

BIGGLESWADE BAPTIST CHURCH

England & Wales · Charity number 1144614

Details

Status Registered

Legal form Other

Registered 2011-11-10

Register [View on the Charity Commission register](#)

Contact

Address 24 London Road
Biggleswade
Bedfordshire
SG18 8EB

Phone 01767312667

Email office@bbchurch.org.uk

Website www.bbchurch.org.uk

Activities

Objects: THE PRINCIPAL PURPOSE OF THE CHURCH IS THE ADVANCEMENT OF THE CHRISTIAN FAITH ACCORDING TO THE PRINCIPLES OF THE BAPTIST DENOMINATION. THE CHURCH MAY ALSO ADVANCE EDUCATION AND CARRY OUT OTHER CHARITABLE PURPOSES IN THE UNITED KINGDOM AND/OR OTHER PARTS OF THE WORLD.

Activities: Advancement of the Christian faith according to the principles of the Baptist denomination. Details in Trustees report

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£189,965	£195,336	-	-
2024-03-31	£190,341	£208,615	-	-
2023-03-31	£222,767	£178,609	-	-
2022-03-31	£191,817	£191,837	-	-
2021-03-31	£184,501	£176,838	-	-

Trustees

Name	Role	Appointed
CLIFF ANDREWS		2011-11-09
Caitlin Twiss		2023-06-18
Doreen Lynda McCann		2025-06-29
Edward East		2025-06-29
Ellen Andrews		2017-06-29
GARETH GODFREY		2011-11-10
JOHN INGREY		2011-11-09
JULIAN THOMAS		2018-06-19
Jill White		2025-06-29
John Burns		2023-06-18
KEVIN WILKES		2011-11-09
MIKE SLADEN		2011-11-10
Mark Riley		2024-06-09
Rev Martin Ceaser		2019-01-19
William BLANKSTON		2024-09-22

BIGGLESWADE BAPTIST CHURCH

England & Wales - Charity number 1144614

Accounts

BIGGLESWADE BAPTIST CHURCH
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025



Section A Independent Examiner's Report

**Report to the trustees/
members of** Charity Name
Biggleswade Baptist Church

**On accounts for the year
ended** 31 March 2025 **Charity no
(if any)** 1144614

Set out on pages 2 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**.

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Greg Smyth* **Date:** 09/01/2026

Name: Greg Smyth

**Relevant professional
qualification(s) or body
(if any):** ICAEW

Address: 4 High Street, Langford, Biggleswade, Bedfordshire, SG18 9RR



Trustees' Annual Report for the period

From 01/04/2024 Period start date To 31/03/2025 Period end date

Charity name: Biggleswade Baptist Church

Charity registration number: 1144614

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The principal purpose of the church is the advancement of the Christian faith according to the principles of the Baptist denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The church, through voluntary giving, supports a full time minister and employs a full time youth worker together with part time staff in the following roles: office administrator, children and family worker, church and community worker and food back co-ordinator. A tenth of all general income is given to five Christian charitable organisations supporting work both in UK and overseas developing nations.</p> <p>The church also hosts a bereavement support group run by trained counsellors.</p> <p>A drop-in centre and community hub was opened in February 2020 on a large new housing estate in Biggleswade to provide a contact point for residents. This facility has also been used by an IT literacy group and also by social services staff for client meetings. The lease for this facility ended in 2025 and alternative options to provide this service are being explored.</p> <p>A 'Men's Shed' facility is run 2 times per week enabling use of primarily woodworking equipment for projects and 'wellbeing' support.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	Biggleswade Baptist Church has served the community for over 250 years and the trustees are aware of its place in the community. The trustees will review the

Commission on public benefit		details in PB1 to ensure that the activities continue to meet the guidance given.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All support activities and work in the church are provided voluntarily by the church members and congregation. Over 70 volunteers are normally involved with the annual holiday bible club. The volunteers are supported by paid staff in areas of food bank, youth and children work and administration.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Weekly meetings on Sundays. During the week small groups meet for bible study, prayer and fellowship.</p> <p>The church runs a baby group and toddler group which provides support and play facilities for a large number of families in Biggleswade.</p> <p>Weekly lunchtime meetings have commenced again in the town's middle schools for pupils with a relevant topic theme.</p> <p>Breakfast Club for children aged 8 – 11 years normally runs once a month, with food and games.</p> <p>A 'men's breakfast' is normally held monthly on Saturday morning and attracts between 30 - 35 men for a full breakfast and an opportunity for conversation and</p>

