <u>266,830</u> |

The restricted funds relate to £2,635 for the decorating fund and £640 for the church fund for decoration.

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# Accounts

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Charity Number : 1144889

THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)

FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023

DPC Chartered Accountants  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

PAROCHIAL CHURCH COUNCIL OF TRENTHAM  
(CHURCH OF ST. MARY & ALL SAINTS)

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*Annual Report for 2023*

---

(to be presented to the APCM in March 2024)

A. Introduction and Administrative Details

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                              |                                                                                                                                                                                                                                        |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                        | The Revd. Adrian Stone,                                                                                                                                                                                                                |
| Curate                       | The Revd. Joe Palfreyman                                                                                                                                                                                                               |
| Churchwardens                | Mr David Finn, Mrs Iris Barcroft                                                                                                                                                                                                       |
| Treasurer                    | Mrs Val Ellis                                                                                                                                                                                                                          |
| Secretary                    | Mrs Sandra Baker                                                                                                                                                                                                                       |
| Locally Commissioned Officer | Mrs Ann George                                                                                                                                                                                                                         |
| Trustees (elected members)   | Mrs Cathy Allen, Mr Nick Copestick,<br>Mr Rob Edwards, Mrs Carol Feben,<br>Mrs Lesley Grocott, Miss Janice Hawkins,<br>Ms Amanda McDonald, Mr Terry Steele,<br>Mrs Sue Thomas, Mr Paul Topping,<br>Miss Gracie Walters, Mr Chris Yates |
| Deanery Synod                | Mrs Lesley Symon, Mrs Lisa Walters,<br>Mrs Pauline Wallbank                                                                                                                                                                            |

The following retired during the year: -

Mr James Allen, Mrs Suzanne Copestick, Mr Jon Mueller

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants  
Stone House, 55 Stone Road Business Park,  
Stone Road,  
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone



Annual Report for 2023 (Continued)

---

(to be presented to the APCM in March 2024)

B. Structure, Governance and Management

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

C. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

D. Objectives and Activities

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts

4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

Annual Report for 2023 (Continued)

---

(to be presented to the APCM in March 2024)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2024.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£75k). This does not include repairs to the building.
- Staff salaries (£60k).
- Building Fund (£50K)
- Quinquennial Repairs (£20k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### ***Accountants Report***

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I report on the accounts of the PCC for the year ended 31 December 2023, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

Date:

*Statement of Financial Activities*

For the Year Ended 31 December 2023

|                                                                          | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|--------------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                                |      |                        |                 |                    |                    |
| Donations and legacies                                                   | 4a   | 195,318                | -               | 195,318            | 182,296            |
| Other trading activities                                                 | 4b   | 6,936                  | -               | 6,936              | 9,705              |
| Investments                                                              |      | 1,035                  | -               | 1,035              | 143                |
| <b>TOTAL INCOMING<br/>RESOURCES</b>                                      |      | 203,289                | -               | 203,289            | 192,144            |
| <b>RESOURCES EXPENDED</b>                                                |      |                        |                 |                    |                    |
| Grants & donations                                                       | 5a   | 16,000                 | -               | 16,000             | 22,250             |
| Charitable activities                                                    | 5b   | 175,889                | (220)           | 175,669            | 173,419            |
| Church administration &<br>management                                    | 5c   | 13,256                 | -               | 13,256             | 11,917             |
| <b>TOTAL RESOURCES USED</b>                                              |      | 205,145                | (220)           | 204,925            | 207,586            |
| <b>NET INCOMING<br/>/(OUTGOING) RESOURCES</b>                            |      | (1,856)                | 220             | (1,636)            | (15,442)           |
| Transfers between funds                                                  |      | (600)                  | 600             | -                  | -                  |
| Balances brought forward<br>at 1 <sup>st</sup> January 2023              |      | 263,085                | 1,635           | 264,720            | 280,162            |
| <b>BALANCES CARRIED<br/>FORWARD AT 31<sup>ST</sup><br/>DECEMBER 2023</b> |      | 260,629                | 2,455           | 263,084            | 264,720            |

***Balance Sheet***

*As at 31 December 2023*

|                                     | Note | 2023<br>£     | 2022<br>£     |
|-------------------------------------|------|---------------|---------------|
| <b>FIXED ASSETS</b>                 |      |               |               |
| Tangible assets                     | 7    | 38,275        | 39,398        |
| Investments                         | 8    | 2,455         | 1,635         |
|                                     |      | <hr/> 40,730  | <hr/> 41,033  |
| <b>CURRENT ASSETS</b>               |      |               |               |
| Debtors                             | 9    | 8,944         | 9,440         |
| Cash at Bank                        |      | 218,333       | 217,817       |
|                                     |      | <hr/> 227,277 | <hr/> 227,257 |
| <b>LIABILITIES</b>                  |      |               |               |
| Amounts falling due within one year | 10   | (4,923)       | (3,570)       |
|                                     |      | <hr/> 222,354 | <hr/> 223,687 |
| <b>NET CURRENT ASSETS</b>           |      |               |               |
|                                     |      | <hr/> 263,081 | <hr/> 264,720 |
| <b>NET ASSETS</b>                   |      |               |               |
| <b>REPRESENTING</b>                 |      |               |               |
| General Funds                       | 11   | 263,089       | 263,085       |
| Restricted Funds                    | 11   | 2,455         | 1,635         |
|                                     |      | <hr/> 263,084 | <hr/> 264,720 |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

***Notes to Financial Statements***

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*For the year ended 31 December 2023*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.



*Notes to Financial Statements (Continued)*

For the year ended 31 December 2023

**Resources Used**

***Grants***

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

***Consecrated land and buildings and movable church furnishings***

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

***Other fixed assets***

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2023<br>£ | 2022<br>£ |
|------------------------------------------------|----------------------------|--------------------------|-----------|-----------|
| Bankers orders & regular cheques               | 117,471                    | -                        | 117,471   | 127,564   |
| Income tax recoverable                         | 29,877                     | -                        | 29,877    | 32,511    |
| Collections (open plate) at all services       | 8,288                      | -                        | 8,288     | 6,454     |
| Other giving and sundry donations and receipts | 39,682                     | -                        | 39,682    | 15,767    |

|         |   |         |         |
|---------|---|---------|---------|
|         |   |         |         |
| 195,318 | - | 195,318 | 182,296 |

*Notes to Financial Statements (Continued)*

For the year ended 31 December 2023

b) Income from charitable & ancillary trading

|         | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>Funds<br>2023<br>£ | 2023<br>£ | 2022<br>£ |
|---------|------------------------------------|----------------------------------|-----------|-----------|
| Fees    | 6,411                              | -                                | 6,411     | 9,645     |
| Trading | 525                                | -                                | 525       | 60        |
|         | 6,936                              | -                                | 6,936     | 9,705     |

5. RESOURCES USED

a) Grants

|                                          | Unrestricted<br>funds<br>2023<br>£ | 2022<br>£ |
|------------------------------------------|------------------------------------|-----------|
| <b>Missionary and Charitable Giving:</b> |                                    |           |
| Salt Box                                 | 3,200                              | 3,400     |
| Toilet twinning                          | -                                  | 250       |
| Foodbank                                 | 3,200                              | 3,400     |
| Ukraine                                  | -                                  | 5,000     |
| Stoke night shelter                      | 3,200                              | 3,400     |
| Kabanda Trust                            | 3,200                              | 3,400     |
| D & J Isherwood                          | 3,200                              | 3,400     |
|                                          | 16,000                             | 22,250    |

\*

*Notes to Financial Statements (Continued)*

*For the year ended 31 December 2023*

b) Activities directly relating to the Church

|                                    | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2023<br>£ | 2022<br>£ |
|------------------------------------|----------------------------|--------------------------|-----------|-----------|
| Caretaker                          | 4,557                      |                          | 4,557     | 4,152     |
| Ministry - Diocesan Parish Share   | 66,500                     |                          | 66,500    | 72,000    |
| - Clergy and Curate Expenses       | 4,866                      | (220)                    | 4,646     | 6,074     |
| - Youth and Children's Pastors     | 37,445                     |                          | 37,445    | 34,408    |
| Church Music (Organ)               | 3,503                      |                          | 3,503     | 3,518     |
| Cleaning                           | 2,817                      |                          | 2,817     | 2,595     |
| Depreciation of Fixed Assets       | 7,750                      |                          | 7,750     | 6,425     |
| Education and Training             | 1,926                      |                          | 1,926     | 1,696     |
| Flowers                            | 247                        |                          | 247       | 63        |
| Leasing Costs – Office Photocopier | 1,521                      |                          | 1,521     | 1,488     |
| Accountancy fees                   | 1,290                      |                          | 1,290     | 1,134     |
| Quinquennial                       | 864                        |                          | 864       | -         |
| Miscellaneous running costs        | 5,659                      |                          | 5,659     | 6,369     |
| Heat, Light and Telephone          | 14,418                     |                          | 14,418    | 11,055    |
| Printing and advertising           | 1,153                      |                          | 1,153     | 1,336     |
| Repairs and Maintenance            | 13,132                     |                          | 13,132    | 13,789    |
| Outreach                           | 1,392                      |                          | 1,392     | 1,299     |
| Insurance                          | 4,792                      |                          | 4,792     | 4,501     |
| Expenditure re flat                | 2,057                      |                          | 2,057     | 1,517     |
|                                    | 175,889                    | (220)                    | 175,669   | 173,419   |

*Notes to Financial Statements (Continued)*

For the year ended 31 December 2023

c) Church Management and Administration

|                | Unrestricted<br>funds<br>2023<br>£ | 2022<br>£     |
|----------------|------------------------------------|---------------|
| Administration | 13,256                             | 11,917        |
|                | <u>13,256</u>                      | <u>11,917</u> |

6. STAFF COSTS

|                                                | 2023<br>£     | 2022<br>£     |
|------------------------------------------------|---------------|---------------|
| Salaries (including employers NIC and pension) | 56,869        | 51,872        |
|                                                | <u>56,869</u> | <u>51,872</u> |

During the year the PCC employed an average of 6 staff. (2022– 6)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

7. TANGIBLE FIXED ASSETS

|                                               | Net Book<br>Value<br>2023<br>£ | Net Book<br>Value<br>2022<br>£ |
|-----------------------------------------------|--------------------------------|--------------------------------|
| Kitchen                                       | 3,766                          | 5,649                          |
| Computer and monitor                          | 196                            | 295                            |
| Live streaming system                         | 3,298                          | 4,946                          |
| Projectors and screens including sound system | 1,614                          | 2,420                          |
| Strimmer                                      | 60                             | 90                             |
| Appliances for kitchen                        | 466                            | 700                            |
| TV                                            | 126                            | 189                            |
| Dishwasher                                    | 440                            | 660                            |
| Heater                                        | 17                             | 25                             |
| Dehumidifier                                  | 35                             | 69                             |
| Vacuum cleaner                                | 113                            | 150                            |

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
**(CHURCH OF ST. MARY & ALL SAINTS)**

Page 9

|               |               |               |
|---------------|---------------|---------------|
| I Pad         | 383           | 510           |
| Defibrillator | 702           | 936           |
| Sound system  | 8,011         | 4,000         |
| TV            | 291           | -             |
| Car park      | 18,758        | 18,758        |
|               | <u>38,275</u> | <u>39,398</u> |

*Notes to Financial Statements (Continued)*

For the year ended 31 December 2023

**8. INVESTMENTS**

|                             | 2023<br>£ | 2022<br>£ |
|-----------------------------|-----------|-----------|
| <b>Cost</b>                 |           |           |
| At 1 January 2023           | 1,635     | 1,675     |
| Adjustment                  | 220       | -         |
| Contribution / (encashment) | 600       | (40)      |
| At 31 December 2023         | 2,455     | 1,635     |

**9. DEBTORS**

|                        | 2023<br>£ | 2022<br>£ |
|------------------------|-----------|-----------|
| Income tax recoverable | 8,944     | 9,440     |
|                        | 8,944     | 9,440     |

**10. CREDITORS**

|          | 2023<br>£ | 2022<br>£ |
|----------|-----------|-----------|
| Accruals | 4,923     | 3,570     |
|          | 4,933     | 3,570     |

**11. FUND RECONCILIATION**

|                                       | Unrestricted<br>£ | Restricted<br>£ | Total   |
|---------------------------------------|-------------------|-----------------|---------|
| Balance at 1 January 2023             | 263,085           | 1,635           | 264,720 |
| Transfers                             | (600)             | 600             | -       |
| Net (decrease)/ increase for the year | (1,856)           | 220             | (1,636) |
| Balance at 31 December 2023           | 260,629           | 2,455           | 263,084 |

The restricted funds relate to £2,035 for the decorating fund and £420 for the church fund for decoration.

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# Accounts

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## **Minutes of the Annual Meeting for Parishioners and Annual Parochial Church Meeting**

**Held on Sunday, 3<sup>rd</sup> April 2022 at Trentham Parish Church following the joint service at 10.30am.**

### **1. The Annual Vestry Meeting**

- a. Appointment of Secretary:** Sandra Baker was asked if she was prepared to continue as Secretary until the next APCM. Sandra agreed to continue in this role. **Proposed by Adrian Stone, seconded by Jon Mueller. All in favour.**
- b. Minutes of the meetings held on March 22<sup>nd</sup>, 2021:** the minutes were accepted. **Proposed by Derek Pamment, seconded by David Finn. All in favour.**
- c. Election of Church Wardens for 2022/23:** David Finn and Iris Barcroft were asked if they were willing to continue in this role until the next APCM. Both agreed. **David was nominated by Sue Thomas and seconded by Janice Hawkins. Iris was nominated by Janice Hawkins and seconded by Sandra Baker. All in favour.**

### **2. The Annual Parochial Church Meeting.**

- a.** Adrian opened the meeting in prayer.
- b. Attendance and Apologies:** Apologies were received from 15 people. Approximately 52 people attended the meeting. Report packs had been sent out electronically using iKnow Church and printed copies were available in Church.
- c. Minutes of the meeting held on March 22<sup>nd</sup>, 2021, were accepted** (see above)
- d. Audited accounts:**
  - Val Ellis had previously presented the accounts to the PCC and they had been accepted and sent out electronically with the reports and displayed in Church.
  - Val reported that the finances were stable, especially with Standing Orders replacing some cash giving. Val reported that, as a Church, we have been blessed to have come through the last five years (and especially the last two years) with no deficit. Next year may be different due to rising energy costs and additional salaries.
  - Grants – as a Church we gave out £2,800 last year to our Mission partners. This year it is £3,500.

**Val proposed that the accounts were accepted dated December 31<sup>st</sup>, 2021. Seconded by Nick Copestick. All in favour.**

Adrian gave a special vote of thanks to Val for all her hard work in keeping the Church accounts in such good order and for her time and commitment.

**e. Appointment of Auditors: Val proposed that we continue with DPC accountancy for accounts and payroll. Seconded by Gill Mochrie. All in favour.**

**f. Appointment of new PCC members:**

Members standing down this year are Lisa Walters, Dick France, and Sue Massey. Adrian thanked them for their service to the PCC and Trentham Church. Emma Williams stood down before her term had ended.

There were three vacancies on the PCC for three years and one vacancy for two years.

There was one nomination - Terry Steele. **Proposed by Val Ellis and seconded by Sue Lakin. All in favour**

**g. Sidespeople:** The secretary read out the names of people willing to serve as welcomers from a list prepared by Stuart Mochrie.

**Adrian proposed that the list be accepted of the people who help to welcome at our services. Seconded by Elsie Kay. All in favour.**

**h. Closing thoughts.**

Adrian thanked everyone who had helped to serve the Church community in any way whatsoever (list available). He read out a list, particularly Rev Derek and Lynne Pamment, Val and the finance team, Church Wardens, Ministry Team, Steve and Carly Prescott for the Youth, Families and Children's work they lead - anyone who does anything in Church life and 'does stuff'! A special mention was given to Philip Harrison, our Church organist who died last year. The PCC has agreed to place a small plaque by the organ in his memory. Rob Edwards and Ashley Mellor were thanked for their organ playing.

The meeting ended in prayer.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# **Reports submitted for the 2023 APCM**

## **CHURCH WARDENS REPORT 2022-2023.**

We have so much to praise the Lord for this year.

Let's start with the Youth and Childrens Pastors; we see that the Childrens activities are producing an exciting new era for our youngsters, with a deeper walk with Jesus, an increase in the numbers attending church and the basement , not only from our church family but from the wider community.

The Open The Book team have had the opportunity to visit the two local schools sharing stories from the bible in colourful ways and have been pleased with the reaction from the teachers and children

The highlight of the year was the weekend at Shallowford House, where we witnessed many baptisms and stronger commitment to Jesus, helping to cement our wonderful Christian family with harmony , working together to build on the foundations which have been built over generations.

We also have seen many new people attending our services, after the difficulties experienced with the Covid Pandemic .

We are so delighted that Joe Palfreyman our New Curate has joined us, he has brought with him a deep sense of God's presence.

We feel that God is expanding our Ministry by involving Adrian in three other Churches in Stoke-On-Trent , he will oversee opportunities to welcome new incumbents to Hartshill ,Trent Vale and Penkhull .

Trentham Parish Church is an old building , so there are always challenges with Fabric we constantly have issues where we have to spend money to protect and ensure that any issues are dealt with.

We have improved the lighting outside the centre and at the gates with new PIR lights. Re laid the path, repaired leakage on the roof, Paul noticed a gas leak recently and we called in Mellor Mottram who came quickly to resolve the problem, we now have a window cleaner for the centre. We had to make safe the roof of the Graham Vestry as one of the pillars rendering was breaking up so that had to be urgently taken down and removed .

Adrian and Nick have project managed a complete revamp of our sound projection and streaming systems which will see the benefit for many years to come.

We have had issues when people didn't know where the church was situated, so we decided to ask Stafford Borough Council if we could have signs on Whitmore Road guiding people to our building ,they have now installed the signs . so it should be easier for folk to find us and it also reminds others that there is a church located in Trentham.

We have many challenges with our old building, this month we have a Quinquennial inspection of the whole of the Fabric of the church, which we have to do every five years, we suspect that they will tell us that the roof of the church will need a complete revamp , as various builders have told me that the underside of the roof is in very bad shape, the good thing is that the tiles are mostly in good condition .

We have to say a big thank you to Paul Topping our caretaker who is doing a great job in helping in so many ways for example he has recently decorated the Graham

Vestry , and painted the walls in the centre , he is also so willing and goes the extra mile .

Due to Wendy's illness, the administration has been able to tick over due to the support of Iris and Nick Copestick

Every Sunday Evening we meet for prayer and have seen God at work throughout our church family and beyond

We praise the Lord for the excellent Leadership of Adrian and Esther we are truly grateful for all they offer us.

It is such a joy to represent you are wonderful church family

Iris and David

## **iKnow Church software**

2022 Progress was made in our expanding use of the iKnow software, even though I was missing I was able to work from home.

This software is important in running the booking, weddings, funerals, Baptisms Rota's and it is easier to contact a larger group of people with important information.

If you are not receiving the weekly newssheet you will not be on the system please fill in a form and I will add.

[www.trenthamparish.myiknowchurch.co.uk](http://www.trenthamparish.myiknowchurch.co.uk) and once you have signed in and set up your account on a pc, you can update or amend your personal information and preferences and add your holidays and times when you know you will not be available - very helpful for rota preparation and swaps.

If you are unsure of how to log in to the system please speak to Wendy in the office.

## **Administration**

It has been a pleasure to return in person following a difficult year for the office, but I would like to thank Iris Barcroft for covering while I went through Treatment, and I was working from home, she kept the office going.

As we are getting to grips with iKnow the office is running smoothly.

If you have any queries please ask via Telephone, email or in-person

Wendy Blantford

## **Trentham Parish Church Caretaker Report for 2022-2023**

As your caretaker my working day always starts with a smile and a sense of deep gratitude to be serving our Lord in such a beautiful building with so many amazing people. I am very conscious that my caretaking role is primarily looking after people and keeping this lovely building in a sound state of repair. I always feel the enormous responsibility of caring for our lovely old Church building and grounds.

As I am writing this report our 2023 quinquennial is going to take place late March and I am pleased and confident to say that the Church is in a general good state of repair. My only major concerns are our on-going problems with an ageing and leaking roof.

We have had a few leaking pipes in the church this year that have caused some damage, one especially above the balcony. These pipes have now been repaired by myself and I have made good and re-decorated the ceilings.

We have had a major issue of some of the render breaking away from the stonework on the side of the building but this situation should soon be repaired and made safe.

I am quite often in contact with our roofing, electrical contractors and our gas engineers and I am very grateful for their speedy assistance with any arising emergency situations. Most recently we have had a major gas leak from our gas meter located by the church gates. Gas had been leaking into the ground for potentially quite a considerable time. This problem has now been dealt with and we have no leaks leading from our gas meter into the boiler room, this will without a doubt now save us a considerable amount of money. I am very grateful to Mellor Mottram for their speedy assistance in this matter.

As ever I have done numerous jobs throughout the year, from decorating, plumbing, weeding, building bicycle racks and burying church mice. No two days are ever the same.

