

**Holly Trees Fundraisers**  
**Registered Charity Number 1144665**

**Receipts and Payments Accounts**  
**For the year ended 31 August 2022**

**Achievements and Performance**

During the school year 1 September 2021 to 31 August 2022, the Fundraisers raised £32,679.26 from events and activities. The Fundraisers total outgoings were £16,253.33 (not including donations to the school), generating a total gain of £16,425.93. Of that gain we donated a total of £14,279.91 to the school to purchase reading books, provide a significant contribution towards IT equipment (that was later repurposed to support urgent outdoor playground repairs), as well as making our usual donations to School Christmas activities and Year 6 Leavers party. This leaves us with additional cash funds of £2,146.02.

The biggest fundraisers of the year were our annual fireworks display, Christmas grotto, wine tasting, Krispy Kreme donut sales, Happy's Circus and the school disco. Thank you to all those parents who have regularly contributed their time at our events, without their support we would not have been able to run such brilliant events for the children and the wider community.

This year we have seen a huge increase in engagement with fundraising activities from everyone across our school community and beyond, as is evidenced by the staggering amount of money which has been raised. Credit goes to both Nici Walker and Flavia Conde for driving our communications strategy and making our marketing materials and social media presence more engaging. The launch of our new website hosted by PTA events ([www.pta-events.co.uk/hollytrees](http://www.pta-events.co.uk/hollytrees)) has been a valuable investment and has enabled the Fundraisers to enhance our event communications and reduce some administrative financial burden on both the committee and the school office.

**Financial Review**

The opening balance on 1<sup>st</sup> September 2021 was £17,171.18 and the closing bank account balance on 31<sup>st</sup> August 2022 was £19,127.87. Uncleared transactions at the point of writing this report amount to -£404.05 bringing our final balance for the year to £19,531.92.

Total receipts (all fundraising activities as well as the School Lottery, Amazon Smile, Easy Fundraising, Essex Passes and parent donations) total £32,679.26.

Total payments amount to £15,560.29 for fundraising event costs and miscellaneous expenses (as listed in the Receipts and Payments Accounts summary) and donations to the school.

Additionally there remains a cash float of £50 within the school office.

At no point this year was the bank account overdrawn.

Holly Trees Fundraisers  
Registered Charity No: 1144665  
Receipts and Payments Accounts  
Academic Year 2021-2022



Fundraising Activities	Receipts	Payments	Profit/Loss
Preloved Uniform	£388.29		£388.29
Bags 2 School	£277.00		£277.00
Fireworks	£10,504.60	£5,218.74	£5,285.86
Pizza Evening	£155.00		£155.00
Christmas Crafts/Choos	£142.00		£142.00
Grotto	£1,203.96	£494.86	£709.10
Secret Gift Shop 2021	£928.76	£601.38	£327.38
Face Masks	£5.00		£5.00
Christmas Cards	£367.97		£367.97
Wine Tasting	£1,641.71	£1,041.84	£599.87
Non-uniform Day	£311.15		£311.15
Year 4 Refreshments	£82.50	£53.50	£29.00
Krispy Kreme Donuts	£1,438.88	£735.95	£752.93
Easter Choos	£197.80		£197.80
Happy Circus	£8,996.63	£5,581.74	£3,414.89
School Disco	£1,155.51	£415.27	£740.24
Secret Gift shop 2022	£0.00	£81.28	£81.28
Gin Tasting	£808.27	£610.14	£198.13
Musical Solree	£310.01	£45.14	£264.87
Sports Day	£387.64	£55.00	£332.64
Year 6 Refreshments	£254.84	£38.11	£216.73
	<b>£29,557.52</b>	<b>£14,972.95</b>	<b>£14,634.57</b>

Other Receipts	
School Lottery	£1,919.50
Amazon Smile	£218.71
Easy Fundraising	£20.36
Donations	£832.34
Essex Passes	£12.83
PTA Expense refund	£60.00
Fundraisers stock purchase	£58.00
<b>Total Other Receipts</b>	<b>£3,121.74</b>
Other Payments	
School Donations	£14,279.91
PTA Expenses <sup>1</sup>	£761.14
Miscellaneous <sup>2</sup>	£219.24
Year 6 Leavers party	£300.00
<b>Total Other Payments</b>	<b>£15,560.29</b>

Summary of Bank and Cash	
Opening balance 01/09/21	£17,171.18
Cleared funds from 20/21	£214.72
Total Receipts	£32,679.26
Total Payments	£30,533.24
Accounts balance	£19,531.92
Uncleared debits	£550.85
Uncleared credits	£954.90
Closing Bank Balance 31/08/22	£19,127.87
Cash float	£50.00
<b>Cash funds year ending</b>	<b>£19,177.87</b>

Notes

<sup>1</sup>PTA Expenses for this year include Zoom A/C renewal, annual PTA Membership fee, investment in Zettles, PTA Events Qflow code scanner app, gazebos, padlock, Holly Trees hand stamp

<sup>2</sup>Miscellaneous costs for this year include a flowers for Mrs Masters (former head), committee leaver gifts and a donation cheque cancellation

Trustee Approval

Approved by Holly Trees Fundraisers PTA Committee members and signed on their behalf by:

Chair name:  
Date:

Amy Roberts

Signature:

*Amy Roberts*

Treasurer Name:  
Date:

Laura Austin

Signature:

*Laura Austin*

## **Independent Examiners Report to Holly Trees Fundraisers**

I report on the accounts of Holly Trees Fundraisers for the year ended 31 August 2022, which are set out above.

### **Respective responsibilities of the Charity and the examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an Independent examination is needed. It is my responsibility to –

- Examine the accounts under section 145 of the Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the Act; and
- State whether particular matters have come to my attention

### **Basis of this report**

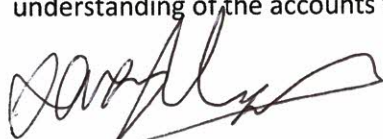
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the final accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; or
  - to prepare accounts, which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



**Jeremy Watson,**  
**Watsons Accountants**  
**Suite 4 Peverel House, Hatfield Peverel, CM3 2JF**

Date:

14/07/2023