

Company registration number: 07747757

Charity registration number: 1144741

Building Bridges Pendle

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

KM
Chartered Accountants
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

Building Bridges Pendle

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Building Bridges Pendle

Reference and Administrative Details

Trustees	Mr M J Gildea Mrs S Godfrey Mr M A Khan Mrs A J Kroukamp Mr M Latif Dr R I Malik Mrs K M Mason Mrs H M Noonan Reverend E A Saville
Charity Registration Number	1144741
Company Registration Number	07747757
Registered Office	20 Scotland Road Nelson Lancashire BB9 7UU
Independent Examiner	KM Chartered Accountants 1st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG
Bankers	Barclays Bank Nelson 28-34 Manchester Rd Nelson Lancs

Building Bridges Pendle

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

WHO WE ARE

We remain a grass-roots focused organisation and our grant funding for over 20 years has targeted the local community. On this foundation, we have grown to create a bridge to a strategic level and have strong partnerships with community groups and statutory bodies at Policy level.

Our project track record and reputation over these years demonstrates how we proactively reach-out to communities, including those who are new and marginalised. We are creative and driven in our approach towards engagement and over the past few years of our work, have re-incorporated a traditional approach of community work; outreach work that involves knocking on people's doors, introducing yourself and project aims, building mutual relationships and together, taking people on a journey to achieve common goals.

Our project impact report (January 2022) for recent years of work (including during and post-pandemic era) has evidenced how the ability of our approach, design and adaptation of project activities has brought a valuable contribution towards good community relations. BBPendle being specifically recognised for;

- Adapting to the new normal and building the confidence of people to start to come out and connect together in person again.
- Being creative in thinking about ways to engage.
- Face-to-face events being of high quality in design and interaction.
- Being connected to our work generated confidence to challenge negative factors.

We are truly embedded in the local community and are at the forefront of creating sustainable community engagement structures.

BBPendle has created and runs the following forums:

Pendle Schools Linking Network
Community Cohesion Action Network
Pendle Forum of Faiths

We are the lead organisation responsible for Communities and Cohesion on the Nelson Town Deal Board and Pendle Cultural Strategy.

The Pendle Food Alliance was setup during the Pandemic in partnership with Pendle Borough Council, the first-time this level of collaboration has taken place between foodbanks in the history of Pendle. Members were empowered/trained to take ownership after 12 months.

Our greatest strength, is in our diversity that reflects the local community and which is not comparable by the majority of the established voluntary and community sector in Pendle.

Our leadership structure remains traditional with a board of directors who oversee the strategic direction of the organisation; supported by an Executive Project Manager who leads a team of Community Engagement Officers and volunteers.

Building Bridges Pendle

Trustees' Report

- The Board of Directors have sustained the 'VISIBLE: A Quality Assurance Framework for Faith Based Organisations' that was adopted over 10 years ago in partnership with the Faith-based Regeneration Network. We are now seeking to update all elements of this past system.
- Board of Directors meetings take place every six-weeks. All staff attend the early part of Directors meetings to present project delivery updates.
- At a regular 3-week period, a staff and performance management subgroup meeting takes place between the Chairman, deputy chair and Project Manager. These meetings promote the balance of conversation between organisation strategy as led by Directors but taking advice from the project manager based on experience of delivery, challenges and partnerships.
- At the staff level, weekly 'Planning and Liaison' meetings incorporate all aspects of development and delivery for work plans.

GOVERNANCE

The charity is a company limited by guarantee, governed by its Memorandum and Articles of Association dated 1st April 2012.

WHAT WE HAVE DONE THIS YEAR

Our final project year was from November 2020 to the end of January 2022. A 3-month project extension was granted as a result of underspend due to the impact of the Coronavirus Pandemic.

Our work programme continued to adapt according to periods of restrictions and lockdowns through much of this period, as Pendle was amongst the most impacted boroughs in the Country and had some unique intercommunity complexities as a result.

A summary of the key activities undertaken during the Pandemic and periods of restrictions, to the lifting of all restrictions;

BBPendle has been at the forefront in responding to adapting community engagement challenges within restriction settings and when Society has been open for freedom of movement and socialising. Our leadership, creativity and flexibility with approaches to our engagement has been visible for all to be a part of and greatly respected amongst people and organisations.

Our activities on an online platform has seen 23 events take place via;

- Digital Talk events
- Digital Musical events
- Digital Projects running over a course of weeks.

Our face to face activity coming into the community domain has seen 14 projects take place, out of which the major projects have been;

Pendle Peace Walks and the Pendle Festival of Culture that notably took place on Saturday 24th July, the first weekend after freedom day and lifting of all restrictions on Monday 19th July.

