



**DONNINGTON DOORSTEP**

**FINANCIAL STATEMENTS (EXAMINED BUT UNAUDITED)**

**TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED**

**31 MARCH 2023**

Charity No: 1144821

Company Registration No: 07720385

# **UNAUDITED FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2023**

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# **DONNINGTON DOORSTEP**

## **GENERAL INFORMATION**

|                                       |                                                                                                                                                                       |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Registered charity name               | DONNINGTON DOORSTEP                                                                                                                                                   |
| Charity number                        | 1144821                                                                                                                                                               |
| Company registration number           | 07720385                                                                                                                                                              |
| Principal & registered office address | Donnington Doorstep Family Centre<br>Townsend Square<br>Oxford<br>OX4 4BB                                                                                             |
| Trustees                              | Christine Mary SIMM<br>John Stuart TANNER<br>Masako SPARROWHAWK<br>Richard TARVER<br>Pat KENNEDY<br>Brad BAINES<br>Lucy PEGG<br>Evin ABRISHAMI<br>Lawrence LITTLEDALE |
| Independent examiner                  | Sheila Parry FCCA<br>SPX Oxford Ltd<br>Peace House<br>19 Paradise Street<br>Oxford<br>OX1 1LD                                                                         |
| Bankers                               | CAF Bank COIF                                                                                                                                                         |

## TRUSTEES' ANNUAL REPORT

### YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors for the purposes of company law (referred to as trustees throughout), present their report and the unaudited financial statements of the company (referred to as the Charity throughout) for the year ended 31 March 2023.

#### INTRODUCTION FROM CHAIR

The last financial year, 2022/23, was a difficult one for Doorstep as it has been for many small charities. However, with the commitment of our team we continued to provide services which are essential in reducing fuel and food poverty, as well as tackling inequalities, in our local community.

Doorstep then successfully made the transition back to being a smaller organisation. We continued to deliver our basic services as an independent children's and family centre. We maintained our key drop-in services, our important youth work and our kitchen providing quality food.

Then, without a director the rest of the staff rose to the occasion. I would particularly like to thank Rita Barrow, our Finance Officer, for stepping in as Acting Director. I am thrilled that since the end of the financial year we have appointed a permanent director, Audrey Irons, who is already making a positive difference.

Doorstep depends on the generous trusts and charities which fund our work. We are always on the lookout for new sources of money. We are grateful to all our funders. I would also like to thank the Board for their active involvement in Doorstep.

Next year Doorstep will have been providing family support in East Oxford for 40 years. The need for an open-access family centre serving people from a wide-range of backgrounds has never been greater. Thank you for supporting Donnington Doorstep.

John Tanner, Chair of Donnington Doorstep.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements.

#### THE TRUSTEES

The trustees who served the charity during the year are shown on page 2.

#### OBJECTIVES, OVERVIEW AND PUBLIC BENEFIT

Donnington Doorstep is an independent, community-based family centre delivering a range of universal and specialist services. Set up in 1984 by local parents who knew that caring for children can be hard - we're a supportive, nurturing and inclusive centre for children, young people and their families as well as a hub for local community activity. From our purpose-built centre in East Oxford our activities focus on play, learning, support, and youth and community development.

**Our Vision:** Children, young people and families are safe, happy and thriving as part of their local community

**Our Mission:** Donnington Doorstep provides holistic support that is co-created with children, young people and families through building relationships, creating safe spaces and opportunities for development & growth.

#### Our aims:

- Increased happiness and emotional wellbeing for local children, young people and their families
- Improved mental and physical health for local children, young people and their families
- Improved life chances for socially excluded children and young people to enable them to realise their full potential
- A stronger, safer and more integrated community in Donnington and the surrounding areas.

In 2012 we became a registered charitable company. Our charity's purposes as set out in the objects contained in the company's memorandum of association are:

- To provide facilities and support for families living in the city of Oxford and its surrounding areas ("the area of benefit") to help relieve need, hardship and distress including the hardship and distress caused by the breakup of relationships and families
- To provide educational opportunities for children and young people living in the area of benefit and their families and carers
- To provide facilities for recreation and other leisure time occupation for children, young people and their families living in the area of benefit with the object of improving the condition of life of the said inhabitants.

We create a culture of respect and acceptance so that children, young people and adults feel physically and emotionally safe. There is a warm welcome for anyone who walks through the doors and everyone is treated with respect and without judgement.

#### Our values:

- **Welcoming:** Everyone is welcome at Donnington Doorstep. We provide a consistent, safe, supportive space for people to connect with one another to build relationships, to learn, and to grow.
- **Relational:** We build compassionate relationships, we listen, we care and we work collaboratively with people, communities and partners.
- **Empowering:** Providing opportunities for people to develop confidence and autonomy as individuals and communities.
- **Adaptable:** We listen, we hear and we respond to individuals and our community, providing creative, flexible and innovative support.
- **Inclusive:** We take action to remove barriers to participation in our services, we treat people fairly and respectfully, we celebrate difference and strive towards ensuring equity for all.

