

ST JOHN'S CHURCH,BELMONT

England & Wales - Charity number 1144611

Details

Other names ST JOHN'S ECC, BELMONT

Status Registered

Legal form Other

Registered 2011-11-10

Register [View on the Charity Commission register](#)

Contact

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Northdown Road
Belmont
Sutton
Surrey
SM2 6DY

Phone 02086434656

Email office@stjohnbelmont.org.uk

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Activities

Objects: THE PURPOSE OF THE CHARITY IS TO ADVANCE THE CHRISTIAN FAITH IN THE AREA OF BENEFIT IN ACCORDANCE WITH THE PRINCIPLES AND PRACTICES OF THE PARTICIPATING CHURCHES.

Activities: St John's Church Belmont is a combined Church of England and Methodist Church. It promotes the Good News of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the Methodist Church by holding regular Sunday worship, linking with the local primary school as well as providing a venue for community events, local groups and community organisations.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Sutton

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£181,037	£222,571	-	-
2023-12-31	£124,666	£124,164	-	-
2022-12-31	£131,075	£124,755	-	-
2021-12-31	£110,666	£119,618	-	-
2020-12-31	£130,093	£129,769	-	-

Trustees

Name	Role	Appointed
Anthea Kathleen Winterton		2023-05-14
Anthony Peter Woolfenden		2024-05-12
CAROLINE ROBERTA EVERSON		2025-05-11
Eleanor Pinfold		2025-05-11
John Newson		2023-05-14
Julie Ferguson		2024-05-12
Peter George Baker		2025-05-11
Philomena White		2025-05-11
Rev Bethany Lewis		2021-04-13

ST JOHN'S CHURCH,BELMONT

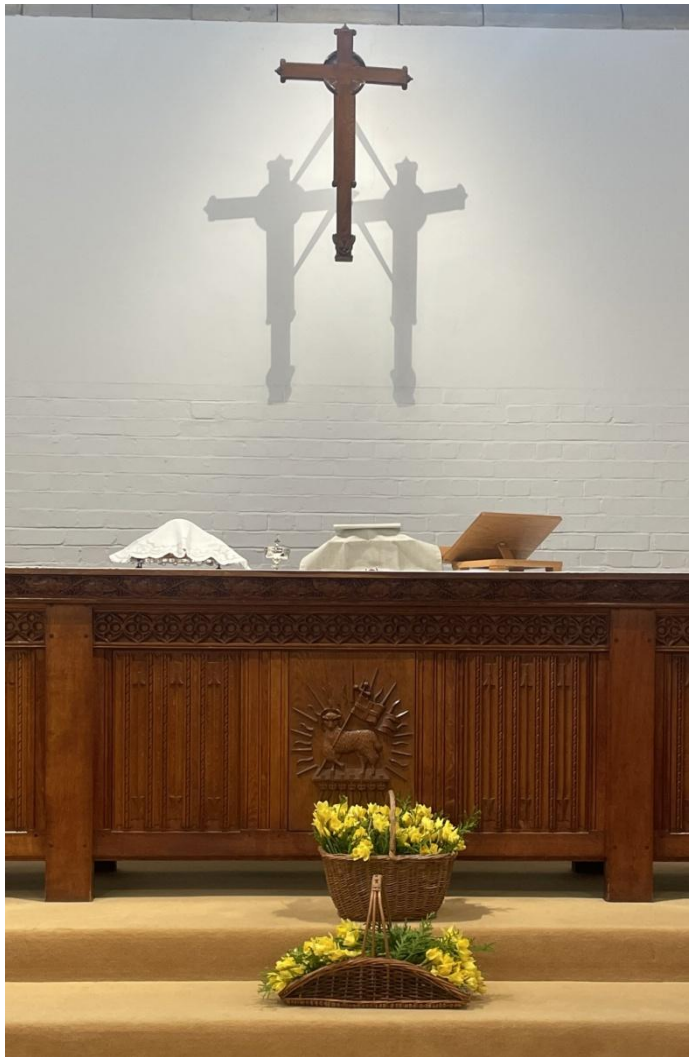
England & Wales - Charity number 1144611

Accounts

St John's Church, Belmont

A Church of England and Methodist Church

Registered Charity No. 1144611



Annual Report and Financial Statements 2024

ST JOHN'S CHURCH, BELMONT

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE ECUMENICAL CHURCH COUNCIL FOR THE YEAR ENDING 31 DECEMBER 2024

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Title page photograph: new chancel lighting in St John's, Mothering Sunday 2025

Objectives and activities for the public benefit

Our Mission Statement is: **“St John’s Church exists to share our faith in Christ and the love of God, by loving and helping our neighbours in the local community. We will work to: make our church a vibrant place of worship; support each other; reach out with courage to people of all ages in Belmont and make them feel welcome to come to St John’s in good times and in bad for support, fellowship and spiritual growth”.**

We achieve this by the primary objective of St John's Church which is the promotion of the Good News of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the Methodist Church.

The Ecumenical Church Council (ECC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical within both the ecclesiastical parish of Belmont and the Sutton Methodist Circuit. It also has the maintenance responsibilities for the parish church buildings in Belmont.

Achievements and performance

2024 was a momentous year for St John’s. After much fundraising for the church's rewiring and new lighting system and some legacies from several long-standing and beloved church members, plus some very generous gifts, work by CES LLP started on 15 July and was completed on 11 September. The general level of lighting in all parts of the church is much improved, we have new spotlights at roof level, our original 1914 wall and column lights are refurbished, our old gas lamps are now electrified and give extra light at the front of the nave and we've enhanced the welcoming lighting for those entering St John's. We also have much more responsive lighting controls.



The fundraising was also for a new church sound system, and this was installed during November by Jon Miles of DM Media Ltd and was completed by 5 December, the day before a major Christmas concert by Maggie's, the cancer charity. Our new system covers the whole of the church save the choir area, and is managed by a tablet – both our vicar and associate priest quickly became proficient in knowing when to use the tablet to increase or reduce volume.

The church rewiring highlighted electrical problems with other parts of our building. Our main contractors CES advised us on dealing with the external lighting and carried out the necessary work, giving better and safer visibility outside. We further installed new lighting in the Meeting Room as a prelude to refurbishing that room, and new lighting in the hall as fittings there were causing tripping problems for the whole hall complex. Some problems have continued but we are addressing them.

We obtained a faculty for some reorganisation of the back of the church but implementation of this is waiting for the refurbishment of the Meeting Room. Our previous Property Adviser (a building surveyor) retired, and we needed to replace him before any further work of a major nature was carried out. The ECC/PCC has this year appointed Sue Kent of Howard Fairburn MKH of Coulsdon as our new Property Adviser. She is an architect. We can now press on with plans for refurbishment of the Meeting Room and the reorganisation of the back of the church possibly including direct access to the Meeting Room. The refurbishment of the hall kitchen and heating started during 2024 and has since been completed with the installation of a new heater.

Although our hall income is down because of the closure of the Belmont Pre-School, it remains buoyant and has covered all maintenance and repairs for the hall and adjoining rooms, as well as most of the kitchen refurbishment, but with generous gifts for specific items.

As usual we have had several weddings (three marriages and two blessings), funerals (four in church and eight at crematoria) and baptisms (eleven children, one adult). Additionally we buried the ashes of two former members. We have welcomed Belmont residents for coffee after the Remembrance Day service, which continues to grow in attendance. Our clergy as in previous years have conducted assemblies for our local primary schools.

An outstanding new event was our Christmas Tree Festival in December, filling the aisles with Christmas trees each decorated by a local organisation or business or by a church group, all with great flair and some with inspired imagination.



The ECC has continued to hold its bimonthly meeting on Zoom during the winter months, although during the summer it has met in person, as has the Standing Committee.

There were 97 members on the Church Electoral Roll as at December 2024 (91 in 2023), 66% of whom live outside the parish. There were six members on the Methodist Electoral Roll as at December 2024. Since last year the number of attendees at our services has increased with the



"usual" Sunday service attendance now being 64 (increased from 50), with sometimes two children except when Sunday Club is held, when five or more children attend. We hold two services weekly on a Sunday morning, plus a monthly Choral Evensong and midweek Communion service. Additionally, we conduct home Communion services for those who are housebound, and services for the community for major occasions.

Our weekly Night Prayer on Zoom continued through the year, with between ten and fifteen participants at most services. Our Christingle Service at the start of the year was well attended and much enjoyed. Our Lent discussion group took the Church's creeds as its subject. Our Harvest Festival flower display in October attracted, as usual, many visitors to the church over several days to see the beautiful work of our flower arrangers, the Flower Bunch.

In November we learned that the Rev Anne Doerr would be retiring from her role as our Associate Priest in February 2025. Since rejoining us in 2019 her experience, guidance and advice has brought invaluable support to St John's. She helped see us through our interregnum and Covid, and as Associate Priest since Beth's appointment has continued to share her faithful and inspiring ministry with church members and the wider local community. For all of this we are grateful, and we will miss her greatly.

Fundraising

Our major fund-raising during the year was for rewiring, new lighting and a new sound system for the church. Donations, almost all from present or past church members, plus the Gift Aid these generated, raised over £50,000 towards the cost, and to this were added legacies totalling £15,000 from the late Beryl Turnbull and the late Sheila Armstrong.