- Families Making Friends
- Faith, Music and Community
- Good Neighbours Week

Building Bridges Pendle

Trustees' Report

Extensive project work took place in addition to our core programme to deliver the Community Champions project across Pendle, in line with Government efforts to support positive community responses to the impact of Covid-19.

We have also been successful in receiving funds from the Canal and River Trust via SuperSlowWay to run the Linear Park Project. Additional funds also drawn from the Together and Active grants to support our Good Neighbours Work. These funds provided BBPendle with funds to keep the core team in place to the end of June 2022.

PLANS FOR FUTURE PERIODS

Funding applications are in process with a number of sources to put into place organisational sustainability post June 2022.

This includes going back to the Big Lottery for a 3rd term of funding. Something fairly rare to expect but we were given encouragement to do so.

- For our new sustainability plan, we are targeting a 4-year continuation of the Good Neighbours Project that requires a budget of £513,000; Revenue costs being £364,160 and Overheads costs at £148,800.

- Project Duration:

4-Year Project, from July 2022 to June 2026.

- Staff Capacity:

Core team of x3 staff (x2 full-time and x1 part-time).

Revised Project Aims:

- To create and facilitate intra and inter-community movements that lead to longstanding social change to improve Community Relations and Social Cohesion in a borough context.

- To push the boundaries of integration work and produce a shared identity that is celebrated and where fringe movements, are challenged to respect diversity and to understand the social value that different people bring to Pendle.

We are aiming to produce a quantifiable scale and measure of impact to evidence the difference that this project and the added value of our work with partners will achieve:

1. Frequency of community-led activities taking place and range of locations for delivery.
2. An increase in the diversity of people involved.
3. Increase in the retention of people's involvement in conception, delivery and follow-up of activities.
4. Production of a shared community identity to promote solidarity and togetherness.
5. Points of contact with multiple mono-cultural neighbourhoods that are within one-ward boundary.
6. Growth of a new generation of community activists and leaders.
7. Reshaping of the relationship between community organisations and residents.
8. Re-defining the relationship between community organisations, agencies and strategic programmes.
9. Sharing of Good practice across Pendle and the Lancashire.
10. Promotion of initiatives that have the potential to become National Events.

Building Bridges Pendle

Trustees' Report

FINANCIAL REVIEW

Policy on reserves

The total free reserves at the year end stand at £9,676. The charity's reserves policy is to maintain three months expenditure, which equates to approximately £44,000. At the year end the reserves are less than this target amount.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 14 December 2022 and signed on its behalf by:

.....
Mr M A Khan
Trustee

Building Bridges Pendle

Independent Examiner's Report to the trustees of Building Bridges Pendle ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Building Bridges Pendle as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Mark Heaton FCCA FCIE DChA
KM
1st Floor, Block C
The Wharf
Manchester Road
Burnley
Lancashire
BB11 1JG

14 December 2022

Building Bridges Pendle

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Unrestricted £	Restricted £	Total 2021 £
Income:							
Donations	3	5,673	-	5,673	-	-	-
Charitable activities	4	-	103,857	103,857	-	235,304	235,304
Investment income	5	28	-	28	-	-	-
Other income	6	4,000	-	4,000	87,054	4,000	91,054
Total income		<u>9,701</u>	<u>103,857</u>	<u>113,558</u>	<u>87,054</u>	<u>239,304</u>	<u>326,358</u>
Expenditure on:							
Charitable activities		<u>(27,534)</u>	<u>(189,701)</u>	<u>(217,235)</u>	<u>(60,165)</u>	<u>(164,617)</u>	<u>(224,782)</u>
Total expenditure		<u>(27,534)</u>	<u>(189,701)</u>	<u>(217,235)</u>	<u>(60,165)</u>	<u>(164,617)</u>	<u>(224,782)</u>
Net (expenditure)/income		(17,833)	(85,844)	(103,677)	26,889	74,687	101,576
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>606</u>	<u>(606)</u>	<u>-</u>
Net movement in funds		(17,833)	(85,844)	(103,677)	27,495	74,081	101,576
Reconciliation of funds							
Total funds brought forward		<u>27,509</u>	<u>115,658</u>	<u>143,167</u>	<u>14</u>	<u>41,577</u>	<u>41,591</u>
Total funds carried forward	12	<u><u>9,676</u></u>	<u><u>29,814</u></u>	<u><u>39,490</u></u>	<u><u>27,509</u></u>	<u><u>115,658</u></u>	<u><u>143,167</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 12.

The notes on pages 9 to 13 form an integral part of these financial statements.

Building Bridges Pendle
(Registration number: 07747757)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Current assets			
Cash at bank and in hand		40,630	144,307
Creditors: Amounts falling due within one year	11	<u>(1,140)</u>	<u>(1,140)</u>
Net assets		<u>39,490</u>	<u>143,167</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		29,814	115,658
Unrestricted income funds			
Unrestricted funds		<u>9,676</u>	<u>27,509</u>
Total funds	12	<u>39,490</u>	<u>143,167</u>

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 13 were approved by the trustees, and authorised for issue on 14 December 2022 and signed on their behalf by:

.....
Mr M A Khan
Trustee

The notes on pages 9 to 13 form an integral part of these financial statements.