#### Our Play Ethos informs our work:

- Focus on fun and play
- Be warm, friendly and welcoming
- Be child-centred so flexible and responsive to the needs of children and young people
- Encourage free choice, independence and risk taking within safe limits
- Know when to stand back and let children lead their own play
- Take a holistic approach working with the values/culture/family setup of individual children, young people and families

- Value and respect everyone and encourage children and young people to welcome, value and respect others
- Support children and young people to stretch themselves and experience life to the full
- Foster individuality and so strengthen independence and self-esteem
- Dedicate time to talk and listen
- Be free to all to enable children from all backgrounds to participate equally
- Offer outdoors activities as well as indoor, whatever the weather
- Value and respect the environment - treading lightly, Reduce, Re-use, Recycle

Our **youth work ethos** ensures that we offer young people safe spaces to explore their identity, experience decision-making, increase their confidence, develop inter-personal skills and think through the consequences of their actions. Engagement in the youth work process is absolutely voluntary. We believe in the 4 R's –

- Resilience - children will persist with their activities and ideas when challenge occurs
- Resourcefulness - children are capable of solving their own problems using their own resources, they may seek help from peers and adults
- Responsibility - children can identify the consequences of their actions and recognise their feelings and the feelings of others
- Relating - children will treat each other with respect and kindness and adults will model respect and kindness with children

#### **Who uses and benefits from our services?**

Doorstep is used by families, children and young people from all over Oxford and beyond. The local community includes families in emergency, temporary and hostel accommodation as well as a large number of families who are refugees, seeking asylum, living below the poverty line, working poor, or lone carers. Doorstep's immediate community includes the three most deprived neighbourhood areas for the Income Deprivation Affecting Children Index in Oxford, Littlemore, Blackbird Leys and Rose Hill & Iffley where 39%, 38%, and 34% of children are living below the poverty line, respectively. Our organisation has grown and developed to meet the needs of the community for over 3 decades. Our work is place-based, people-centred, relational and co-creative and naturally includes a strong service user lead.

Doorstep provides a mixture of open access and targeted services bringing together families from a wide range of backgrounds – ethnic, social, economic and cultural - to pool support and resources and maximise social capital for the benefit of all. This model has been successful for over 38 years. The approach to open access services has a strong sense of ownership amongst the community and generations of families who have accessed services. Specialist and targeted services support the most vulnerable and isolated people in our community in a profound way, complementing statutory services with a long term holistic approach.

Positive changes for the community, families and young people we work with are individualised and strength based and can include: reduced isolation; positive parenting and happier, healthier independent families; increased access to health and specialist support services for disengaged families; a stronger community; children's health and wellbeing improved; reduction in online risk; improved awareness of protective behaviours and healthy and consensual relationships; increased school attendance, attainment and reduced risk of permanent exclusion; children remaining in care of parents. The atmosphere and warm welcome is created by a strong staff team, clear safeguarding procedures and a person centred approach.

## **ORGANISATIONAL STRUCTURE, FUNDING, AND RISK ASSESSMENT**

Doorstep Management Team cover the following areas, Family Drop In and Early Years, Family Support and Outreach, Youth Work, Step Out, Operations and Finance.

### **Donnington Doorstep 2022/2023 – Directors Report**

I am pleased to present the Annual Report for the year 2022/23 for Donnington Doorstep. It is with immense gratitude and a sense of accomplishment that I reflect on the past year's activities and achievements. As the Director of this esteemed organisation, I am honoured to share our progress, challenges, and the impact we have made in our mission to serve those in need.

#### **Financial Overview:**

Our financial performance in the past year has been robust, thanks to the continued generosity of our donors and the diligent management of our resources. Despite the economic challenges that have gripped our nation, we have managed to maintain some stable funding streams. The support from our community and our dedicated staff has enabled us to allocate resources efficiently to our various programs including our Drop In, Family Outreach Support and of course our Youth offer.

#### **Challenges Faced:**

The past year was not without its share of challenges. Economic instability, political unrest, and the ongoing health care crisis have presented hurdles in our mission to support those in need. However, we remained resilient and adapted our strategies to address these challenges effectively.

#### **Future Outlook:**

As we look ahead, our commitment to our mission remains resolute. We will continue to adapt and innovate in response to the changing needs of our beneficiaries and the evolving socio-economic landscape. Collaboration with like-minded organizations and the unwavering support of our donors will be instrumental in achieving our goals.

#### **Acknowledgments:**

I would like to extend my heartfelt gratitude to our dedicated team, volunteers, donors, and supporters who have been the pillars of our success. Your unwavering support and dedication have allowed us to make a positive impact in the lives of countless individuals in our local community.

In conclusion, the year 2022/23 has been marked by both challenges and accomplishments. We remain steadfast in our commitment to serving humanity and look forward to a brighter future where we can continue to make a difference. Together, we can build a more compassionate and just world.