However, the one constant with my role as your church caretaker is our Monday team meetings where we pray and study Gods word before bringing any issues to the table. Without a doubt this centres everything that we do.

Much of my work will go un-noticed but my great labour of love this year was to eventually be able to repair and restore our beautiful old south door. This was very tired, full of woodworm and dry rot. Over many weeks of care and restoration it is now fully restored.

My responsibilities are not just the church building, church centre and church grounds but also our church car park. This year will see extra parking places put in place and I am very pleased that the issue of the security lighting has been resolved.

I would also like to thank Mandy our church cleaner for keeping our church clean and tidy and I would like to thank our church wardens, Iris and David for their continuing support in my role as your caretaker.

In closing I would express my gratitude to the church family with this amazing job as your caretaker.

Yours in Christ  
Paul

## **Deanery Synod report to APCM 26<sup>th</sup> March 2023**

In March 2022 the meeting at St Paul's, Longton, Mike Whittaker was re-elected as Lay Chair and 3 new members elected to the Standing Committee. Dean Shaun Morris presented the Deanery priorities as developed by the Shaping for Mission Team :-

Helping people flourish in Christ-likeness

Growing healthy congregations

Inspiring leaders to lead

A number of approaches were put forward, the main ones being: -

Learning Communities

Mission Action Planning

Archdeacon Megan Smith gave more detail on **"Learning Communities"** based on tried and tested models of Lead Academy (Bucks) and Flourish (Gloucester); which is based upon groups of **Churches coming together to share common goals and values**. Also, light touch documentation for **"Mission Action Planning"** should be available by Easter 2023.

In July 2022 at St Andrews, Sneyd Green an update on **"Shaping for Mission"** was given and the potential for an application from our Deanery to a Strategic Development fund from the Diocese to support our activities. This was in conjunction with the main item of the meeting **"Making Mission Action Planning useful"**, which was led by Simon Foster from the Diocese Mission Department.

In November 2022 the meeting at St Werburghs, Burslem focused on **"Reaching our Community"** which was led by Rev Malcolm Mycock from St Johns, Abbey Hulton.

The guest speaker was GP Dr Steve Smith from **KEYS Community Detox** based in Bristol. The mission of KEYS is to equip Churches and Christian organisations to reach those facing **addiction, such as drugs, alcohol and their underlying issues**. Their 3 key areas to address for those in need are: -

**Medical and Healing** (both by Health professionals and the NHS)

**Spiritual** (by Churches and Christian organisations)

KEYS address the **Spiritual** needs using a 12-step program all based on Christian principles (see [www.keysdetox.org](http://www.keysdetox.org)) including the setting of recovery and support groups.

**Adrian Stone, John Massey, Stuart Mochrie, Sue Thomas**

## **Pastoral Visiting Annual Report for 2022**

Pastoral visiting resumed this year, following the Covid 19 pandemic . Our team of pastoral visitors saw people in their own homes and took Holy Communion to those unable to attend church.

Lindly House staff were keen that we should resume monthly visits to them, with a service of Holy Communion. We went into Trentham House for a short time, then they made other arrangements. Adrian takes Communion to four of the church family who now reside in Heyfield House .

At Christmas we took gift bags to the housebound and to members of the church family in residential care. A personalised Christmas card was delivered to residents in Lindly House.

Members of the team supported Elsie with the Bereavement Café (see separate report). The annual memorial service in November was popular and brought some comfort for bereaved families for whom we had done funerals.

Stuart Cooke left the team this year and, of course, Rev. Derek Pamment has moved on. He introduced us to a number of useful resources including The Bereavement Journey and Faith in Later Life, which have been of great help. His care and concern for the elderly and vulnerable was much appreciated. We are pleased that both Adrian and Joe have been able to attend our meetings and that between us we are able to support those in need.

We pray that the Lord will continue to bless the pastoral work of this church in all its forms, so that everyone feels welcome and is valued as a member of the church family.

### **Pastoral visiting team:**

Rev Adrian Stone, Rev Joe Palfreyman

Ann George (Coordinator), Jean Edwards, Elsie Kay, John Massey, Barbara Whitehouse, Marcelle Bennett, Lesley Grocott, Kevin Weston.

AG. 27.02.23

### **Electoral Roll - as at 8<sup>th</sup> March 2020**

| <b>2021</b>                                                         | <b>2022</b>                                           |  |
|---------------------------------------------------------------------|-------------------------------------------------------|--|
| <b>TOTAL 208</b><br><b>125 IN PARISH</b><br><b>83 OUT OF PARISH</b> | <b>TOTAL 208</b><br>125 IN PARISH<br>83 OUT OF PARISH |  |

If you are over the age of 16 and live in the parish you are entitled to be on the roll, if you live outside of the parish but have worshipped at Trentham for a minimum of 6 months regularly you can apply to join. Please fill in a form

Electoral Roll Officer

### **Worship Music at TPC, 2022-23**

Worship Music at 11:00 services is being delivered by nearly twenty musicians in different 'bands'. It's been great to see the development of worship leaders and how varied combinations of instruments and singers can interchange easily and work together for God's glory.

I make a special mention of the 'Girls' Group' which has so capably led the worship at Ladies' conferences in Church.

We continue to be inspired by Adrian and Esther, who have taken our worship to a different level and they have also so blessed various outreach events in the city and further afield.

We introduce roughly 8 new songs a year and we are close to being able to add these to the new website, so that congregations can become familiar with them more quickly.

The installation of new amplifiers and speakers, along with the digital sound desk, has enhanced the quality of the sound system, for which we are very grateful. Although there are still some tweaks to be made, the system is as good as can be in our lovely church building.

### **Life Group Report - Trentham Parish Church APCM 2023**

The life Groups at Trentham have been up and running since the last restriction of COVID-19 were lifted. They are a chance for our church members to gather in small groups between Sundays for fellowship, prayer, and bible study. There are currently approximately 10 groups of church members meeting on a weekly or fortnightly basis. The groups range in size from anywhere between 6 – 15 members and meet at a time that suits them with some in the evening and some meet in the day. In the Autumn of 2022 Rev'd Joe Palfreyman took on oversight of the life group leaders as part of my ministry at the Church.

The different groups all have different styles of working which means they offer a range of options to the church community. Some meet in person and some meet on zoom, some have a pastoral focus, others have a biblical studies focus, and some prioritise prayer. In the last year one life group closed, whilst another leader stepped away and the group has evolved to join a with a new leader at a new time.

In October the question was asked as to whether our life groups had space for new members and very few felt they were able to take on any more people. Most people looking for a group find one through relationships with other church members but occasionally someone will search for a space and be left without a group. With this in mind the Life group leaders were invited to a Vision evening where they were introduced to a 'leadership vision planning tool'. This was communicated that the leaders might begin to ask the question "what is Jesus calling our life group to?". The life group leaders were ask to take this tool away and prayerfully consider their life groups vision which will be developed further come spring 2023. As part of finding new vision, we hope to discover a way forward regarding the limit space in our current life groups.

Since Autumn 2022 the life group leaders have also been sent standardised notes based upon that week's sermon. This began in response to feedback that when the life group leaders received notes from the different preachers they received different levels of depth, clarity, and application each week. Thus, standardise notes (provided by Rev'd Joe Palfreyman each Monday) were found to be more helpful. These notes are designed to empower the leaders to lead a session based on that week's sermon in a helpful, low maintenance way.

The life groups continue to be an incredible source of generous volunteers and when called upon there is always at least one group happy to help, particularly with regards to providing food for The 2023 Alpha course.

### **Intentional Discipleship including Alpha 2022-23**

The team consists of Nick and Suzannah Copestick, Val Ellis and Dick and Anna France.

One Course is being run by the team this year.

The Marriage Course is not currently being considered.

### **Alpha Course 21-22 - Catchup**

The Alpha Course commenced at the end of January 2022 and was completed before Easter 2022. There were regularly 10 attenders which made for a good group. Three were already in life groups and there were three who wished to start a life group, which they did and were led mainly by Paul Topping with Anna France in support. She has since left to help on Alpha 2023. These three are now regular church attenders and it is fair to say a blessing to our church. It is however, not really a sustainable group at this size and hopefully can be joined by guests from the following Alpha course.

### **Alpha Course 22-23**

The new course this year again commenced late January and has settled into 13 regular attenders. Only two are past regular Trentham Church attenders making 11 “new” or very recent church attenders. The course team this year consisted of Rob Stanway, Nick and Suzannah Copestick, Val Ellis, Dick and Anna France and Julie Lawton with Rob, Dick and Julie as regular hosts with others filling in week by week on a rota. The numbers meant we had two discussion groups – therefore 4 hosts/helpers each week. An additional member of the team each week has been Rev. Joe Palfreyman whose input with both groups has been invaluable. The course has just about settled down at the time of writing (halfway through course) and discussions are coming on well and high hopes for the Holy Spirit day in March.

Iris’s help in organising the food hospitality has been pivotal. There is no doubt a proper meal does add to the general “conviviality”. There seems little point in materially changing the standard model save altering the evening next year or using a Saturday morning. The Church Centre certainly creates the right atmosphere to house the course.

A concern we have is that at the end of the course we need to find new leaders who are willing to lead a life group with perhaps 5 or 6 of the Alpha guests or possibly

merge it with last year's Alpha group of 3 ladies led by Paul Topping with added support. It could be a successful group and ideally this would be available after Easter.

**We therefore need new Life Group leaders to step forward to take on this new Life Group, possibly fortnightly but it is early days to know yet.**

The Intentional Discipleship Team need to reassess their roles and future plans this year which have unsurprisingly been disrupted by the effects of Covid over the last three years. Perhaps it could be helping other churches in Stoke-on-Trent whose resources are not yet developed?

As ever, it has been a pleasure and a privilege for us to be involved with this team.

Dick & Anna France 22/02/2023.

### **Bereavement Friendly Cafe**

We started Bereavement Friendly Cafe 18 months ago in the Church centre.

We contacted people who funerals had taken place at Trentham Church.

We had 12 replies so we start up in August 2021 for eight weeks initially, we cover different stages of grieving.

Today there are still 9 of the original members of the group, we have just had 3 new members

The group is led by myself, Elsie, and 3 other church members.

The group is a very friendly and supporting group, they share friendship and support and share their feelings.

We meet weekly and we are now doing outside activities coffee/walk mornings, cinema, concerts, theatre and days out to RHS gardens in the next few weeks.

This time last year people would only go out for a coffee

Myself and the team are supported by Adrian Stone(Vicar) and Ann George(Pastoral Leader)

**Elsie Kay**

### **2023 APCM report on Church flowers**

This year has seen a group of eight ladies from the Church taking it in turns to provide flowers for the altar on a fortnightly rota. The displays have been very colourful and much appreciated by the Church family. There are only a few occasions when flowers are not on display e.g., during lent and advent. The ladies have come together as a group to create displays at Easter and Christmas. Flowers are provided by families for some occasions like a wedding or funeral. It is a way of serving the Church and God by exhibiting His beautiful flowers and a way of thanking God for His creation.

Sandra

**Hospitality**

Following a couple years of being unable to share hospitality it is a pleasure to report that over the past year we have had several opportunities to do so.

Listed below are the many activities that we have provided or helped with hospitality.

Alpha breakfast, Coffee on a Sunday, Bereavement Cafe, Friday lunch, Heritage Day, Newcomer's afternoon teas, Renewal retreat/lunch, Mens breakfast, Children and youth parties. Mulled wine and mince pies for the Carol service. Maundy Thursday, Clergy breakfast.

In addition we had the wonderful opportunity to hold a church weekend at Shallowford, where we were able to provide the food for the whole weekend.

None of the above would have been possible without the commitment of many individuals who have led and organised these events but also the numerous helpers who volunteered to deliver them.

Once again the Lifegroups have taken up the job of providing the coffee each Sunday and this year are providing meals for Alpha for which we are very thankful.

Iris Barcroft.

## **MISSION GIVING REPORT for the year ending December 2022**

**Val Ellis - PCC Treasurer**

**06 March 2023**

Trentham Church currently has five mission organisations which they support. These organisations have been chosen by the church family and approved by the PCC.

The year ending December 2022 is the first of three years which the following five organisations will be supported

Each of the organisations was awarded £3,400 in 2022.

### **(1) FOODBANK**

***Representative - Stuart Cooke***

The Foodbank initiative has continued to operate - with collections from church and at The Man in Space carpark on Saturday mornings. The number of designated drivers has increased and this ensures that the operation runs smoothly and we are grateful for so many willing volunteers. The idea of helping Stoke-on-Trent Foodbank began during lockdown when we assumed it would be only a temporary need. Sadly, the need is even greater now as we live in such an uncertain economic climate and we are ever thankful for the generosity of the church family and the much wider community of Trentham who are willing to give so generously.

### **(2) THE KABANDA TRUST, Rock of Joy Children's Centre in Lungujja, Uganda.**

***Representative - Sue Thomas***

The Kabanda Trust is honoured to continue to be one of Trentham Church's Mission Partners. We particularly appreciate your prayers both for the Trust and for Pastor Steve and his people at Kingdom Gospel Church (KGC) and Rock of Joy Children's Centre in Lungujja, Uganda.

This year we have not only valued the annual donation which has helped towards the ongoing work at Rock of Joy but have been particularly touched by the amazingly generous gifts of over £8000 which we received in response to David Finns initiative to "Donate your Dinner" to help provide meals for the community of Lungujja during the Covid 19 pandemic.

During our visit to Uganda in November 2022 we were overwhelmed by the gratitude of the members of KGC and of the community around. Trentham Church's support had allowed KGC to provide "Food Bank" type help to over 2000 families for several months, to give antenatal and practical support to over 70 pregnant mothers, to build a well to supply fresh water to an area in the community and to support some small business who had severe financial challenges. Many seeds of faith were sown and undoubtedly because of your generosity, lives have been saved and babies born who may not have survived in the circumstances that existed. Working together with their local council they were able to reach out to a number of Muslim families, members of whom joined us in an overflowing church at a special service of Thanksgiving and Praise for all that God had done for them during Covid.

Pastor Steve asked us to pass on his heartfelt thanks for the love of Jesus shared with them and to encourage Trentham Church with the words of 2 Corinthians 9"12 - 15

***12** This service that you perform is not only supplying the needs of the Lord's people but is also overflowing in many expressions of thanks to God. **13** Because of the service by which you have proved yourselves, others will praise God for the obedience that accompanies your confession of the gospel of Christ, and for your generosity in sharing with them and with everyone else. **14** And in their prayers for you their hearts will go out to you, because of the surpassing grace God has given you. **15** Thanks be to God for his indescribable gift!*

### **(3) NIGHT SHELTER**

*Representative - Iris Barcroft*

This past year has been very different to how the Night Shelter operated prior to the pandemic. One of the problems that they have had is finding enough volunteers to be able to open overnight for their guests to be able to stay. However, they have been able to help those in need in other ways through providing meals, change of clothes, showering facility and a room in a hotel on very cold evenings. They also sign post their guests to other organisations and facilities who can help with accommodation and other types of support e.g., benefits and health. The Night Shelter are very appreciative of our Mission partner donation and the generosity of the church family and Trentham Community in providing food and clothes, without this help they would find it very difficult to provide the wonderful service that they do.

### **(4) SALTBOX**

*Representative - Simon Webster*

Saltbox have been very appreciative of our donation which has enabled them to continue to provide the support and valued services in Stoke on Trent and North Staffordshire.

Saltbox is a Stoke-on-Trent based charity which promotes Christian values in society. Saltbox works with local churches and Christian organisations and coordinates united Christian events such as City Celebrations and prayer events like the annual Civic Prayer Breakfast. Saltbox also provides three caring services to help and support vulnerable people including: Restart (providing housing and support for 130 homeless and ex-offenders), CareLink (supporting 300 older vulnerable people with a

befriending service) and Money Matters (providing debt advice for the various Stoke-on-Trent Foodbank distribution centres).

## **(5) CHURCH FAMILY MISSION**

*Representative – Janice Hawkins*

The current beneficiaries of this support are Janice and David Isherwood.

Janice and David lived and worked in a family called Footprints. Children living there have either been abandoned or removed from dangerous situations. Many of them have learning difficulties due to drug/alcohol abuse.

David and Janice thank everyone at Trentham Church for their prayers and financial support.

---



Aa



2 March 2023 at 10:47

## AGM report for MU 2022-2023

During the last year we have regained momentum after the Covid restrictions and are back to meeting monthly on the second Thursday at 2.00, to which anyone is welcome to join us. Mothers Union is a C of E charity that prays for and supports family life in its diverging needs.

At the meetings we pray and praise and either have a speaker or involve in discussion and activities related to the ethos of the charity.

The last 12 months has seen us sadly lose a few members to heaven or care facilities, but all have connected closely with us over many years. We now have 21 local members.

Members can join online and I encourage you to look at the Mothers Union website to find out more and consider becoming a member yourself to support this worldwide charity, working in 84 different countries.

Any member here at Trentham would be happy to tell you more  
Maureen Pennington

Report for Next Level Youth Ministry at Trentham Parish Church

Next Level Youth on Sunday

Along with myself, there is a talented team who help to run the group on Sunday. Numbers have varied from 5-11 young people, whose ages range from 11-16. The topics we have looked include the journey from non-believer to believer, fear, encounters with Jesus, Biblical characters, school. The young people have been sharing words of prophecy, asking great questions during discussions, and slowly developing hearts for prayer.

We have introduced uplighters and inflatable sofas to create a more chilled atmosphere which has helped the young people open up more as well as there being variety of games, discussion, prayer, and Bible study.

### Next Level The Basement

The Basement has continued to go well. When we finished in the summer there were only 3 young people attending, but through advertising in Trentham Academy, on Trentham Talking and through word of mouth the numbers have averaged 18 young people attending each Friday. They have come mainly from the local Trentham area, as well as Stone and are year 7-year 9.

Relationships between the group have really developed through the team games which are running brilliantly. In the God slot we have been looking at Fruit of the Spirit and currently looking at Mental Health which link in with the Bible. Great times of discussion and requests for prayer.

### Limitless Festival

Some of the young people from the Basement and church went to Limitless, they had not experienced anything like it before, they took it in their stride, and they all made first time commitments and recommitments. Some of the young people have signed up already to go again this year. They were there with 3,000 other young people , where they joined in with the worship, prayer and listened to some great talks, there were times to chill out and relax at the silent discos, cinema, football and enjoy meal times together.

### Limitless One

In February we took 18 young people (church and Basement Youth year 6-year 9's) along to a Life Central Church- Halesowen which was amazing for an evening of worship, teaching, ministry and a whole lot of fun! It was so special to be part of their evening where they were encountering Jesus in different ways.

### Governor

In November started as a parent Governor at Priory CoE Primary school which I am starting to get the hang of as I learn the ropes.

### Junction/Blaze

I am part of a leadership for a Stoke network called Junction which has the vision 'To engage, equip and energise young people to encounter Jesus through prayer, evangelism and discipleship.' I am heading up the prayer nights called Blaze which is Kingdom focussed and going after young people having 'revelation from Jesus'- Galatians 1:11-12 in prayer.

### Trentham Academy

The mentoring continues to go well.

I have started working with one of the Behaviour Managers doing group work relating to Wellbeing.

At Christmas, a team of us from Trentham- Adrian, Esther , Joe and myself (Steve) went in and led part of the whole school assembly which was well received judging by the responses during and after the assembly from both staff and pupils.

### Thanks

I want to say a big thank you to Jon Mueller, Rebecca Smith, Marcelle Bennett for their time, commitment and dedication for the time their gave in serving the young people, who have stepped down since the last report.

### Future events

Future events include: -

Limitless Festival

Please continue seeking God's heart to join in with what he is doing with the above groups.

Steve Prescott

Youth Pastor

## **PCC REPORT January 2023 for Children, Families**

Wow, what a year we have had in children and families work at Trentham Parish Church. I would like to say how I have loved this year, getting to know the children and families more and seeing them get closer to Jesus.

Little Stars – We had to split little stars into 2 groups because it got too busy for it to be safe and enjoyable, so now we have two sessions on a Tuesday morning with about 30 families registered at each session. Little stars has a fantastic atmosphere and the children and adults love the praise and play we do at the end of the sessions. We sing, pray and listening to a bible story (sometimes told by a puppet). It was amazing to see a lot of the families come to the nativity and the Christingle services. We are building relationships up with the families because we have had some prayer requests and able to pray for them there and then.

Kids on Sunday – We have had a great year getting to know each other but mostly getting to know Jesus more. We have been recently learning about God's nature – So the children understand that God is Holy, Loving, Merciful, Full of Grace, Friend of sinners. We will continue this topic into the next half term. We spend time waiting and listening to the Holy Spirit, God has spoken to children and leaders with pictures, words, and feelings. The children have fun winning points each week and then on the first Sunday of each month they get prizes, the children absolutely love this.

"The Little Ones" on Sunday – Is a new group that has only been running a few weeks. This is an exciting group for children 4 and under (if they haven't started school yet). This group needed to form because we have suddenly had an influx of younger children joining the church and it is so important to start sharing Jesus with them as early as possible. This group isn't a childcare facility but a group where the children will learn about Jesus and get to know Him through, songs, stories, crafts and toys. It has started off well and I'm excited to see what will happen with it.