		<p>sharing together. A similar 'ladies' breakfast" meeting is held on the subsequent Saturday morning with around 55 ladies attending.</p> <p>A holiday bible club is arranged during the first week of the annual school summer holidays for 240 children involving bible teaching, games, craft and music. Applications for places are often oversubscribed.</p> <p>The church is also involved with the other churches in Biggleswade to facilitate the joint worship service on Good Friday, supporting the town christmas lights event, Christian Aid and other joint events.</p> <p>Biggleswade Baptist Church is the local centre for a food aid and runs a food bank in conjunction with the local social services which is supported by food gifts at local supermarket collection points and other organisations. Additional funding is provided by freewill donations.</p> <p>Biggleswade Baptist Church seeks to serve the community in which it is situated and to share God's love with the town. The trustees review the church activities to ensure that this is a primary aim.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	A review of the charity's accounts to year end March 2025 is attached.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity normally maintains a bank deposit account of funds to cover unexpected requirements. This deposit sum is targeted to have a minimum value equivalent to an average monthly expenditure. Almost all giving to the work and witness of the church has been made via direct bank transfers or standing orders.
Amount of reserves held	Para 1.22	Total reserves £53,659 (31 March 2025)
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The work and witness of the church is supported entirely by voluntary contributions from those attending. Gift Aid refunds under an approved scheme also support the finances of the work.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	None directly identified
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Standard Baptist Union constitution adopted 2009
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by annual church members' meeting held in June. Trustee details are recorded on the Charity Commission filing for Biggleswade Baptist Church.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Child protection policy is in place based on national Baptist Union guidelines and training. All youth workers hold CPC accreditation. All trustees undergo CPC level 2 and 3 certification.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The church is in membership of the Baptist Union of Great Britain and is a member of the Evangelical Alliance. The church is also a partner with other churches in Biggleswade through Biggleswade Churches Together. Monthly leadership meetings are held involving all trustees to consider the on-going work of the church and any relevant governance and operational issues that may arise.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Biggleswade Baptist Church
Other name the charity uses	
Registered charity number	1144614
Charity's principal address	24 London Road Biggleswade Beds SG18 8TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Martin Ceaser	Minister		
2	Mr Cliff Andrews			
3	Mrs Ellen Andrews			
4	Mr William Blankston		Appointed on 30 June 2024	
5	Mr John Burns	Treasurer		
6	Mr Gareth Godfrey			
7	Mr John Ingrey			
8	Mr Mark Riley		Appointed on 30 June 2024	
9	Mr Mike Sladen			
10	Mr Julian Thomas			
11	Mrs Caitlin Twiss			
12	Mr Kevin Wilkes			
13	Mr Robert Jones		Stepped down on 16 April 2024	
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No funds are held as custodian trustees
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Burns	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 9 January 2026



Biggleswade Baptist Church		No (if any) 1144614	CC16a
Receipts and payments accounts			
For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Offering	28,145	-	-	28,145	39,861
Gift Aid Income - General	137,409	-	-	137,409	129,199
Donations - Restricted	-	15,499	-	15,499	18,014
Bequests and legacies	5,000	-	-	5,000	-
Bank Interest Received	759	-	-	759	877
Use of Premises	2,327	-	-	2,327	2,099
Other Income	826	-	-	826	291
Sub total (Gross income for AR)	174,466	15,499	-	189,965	190,341
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	174,466	15,499	-	189,965	190,341
A3 Payments					
Wages and Salaries (Incl NIC)	102,717	-	-	102,717	82,607
Training and Conference Costs	2,066	20	-	2,086	1,255
Travel Expenses	343	-	-	343	465
Membership Fees and Subscriptions	4,557	-	-	4,557	3,114
Catering Expenses	1,166	-	-	1,166	1,202
Printing, Postage and Stationery	2,169	-	-	2,169	1,351
Teaching Materials and Study Books	434	-	-	434	436
Outreach Costs	4,850	30	-	4,880	4,191
Holiday Bible Club Costs	-	3,923	-	3,923	4,064
Other Direct Activity Costs	2,123	-	-	2,123	1,978
Building Maintenance	8,024	-	-	8,024	29,518
Rent	10,705	-	-	10,705	7,941
Light, Heat and Rates	16,535	-	-	16,535	16,714
Insurance	3,247	-	-	3,247	5,723
Telephone Costs	3,078	-	-	3,078	1,953
Pension Costs	14,673	-	-	14,673	12,273
Grants	18,648	10,232	-	28,880	30,795
Sub total	195,335	14,205	-	209,540	205,580
A4 Asset and investment purchases, (see table)					
Assets	-	-	-	-	3,235
Sub total	-	-	-	-	3,235
Total payments	195,335	14,205	-	209,540	208,815
Net of receipts/(payments)	(20,869)	1,294	-	(19,575)	(18,474)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,354	16,880	-	73,234	91,708
Cash funds this year end	35,485	18,174	-	53,659	73,234

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	35,485	18,174	-
		-	-	-
		-	-	-
	Total cash funds	35,485	18,174	-
	<small>(agree balances with receipts and payments account(s))</small>	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Garage conversion	General	19,857	-
	Chairs	General	11,920	-
	Sound, visual and music equipment	General	3,865	-
	Computer equipment	General	6,860	-
	Church equipment	General	3,235	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
	Signature	Print Name	Date of approval	
		J Burns	09/01/2026	

Signed by one or two trustees on behalf of all the trustees

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<http://www.virtualcabinetportal.com/WhatIsUTC>

Signature 1

Signed by John Burns using authentication code YUp0XldUUHhXYVhF at IP address 86.11.82.110, on 2026/01/12 09:47:39 Z.

John Burns's e-mail address is: finance@bbchurch.org.uk.