### **Early intervention, outreach, parenting and family support**

The family Drop-In is an open access service for parents and carers with children in their early years (ages 0–5). Our service offers exciting learning and play opportunities for early years' children and support, advice and signposting for parents and carers. We run themed events throughout the year celebrating cultures and traditions from around the world as well as highlighting areas of play that support the Early Years Foundation Stage curriculum structure and development of children. We provide opportunities for families to engage in a fun and rich curriculum in a nurturing, empathetic and supportive atmosphere.



Our open access sessions ran 4 times a week and we have been able to extend our kitchen hours so that more families can access affordable nutritious meals.

We continue to offer an after-school session and we also continue to provide an outreach family support worker which has increased the support we can offer families within the OX4 area.

We also opened up our community library which is being used regularly and feedback about it has been very positive.

"What a fun filled day! Lots for the children of all ages and the staff gave so much time to every child. Cannot wait to visit again."

During the winter we offered a warm space for families who were impacted by the cost of living crisis and suffering fuel poverty.

Our partnerships have continued over the summer. Linking with Larkrise Primary school has helped us to hold families that are in need of support during the summer period whilst the school is closed. We have also continued partnership work with Ark T, Story Museum and Early Years Project.

### **Family Outreach**

Our Family Support service works with the most vulnerable families and is commissioned by Oxford City Council to engage BAME (Black and Minority Ethnic) communities. Referrals came from parents, Social Care, Health Visitors, GPs, Wellbeing workers at Oxfordshire Mind, Asylum Welcome and Refugee Resource. Over the last 12 months the service has been in high demand. Parents have been seeking support for a range of issues including mental health, physical health, the vaccine, anxiety about children returning or being at school, benefits, job losses and isolation.

While the funding from the City Council will not continue, we have secured some alternative funds to keep this crucial work going.

### **Doorstep Kitchen**

Our Community Kitchen provides a home cooked hot lunch during Drop-In sessions and brings families together. We have worked in partnership with Oxford Mutual Aid and Waste to Taste to ensure we were able to provide hundreds of cooked, nutritious meals to families.

We secured funding to continue this project and now provide around 60 nutritious and healthy hot free meals per week to families and members of the community who are at risk of food poverty since February 2023.

We have offered our kitchen facilities and amenities to our partners at no cost, and through our newly established partnership with OMA now we are a collection point of food parcels as and when required while we make this service accessible to our vulnerable families as well as young people attending youth club.



### **Youth Club**

Donnington Doorstep offers universally accessible youth services for children and young people aged 8 – 12 years (juniors) and 12 – 18 years (seniors). Youth clubs are open two nights a week, 48 weeks of the year and offer a safe haven and an inclusive supportive environment for children to play and for young people to



access information and support. These opportunities serve our local children and young people, they are consistent and they are greatly valued by our community. We have experienced and skilled staff to deliver the sessions and through our partnership work invited partner agencies to deliver sessions to our young people.

The youth team works closely with parents and young people who attend our twice weekly evening youth sessions. We also provided Easter, Summer and October half term activity programmes including outdoor face to face sessions across OX4 with activities and projects focused on wellbeing, anxiety, homework support and family relationships.

### **Step Out**

Started by Donnington Doorstep in 2011, the Step Out Project supported children and young people who were at risk, experiencing or were survivors of child exploitation. The project was set up in response to the local 'Donnington Doorstep' youth service identifying that children were being exploited in our community.

Due to Step Out's 2 main funding streams being under review during the same 9-month period, and with unsuccessful funding bids during the period it is with regret that Donnington Doorstep board of trustees had to take a difficult decision to bring the work of the Step Out project to a close with effect from end of September 2022. The team have continued to deliver services to young people and professionals during this time, testament to their commitment and passion for the work.

Step Out provision included:

- One to one support (face-to-face, online, via phone or text);
- Bespoke group work and peer support (face-to-face and online);
- Training for professionals and community guardians;
- Youth Ambassadors Programme.

We are immensely proud of Step Out's achievements and legacy.

Step Out enabled young people at risk to make informed choices; to be able to recognise appropriate, healthy and safe relationships, and to raise awareness and educate professionals and parents.

Step Out was instrumental in the ongoing development of the Sexual Violence and Exploitation Network, the network has grown in membership and in significance related to the developments of the county's response to Child Exploitation. The network has worked towards embedding a Contextual Safeguarding approach to the development of service design and delivery, with a focus on partnership and collaborative approaches that support the contextual framework.

Step Out continued to work in close partnership with peer organisations and has developed new enriching relationships and partnerships both locally in OX4, across the county, including securing new areas of work in Cherwell District, and nationally. Step Out continued to be a key member of the Sexual Violence and Exploitation Network (SVEN), Oxfordshire's Young People's network and The Youth Justice and Exploitation Service, growing momentum and partnership approaches to key issues and gaps in service provision and raising the profile of Youth Engagement in the field of child exploitation.

