

The Eric Frank Trust
Financial Statements
For the year ended
31 December 2022



Developing leadership in young people

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the eric frank trust

The Eric Frank Trust

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The Eric Frank Trust

Legal And Administrative Information

Trustees

Dr Derek Robert Pollard OBE PhD - Chairman
Andrew MacKenzie Corrie - Secretary
Graham Richard Oscroft MBE
Jorgen Guldberg Rasmussen R
Dean Smith
Christine Anne Whiteford
Samuel David McKee

Charity number 1144693

Principal address

Dixcart House
Addlestone Road
Bourne Business Park
Addlestone
Surrey
KT15 2LE

Independent examiner

Dixcart Audit LLP
Dixcart House
Addlestone Road
Bourne Business Park
Addlestone
Surrey
KT15 2LE



The Eric Frank Trust

Trustees' Report

For the year ended 31 December 2022

The Trustees present their report and the examined but unaudited financial statements of the Trust for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 2 to the financial statements and comply with the Trust's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the Trust as amended by the Deed of Variation are as follows:

To advance education, including education in leadership skills, and to advance young people in life with a view to helping them become more responsible citizens, in such parts of the world as the Trustees may from time to time think fit, in particular by:

- providing support to national and international Scout organisations and individual members and groups who are, themselves, part of the World Scout Movement through membership of their national scout organisation, where the organisation is a member of the World Organisation of the Scout Movement; and
- providing support to such other organisations and their members which are dedicated to the education and development of leadership skills of young people, as the Trustees may from time to time think fit.

The Trust carries out its purposes predominantly through grant-making and advice by Trustees and supports research to achieve and enhance its objects.

The Trustees have again reviewed these objectives during the reporting period and consider them still to be appropriate.

Organisation

The Trustees administer the Trust through a Board comprising all Trustees which takes and reviews all major decisions, including deciding on the approval of projects and the donation of funds. Detailed implementation of these decisions is undertaken by the Chairman, Secretary and Treasurer appointed annually and reporting to the Board. The Board also reviews the strategy, operations and risk management of the Trust and that decisions conform to the objects and Charity Commission requirements. The Board appoints an Investment Committee annually comprising The Board Chairman, up to 2 other Trustees and the Treasurer.

The Treasurer is normally in attendance at meetings of the Trustees and the Research Officer and Website Manager attend for items by invitation.

Trustees and the Treasurer are entitled to claim expenses for attendance at meetings of the Board of Trustees and such activities as they undertake in representing the Trust. No Trustee is paid for their duties as a Trustee and no staff are employed by the Trust. Major expenditure requires two nominated signatories.

Global Covid-19 Pandemic

On 10 May 2020 the Board announced that it was suspending consideration of new major grants due to the Covid-19 pandemic and required existing grant holders to inform the Trust of necessary changes to their plans to cope with the suspension of many of the activities forming part of the approved projects. The Board announced that the Trust was open to small grants for emergency funding resulting from the pandemic. Where budgets were revised they required approval by the Board which was not to be unreasonably withheld. This policy was reviewed in February 2021 and the Trust reopened for major project proposals. Since reopening The Trust has received noticeably fewer project proposals than pre-Covid and recognises that organisations have long term Covid recovery and development difficulties. Consequently The Trust favours proposals which assist young people to cope with the major societal changes in their way of life helped by organisations as we continue to emerge from the Covid-19 pandemic.



The Eric Frank Trust

Trustees' Report (Continued)

For the year ended 31 December 2022

Achievements and performance

The Trust has been established mainly to promote leadership development in young people, especially but not exclusively through the educational medium of the World Scout Movement. The Trust wishes to do this not only by funding projects and demonstrating their success, but also by encouraging debate and practical research on how best to help young people meet the challenges facing them in today's changed societies and in particular how organisations worldwide seek to empower them to develop the social and leadership skills necessary to contribute to the development of their communities and thus encourage social cohesion.