BIGGLESWADE BAPTIST CHURCH

England & Wales - Charity number 1144614

Accounts

BIGGLESWADE BAPTIST CHURCH
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Biggleswade Baptist Church

**On accounts for the year
ended**

31 March 2024	Charity no (if any)	1144614
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Set out on pages

2 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Alison Smyth*

Date: 16/01/2025

Name: Alison Smyth

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

4 High Street, Langford, Biggleswade, Bedfordshire, SG18 9RR



Trustees' Annual Report for the period

From 01/04/2023 To 31/03/2024

Charity name: Biggleswade Baptist Church

Charity registration number: 1144614

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Church through voluntary giving, supports a full-time minister, the part time office manager and full time Youth Worker are employed by the Church. A tenth of all general income is given to five Christian charitable organisations supporting work both in UK and overseas developing nations.</p> <p>The church also hosts the weekly bereavement support group run by trained counsellors.</p> <p>A Drop-in-Centre and Community Hub was opened in February 2020 on a large new housing estate in Biggleswade to provide a contact point for residents. This facility is also used by an IT literacy group and also by social services staff for client meetings.</p> <p>A 'Men's Shed' facility is run 2 times per week enabling use of primarily woodworking equipment for projects and 'wellbeing' support.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Biggleswade Baptist Church has served the community for over 250 years and the Trustees are aware of its place in the Community. The Trustees will review the details in PB1 to ensure that the activities continue to meet the guidance given.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All support activities and work in the church is provided voluntarily by the church members and congregation. Over 70 volunteers are normally involved with the annual Holiday Bible Club. The volunteers are supported by paid staff in areas of Food Bank, Youth Work and administration
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Weekly meetings on Sundays. During the week small groups meet for bible study, prayer and fellowship.</p> <p>The church runs a Baby Group and Toddler group which provides support and play facilities for a large number of families in Biggleswade., these have now re-started with restricted numbers and appropriate safeguarding measures.</p> <p>Weekly lunchtime meetings have commenced again in the town's middle schools for pupils with a relevant topic theme.</p> <p>Breakfast Club for children aged 8 – 11 years normally runs once a month, with food and games.</p> <p>A 'Men's Shed' facility has been opened with three sessions a week enabling use of</p>

		<p>woodworking facilities in a suitable environment.</p> <p>A 'Mens Breakfast' is normally held monthly on Saturday morning and attracts between 25 - 30 men for a full breakfast and an opportunity for conversation and sharing together. A similar 'Ladies Breakfast' meeting is held on the subsequent Saturday morning with around 55 ladies attending.</p> <p>A Holiday Bible Club was arranged during the first week of the annual school summer holidays for 240 children involving bible teaching, games, craft and music. Applications for places are often oversubscribed</p> <p>The Church is also involved with the other churches in Biggleswade to facilitate the joint worship service on Good Friday, supporting the Town Christmas Lights event, Christian Aid and other joint events.</p> <p>Biggleswade Baptist Church is the local centre for a food aid Food Bank in conjunction with the local social services and is supported by food gifts by local supermarket collection points and other organizations.</p> <p>Biggleswade Baptist Church seeks to serve the community in which it is situated and to share God's love with the town. The Trustees review the church activities to ensure that this is a primary aim.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Net deficit for the year of £18,474 (2023 – surplus £44,158)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity normally maintains a bank deposit account of funds to cover unexpected requirements. This deposit sum is targeted to have a minimum value equivalent to an average monthly expenditure. Almost all giving to the work and witness of the church has been made via direct bank transfers or Standing Orders. .
Amount of reserves held	Para 1.22	Total reserves £73,234 at 31 March 2024
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The work and witness of the Church is supported entirely by voluntary contributions from those attending. Gift Aid refunds under an approved scheme also support the finances of the work.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	None directly identified
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Standard Baptist Union Constitution adopted 2009
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Annual Church members' meeting held in June.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Child protection Policy is in place based on national Baptist Union guidelines. All youth workers hold CPC accreditation. Guidance publications issued by the Baptist Union are available for any new Trustees appointed at the annual church meeting.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Church is in membership of the Baptist Union of Great Britain and is a member of the Evangelical Alliance. The Church is also a partner with other churches in Biggleswade through Biggleswade Churches Together. Monthly leadership meetings are held involving all trustees to consider the on-going work of the Church and any relevant governance and operational issues that may arise.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Biggleswade Baptist Church
Other name the charity uses	
Registered charity number	1144614
Charity's principal address	24 London Road Biggleswade Beds SG18 8TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Martin Ceaser	Minister		
2	Mr Cliff Andrews			
3	Mrs Ellen Andrews			
4	Mrs Ibim Banigo		Resigned 7 th March 2024	
5	Mrs Clare Botterill		Deceased 25 th January 2024	
6	Mr Gareth Godfrey			
7	Mr John Ingrey	Treasurer		
8	Mrs Gill Reeves			
9	Mr Mike Sladen			
10	Mrs Yvonne Tobin			
11	Mr Julian Thomas			
12	Mr Kevin Wilkes			
13	Mr Robert Jones			
14				
15				
16				
17				
18				
19				
20				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	


Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No funds are held as custodian trustees
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Ingrey	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 16 January 2025