The Younger Basement – Is held on a Friday night 5pm-6:30pm in the church centre for years 4,5,6. We get about 20-25 young people every week, most of them are children from unchurched backgrounds. It is fantastic to see our church children interacting with their friends that they have invited from school. We have free time where the children play table tennis, table football, card games, pool, paint nails, glitter tattoos and face paints, an amazing tuckshop and then we play some team games, after that we have a God slot where we talk about relevant things for the children. This term we have been talking emotions, anger, worry, Jealousy, grief, and guilt are just a few we have done so far. So, we talk about them, but we always bring it back to Jesus. The children really listen and join in and some of the answers they come up with when asked a question are amazing. We always finish with a prayer, which some of the children want to say themselves. It is such a privilege to get to know these children and help them and show them Jesus's love.

Light Party – On 31<sup>st</sup> October 2022 we held a light party, an alternative to Halloween. It was such a fantastic time had by all, children and leaders. We played fun games, had snacks, watched a short video clip about Jesus being Light of the world. It was great to be able to do this outreach and tell the children about Jesus. We are looking forward to the next one.

Ash Green Assemblies – Adrian and I have been going into Ash Green school to do assemblies probably once a month sometimes more. These are great opportunities to build relationships up between the church and the school and to tell them about Jesus. At Christmas the school came to the church for a special carol service, it was brilliant to have all these children and teachers in our church. I had the privilege to talk to them about Darkness not being able to overcome light – Jesus being light of the world. This Easter they are coming again for an Easter service, which is very exciting.

I just want to say thank you for all the support from the teams, they are amazing, we really could not do any of this without them. If you are interested in joining any of the children's teams, please contact me for a chat.

Please continue to pray for our children and families who are part of all the different groups.

Carly Prescott,

Children and Families Pastor

### **Open the Book Team** **Report to the APCM 26 March 23**

The members of **OPEN THE BOOK** (OtB) Storyteller Team continue to be enthusiastically welcomed into both Ash Green Primary Academy and Priory Church of England Primary School once a month.

At the request of both school when post Covid, we were able to resume our physical visits, we began again with the creation story and moved through the Old Testament to the story of Abraham. We are currently telling stories about Jesus. The children love the presentations, and it is a joy to see their faces as they watch and listen to the storytelling and we pray that the seeds planted in their lives by hearing stories from the Bible will be watered and grow as they do.

We continue to respond to other opportunities to serve the schools in practical ways. Members of the Team have accompanied school outings whilst others provide much appreciated cakes for the school's staff at the end of each term.

It is a pleasure to be able to work together with Hanford Parish church in this ministry and to develop supportive relationships with each other.

We continue to value the prayers of the church as we continue this ministry.

Sue Thomas  
(Open the Book Storyteller Team Leader)

## **Safeguarding Report for Trentham APCM**

26 March 2023

The PCC of Trentham Parish Church and the incumbent, Rev Adrian Stone, have a duty of care to ensure the protection of the vulnerable in our church community. They take all reasonable care to ensure the safety of children, young people and vulnerable adults for whom they have responsibility and seek to create a culture of support and vigilance where everyone feels welcome, safe, loved and valued.

In May 2019 the PCC adopted and was working towards implementing the recommendations of the House of Bishops as published in the Policy on Safeguarding Children "Protecting All God's Children" (2010), Promoting a Safer Church (2017) and a Parish Policy and Procedure on safeguarding children and adults who may be vulnerable. These are reviewed and updated as necessary every year.

The PCC has appointed Mrs Susan (Sue) Thomas as Parish Safeguarding Officer (PSO) for the calendar year 2023/24. She is the point of contact through which any safeguarding concerns will be channelled. Safeguarding is now a fixed item on the PCC agenda to which the PSO provides a report. The PSO is supported by the Safeguarding Advisory Team continue to review our safeguarding processes.

### **Safeguarding Advisor Team (SAT):**

|                 |                                                                              |
|-----------------|------------------------------------------------------------------------------|
| Iris Barcroft:  | Church Warden                                                                |
| Joe Palfreyman: | Curate                                                                       |
| Carly Prescott: | Children's Pastor (also appointed by PCC as DBS admin assistant in Mar 2022) |
| Steve Prescott: | Youth Pastor                                                                 |
| Ann George:     | Pastoral Care Minister                                                       |

All members of the SAT have undertaken Safer Recruitment Training.

### **Safeguarding Development Plan**

The SAT has established a Safeguarding Development Plan which this year has focused on reviewing our SAFER RECRUITMENT POLICY and a developing POLICY & PROCEDURES FOR TRANSPORT provided by the church. Associated forms and information sheets, many of which are out of date are also being reviewed. A TEAM INFORMATION PACK has been created for those who offer to serve on our teams. PROCEDURES FOR REPORTING A CONCERN are also being reviewed along with a plan to disseminate this information to all who serve on our teams. All paperwork, confidential documents and records are now kept in a locked filing cabinet in the locked office in the Church Centre.

### **Disclosure and Barring Service Checks (DBS)**

As a PCC who provide, sponsor and approve children's' work, it is a legal requirement for all PCC members as well as those who serve with children, young people and vulnerable adults to obtain an enhanced DBS check. During the year we have updated those DBS which had expired and completed checks on everyone who has volunteered to serve on a team. A mammoth task of . . . . . checks.

### **Safer Recruitment**

Owing to a large number of new volunteers to serve on our children's' and young people's teams, the SAT has focused on refining our Safer Recruitment procedures. As a result, an updated Safer Recruitment Policy & Procedure were accepted by the PCC at their last meeting in March 23. All new volunteers are now being Safely Recruited.

### **Training**

With regard to our responsibility to train and equip church officers in line Lichfield Diocese's Safeguarding Learning and Development Framework 2021 - 24; from 1 January 2022 all PCC members are required to complete both the Church of England Basic Awareness and the Foundation Level Safeguarding Training. Along with our Clergy, Licenced Minsters and members of the PCC, all staff are also in the process of undertaking/ updating the appropriate level of training online. The SAT hope to arrange Diocesan Safeguard Training for all member of the Children, Youth and Adult teams as soon as possible.

The PSO and SAT are grateful for the support and co-operation of all the church as we seek to develop a culture where Safeguarding is a key feature of our care for each other.

Sue Thomas

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2022**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2022**

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(to be presented to the APCM in March 2023)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                              |                                                                                                                                                              |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                        | The Revd. Adrian Stone,                                                                                                                                      |
| Curate                       | The Revd. Joe Palfreyman                                                                                                                                     |
| Churchwardens                | Mr David Finn, Mrs Iris Barcroft                                                                                                                             |
| Treasurer                    | Mrs Val Ellis                                                                                                                                                |
| Secretary                    | Mrs Sandra Baker                                                                                                                                             |
| Locally Commissioned Officer | Mrs Ann George                                                                                                                                               |
| Trustees (elected members)   | Mr James Allen, Mrs Suzanne Copestick,<br>Mr Nick Copestick, Mrs Lesley Grocott,<br>Ms Amanda McDonald, Mr Jon Mueller,<br>Mr Terry Steele, Mr Paul Topping, |

|               |                                                   |
|---------------|---------------------------------------------------|
| Deanery Synod | Mr Stuart Mochrie, Mr John Massey, Mrs Sue Thomas |
|---------------|---------------------------------------------------|

The following retired during the year: -

Mr Richard France, Mrs Sue Massey, Mrs Lisa Walters, Mrs Emma Williams,

|          |                                                           |
|----------|-----------------------------------------------------------|
| Bankers: | NatWest, 75 High Street, Newcastle-under-Lyme,<br>ST5 1PN |
|----------|-----------------------------------------------------------|

|                        |                                                                                                        |
|------------------------|--------------------------------------------------------------------------------------------------------|
| Independent Examiners: | DPC Accountants<br>Stone House, 55 Stone Road Business Park,<br>Stone Road,<br>Stoke-on-Trent, ST4 6SR |
|------------------------|--------------------------------------------------------------------------------------------------------|

|                  |                       |
|------------------|-----------------------|
| Senior Minister: | The Revd Adrian Stone |
|------------------|-----------------------|

**Annual Report for 2022 (Continued)**

---

(to be presented to the APCM in March 2023)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2022 (Continued)**

---

(to be presented to the APCM in March 2023)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2023.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£70k). This does not include repairs to the building.
- Remaining work on the sound system (5k).
- Staff salaries (56k).
- The quinquennial is due to take place in 2023. It would be prudent to allow for repairs now (£60k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.  
It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

---

I report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

*For the Year Ended 31 December 2022*

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2022<br>£ | Total<br>2021<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 182,296                | -               | 182,296            | 190,394            |
| Other trading activities                                         | 4b   | 9,705                  | -               | 9,705              | 5,456              |
| Investments                                                      |      | 182                    | (39)            | 143                | 15                 |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 192,183                | (39)            | 192,144            | 195,865            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 22,250                 | -               | 22,250             | 17,500             |
| Charitable activities                                            | 5b   | 173,119                | 300             | 173,419            | 142,390            |
| Church administration & management                               | 5c   | 11,917                 | -               | 11,917             | 11,254             |
| <b>TOTAL RESOURCES USED</b>                                      |      | 207,286                | 300             | 207,586            | 171,144            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | (15,103)               | (339)           | (15,442)           | 24,721             |
| Transfers between funds                                          |      | -                      | -               | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2022         |      | 278,188                | 1,974           | 280,162            | 255,441            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2022</b> |      | 263,085                | 1,635           | 264,720            | 280,162            |

**Balance Sheet**

*As at 31 December 2022*

|                                     | <b>Note</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|-------------------------------------|-------------|-------------------|-------------------|
| <b>FIXED ASSETS</b>                 |             |                   |                   |
| Tangible assets                     | <b>7</b>    | 39,398            | 38,826            |
| Investments                         | <b>8</b>    | 1,635             | 1,675             |
|                                     |             | <hr/> 41,033      | <hr/> 40,501      |
| <b>CURRENT ASSETS</b>               |             |                   |                   |
| Debtors                             | <b>9</b>    | 9,440             | 12,325            |
| Cash at Bank                        |             | 217,817           | 230,998           |
|                                     |             | <hr/> 227,257     | <hr/> 243,323     |
| <b>LIABILITIES</b>                  |             |                   |                   |
| Amounts falling due within one year | <b>10</b>   | (3,570)           | (3,662)           |
|                                     |             | <hr/> 223,687     | <hr/> 280,162     |
| <b>NET CURRENT ASSETS</b>           |             |                   |                   |
|                                     |             | <hr/> 264,720     | <hr/> 280,162     |
| <b>NET ASSETS</b>                   |             |                   |                   |
| <b>REPRESENTING</b>                 |             |                   |                   |
| General Funds                       | <b>11</b>   | 263,085           | 278,188           |
| Restricted Funds                    | <b>11</b>   | 1,635             | 1,974             |
|                                     |             | <hr/> 264,720     | <hr/> 280,162     |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

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*For the year ended 31 December 2022*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 127,564                             | -                                 | 127,564           | 135,653           |
| Income tax recoverable                         | 32,511                              | -                                 | 32,511            | 34,266            |
| Collections (open plate) at all services       | 6,454                               | -                                 | 6,454             | 4,405             |
| Other giving and sundry donations and receipts | 15,767                              | -                                 | 15,767            | 16,070            |
|                                                | <b>182,296</b>                      | <b>-</b>                          | <b>182,296</b>    | <b>190,394</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**b) Income from charitable & ancillary trading**

|         | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>Funds<br/>2022<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|---------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees    | 9,645                                        | -                                          | 9,645             | 4,137             |
| Trading | 60                                           | -                                          | 60                | 1,319             |
|         | <b>9,705</b>                                 | <b>-</b>                                   | <b>9,705</b>      | <b>5,456</b>      |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| Salt Box                                 | 3,400                                        | 3,500             |
| Toilet twinning                          | 250                                          | -                 |
| Foodbank                                 | 3,400                                        | -                 |
| Ukraine                                  | 5,000                                        | -                 |
| Open doors                               | -                                            | 3,500             |
| Stoke night shelter                      | 3,400                                        | 3,500             |
| Kabanda Trust                            | 3,400                                        | 3,500             |
| D & J Isherwood                          | 3,400                                        | 3,500             |
|                                          | <b>22,250</b>                                | <b>17,500</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 4,152                               |                                   | 4,152             | 3,681             |
| Ministry - Diocesan Parish Share   | 72,000                              |                                   | 72,000            | 80,177            |
| - Clergy and Curate Expenses       | 6,074                               |                                   | 6,074             | 5,041             |
| - Youth Pastor                     | 34,408                              |                                   | 34,408            | 13,780            |
| Church Music (Organ)               | 3,518                               |                                   | 3,518             | 2,376             |
| Cleaning                           | 2,595                               |                                   | 2,595             | 2,870             |
| Depreciation of Fixed Assets       | 6,425                               |                                   | 6,425             | 5,026             |
| Education and Training             | 1,696                               |                                   | 1,696             | 899               |
| Flowers                            | 63                                  |                                   | 63                | 244               |
| Leasing Costs – Office Photocopier | 1,488                               |                                   | 1,488             | 1,488             |
| Accountancy fees                   | 1,134                               |                                   | 1,134             | 960               |
| Church bibles and books            | -                                   |                                   | -                 | 1,367             |
| Miscellaneous running costs        | 6,369                               |                                   | 6,369             | 6,578             |
| Heat, Light and Telephone          | 11,055                              |                                   | 11,055            | 5,668             |
| Printing and advertising           | 1,336                               |                                   | 1,336             | 714               |
| Repairs and Maintenance            | 13,789                              |                                   | 13,789            | 5,140             |
| Outreach                           | 999                                 | 300                               | 1,299             | 710               |
| Insurance                          | 4,501                               |                                   | 4,501             | 4,330             |
| Expenditure re flat                | 1,517                               |                                   | 1,517             | 1,341             |
|                                    | <b>173,119</b>                      | <b>300</b>                        | <b>173,419</b>    | <b>142,390</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**c) Church Management and Administration**

|                | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>2021<br/>£</b> |
|----------------|----------------------------------------------|-------------------|
| Administration | 11,917                                       | 11,254            |
|                | <u>11,917</u>                                | <u>11,254</u>     |

**6. Staff costs**

|                                                | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------------------|-------------------|-------------------|
| Salaries (including employers NIC and pension) | 51,872            | 29,685            |
|                                                | <u>51,872</u>     | <u>29,685</u>     |

During the year the PCC employed an average of 6 staff. (2021– 5)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                                               | <b>Net Book<br/>Value<br/>2022<br/>£</b> | <b>Net Book<br/>Value<br/>2021<br/>£</b> |
|-----------------------------------------------|------------------------------------------|------------------------------------------|
| Kitchen                                       | 5,649                                    | 7,532                                    |
| Computer and monitor                          | 295                                      | 393                                      |
| Live streaming system                         | 4,946                                    | 6,595                                    |
| Projectors and screens including sound system | 2,420                                    | 3,225                                    |
| Strimmer                                      | 90                                       | 120                                      |
| Appliances for kitchen                        | 700                                      | 933                                      |
| TV                                            | 189                                      | 252                                      |
| Dishwasher                                    | 660                                      | 880                                      |
| Heater                                        | 25                                       | 34                                       |
| Dehumidifier                                  | 69                                       | 104                                      |
| Vacuum cleaner                                | 150                                      | -                                        |
| I Pad                                         | 510                                      | -                                        |
| Defibrillator                                 | 936                                      | -                                        |
| Sound system                                  | 4,000                                    | -                                        |
| Car park                                      | 18,758                                   | 18,758                                   |
|                                               | <u>39,398</u>                            | <u>38,826</u>                            |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**8. INVESTMENTS**

|                             | <b>2022</b>  | <b>2021</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2022           | 1,675        | 1,075        |
| Income received             | -            | -            |
| Contribution / (encashment) | (40)         | 600          |
| At 31 December 2021         | <u>1,635</u> | <u>1,675</u> |

**9. DEBTORS**

|                        | <b>2022</b>  | <b>2021</b>   |
|------------------------|--------------|---------------|
|                        | <b>£</b>     | <b>£</b>      |
| Income tax recoverable | 9,440        | 12,325        |
|                        | <u>9,440</u> | <u>12,325</u> |

**10. CREDITORS**

|          | <b>2022</b>  | <b>2021</b>  |
|----------|--------------|--------------|
|          | <b>£</b>     | <b>£</b>     |
| Accruals | 3,570        | 3,662        |
|          | <u>3,570</u> | <u>3,662</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2022             | 278,188             | 1,974             | 280,162        |
| Transfers                             | -                   | -                 | -              |
| Net (decrease)/ increase for the year | (15,103)            | (339)             | (15,442)       |
| Balance at 31 December 2022           | <u>263,085</u>      | <u>1,635</u>      | <u>264,720</u> |

The restricted funds relate to £1,635 for the decorating fund.

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2022**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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| Notes to the Financial Statements | 5 – 10  |

**Annual Report for 2022**

---

(to be presented to the APCM in March 2023)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                              |                                                                                                                                                              |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                        | The Revd. Adrian Stone,                                                                                                                                      |
| Curate                       | The Revd. Joe Palfreyman                                                                                                                                     |
| Churchwardens                | Mr David Finn, Mrs Iris Barcroft                                                                                                                             |
| Treasurer                    | Mrs Val Ellis                                                                                                                                                |
| Secretary                    | Mrs Sandra Baker                                                                                                                                             |
| Locally Commissioned Officer | Mrs Ann George                                                                                                                                               |
| Trustees (elected members)   | Mr James Allen, Mrs Suzanne Copestick,<br>Mr Nick Copestick, Mrs Lesley Grocott,<br>Ms Amanda McDonald, Mr Jon Mueller,<br>Mr Terry Steele, Mr Paul Topping, |

|               |                                                   |
|---------------|---------------------------------------------------|
| Deanery Synod | Mr Stuart Mochrie, Mr John Massey, Mrs Sue Thomas |
|---------------|---------------------------------------------------|

The following retired during the year: -

Mr Richard France, Mrs Sue Massey, Mrs Lisa Walters, Mrs Emma Williams,

|          |                                                           |
|----------|-----------------------------------------------------------|
| Bankers: | NatWest, 75 High Street, Newcastle-under-Lyme,<br>ST5 1PN |
|----------|-----------------------------------------------------------|

|                        |                                                                                                        |
|------------------------|--------------------------------------------------------------------------------------------------------|
| Independent Examiners: | DPC Accountants<br>Stone House, 55 Stone Road Business Park,<br>Stone Road,<br>Stoke-on-Trent, ST4 6SR |
|------------------------|--------------------------------------------------------------------------------------------------------|

|                  |                       |
|------------------|-----------------------|
| Senior Minister: | The Revd Adrian Stone |
|------------------|-----------------------|

**Annual Report for 2022 (Continued)**

---

(to be presented to the APCM in March 2023)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline "Sharing the love of Jesus".

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2022 (Continued)**

---

(to be presented to the APCM in March 2023)

**E. Achievements and Performance**

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2023.