The Trust is motivated by a belief in the Scout method developed by Lord Baden-Powell which gives real responsibility to young people to plan and manage their own activities and trusts them to do so, with sensitive adult mentoring support, in order to develop their leadership skills. The Trust believes that this important educational element of Scouting has not recently been sufficiently recognised and promoted, even though the importance of peer education is now accepted in formal education as an important educational developmental tool.

The Trust has resolved to support the United Nations Strategic Development Goals and encourages applicants for grants to consider the achievement of these goals as part of their project's objects.

The Trust's Research Forum and its associated website has worked with the University of Loughborough and this link has been developed to further the Trust's aims to promote its research interests and encourage debate. Following a review the Board has decided to integrate the work of the Research Forum with that of the Trust's other activities in the main website rather than as a separate activity to improve its effectiveness. The Trust continues to work with and receive advice from a Research Officer based at the University of Loughborough.

The Trust has been represented at a number of events of the Scout Movement and other organisations in the UK, internationally and online during the year.

Financial review

The Trust made grants to 11 bodies during the year under review totalling £55,551 as compared with 7 totalling £52,727 in 2021, including some bodies not associated with The Scout Movement.

In this year of operation total grants made are on a par with the previous year. One non-Scout organisation was awarded a grant. The award of more smaller grants is consistent with the needs of organisations to resume normal operations rather than start new major projects. It is difficult to judge whether this equates with confidence returning to the voluntary sector post pandemic, though no projects were actually cancelled. The Board authorised some £2,538 in emergency funds through the World Scout Foundation small grants Donation Platform. While in total this is consistent with the previous year not all were consequent on the pandemic. The effect of global political and military unrest has yet to be felt.

Small sums of additional donated income have continued to be received. Total funds stood at £859,473 at the start of the year and were reduced to £708,235 at close. Reduction in capital was due to grant payment and particularly the falling value of investments. While a significant change from previous years, Trustees do not consider there is a need to change the investment policy or grant making criteria at this point. This will be kept under review.

As organisations reopen post pandemic the early increase in new projects has not continued. The Board will consider an appropriate response to requests for funding against the new priorities which emerge as countries revise their work plans in the light of political instability and natural disasters. At present The Board confirms its decision to spend capital and income without change to its approved objects at least at the level in this report.

Reserves policy

The Trust's approved reserves policy is based on the decision by the Board that a grant will only be made to an applicant provided there are sufficient free funds held by the Trust to pay that grant in its entirety at approval. The Board considers no change is necessary to this Reserves Policy.

Accordingly the Trustees consider that the Trust should hold reserves of at least £5,000 to provide for winding up the Trust should that become necessary.

The Trustees will re-examine this reserves policy as we emerge further from the Covid-19 pandemic and the effect of climate and conflict become clearer.



The Eric Frank Trust

Trustees' Report (Continued)

For the year ended 31 December 2022

Raising funds from the public

The Trust does not work with professional fundraisers but is open to donations from public and corporate bodies. Capital is professionally managed through an investment portfolio and supervised by an Investment Committee of the Trust. The Trustees agreed at the inception of the Trust that capital would be used to fund projects, recognising that this provides for a limited lifetime for the Trust. Accordingly, and taking into account new emerging priorities Trustees project a lifetime for the Trust to be at least a further 5 years and probably beyond and are seeking donations to prolong this.

A trading subsidiary

The Trust does not have or intend to have a trading subsidiary.

Regulation of the Trust

The Trust is registered with the Charity Commission only.

Risk management

The Trustees have examined the major strategic, business and operational risks which the Trust faces and confirm that systems have been established to review and mitigate identified risk.

Consideration of the Risk Register and the mitigation of risk are standing items on the agenda of the Board.

Plans for future periods

The Board reassesses its objects and expected lifetime of the Trust annually. The Trust has been funded principally by donations from the late Eric Frank. His will provided a legacy for the continuation of its work and the Trust has benefited from phased income from this source as determined by the executors. Final payment from this source was received in 2019.