Donnington Doorstep and Step Out were integral to the strategic and operational developments related to the prevention and eradication of child exploitation across Oxfordshire. The Director held the role of VCS representative on the OSCB's child exploitation sub group for over 5 years and during the reporting year as a

member of the CSPR work stream for the Jacob review with Step Out leading on the voice of the child and participatory practice strands of the associated action plan.

Step Out increased and strengthened Doorstep's relationship with local statutory and VCS partners to ensure a joined up and contextual approach is development and embedded to ensure a robust approach tackling exploitation is embedded locally.

We have been instrumental in raising awareness of all forms of exploitation locally and through delivering training and consultation we have upskilled the local workforce ensuring that their understanding of exploitation is up to date and relevant to local issues.

Young Ambassadors had Instrumental input into the design and delivery of the new Oxfordshire Safeguarding Children's Board exploitation training.

Young Ambassadors delivered training to over 400 professionals in exploitation and spotting the signs of Child Sexual Exploitation.

## **Partnership work**

This year, we built on our exciting OX42030 project with two other place based OX4 charities, Ark-T and Waste2Taste. The OX42030 project focuses on Early Years, Youth Work, Exploitation and Environmental issues working with residents to allow them to steer the direction of services within their area.

Having worked alongside the OX4 Food Crew throughout 2022, we became a Community Partner. The OX4 Food Crew is an alliance of 9 grassroots organisations, working together to tackle food inequality in the OX4 postcode of Oxford. In March 2022 we participated in a development day for the OX4 Food Crew contributing to the Theory of Change which will work to overcome food poverty in OX4. We ran a partnership cooking programme of 8-10 sessions for local residents to learn new cooking skills with a focus on using surplus food run by Waste to Taste. The work of the Food Crew will continue to grow and we are looking forward to developing our kitchen in line with this partnership.

Within our Early Years sessions, we have also expanded our partnership work to offer enriching opportunities for families attending our Drop In. We have worked with a team from The Story Museum to offer story telling sessions and this will include a visit to the museum next year. We have also been working closely with the Early Years project who offer music and dance sessions once a week. These have been really popular with families.

Throughout 2022 -23 we have also continued to work in partnership with Oxfordshire Breastfeeding Supporting (OBS) providing space for them to offer face to face breastfeeding support to new parents. Parents attending sessions at Doorstep said:

Thank you for all your help and support in January / February with my breastfeeding journey with Theodore. It was so helpful being able to come to the weekly sessions at Donnington Doorstep as I got to grips with breastfeeding a new-born. 5 months in, we're still going strong! I'm so glad the support of OBS is there to help mums begin and continue with their breastfeeding journey. (Caroline - Service User)

Thank you for all your support, advice and kindness at the session in Donnington during what was a really difficult time for me. It was a massive help to know you were there to reach out to and I will be forever grateful! (Milly - Service User)

The sessions at Doorstep have enabled OBS to support 159 families as well providing over 80 hours of volunteer support and they have been visited by 26 student and healthcare professional observers. The team at OBS feel the welcoming and inclusive ethos of Doorstep encourages a wide range of volunteers to support them, "We are particularly proud of the diversity of OBS volunteers at Donnington, including a teenage mother and a grandmother, OBS' eldest volunteer. "

### **Doorstep Pre-School**

Little Treasure Day Nursery are housed in our building, offering a fantastic opportunity for our community as it offers wrap-around, local childcare provision for parents all year around.

### **The Future**

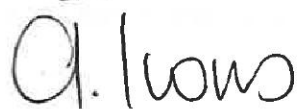
Our strategy for the organisation is to build on the consolidating work that has been done since the pandemic and focus our services where they are needed to combat isolation, loneliness, wellbeing, mental health, food inequality, poverty and safeguarding.

We have strong local partnerships which help guide our work and are proud to have been instrumental in the development of local OX4 partnerships with a focus on Early Years, Youth Work, Exploitation and Environmental issues. We plan to build on partnerships with the aim of reaching more people and making the most of local resources through merging core functions and partnership work.



10/10/23

JOHN TANNER



10/10/23

AUDREY IROWS  
(Director).

## FINANCIAL REVIEW

Total income for the year was £380,061 (2022: £383,581) and total expenditure for the year was £358,561 (2022: £378,189). There was an overall surplus for the year of £21,500 (2022: £5,392)

## RESPONSIBILITIES OF THE TRUSTEES

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The trustees (who are also the directors of Donnington Doorstep for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

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In preparing these financial statements, the trustees are required to:

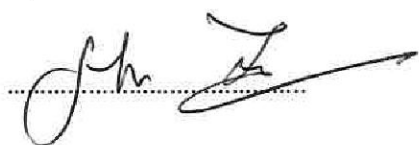
- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINATION

Sheila Parry FCCA of SPX Oxford Ltd will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees



JOHN TANNER

Date .....10/10/2023.....