Biggleswade Baptist Church		No (if any) 1144814	CC16a
Receipts and payments accounts			
For the period from	Period start date 01/04/2023	To Period end date 31/03/2024	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Offering	39,861	-	-	39,861	65,838
Gift Aid Income - General	129,199	-	-	129,199	138,617
Donations - Restricted	-	18,014	-	18,014	14,671
Bank Interest Received	877	-	-	877	190
Use of Premises	2,099	-	-	2,099	2,951
Other Income	291	-	-	291	500
Sub total (Gross income for AR)	172,327	18,014	-	190,341	222,767
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	172,327	18,014	-	190,341	222,767
A3 Payments					
Wages and Salaries (Incl NIC)	82,607	-	-	82,607	84,881
Training and Conference Costs	1,255	-	-	1,255	770
Travel Expenses	465	-	-	465	807
Membership Fees and Subscriptions	3,114	-	-	3,114	2,472
Catering Expenses	1,202	-	-	1,202	1,000
Printing, Postage and Stationery	1,351	-	-	1,351	860
Teaching Materials and Study Books	436	-	-	436	853
Visiting Preachers	-	-	-	-	300
Outreach Costs	3,876	315	-	4,191	4,529
Holiday Bible Club Costs	822	3,242	-	4,064	3,887
Other Direct Activity Costs	861	1,117	-	1,978	1,018
Building Maintenance	29,518	-	-	29,518	11,845
Rent	7,941	-	-	7,941	10,167
Light, Heat and Rates	16,714	-	-	16,714	10,685
Insurance	5,723	-	-	5,723	2,650
Telephone Costs	1,953	-	-	1,953	2,431
Pension Costs	12,273	-	-	12,273	16,894
Bank fees	-	-	-	-	15
Consultancy and Professional Fees	-	-	-	-	342
Grants	17,504	13,291	-	30,795	21,644
Sub total	187,615	17,965	-	205,580	178,050
A4 Asset and investment purchases, (see table)					
Assets	3,235	-	-	3,235	559
Sub total	3,235	-	-	3,235	559
Total payments	190,850	17,965	-	208,815	178,609
Net of receipts/(payments)	(18,523)	49	-	(18,474)	44,158
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	74,877	16,831	-	91,708	47,550
Cash funds this year end	56,354	16,880	-	73,234	91,708

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	56,354	16,880	-
		-	-	-
		-	-	-
	Total cash funds	56,354	16,880	-

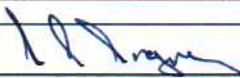
(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Garage conversion	General	19,857	-
	Chairs	General	11,920	-
	Sound, visual and music equipment	General	3,865	-
	Computer equipment	General	6,860	-
	Church equipment	General	3,235	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
		-	-	-
		-	-	-

Signature	Print Name	Date of approval
	J Ingrey	16/01/2025

Signed by one or two trustees on behalf of all the trustees

BIGGLESWADE BAPTIST CHURCH

England & Wales - Charity number 1144614

Accounts

BIGGLESWADE BAPTIST CHURCH
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Biggleswade Baptist Church

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

1144614

Set out on pages

2 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alison Smyth

Date:

22/01/2024

Name:

Alison Smyth

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

4 High Street, Langford, Biggleswade, Bedfordshire, SG18 9RR



Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: Biggleswade Baptist Church

Charity registration number: 1144614

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Church through voluntary giving, supports a full time minister, the part time office manager and full time Youth Worker are employed by the Church. A tenth of all general income is given to five Christian charitable organisations supporting work both in UK and overseas developing nations.</p> <p>The church also hosts the weekly bereavement support group run by trained counselors.</p> <p>A Drop-in-Centre and Community Hub was opened in February 2020 on a large new housing estate in Biggleswade to provide a contact point for residents. This facility is also used by an IT literacy group and also by social services staff for client meetings.</p> <p>A 'Mens Shed' facility is run 3 times per week enabling use of primarily woodworking equipment for projects and 'wellbeing' support.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Biggleswade Baptist Church has served the community for over 250 years and the Trustees are aware of its place in the Community. The Trustees will review the details in PB1 to ensure that the activities continue to meet the guidance given.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All support activities and work in the church is provided voluntarily by the church members and congregation. Over 70 volunteers are normally involved with the annual Holiday Bible Club. The volunteers are supported by paid staff in areas of Food Bank, Youth Work and administration
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Weekly meetings on Sundays . During the week small groups meet for bible study, prayer and fellowship. Appropriate Covid minimization practices have been introduced to ensure as safe environment in church premises as possible.</p> <p>The church runs a Baby Group and Toddler group which provides support and play facilities for a large number of families in Biggleswade., these have now re-started with restricted numbers and appropriate safeguarding measures.</p> <p>Weekly lunchtime meetings have commenced again in the town's middle schools for pupils with a relevant topic theme.</p> <p>Breakfast Club for children aged 8 – 11 years normally runs once a month, with food and games.</p>