Capital growth for 2022 has been negative after a volatile financial situation during the year and there may well be no major improvement of the financial position during 2023. Donations are likely to continue at the present rate, but do not form a major proportion of our portfolio.

The Board expects that the future of projects currently in approval will be more stable in 2023 as organisations learn how to manage the global economy and considers that even with a further major decline in investments and possible global instability the Trust has sufficient resources to meet its commitments to current projects and demand up to the level of grant making in 2020. None of the work currently in approval involves sufficient payment to threaten the overall viability of the Trust. In line with Charity Commission advice the Board has taken the decision to temporarily suspend its constitutional requirement for face-to-face trustee activity and to operate by electronic means for its business and meetings in order to enable it to conform to possible future legal infection restrictions and still respond quickly to new societal needs. This has proved effective and will be continued as necessary with a preference for face to face working when safe and expedient to do so.

Structure, governance and management

The Eric Frank Trust has been established as a charitable trust and is governed by the trust deed dated 18 January 2010 as amended by a deed dated 12 November 2011. The Trust was registered as a charity within the meaning of the Charities Act 2006 with effect from 16 November 2011, registered no: 1144693.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Dr Derek Robert Pollard OBE PhD - Chairman

Andrew MacKenzie Corrie - Secretary

Robert William Cashman

(Resigned 17 November 2022)

John Brian Huskins

(Resigned 23 February 2022)

Graham Richard Oscroft MBE

Jorgen Guldborg Rasmussen R

Dean Smith

Christine Anne Whiteford

Samuel David McKee

(Appointed 21 May 2022)



The Eric Frank Trust

Trustees' Report (Continued)

For the year ended 31 December 2022

Trustee induction and training

New Trustees undergo a personalised programme of induction agreed with the Chairman of the Trust. Trustees are required to acquaint themselves regularly with the publications of the Charity Commissioners. Trustee training is a standing item on the agenda of the Board. Trustees have taken part in external training webinars during the year. The Board has considered the appointment and succession of Trustees. Two trustees have resigned with the thanks of The Board during the year. One existing Trustee has been reappointed during the year where the appointment has expired on a rotational basis. One new Trustee has been appointed. The Board intends to recruit at least one further Trustee during the coming year either with financial investment expertise preferably aged under 30.

Conflicts of interest

Trustees are required to declare conflicts of interest at appointment, and the review of those interests is a standing item on the Board's agenda. There are no issues of significance as defined by the Charity Commission which have been declared or found during the year of this report.

Safeguarding policy

Trustees are required to have undergone an enhanced check by the Disclosure and Barring Service as applicable to their residence in the United Kingdom as applicable and to provide similar independent evidence where resident outside the United Kingdom before appointment. The Board has adopted a Safeguarding Policy in relation to its work and this policy was again reviewed during the reporting period. Trustees are not regularly in direct contact with young people or vulnerable adults in their duties as Trustees.

The Board requires evidence in grant applications that proposers have approved and implemented a Safeguarding Policy for young people and vulnerable adults for their organisation and project work.

Public benefit

The Trustees confirm that to the best of their knowledge and belief, they have complied with the Charities Acts 2006 and 2011 in respect of having due regard to the public benefit guidance published by the Charity Commission and within the Trust deed.

The Trust provides services to benefit directly community based organisations and principally their youth membership to enhance and improve and achieve their educational attainment.

Matters of Concern

No matters of concern as defined by the Charity Commission or otherwise have been raised by Trustees or drawn to the attention of the Trustees during the period covered by this report.

The Eric Frank Trust

Trustees' Report (Continued)

For the year ended 31 December 2022

Statement of Trustees' Responsibilities

The Trust through its Trustees accepts its responsibility for preparing the Trustees' Annual Report including the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these Financial Statements, the Trustees are aware of their obligation to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material disclosure and explain the Financial Statements;
- prepare the Financial Statements on a going concern basis unless it is inappropriate to presume that the Trust will continue in operation.
- keep proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the Financial Statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008.
- be responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

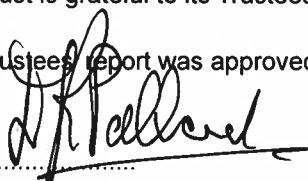
There is no relevant financial information of which the independent examiner is unaware.