Our financial planning continued to be helped by the great majority of church members who give by standing order under the stewardship scheme. Our card reader in church, installed in

2021, also helps in encouraging giving. However, we shall need to find new funds to cover the costs of the new heating system and the refurbishment of the Meeting Room.

During the year we benefited from the Government scheme to recover the VAT we had paid for some of our listed building costs, as well as from a welcome grant from a charitable trust.

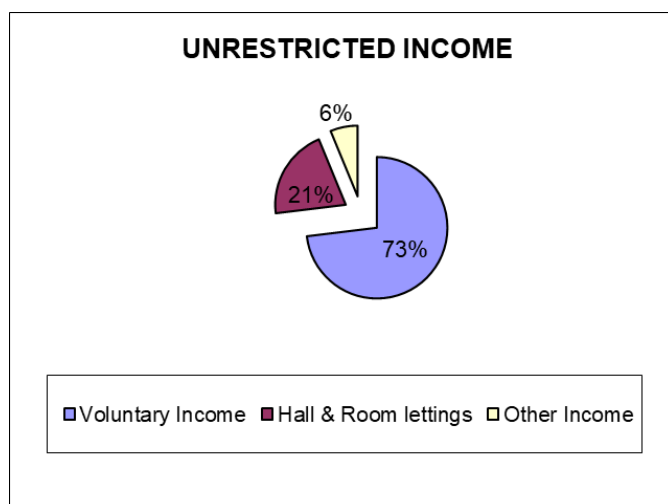
Grant Awarding Body	Purpose of Grant	Grant awarded in the year to 31 December 2024
Listed Places of Worship Grant Scheme	Recovery of VAT costs on certain spend related to the listed church building and attached hall	£16,995
Benefact Trust Limited	Church lighting and sound system	£3,250

Financial Review

The deficit on Unrestricted Funds was £27,437 for the year (surplus £399 in 2023). Before depreciation, the deficit on Unrestricted Funds was £17,237 (surplus £10,389 in 2023).

Receipts on Unrestricted Funds increased by 16% (£18,503) compared with 2023, to £137,438. This increase was primarily a consequence of an increase in receipts from grants and legacies of planned giving and other voluntary income of 385% (£13,488) and 429% (£12,165) respectively. This increase was partly offset by a fall in hall and room lettings of 27% (£10,373) compared with 2023, to £28,414 in 2024, a reduction due to the closure of the Belmont Pre-School at the end of 2023, from whom we had budgeted to receive some £13,000 income. Hall costs (before building depreciation) however also reduced by 13%, due to lower spending needed for maintenance work. Active marketing has increased our other hall income, and the hall remains a net positive to the church's finances, generating a surplus (prior to building depreciation and major repairs) of £5,736 (2023 surplus £12,824).

We continue to be grateful for and heavily reliant on voluntary giving, as can be seen in the graph (left) showing our sources of income. Income from hall and room lettings as a proportion of unrestricted income has fallen from 33% in 2023 to 21% in 2024.



Of the 73% voluntary income (63% in 2023), about 52% (77% in 2023) came from planned giving (including recoverable tax), i.e. those giving by bank standing order or envelopes. This is a particularly useful method as it allows us to plan our cash-flow much more easily (particularly receiving payments by standing order).

The total amount received from legacies in the year was £15,000 (£2,835 in 2023). We

currently have 45 individuals who give on a regular basis signed up for Gift Aid and a further 10 regular givers not on Gift Aid (47 and 8 respectively in 2023).

The vast majority of our expenditure is on charitable activities, a significant part of which is the Diocesan Parish Share which, together with the Methodist Circuit payment, accounts for 25% (2023 32%) of the charitable activity expenditure and 25% (2023 32%) of our total unrestricted expenditure. We are very mindful of our level of expenditure and continue to look at ways to reduce it as far as is practicably possible.

Reserves Policy

“Reserves” are those parts of the ECC’s funds which are freely available. This definition therefore excludes the following funds held by St. John’s:

- ❖ Restricted Funds
- ❖ Unrestricted Funds which can only be realised by disposing of fixed assets held for charity use (for example, the Hall Designated Fund).

Note 10 to the Financial Statements shows the reserves at 31 December 2024 of £70,097. The 2024 level of expenditure relating to these reserves was £156,155: £164,875 (unrestricted resources expended) less £8,720 (hall designated depreciation).

It is the ECC’s policy to maintain a balance on these reserve funds (as far as possible) which equates to approximately nine months’ unrestricted expenditure, in order to cover emergency situations that may arise from time to time. The actual balance held at the end of 2024 represents five months (2023, ten months). The decrease in reserves as a proportion of expenditure is a result of using designated funds for the rewiring and new lighting works.

The ECC paid all of its diocesan pledge of £40,000 for the 2024 year and agreed to increase its Parish Support Fund contribution to £42,000 for 2025. The ECC has committed to keep its financial position under review with the aim of increasing its pledge further, where funds allow.

Volunteers

Many aspects of the life of the church are supported by volunteers. We are grateful for all who work so hard for St John's and the local community.

Structure, governance and management

St John's Church, Belmont, is part of the Diocese of Southwark within the Church of England, and the Sutton Circuit within the London District of the Methodist Church.

The **Ecumenical Church Council** (ECC) is the decision-making body of St John's Church, Belmont, which is an Anglican and Methodist Local Ecumenical Partnership. It is a registered charity.

The **Parochial Church Council** (PCC) is a corporate body established by the Church of England and is the statutory recognised body of the Parish Church of St John, Belmont. It operates under the Parochial Church Council Powers Measure.

Under the Constitution of 2011, and according to Standing Order 611 of *The Constitutional Practice and Discipline of the Methodist Church 2011* the ECC acts as the **Methodist Church Council** for all matters appertaining to the governance of the church. Methodist members continue to meet at least once a year for matters relating to specifically Methodist functions, for example to elect a Methodist Steward and Circuit representatives.

All matters relating to the church as the Anglican parish church, where PCC involvement is legally required, are made by the ECC, and subsequently ratified by the members of the PCC.

The ECC consists of all clergy and ministers of the Local Ecumenical Partnership (ex-officio), and up to 12 elected members. In addition the ECC can co-opt up to a further four members. Elected members of the ECC are elected at the Annual Church Meeting. Co-opted members may be co-opted at any time required and can remain until the next Annual Church Meeting at which time they may stand for election. Members of the PCC and Methodist officials would normally stand for election to the ECC at the Annual Church Meeting. Elected members must be either on the Anglican Electoral Roll or a Methodist member of St John's Church. If voting is required, only church members who are on the Anglican Electoral Roll or a Methodist Member of St John's Church are eligible to vote at the Annual Church Meeting.

Under Church Representation Rules, the annual accounts are presented by the ECC to the Annual Church Meeting, and subsequently to the Diocese of Southwark by the PCC.

The Standing Committee of the ECC has the power to transact the business of the ECC between meetings, subject to directions given by the ECC. It has met regularly through the year. Membership is the officials of the Parish being the ECC chairman, Churchwarden, Treasurer, Incumbent and the PCC Secretary.

The ECC is elected under the Constitution adopted on 10 April 2011. ECC members, and therefore Trustees, who have served at any time from 1 January 2024 to the date of this Annual Church Meeting, are as follows, together with the current periods for which they serve.

Ex officio	Reverend Bethany Lewis, Incumbent Reverend Anne Doerr, Associate Priest (to February 2025) Reverend Catherine Hutton, Methodist Circuit Superintendent Mr John Newson, Deanery Synod member (May 2023 to May 2026)
Elected	Mrs Philomena White, Chairman (May 2022 to May 2025) Mr Peter Baker (May 2022 to May 2025) Mrs Caroline Everson (May 2022 to May 2025) Mrs Julie Ferguson (May 2024 to May 2027) Miss Eleanor Pinfold, Churchwarden (May 2024 to May 2025) Mrs Anthea Winterton (May 2023 to May 2026) Mr Anthony Woolfenden, Treasurer (May 2024 to May 2027)

Mr Darren Murton is the church's Accountant (non-ECC member).

Risk management

In managing financial risk we continued to take out insurance cover whenever feasibly practical and reasonable.

Safeguarding

As a Local Ecumenical Partnership we are obliged to follow the safeguarding policies and procedures for children, young people and vulnerable adults of one of our constituent denominations. St John's Church follows the policies of the Diocese of Southwark. The ECC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults). With the agreement of the Methodist District, St John's uses the Church of England safeguarding resources to disseminate information and good practice to all the church members involved in looking after children and vulnerable adults, and to the church officers.

We are grateful to our Parish Safeguarding Officer for all her work during the year.

Health and Safety

St John's has the following policies, all available for reference:

Anti-bullying & anti-harassment; contractor induction procedures; contractor procedures control; data privacy; disciplinary and grievances; fire procedures; health and safety; lone workers; pastoral visits; recruitment of ex-offenders; risk assessments (for all regulated activities); safeguarding; substances hazardous to health policy control; unaccompanied and uncollected children guidance.

Administrative Information

Address: St John's Church, Northdown Road, Belmont, Surrey, SM2 6DY

Correspondence to: Church Office at the above address

Email: office@stjohnbelmont.org.uk

Telephone: 0208 643 4656

Website: www.stjohnbelmont.org.uk

Facebook: facebook.com/stjohnbelmont

Registered Charity number: 1144611

The Church's bankers are:

HSBC Bank plc, 5 Wimbledon Hill Road, Wimbledon, SW19 7NF

National Westminster Bank plc, 88/90 High Street, Sutton SM1 1EX

Scottish Widows Bank plc, Edinburgh (part of Lloyds Banking Group).