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF DONNINGTON DOORSTEP  
FOR THE YEAR ENDED 31 MARCH 2023**

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I report on the accounts of the Charity for the year ended 31 March 2023, which are set out in pages 14– 24.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Donnington Doorstep for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**INDEPENDENT EXAMINER'S STATEMENT**

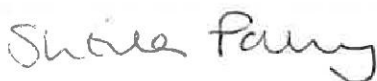
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 386 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sheila Parry

Date.....22/11.....2023.....

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

|                                    |       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2023<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2022<br>£ |
|------------------------------------|-------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
|                                    | Notes |                            |                          |                    |                            |                          |                    |
| <b>Income from:</b>                |       |                            |                          |                    |                            |                          |                    |
| Donations and legacies             | 2     | 12,802                     | 460                      | 13,262             | 11,662                     | 1,343                    | 13,005             |
| Charitable activities              | 3     | 58,332                     | 281,796                  | 340,128            | 29,033                     | 320,078                  | 349,111            |
| Other trading activities           | 4     | 25,277                     | -                        | 25,277             | 21,412                     | 28                       | 21,440             |
| Investments                        |       | 1,394                      | -                        | 1,394              | 25                         | -                        | 25                 |
| <b>Total income</b>                |       | <b>97,805</b>              | <b>282,256</b>           | <b>380,061</b>     | <b>62,132</b>              | <b>321,449</b>           | <b>383,581</b>     |
| <b>Expenditure on:</b>             |       |                            |                          |                    |                            |                          |                    |
| Raising funds                      | 5     | 27,323                     | 14,777                   | 42,100             | 30,917                     | -                        | 30,917             |
| Charitable activities              | 6     | 10,291                     | 306,170                  | 316,461            | 59,412                     | 287,860                  | 347,272            |
| <b>Total expenditure</b>           |       | <b>37,614</b>              | <b>320,947</b>           | <b>358,561</b>     | <b>90,328</b>              | <b>287,860</b>           | <b>378,189</b>     |
| <b>Net income / -expenditure</b>   |       | <b>60,191</b>              | <b>- 38,691</b>          | <b>21,500</b>      | <b>- 28,196</b>            | <b>33,588</b>            | <b>5,392</b>       |
| <b>Transfers between funds</b>     |       | <b>- 29,670</b>            | <b>29,670</b>            | <b>-</b>           | <b>42,610</b>              | <b>- 42,610</b>          | <b>-</b>           |
| <b>Net movement in funds</b>       |       | <b>30,521</b>              | <b>- 9,021</b>           | <b>21,500</b>      | <b>14,414</b>              | <b>- 9,022</b>           | <b>5,392</b>       |
| <b>Reconciliation of funds:</b>    |       |                            |                          |                    |                            |                          |                    |
| Total funds brought forwards       |       | 264,123                    | 128,615                  | 392,738            | 249,711                    | 137,637                  | 387,347            |
| <b>Total funds carried forward</b> |       | <b>294,644</b>             | <b>119,594</b>           | <b>414,238</b>     | <b>264,124</b>             | <b>128,615</b>           | <b>392,738</b>     |

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 19 to 26 form part of these financial statements



**BALANCE SHEET**  
**AS AT 31 MARCH 2023**  
**COMPANY NUMBER 07720385**

|                                                       |       | 2023            |                | 2022           |                |
|-------------------------------------------------------|-------|-----------------|----------------|----------------|----------------|
|                                                       |       | £               | £              | £              | £              |
|                                                       | Notes |                 |                |                |                |
| <b>FIXED ASSETS</b>                                   |       |                 |                |                |                |
| Tangible Assets                                       | 11    |                 | 201,321        |                | 220,908        |
| <b>CURRENT ASSETS</b>                                 |       |                 |                |                |                |
| Debtors                                               | 12    | 7,455           |                | 7,683          |                |
| Cash at bank                                          |       |                 |                |                |                |
|                                                       |       | <u>271,885</u>  |                | <u>400,632</u> |                |
|                                                       |       | 279,340         |                | 408,315        |                |
| <b>CREDITORS:</b> Amounts falling due within one year | 13    | <u>- 66,423</u> |                | <u>236,485</u> |                |
| <b>NET CURRENT ASSETS</b>                             |       |                 | 212,917        |                | 171,831        |
| <b>NET ASSETS</b>                                     |       |                 | <u>414,238</u> |                | <u>392,738</u> |
| <b>FUNDS</b>                                          |       |                 |                |                |                |
| <b>INCOME FUNDS</b>                                   |       |                 |                |                |                |
| Unrestricted Income funds                             | 14    |                 | 294,644        |                | 264,124        |
| Restricted income funds                               | 15    |                 | 119,594        |                | 128,615        |
| <b>TOTAL INCOME FUNDS</b>                             |       |                 | <u>414,238</u> |                | <u>392,738</u> |

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the committee and authorised for issue on

10/10/23 and are signed on their behalf by John Tanner (Chair)  
**JOHN TANNER**



**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) as amended by the early adoption of Update Bulletin 1 published on 2nd February 2016 reflecting amendments to FRS102.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The Trustees have taken advantage of the option outlined in Update Bulletin 1 which does not require charities not meeting the definition of "larger" to present a cash flow statement in accordance with amendments to FRS102.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are used as requested by the funder and the expenditure is shown against each separate restricted fund.