**F. Reserves Policy**

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£70k). This does not include repairs to the building.
- Remaining work on the sound system (5k).
- Staff salaries (56k).
- The quinquennial is due to take place in 2023. It would be prudent to allow for repairs now (£60k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.  
It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

---

I report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

*For the Year Ended 31 December 2022*

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2022<br>£ | Total<br>2021<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 182,296                | -               | 182,296            | 190,394            |
| Other trading activities                                         | 4b   | 9,705                  | -               | 9,705              | 5,456              |
| Investments                                                      |      | 182                    | (39)            | 143                | 15                 |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 192,183                | (39)            | 192,144            | 195,865            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 22,250                 | -               | 22,250             | 17,500             |
| Charitable activities                                            | 5b   | 173,119                | 300             | 173,419            | 142,390            |
| Church administration & management                               | 5c   | 11,917                 | -               | 11,917             | 11,254             |
| <b>TOTAL RESOURCES USED</b>                                      |      | 207,286                | 300             | 207,586            | 171,144            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | (15,103)               | (339)           | (15,442)           | 24,721             |
| Transfers between funds                                          |      | -                      | -               | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2022         |      | 278,188                | 1,974           | 280,162            | 255,441            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2022</b> |      | 263,085                | 1,635           | 264,720            | 280,162            |

**Balance Sheet**

*As at 31 December 2022*

|                                     | <b>Note</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|-------------------------------------|-------------|-------------------|-------------------|
| <b>FIXED ASSETS</b>                 |             |                   |                   |
| Tangible assets                     | <b>7</b>    | 39,398            | 38,826            |
| Investments                         | <b>8</b>    | 1,635             | 1,675             |
|                                     |             | <hr/> 41,033      | <hr/> 40,501      |
| <b>CURRENT ASSETS</b>               |             |                   |                   |
| Debtors                             | <b>9</b>    | 9,440             | 12,325            |
| Cash at Bank                        |             | 217,817           | 230,998           |
|                                     |             | <hr/> 227,257     | <hr/> 243,323     |
| <b>LIABILITIES</b>                  |             |                   |                   |
| Amounts falling due within one year | <b>10</b>   | (3,570)           | (3,662)           |
|                                     |             | <hr/> 223,687     | <hr/> 280,162     |
| <b>NET CURRENT ASSETS</b>           |             |                   |                   |
|                                     |             | <hr/> 264,720     | <hr/> 280,162     |
| <b>NET ASSETS</b>                   |             |                   |                   |
| <b>REPRESENTING</b>                 |             |                   |                   |
| General Funds                       | <b>11</b>   | 263,085           | 278,188           |
| Restricted Funds                    | <b>11</b>   | 1,635             | 1,974             |
|                                     |             | <hr/> 264,720     | <hr/> 280,162     |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

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*For the year ended 31 December 2022*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 127,564                             | -                                 | 127,564           | 135,653           |
| Income tax recoverable                         | 32,511                              | -                                 | 32,511            | 34,266            |
| Collections (open plate) at all services       | 6,454                               | -                                 | 6,454             | 4,405             |
| Other giving and sundry donations and receipts | 15,767                              | -                                 | 15,767            | 16,070            |
|                                                | <b>182,296</b>                      | <b>-</b>                          | <b>182,296</b>    | <b>190,394</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**b) Income from charitable & ancillary trading**

|         | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>Funds<br/>2022<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|---------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees    | 9,645                                        | -                                          | 9,645             | 4,137             |
| Trading | 60                                           | -                                          | 60                | 1,319             |
|         | <b>9,705</b>                                 | <b>-</b>                                   | <b>9,705</b>      | <b>5,456</b>      |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| Salt Box                                 | 3,400                                        | 3,500             |
| Toilet twinning                          | 250                                          | -                 |
| Foodbank                                 | 3,400                                        | -                 |
| Ukraine                                  | 5,000                                        | -                 |
| Open doors                               | -                                            | 3,500             |
| Stoke night shelter                      | 3,400                                        | 3,500             |
| Kabanda Trust                            | 3,400                                        | 3,500             |
| D & J Isherwood                          | 3,400                                        | 3,500             |
|                                          | <b>22,250</b>                                | <b>17,500</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 4,152                               |                                   | 4,152             | 3,681             |
| Ministry - Diocesan Parish Share   | 72,000                              |                                   | 72,000            | 80,177            |
| - Clergy and Curate Expenses       | 6,074                               |                                   | 6,074             | 5,041             |
| - Youth Pastor                     | 34,408                              |                                   | 34,408            | 13,780            |
| Church Music (Organ)               | 3,518                               |                                   | 3,518             | 2,376             |
| Cleaning                           | 2,595                               |                                   | 2,595             | 2,870             |
| Depreciation of Fixed Assets       | 6,425                               |                                   | 6,425             | 5,026             |
| Education and Training             | 1,696                               |                                   | 1,696             | 899               |
| Flowers                            | 63                                  |                                   | 63                | 244               |
| Leasing Costs – Office Photocopier | 1,488                               |                                   | 1,488             | 1,488             |
| Accountancy fees                   | 1,134                               |                                   | 1,134             | 960               |
| Church bibles and books            | -                                   |                                   | -                 | 1,367             |
| Miscellaneous running costs        | 6,369                               |                                   | 6,369             | 6,578             |
| Heat, Light and Telephone          | 11,055                              |                                   | 11,055            | 5,668             |
| Printing and advertising           | 1,336                               |                                   | 1,336             | 714               |
| Repairs and Maintenance            | 13,789                              |                                   | 13,789            | 5,140             |
| Outreach                           | 999                                 | 300                               | 1,299             | 710               |
| Insurance                          | 4,501                               |                                   | 4,501             | 4,330             |
| Expenditure re flat                | 1,517                               |                                   | 1,517             | 1,341             |
|                                    | <b>173,119</b>                      | <b>300</b>                        | <b>173,419</b>    | <b>142,390</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**c) Church Management and Administration**

|                | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>2021<br/>£</b> |
|----------------|----------------------------------------------|-------------------|
| Administration | 11,917                                       | 11,254            |
|                | <u>11,917</u>                                | <u>11,254</u>     |

**6. Staff costs**

|                                                | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
|------------------------------------------------|-------------------|-------------------|
| Salaries (including employers NIC and pension) | 51,872            | 29,685            |
|                                                | <u>51,872</u>     | <u>29,685</u>     |

During the year the PCC employed an average of 6 staff. (2021– 5)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                                               | <b>Net Book<br/>Value<br/>2022<br/>£</b> | <b>Net Book<br/>Value<br/>2021<br/>£</b> |
|-----------------------------------------------|------------------------------------------|------------------------------------------|
| Kitchen                                       | 5,649                                    | 7,532                                    |
| Computer and monitor                          | 295                                      | 393                                      |
| Live streaming system                         | 4,946                                    | 6,595                                    |
| Projectors and screens including sound system | 2,420                                    | 3,225                                    |
| Strimmer                                      | 90                                       | 120                                      |
| Appliances for kitchen                        | 700                                      | 933                                      |
| TV                                            | 189                                      | 252                                      |
| Dishwasher                                    | 660                                      | 880                                      |
| Heater                                        | 25                                       | 34                                       |
| Dehumidifier                                  | 69                                       | 104                                      |
| Vacuum cleaner                                | 150                                      | -                                        |
| I Pad                                         | 510                                      | -                                        |
| Defibrillator                                 | 936                                      | -                                        |
| Sound system                                  | 4,000                                    | -                                        |
| Car park                                      | <u>18,758</u>                            | <u>18,758</u>                            |
|                                               | <u>39,398</u>                            | <u>38,826</u>                            |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2022

**8. INVESTMENTS**

|                             | <b>2022</b>  | <b>2021</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2022           | 1,675        | 1,075        |
| Income received             | -            | -            |
| Contribution / (encashment) | (40)         | 600          |
| At 31 December 2021         | <u>1,635</u> | <u>1,675</u> |

**9. DEBTORS**

|                        | <b>2022</b>  | <b>2021</b>   |
|------------------------|--------------|---------------|
|                        | <b>£</b>     | <b>£</b>      |
| Income tax recoverable | 9,440        | 12,325        |
|                        | <u>9,440</u> | <u>12,325</u> |

**10. CREDITORS**

|          | <b>2022</b>  | <b>2021</b>  |
|----------|--------------|--------------|
|          | <b>£</b>     | <b>£</b>     |
| Accruals | 3,570        | 3,662        |
|          | <u>3,570</u> | <u>3,662</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2022             | 278,188             | 1,974             | 280,162        |
| Transfers                             | -                   | -                 | -              |
| Net (decrease)/ increase for the year | (15,103)            | (339)             | (15,442)       |
| Balance at 31 December 2022           | <u>263,085</u>      | <u>1,635</u>      | <u>264,720</u> |

The restricted funds relate to £1,635 for the decorating fund.

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# Accounts

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## **APCM reports for year ending 31 December 2021**

### **To be presented at the APCM 3<sup>rd</sup> April after Joint service**

#### **Alpha 2021-22 including Intentional Discipleship**

The team consisted of Nick and Suzannah Copestick, Val Ellis and Dick and Anna France.

Two Courses were run by the team this last 12 months.

The Marriage Course which was run through Zoom and another Alpha Course run in the Church Centre.

#### **The Marriage Course (Zoom)**

The Marriage Course is a series of seven sessions, designed to help couples invest in their relationship and build a strong marriage. It is not a marriage guidance/counselling course and is run from videos created and presented by the "Alpha" organisation.

As it was the first time we have run this in its present form we decided to take it gently in terms of marketing and so we kept it within our church and the team of Nick & Suzanne and Dick & Anna although presenting were fully engaged as participants. There were 6 couples including the team and the feedback was generally very good and there was no doubting the quality of the videos and professionalism with which they had been created. Discussions were essentially private but that did not prevent comments about the topic of the day. It commenced beginning of October 2021 and completed early December 2021 over 7 sessions of 2 hours each. We are about to have a recap with those on the course to see what each couple have put into practice.

#### **Alpha Course**

The Alpha Course commenced at the end of January 2022 and will complete after 10 sessions plus the Holy Spirit day before Easter, so is ongoing as this report is being written. It happens on a Saturday morning at 9.30 – 11.45am in the church centre and breakfast is provided which goes down very well. A special mention must go to Sue Lakin who has managed the catering side of it each week, which has been a great help. It is primarily run by Dick and Val but helped by Nick, Suzanne and Anna when available. Adrian and Derek have also helped occasionally.

There are 10 participants on the course but there was inadequate takeup of a Zoom version at the same time. The level of conversation in the group is great and we look forward to the rest of the programme being successful.

## **Testimonial Booklet**

This give-away booklet was planned and designed as a group of inspirational testimonials from members of Trentham Church, not just those who have been on Alpha courses. The booklet was started before lockdown with Lamont Howie recording 8 out of the planned 10 interviews of volunteers who wished to share their 'Story'. The editing of those stories has been completed but with Lamont Howie moving away and the lack of diversity amongst the volunteers, this booklet is on hold at present. We have received a small grant from the Diocese for the printing costs for this project.

It has again been a difficult year with the lockdown but it has, despite the difficulties, been a great privilege to work with the team.

***Dick & Anna France 28/02/2022***

## **AV - APCM REPORT 2021**

Although we were not in church much during 2021, there were changes being made to the AV, plus training for some people involved e.g Vergers and AV volunteers who project the weekly services from the computer on a Sunday.

We upgraded the software (Easy Worship 7) used for projecting the services on Sunday etc. In the main it's the same to operate as V6. It has given us access to the bible readings to match the new bibles we now have in church.

We do have opportunities for people to help with this ministry either running the services from Easy Worship onto projectors, primarily on a Sunday, and also anyone who may be interested in Putting the various information into Easy worship for the 11.00am services. Training is available - no commitment until you are happy to do it - come and have a look at what is involved. I can arrange a training session for you to have a go. Please let me know.

Thanks to the team for their continued help throughout this difficult period. Coming back to a role after a long period of time is not always easy to do. Please pray for :

9.30: Janet Percival, Sue Massey, Jim Palmer, Ann George

11.00: Dan Daniels, Sue Griffiths, Iris Barcroft (Zak Mellenchips training 2022)

Jim Walters & Gracie plus James Allen & Matthew

(These 4 were also learning how to use the Streaming equipment during 2021 as well as AV)

Many Thanks & Blessings Sue Massey

## **Children and Families Report**

It has been great for Carly and I starting in our new roles at Trentham. We have been on a huge learning curve for both of us transitioning from our previous jobs. We are so grateful for the brilliant volunteers without whom we would be unable to do any of the work.

It's been great seeing the children and young people taking on board what they have been learning each week on Sunday. They have been sharing what God has put on their hearts with pictures and words that has encouraged both us as leaders and the children and young people.

With the young people we have been building relationships with them slowly, they are brilliant, a real privilege to be journeying with them, as they get used to being with each other again. Each Sunday they enjoy having hot chocolate and toast which sets the session off well. They have shared their thoughts during discussions which have helped to gauge where they are at in their faith. It's great seeing the young people being involved at the Together @11 services, and will continue build on this.

It was great to have John Hall join us on one of the Sundays to share his testimony which was very insightful and allowed the young people to hear how God has been guiding and directing him, and then thinking about how God is doing the same with them.

The Basement has started well with a great team and some amazing young people. They have adjusted to being back and building friendships across the ages. I gave out a feedback form for the young people which there were great responses. Bearing in mind, these are mostly unchurched youth. The responses to "How has the Basement helped you?" were a highlight for me, here are some of them:

"It has helped me understand Jesus , helped me become more socially confident , enjoy being able to talk with different people, find friends, it has helped me appreciate my weeks and be thankful, it has helped prepare for the week ahead through prayer, it has helped me understand God more, made me closer to my friends and it has helped me to learn new things."

It's been great leading Little Stars. As a team we have been able to build relationships with the parents/grandparents and children who come along, there is a great atmosphere developed each week and all the families join in with the praise and play at the end, which a real honour to be part off. A highlight was seeing some of the families come along to the Christmas nativity and the Christingles.

Kids on Sunday has been great seeing the children sharing what God has put on their hearts through pictures and words. Singing worship songs and playing games has helped the children grow in their faith and confidence.

We are looking forward to seeing what God is going to do in and through the children and young people.

***Carly Prescott - Children and Families' Pastor***

## **Church Wardens' report 2021-2022**

This year has been so challenging, because of the effects of Covid 19, however we praise the Lord that the giving is still healthy and the Lord is blessing us with zoom and streaming which has helped the church to keep in touch and has been able to communicate with so many people.

We have continued to pray every Sunday Evening apart from two weeks at Christmas which we feel

Has helped us to support many in our church and the overall vision for the church, world affairs, the persecuted church the nation and many other important issues. We would encourage as many of you as possible to join us on zoom 5844886699.

The building always has many challenges, we are currently looking at taking up the pathway to the church, at present it is very uneven and needs taking up and relaying.

The contract has been awarded and may even be finished before the APCM.

The lighting in the church is also to be replaced with a L.E.D. System which will save money on our electricity bill in the future and provide a lighter church which is necessary for our streaming services

We are working on many health and safety issues raised in the church which Nick Copestick and his team are currently doing a full assessment and implementing many of the outstanding matters.

We are in the process of fitting three new fire doors in the church centre.

These are the jobs that have been completed this year: -

Roof repairs.

The Fire extinguishers are now up to date

The Gutters have been cleaned throughout the church and church centre.

One of the trees that was causing problems with Wi Fi has been trimmed.

An urgent repair to the path was done urgently at no charge to the church.

The streaming system has been successfully installed in the church.

We are still waiting for Stafford Borough council to give the OK for Road Signs.

Iris has overseen the new kitchen in the centre the contractors have done a great job with Paul dismantling the old kitchen and decorating the new one. Its now looking fit for purpose.

We were able to bless St John's church in Burslem with unwanted items which they distribute to poor families.

There are always issues with such an old building, we are continuing to keep it in tip top condition,

Paul Topping is constantly keeping an eye on problem issues and is an invaluable member of team

With an array of handyman skills.

We believe its important to keep the church warm clean and in good condition, we both feel that our main task is with the leadership of the church is to create the right atmosphere to bring hope and love to all who come through our doors, and through the streaming services.

***David and Iris.***

## **Deanery Synod report to the APCM 3rd April 2022**

The main focus of the Stoke Deanery Synod was "Shaping for Mission ". This is a programme of change across the 28 Deaneries and Lichfield Diocese to strength our life of discipleship, vocation and evangelism while facing a significant reduction in income.

In February 2021 our zoom Synod was joined by Dr. Lindsey Hall, Team Lead and Strategic Enabler from the Diocese who outlined the need for "Shaping for Mission" and the process for Deaneries to become sustainable in the new challenging circumstances (Covid and a strategy for lay and ordained ministers). The aim being to reduce the number of paid ministry posts over the next 3 years and reducing the budget by £1.75 million by 2023; around 29/30 clergy plus some admin posts. Funds from reserves initially being used.

The 3 phases of the process are:

One. Reviews - what does Stoke Deanery look like?

Two. Vision Setting - what is God inviting us to do?

Three. Translating the Vision into Reality - what are the resource and staffing decisions?

In July 2021 our zoom Synod was again joined by Dr. Lindsey Hall who outlined progress of the “Shaping for Mission “process. A “Shaping for Mission “Team of 7, chaired by Dean Shaun Morris was formed and carried out a template-based review (Phase One).

The review identified these priorities:

To help people flourish in Christ’s likeness.

To inspire leaders to lead.

To grow healthy congregations.

We split into breakout rooms to discuss what these priorities are inviting us to do. The feedback to the Chair and Dr. Hall will be used to inform our Vision Setting (Phase 2).

In addition, general business matters included voting to appoint Diocese Synod members.

The next meeting of the Deanery Synod is on 29th March 2022.

***Adrian Stone, Sue Thomas, John Massey, Stuart Mochrie***

## **Flowers**

When the lady who had provided and displayed the flowers in church for many years, decided she no longer wished to continue, as she had provided such a wonderful service with lovely flower arrangements for many years we were concerned as to how to continue. However a group of ladies agreed to form a group and take it in turns to continue to provide and display the flowers.

Wendy the Church Administrator has coordinated the rota and checked the flowers during the week in case they required topping up with water. We also purchased two artificial arrangements in case of an emergency need.

This has proved to be very successful and they all worked together to produce a grand display for Christmas. We are very appreciative of their commitment over the past year and are hoping to continue with the same process.

***Iris Barcroft***

## **Friday Lunches**

As expected, due to the Pandemic we did not have much opportunity to meet especially with most of our guest were vulnerable.

We were also saddened by the loss of four of our guests who passed away (not specifically with Covid).

We met last October and November and the guests were very happy coming back. But by the time we got to December we had to cancel again due to uncertainty of rules and weather.

We decided to take a snap shot for each month, as to whether to meet. Then the week before the lunch (1<sup>st</sup> Friday of month) we contact our guests to let them know. They all understand, and are very grateful for what the church provides and for the team of helpers.

We continue to pray for clarity for this group, (some from church others from the community) to "Share the Love of Jesus" Hopefully we will be able to do more Lunches this year, with ideas of inviting a speaker occasionally (or even from within the group) or watching a short appropriate Christian video. Please pray for the team and our guests. Blessings Sue Massey  
Team: Terry Steele, Ann George Roy Langford, Jim Tennant Mavis Wain, Jane Williams, Pauline Wright.

## **Grounds and Maintenance**

This is now my second caretaker report since accepting this role and I feel so blessed to be serving as your caretaker in such a very special place. It is such a joy and privilege to be your caretaker.

This last year has seen many new projects and challenges. 2 major projects were helping to install and set out our new PA/Sound system, a very long and difficult project and also helping out with the installation of new wiring under the church into the Sutherland Chapel and old vestry and strengthening parts of the church floor.

As an overview the grounds and buildings are in a good or improving state of repair.

A grounds working party was organised and a day was spent removing large amounts of damaging and invasive Ivy and my thanks to all the people involved in this work.

My general day to day duties on site include mending, replacing, clearing or setting up or opening up and liaising with contractors, also all of our electrical equipment has been PAT tested this year.

My primary goal for this year was tackling the damage caused by invasive damp in the church centre. Walls were stripped, damp protection was applied and a course of re-decoration to the upstairs rooms and kitchen was completed. I also removed the old kitchen and contractors have re-fitted our new one.

Ongoing decoration to one of the church toilets, damp protection and re-decoration of the old church vestry.

This will be an ongoing project of re-decoration to most of the church rooms.

One major project which was a joy, was sorting out and erecting the church gazebos for our newly appointed youth and children's workers, Carly and Steve. This saw a great many people working and coming together to make a most special day for this new family.

It is hard to put into a report what I do, it is not exciting changing light bulbs, sweeping paths, emptying bins, clearing snow, raking leaves or painting stuff but it is a beautiful job and a great joy.

One key element of my role is welcoming and listening to the very many people visiting this lovely vibrant church.

I have also joined our health and safety team and we have erected 2 new bin storage units to protect our church bins from vandalism.

As your church caretaker I find a lot of my time is spent on my knees painting, fixing and at times praying 'God help me to fix this problem'.

Quite recently we have had flood to the downstairs church centre toilet, I isolated the problem and hopefully this will not longer be a problem as I will be rodding out the drains. Again, on my knees.

In closing many people have been a great help to me over this last year although I work alone I am never alone and I am very grateful for the support given to me.

Monday's are always started with team meeting, bible study, reflection and prayer.

I am very grateful and appreciate all those people who have helped and supported me over this last year especially Mandy and George who do such a great job of keeping our church so clean and tidy and help me with my duties.

I am very appreciative of all your prayers and support over this last year.

***Your Caretaker, Paul***

## **Health and Safety Report for APCM, April 2022**

The Health & Safety Policy is a legal requirement for churches with five or more employees, which now pertains to Trentham Parish Church. Having been approved by the PCC, our Health & Safety Policy is now available to download from the Church website.

The overriding aim is to ensure the safety of all our employees, volunteers and visitors.

With the help of the H&S Team, we are working on an Action Plan to ensure that all the aims and objectives of the Policy are being carried out.

Thus far the principal achievements have involved training in First Aid, Fire Safety, Working at Height and Working Alone.

Further, there are Risk Assessments in place for the various activities within the Church building and the Church Centre.

***Nick Copestick Health and Safety Coordinator  
March 2022***

## **Hospitality**

Due to the Covid Pandemic there has not been any hospitality events over the past year. As the church is up and running again the whole process is to be reviewed. We have recently started the Friday lunches again once a month. ***Iris Barcroft***

**APCM APRIL 2022**



## **Life Groups report**

I have had the privilege of facilitating our "Life-groups" programme for a second year. Life Groups still provide a great way to connect, grow and feel known within Trentham Parish Church. These small groups meet together to "Share the Love of Jesus" and provide the perfect opportunity to connect with others. They are the place to grow in faith and to go deeper with God and each other. They provide the opportunity to explore your faith and build deep relationships. Our Life Groups are usually between 8 and 12 people and provide an informal opportunity to get together, to worship, to learn and to grow your faith. They continue to provide the opportunity for worship, learning, fellowship, and mission as well as opportunities for pastoral support and discipleship.