The Church's independent examiner is Mrs A.J. Griffiths, Belmont, Surrey.

Independent Examiner's Report to the members and trustees of St John's Church, Belmont Ecumenical Church Council

I report on the accounts for the year ended 31 December 2024 which are set out on pages 11 to 20.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

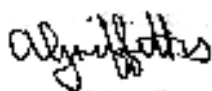
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matters have come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with s.130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs A J Griffiths, Belmont, Sutton, Surrey

Dated: 04/05/2025

ST. JOHN'S CHURCH, BELMONT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31st DECEMBER 2024

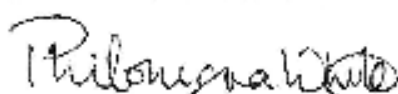
	<u>Note</u>	<u>2024</u>			<u>2023</u>
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
		<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	100,444	43,599	144,043	80,944
Activities for generating funds	2(b)	30,159	0	30,159	39,165
Income from investments	2(c)	3,909	0	3,909	1,524
Church activities	2(d)	2,445	0	2,445	1,742
Other income	2(e)	481	0	481	1,291
TOTAL INCOME		137,438	43,599	181,037	124,666
EXPENDITURE					
Church activities	3(a)	164,688	57,696	222,384	123,975
Raising funds	3(b)	187	0	187	189
Total expenditure		164,875	57,696	222,571	124,164
NET INCOME/(EXPENDITURE)		(27,437)	(14,097)	(41,534)	502
TRANSFER BETWEEN FUNDS	10	0	0	0	0
NET MOVEMENT IN FUNDS		(27,437)	(14,097)	(41,534)	502
TOTAL FUNDS BROUGHT FORWARD		336,287	179,529	515,816	515,314
TOTAL FUNDS CARRIED FORWARD		308,850	165,432	474,282	515,816

The attached notes 1-13 form part of these Financial Statements

ST. JOHN'S CHURCH, BELMONT
BALANCE SHEET AS AT 31st DECEMBER 2024

	Note	2024		2023
		£	£	£
FIXED ASSETS				
Tangible	8		402,969	417,943
			<u>402,969</u>	<u>417,943</u>
CURRENT ASSETS				
Debtors				
Prepayments & Accrued Income			9,490	13,360
Cash at Bank and in hand				
Bank Deposit accounts		61,155		71,155
Bank Current accounts		9,006		25,774
			<u>70,161</u>	<u>96,929</u>
			79,651	110,289
LIABILITIES				
Creditors - amounts falling due within one year	9		8,338	12,416
NET CURRENT ASSETS			71,313	97,873
TOTAL NET ASSETS			<u>474,282</u>	<u>515,816</u>
CHURCH FUNDS				
Unrestricted Funds				
General Fund	10	63,746		64,462
Designated Funds	10	245,104		271,825
			<u>308,850</u>	<u>336,287</u>
Restricted Funds	10		165,432	179,529
TOTAL FUNDS			<u>474,282</u>	<u>515,816</u>

Approved by the Ecumenical Church Council on 22 April 2025 and signed on their behalf



Mrs Philomena White
Chairman

NOTES TO THE FINANCIAL STATEMENTS

Note 1. Accounting policies & assumptions

Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body (Mothers' Union, Guides, Scouts), nor those that are informal gatherings of church members.

Going Concern

The financial statements have been prepared on the going concern basis as the church has the support of the Diocese and its congregation.

Funds

Restricted Funds represent donations or grants received for a specific object or invited by the ECC for a specific object. The funds can only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund. The ECC does not invest separately for each fund.

Unrestricted Funds are general funds which can be used for ECC ordinary purposes. These include *Designated Funds* which are general funds set aside by the ECC for a particular purpose; however, they can be transferred back for ordinary purposes.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

1. the ECC becomes legally entitled to the benefit of use of the resources;
2. their ultimate receipt is virtually certain; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

These are included in the SOFA when any pre-conditions preventing their use by the ECC have been met. For collections and planned giving, this is when the funds are received.

Gift Aid and other tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Investment Income

Investment income is included in the accounts when receivable.

Rental Income

Rental income from the letting the Community Hall is recognised when the rental is due.

Activities for generating funds

Funds raised from events and trading activities are included gross in the SOFA, that is, before any related costs are deducted (these costs are shown in note 3(a)).

Volunteer Help

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Fixed Assets

Land and buildings

Consecrated and beneficed property is excluded from the accounts by sections 10(2) (a) and (c) of the Charities Act 2011.

The hall is not a consecrated building, and therefore is included in the assets. The hall building is depreciated on a straight-line basis over 50 years. The land is not depreciated.

Other Fixed Assets

Equipment used within the church premises (including within the Community Hall) is depreciated on a straight-line basis over a maximum of four years.

Current Assets

These include amounts paid in advance (maintenance contracts etc.) at 31 December 2024, for which the full service has not been received.

Amounts recoverable from HM Revenue and Customs in respect of Gift Aid are included.

Liabilities

These cover accruals and creditors in respect of amounts owing at 31 December 2024, but not paid by the ECC as at that date.

<u>note</u>	<u>2024</u>			<u>2023</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>		
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
2 INCOME AND ENDOWMENTS				
2(a) Voluntary income				
Planned Giving:				
Gift aid donations	38,780		38,780	44,529
Tax Recoverable (all)	19,790		19,790	13,953
Other	3,377		3,377	2,425
Collections at Services	650	304	954	895
Grants	16,995	3,250	20,245	3,507
Donations, appeals, etc.	5,852	40,045	45,897	12,800
Legacies	15,000		15,000	2,835
	100,444	43,599	144,043	80,944
2(b) Activities for generating funds				
Coffee / Cake Sales	440		440	378
Hall and Room Lettings [note 5]	28,414		28,414	38,787
Parent & Toddler Group Fundraising [note 4]	1,305		1,305	0
	30,159	0	30,159	39,165
2(c) Income from investments				
Interest	3,909		3,909	1,524
	3,909	0	3,909	1,524
2(d) Church activities				
Fees for Weddings & Funerals	2,445		2,445	1,742
	2,445	0	2,445	1,742
2(e) Other income				
Sundry Income	481		481	1,291
	481	0	481	1,291
TOTAL INCOME AND ENDOWMENTS	137,438	43,599	181,037	124,666

note	2024			2023
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds		
	£	£	£	£
<u>Expenditure</u>				
3(a) Church activities				
Donations:				
Local Charities	0		0	0
Diocesan Parish Assessment	40,000		40,000	36,500
Methodist Circuit payment	1,636		1,636	1,600
Music Salaries & Fees	2,110		2,110	2,150
Church Office	1,407		1,407	1,129
Church Administration	1,779		1,779	10,042
Clergy expenses	90		90	87
Church Insurance	3,492		3,492	3,358
Church maintenance & upkeep of grounds	7,056		7,056	7,972
Major repairs - structural renewal	59,303	52,068	111,371	0
Upkeep of Services	1,164		1,164	820
Choir and music expenses	409		409	591
Outreach	290		290	32
Sections' Expenses [note 4]	681		681	0
Flowers	586		586	686
Miscellaneous expenses	713		713	1,766
Church Asset Depreciation	0		0	3
Church Utilities	9,008		9,008	11,387
Hall Running Costs [note 5]	34,283	5,628	39,911	40,310
Legal & professional fees	350		350	5,240
Bank charges	151		151	122
Licences	180		180	180
	164,688	57,696	222,384	123,975
3(b) Raising funds				
Costs of operating Stewardship	187		187	113
Social Activities	0		0	76
	187	0	187	189
TOTAL EXPENDITURE	164,875	57,696	222,571	124,164

note

4 Sectional Activities

	<u>Playgroup</u>	<u>Choir</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Income			
Entrance/Membership Fees	1,305	200	1,505
Fundraising etc.	0	0	0
	<u>1,305</u>	<u>200</u>	<u>1,505</u>
Expenditure			
Choir Expenses	0	236	236
Equipment & Consumables	681	0	681
	<u>681</u>	<u>236</u>	<u>917</u>
SURPLUS / (DEFICIT)	624	(36)	588

Amounts are shown under the relevant headings within the Statement of Financial Activities

5 Hall & Room Lettings & Running Costs

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
Rental income	28,414	38,787
Utilities	13,061	12,170
Insurance	616	589
Maintenance	4,059	7,830
Cleaning	3,674	2,898
Hall Management Salary	0	1,208
Depreciation - Equipment	1,268	1,268
	<u>22,678</u>	<u>25,963</u>
Operating Surplus	5,736	12,824
<i>Less: Major repairs</i>	2,886	0
<i>Less: Depreciation - Building</i>	14,347	14,347
Total Surplus / (Deficit)	(11,497)	(1,523)

6 Employees, Staff Costs

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Wages and salaries	3,979	13,856

note

6 Employees, Staff Costs (continued)

6 (a) Payments to ECC Members

Several ECC members (Trustees) have acted as agents for St. John's and made small value purchases on its behalf, for which the trustees have received reimbursement. This expenditure is not part of the services provided by the respective trustees, and therefore no individual disclosure is required.

7 Independent Examination Fee

An amount of £350 has been set aside in the accounts for the independent examiner's fee.