		<p>A 'Mens Shed' facility has been opened with three sessions a week enabling use of woodworking facilities in a suitable environment.</p> <p>A 'Mens Breakfast' is normally held monthly on Saturday morning and attracts between 25 - 30 men for a full breakfast and an opportunity for conversation and sharing together. A similar 'Ladies Breakfast' meeting is held on the subsequent Saturday morning with around 55 ladies attending. These have re-started after Covid restrictions have been lifted.</p> <p>A Holiday Bible Club was arranged during the first week of the annual school summer holidays for 240 children involving bible teaching, games, craft and music. Applications for places are often oversubscribed</p> <p>The Church is also involved with the other churches in Biggleswade to facilitate the joint worship service on Good Friday, supporting the Town Christmas Lights event, Christian Aid and other joint events.</p> <p>Biggleswade Baptist Church is the local centre for a food aid Food Bank in conjunction with the local social services and is supported by food gifts by local supermarket collection points and other organizations. This continued throughout the Covid pandemic.</p> <p>Biggleswade Baptist Church seeks to serve the community in which it is situated and to share God's love with the town. The Trustees review the church activities to ensure that this is a primary aim.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Net surplus for the year of £44,158 (2022 - £2,273)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity normally maintains a bank deposit account of funds to cover unexpected requirements. This deposit sum is targeted to have a minimum value equivalent to an average monthly expenditure. Almost all giving to the work and witness of the church has been made via direct bank transfers or Standing Orders. .
Amount of reserves held	Para 1.22	Total reserves £47.550
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The work and witness of the Church is supported entirely by voluntary contributions from those attending. Gift Aid refunds under an approved scheme also support the finances of the work.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Standard Baptist Union Constitution adopted 2009
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Annual Church members' meeting held in June.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Child protection Policy is in place based on national Baptist Union guidelines. All youth workers hold CPC accreditation. Guidance publications issued by the Baptist Union are available for any new Trustees appointed at the annual church meeting.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Church is in membership of the Baptist Union of Great Britain and is a member of the Evangelical Alliance. The Church is also a partner with other churches in Biggleswade through Biggleswade Churches Together. Monthly leadership meetings are held involving all trustees to consider the on-going work of the Church and any relevant governance and operational issues that may arise.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Biggleswade Baptist Church
Other name the charity uses	
Registered charity number	1144614
Charity's principal address	24 London Road Biggleswade Beds SG18 8TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Martin Ceaser	Minister		
2	Mr Cliff Andrews			
3	Mrs Ellen Andrews			
4	Mrs Ibim Banigo			
5	Mrs Clare Botterill			
6	Mr Gareth Godfrey			
7	Mr John Ingrey	Treasurer		
8	Mrs Gill Reeves			
9	Mr Mike Sladen			
10	Mr Bill Swale		Retired June 2022	
11	Mrs Yvonne Tobin			
12	Mr Julian Thomas			
13	Mr Kevin Wilkes			
14				
15				
16				
17				
18				
19				
20				

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No funds are held as custodian trustees
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address


Name of chief executive or names of senior staff members (Optional information)

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Ingrey	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 22nd Jan 2024



DRAFT
Biggleswade Baptist Church

No. (if any)
114814

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2022		31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Offering	65,838	-	-	65,838	26,356
Covenanted Income - General	138,617	-	-	138,617	143,702
Donations - Restricted	-	14,671	-	14,671	22,654
Bank Interest Received	190	-	-	190	3
Use of Premises	2,951	-	-	2,951	1,395
Sub total (Gross income for AR)	208,096	14,671	-	222,767	194,110
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	208,096	14,671	-	222,767	194,110
A3 Payments					
Wages and Salaries (Incl NIC)	84,881	-	-	84,881	102,066
Training and Conference Costs	770	-	-	770	1,469
Travel Expenses	807	-	-	807	1,459
Membership Fees and Subscriptions	2,472	-	-	2,472	1,617
Catering Expenses	1,000	-	-	1,000	279
Printing, Postage and Stationery	860	-	-	860	827
Teaching Materials and Study Books	853	-	-	853	786
Visiting Preachers	300	-	-	300	-
Outreach Costs	2,128	2,401	-	4,529	2,978
Holiday Bible Club Costs	1,742	2,145	-	3,887	313
Other Direct Activity Costs	1,018	-	-	1,018	3,087
Building Maintenance	11,845	-	-	11,845	3,658
Rent	10,167	-	-	10,167	12,145
Light, Heat and Rates	10,685	-	-	10,685	9,333
Insurance	2,650	-	-	2,650	2,722
Telephone Costs	2,431	-	-	2,431	1,839
Pension Costs	16,894	-	-	16,894	23,502
Bank fees	15	-	-	15	-
Consultancy and Professional Fees	342	-	-	342	-
Grants	15,190	6,454	-	21,644	23,757
Sub total	167,050	11,000	-	178,050	191,837
A4 Asset and investment purchases, (see table)					
Assets	559	-	-	559	-
Sub total	559	-	-	559	-
Total payments	167,609	11,000	-	178,609	191,837
Net of receipts/(payments)	40,487	3,671	-	44,158	2,273
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,390	13,160	-	47,550	45,277
Cash funds this year end	74,877	16,831	-	91,708	47,550

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	74,877	16,831	-
		-	-	-
		-	-	-
	Total cash funds	74,877	16,831	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

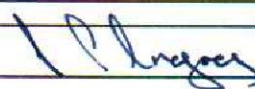
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Garage conversion	General	19,857	-
	Chairs	General	11,920	-
	Sound, visual and music equipment	General	3,865	-
	Computer equipment	General	3,625	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signature

Print Name

Date of approval



J Ingrey

22/1/24

Signed by one or two trustees on behalf of all the trustees

BIGGLESWADE BAPTIST CHURCH

England & Wales - Charity number 1144614

Accounts

BIGGLESWADE BAPTIST CHURCH
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Biggleswade Baptist Church

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1144614

Set out on pages

2 to 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alison Smyth

Date:

24/01/2023

Name:

Alison Smyth

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

4 High Street, Langford, Biggleswade, Bedfordshire, SG18 9RR



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2021		Day 31	Month 03	Year 2022

Section A Reference and administration details

Charity name

Biggleswade Baptist Church

Other names charity is known by

Registered charity number (if any)