In 2020/2021 I was very pleased to announce that we had started 2 new groups and despite the challenges of lockdowns and the inability to meet in person we have again successfully created 2 new groups increasing from 13 to 15 life groups, with a total membership of 128,

The year started with a sermon series on the Holy Spirit followed by running the newly revised Saints Alive course which is all about living life in the Spirit today. We have then run courses based on a linked sermon series, lastly looking at the Old testament book of Samuel.

Looking forward to the Autumn we hope to revisit Growing Leaders to expand our network of support and Life Group leadership and if you want to be involved in a group or in leading a group please do not hesitate to get in touch.

It has been a turbulent year, so I particularly want to say a massive thank you to all the leaders and members during a particularly difficult year. Some good people have moved on and some have sadly passed into the Kingdom, but we thank God for all who faithfully lead and participate in the groups.

I think a theme as we move forward should be step up and step out as we seek to embrace the power of small groups in discipleship and Sharing the love of Jesus

***Reverend Derek Pamment - Life is better together***

**MISSION GIVING REPORT for the year ending December 2021**

Trentham Church currently has five mission organisations which they support. These organisations have been chosen by the church family and approved by the PCC.

The year ending December 2021 is the final year the following five organisations will be supported. The church family will be asked to review and vote for five organisations to support for the next three years.

Each of the organisations were awarded £3,500 in 2021.

**(1) THE KABANDA TRUST**, Rock of Joy Children's Centre in Lungujja, Uganda.

*Representative – Sue Thomas*

The Kabanda Trust was established to provide free education and healthcare at Rock of Joy Children's Centre in Lungujja, Uganda. The school was established by Pastor Steve Kimbowa and the Kingdom Gospel Church in 2004 and is now attended by over 300 children from an extremely impoverished community. Every child is given a free uniform and a meal each day. We provide books, stationery and educational materials. For the last four years we have been funding and equipping new brick-built classrooms and facilities for the school which, as a result, is now registered with their Department of Education and seen as a model school. We provide the school with funds to employ and support the work of a School Nurse who gives free healthcare to the children and staff as well as subsidised healthcare to their families. To help the school become self-sustaining, we have purchased and replace when needed, four minibuses which work as part of their public transport system earning the money each day that is needed to pay the salaries of the school staff. Two boarding houses provide separate 'respite' accommodation during for children from the most challenging home situations. The simple accommodation gives each child a bed, meals and clothing during term time.

The Kabanda Trust would like to thank Trentham Church for all the support given.

## **(2) OPEN DOORS**

*Representative – David Finn*

At Trentham Parish Church we regularly pray for the persecuted church both on Sunday Evening and intercessions on Sunday Morning.

This organisation supports with the Persecuted Church.

Open Doors originated in 1955, when a young Dutchman started smuggling Bibles to the persecuted church in Communist Europe. He became known as [Brother Andrew](#), and his work led to [more than six decades of support for the persecuted church](#)

During Lockdown on Zoom we had a member of Open Doors speak to the church about its work.

Other than smuggling bibles they help by providing food and necessities to those suffering from Persecution and poverty.

Those that are in this situation risk their lives to own a bible.

Please continue to pray for Open Doors and The Persecuted Church

*David K Finn 28 February 2022*

### **(3) SALTBOX**

Saltbox have been very appreciative of our donation which has enabled them to continue to provide the support and valued services in Stoke on Trent and North Staffordshire.

These services are CareLink which has been an essential service during the pandemic as it deals with loneliness. Restart which is all about helping the homeless. They purchase properties and support the homeless in their social and spiritual ends. Connecting Choices provides employability training and life skills for ex-offenders, Money Matters is a free debt advice service in Stoke-on-Trent provides help with debt relief and benefits advice for users of the Foodbank.

The prime objective of Saltbox is to support and encourage the work of the church and promote Christian values in society.

### **(4) NIGHT SHELTER**

*Representative – Iris Barcroft*

The Night Shelter have been very appreciative of the financial support that we were able to provide plus the generous donation of food and clothes. Although due to the pandemic they were unable to provide shelter for their clients they have worked very hard to ensure that they all had food and other necessary items. The Government provided funding to keep the homeless off the streets who often had no provisions or facility other than a bed so the Night Shelter filled the gaps where possible.

### **(5) CHURCH FAMILY MISSION**

*Representative – Janice Hawkins*

The current beneficiaries of this support are Janice and David Isherwood.

Janice and David live and work in a family called Footprints. There are 34 children who have been adopted into the family. They were either abandoned or removed from dangerous situations. Many of them have learning difficulties due to drug/alcohol abuse.

David and Janice thank everyone at Trentham Church for their prayers, support and very substantial financial support.

***Val Ellis - PCC Treasurer***

## **Mothers' Union report for APCM 2022**

Another challenging year with covid restrictions meant we couldn't meet as a group until September. That didn't stop us with our ongoing activities of prayer, support financially for international family help, knitting for the premature babies, providing for the Foodbank and keeping in touch with each other through phone calls ,emails and door chats. In the Autumn we picked up a need at the regular baby unit- the need for newborn babygrows. The A&E unit toiletry packs had to cease ,but we are aware that the unit has now set up its own items for patients . The women's Refuge was unable to take donations during 2021 , but that has now eagerly begun again. We contacted the team supporting refugees from Afghanistan, staying in our locality. At the time they had all needs covered regarding clothes , toys, money and people ,so we concentrate on praying for all aspects of that ongoing situation, and now add Ukraine and the fleeing families.

There are three members who have spent time in local care homes during this

year ,and sadly Gillis Lowe died just after her 88th birthday in January. She has been a long standing ,supportive member of the group ,very active in meetings and fundraising until recent years. We've enjoyed her characterful company and she will be missed but leaving memories for all.

You are welcome to contribute to any of our projects or join the group on the 2nd Thursday at 2.00 for prayer and practical discussion.

***Maureen Pennington***

## **Music and Worship**

Church services continued to be conducted via Zoom with pre-recorded videos of worship music – again, many thanks to all the musicians who made this possible and gave so much of their time. Adrian and Esther inspired us all by leading with live music through Zoom – not easy, but enormously powerful.

It was wonderful to be back in Church from August onwards and to experience live worship again!

We suffered a great loss in September: Philip Harrison had been the Church organist since 1958! The wonderful memorial celebration of his life was a fitting tribute to his warm and dedicated service.

We are pleased to welcome Ashley Mellor who has joined the team as part-time organist, with Adrian, Rob Edwards and Philip Parsons sharing the remaining occasions.

One of the highlights of last year has to be the Christmas services in Church, much missed in 2020. The Nativity, Carol Service and Christingles being thoroughly enjoyed by our regular Church-goers and many others.

The Worship Team held an in-person get-together in October: one of the aspects of discussion being the introduction of 'new' songs to our 11:00 services. A total of eight per annum was agreed as a sensible number – meanwhile we are looking at ways to help the congregation get to know these songs through other means. Watch this space!

We were delighted to welcome four newcomers to the team of musicians at the meeting.

The installation of a new, digital Sound Desk has enhanced the quality of the sound system, for which we are very grateful. The final stage of the project, to provide a new speaker system, should be completed during 2022. This will elevate the audio experience even more.



***Nick Copestick Worship Coordinator***

## **Report for Next Level Youth Ministry**

The youth and children's work come under the umbrella of Next Level. The logo above shows a person carrying a cross, with there being a join between the letter E and L showing progress to the Next Level. The reason for the name Next Level is that together we are on a journey to the Next Level in our relationships with Jesus, as children, youth, leaders and as a church and sharing the love of Jesus.

**Next Level Youth on Sunday**

The group started in September. Along with myself, there is a talented team who help to run the group on Sunday. We provide hot chocolate and toast, which to start with they enjoyed but might need to mix it up a bit with other things, as interest in the hot chocolate and toast is waning. Numbers have varied from 5-11 young people, whose ages range from 11-16. The topics we have looked include the foundational truths of the Christian faith and at present looking at Key Bible characters in the Old Testament.

The group are still getting to know each other, slowly they are opening up in terms of their confidence to share and join in. Each session there is a variety of games, discussion, prayer, and Bible study.

To further develop the relationships between the group, a youth social will be launching during the week, to help them overcome their shyness and bond together.

### **Next Level The Basement**

The Basement has gone really well since we started in September after being closed due to covid. We have a really dedicated team who come along to serve the youth every Friday. Numbers have varied between 15-24 young people, whose ages range from 11-16. Relationships between the group have really developed through the team games which are running brilliantly, As a team we have made sure that we chat with the youth to get to know them, we have a God Slot where we talk to the youth about topics that are relevant to them which includes emotions and now identity, which link in with the Bible. There is also a tuck shop which is extremely popular.

It has been great to see them respond to offers for prayer for different things relating to school, and outside of school.

We had a well-attended Christmas party in the church with food and games, the team and the youth really enjoyed it. We also went to Clip and Climb, on 5<sup>th</sup> November we had a bonfire and fireworks evening with burgers and sausages.

### **Trentham Academy**

The church has released me to go into Trentham Academy every Wednesday morning to mentor young people in the Behaviour Hub. I have been mentoring three lads since November, to support them with issues that they are going through.

I have been able to build good working relationships with the staff in the Behaviour Hub and the Senior Leadership team and the pupils.

I have been invited in to give talks to year 7 and year 9 pupils as part of the World of Work week on the topic of 'A Day in the Life of a Youth

Pastor'. I have arranged with people outside the school to chat with one of the young people to support the mentoring I am doing with them relating to his issues.

### **Future events**

We are excited as teams for the Youth on Sunday and The Basement for the future.

Future events include: -

Youth Social

Limitless Youth Festival

Looking at the topic of Justice- The Basement

The Journey a video series- Youth on Sunday.

The younger Basements

### **Prayers**

For both the teams and the young people to continue to build relationships between the teams and the young people.

For both the Youth on Sunday and the Basement to encounter Jesus in an authentic way and to see answers to prayer.

For the Youth on Sunday to grow in confidence with sharing with each other and they develop great friendships.

For the Basement youth to start asking questions about the Christian faith.

For those that are going to the Limitless Festival, to have fun and experience what it is like to go a Christian festival., and to encounter Jesus.

To seek God's heart to join in with what he is doing.

**Steve Prescott Youth Pastor**

## **Pastoral Care Annual Report for 2021**

Pastoral visiting was difficult for much of the year because of the pandemic, but the Pastoral team met regularly over Zoom, or face to face when allowed, and have kept in contact with those they would normally visit. We were pleased to welcome Kevin Weston to the team.

We looked at ways to bless the community while people were isolated and not able to come to church. Mothering Sunday flowers were delivered to 70 homes in the parish and a large bouquet taken to each of the care

homes. 100 Easter cards were delivered. At Christmas we took gift bags to the housebound and to members of the church family in residential care. A personalised Christmas card was delivered to each of the 250 care home residents.

Contact with care homes was maintained as far as possible, with a nominated link person for each home. Details of support offered by the church, including links to online services, were given to each home.

Reflecting on the impact of Covid-19, we recognised the need to make the church more Bereavement friendly. We started a Bereavement Friendly Cafe in August 2021 for 8 weeks, as a safe place for people to meet and chat and where the process of grieving could be addressed. After a good response we continued to run the cafe weekly. It is now a successful, friendly group where members support each other and are forming good friendships. The cafe group is led by Elsie Kay, aided by Lynne Pamment and Janet Percival, with members of the Pastoral team.

The pastoral team together followed “The Bereavement Journey”, a course from Holy Trinity, Brompton, which addresses the nature of grieving and responses to bereavement. The course was run again for others, but was not well-attended at this time. The annual memorial service in November was popular and brought some comfort for bereaved families for whom we had done funerals.

The team was able to gather in October to share afternoon tea with Sue de Costobadie. Sue has been a faithful and hard-working member of the team since its inception, but felt it was time to retire. We thank her for her steadfast commitment to pastoral care.

We pray that the Lord will continue to bless the pastoral work of this church in all its forms, so that everyone feels welcome and is valued as a member of the church family.

**Pastoral visiting team:**

Jean Edwards, Elsie Kay, John Massey, Barbara Whitehouse, Marcelle Bennett, Stuart Cooke, Lesley Grocott, Kevin Weston.

***Ann George (Coordinator)***

**Safeguarding Report for APCM**

The PCC of Trentham Parish Church the incumbent, Rev Adrian Stone, have a duty of care to ensure the protection of the vulnerable in our church community. They take all reasonable care to ensure the safety of children, young people and vulnerable adults for whom they have responsibility and seek to create a culture of support and vigilance where everyone feels welcome, safe, loved and valued.

In May 2019 the PCC adopted and was working towards implementing the recommendations of the House of Bishops as published in the Policy on

Safeguarding Children” Protecting *All God’s Children*” (2010), Promoting a Safer Church (2017) and a Parish Policy and Procedure on safeguarding children and adults who may be vulnerable.

Following a vacancy and the challenges of the Covid 19 pandemic, in December 2020 the PCC appointed Mrs Susan (Sue) Thomas as Parish Safeguarding Officer (PSO) for the calendar year 2022/23. She is the point of contact through which any safeguarding concerns will be channelled. Safeguarding is now a fixed item on the PCC agenda to which the PSO provides a report. Since her appointment in December 2022 the PSO began a review of all our safeguarding processes.

### **Safeguarding Advisor Team (SAT):**

The PSO has established a SAT to support and advise this review. The members of this are:-

|                 |                                                                              |
|-----------------|------------------------------------------------------------------------------|
| Iris Barcroft:  | Church Warden and Children’s Advocate                                        |
| Carly Prescott: | Children’s Pastor (also appointed by PCC as DBS admin assistant in Mar 2022) |
| Steve Prescott: | Youth Pastor                                                                 |
| Ann George:     | Pastoral Care Minister                                                       |

All members of the SAT and other licenced ministers have undertaken Safer Recruitment Training.

### **Safeguarding Development Plan**

The appointment of the Children’s and Youth Pastors in September 2021 has highlighted several areas in our policies and procedures that need to be reviewed and updated. With due regard to the above recommendation, the SAT has established a Safeguarding Development Plan. At the PCC meeting on 7 March 2022 a Parish Safeguarding Checklist was reviewed which summarised these items. The Development Plan includes reviewing our SAFER RECRUITMENT POLICY and a developing POLICY & PROCEDURES FOR TRANSPORT provided by the church. Associated forms and information sheets, many of which are out of date are also being reviewed and an INFORMATION PACK is being created for those who offer to serve on our teams. PROCEDURES FOR REPORTING A CONCERN are also being reviewed along with a plan to disseminate this information to all who serve on our teams. A review of our administration regarding associated paperwork, confidential documents and record keeping is being undertaken with the aim of establishing a Single Central Record.

### **Disclosure and Barring Service Checks (DBS)**

The Covid 19 pandemic resulted in a delay in updating DBS checks for those who are serving on our Children, Youth and Adult teams. Additionally, it is now a legal requirement that members of a PCC who provide, sponsor and approve children’s’ work and work with vulnerable adults obtain an enhanced DBS check. These are currently in the process of being updated.

### **Safer Recruitment**

The Safer Recruitment Policy will be presented to the next full PCC meeting for acceptance. Those who have offered to serve on the Children and Youth teams are now being Safely Recruited and will have DBS checks.

### **Training**

With regard to our responsibility to train and equip church officers in line Lichfield Diocese's Safeguarding Learning and Development Framework 2021 - 24; from 1 January 2022 all PCC members are required to complete both the Church of England Basic Awareness and the Foundation Level Safeguarding Training. Along with our Clergy, Licenced Minsters and members of the PCC, all staff are also in the process of undertaking/ updating the appropriate level of training online. The SAT hope to arrange Diocesan Safeguard Training for all member of the Children, Youth and Adult teams as soon as possible.

The PSO and SAT are grateful for the help and co-operation of all involved as we work through a mass DBS procedure!

***Sue Thomas - Safeguarding Officer***

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2021**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2021**

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(to be presented to the APCM in March 2022)

A. Introduction and Administrative Details

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                            |                                                                                                                                                                                                                          |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                      | The Revd. Adrian Stone,                                                                                                                                                                                                  |
| Curate                     | The Revd. Derek Pamment                                                                                                                                                                                                  |
| Churchwardens              | Mr David Finn, Mrs Iris Barcroft                                                                                                                                                                                         |
| Treasurer                  | Mrs Val Ellis                                                                                                                                                                                                            |
| Secretary                  | Mrs Sandra Baker                                                                                                                                                                                                         |
| Lay Reader                 | Mrs Ann George                                                                                                                                                                                                           |
| Trustees (elected members) | Mr James Allen, Mrs Suzanne Copestick,<br>Mr Nick Copestick, Mr Richard France,<br>Mrs Lesley Grocott, Mrs Sue Massey,<br>Ms Amanda McDonald, Mr Jon Mueller,<br>Mr Paul Topping, Mrs Lisa Walters,<br>Mrs Emma Williams |
| Deanery Synod              | Mr Stuart Mochrie, Mr John Massey, Mrs Sue Thomas                                                                                                                                                                        |

The following retired during the year: -

Mrs Sue Cooke, Mr Jim Palmer, Mr Rob Stanway, Mrs Lesley Symon

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants  
Stone House, 55 Stone Road Business Park,  
Stone Road,  
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**Annual Report for 2021 (Continued)**

---

(to be presented to the APCM in March 2022)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2021 (Continued)**

---

(to be presented to the APCM in March 2022)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2022.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the sound system (15k).
- A wish to upgrade the church lighting (5k).
- Staff salaries (50k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£50k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.  
It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

---

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

*For the Year Ended 31 December 2021*

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 190,394                | -               | 190,394            | 259,468            |
| Other trading activities                                         | 4b   | 5,456                  | -               | 5,456              | 5,645              |
| Investments                                                      |      | 15                     | -               | 15                 | 489                |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 195,865                | -               | 195,865            | 265,602            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 17,500                 | -               | 17,500             | 14,000             |
| Charitable activities                                            | 5b   | 142,390                | -               | 142,390            | 170,941            |
| Church administration & management                               | 5c   | 11,254                 | -               | 11,254             | 7,174              |
| <b>TOTAL RESOURCES USED</b>                                      |      | 171,144                | -               | 171,144            | 192,115            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | 24,721                 | -               | 24,721             | 73,487             |
| Transfers between funds                                          |      | (600)                  | 600             | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2021         |      | 254,067                | 1,374           | 255,441            | 181,954            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2021</b> |      | 278,188                | 1,974           | 280,162            | 255,441            |

**Balance Sheet**

*As at 31 December 2021*

|                                     | Note      | 2021<br>£     | 2020<br>£     |
|-------------------------------------|-----------|---------------|---------------|
| <b>FIXED ASSETS</b>                 |           |               |               |
| Tangible assets                     | <b>7</b>  | 38,826        | 18,896        |
| Investments                         | <b>8</b>  | 1,675         | 1,075         |
|                                     |           | <hr/> 40,501  | <hr/> 19,971  |
| <b>CURRENT ASSETS</b>               |           |               |               |
| Debtors                             | <b>9</b>  | 12,325        | 22,980        |
| Cash at Bank                        |           | 230,998       | 214,998       |
|                                     |           | <hr/> 243,323 | <hr/> 237,978 |
| <b>LIABILITIES</b>                  |           |               |               |
| Amounts falling due within one year | <b>10</b> | (3,662)       | (2,508)       |
|                                     |           | <hr/> 280,162 | <hr/> 235,470 |
| <b>NET CURRENT ASSETS</b>           |           |               |               |
|                                     |           | <hr/> 280,162 | <hr/> 255,441 |
| <b>NET ASSETS</b>                   |           |               |               |
|                                     |           | <hr/> 280,162 | <hr/> 255,441 |
| <b>REPRESENTING</b>                 |           |               |               |
| General Funds                       | <b>11</b> | 278,188       | 254,067       |
| Restricted Funds                    | <b>11</b> | 1,974         | 1,374         |
|                                     |           | <hr/> 280,162 | <hr/> 255,441 |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