8 Fixed Assets

		<u>Community</u>	<u>Office</u>	<u>Other Fixed</u>	<u>Hall</u>	
		<u>Hall & Land</u>	<u>Equipment</u>	<u>Assets</u>	<u>Equipment</u>	<u>TOTAL</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Cost	At 1 Jan 2024	730,263	21,211	16,818	15,173	783,465
	Acquired in the year	0	855	0	0	855
	Disposed during the year	0	0	0	0	0
	At 31 Dec 2024	730,263	22,066	16,818	15,173	784,320
Depreciation	At 1 Jan 2024	315,645	21,211	16,818	11,848	365,522
	Charge for the year	14,347	214	0	1,268	15,829
	Disposed during the year	0	0	0	0	0
	At 31 Dec 2024	329,992	21,425	16,818	13,116	381,351
Net Book Value	At 1 Jan 2024	414,618	0	0	3,325	417,943
	At 31 Dec 2024	400,271	641	0	2,057	402,969

note

9 Creditors and Accrued Charges

(amounts falling due in one year)

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
Creditors for goods & services	3,921	5,390
PAYE and NI Contributions	166	100
Other miscellaneous creditors	1,353	2,287
Parish Support Fund / Parochial Fees	1,215	3,694
Key deposits held from hall users	815	815
Other accrued charges	0	0
Deferred income	868	130
	<u>8,338</u>	<u>12,416</u>

10 Summary of fund movements

	Balance 1/1/24	Surplus for the year	Transfers in the year	Balance 31/12/24
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Unrestricted Funds:				
General Fund (*)	<u>64,462</u>	<u>39,643</u>	<u>(40,359)</u>	<u>63,746</u>
Designated Funds:				
New Hall Fund	244,142	(8,720)	0	235,422
Church Fabric (*)	24,499	(21,920)	0	2,579
Church Electrics (*)	0	(37,028)	40,359	3,331
Playgoup (*)	2,860	624	0	3,484
Choir (*)	324	(36)	0	288
Total Designated Funds	<u>271,825</u>	<u>(67,080)</u>	<u>40,359</u>	<u>245,104</u>
Total Unrestricted Funds	<u>336,287</u>	<u>(27,437)</u>	<u>0</u>	<u>308,850</u>
Restricted Funds:				
New Hall Fund	170,476	(5,629)	0	164,847
Church Fabric	5,168	(5,168)	0	0
Church Electrics	3,300	(3,300)	0	0
Parish Fellowship Fund	125	0	0	125
Zimbabwe Diocese	460	0	0	460
Total Restricted Funds	<u>179,529</u>	<u>(14,097)</u>	<u>0</u>	<u>165,432</u>
TOTAL FUNDS	<u>515,816</u>	<u>(41,534)</u>	<u>0</u>	<u>474,282</u>
* - Freely Available Reserves	92,145	18,311	(40,359)	70,097

11 Analysis of net assets by fund

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Fixed Assets	238,121	164,848	402,969
Current Assets	77,454	2,197	79,651
Current Liabilities	(6,725)	(1,613)	(8,338)
	<u>308,850</u>	<u>165,432</u>	<u>474,282</u>

note

12 Cash Flow Analysis

Net Income / (Deficit) for the Year		(41,534)
<i>add back:</i> Depreciation	15,829	
<i>less:</i> Fixed Asset Purchases	<u>(855)</u>	
(Increase) / Decrease in Net Fixed Assets		14,974
(Inc.) / Dec. in Prepayments and Accrued Income	3,870	
Inc. / (Dec.) in Creditors and Accrued Charges	<u>(4,078)</u>	
(Increase) / Decrease in Working Capital		(208)
(Inc.) / Dec. in Investments		<u>0</u>
Increase / (Decrease) in Funds in the Year		(26,768)
Opening Bank & Cash Balances		<u>96,929</u>
Closing Bank & Cash Balances		<u>70,161</u>

13 Capital Commitments

As at 31st December 2024 there was no capital expenditure committed, nor approved awaiting commitment.

ST JOHN'S CHURCH,BELMONT

England & Wales - Charity number 1144611

Accounts

St John's Church Belmont

A Church of England and Methodist Church

Registered Charity No. 1144611



Annual Report and Financial Statements 2023

ST JOHN'S CHURCH, BELMONT

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE ECUMENICAL CHURCH COUNCIL FOR THE YEAR ENDING 31 DECEMBER 2023

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Title page photograph: St John's Church, Easter 2024

Objectives and activities for the public benefit

Our Mission Statement is: **“St John’s Church exists to share our faith in Christ and the love of God, by loving and helping our neighbours in the local community. We will work to: make our church a vibrant place of worship; support each other; reach out with courage to people of all ages in Belmont and make them feel welcome to come to St John’s in good times and in bad for support, fellowship and spiritual growth”.**

We achieve this by the primary objective of St John's Church which is the promotion of the Good News of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the Methodist Church.

The Ecumenical Church Council (ECC) has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical within both the ecclesiastical parish of Belmont and the Sutton Methodist Circuit. It also has the maintenance responsibilities for the parish church buildings in Belmont.

Achievements and performance

During 2023 we met for a parish lunch and updated our Missions Action Plan (MAP) which had not been reviewed since 2019. The lunch was very successful, expanding on the ideas which we had had in 2019 which we had mostly achieved. Our new Mission Action Plan is displayed at the back of the church for all to see.

Having received our five-yearly Quinquennial Report in 2022 for both buildings and electrics we made a start in determining what was urgent. It transpired that our wiring was very old and needed to be replaced as a matter of urgency so we arranged for designers to come to advise us as to what needed to be done as well as what new lighting we needed to have, and during last summer all these items were put together so that the necessary faculty could be obtained before the work was commenced.

We applied for the faculty on 1 November so that the Diocesan Advisory Board could consider the application at their 14 November meeting, and it was agreed subject to public notification and agreement by the Chancellor of the Southwark. We still await the formal faculty although the process has been completed. We are hopeful that the work will be completed as soon as possible this year.

We have also applied for a faculty for some possible reorganisation of the back of the church and wait for that paperwork.

As usual we have had several weddings, funerals and christenings and a large attendance at the Crib Service on Christmas Eve. We have welcomed Belmont residents to have coffee after the Remembrance Day service.

The ECC has continued to hold its bimonthly meeting on Zoom although the Standing Committee meeting is now held in person.

The refurbishment of the kitchen and the hall heating which was started last year has finally been completed save that we need to install a new heater to warm the kitchen in the winter and to redecorate. Hopefully the kitchen will be finished by the winter.

Bookings of the hall grow steadily, and it is now paying for itself, but the Belmont Village Pre-School which has used our Meeting Room for more than 30 years closed in December 2023. On their leaving and clearing out we found that we have a damp problem and have consulted our Building Surveyor as to what we do next. Part of the problem may be linked to the flat roof: we are investigating what can be done and how quickly so that the room can be let once again.

There were 91 members on the Church Electoral Roll as at December 2023 (93 in 2022) 67% (67%) of whom live outside the parish. There were seven members on the Methodist Electoral Roll at November 2023. Since last year the number of attendees at our services has increased with the "usual" Sunday service attendance being towards 50 now (with perhaps two children except when Sunday Club is held when five or more children attend). Our fastest growing service is Evensong on the first Sunday in the month when we have doubled the numbers.

Fundraising

As mentioned last year refurbishing the hall kitchen and sorting out our hall heating system has been funded by a mixture of using our increased income and of donations from church members for the purchase of individual kitchen items and for work more generally.

Our major fund-raising, starting near the end of the year and continuing, is for the cost of rewiring, new lighting and a new sound system for the church. We need to raise more money than we had expected in part due to the increase in the costs of the works because of inflation. We are in the process of going to tender for the works and will then know the current costs. We have taken expert advice at every stage.

Our financial planning continued to be helped by the great majority of church members who give by standing order under the stewardship scheme. Our card reader in church, installed in 2021, also helps in encouraging giving.

During the year we benefited from a government scheme to recover the VAT we had paid for some of our listed building costs.

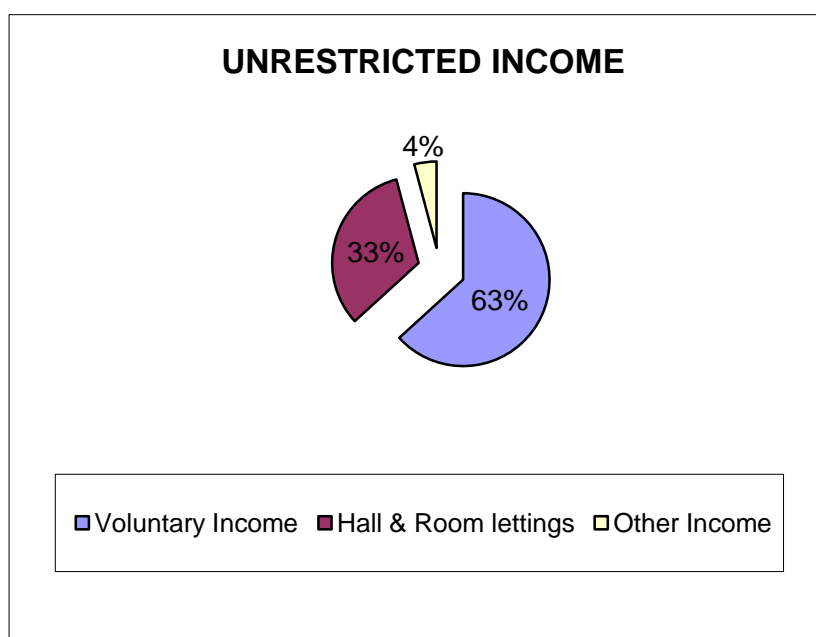
Grant Awarding Body	Purpose of Grant	Grant awarded in respect of the year to 31 December 2023
Listed Places of Worship Grant Scheme	Recovery of VAT costs on certain spend related to the listed church building and attached hall	£1,771

Financial Review

The surplus on Unrestricted Funds was £399 for the year (£9,461 in 2022). Before depreciation, the surplus on Unrestricted Funds was £10,389 (£18,612 in 2022).