The Trust remains concerned at the quality of the applications and reporting from those organisations to which grants are awarded. To promote the best use of its resources and to mitigate the risk of fraud, of which there is no evidence during the year, the Trust continues to monitor carefully its grant application process and guidance notes for applicants in order to provide further clarity on the typical activities and projects the Trust funds.

Transfer of funds for project delivery is always made through a recognised legal entity such as a National Scout Association and to a corporate bank account.

The Trust is grateful to its Trustees and donors for their continued support.

The Trustees' report was approved by the Board of Trustees.



Dr Derek Robert Pollard OBE PhD - Chairman
Trustee



Graham Richard Oscroft MBE
Trustee

Date: 08 June 2023



The Eric Frank Trust

Independent Examiner's Report To The Trustees Of The Eric Frank Trust

I report to the Trustees on my examination of the financial statements of The Eric Frank Trust (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the Trust you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Trust's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Julia Wigram FCA
Dixcart Audit LLP

Dixcart House
Addlestone Road
Bourne Business Park
Addlestone
Surrey
KT15 2LE

Dated: 31 July 2023

The Eric Frank Trust

Statement Of Financial Activities Including Income And Expenditure Account For the year ended 31 December 2022

			(Restated)
		Unrestricted funds	Unrestricted funds
		2022	2021
	Notes	£	£
<u>Income from:</u>			
Donations and legacies	3	8,536	11,548
Investments	4	18,909	18,102
Total income		<u>27,445</u>	<u>29,650</u>
<u>Expenditure on:</u>			
Charitable activities	5 & 6	65,833	62,615
Other	9	19	22
Total expenditure		<u>65,852</u>	<u>62,637</u>
Net gains/(losses) on investments	10	(112,831)	83,203
Net movement in funds		(151,238)	50,216
Fund balances at 1 January 2022		859,473	809,257
Fund balances at 31 December 2022		<u><u>708,235</u></u>	<u><u>859,473</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

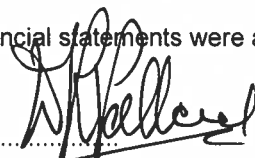
The Eric Frank Trust

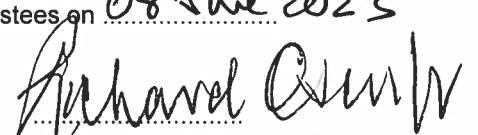
Statement Of Financial Position

As at 31 December 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Investments	11		695,008		816,868
Current assets					
Debtors	13	1,076		1,308	
Cash at bank and in hand		12,151		41,297	
		<u>13,227</u>		<u>42,605</u>	
Net current assets			13,227		42,605
Total assets less current liabilities			<u>708,235</u>		<u>859,473</u>
Income funds					
Unrestricted funds			708,235		859,473
			<u>708,235</u>		<u>859,473</u>

The financial statements were approved by the Trustees on 08 June 2023


Dr Derek Robert Pollard OBE PhD - Chairman
Trustee


Graham Richard Oscroft MBE
Trustee

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The Eric Frank Trust

Notes To The Financial Statements

For the year ended 31 December 2022

1 Charity information

The Trust is a registered charity in England and Wales and is unincorporated. The charity is a public benefit entity. The address of the principal office is Dixcart House, Addlestone Road, Bourne Business Park, Addlestone, Surrey, KT15 2LE.

2 Accounting policies

2.1 Accounting convention

The financial statements have been prepared in accordance with the Trust's Trust Deed, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Trust is a Public Benefit Entity as defined by FRS 102.

The Trust has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

2.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

There were no designated, restricted or endowment funds.

2.4 Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Investment income is recognised on a received basis.