---

*For the year ended 31 December 2021*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 135,653                             | -                                 | 135,653           | 123,354           |
| Income tax recoverable                         | 34,266                              | -                                 | 34,266            | 47,109            |
| Collections (open plate) at all services       | 4,405                               | -                                 | 4,405             | 4,793             |
| Other giving and sundry donations and receipts | 16,070                              | -                                 | 16,070            | 84,212            |
|                                                | <b>190,394</b>                      | <b>-</b>                          | <b>190,394</b>    | <b>259,468</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**b) Income from charitable & ancillary trading**

|         | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>Funds<br/>2021<br/>£</b> | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|---------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees    | 4,137                                        | -                                          | 4,137             | 5,293             |
| Trading | 1,319                                        | -                                          | 1,319             | 352               |
|         | <b>5,456</b>                                 | <b>-</b>                                   | <b>5,456</b>      | <b>5,645</b>      |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>2020<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| Salt Box                                 | 3,500                                        | 2,800             |
| Open doors                               | 3,500                                        | 2,800             |
| Stoke night shelter                      | 3,500                                        | 2,800             |
| Kabanda Trust                            | 3,500                                        | 2,800             |
| D & J Isherwood                          | 3,500                                        | 2,800             |
|                                          | <b>17,500</b>                                | <b>14,000</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 3,681                               |                                   | 3,681             | 4,050             |
| Ministry - Diocesan Parish Share   | 80,177                              |                                   | 80,177            | 80,177            |
| - Clergy and Curate Expenses       | 5,041                               |                                   | 5,041             | 3,584             |
| - Youth Pastor                     | 13,780                              |                                   | 13,780            | -                 |
| Church Music (Organ)               | 2,376                               |                                   | 2,376             | 3,443             |
| Cleaning                           | 2,870                               |                                   | 2,870             | 2,603             |
| Depreciation of Fixed Assets       | 5,026                               |                                   | 5,026             | 387               |
| Education and Training             | 899                                 |                                   | 899               | 2,168             |
| Flowers                            | 244                                 |                                   | 244               | 84                |
| Leasing Costs – Office Photocopier | 1,488                               |                                   | 1,488             | 1,667             |
| Accountancy fees                   | 960                                 |                                   | 960               | 930               |
| Church bibles and books            | 1,367                               |                                   | 1,367             | 257               |
| Miscellaneous running costs        | 6,578                               |                                   | 6,578             | 4,230             |
| Heat, Light and Telephone          | 5,668                               |                                   | 5,668             | 6,904             |
| Printing and advertising           | 714                                 |                                   | 714               | 657               |
| Repairs and Maintenance            | 5,140                               |                                   | 5,140             | 49,314            |
| Outreach                           | 710                                 |                                   | 710               | 4,791             |
| Insurance                          | 4,330                               |                                   | 4,330             | 4,197             |
| Expenditure re flat                | 1,341                               |                                   | 1,341             | 1,498             |
|                                    | <b>142,390</b>                      | <b>-</b>                          | <b>142,390</b>    | <b>170,941</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**c) Church Management and Administration**

|                | Unrestricted<br>funds<br>2021<br>£ | 2020<br>£    |
|----------------|------------------------------------|--------------|
| Administration | 11,254                             | 7,174        |
|                | <u>11,254</u>                      | <u>7,174</u> |

**6. Staff costs**

|                                                | 2021<br>£     | 2020<br>£     |
|------------------------------------------------|---------------|---------------|
| Salaries (including employers NIC and pension) | 29,685        | 13,827        |
|                                                | <u>29,685</u> | <u>13,827</u> |

During the year the PCC employed an average of 5 staff. (2020 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                                               | Net Book<br>Value<br>2021<br>£ | Net Book<br>Value<br>2020<br>£ |
|-----------------------------------------------|--------------------------------|--------------------------------|
| Kitchen                                       | 7,532                          | -                              |
| Computer and monitor                          | 393                            | -                              |
| Live streaming system                         | 6,595                          | -                              |
| Projectors and screens including sound system | 3,225                          | -                              |
| Strimmer                                      | 120                            | -                              |
| Appliances for kitchen                        | 933                            | -                              |
| TV                                            | 252                            | -                              |
| Dishwasher                                    | 880                            | -                              |
| Heater                                        | 34                             | -                              |
| Dehumidifier                                  | 104                            | 138                            |
| Car park                                      | 18,758                         | 18,758                         |
|                                               | <u>38,826</u>                  | <u>18,896</u>                  |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**8. INVESTMENTS**

|                             | <b>2021</b>  | <b>2020</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2021           | 1,075        | 1,075        |
| Income received             | -            | -            |
| Contribution / (encashment) | 600          | -            |
| At 31 December 2021         | <u>1,675</u> | <u>1,075</u> |

**9. DEBTORS**

|                        | <b>2021</b>   | <b>2020</b>   |
|------------------------|---------------|---------------|
|                        | <b>£</b>      | <b>£</b>      |
| Income tax recoverable | 12,325        | 22,980        |
|                        | <u>12,325</u> | <u>22,980</u> |

**10. CREDITORS**

|          | <b>2021</b>  | <b>2020</b>  |
|----------|--------------|--------------|
|          | <b>£</b>     | <b>£</b>     |
| Accruals | 3,662        | 2,508        |
|          | <u>3,662</u> | <u>2,508</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2021             | 254,067             | 1,374             | 255,441        |
| Transfers                             | (600)               | 600               | -              |
| Net (decrease)/ increase for the year | 24,721              | -                 | 24,721         |
| Balance at 31 December 2021           | <u>280,162</u>      | <u>1,974</u>      | <u>280,162</u> |

The restricted funds relate to £1,674 for the decorating fund and £300 discipleship fund.

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2021**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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| Accountants Report                | 2       |
| Statement of Financial Activities | 3       |
| Balance Sheet                     | 4       |
| Notes to the Financial Statements | 5 – 10  |

**Annual Report for 2021**

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(to be presented to the APCM in March 2022)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Charity No: 1144889

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham

Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                            |                                                                                                                                                                                                                          |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vicar                      | The Revd. Adrian Stone,                                                                                                                                                                                                  |
| Curate                     | The Revd. Derek Pamment                                                                                                                                                                                                  |
| Churchwardens              | Mr David Finn, Mrs Iris Barcroft                                                                                                                                                                                         |
| Treasurer                  | Mrs Val Ellis                                                                                                                                                                                                            |
| Secretary                  | Mrs Sandra Baker                                                                                                                                                                                                         |
| Lay Reader                 | Mrs Ann George                                                                                                                                                                                                           |
| Trustees (elected members) | Mr James Allen, Mrs Suzanne Copestick,<br>Mr Nick Copestick, Mr Richard France,<br>Mrs Lesley Grocott, Mrs Sue Massey,<br>Ms Amanda McDonald, Mr Jon Mueller,<br>Mr Paul Topping, Mrs Lisa Walters,<br>Mrs Emma Williams |
| Deanery Synod              | Mr Stuart Mochrie, Mr John Massey, Mrs Sue Thomas                                                                                                                                                                        |

The following retired during the year: -

Mrs Sue Cooke, Mr Jim Palmer, Mr Rob Stanway, Mrs Lesley Symon

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants  
Stone House, 55 Stone Road Business Park,  
Stone Road,  
Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**Annual Report for 2021 (Continued)**

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(to be presented to the APCM in March 2022)

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members when required. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the elected vice-chair, churchwardens, treasurer, secretary and one other elected from within the remaining members of the PCC.

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**Annual Report for 2021 (Continued)**

---

(to be presented to the APCM in March 2022)

E. Achievements and Performance

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2022.

F. Reserves Policy

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the sound system (15k).
- A wish to upgrade the church lighting (5k).
- Staff salaries (50k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£50k)
- There was a general wish that more should be spent on outreach to the community.

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.  
It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

---

I report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

*For the Year Ended 31 December 2021*

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 190,394                | -               | 190,394            | 259,468            |
| Other trading activities                                         | 4b   | 5,456                  | -               | 5,456              | 5,645              |
| Investments                                                      |      | 15                     | -               | 15                 | 489                |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 195,865                | -               | 195,865            | 265,602            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 17,500                 | -               | 17,500             | 14,000             |
| Charitable activities                                            | 5b   | 142,390                | -               | 142,390            | 170,941            |
| Church administration & management                               | 5c   | 11,254                 | -               | 11,254             | 7,174              |
| <b>TOTAL RESOURCES USED</b>                                      |      | 171,144                | -               | 171,144            | 192,115            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | 24,721                 | -               | 24,721             | 73,487             |
| Transfers between funds                                          |      | (600)                  | 600             | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2021         |      | 254,067                | 1,374           | 255,441            | 181,954            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2021</b> |      | 278,188                | 1,974           | 280,162            | 255,441            |

**Balance Sheet**

*As at 31 December 2021*

|                                     | Note      | 2021<br>£     | 2020<br>£     |
|-------------------------------------|-----------|---------------|---------------|
| <b>FIXED ASSETS</b>                 |           |               |               |
| Tangible assets                     | <b>7</b>  | 38,826        | 18,896        |
| Investments                         | <b>8</b>  | 1,675         | 1,075         |
|                                     |           | <hr/> 40,501  | <hr/> 19,971  |
| <b>CURRENT ASSETS</b>               |           |               |               |
| Debtors                             | <b>9</b>  | 12,325        | 22,980        |
| Cash at Bank                        |           | 230,998       | 214,998       |
|                                     |           | <hr/> 243,323 | <hr/> 237,978 |
| <b>LIABILITIES</b>                  |           |               |               |
| Amounts falling due within one year | <b>10</b> | (3,662)       | (2,508)       |
|                                     |           | <hr/> 280,162 | <hr/> 235,470 |
| <b>NET CURRENT ASSETS</b>           |           |               |               |
|                                     |           | <hr/> 280,162 | <hr/> 255,441 |
| <b>NET ASSETS</b>                   |           |               |               |
|                                     |           | <hr/> 280,162 | <hr/> 255,441 |
| <b>REPRESENTING</b>                 |           |               |               |
| General Funds                       | <b>11</b> | 278,188       | 254,067       |
| Restricted Funds                    | <b>11</b> | 1,974         | 1,374         |
|                                     |           | <hr/> 280,162 | <hr/> 255,441 |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

---

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The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

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Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 135,653                             | -                                 | 135,653           | 123,354           |
| Income tax recoverable                         | 34,266                              | -                                 | 34,266            | 47,109            |
| Collections (open plate) at all services       | 4,405                               | -                                 | 4,405             | 4,793             |
| Other giving and sundry donations and receipts | 16,070                              | -                                 | 16,070            | 84,212            |
|                                                | <b>190,394</b>                      | <b>-</b>                          | <b>190,394</b>    | <b>259,468</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**b) Income from charitable & ancillary trading**

|         | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>Funds<br/>2021<br/>£</b> | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|---------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees    | 4,137                                        | -                                          | 4,137             | 5,293             |
| Trading | 1,319                                        | -                                          | 1,319             | 352               |
|         | <b>5,456</b>                                 | <b>-</b>                                   | <b>5,456</b>      | <b>5,645</b>      |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>2020<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| Salt Box                                 | 3,500                                        | 2,800             |
| Open doors                               | 3,500                                        | 2,800             |
| Stoke night shelter                      | 3,500                                        | 2,800             |
| Kabanda Trust                            | 3,500                                        | 2,800             |
| D & J Isherwood                          | 3,500                                        | 2,800             |
|                                          | <b>17,500</b>                                | <b>14,000</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2021<br/>£</b> | <b>2020<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 3,681                               |                                   | 3,681             | 4,050             |
| Ministry - Diocesan Parish Share   | 80,177                              |                                   | 80,177            | 80,177            |
| - Clergy and Curate Expenses       | 5,041                               |                                   | 5,041             | 3,584             |
| - Youth Pastor                     | 13,780                              |                                   | 13,780            | -                 |
| Church Music (Organ)               | 2,376                               |                                   | 2,376             | 3,443             |
| Cleaning                           | 2,870                               |                                   | 2,870             | 2,603             |
| Depreciation of Fixed Assets       | 5,026                               |                                   | 5,026             | 387               |
| Education and Training             | 899                                 |                                   | 899               | 2,168             |
| Flowers                            | 244                                 |                                   | 244               | 84                |
| Leasing Costs – Office Photocopier | 1,488                               |                                   | 1,488             | 1,667             |
| Accountancy fees                   | 960                                 |                                   | 960               | 930               |
| Church bibles and books            | 1,367                               |                                   | 1,367             | 257               |
| Miscellaneous running costs        | 6,578                               |                                   | 6,578             | 4,230             |
| Heat, Light and Telephone          | 5,668                               |                                   | 5,668             | 6,904             |
| Printing and advertising           | 714                                 |                                   | 714               | 657               |
| Repairs and Maintenance            | 5,140                               |                                   | 5,140             | 49,314            |
| Outreach                           | 710                                 |                                   | 710               | 4,791             |
| Insurance                          | 4,330                               |                                   | 4,330             | 4,197             |
| Expenditure re flat                | 1,341                               |                                   | 1,341             | 1,498             |
|                                    | <b>142,390</b>                      | <b>-</b>                          | <b>142,390</b>    | <b>170,941</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**c) Church Management and Administration**

|                | Unrestricted<br>funds<br>2021<br>£ | 2020<br>£    |
|----------------|------------------------------------|--------------|
| Administration | 11,254                             | 7,174        |
|                | <u>11,254</u>                      | <u>7,174</u> |

**6. Staff costs**

|                                                | 2021<br>£     | 2020<br>£     |
|------------------------------------------------|---------------|---------------|
| Salaries (including employers NIC and pension) | 29,685        | 13,827        |
|                                                | <u>29,685</u> | <u>13,827</u> |

During the year the PCC employed an average of 5 staff. (2020 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                                               | Net Book<br>Value<br>2021<br>£ | Net Book<br>Value<br>2020<br>£ |
|-----------------------------------------------|--------------------------------|--------------------------------|
| Kitchen                                       | 7,532                          | -                              |
| Computer and monitor                          | 393                            | -                              |
| Live streaming system                         | 6,595                          | -                              |
| Projectors and screens including sound system | 3,225                          | -                              |
| Strimmer                                      | 120                            | -                              |
| Appliances for kitchen                        | 933                            | -                              |
| TV                                            | 252                            | -                              |
| Dishwasher                                    | 880                            | -                              |
| Heater                                        | 34                             | -                              |
| Dehumidifier                                  | 104                            | 138                            |
| Car park                                      | 18,758                         | 18,758                         |
|                                               | <u>38,826</u>                  | <u>18,896</u>                  |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2021

**8. INVESTMENTS**

|                             | <b>2021</b>  | <b>2020</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2021           | 1,075        | 1,075        |
| Income received             | -            | -            |
| Contribution / (encashment) | 600          | -            |
| At 31 December 2021         | <u>1,675</u> | <u>1,075</u> |

**9. DEBTORS**

|                        | <b>2021</b>   | <b>2020</b>   |
|------------------------|---------------|---------------|
|                        | <b>£</b>      | <b>£</b>      |
| Income tax recoverable | 12,325        | 22,980        |
|                        | <u>12,325</u> | <u>22,980</u> |

**10. CREDITORS**

|          | <b>2021</b>  | <b>2020</b>  |
|----------|--------------|--------------|
|          | <b>£</b>     | <b>£</b>     |
| Accruals | 3,662        | 2,508        |
|          | <u>3,662</u> | <u>2,508</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2021             | 254,067             | 1,374             | 255,441        |
| Transfers                             | (600)               | 600               | -              |
| Net (decrease)/ increase for the year | 24,721              | -                 | 24,721         |
| Balance at 31 December 2021           | <u>280,162</u>      | <u>1,974</u>      | <u>280,162</u> |

The restricted funds relate to £1,674 for the decorating fund and £300 discipleship fund.

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# Accounts

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**THE ANNUAL MEETING FOR PARISHIONERS and  
ANNUAL PAROCHIAL CHURCH MEETING**  
Will be held on Monday 22<sup>nd</sup> March by Zoom, starting at 7.00 pm

## **AGENDA**

### **1. The Annual Vestry Meeting**

- a. To appoint a secretary for the meetings
- b. To agree the Minutes of the Meetings held on 5<sup>th</sup> October 2020
- c. To elect the Churchwardens for 2021/22

### **2. The Annual Parochial Church Meeting**

- a. Opening Prayer
- b. Attendance and Apologies for absence (please let the Administrator know if you would like to submit your apologies)
- c. Minutes of the Meetings held on 5<sup>th</sup> October 2020
- d. Presentation and adoption of Audited Accounts for year ending 31<sup>st</sup> December 2020
- e. Appointment of Auditors for 2021
- f. Appointment of PCC Members – 4 vacancies for 3 years 2 vacancies for 1 year and 1 vacancies for 2 years
- g. Agree continuation of Sidespeople and any new members
- h. Vicar's closing thoughts

### **3. First meeting of the PCC**

- a. Agree Vice Chair and Secretary and appoint Accountant for 2021
- b. Agree Standing Committee

**\* Questions about the Accounts and/or comments for the PCC are to be submitted, in writing, by  
10.00 am, **Sunday 21<sup>st</sup> March 2021**  
c/o The Parish Office, Park Drive, Trentham. ST4 8EF or  
[administrator@trenthamchurch.org.uk](mailto:administrator@trenthamchurch.org.uk)**



## **THE ANNUAL MEETING FOR PARISHONERS and ANNUAL PAROCHIAL CHURCH MEETING**

**Held on Monday 5<sup>th</sup>, October 2020 at 7pm via Zoom.**

Adrian began the meeting by thanking God for all His good works and what He is doing for us.

Opening worship: James 1: v 1-2. Servant of God to the Lord Jesus Christ. The joy of knowing Jesus.

Opening prayer by Iris.

Derek thanked everyone for the gift and cards he had received for his Ordination, and 172 messages on Facebook. He thanked the Church for the last year and the warmth and love from the Church for himself and Lynn, they feel very blessed. Adrian thanked Derek for his contribution and the joy and blessing he has given to Trentham Church.

Adrian introduced Wendy Blantford to the Church Family as the new administrator. She has already started working for Trentham Church and will be in the office on a daily basis, mornings only.

### **1. The Annual Vestry Meeting: (Adrian Stone in the Chair)**

#### **a) To appoint a secretary for the meetings:**

Sandra Baker was asked if she was prepared to continue as Secretary as an extension until the next APCM. Sandra agreed to continue in this role.

#### **b) The minutes of the meeting held on 7<sup>th</sup> April 2019 in Church:**

The minutes of the meeting were accepted, and signed pp as agreed.

#### **c) The election of Church Wardens:**

It was agreed that people in positions now will continue for the next year.

Adrian proposed that David Finn and Iris Barcroft continue in their roles as Church Wardens for the next year. Sue Thomas thanked David and Iris for being so prayerful in carrying out their roles. Jon Mueller said that they are fantastic role models. They work so hard, particularly David on the building projects. Ann George thanked them for working so well together. Sue Cooke thanked Veronica, David's wife, for her perseverance and support of all that David does.

**Proposed by Adrian Stone. Seconded by Barbara Whitehouse. All in favour.**

### **2. The Annual Parochial Church Meeting: (Adrian Stone in the Chair)**

#### **a) opening prayer**

#### **b) Apologies:** Maureen Pennington; Rob Stanway; Clive and Karen Willshaw; Paul and Elizabeth Newman.

The meeting was attended by approximately 42 people. Report packs had been sent out electronically this year. There were a few printed copies available in Church.

#### **c) Minutes of the meeting held on April 7<sup>th</sup>, 2019 - 1st PCC meeting after the APCM:** these minutes were accepted. Proposed by Nick Copestick. Seconded by Ray Bunney. All in favour.

#### **d) Presentation of Audited Accounts for the year ending 31<sup>st</sup> December 2019:**

- Val Ellis presented the accounts for the year ending 31<sup>st</sup> December 2019.
- P.3 overall net £14,500 – up £1,800 from last year
- P.4 net assets of nearly £182,000. Up £14,000 due to Gift Aid. Thank you, Gift Aiders.
- Overall, we have a healthy balance. Regular giving has been maintained. We are spending but Giving keeps coming in.
- Diocese money. We have a credit note against our Parish Share which we take off our balance for next year or give it to another Church which is struggling. It is probably going to the Church at Bentilee to support the work being done by Dave Street. This view was supported by Lamont Howie.
- Sue Massey encouraged people to fill in Gift Aid forms as it does help. Jon Mueller asked if we would need an uplift of money if we were to appoint a Youth Worker. Val said that we have the initial finances but Giving needs to meet the running costs of a Youth Worker.
- Val stated that the accounts have been agreed by the PCC.

**Val proposed that these accounts are accepted by the APCM. Seconded by Barbara Lawrie. All in favour.**

Adrian thanked Val for her work with such grace and faith and that we all appreciate her hard work. Iris and David added their thanks.

**e) Appoint auditors for next year:**

**Val proposed that we continue to work with DPC Chartered Accountants. Seconded by Dick France. All in favour.**

**f) Appointment of PCC members:**

Adrian proposed that those members who had completed their time and were to come off PCC to remain for another year and come off next year. Adrian had spoken to those members involved and they are willing to continue. Therefore, everyone's term will be extended by one year.

**Proposed by Adrian Stone. Seconded by Sue Thomas. All in favour.**

**Deanery Synod: John Massey; Sue Cooke and Stuart Mochrie have agreed to continue for the next three years, although Sue Cooke may have to step down due to her Ordination.**

**Adrian proposed that they continue and extend their time on Deanery Synod. Seconded by Ann George. All in favour.**

**g) Sidespeople:**

Adrian read out the list as it stands and asked the APCM to accept it as it stands, although due to the current situation they are not serving in the usual manner.

**Proposed by Jon Mueller. Seconded by Lesley Grocott. All in favour. The**

**Secretary was asked to pass on the list to Wendy Blantford, the new administrator and Stuart Mochrie to finalise the list.**

**h) Vicar's closing thoughts:**

Adrian discussed the Action Plan for 2019 with the APCM, highlighting what has been achieved (in green), what is currently being undertaken (in orange) and what still needs to be done (in red). He talked through the Action Plan and added other things that had happened to it: Ladies Night, Men's Breakfasts, Carols at the Mausoleum.