Receipts on Unrestricted Funds fell by 8% (£9,653) compared with 2022, to £118,935. This reduction was primarily a consequence of a fall in receipts from planned giving and other voluntary income of 14% (£11,775). This fall was partly mitigated by an increase in hall and room lettings of 5%, (£1,886) compared with 2022, to £38,707 in 2023.

We continue to be grateful for and heavily reliant on voluntary giving, as can be seen in the following graph showing our sources of income. Income from hall and room lettings as a proportion of unrestricted income has increased from 29% in 2022 to 33% in 2023.



Of the 63% voluntary income (67% in 2022), about 77% (77% in 2022) came from planned giving (including recoverable tax), i.e. those giving by bank standing order or envelopes. This is a particularly useful method as it allows us to plan our cash-flow much more easily (particularly receiving payments by standing order). The total amount received from legacies in the year was £2,835 (£6,500 in 2022). We currently have 47 individuals who give on a regular basis signed up for Gift Aid and a further eight regular givers not on Gift Aid (50 and six respectively in 2022).

The income from the hall lettings (included above) increased by 5% with the costs (before building depreciation) reduced by 12%. The reduction in costs was materially impacted by a fall in maintenance work. However, utility costs rose significantly. Costs excluding utilities fell by 31%. The Community Hall generated a surplus (prior to building depreciation) of £12,824 (2022 surplus £7,252).

The vast majority of our expenditure is on charitable activities, a significant part of which is the Diocesan Parish Share which, together with the Methodist Circuit payment, accounts for 32%

(2021 29%) of the Charitable Activity expenditure and 32% (2022 29%) of our total unrestricted expenditure. We are very mindful of our level of expenditure and continue to look at ways to reduce it as far as is practicably possible.

Reserves Policy

“Reserves” are those parts of the ECC’s funds which are freely available. This definition therefore excludes the following funds held by St. John’s:

- ❖ Restricted Funds
- ❖ Unrestricted Funds which can only be realised by disposing of fixed assets held for charity use (for example, the Hall Designated Fund).

Note 10 to the Financial Statements shows the Reserves at 31 December 2023 of £92,145. The 2023 level of expenditure relating to these Reserves was £109,187: £118,536 (unrestricted resources expended) less £8,719 (hall designated depreciation).

It is the ECC’s policy to maintain a balance on these funds (as far as possible) which equates to approximately nine months’ unrestricted expenditure to cover emergency situations that may arise from time to time. The actual balance held represents ten months (2022: nine months). The increase in reserves as a proportion of expenditure is a consequence of continued careful management of costs.

Following discussions with the Diocese of Southwark, the ECC paid all of its pledge of £36,500 for the 2023 year and will increase its Parish Support Fund contribution to £40,000 for the 2024 year. The ECC has committed to keep its financial position under review with the aim of increasing its pledge further, where funds allow.

Volunteers

Many aspects of the life of the church are supported by volunteers. We are very grateful for all who work so hard for St John's and the local community.

Structure, governance and management

St John's Church, Belmont, is part of the Diocese of Southwark within the Church of England, and the Sutton Circuit within the London District of the Methodist Church.

The **Ecumenical Church Council** (ECC) is the decision-making body of St John's Church, Belmont, which is an Anglican and Methodist Local Ecumenical Partnership. The ECC is a registered charity.

The **Parochial Church Council** (PCC) is a corporate body established by the Church of England and is the statutory recognised body of the Parish Church of St John, Belmont. It operates under the Parochial Church Council Powers Measure.

Under the Constitution of 2011, and according to Standing Order 611 of *The Constitutional Practice and Discipline of the Methodist Church 2011* the ECC acts as the **Methodist Church Council** for all matters appertaining to the governance of the church. Methodist members continue to meet at least once a year for matters appertaining to specifically Methodist functions, for example to elect a Methodist Steward and Circuit representatives.

All matters relating to the church as the Anglican parish church, where PCC involvement is legally required, are made by the ECC, and subsequently ratified by the members of the PCC.

The ECC consists of all clergy and ministers of the Local Ecumenical Partnership (ex-officio), and up to 12 elected members. In addition the ECC can co-opt up to a further four members. Elected members of the ECC are elected at the Annual Church Meeting. Co-opted members may be co-opted at any time required and can remain until the next Annual Church Meeting at which time they may stand for election. Members of the PCC and Methodist officials would normally stand for election to the ECC at the Annual Church Meeting. Elected members must be either on the Anglican Electoral Roll or a Methodist member of St John's Church. If voting is required, only church members who are on the Anglican Electoral Roll or a Methodist Member of St John's Church are eligible to vote at the Annual Church Meeting.

Under Church Representation Rules, the annual accounts are presented by the ECC to the Annual Church Meeting, and subsequently to the Diocese of Southwark by the PCC.

The Standing Committee of the ECC has the power to transact the business of the ECC between meetings, subject to directions given by the ECC. It has met regularly through the year. Membership is the ECC chairman, churchwarden, treasurer, incumbent and a further ECC member, currently the PCC Secretary.

The ECC is elected under the Constitution adopted on 10 April 2011. ECC members, and therefore Trustees, who have served at any time from 1 January 2023 to the date of this Annual Church Meeting, are as follows, together with the periods for which they serve.

- | | |
|-------------------|---|
| Ex officio | Reverend Bethany Lewis, Incumbent
Reverend Anne Doerr, Associate Priest
Reverend David Dickenson (to retirement in September 2023) and
Reverend Catherine Hutton (from September 2023), Methodist Circuit
Superintendent |
| Elected | Mr John Newson, Deanery Synod member (May 2023 to May 2026)
Mrs Philomena White, Chairman (May 2022 to May 2025)
Mr Peter Baker (May 2022 to May 2025)
Mrs Caroline Everson (May 2022 to May 2025)
Mrs Julie Ferguson (May 2021 to May 2024)
Miss Eleanor Pinfold, Churchwarden (May 2023 to May 2024)
Mrs Anthea Winterton (May 2023 to May 2026)
Mr Anthony Woolfenden, Treasurer (May 2021 to May 2024) |

Mr Darren Murton is the church's Accountant (non-ECC member).

Risk management

In managing financial risk we continued to take out insurance cover whenever feasibly practical and reasonable.

Safeguarding

As a Local Ecumenical Partnership we are obliged to follow the safeguarding policies and procedures for children, young people and vulnerable adults of one of our constituent denominations. St John's Church follows the policies of the Diocese of Southwark. The ECC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). With the agreement of the Methodist District, St John's uses the Church of England safeguarding resources to disseminate information and good practice to all the church members involved in looking after children and vulnerable adults, and to the church officers.

We are grateful to our Parish Safeguarding Officer for all her work during the year.

Health and Safety

St John's has the following policies, all available for reference:

Anti-bullying & anti-harassment; Contractor induction procedures; Contractor procedures control; Data privacy; Disciplinary and grievances; Fire procedures; Health and safety; Lone workers; Pastoral visits; Recruitment of ex-offenders; Risk assessments (for all regulated activities); Safeguarding; Substances hazardous to health policy control; Unaccompanied and uncollected children guidance.

Administrative Information

Address: St John's Church, Northdown Road, Belmont, Surrey, SM2 6DY

Correspondence to: Church Office at the above address

Email: office@stjohnbelmont.org.uk

Telephone: 0208 643 4656

Website: www.stjohnbelmont.org.uk

Registered Charity number: 1144611

The Church's bankers are:

HSBC Bank plc, 5 Wimbledon Hill Road, Wimbledon, SW19 7NF

National Westminster Bank plc, St. Nicholas Centre, Sutton

Scottish Widows Bank plc, Edinburgh (part of Lloyds Banking Group)

The Church's independent examiner is Mrs A.J. Griffiths, Belmont, Surrey.