Building Bridges Pendle

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

20 Scotland Road

Nelson

Lancashire

BB9 7UU

These financial statements were authorised for issue by the trustees on 14 December 2022.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Building Bridges Pendle meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Building Bridges Pendle

Notes to the Financial Statements for the Year Ended 31 March 2022

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and trustee's meetings and reimbursed expenses.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from donations

	Unrestricted General £	Total 2022 £
Donations from individuals	5,673	5,673

4 Income from charitable activities

	Restricted £	Total 2022 £	Total 2021 £
Big Lottery	61,602	61,602	122,099
Bowland Trust	-	-	8,715
Church Urban Fund	-	-	2,982
Pendle Borough Council	7,500	7,500	-
The Linking Network	-	-	7,000
Nelson Town Council	2,000	2,000	-
Lancashire County Council	9,998	9,998	38,267
Pendle Borough Council - Ann Grant	-	-	31,424
Others	22,757	22,757	1,700
Pendle Food Alliance	-	-	23,117
	103,857	103,857	235,304

Building Bridges Pendle

Notes to the Financial Statements for the Year Ended 31 March 2022

5 Investment income

	Unrestricted General £	Total 2022 £
Bank interest receivable	28	28

6 Other income

	Unrestricted General £	Total 2022 £	Total 2021 £
Employment Allowance	4,000	4,000	4,000
Reserves	-	-	800
Government Grants - Job Retention Scheme	-	-	20,796
Pendle Borough Council - Covid 19 grants	-	-	65,458
	<u>4,000</u>	<u>4,000</u>	<u>91,054</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

8 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	90,512	93,828
Social security costs	<u>8,206</u>	<u>8,923</u>
	<u>98,718</u>	<u>102,751</u>

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Charitable activities	<u>3</u>	<u>5</u>

No employee received emoluments of more than £60,000 during the year.

Building Bridges Pendle

Notes to the Financial Statements for the Year Ended 31 March 2022

9 Independent examiner's remuneration

	2022 £	2021 £
Examination of the financial statements	1,250	1,296

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	1,140	1,140

12 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted				
General Funds	27,509	9,701	(27,534)	9,676
Restricted				
Big Lottery	33,853	61,602	(95,455)	-
Bowland Trust	5,591	-	(5,591)	-
Church Urban Fund	3,340	-	(3,340)	-
Pendle Borough Council	4,567	7,500	(12,067)	-
The Linking Network	15,236	-	(9,839)	5,397
Nelson Town Council	-	2,000	(2,000)	-
Lancashire County Council	17,953	9,998	(12,132)	15,819
Pendle Borough Council - Annual Grant	27,606	-	(24,022)	3,584
Others	3,978	22,757	(21,721)	5,014
Pendle Food Alliance	3,534	-	(3,534)	-
	115,658	103,857	(189,701)	29,814
Total funds	143,167	113,558	(217,235)	39,490

Building Bridges Pendle

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Unrestricted					
General Funds	14	87,054	(60,165)	606	27,509
Restricted					
Big Lottery	12,774	122,099	(101,020)	-	33,853
Bowland Trust	6,563	8,715	(9,687)	-	5,591
Church Urban Fund	358	2,982	-	-	3,340
Pendle Borough Council	4,567	-	-	-	4,567
The Linking Network	12,450	7,000	(4,214)	-	15,236
Insitu	(94)	-	-	94	-
Lancashire Together	200	-	-	(200)	-
Lancashire County Council	584	38,267	(20,898)	-	17,953
Nelson & Colne College	500	-	-	(500)	-
Pendle Borough Council - Annual Grant	3,750	31,424	(7,568)	-	27,606
Others	(75)	5,700	(1,647)	-	3,978
Pendle Food Alliance	-	23,117	(19,583)	-	3,534
	<u>41,577</u>	<u>239,304</u>	<u>(164,617)</u>	<u>(606)</u>	<u>115,658</u>
Total funds	<u>41,591</u>	<u>326,358</u>	<u>(224,782)</u>	<u>-</u>	<u>143,167</u>

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Current assets	10,817	29,813	40,630
Current liabilities	<u>(1,140)</u>	<u>-</u>	<u>(1,140)</u>
Total net assets	<u>9,677</u>	<u>29,813</u>	<u>39,490</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2021 £
Current assets	28,649	115,658	144,307
Current liabilities	<u>(1,140)</u>	<u>-</u>	<u>(1,140)</u>
Total net assets	<u>27,509</u>	<u>115,658</u>	<u>143,167</u>