Gift Aid recoverable is included within the same category of income to which the Gift Aid claim relates to in the same period in which that income is recognised.

The Eric Frank Trust

Notes To The Financial Statements (Continued)

For the year ended 31 December 2022

2 Accounting policies

(Continued)

2.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT as the charity is not VAT registered. Expenditure is classified under headings on the statement of financial activities to which it relates:

- Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- Governance costs include those incurred in the governance of the Trust and its assets and are primarily associated with constitutional and statutory matters.

Donated services

Where services are provided to the Trust as a donation that would normally be purchased from suppliers, this contribution is included in the financial statements at an estimate based on the value of the contribution to the trust. Donated services include professional fees and are shown in unrestricted funds.

2.6 Fixed asset investments

Listed investments are initially measured at historic cost. They are subsequently measured at fair value with changes in fair value being recognised in the Statement of Financial Activities.

2.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

2.8 Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

3 Donations and legacies

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Donations and gifts	7,036	10,048
Donated services	1,500	1,500
	<u> </u>	<u> </u>



The Eric Frank Trust

Notes To The Financial Statements (Continued)

For the year ended 31 December 2022

4 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 (Restated) £
Income from listed investments	18,909	18,102

5 Grants payable

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Grants to institutions:		
Bureau Mondial du Scoutisme European	5,086	-
European Scout Foundation	4,539	11,077
WOSM Recruit. & Reten of Sc & Leaders	4,542	-
WAGGGS	-	17,000
WSB Eurasia Region	11,703	3,030
Poland Application	-	530
Danish Guide and Scouts	530	5,030
FO-Aarhus, Denmark - We Create Change	530	9,530
ZHP Poland	-	6,530
The Outward Bound Trust	5,000	-
Slovensky Scouting for Slovakia VS Project	7,530	-
WSF re Scout Donation Platform	2,538	-
WOSM Int. Leadership & Training	5,467	-
WOSM Embracing Diversity	8,086	-
	55,551	52,727



The Eric Frank Trust

Notes To The Financial Statements (Continued)

For the year ended 31 December 2022

6 Support costs

	Governance costs 2022 £	Governance costs 2021 (Restated) £
Audit fees	1,500	1,500
Legal and professional	7,938	8,268
Governance costs	844	120
	<u>10,282</u>	<u>9,888</u>
Analysed between Charitable activities	<u>10,282</u>	<u>9,888</u>

Governance costs includes payments to the auditors of £1,500 (2021- £1,500) for donated accountancy and independent examination fees.

7 Trustees

The Trustees did not receive any remuneration or benefits during the current and previous year. The Trustees claimed £724 (2021 - £nil) of expenses during the year.

8 Employees

There were no employees in the current or previous year.

9 Other

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Other expenditure	<u>19</u>	<u>22</u>

10 Net gains/(losses) on investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 (Restated) £
Revaluation of investments	<u>(112,831)</u>	<u>83,203</u>



The Eric Frank Trust

Notes To The Financial Statements (Continued)

For the year ended 31 December 2022

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 January 2022	816,868
Additions	167,878
Valuation changes	(112,831)
Other movements	(17,564)
Disposals	(159,343)
At 31 December 2022	<u>695,008</u>
Carrying amount	
At 31 December 2022	<u>695,008</u>
At 31 December 2021	<u>816,868</u>

The comparative 2021 figures for income from listed investments (£18,102) in Note 4, revaluation of investments (£82,203) in Note 10 and legal and professional fees (£8,268) in Note 6 have been re-stated. The income from listed investments and investment management charges were included within the revaluation of investments amount in error in 2021, the comparatives have now been corrected.

12 Financial instruments	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	<u>695,008</u>	<u>816,868</u>

Investments are measured at fair value based on the market value at the year end provided by the investment managers.

13 Debtors	2022 £	2021 £
Amounts falling due within one year:		
Other debtors	<u>1,076</u>	<u>1,308</u>

14 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