Independent Examiner's Report to the members and trustees of St John's Church, Belmont Ecumenical Church Council

I report on the accounts for the year ended 31 December 2023 which are set out on pages 10 to 19.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matters have come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with s.130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs A J Griffiths

Belmont, Sutton
Surrey

Dated: 


ST. JOHN'S CHURCH, BELMONT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31st DECEMBER 2023

	<u>Note</u>	<u>2023</u>			<u>2022</u>
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
		<u>Funds</u>	<u>Funds</u>		
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	75,213	5,731	80,944	89,455
Activities for generating funds	2(b)	39,165	0	39,165	38,083
Income from investments	2(c)	1,524	0	1,524	326
Church activities	2(d)	1,742	0	1,742	3,081
Other income	2(e)	1,291	0	1,291	130
TOTAL INCOME		118,935	5,731	124,666	131,075
EXPENDITURE					
Church activities	3(a)	118,347	5,628	123,975	124,609
Raising funds	3(b)	189	0	189	146
Total expenditure		118,536	5,628	124,164	124,755
NET INCOME/(EXPENDITURE)		399	103	502	6,320
TRANSFER BETWEEN FUNDS	10	0	0	0	0
NET MOVEMENT IN FUNDS		399	103	502	6,320
TOTAL FUNDS BROUGHT FORWARD		335,888	179,426	515,314	508,994
TOTAL FUNDS CARRIED FORWARD		336,287	179,529	515,816	515,314

The attached notes 1-13 form part of these Financial Statements

ST. JOHN'S CHURCH, BELMONT
BALANCE SHEET AS AT 31st DECEMBER 2023

	Note	2023		2022
		£	£	£
FIXED ASSETS				
Tangible	8		417,943	429,954
			<u>417,943</u>	<u>429,954</u>
CURRENT ASSETS				
Debtors				
Prepayments & Accrued Income			13,360	18,547
Cash at Bank and in hand				
Bank Deposit accounts		71,155		21,105
Bank Current accounts		25,774		72,484
			<u>96,929</u>	<u>93,589</u>
			<u>110,289</u>	<u>112,136</u>
LIABILITIES				
Creditors - amounts falling due within one year	9		<u>12,416</u>	<u>26,776</u>
NET CURRENT ASSETS			<u>97,873</u>	<u>85,360</u>
TOTAL NET ASSETS			<u>515,816</u>	<u>515,314</u>
CHURCH FUNDS				
Unrestricted Funds				
General Fund	10	64,462		59,615
Designated Funds	10	<u>271,825</u>		<u>276,273</u>
			<u>336,287</u>	<u>335,888</u>
Restricted Funds	10		<u>179,529</u>	<u>179,426</u>
TOTAL FUNDS			<u>515,816</u>	<u>515,314</u>

Approved by the Ecumenical Church Council on 29 April 2024 and signed on their behalf



Mrs Philomena White
Chairman

NOTES TO THE FINANCIAL STATEMENTS

Note 1. Accounting policies & assumptions

Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body (Mothers' Union, Guides, Scouts), nor those that are informal gatherings of church members.

Going Concern

The financial statements have been prepared on the going concern basis as the church has the support of the Diocese and its congregation.

Funds

Restricted Funds represent donations or grants received for a specific object or invited by the ECC for a specific object. The funds can only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund. The ECC does not invest separately for each fund.

Unrestricted Funds are general funds which can be used for ECC ordinary purposes. These include *Designated Funds* which are general funds set aside by the ECC for a particular purpose; however, they can be transferred back for ordinary purposes.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

1. the ECC becomes legally entitled to the benefit of use of the resources;
2. their ultimate receipt is virtually certain; and
3. the monetary value can be measured with sufficient reliability.

Grants and donations

These are included in the SOFA when any pre-conditions preventing their use by the ECC have been met. For collections and planned giving, this is when the funds are received.

Gift Aid and other tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Investment Income

Investment income is included in the accounts when receivable.

Rental Income

Rental income from the letting the Community Hall is recognised when the rental is due.

Activities for generating funds

Funds raised from events and trading activities are included gross in the SOFA, that is, before any related costs are deducted (these costs are shown in note 3(a)).

Volunteer Help

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Fixed Assets

Land and buildings

Consecrated and beneficed property is excluded from the accounts by sections 10(2) (a) and (c) of the Charities Act 2011.

The hall is not a consecrated building, and therefore is included in the assets. The hall building is depreciated on a straight-line basis over 50 years. The land is not depreciated.

Other Fixed Assets

Equipment used within the church premises (including within the Community Hall) is depreciated on a straight-line basis over a maximum of four years.

Current Assets

These include amounts paid in advance (maintenance contracts etc.) at 31 December 2023, for which the full service has not been received.

Amounts recoverable from HM Revenue and Customs in respect of Gift Aid are included.

Liabilities

These cover accruals and creditors in respect of amounts owing at 31 December 2023, but not paid by the ECC as at that date.

note	2023			2022
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds		
	£	£	£	£
2 INCOME AND ENDOWMENTS				
2(a) Voluntary income				
Planned Giving:				
Gift aid donations	44,529		44,529	49,626
Tax Recoverable (all)	13,953		13,953	15,015
Other	2,425		2,425	2,121
Collections at Services	895		895	1,009
Grants	3,507		3,507	3,615
Donations, appeals, etc.	7,069	5,731	12,800	11,569
Legacies	2,835		2,835	6,500
	75,213	5,731	80,944	89,455
2(b) Activities for generating funds				
Coffee / Cake Sales	378		378	836
Hall and Room Lettings [note 5]	38,787		38,787	36,901
Parent & Toddler Group Fundraising [note 4]	0		0	346
	39,165	0	39,165	38,083
2(c) Income from investments				
Interest	1,524		1,524	326
	1,524	0	1,524	326
2(d) Church activities				
Fees for Weddings & Funerals	1,742		1,742	3,081
	1,742	0	1,742	3,081
2(e) Other income				
Sundry Income	1,291		1,291	130
	1,291	0	1,291	130
TOTAL INCOME AND ENDOWMENTS	118,935	5,731	124,666	131,075

note

4 Sectional Activities

	<u>Playgroup</u>	<u>Choir</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Income			
Entrance/Membership Fees	0	400	400
Fundraising etc.	0	0	0
	<u>0</u>	<u>400</u>	<u>400</u>
Expenditure			
Choir Expenses	0	464	464
Equipment & Consumables	0	0	0
	<u>0</u>	<u>464</u>	<u>464</u>
SURPLUS / (DEFICIT)	0	(64)	(64)

Amounts are shown under the relevant headings within the Statement of Financial Activities

5 Hall & Room Lettings & Running Costs

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Rental income	38,787	36,901
Utilities	12,170	9,804
Insurance	589	531
Maintenance	7,830	13,813
Cleaning	2,898	3,182
Hall Management Salary	1,208	1,952
Depreciation - Equipment	1,268	367
	<u>25,963</u>	<u>29,649</u>
Operating Surplus	12,824	7,252
<i>Less: Depreciation - Building</i>	<i>14,347</i>	<i>14,347</i>
Total Surplus / (Deficit)	(1,523)	(7,095)

6 Employees, Staff Costs

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Wages and salaries	13,856	17,400

note

6 Employees, Staff Costs (continued)

6 (a) Payments to ECC Members

Several ECC members (Trustees) have acted as agents for St. John's and made small value purchases on its behalf, for which the trustees have received reimbursement. This expenditure is not part of the services provided by the respective trustees, and therefore no individual disclosure is required.

7 Independent Examination Fee

An amount of £350 has been set aside in the accounts for the independent examiner's fee.

8 Fixed Assets

		<u>Community</u>	<u>Office</u>	<u>Other Fixed</u>	<u>Hall</u>	
		<u>Hall & Land</u>	<u>Equipment</u>	<u>Assets</u>	<u>Equipment</u>	<u>TOTAL</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Cost	At 1 Jan 2023	730,263	21,211	16,818	11,566	779,858
	Acquired in the year	0	0	0	3,607	3,607
	Disposed during the year	0	0	0	0	0
	At 31 Dec 2023	730,263	21,211	16,818	15,173	783,465
Depreciation	At 1 Jan 2023	301,298	21,211	16,815	10,580	349,904
	Charge for the year	14,347	0	3	1,268	15,618
	Disposed during the year					0
	At 31 Dec 2023	315,645	21,211	16,818	11,848	365,522
Net Book Value	At 1 Jan 2023	428,965	0	3	986	429,954
	At 31 Dec 2023	414,618	0	0	3,325	417,943

note

9 Creditors and Accrued Charges
(amounts falling due in one year)

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Creditors for goods & services	5,390	17,419
PAYE and NI Contributions	100	687
Other miscellaneous creditors	2,287	3,427
Parish Support Fund / Parochial Fees	3,694	3,291
Key deposits held from hall users	815	815
Other accrued charges	0	0
Deferred income	130	90
	<u>12,416</u>	<u>25,729</u>

10 Summary of fund movements

	Balance 1/1/23	Surplus for the year	Transfers in the year	Balance 31/12/23
	£	£	£	£
Unrestricted Funds:				
General Fund (*)	<u>59,615</u>	<u>9,182</u>	<u>(4,335)</u>	<u>64,462</u>
Designated Funds:				
New Hall Fund	252,861	(8,719)	0	244,142
Church Fabric (*)	20,164	0	4,335	24,499
Playgoup (*)	2,860	0	0	2,860
Choir (*)	388	(64)	0	324
Total Designated Funds	<u>276,273</u>	<u>(8,783)</u>	<u>4,335</u>	<u>271,825</u>
Total Unrestricted Funds	<u>335,888</u>	<u>399</u>	<u>0</u>	<u>336,287</u>
Restricted Funds:				
New Hall Fund	176,104	(5,628)	0	170,476
Church Fabric	2,737	2,431	0	5,168
Church Electrics	0	3,300	0	3,300
Parish Fellowship Fund	125	0	0	125
Zimbabwe Diocese	460	0	0	460
Total Restricted Funds	<u>179,426</u>	<u>103</u>	<u>0</u>	<u>179,529</u>
TOTAL FUNDS	<u>515,314</u>	<u>502</u>	<u>0</u>	<u>515,816</u>
* - Freely Available Reserves	83,027	9,118	0	92,145

11 Analysis of net assets by fund

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total Funds</u>
	£	£	£
Fixed Assets	247,467	170,476	417,943
Current Assets	97,236	13,053	110,289
Current Liabilities	(8,416)	(4,000)	(12,416)
	<u>336,287</u>	<u>179,529</u>	<u>515,816</u>

note

12 Cash Flow Analysis

Net Income / (Deficit) for the Year		502
<i>add back:</i> Depreciation	15,618	
<i>less:</i> Fixed Asset Purchases	<u>(3,607)</u>	
(Increase) / Decrease in Net Fixed Assets		12,011
(Inc.) / Dec. in Prepayments and Accrued Income	5,187	
Inc. / (Dec.) in Creditors and Accrued Charges	<u>(14,360)</u>	
(Increase) / Decrease in Working Capital		(9,173)
(Inc.) / Dec. in Investments		<u>0</u>
Increase / (Decrease) in Funds in the Year		3,340
Opening Bank & Cash Balances		<u>93,589</u>
Closing Bank & Cash Balances		<u>96,929</u>

13 Capital Commitments

As at 31st December 2023 there was no capital expenditure committed, nor approved awaiting commitment.