There was a sincere 'Thank you' from Adrian to everyone who contributes to the teams who help in Church. Adrian was mindful that, at Trentham, we are blessed with so many people who give their time and energy.

The complete list is at the end of this document.

#### Vision document for next season. Action Plan 2020

Adrian re-shared the values we have before going onto the plan.

1. Derek was Priested on June 20<sup>th</sup>, 2020 – this happened later because of Covid-19
2. Youth and Children's Pastor to be appointed
3. Administration hours now 18 per week
4. New caretaker appointment
5. iKnowChurch fully implemented. Wendy is familiar with the system and trying to get everything in place
6. Continue to encourage those who have a sense of leadership in Ordained or Lay ministry to come forward and to evaluate the Growing Leaders course
7. Encourage young leaders too
8. Expand Life Groups
9. Newcomers lunch – to be regular when we can
10. Continue Alpha course annually and other courses. Dick and Anna are running the Alpha course online with 18 people taking part from a start of 3. This is continuing through Zoom (not the ideal way to do it) but Dick is pleased with how it is proceeding. Jesus is on the case!!
11. Discipleship course to get started, maybe online. Adrian suggested a meeting in Church
12. Create Service Teams – not happened yet due to current situation. 8am service is going well and 10.30am on Wednesday is good. Not all the services are full at the moment. Services need to be booked and Track and Trace is used
13. Develop a Vision for Prayer and Worship at 7pm on Sundays.

Focus on going deeper

1. Away weekend – didn't happen this year, but hopefully next year
2. Outreach in the Community – to be as intentional as we can in the next few months. Pray we can connect more.
3. To continue with the mini-series in Church services
4. Ash Green outreach. Open The Book is going well in School and online now.
5. Finalise the new website and branding – Dick France has worked very hard on this
6. Connect with the Community whenever we can
7. To grow the link with Malaysia
8. Greenhouse Project. This is an outreach project which we looked at. It hoped to achieve what we have in our values. Derek thinks it never really caught on
9. Youth Alpha. James and Cathy said the course went really well. It is hoped to run it again
10. Youth Work – how can we disciple the young people in our Church? Stephanie Howie spoke about how she has been part of the various Church groups since she was 2 ½ years old, from the group at the back of the Church progressing through Basement. She said that Steff and Jason played a crucial part in her development and bringing out the best in young people. Children's work is difficult at the moment and Steph feels a bit distant as Children's work and Youth group are not happening
11. Adrian said that the PCC want to do something about Youth Work and will advertise for a Youth and Children's work Pastor, but we also need a dedicated team of people to support and work with them.

Adrian showed the APCM an advert that has been created by a small group. It needs to be someone who is a qualified youth worker, forward thinking and is passionate about God. The post should, realistically, have a salary of about £30,000. The APCM were positive about this step forward.

**Proposal: to advertise for and pledge a team to this person. Proposed by Adrian. Seconded by Janice Hawkins. All in favour.**

To support this proposal, it was suggested that we have people to intercess and pray for this situation regularly, get more young people involved in the services, i.e. Zoom, to encourage them. To have a day of prayer and fasting on November 7<sup>th</sup>, 2020. To pledge a team of people to support the new appointee by intercessions and to create a management team to support them.

David Finn prayed for this proposal.

Sue Thomas added 'If I were a butterfly, I thank you God for giving me wings.' She also thanked Stephanie too.

Adrian said that the Action Plan needs to work forward but also to adapt to any changes in the current situation.

Lisa Walters prayed for everything that had been discussed at the meeting. Jon Mueller prayed for Christian parents. Prayers too for Clive Willshaw. Janice Hawkins gave thanks to Adrian and Esther for their love and the vision documents. Final prayers were by Adrian.

Meeting ended at 8.30pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# **Reports submitted for the 2021 APCM**

# Church Wardens Report 2020/2021

This year we have completed several projects.

The church Centre now has two disabled toilets, a conversion on the first floor and a New Toilet in the Basement. The job has been finished to a high standard.

The final phase to replace the kitchen area is currently been considered, because of Covid we have had to delay the process.

The Graham Vestry Roof has now been completed. We have protected roof with the best modern material which should last for many years ahead.

We have installed a disabled alarm in the main disabled toilet in the church, installed two hand driers., a new electrical boiler to give instant hot water for the kitchen, and in both toilets.

We have installed a new Pump in the central heating boiler room to dispose of excess water from the system.

Phase 2 Electrical were called, to sort out an electrical fault in the Sutherland chapel and Vicar's Vestry. A New main cable had to be fitted.

We had to replace some tiles from the main roof and point some of the brickwork on the south side of church as we discovered a leak in the vicar's vestry.

Thanks go to all the contractors who have all done an excellent job.

Ben Lawton and his teams, Mellor Mottram, Phase 2 Electrical, Brown Haywood Brown.

Iris, and Ann George. have been occupied in making sure that all our church family are on our contact lists during this difficult period. Throughout August they organised and invited parishioners who are unable to Zoom to attend a service. We really hope that all our church family have been kept informed about our services.

We said Goodbye to of our wonderful staff this year Ray and Julie Lewney and Elaine who served us so well for a number of years.

We have been fortunate to employ Elaine's daughter Mandy and now have two excellent newcomers Wendy Blantford as administrator and Paul Topping as caretaker.

We have throughout the Covid 19 pandemic ensured that the church has operated safely and appropriately, by keeping up to date with the Church of England and Government guidelines.

We have continued to hold prayer gatherings both online and by email during this difficult time, we believe this has contributed to the church moving in blessings during the lockdown.

Iris Barcroft

David Finn Church Wardens

Due to the pandemic the following activities have not been running, Hopefully they  
Will be resuming during 2021

Little stars

Trekkers

Transit/youth alpha

The basement

Afternoon living room group

Living room

Friday lunch ministry

Mothers Union



## **iKnow Church software.**

We began to use an administration computer software package to assist with the running of our services and programmes. Due to the pandemic its slowed down, but I am tasked with actually getting it working and read for when we resume.

The church system can be found at: [www.trenthamparish.myknowchurch.co.uk](http://www.trenthamparish.myknowchurch.co.uk) and once you have signed in and set up your account on a pc, you can update or amend your personal information and preferences and add your holidays and times when you know you will not be available - very helpful for rota preparation and swaps.

There is also a mobile app 'iKnowChurch' which can be found at the App Store or GooglePlay, enabling you to view and input information on a mobile device.

If you are not on the Electoral Roll and would like to be please complete a form, contact Wendy in the office.

Alternatively, if you just wish to be added into the administration database and have access to the system please speak to Wendy in the office for a form.

If you have any difficulties with the system,  
please e-mail me on [administrator@trenthamchurch.org.uk](mailto:administrator@trenthamchurch.org.uk)

Wendy Blantford

## **Trentham Parish Church Caretaker Report for 2020-2021**

It was with great joy that I took up my post as caretaker of Trentham Parish Church in the summer of 2020. I do believe it is one of the greatest blessings of my life to serve in Gods house at Trentham Church. I am very thankful for all the help and support of our previous caretaker, Ray Lewney and in his handing over a very cared for and well looked after church.

I feel really fortunate working alongside Wendy who started her post as Secretary at the same time as me and we have formed a good working relationship. I have felt very supported by Adrian, Derek, David and Iris and other members of the church family of which I am extremely grateful.

There are many routine tasks in my working day and no two days are alike. I have set out a list of the jobs that are ongoing or completed.

- Complete building storage units in boiler room
- Trim and cut back laurel hedges along raised wall
- Unblock and rod outside drainage around church
- Clear moss and leaves causing problems
- Jet wash church paths (regularly)
- Clear tree debris and leaves from grounds
- Clear snow and ice from church paths and grit when needed
- Creosote church shed and fence panels
- Repair and make good faulty door in church centre

- Inspect and report to church wardens any repairs urgently needed
- Regularly programme church heating for church services, weddings, funerals etc.
- Implement rodent baiting in church kitchen - mice causing damage to electric cables - various baiting systems now in place (working well)
- Oversee ongoing boiler problems - shorting out regularly over a 3-month period (new expansion tank fitted)
- Oversee new roof over the Graham vestry
- Observed, reported and initiated repair to large hole in church roof - 6 roof tiles missing causing rain/damp issues - problem resolved
- Undercoat/gloss all wood on windows on top of Graham vestry church roof
- Apply hammarite metal protection paint on window frames to Graham vestry roof - 18-year protection
- Oil all locks and hinges to church and church centre
- Fix new wall mounted dispensers to church toilets
- Keep ventilated and damp free church centre (constant damp problem) de-humidifier in use
- Oversee large electrical re-wiring job in Sutherland Chapel and vestry (2-day job) We had a major electrical problem as the wiring that was faulty was pre-world war 2. Our electrician spent two days re-wiring from our fuse box under the old heating system, under the stone pillars, under the staging and re-wiring our sockets. This was by no means an easy job.
- Purchase and fit security key cabinet centralising all relevant keys
- Keep church grounds and car park litter free
- Upgrade security/combination padlocks to church car park and boiler room
- Keep records of electricity/gas used monthly
- Dress church for Christmas lights
- Reported major concern over excessive ivy growth causing damage to trees and slowly covering grave yard and headstones - this is my current project cutting back, clearing and removing the ivy. I think this will take me two/three months to clear this land. The ivy was also causing damage to an outside wall (this land has great potential) We also have Ivy covering trees in church car park, cut back and remove.

This is just a general overview of my work carried out since I started my job in September.

Jobs planned for the Spring/Summer painting vestry, toilets and hall.

I think 3 key elements to my role are, observing, reporting and repairing.

I must say one of the greatest delights of my job is meeting people who come into our grounds and having time to talk to them about our lovely church and our great God. Unfortunately, due to the current situation I have to deny access to the church building.

Paul Topping

14<sup>th</sup> March 2021

## **Deanery synod report - APCM March 2021**

There has only been one meeting since the last report. This was held as a Zoom meeting on 8<sup>th</sup> February 2021 and was chaired by Tommy Phillip in the absence of Shaun Morris due to health reasons. The meeting focused on a new initiative from the Diocese of Lichfield, Shaping for Mission, and was presented by Dr Lindsey Hall, Director of vocations at the Diocese.

Shaping for Mission -

*"Shaping for Mission is the process across Lichfield Diocese to strengthen our life of discipleship, vocation and evangelism while facing a significant reduction in financial income. We are working together as people of hope to make our mission sustainable in helping fulfil our diocesan vision".*

The impact of Covid has particularly affected the Church in many ways and has exposed the fragility of the finances. There is a need to reduce costs. The aim is to develop the strategic deployment of (lay and ordained) ministers and reduce the number of paid ministry posts over the next three years, working towards reducing the budget by £1.75million by 2023

Shaping for Mission commenced in autumn 2020 with meetings in each archdeaconry for rural/area deans, lay chairs and their assistants. During the autumn, deaneries have formed Shaping for Mission teams and begun the work of reviewing their deanery. The teams are made up of Clergy and Lay Persons.

The **first** phase of Shaping for Mission is underway with Shaping for Mission teams carrying out reviews of their Deanery.

The **second** phase will begin from Easter 2021 when deanery teams move into the vision-setting phase. During this phase the teams will work with the wider deanery to ask questions about who and what God calls us to be and what our priorities for mission are.

The **third** phase will begin later in 2021 when Bishops' Senior Staff and APCMs (Annual Parochial Church Meetings) will together begin the process of translating the vision into action and aligning resources accordingly.

*"My prayer is that through this work we will respond to change faithfully, courageously and be people of hope"* – Rt Rev Dr Michael Ipgrave – Bishop of Lichfield

For further information see diocese website:-

<https://www.lichfield.anglican.org/shaping-for-mission/>

Stuart Mochrie, Sue Cooke, John Massey, Adrian Stone

## **Pastoral Care 2020 – Report for AGM 2021**

“My dear friends, let us love one another, because the source of love is God”, says John in his first letter. Pastoral care is the outpouring of that Christian love, not only within our own family or church, but out into the community and beyond. This year the Covid 19 pandemic made that love even more vital, as we sought to bring comfort and support in new ways to our neighbours.

Early in the year, the pastoral team visited people in their own homes and in residential care. They took Holy Communion out to individuals and to Haversham House. Arrangements were made for a Sunday afternoon tea party and to deliver training in listening skills.

The announcement of the first lockdown on March 23<sup>rd</sup> abruptly changed all that. Help was urgently needed for those isolated at home, without family nearby, to do shopping, fetch prescriptions, offer advice and other support. Many were isolated and anxious, appreciating regular phone calls offering reassurance and practical help. Trentham Church was ideally placed to meet these needs: over 40 volunteers from the church family signed up to offer practical or telephone support. Existing contacts with GP surgeries, Helen Taylor of Cuppa Club and Councillor Dan Jellyman meant that many referrals could be acted upon without delay.

Church groups, especially Life Groups, continued to provide pastoral support for their members. Acts of kindness from many of the church family, such as leaving gifts on doorsteps or organising socially distanced VE Day parties, helped to foster a tremendous community spirit. Mothering Sunday flowers were delivered to many doorsteps.

The pastoral team met regularly over Zoom. We had a visit from the owner of “Home Instead” care agency and we plan to support their work in the community. Some of us attended virtual bereavement training. We are aiming to become a Bereavement Friendly church: a bereavement support group will be activated as soon as gatherings are allowed. In November we were able to hold a memorial service in church, for those who had funerals over the past year. Social distancing and masks meant it was very different, but still meaningful for those families.

In the absence of visits to Haversham House, we decided to bless the staff with cakes which were very well received. At Christmas, contact was made also with Trentham House, Lindly House and NG Healthcare. Cards, with a personal inscription where allowed, and Hope magazines were delivered for each resident. Further ways of providing spiritual support, such as access to zoom services, are being explored. Also at Christmas, gift bags were delivered to those known to us who were alone on Christmas Day.

This year, more than ever, we have experienced the need for human contact, to know that others are with us, in spirit if not in person. Pastoral care is the responsibility of everyone in our church and this has helped us to come through a time of hardship, of brokenness and lament; to acknowledge what we have lost and to give us hope and strength for the future.

### **Pastoral visiting team:**

Ann George (Co-ordinator),

Sue de Costobadie, Jean Edwards Elsie Kay, John Massey, Barbara Whitehouse, Marcelle Bennett, Sue Forrester, Stuart Cooke, Lesley Grocott

## **March 2021**

## **Electoral Roll – as at 8<sup>th</sup> March 2020**

| <b>2020</b>                                                         | <b>2021</b>                                           |  |
|---------------------------------------------------------------------|-------------------------------------------------------|--|
| <b>TOTAL 197</b><br><b>123 IN PARISH</b><br><b>74 OUT OF PARISH</b> | <b>TOTAL 208</b><br>125 IN PARISH<br>83 OUT OF PARISH |  |

Due to the pandemic, I have only removed from the roll those who have died during the past year.

There has been a few added to the roll, but I cannot see some of the names of people who I have come across who now worship at Trentham. If you are over the age of 16 and live in the parish you are entitled to be on the roll, if you live outside of the parish but have worshipped at Trentham for a minimum of 6 months regularly you can apply to join. Please ask

Electoral Roll Officer

## **Worship Music at TPC, 2020-21**

Since the start of lockdown in March 2020, the team of musicians has been amazing in its efforts to bring worship to the Church Zoom services on Sundays.

The live worship by Adrian & Esther has been wonderful, while the rest of us are not so brave and have recorded songs and videos in advance. One of our aims in this context has been to support the theme of each service: many thanks to all those who have worked so hard to provide this.

Great work was done in the run up to Christmas to supply songs for four services in a short space of time Other musicians who hadn't previously been able to participate, met in small teams to video in Church, a feature which was much enjoyed by the online congregations. Special mention to Esther and Philip here for their collaboration in recording many traditional carols, also in Church.

We have held a couple of workshops over Zoom during the year, which have been helpful in supporting the team as a whole. In one of them, Adrian introduced us to his song "I Will Never Forget This Awful Time" (*Lamentations 3:20*) which has resonated so powerfully during this latest lockdown.

We are probably still around three months away from all restrictions being lifted, but I know that the worship team can't wait to get together again in Church for live music again!

Nick Copestick

## **"Life-group" report (2020 -2021)**

I have had the privilege of facilitating our "Life-groups" programme during the past year, taking over from the Reverend John Hall. Life Groups are the best way to connect, grow and feel known within Trentham Parish Church. These small groups meet together to "Share the Love of Jesus" and provide the perfect opportunity to connect with others. They are the place to grow in faith and to go deeper with God and each other. They provide the opportunity to explore your faith and build deep relationships. Our Life Groups are usually between 8 and 12 people and provide an informal opportunity to get together, to worship, to learn and to grow your faith. They continue to provide the opportunity for worship, learning, fellowship and mission as well as opportunities for pastoral support and discipleship.

2020 has been a difficult year. as I know that groups have missed meeting in person but most of the groups have grappled with and come to terms with Zoom. Sadly, we had to postpone the second half of our Growing Leaders course.

Despite the challenges we have successfully created 2 new groups, following the 2020 Alpha course. enabling new people to step into this important leadership role. Including these new members we have welcomed 20 people into our network of now 13 life groups.

The year started with a course based around Holy Habits and have then run courses based on a linked sermon series, firstly looking at the Old testament book of Judges and secondly based on Beauty and Brokenness. We have introduced an afternoon life group meeting over lent and taking a closer look at Psalm 91.

Looking forward into 2021 we hope to revisit Growing Leaders to expand our network of support and Life Group leadership and if you want to be involved in a group or in leading a group please do not hesitate to get in touch. I am also pleased that we will be looking to launch the newly revised Saints Alive course which is all about living life in the Spirit today.

A particular thank you to all the leaders and members during a particularly difficult year. We thank God for all who faithfully lead and participate in the groups.

Reverend Derek Pamment.

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2020**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2020**

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(to be presented to the APCM in March 2021)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham - 1144889  
Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                  |                                                                                                                                                                                          |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ex-Officio       | The Revd. Adrian Stone,                                                                                                                                                                  |
| Curate           | The Revd. Derek Pamment                                                                                                                                                                  |
| Churchwardens    | Mr David Finn, Mrs Iris Barcroft                                                                                                                                                         |
| Elected Members  | Mr James Allen, Mrs Susan Cooke,<br>Mrs Suzanne Copestick, Mrs Sue Massey,<br>Mr Jon Mueller, Mr Jim Palmer,<br>Mr Robert Stanway, Mrs Lesley Symon,<br>Mrs Sue Thomas, Mrs Lisa Walters |
| Co-opted Members | Mrs Val Ellis (treasurer), Mrs Sandra Baker (secretary),<br>Mr Dick France, Mrs Ann George,                                                                                              |
| Deanery Synod    | Mr Stuart Mochrie, Mr John Massey                                                                                                                                                        |

The following retired during the year: -  
Mrs Jan Daniels

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants Limited  
Stone House, 55 Stone Road Business Park,  
Stone Road, Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the churchwardens, the treasurer, the secretary, the elected vice-chair and one other elected from within the remaining members of the PCC.

**Annual Report for 2020 (Continued)**

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(to be presented to the APCM in March 2021)

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the advancement of religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**E. Achievements and Performance**

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2021.

**F. Reserves Policy**

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the AV system including an additional computer (30k).
- A wish to upgrade the church lighting (5k).
- A wish to refurbish the kitchen in the church centre (20k).
- The appointment of a children and youth worker (30k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£40k).
- There was a general wish that more should be spent on outreach to the community.