**Income**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income is received by way of grants donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

The income from the Job Retention Scheme has been recognised as a separate income under the charitable activities.

**Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised.

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Buildings – 5% straight line
- Equipment – 20% straight line

**Expenditure**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Expenditure represents amounts invoiced, including value added tax.

**Taxation**

The Charity is exempt from corporation tax on its charitable activities.

**2. DONATIONS AND LEGACIES**

|                               | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|-------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| Box donations                 | -                          | 460                      | 460                | 395                |
| Gift Aid reclaimed            | -                          | -                        | -                  | - 800              |
| Individual donations          | 11,450                     | -                        | 11,450             | 11,332             |
| Corporate and group donations | 1,352                      | -                        | 1,352              | 2,077              |
|                               | <u>12,802</u>              | <u>460</u>               | <u>13,262</u>      | <u>13,005</u>      |

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**3. INCOME FROM CHARITABLE ACTIVITIES**

|                                                                   | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|-------------------------------------------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Grants and contracts</b>                                       |                            |                          |                    |                    |
| <b>Family Drop-In, Family Support,<br/>Outreach and Parenting</b> |                            |                          |                    |                    |
| Oxford City Council (Donnington<br>Ward Community grant)          | -                          | -                        | -                  | 1,000              |
| Garfield Weston                                                   | 2,800                      | 13,760                   | 16,560             | 20,000             |
| St Michaels and All Saints                                        | -                          | -                        | -                  | 6,000              |
| OCF                                                               | -                          | 2,667                    | 2,667              | 5,333              |
| St Aldates (Family Support)                                       | -                          | 5,000                    | 5,000              | 5,000              |
| Oxford City Council (DDFC - BAME<br>programme)                    | -                          | -                        | -                  | 8,000              |
| Oxford City Council (Big Ideas)                                   | 945                        | 6,555                    | 7,500              | -                  |
| Oxford City Council (Cllr priority<br>fund)                       | -                          | 5,000                    | 5,000              | -                  |
| Tambour Foundation                                                | 862                        | 4,850                    | 5,712              | 11,250             |
| Trusthouse                                                        | -                          | 2,500                    | 2,500              | -                  |
| Stanton Ballard Trust                                             | -                          | -                        | -                  | 1,000              |
| Oxford Quaker Meeting                                             | -                          | -                        | -                  | 1,500              |
| Cave Foundation                                                   | -                          | -                        | -                  | 2,000              |
| Oxford City Council (CIL funding for<br>garden)                   | -                          | -                        | -                  | 4,300              |
| <b>Family Drop-In Kitchen</b>                                     |                            |                          |                    |                    |
| PYE Trust (OMA partnership)                                       | 300                        | 4,200                    | 4,500              | -                  |
| Oxfordshire Community<br>Foundation                               | 254                        | 510                      | 764                | -                  |
| Lottery partnership fund (OX4 Food<br>Crew)                       | -                          | 2,411                    | 2,411              | -                  |
| <b>Drop-In, Play Out (8-18s work)</b>                             |                            |                          |                    |                    |
| The Reeve and David Logan<br>Foundation (via NEO Philanthropy)    | 3,064                      | 18,825                   | 21,889             | 18,400             |
| Garfield Weston                                                   | -                          | 3,440                    | 3,440              | -                  |
| Samworth Bridging Fund                                            | -                          | -                        | -                  | 11,666             |
| Big Lottery Fund (Find Your Fire)                                 | -                          | 32,563                   | 32,563             | 26,825             |
| Oxford Youth Enterprise                                           | -                          | 1,143                    | 1,143              | 4,866              |
| <b>Step Out</b>                                                   |                            |                          |                    |                    |
| Esmee Fairbairn                                                   | 3,870                      | 23,774                   | 27,644             | 55,289             |
| Samworth                                                          | 4,237                      | 26,025                   | 30,262             | 67,511             |
| West Oxfordshire District Council                                 | -                          | -                        | -                  | 10,000             |
| SAFE! (Blueprint)                                                 | -                          | 10,865                   | 10,865             | -                  |
| Pilgrim Trust                                                     | -                          | -                        | -                  | 10,000             |
| St Aldates                                                        | -                          | -                        | -                  | 3,000              |
| Oxfordshire Youth                                                 | -                          | 5,000                    | 5,000              | 5,000              |
| Cherwell District council (Moth)                                  | -                          | 150                      | 150                | 14,451             |