ST JOHN'S CHURCH,BELMONT

England & Wales - Charity number 1144611

Accounts

ST JOHN BELMONT CHARITY 1144611

Your online form refuses to allow me to download our PDF Annual report and accounts, as I have told you several times in emails.

Nor will it allow me to continue with submitting this return without downloading a file. I am therefore downloading this note and sending the accounts and annual report to you separately.

Anthony Woolfenden

Treasurer, St John's Church, Belmont

29 March 2024

ST JOHN'S CHURCH,BELMONT

England & Wales - Charity number 1144611

Accounts

St John's Church, Belmont

A Church of England and Methodist Church
Registered Charity No. 1144611



Annual Report and Financial Statements 2021

**ST JOHN'S CHURCH, BELMONT
ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE ECUMENICAL
CHURCH COUNCIL FOR THE YEAR ENDING 31 DECEMBER 2021**

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[Title page photograph: St John's prepared for Christmas Eve services, 24 December 2021]

Objectives and activities for the public benefit

Our Mission Statement is: **“St John’s Church exists to share our faith in Christ and the love of God, by loving and helping our neighbours in the local community. We will work to: make our church a vibrant place of worship; support each other; reach out with courage to people of all ages in Belmont and make them feel welcome to come to St John’s in good times and in bad for support, fellowship and spiritual growth”.**

This is achieved by the primary objective of St John's Church which is the promotion of the Good News of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the Methodist Church.

The Ecumenical Church Council has the responsibility of co-operating with the incumbent in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical both within the ecclesiastical parish of Belmont and the Sutton Methodist Circuit. It also has the maintenance responsibilities for the parish church buildings in Belmont.

Achievements and performance

Achievements in 2021 have included appointing our new vicar, completing major renovation works to the church and hall, maintaining church life, worship, finance and more during the continuing Covid pandemic, and finally progressing towards nearer-normal conditions in the autumn and early winter.

Our interregnum ended in April when we welcomed our new incumbent, the Rev. Bethany Lewis. At the same time we were glad to have confirmation that the Rev. Anne Doerr would continue to serve St John's. In the same month we completed long-needed renovation work, to our roofing, which is now weather- and water-tight, and to our west window, which is now safe, restored and brighter after a cleaning: more details are on pages 4-5.

Our live services had ceased after 3 January because of the worsening pandemic situation, but we continued with recorded services available online and with evening prayer services on Zoom. We maintained contact with church members confined to their homes and made worship/study packs available to them. On 25 April we returned to Sunday live communion services at 10am, with 8am communion services added at the end of May and monthly choral Evensong restored in early September, all with pre-booked services and social distancing and other precautions in place as necessary. We led a well-attended Remembrance Day service outdoors at the Belmont war memorial on 14 November and provided refreshments afterwards in the church grounds. We held our usual range of Christmas services although with restricted numbers. Our first baptism of the year was in May and our first wedding in August. The church council and Finance Committee held monthly meetings on Zoom through the year. In September we re-opened the community hall for bookings and have welcomed an increasing number of users since then.

There were 94 members on the Church Electoral Roll as at December 2021 (96 in 2020), 64 (68%) of whom live outside the parish. There were 8 members on the Methodist Electoral Roll

as at December 2021, all of whom were also on the Electoral Roll and one retired Methodist minister. Because of the pandemic the average “normal” Sunday attendance was 41 adults and no children or young people under 16 (35 and none respectively in 2020) calculated on 12 normal Sundays.

Fundraising

We started the year with some financial security thanks to the generous response from church members to our appeal for increased giving in the previous year. Our financial planning was helped by the great majority of church members who gave by standing order under the stewardship scheme. To help non-cash giving we also installed a card reader in church during the summer and created a QR code which we displayed on our notice boards.

We cancelled our cleaning contract, and introduced more flexible and economical cleaning arrangements during the year. This has helped particularly with the funding of the Community Hall and the Meeting Room. With roofing and west window renovation completed, we hope to have a period of consolidation, but may need to continue fund-raising to update and improve our accommodation once we are back to a more normal situation.

Almost all the funds which we have spent on repairs were either restricted funds or grant aided funds, leaving the general fund to be used for church everyday purposes only.

During the year we benefited from two government schemes, one to recover VAT we had paid for some of our listed building costs and the other to retain our paid staff when coronavirus restrictions prevented them from working.

Grant Awarding Body	Purpose of Grant	Grant awarded during the year to 31 December 2021
Listed Places of Worship Grant Scheme	Recovery of VAT costs on certain spend related to the listed Church building	£11,445
HMRC	Coronavirus Job Retention Scheme	£1,493

Financial Review

The surplus on Unrestricted Funds was £9,251 for the year (£17,477 in 2020). Before depreciation, the surplus on Unrestricted Funds was £18,421 (£26,808 in 2020).

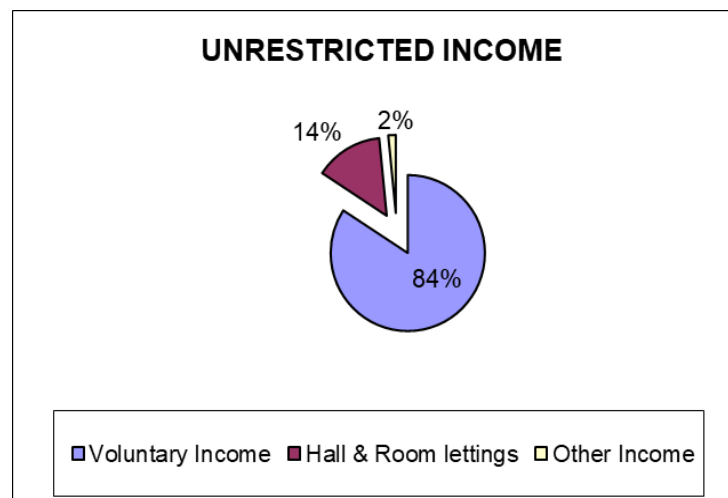
Two major building renovation projects were completed during the year.

The first was the restoration of the church's west window, which had been behind scaffolding since we were alerted to the dangerous state of the masonry by the falling of a piece of stonework in 2016. Viridor Credits offered us a grant of £18,400 in 2020 towards the work, which was completed in April 2021 at a total cost of £19,583 (excluding any VAT), of which £15,751 was incurred during 2021. We remain grateful to Viridor Credits and to individual donors who made this essential and much-needed work possible.

The second project was the restoration and repair of the roofing (plus some masonry) of the church, Meeting Room and community hall. The Garfield Weston Foundation and National Churches Trust each made a grant of £5,000 towards the cost of this work in 2020, and the work began at the end of that year. It was completed in April 2021 at a total cost of £24,478 (excluding any VAT), of which £18,667 was incurred during 2021. We remain grateful to those charities and to church members who made this necessary work possible.

Receipts on Unrestricted Funds reduced by 2% (£2,029) compared with 2020 to £105,311.

We continue to be grateful and heavily reliant on voluntary giving, as can be seen in the following graph showing our sources of income.



COVID19 continued to have a material effect on income, in particular the amounts from hall lettings and other income. With the Community Hall closed to all hirers (except for the Pre-School) for over half the year and other fundraising events curtailed, income from both was less than would otherwise have been the case, although efforts to promote community use of the hall in the last months of the year have produced encouraging results. We decided with regret that the annual church jumble sale would have to cease.

Of the 84% voluntary income (2020: 91%), about 79% (2020: 67%) came from planned giving (including recoverable tax), i.e. those giving by bank standing order or envelopes. This is a particularly useful method as it allows us to plan our cash-flow much more easily (particularly receiving payments by standing order). The year on year increase in the proportion coming from planned giving was a consequence of a reduction in both one-off donations and amounts received from legacies. One-off donations received in the prior year were increased in response to a fund-raising appeal. The total amount received from legacies in the year was £2,000 (£10,000 in 2020). We currently have 54 individuals who give on a regular basis signed up for Gift Aid and a further 10 regular givers not on Gift Aid (52 and 11 respectively in 2020).