1144614

Charity's principal address

24 London Road

Biggleswade

Beds

Postcode

SG18 8EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Martin Ceaser	Minister		
2	Mr Cliff Andrews			
3	Mrs Ellen Andrews	Children and Family Worker		
4	Mrs Clare Botterill			
5	Mr Gareth Godfrey			
6	Mr John Ingrey	Treasurer		
7	Mrs Gill Reeves			
8	Mr Mike Sladen			
9	Mr Bill Swale			
10	Mr Julian Thomas			
11	Mr Kevin Wilkes			
12	Mrs Yvonne Tobin			
13	Mrs Ibim Banigo		From 20 April 2021	
14				
15				
16				
17				
18				
19				
20				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Standard Baptist Union Constitution adopted 2009
How the charity is constituted (eg. trust, association, company)	Church fellowship of 120 members and approx. 200 total congregation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Annual Church members' meeting held in June.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Child protection Policy is in place based on national Baptist Union guidelines. All youth workers hold CPC accreditation.

The Church is in membership of the Baptist Union of Great Britain and is a member of the Evangelical Alliance.

The Church is also a partner with other churches in Biggleswade through Biggleswade Churches Together.

Monthly leadership meetings are held involving all trustees to consider the on-going work of the Church and any relevant governance and operational issues that may arise. During 'Lockdown' periods remote meetings were held using 'ZOOM' software, in the current period a growing number of meetings have been held 'in person'.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Weekly meetings on Sundays. During the week small groups meet for bible study, prayer and fellowship. During Covid restrictions, meetings were streamed over the Internet. In the current period more meetings have been held in the church buildings with appropriate safeguards in place.

The church runs a Baby Group and Toddler group which provides support and play facilities for a large number of families in Biggleswade., these have now re-started with restricted numbers and appropriate safeguarding measures.

Weekly lunchtime meetings are arranged in the town's middle schools for pupils with a relevant topic theme. It is proposed to re-start these meetings later in the year.

Breakfast Club for children aged 8 – 11 years normally runs once a month, with food and games. This will re-start during the current period

A 'Mens Breakfast' is normally held monthly on Saturday morning and attracts between 25 - 30 men for a full breakfast and an opportunity for conversation and sharing together. A similar 'Ladies Breakfast' meeting is held on the subsequent Saturday morning with around 45 ladies attending. These have re-started after Covid restrictions have been lifted.

A Holiday Bible Club is normally arranged during the first week of the annual school summer holidays for 240 children involving bible teaching, games, craft and music. Applications for places are often oversubscribed. A limited one day event was held in the current period once Covid restrictions had been lifted.

The Church is also involved with the other churches in Biggleswade to facilitate the joint worship service on Good Friday, supporting the Town Christmas Lights event, Christian Aid and other joint events.

Biggleswade Baptist Church is the local centre for a food aid Food Bank in conjunction with the local social services and is supported by food gifts by local supermarket collection points and other organizations. This continued throughout the Covid pandemic.

Biggleswade Baptist Church seeks to serve the community in which it is situated and to share God's love with the town. The Trustees review the church activities to ensure that this is a primary aim.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Church through voluntary giving, supports a full time minister and the part time office manager and a full time Church and Community worker. A part time Children and Family worker and full time Youth Worker are employed by the Church. A tenth of all general income is given to five Christian charitable organisations supporting work both in UK and overseas developing nations.

All support activities and work in the church is provided voluntarily by the church members and congregation. Over 70 volunteers are normally involved with the annual Holiday Bible Club..

The church also hosts the weekly bereavement support group run by trained counselors.

A Drop-in-Centre and Community Hub was opened in February 2020 on a large new housing estate in Biggleswade to provide a contact point for residents. This has re-started on a limited basis following the lifting of Covid restrictions.

Summary of the main achievements of the charity during the year

Open worship and teaching meetings held on Sundays and mid-week.

Sunday Club activities for young people.

Food Bank support in conjunction with the local organisations.

A pioneer Drop-in-Centre and Community Hub was opened in February 2020 in a commercial office/retail facility in the main square of the very large new Kings Reach housing estate under construction on the east side of Biggleswade. This is staffed by volunteers and the Church and Community Worker to provide support for families and signposting to other agencies. This continued during lockdown restrictions on an appointment basis only but was opened again for three days/week with safeguarding measures from April 2021.

Covid restrictions and ongoing concerns over Covid have significantly affected the day to day operation of many activities which have tentively re-started in this period. New ways have been sought to continue the work and witness of the Church during the year and gradually activities are returning to pre-pandemic levels.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity normally maintains a bank deposit account of funds to cover unexpected requirements. This deposit sum is targeted to have a minimum value equivalent to an average monthly expenditure. During the Lockdown periods, almost all giving to the work and witness of the church has been made via direct bank transfers or Standing Orders.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Ingrey	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24 January 2023	