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**3. INCOME FROM CHARITABLE ACTIVITIES (continued)**

|                                     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|-------------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| Other                               |                            |                          |                    |                    |
| The Tudor Trust                     | 42,000                     | -                        | 42,000             | -                  |
| Oxfordshire County Council          | -                          | 4,500                    | 4,500              | -                  |
| Job Retention Scheme                | -                          | -                        | -                  | 1,549              |
| Doris Field                         | -                          | -                        | -                  | 1,000              |
| Samworth Transformation Fund        | -                          | 106,000                  | 106,000            | 45,000             |
| Cotmore Trust                       | -                          | -                        | -                  | 2,000              |
| Iffley PCC                          | -                          | 1,000                    | 1,000              | 1,000              |
| Big Lottery (FYF - management cost) | -                          | 1,058                    | 1,058              | 3,170              |
|                                     | <u>58,332</u>              | <u>281,796</u>           | <u>340,128</u>     | <u>349,111</u>     |

**4. INCOME FROM OTHER TRADING ACTIVITIES**

|                       | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|-----------------------|----------------------------|--------------------------|--------------------|--------------------|
| Community kitchen     | 5,984                      | -                        | 5,984              | 2,540              |
| Parties and room hire | 60                         | -                        | 60                 | 300                |
| Other services        | 19,233                     | -                        | 19,233             | 18,600             |
|                       | <u>25,277</u>              | <u>-</u>                 | <u>25,277</u>      | <u>21,440</u>      |

Income from Other services includes the rental fee received from hiring out the Pre-school space for an Ofsted registered childcare setting. It is based on a long-term contract.



**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**5. EXPENDITURE ON RAISING FUNDS**

|                                    | Staff costs   | Other direct costs | Allocation of support costs | Total 2023    | Total 2022    |
|------------------------------------|---------------|--------------------|-----------------------------|---------------|---------------|
|                                    | £             | £                  | £                           | £             | £             |
| Costs of other trading activities: |               |                    |                             |               |               |
| Community kitchen                  | 7,104         | 4,515              | 3,158                       | 14,777        | 5,411         |
| Goods & services                   | 6,527         | -                  | 1,774                       | 8,301         | 5,901         |
| Independent Fundraiser             | -             | 9,490              | -                           | 9,490         | 7,260         |
| Other fundraising costs            | 5,468         | -                  | 4,064                       | 9,532         | 12,345        |
|                                    | <u>19,099</u> | <u>14,005</u>      | <u>8,996</u>                | <u>42,100</u> | <u>30,917</u> |

**6. EXPENDITURE ON CHARITABLE ACTIVITIES**

|                                   | Staff costs    | Other direct costs | Allocation of support costs | Total 2023     | Total 2022     |
|-----------------------------------|----------------|--------------------|-----------------------------|----------------|----------------|
|                                   | £              | £                  | £                           | £              | £              |
| Family Drop-In & Support Services | 40,557         | 3,441              | 11,956                      | 55,954         | 67,260         |
| Drop-In, Play Out (8-18s work)    | 16,552         | 1,364              | 4,869                       | 22,785         | 59,243         |
| STEP OUT                          | 42,624         | 16,349             | 16,026                      | 74,999         | 151,146        |
| Donnington Pre-School             | -              | 90                 | 24                          | 114            | 1,191          |
| Partnerships                      | 8,416          | 104,260            | 30,620                      | 143,296        | -              |
| Governance                        | 11,632         | 3,554              | 4,127                       | 19,313         | 68,433         |
| Support costs                     | 18,922         | 57,696             | - 76,618                    | -              | -              |
|                                   | <u>138,703</u> | <u>186,754</u>     | <u>- 8,996</u>              | <u>316,461</u> | <u>347,272</u> |

**7. SUPPORT COSTS**

|                                                                                                        | Total 2023    | Total 2022    |
|--------------------------------------------------------------------------------------------------------|---------------|---------------|
|                                                                                                        | £             | £             |
| The support costs comprised the following:                                                             |               |               |
| Staff costs (incl management, business development, operations, administration, finance, HR, cleaning) | 18,922        | 28,916        |
| Premises & facilities                                                                                  | 28,844        | 33,666        |
| IT & office expenses                                                                                   | 6,508         | 10,427        |
| Depreciation                                                                                           | 22,344        | 22,346        |
|                                                                                                        | <u>76,618</u> | <u>95,355</u> |

Support costs are allocated to project activities in proportion to the direct costs for each activity.

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

Depreciation has been included in the apportioning calculation for the first time in 2019-20. Previously it has been shown as a separate line in the SOFA but this is not in line with the guidance in the SORP.