***Annual Report for 2020 (Continued)***

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(to be presented to the APCM in March 2021)

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

---

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

For the Year Ended 31 December 2020

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2020<br>£ | Total<br>2019<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 249,368                | 10,100          | 259,468            | 199,576            |
| Other trading activities                                         | 4b   | 5,645                  | -               | 5,645              | 4,841              |
| Investments                                                      |      | 489                    | -               | 489                | 1,084              |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 255,502                | 10,100          | 265,602            | 205,501            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 14,000                 | -               | 14,000             | 15,700             |
| Charitable activities                                            | 5b   | 131,753                | 39,188          | 170,941            | 168,739            |
| Church administration & management                               | 5c   | 7,174                  | -               | 7,174              | 6,627              |
| <b>TOTAL RESOURCES USED</b>                                      |      | 152,927                | 39,188          | 192,115            | 191,066            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | 102,575                | (29,088)        | 73,487             | 14,435             |
| Transfers between funds                                          |      | (20,655)               | 20,655          | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2020         |      | 172,147                | 9,807           | 181,954            | 167,519            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2020</b> |      | 254,067                | 1,374           | 255,441            | 181,954            |

**Balance Sheet**

*As at 31 December 2020*

|                                     | <b>Note</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|-------------------------------------|-------------|-------------------|-------------------|
| <b>FIXED ASSETS</b>                 |             |                   |                   |
| Tangible assets                     | <b>7</b>    | 18,896            | 19,111            |
| Investments                         | <b>8</b>    | 1,075             | 1,075             |
|                                     |             | <hr/> 19,971      | <hr/> 20,186      |
| <b>CURRENT ASSETS</b>               |             |                   |                   |
| Debtors                             | <b>9</b>    | 22,980            | 8,971             |
| Cash at Bank                        |             | 214,998           | 155,383           |
|                                     |             | <hr/> 237,978     | <hr/> 164,354     |
| <b>LIABILITIES</b>                  |             |                   |                   |
| Amounts falling due within one year | <b>10</b>   | (2,508)           | (2,586)           |
|                                     |             | <hr/> 235,470     | <hr/> 161,768     |
| <b>NET CURRENT ASSETS</b>           |             |                   |                   |
|                                     |             | <hr/> 255,441     | <hr/> 181,954     |
| <b>NET ASSETS</b>                   |             |                   |                   |
| <b>REPRESENTING</b>                 |             |                   |                   |
| General Funds                       | <b>11</b>   | 254,067           | 172,147           |
| Restricted Funds                    | <b>11</b>   | 1,374             | 9,807             |
|                                     |             | <hr/> 255,441     | <hr/> 181,954     |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

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*For the year ended 31 December 2020*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 123,354                             | -                                 | 123,354           | 108,534           |
| Income tax recoverable                         | 47,109                              | -                                 | 47,109            | 25,906            |
| Collections (open plate) at all services       | 4,793                               | -                                 | 4,793             | 16,699            |
| Other giving and sundry donations and receipts | 74,112                              | 10,100                            | 84,212            | 48,437            |
|                                                | <b>249,368</b>                      | <b>10,100</b>                     | <b>259,468</b>    | <b>199,576</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**b) Income from charitable & ancillary trading**

|         | <b>Unrestricted<br/>funds<br/>2020<br/>£</b> | <b>Restricted<br/>Funds<br/>2020<br/>£</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|---------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees    | 5,293                                        | -                                          | 5,293             | 4,185             |
| Trading | 352                                          | -                                          | 352               | 656               |
|         | <b>5,645</b>                                 | <b>-</b>                                   | <b>5,645</b>      | <b>4,841</b>      |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| UCB                                      | -                                            | 400               |
| Salt Box                                 | 2,800                                        | 2,900             |
| Open doors                               | 2,800                                        | 2,900             |
| Stoke night shelter                      | 2,800                                        | 2,900             |
| Mozambique appeal                        | -                                            | 500               |
| Kabanda Trust                            | 2,800                                        | 2,900             |
| D & J Isherwood                          | 2,800                                        | 2,900             |
| Soul Survivor                            | -                                            | 300               |
|                                          | <b>14,000</b>                                | <b>15,700</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 4,050                               |                                   | 4,050             | 3,058             |
| Ministry - Diocesan Parish Share   | 80,177                              |                                   | 80,177            | 78,701            |
| - Clergy and Curate Expenses       | 3,584                               |                                   | 3,584             | 3,282             |
| Church Music (Organ)               | 1,873                               | 1,570                             | 3,443             | 2,345             |
| Cleaning                           | 2,603                               |                                   | 2,603             | 3,050             |
| Depreciation of Fixed Assets       | 387                                 |                                   | 387               | 689               |
| Education and Training             | 2,168                               |                                   | 2,168             | 1,153             |
| Flowers                            | 84                                  |                                   | 84                | 297               |
| Leasing Costs – Office Photocopier | 1,667                               |                                   | 1,667             | 1,896             |
| Accountancy fees                   | 930                                 |                                   | 930               | 881               |
| Church bibles and books            | 257                                 |                                   | 257               | 1,009             |
| Miscellaneous running costs        | 4,230                               |                                   | 4,230             | 4,363             |
| Heat, Light and Telephone          | 6,904                               |                                   | 6,904             | 10,770            |
| Printing and advertising           | 657                                 |                                   | 657               | 953               |
| Website costs                      | -                                   |                                   | -                 | 925               |
| Repairs and Maintenance            | 11,696                              | 37,618                            | 49,314            | 47,257            |
| Outreach                           | 4,791                               |                                   | 4,791             | 2,527             |
| Insurance                          | 4,197                               |                                   | 4,197             | 4,304             |
| Expenditure re flat                | 1,498                               |                                   | 1,498             | 1,279             |
|                                    | <b>131,753</b>                      | <b>39,188</b>                     | <b>170,941</b>    | <b>168,739</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**c) Church Management and Administration**

|                | <b>Unrestricted<br/>funds<br/>2020<br/>£</b> | <b>2019<br/>£</b> |
|----------------|----------------------------------------------|-------------------|
| Administration | 7,174                                        | 6,627             |
|                | <u>7,174</u>                                 | <u>6,627</u>      |

**6. Staff costs**

|                                    | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------|-------------------|-------------------|
| Other wages and salaries           | 2,603             | 3,050             |
| Salaries (including employers NIC) | 11,224            | 9,685             |
|                                    | <u>13,827</u>     | <u>12,735</u>     |

During the year the PCC employed an average of 4 staff. (2019 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                     | <b>Net Book<br/>Value<br/>2020<br/>£</b> | <b>Net Book<br/>Value<br/>2019<br/>£</b> |
|---------------------|------------------------------------------|------------------------------------------|
| Sign                | -                                        | -                                        |
| Audio visual        | -                                        | -                                        |
| Digital stage piano | -                                        | -                                        |
| Cooker              | -                                        | 20                                       |
| Dishwasher          | -                                        | 333                                      |
| Dehumidifier        | 138                                      | -                                        |
| Car park            | 18,758                                   | 18,758                                   |
|                     | <u>18,896</u>                            | <u>19,111</u>                            |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**8. INVESTMENTS**

|                             | <b>2020</b>  | <b>2019</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2020           | 1,075        | 762          |
| Income received             | -            | 313          |
| Contribution / (encashment) | -            | -            |
| At 31 December 2020         | <u>1,075</u> | <u>1,075</u> |

**9. DEBTORS**

|                        | <b>2020</b>   | <b>2019</b>  |
|------------------------|---------------|--------------|
|                        | <b>£</b>      | <b>£</b>     |
| Income tax recoverable | 22,980        | 8,971        |
|                        | <u>22,980</u> | <u>8,971</u> |

**10. CREDITORS**

|          | <b>2020</b>  | <b>2019</b>  |
|----------|--------------|--------------|
|          | <b>£</b>     | <b>£</b>     |
| Accruals | 2,508        | 2,586        |
|          | <u>2,508</u> | <u>2,586</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2020             | 172,147             | 9,807             | 181,954        |
| Transfers                             | (20,655)            | 20,655            | -              |
| Net (decrease)/ increase for the year | 102,575             | (29,088)          | 73,487         |
| Balance at 31 December 2020           | <u>254,067</u>      | <u>1,374</u>      | <u>255,441</u> |

The restricted funds relate to £1,074 for the decorating fund and £300 discipleship fund.

**Charity Number : 1144889**

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE  
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2020**

**DPC Chartered Accountants**  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**PAROCHIAL CHURCH COUNCIL OF TRENTHAM**  
(CHURCH OF ST. MARY & ALL SAINTS)

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**Annual Report for 2020**

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(to be presented to the APCM in March 2021)

**A. Introduction and Administrative Details**

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Name: The Parochial Church Council of the Ecclesiastical Parish Of  
St Mary And All Saints, Trentham - 1144889  
Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

|                  |                                                                                                                                                                                          |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ex-Officio       | The Revd. Adrian Stone,                                                                                                                                                                  |
| Curate           | The Revd. Derek Pamment                                                                                                                                                                  |
| Churchwardens    | Mr David Finn, Mrs Iris Barcroft                                                                                                                                                         |
| Elected Members  | Mr James Allen, Mrs Susan Cooke,<br>Mrs Suzanne Copestick, Mrs Sue Massey,<br>Mr Jon Mueller, Mr Jim Palmer,<br>Mr Robert Stanway, Mrs Lesley Symon,<br>Mrs Sue Thomas, Mrs Lisa Walters |
| Co-opted Members | Mrs Val Ellis (treasurer), Mrs Sandra Baker (secretary),<br>Mr Dick France, Mrs Ann George,                                                                                              |
| Deanery Synod    | Mr Stuart Mochrie, Mr John Massey                                                                                                                                                        |

The following retired during the year: -  
Mrs Jan Daniels

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,  
ST5 1PN

Independent Examiners: DPC Accountants Limited  
Stone House, 55 Stone Road Business Park,  
Stone Road, Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

**B. Structure, Governance and Management**

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod.

Trentham Church continues the practice of having one or more co-opted members. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity.

They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar, the churchwardens, the treasurer, the secretary, the elected vice-chair and one other elected from within the remaining members of the PCC.

**Annual Report for 2020 (Continued)**

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(to be presented to the APCM in March 2021)

**C. Public Benefit**

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the advancement of religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by: -

*"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"*

**D. Objectives and Activities**

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

The five points from the vision of Trentham Church are: -

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

**E. Achievements and Performance**

Reports from all groups and activities will be submitted at the APCM which is to be held in March 2021.

**F. Reserves Policy**

The PCC discussed the following factors in arriving at their reserves policy:

- Money should only be kept in reserve for specific reasons – whilst the Bible clearly indicates that we should not hoard, it is also clear that sensible planning for known events and responsibility for others (including employees) is important.
- A wish to have six months running costs in cash reserves in case of a major problem (£65k). This does not include repairs to the building.
- A wish to update the AV system including an additional computer (30k).
- A wish to upgrade the church lighting (5k).
- A wish to refurbish the kitchen in the church centre (20k).
- The appointment of a children and youth worker (30k).
- The quinquennial is expected in the next two years. It would be prudent to allow for repairs now (£40k).
- There was a general wish that more should be spent on outreach to the community.

***Annual Report for 2020 (Continued)***

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(to be presented to the APCM in March 2021)

Policy: It is the policy of this church to hold in reserves no more than 6 months general running costs and no less than 3 months general running costs.

It is also our policy to hold an amount for likely building works at the next quinquennial inspection.

-----  
Rev. Adrian Stone  
Senior Minister

Date: -----

### **Accountants Report**

---

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 3 to 10.

#### **Respective responsibilities of the charity / PCC and the examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit , and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

#### **Independent examiners' statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Helen Tidyman**

**Independent examiner**

DPC Accountants Ltd  
Stone House  
Stone Road Business Park  
Stoke-On-Trent  
ST4 6SR

**Date:**

**Statement of Financial Activities**

For the Year Ended 31 December 2020

|                                                                  | Note | Un-<br>restricted<br>£ | Restricted<br>£ | Total<br>2020<br>£ | Total<br>2019<br>£ |
|------------------------------------------------------------------|------|------------------------|-----------------|--------------------|--------------------|
| <b>INCOMING RESOURCES</b>                                        |      |                        |                 |                    |                    |
| Donations and legacies                                           | 4a   | 249,368                | 10,100          | 259,468            | 199,576            |
| Other trading activities                                         | 4b   | 5,645                  | -               | 5,645              | 4,841              |
| Investments                                                      |      | 489                    | -               | 489                | 1,084              |
| <b>TOTAL INCOMING RESOURCES</b>                                  |      | 255,502                | 10,100          | 265,602            | 205,501            |
| <b>RESOURCES EXPENDED</b>                                        |      |                        |                 |                    |                    |
| Grants & donations                                               | 5a   | 14,000                 | -               | 14,000             | 15,700             |
| Charitable activities                                            | 5b   | 131,753                | 39,188          | 170,941            | 168,739            |
| Church administration & management                               | 5c   | 7,174                  | -               | 7,174              | 6,627              |
| <b>TOTAL RESOURCES USED</b>                                      |      | 152,927                | 39,188          | 192,115            | 191,066            |
| <b>NET INCOMING / (OUTGOING) RESOURCES</b>                       |      | 102,575                | (29,088)        | 73,487             | 14,435             |
| Transfers between funds                                          |      | (20,655)               | 20,655          | -                  | -                  |
| Balances brought forward at 1 <sup>st</sup> January 2020         |      | 172,147                | 9,807           | 181,954            | 167,519            |
| <b>BALANCES CARRIED FORWARD AT 31<sup>ST</sup> DECEMBER 2020</b> |      | 254,067                | 1,374           | 255,441            | 181,954            |

**Balance Sheet**

As at 31 December 2020

|                                     | Note      | 2020<br>£     | 2019<br>£     |
|-------------------------------------|-----------|---------------|---------------|
| <b>FIXED ASSETS</b>                 |           |               |               |
| Tangible assets                     | <b>7</b>  | 18,896        | 19,111        |
| Investments                         | <b>8</b>  | 1,075         | 1,075         |
|                                     |           | <hr/> 19,971  | <hr/> 20,186  |
| <b>CURRENT ASSETS</b>               |           |               |               |
| Debtors                             | <b>9</b>  | 22,980        | 8,971         |
| Cash at Bank                        |           | 214,998       | 155,383       |
|                                     |           | <hr/> 237,978 | <hr/> 164,354 |
| <b>LIABILITIES</b>                  |           |               |               |
| Amounts falling due within one year | <b>10</b> | (2,508)       | (2,586)       |
|                                     |           | <hr/> 235,470 | <hr/> 161,768 |
| <b>NET CURRENT ASSETS</b>           |           |               |               |
|                                     |           | <hr/> 255,441 | <hr/> 181,954 |
| <b>NET ASSETS</b>                   |           |               |               |
| <b>REPRESENTING</b>                 |           |               |               |
| General Funds                       | <b>11</b> | 254,067       | 172,147       |
| Restricted Funds                    | <b>11</b> | 1,374         | 9,807         |
|                                     |           | <hr/> 255,441 | <hr/> 181,954 |

Approved by the Standing Committee on behalf of the PCC on ..... and signed  
on its behalf by:

\_\_\_\_\_  
Rev Adrian Stone  
Senior Minister

\_\_\_\_\_  
D Finn  
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

**Notes to Financial Statements**

---

*For the year ended 31 December 2020*

**1. GENERAL INFORMATION**

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

**2. STATEMENT OF COMPLIANCE**

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

**3. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

**Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

**Incoming Resources**

***Voluntary income and capital sources***

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

**Income from Investments**

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**Resources Used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

**Other fixed assets**

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

**Current Assets**

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

**Current liabilities**

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

**4. INCOMING RESOURCES**

**a) Incoming resources from Donors**

|                                                | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Bankers orders & regular cheques               | 123,354                             | -                                 | 123,354           | 108,534           |
| Income tax recoverable                         | 47,109                              | -                                 | 47,109            | 25,906            |
| Collections (open plate) at all services       | 4,793                               | -                                 | 4,793             | 16,699            |
| Other giving and sundry donations and receipts | 74,112                              | 10,100                            | 84,212            | 48,437            |
|                                                | <b>249,368</b>                      | <b>10,100</b>                     | <b>259,468</b>    | <b>199,576</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**b) Income from charitable & ancillary trading**

|         | <b>Unrestricted<br/>funds<br/>2020<br/>£</b> | <b>Restricted<br/>Funds<br/>2020<br/>£</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|---------|----------------------------------------------|--------------------------------------------|-------------------|-------------------|
| Fees    | 5,293                                        | -                                          | 5,293             | 4,185             |
| Trading | 352                                          | -                                          | 352               | 656               |
|         | <b>5,645</b>                                 | <b>-</b>                                   | <b>5,645</b>      | <b>4,841</b>      |

**5. RESOURCES USED**

**a) Grants**

|                                          | <b>Unrestricted<br/>funds<br/>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------------|----------------------------------------------|-------------------|
| <b>Missionary and Charitable Giving:</b> |                                              |                   |
| UCB                                      | -                                            | 400               |
| Salt Box                                 | 2,800                                        | 2,900             |
| Open doors                               | 2,800                                        | 2,900             |
| Stoke night shelter                      | 2,800                                        | 2,900             |
| Mozambique appeal                        | -                                            | 500               |
| Kabanda Trust                            | 2,800                                        | 2,900             |
| D & J Isherwood                          | 2,800                                        | 2,900             |
| Soul Survivor                            | -                                            | 300               |
|                                          | <b>14,000</b>                                | <b>15,700</b>     |

\*

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**b) Activities directly relating to the Church**

|                                    | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------|-------------------------------------|-----------------------------------|-------------------|-------------------|
| Caretaker                          | 4,050                               |                                   | 4,050             | 3,058             |
| Ministry - Diocesan Parish Share   | 80,177                              |                                   | 80,177            | 78,701            |
| - Clergy and Curate Expenses       | 3,584                               |                                   | 3,584             | 3,282             |
| Church Music (Organ)               | 1,873                               | 1,570                             | 3,443             | 2,345             |
| Cleaning                           | 2,603                               |                                   | 2,603             | 3,050             |
| Depreciation of Fixed Assets       | 387                                 |                                   | 387               | 689               |
| Education and Training             | 2,168                               |                                   | 2,168             | 1,153             |
| Flowers                            | 84                                  |                                   | 84                | 297               |
| Leasing Costs – Office Photocopier | 1,667                               |                                   | 1,667             | 1,896             |
| Accountancy fees                   | 930                                 |                                   | 930               | 881               |
| Church bibles and books            | 257                                 |                                   | 257               | 1,009             |
| Miscellaneous running costs        | 4,230                               |                                   | 4,230             | 4,363             |
| Heat, Light and Telephone          | 6,904                               |                                   | 6,904             | 10,770            |
| Printing and advertising           | 657                                 |                                   | 657               | 953               |
| Website costs                      | -                                   |                                   | -                 | 925               |
| Repairs and Maintenance            | 11,696                              | 37,618                            | 49,314            | 47,257            |
| Outreach                           | 4,791                               |                                   | 4,791             | 2,527             |
| Insurance                          | 4,197                               |                                   | 4,197             | 4,304             |
| Expenditure re flat                | 1,498                               |                                   | 1,498             | 1,279             |
|                                    | <b>131,753</b>                      | <b>39,188</b>                     | <b>170,941</b>    | <b>168,739</b>    |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**c) Church Management and Administration**

|                | <b>Unrestricted<br/>funds<br/>2020<br/>£</b> | <b>2019<br/>£</b> |
|----------------|----------------------------------------------|-------------------|
| Administration | 7,174                                        | 6,627             |
|                | <u>7,174</u>                                 | <u>6,627</u>      |

**6. Staff costs**

|                                    | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|------------------------------------|-------------------|-------------------|
| Other wages and salaries           | 2,603             | 3,050             |
| Salaries (including employers NIC) | 11,224            | 9,685             |
|                                    | <u>13,827</u>     | <u>12,735</u>     |

During the year the PCC employed an average of 4 staff. (2019 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

**7. TANGIBLE FIXED ASSETS**

|                     | <b>Net Book<br/>Value<br/>2020<br/>£</b> | <b>Net Book<br/>Value<br/>2019<br/>£</b> |
|---------------------|------------------------------------------|------------------------------------------|
| Sign                | -                                        | -                                        |
| Audio visual        | -                                        | -                                        |
| Digital stage piano | -                                        | -                                        |
| Cooker              | -                                        | 20                                       |
| Dishwasher          | -                                        | 333                                      |
| Dehumidifier        | 138                                      | -                                        |
| Car park            | 18,758                                   | 18,758                                   |
|                     | <u>18,896</u>                            | <u>19,111</u>                            |

**Notes to Financial Statements (Continued)**

For the year ended 31 December 2020

**8. INVESTMENTS**

|                             | <b>2020</b>  | <b>2019</b>  |
|-----------------------------|--------------|--------------|
|                             | <b>£</b>     | <b>£</b>     |
| <b>Cost</b>                 |              |              |
| At 1 January 2020           | 1,075        | 762          |
| Income received             | -            | 313          |
| Contribution / (encashment) | -            | -            |
| At 31 December 2020         | <u>1,075</u> | <u>1,075</u> |

**9. DEBTORS**

|                        | <b>2020</b>   | <b>2019</b>  |
|------------------------|---------------|--------------|
|                        | <b>£</b>      | <b>£</b>     |
| Income tax recoverable | 22,980        | 8,971        |
|                        | <u>22,980</u> | <u>8,971</u> |

**10. CREDITORS**

|          | <b>2020</b>  | <b>2019</b>  |
|----------|--------------|--------------|
|          | <b>£</b>     | <b>£</b>     |
| Accruals | 2,508        | 2,586        |
|          | <u>2,508</u> | <u>2,586</u> |

**11. FUND RECONCILIATION**

|                                       | <b>Unrestricted</b> | <b>Restricted</b> | <b>Total</b>   |
|---------------------------------------|---------------------|-------------------|----------------|
|                                       | <b>£</b>            | <b>£</b>          |                |
| Balance at 1 January 2020             | 172,147             | 9,807             | 181,954        |
| Transfers                             | (20,655)            | 20,655            | -              |
| Net (decrease)/ increase for the year | 102,575             | (29,088)          | 73,487         |
| Balance at 31 December 2020           | <u>254,067</u>      | <u>1,374</u>      | <u>255,441</u> |

The restricted funds relate to £1,074 for the decorating fund and £300 discipleship fund.