Biggleswade Baptist Church		No (if any) 1144614	CC16a
Receipts and payments accounts			
For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Offering	26,356	-	-	26,356	24,208
Covenanted Income - General	143,702	-	-	143,702	158,454
Donations - Restricted	-	22,654	-	22,654	7,967
Bank Interest Received	3	-	-	3	9
Use of Premises	1,395	-	-	1,395	-
Other Income	-	-	-	-	2,230
Sub total (Gross income for AR)	171,456	22,654	-	194,110	192,868
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	171,456	22,654	-	194,110	192,868
A3 Payments					
Wages and Salaries (Incl NIC)	102,066	-	-	102,066	101,802
Training and Conference Costs	1,469	-	-	1,469	655
Travel Expenses	1,459	-	-	1,459	505
Membership Fees and Subscriptions	1,617	-	-	1,617	1,669
Catering Expenses	279	-	-	279	186
Printing, Postage and Stationery	827	-	-	827	1,320
Teaching Materials and Study Books	786	-	-	786	916
Visiting Preachers	-	-	-	-	150
Outreach Costs	2,978	-	-	2,978	1,501
Holiday Bible Club Costs	152	161	-	313	77
Other Direct Activity Costs	1,727	1,360	-	3,087	3,391
Building Maintenance	3,658	-	-	3,658	7,300
Rent	12,145	-	-	12,145	7,200
Light, Heat and Rates	9,031	302	-	9,333	8,071
Insurance	2,722	-	-	2,722	2,689
Telephone Costs	1,839	-	-	1,839	1,512
Pension Costs	23,502	-	-	23,502	21,152
Consultancy Fees	-	-	-	-	-
Grants	5,400	18,357	-	23,757	18,743
Sub total	171,657	20,180	-	191,837	178,839
A4 Asset and investment purchases, (see table)					
Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	171,657	20,180	-	191,837	178,839
Net of receipts/(payments)	(201)	2,474	-	2,273	14,029
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,591	10,686	-	45,277	31,248
Cash funds this year end	34,390	13,160	-	47,550	45,277

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	34,390	13,160	-
		-	-	-
		-	-	-
	Total cash funds	34,390	13,160	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Garage Conversion	General	19,857	-
	Chairs	General	11,056	-
	Sound, visual and music equipment	General	3,865	-
	Computer equipment	General	1,269	-
	Chairs 2018-19	General	864	-
	Acer TC-885 Intel Core i5 desktop PC 1TB HDD 128GB SSD 26/05/2020	General	579	-
	19/09/2020 Laptop for J Sharman	General	499	-
	02/11/2020 Song Pro Computer A Anderson	General	719	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
	Signature	Print Name	Date of approval	
		J Ingrey	24/01/2023	

Signed by one or two trustees on behalf of all the trustees

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Signature 1

Signed by John Ingrey using authentication code ZlpJd2ReZyRcVVFv at IP address 86.11.10.253, on 2023/01/25 19:06:53 Z.

John Ingrey's e-mail address is: john.ingrey@ntlworld.com.

BIGGLESWADE BAPTIST CHURCH

England & Wales - Charity number 1144614

Accounts

BIGGLESWADE BAPTIST CHURCH
ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Biggleswade Baptist Church

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

1144614

Set out on pages

2 to 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alison Smyth

Date:

18/12/2021

Name:

Alison Smyth

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

4 High Street, Langford, Biggleswade, Bedfordshire, SG18 9RR



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name

Biggleswade Baptist Church

Other names charity is known by

Registered charity number (if any)

1144614

Charity's principal address

24 London Road

Biggleswade

Beds

Postcode

SG18 8EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Martin Ceaser	Minister		
2	Mr Cliff Andrews			
3	Mrs Ellen Andrews	Children and family worker		
4	Mrs Clare Botterill			
5	Mrs Alison Ertl	Administrator	To 17 November 2020	
6	Mr Gareth Godfrey			
7	Mr John Ingrey	Treasurer		
8	Mrs Gill Reeves			
9	Mr Mike Sladen			
10	Mr Bill Swale			
11	Mr Julian Thomas			
12	Mr Kevin Wilkes			
13	Mrs Yvonne Tobin		From 17 November 2020	
14	Mrs Ibim Banigo		From 20 April 2021	
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Standard Baptist Union Constitution adopted 2009

How the charity is constituted
(eg. trust, association, company)

Church fellowship of 120 members and approx. 200 total congregation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Annual Church members' meeting held in June.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Child protection Policy is in place based on national Baptist Union guidelines. All youth workers hold CPC accreditation.

The Church is in membership of the Baptist Union of Great Britain and is a member of the Evangelical Alliance.

The Church is also a partner with other churches in Biggleswade through Biggleswade Churches Together.

Monthly leadership meetings are held involving all trustees to consider the on-going work of the Church and any relevant governance and operational issues that may arise. During 'Lockdown' periods remote meetings have been held using 'ZOOM' software.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Weekly meetings on Sundays . During the week small groups meet for bible study, prayer and fellowship. During Covid restrictions, meetings have been streamed over the Internet.

The church runs a Baby Group and Toddler group which provides support and play facilities for a large number of families in Biggleswade., these have been on 'hold' during the Covid pandemic.

Weekly lunchtime meetings are arranged in the town's middle schools for pupils with a relevant topic theme. These have been on hold during the Covid pandemic.

Regular mid-week lunch time and afternoon meetings are held to provide fellowship opportunities for residents of Biggleswade, again these have not been held during the Covid restrictions..

Breakfast Club for children aged 8 – 11 years normally runs once a month, with food and games. This will re-start after Covid restrictions are lifted.

A 'Mens Breakfast' is normally held monthly on Saturday morning and attracts between 25 - 30 men for a full breakfast and an opportunity for conversation and sharing together. A similar 'Ladies Breakfast' meeting is held on the subsequent Saturday morning with around 45 ladies attending. These will re-start once Covid restrictions are lifted.

