



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 08	Year 2020

Section A Reference and administration details

Charity name

The Bishop's Stortford High School Parents Sports Association

Other names charity is known by

PSA

Registered charity number (if any)

1144671

Charity's principal address

38 Ash Meadow

Much Hadham

Herts

Postcode

SG10 6DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Belinda King			
2	Kirsty Yearsley			
3	Paul Trigg	Chairman		
4	Sue Cooper			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	By Annual General Meeting of the Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE PHYSICAL EDUCATION FOR THE PUPILS OF BISHOP'S STORTFORD HIGH SCHOOL BY PROVIDING OR ASSISTING IN THE PROVISION OF FACILITIES, EQUIPMENT AND OPPORTUNITIES FOR PLAYING SPORT

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

New & continued activities include:

Continued financial support of the PE Department, enabling them to offer extracurricular sport to as many pupils as possible such as external cricket and netball coaching and the financing external referees for fixtures.

Continued financial help to cover costs of travel expenses of the PE Department to enable pupils to participate in both competitive & individual sports.

Continued Financial support given to the PE Department to pay for a part-time person to help take fixtures so lessening the pressures on the day to day work of the PE department. Whilst still ensuring that pupils get the widest opportunities to play sport.

£5,000 Donation to TBSHS to help purchase new Minibus

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Through the support of the PSA the we continue see an increase in pupil participation in sport.

Continued help has been given to provide professional coaching in Sports such as Cricket and Netball

Continued Funding has been given to help employ a part-time member of staff to coach & take teams to fixtures.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the Charity's policy is to try and keep £10,000 in reserve to cover unforeseen events that may arise (contingency)

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

PAUL TRIGG

BELINDA KING

Position (eg Secretary, Chair, etc)

CHAIRMAN

Date

28-03-21



The Bishop's Stortford High School
Parents Sports Association

Receipts and payments account

For the period from	01/09/2019	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	240	-	-
Subscriptions	200	-	-
		-	-
Sales (Fundraising)	17,158	-	-
Membership Club	19,527	-	-
Bank Interest	26	-	-
PE Clothing		-	-
Sports Clubs			
Misc	163	-	-
Sub total (Gross income for AR)	37,314	-	-

A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-

Total receipts 37,314 - -

A3 Payments			
Sales Costs	10,157	-	-
Donations to PE	25,187	-	-
TBSHS New MiniBus Donation	5,000	-	-
Other Expenses	1,897	-	-
Asset Depreciation		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
Sub total	42,241	-	-

A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-

Total payments	42,241	-	-
Net of receipts/(payments)	-4,927	-	-
A5 Transfers between funds	0	-	-
A6 Cash funds last year end	21,790	-	-
Cash funds this year end	16,863	-	-


Section B Statement of assets and liabilities at the end of the

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Cash Account	93
	Current Account	4,526
	Membership Club Deposit	3,183
	PayPal	22
	Deposit Account	9,039
	Total cash funds	16,863
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets		-
		-
		-
		-
		-
		-
		-
B3 Investment assets		
B4 Assets retained for the charity's own use		

B5 Liabilities

Details	Fund to which liability relates

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Paul 1

1144671	CC16a
ounts	
31/08/2020	



Total funds	Last year
to the nearest £	to the nearest £

240	150
200	215
-	-
17,158	33,510
19,527	20,367
26	21
-	42
-	3,960
163	2,474
37,314	60,739

-	
-	-
-	-

37,314	60,739
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10,157	2,565
25,187	7,457
5,000	6,797
1,897	24,071
-	1,811
-	163
-	10,798
-	-
-	3,240
-	41
-	-
-	5,781
42,241	62,725

-	
-	
-	-

42,241	62,725
- 4,927	-1,986
-	-
21,790	23,776
16,863	21,790

e period

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-

OK

OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
-	-

Amount due
(optional)

-	
-	
-	
-	
-	

When due
(optional)

lame	Date of approval
Trigg	28/03/2021



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

The Bishop's Stortford High School Parents Sports Association

On accounts for the year
ended

2020

Charity no
(if any)

1144671

Set out on pages

1

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19-03-2020

Name:

Christopher Hughes

**Relevant professional
qualification(s) or body
(if any):**

Bank Manager (Ret)

Address:	7 The Square
	High Street
	Much Hadham, Herts. SG10 6BX

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.