



Receipts and payments accounts

CC16a

For the period  
from

01/09/2023

To

31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Turnover	73,552	-	-	73,552	88,248
Interest	979	-	-	979	288
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>74,531</b>	<b>-</b>	<b>-</b>	<b>74,531</b>	<b>88,536</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>74,531</b>	<b>-</b>	<b>-</b>	<b>74,531</b>	<b>88,536</b>
<b>A3 Payments</b>					
Sales Costs	51,491	-	-	51,491	45,964
Charitable Donations	18,715	-	-	18,715	36,848
Coaching Expenses	1,150	-	-	1,150	870
PE Equipment	282	-	-	282	339
Other Expenses	5,564	-	-	5,564	1,345
Competition Fees	1,016	-	-	1,016	
Match Official Costs	1,182	-	-	1,182	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
<b>Sub total</b>	<b>79,400</b>	<b>-</b>	<b>-</b>	<b>79,400</b>	<b>85,366</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>79,400</b>	<b>-</b>	<b>-</b>	<b>79,400</b>	<b>85,366</b>
<b>Net of receipts/(payments)</b>	<b>-4,869</b>	<b>-</b>	<b>-</b>	<b>4,869</b>	<b>3,170</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>50,262</b>	<b>-</b>	<b>-</b>	<b>50,262</b>	<b>50,262</b>
<b>Cash funds this year end</b>	<b>45,393</b>	<b>-</b>	<b>-</b>	<b>45,393</b>	<b>50,262</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,086	-	-
	Membership Club Deposit	8,049	-	-
	35 Day Deposit	30,621		
	PSA Deposit	73		
	PayPal	97		
	Petty Cash	235	-	-
	Tour Account	1,306	-	-
	Cricket Tour Account	3,896	-	-
	<b>Total cash funds</b>	<b>45,363</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


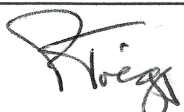
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SUSAN COOPER	4/6/25
	Paul Trigg	4/6/25



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

The Bishop's Stortford High School Parents Sports Association

On accounts for the year  
ended

2024

Charity no  
(if any)

1144671

Set out on pages

1

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25-05-2025

Name:

Christopher Hughes

**Relevant professional  
qualification(s) or body  
(if any):**

Bank Manager (Ret)

<b>Address:</b>	7 The Square
	High Street
	Much Hadham, Herts. SG10 6BX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.



**Give here brief details of any items that the examiner wishes to disclose.**



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month 09	Year 2023	To	Day 31	Month 08	Year 2024

## Section A Reference and administration details

Charity name

The Bishop's Stortford High School Parents Sports Association

Other names charity is known by

PSA

Registered charity number (if any)

1144671

Charity's principal address

38 Ash Meadow

Much Hadham

Herts

Postcode

SG10 6DP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Belinda King			
2	Kirsty Yearsley			
3	Paul Trigg	Chairman		
4	Sue Cooper			
5				
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15				
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

By Annual General Meeting of the Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

TO ADVANCE PHYSICAL EDUCATION FOR THE PUPILS OF BISHOP'S STORTFORD HIGH SCHOOL BY PROVIDING OR ASSISTING IN THE PROVISION OF FACILITIES, EQUIPMENT AND OPPORTUNITIES FOR PLAYING SPORT

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

New & continued activities include:

Continued financial support of the PE Department, enabling them to offer extracurricular sport to as many pupils as possible such as external cricket and netball coaching and the financing of external referees for fixtures.

Continued financial help to cover costs of travel expenses of the PE Department to enable pupils to participate in both team & individual sports.

Continued Financial support given to the PE Department to pay for a part-time person to help take fixtures so lessening the pressures on the day-to-day work of the PE department. Whilst still ensuring that pupils get the widest opportunities to play sport.

We have committed to raising £40,000 towards the 3g artificial pitch at the new school, which is currently under construction. Completion date estimated late 2025.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**



**Summary of the main achievements of the charity during the year**

Through the support of the PSA, we continue see an increase in pupil participation in sport.

Continued help has been given to provide professional coaching in Sports such as Cricket and Netball

**Section E****Financial review****Brief statement of the charity's policy on reserves**

It is the Charity's policy is to try and keep £10,000 in reserve to cover unforeseen events that may arise (contingency)

**Details of any funds materially in deficit****Further financial review details (Optional information)**



You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SUSAN COOPER	Paul Trigg
Position (eg Secretary, Chair, etc)	TRUSTEE	Chairman
Date	4th June 2015	