A Holiday Bible Club is arranged during the first week of the annual school summer holidays for 240 children involving bible teaching, games, craft and music. Applications for places are often oversubscribed.

The Church is also involved with the other churches in Biggleswade to facilitate the joint worship service on Good Friday, supporting the Town Christmas Lights event, Christian Aid and other joint events.

Biggleswade Baptist Church is the local centre for a food aid Food Bank in conjunction with the local social services and is supported by food gifts by local supermarket collection points and other organisations. This has continued throughout the Covid pandemic.

Biggleswade Baptist Church seeks to serve the community in which it is situated and to share God's love with the town. The Trustees review the church activities to ensure that this is a primary aim.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Church through voluntary giving, supports a full time minister and the part time office manager and a full time Church and Community worker. A part time Children and Family worker and full time Youth Worker are employed by the Church. A tenth of all general income is given to five Christian charitable organisations supporting work both in UK and overseas developing nations.

All support activities and work in the church is provided voluntarily by the church members and congregation. Over 70 volunteers are normally involved with the annual Holiday Bible Club. During Lockdown restrictions this was replaced with on-line activities.

The church also hosts the weekly bereavement support group run by trained councillors.

A Drop-in-Centre and Community Hub was opened in February on a large new housing estate in Biggleswade to provide a contact point for residents. This has had limited opening during Covid restrictions.

Summary of the main achievements of the charity during the year

Open worship and teaching meetings held on Sundays and mid week, these have been streamed on line or held using internet meeting software.

Sunday Club activities for young people

Food Bank support in conjunction with the local organisations.

A pioneer Drop-in-Centre and Community Hub was opened in a commercial office/retail facility in the main square of the very large new Kings Reach housing estate under construction on the east side of Biggleswade. This is staffed by volunteers and the Church and Community Worker to provide support for families and signposting to other agencies. This has continued during lockdown restrictions on an appointment basis only.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity normally maintains a bank deposit account of funds to cover unexpected requirements. This deposit sum is targeted to have a minimum value equivalent to an average monthly expenditure. Under lockdown requirements personal attendance at services will be significantly restricted and this may have an influence on direct voluntary giving.

Details of any funds materially in deficit

--

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Ingrey	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	18/12/2021	



Biggleswade Baptist Church			No (if any) 1144614	CC16a
Receipts and payments accounts				
For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Offering	24,208	-	-	24,208	32,577
Covenanted Income - General	158,454	-	-	158,454	125,055
Donations - Restricted	-	7,967	-	7,967	20,078
Bequests and legacies	-	-	-	-	-
Bank Interest Received	9	-	-	9	65
Use of Premises	-	-	-	-	1,828
Training Income and Support	-	-	-	-	-
Holiday Bible Club Subscriptions	-	-	-	-	3,113
Saturday Bible Club Subscriptions	-	-	-	-	-
Living Water and Soul Survivor	-	-	-	-	755
Other Income	1,830	400	-	2,230	6,289
Sub total (Gross income for AR)	184,501	8,367	-	192,868	189,760
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	184,501	8,367	-	192,868	189,760
A3 Payments					
Wages and Salaries (Incl NIC)	101,802	-	-	101,802	101,868
Training and Conference Costs	655	-	-	655	4,400
Travel Expenses	505	-	-	505	1,631
Membership Fees and Subscriptions	1,669	-	-	1,669	1,337
Catering Expenses	186	-	-	186	2,154
Printing, Postage and Stationery	1,320	-	-	1,320	1,326
Teaching Materials and Study Books	916	-	-	916	906
Visiting Preachers	150	-	-	150	450
Outreach Costs	1,501	-	-	1,501	3,121
Holiday Bible Club Costs	77	-	-	77	4,974
Other Direct Activity Costs	2,284	1,107	-	3,391	14,267
Building Maintenance	7,300	-	-	7,300	16,560
Rent	7,200	-	-	7,200	-
Light, Heat and Rates	8,071	-	-	8,071	7,396
Insurance	2,689	-	-	2,689	2,562
Telephone Costs	1,512	-	-	1,512	1,540
Pension Costs	21,152	-	-	21,152	22,124
Consultancy Fees	-	-	-	-	6,309
Grants	17,849	894	-	18,743	30,291
Sub total	176,838	2,001	-	178,839	223,216
A4 Asset and investment purchases, (see table)					
Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	176,838	2,001	-	178,839	223,216
Net of receipts/(payments)	7,663	6,366	-	14,029	(33,456)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,928	4,320	-	31,248	64,704
Cash funds this year end	34,591	10,686	-	45,277	31,248

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	34,591	10,686	-
		-	-	-
		-	-	-
	Total cash funds	34,591	10,686	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Garage Conversion	General	19,857	-
	Chairs	General	11,056	-
	Sound, visual and music equipment	General	3,865	-
	Computer equipment	General	1,269	-
	Chairs 2018-19	General	864	-
	Acer TC-885 Intel Core i5 desktop PC 1TB HDD 128GB SSD 26/05/2020	General	579	-
	19/09/2020 Laptop for J Sharman	General	499	-
	02/11/2020 Song Pro Computer A Anderson	General	719	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		J Ingrey	18/12/2021	

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Signature 1

Signed by John Ingrey using authentication code ZlpJd2ReZyRcVVFv at IP address 86.11.10.253, on 2021/12/18 21:53:15 Z.

John Ingrey's e-mail address is: john.ingrey@ntlworld.com.