**8. NET OUTGOING/INCOMING RESOURCES FOR THE YEAR**

|                                     | <b>2023</b> | <b>2022</b> |
|-------------------------------------|-------------|-------------|
|                                     | <b>£</b>    | <b>£</b>    |
| Directors' remuneration             | -           | -           |
| Independent Examiner's remuneration | 600         | 1,080       |

**9. STAFF COSTS AND EMOLUMENTS**

|                       | <b>2023</b>    | <b>2022</b>    |
|-----------------------|----------------|----------------|
|                       | <b>£</b>       | <b>£</b>       |
| Gross pay             | 153,248        | 181,770        |
| Social security costs | 2,571          | 11,142         |
| Pensions              | 1,982          | 2,541          |
|                       | <u>157,801</u> | <u>195,453</u> |

**10. TRUSTEE REMUNERATION & RELATED PARTY TRANSACTIONS**

No trustees were reimbursed for any expenses during the year (2022: £nil).

There were no related party transactions. (2022: £nil).

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**11. TANGIBLE FIXED ASSETS**

|                       | <b>Equipment<br/>£</b> | <b>Building<br/>£</b> | <b>Total<br/>£</b> |
|-----------------------|------------------------|-----------------------|--------------------|
| <b>COST</b>           |                        |                       |                    |
| At 1 April 2022       | 6,619                  | 441,256               | 447,875            |
| Additions             | -                      | 2,757                 | 2,757              |
| At 31 March 2023      | <u>6,619</u>           | <u>444,013</u>        | <u>450,632</u>     |
| <b>DEPRECIATION</b>   |                        |                       |                    |
| At 1 April 2022       | 6,338                  | 220,629               | 226,967            |
| Charge for the year   | 281                    | 22,063                | 22,344             |
| At 31 March 2023      | <u>6,619</u>           | <u>242,692</u>        | <u>249,311</u>     |
| <b>NET BOOK VALUE</b> |                        |                       |                    |
| At 31 March 2023      | <u>-</u>               | <u>201,321</u>        | <u>201,321</u>     |
| At 31 March 2022      | <u>281</u>             | <u>220,627</u>        | <u>220,908</u>     |

**12. DEBTORS**

|               | <b>2023<br/>£</b> | <b>2022<br/>£</b> |
|---------------|-------------------|-------------------|
| Trade debtors | <u>7,455</u>      | <u>7,683</u>      |
|               | <u>7,455</u>      | <u>7,683</u>      |

**13. CREDITORS: Amounts falling due within one year**

|                                                             | <b>2023<br/>£</b> | <b>2022<br/>£</b> |
|-------------------------------------------------------------|-------------------|-------------------|
| Trade creditors                                             | 1,373             | 8,592             |
| Deferred income (grants received for use in future periods) | 60,071            | 224,773           |
| Accruals                                                    | 2,686             | 1,080             |
| PAYE and NI                                                 | 40                | 40                |
| Other creditors                                             | <u>2,253</u>      | <u>2,000</u>      |
|                                                             | <u>66,423</u>     | <u>236,485</u>    |

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**14. UNRESTRICTED INCOME FUNDS**

|               | Balance at<br>1 April 2022 | Income        | Expenditure     | Transfers       | Balance<br>at 31<br>March<br>2023 |
|---------------|----------------------------|---------------|-----------------|-----------------|-----------------------------------|
|               | £                          | £             | £               | £               | £                                 |
| General funds | 264,123                    | 97,805        | - 37,614        | - 29,670        | 294,644                           |
|               | <u>264,123</u>             | <u>97,805</u> | <u>- 37,614</u> | <u>- 29,670</u> | <u>294,644</u>                    |

**15. RESTRICTED INCOME FUNDS**

|                                                       | Balance at<br>1 April 2022 | Income         | Expenditure      | Transfers     | Balance<br>at 31<br>March<br>2023 |
|-------------------------------------------------------|----------------------------|----------------|------------------|---------------|-----------------------------------|
|                                                       | £                          | £              | £                | £             | £                                 |
| Family Drop-In & Support<br>Services                  | -                          | 40,333         | - 55,955         | 15,622        | -                                 |
| Family Drop-in Kitchen                                | -                          | 7,121          | - 14,777         | 7,656         | -                                 |
| Drop-In, Play Out (8-18s work)                        | -                          | 23,407         | - 22,785         | - 622         | -                                 |
| STEP OUT                                              | -                          | 54,949         | - 74,999         | 20,050        | -                                 |
| Donnington Pre-School                                 | -                          | -              | - 114            | 114           | -                                 |
| Partnerships                                          | -                          | 149,428        | - 143,296        | - 6,132       | -                                 |
| Other (JRS, Samworth Bridging<br>Fund, FYF mgmt cost) | -                          | 7,018          | -                | - 7,018       | -                                 |
| Building asset fund                                   | 128,615                    | -              | - 9,021          | -             | 119,594                           |
| <b>Total funds</b>                                    | <u>128,615</u>             | <u>282,256</u> | <u>- 320,947</u> | <u>29,670</u> | <u>119,594</u>                    |

The restricted fund for the building remains restricted because there is a requirement to run a pre-school in the extension built with the restricted grant.

**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**16. TAXATION**

The charity is provisionally exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**17. COMPANY LIMITED BY GUARANTEE**

Donnington Doorstep is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.