The income from the hall lettings (included above) increased by 85% with the costs (before building depreciation) reduced by 43%. The Community Hall generated a surplus (prior to depreciation and major repairs) of £2,967 (2020: deficit £13,114). The primary cause of the

surplus was an increase in income following the reopening of the Community Hall (which was temporarily closed during the prior year) and a further reduction in costs. During the previous year major repairs to the Community Hall (for the replacement of the boilers) had been £10,488 (2021: Nil), fully met by a grant from Viridor Credits, for which we were grateful.

The vast majority of our expenditure is on charitable activities, a significant part of which is the Diocesan Parish Share, which, together with the Methodist Circuit payment, accounts for 33% (2020: 35%) of the Charitable Activity expenditure and 33% (2020: 35%) of our total unrestricted expenditure. We are very mindful of our level of expenditure and continue to look at ways to reduce it as far as is practicably possible.

Reserves Policy

“Reserves” are those parts of the ECC’s funds which are freely available. This definition therefore excludes the following funds held by St. John’s:

- ❖ Restricted Funds
- ❖ Unrestricted Funds which can only be realised by disposing of fixed assets held for charity use (i.e. Hall Designated Fund).

Note 10 to the Financial Statements shows the Reserves at 31 December 2021 of £64,847. The 2021 level of expenditure relating to these Reserves was £87,341 (£96,060 [unrestricted resources expended] less £8,719 [hall designated depreciation]).

It is the ECC’s policy to maintain a balance on these funds (as far as possible) which equates to approximately 9 months’ unrestricted expenditure to cover emergency situations that may arise from time to time. The actual balance held represents 8.9 months (2020: 6.9 months). The increase in reserves as a proportion of expenditure is a consequence of continued careful management of costs and an increase in hall rental income following the partial closure during the prior year.

Following discussions with the Diocese of Southwark, the ECC paid all of its pledge of £30,000 for the 2021 year and will increase its Parish Support Fund contribution to £33,000 for the 2022 year. The ECC has committed to keep its financial position under review with the aim of increasing, where funds allow, its pledge.

Volunteers

Many aspects of the life of the church are supported by volunteers. We are very grateful for all who work so hard for St John's and the local community.

Fabric

The 2017 Quinquennial Report gave a detailed comment on the state of the fabric of the church. It detailed work that had to be carried out immediately and then those items which should be carried out within two years and those within five years. The roof problems and the

West Window were listed to be carried out within two years: the work was commissioned and started in 2020 and completed in the first four months of 2021.

Structure, governance and management

St John's Church, Belmont is part of the Diocese of Southwark within the Church of England, and the Sutton Circuit within the London District of the Methodist Church.

The **Ecumenical Church Council** (ECC) is the decision-making body of St John's Church, Belmont, which is an Anglican and Methodist Local Ecumenical Partnership (LEP). The ECC is a registered charity.

The **Parochial Church Council** (PCC) is a corporate body established by the Church of England and is the statutory recognised body of the Parish Church of St John, Belmont. It operates under the Parochial Church Council Powers Measure.

Under the Constitution of 2011, and according to Standing Order 611 of *The Constitutional Practice and Discipline of the Methodist Church 2011* the ECC acts as the **Methodist Church Council** (MCC) for all matters appertaining to the governance of the church. Methodist members continue to meet at least once a year for matters appertaining to specifically Methodist functions, for example to elect a Methodist Steward and Circuit representatives.

All matters relating to the church as the Anglican parish church, where PCC involvement is legally required, are made by the ECC, and subsequently ratified by the members of the PCC.

The ECC consists of all clergy and ministers of the Local Ecumenical Partnership (ex-officio), and up to 12 elected members. In addition the ECC can co-opt up to a further four members. Elected members of the ECC are elected at the Annual Church Meeting. Co-opted members may be co-opted at any time required and can remain until the next Annual Church Meeting at which time they may stand for election. Members of the PCC and Methodist officials would normally stand for election to the ECC at the Annual Church Meeting. Elected members must be either on the Anglican Electoral Roll or a Methodist member of St John's Church. If voting is required, only church members who are on the Anglican Electoral Roll or a Methodist Member of St John's Church are eligible to vote at the Annual Church Meeting.

Under Church Representation Rules, the annual accounts are presented by the ECC, and subsequently to the Diocese of Southwark by the PCC.

The Finance Committee has the power to transact the business of the ECC between meetings, subject to directions given by the ECC. It has met regularly through the year. Membership is the ECC chairman, churchwarden, treasurer, incumbent and a further ECC member.

The ECC is elected under the Constitution adopted on 10 April 2011. ECC members, and therefore Trustees, who have served at any time from 1 January 2021 to the date of this Annual Church Meeting, are as follows.

Ex-officio	Reverend Bethany Lewis Reverend Anne Doerr Reverend David Dickenson	Incumbent, from 13 April 2021 Associate Priest Methodist Circuit Superintendent
Elected April 2016	Mr David King	Served to 23 May 2021
Elected April 2017	Ms Eleanor Pinfold Mr Darren Murton (as ECC member)	Appointed Churchwarden (from 28 April 2019), term of office to May 2022 Appointed Treasurer & Charity Secretary April 2018
Elected April 2018	Mrs Caroline Everson Mr Darren Murton (as Treasurer and Charity Secretary)	Served to 23 May 2021
Elected April 2019 (term of office to April 2022):	Mr Malcolm Dennett Mrs Philomena White	Served to 23 May 2021 Appointed Chairman (from 19 August 2019)
Elected May 2021	Mrs Julie Ferguson Mr John Newson Mr Anthony Woolfenden	Previously co-opted from June 2019 Previously co-opted from June 2019. Appointed Treasurer 23 May 2021

In May 2021 the previous Treasurer role was divided and Mr Darren Murton was appointed as the church's Accountant (non-ECC member).

Risk management

We have needed a detailed risk management scheme during the Covid 19 pandemic. We are greatly appreciative of and thank our Health and Safety Officer for all his help and guidance in overseeing our Covid compliance in church and out, reviewing the cleaning processes for those who are using the church premises (like Pre-School) and agreeing the processes which each have to undertake when using both the Community Hall and church. We have kept these processes under review and have modified them from time to time in the light of current conditions and advice. We also continued during the year with all the other monitoring needed in relation to obtaining certificates for use of equipment (for example, fire hydrants).

In managing financial risk we continued to take out insurance cover whenever feasibly practical and reasonable. All payments from the bank accounts require the authorisation of two specified individuals.

Safeguarding

As a Local Ecumenical Partnership we are obliged to follow the safeguarding policies and procedures for children, young people and vulnerable adults of one of our constituent denominations. St John's Church follows the policies of the Diocese of Southwark. The ECC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

St John's uses the Methodist Foundation Module to disseminate information and good practice to all the church members involved in looking after children and to the church officers.

We are grateful to our Parish Safeguarding Officer for all her work during the year.

Health and Safety

St John's has: -

- A Safety Policy
- Management Roles and Responsibilities
- Risk Assessments (for most major activities)
- Control of Contractor Procedures
- Contractor Induction Procedures
- Control of Substances Hazardous to Health

These are available for reference.

Administrative Information

Address: St John's Church, Northdown Road, Belmont, Surrey, SM2 6DY

Correspondence to: Church Office at the above address

Email: office@stjohnbelmont.org.uk

Telephone: 0208 643 4656

Website: www.stjohnbelmont.org.uk

Registered Charity number: 1144611

The Church's bankers are:

HSBC Bank plc, 5 Wimbledon Hill Road, Wimbledon, SW19 7NF

National Westminster Bank plc, St. Nicholas Centre, Sutton

Scottish Widows Bank plc, Edinburgh (part of Lloyds Banking Group)

The Church's independent examiner is Mrs A.J. Griffiths, Belmont, Surrey.

Independent Examiner's Report to the members and trustees of St John's Church, Belmont Ecumenical Church Council

I report on the accounts for the year ended 31st December 2021 which are set out on pages 11 to 20.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matters have come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with s.130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs A J Griffiths
Belmont, Sutton
Surrey.

Dated: 04/05/2022 .



ST. JOHN'S CHURCH, BELMONT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31st DECEMBER 2021

	<u>Note</u>	<u>2021</u>			<u>2020</u>
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
		<u>Funds</u>	<u>Funds</u>		
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	88,684	5,355	94,039	120,668
Activities for generating funds	2(b)	15,141	0	15,141	8,356
Income from investments	2(c)	26	0	26	65
Church activities	2(d)	1,027	0	1,027	877
Other income	2(e)	433	0	433	127
TOTAL INCOME		105,311	5,355	110,666	130,093
EXPENDITURE					
Church activities	3(a)	95,889	23,558	119,447	129,620
Raising funds	3(b)	171	0	171	149
Total expenditure		96,060	23,558	119,618	129,769
NET INCOME/(EXPENDITURE)		9,251	(18,203)	(8,952)	324
TRANSFER BETWEEN FUNDS	10	0	0	0	0
NET MOVEMENT IN FUNDS		9,251	(18,203)	(8,952)	324
TOTAL FUNDS BROUGHT FORWARD		317,176	200,770	517,946	517,622
TOTAL FUNDS CARRIED FORWARD		326,427	182,567	508,994	517,946

The attached notes 1 to 14 form part of these Financial Statements

ST. JOHN'S CHURCH, BELMONT
BALANCE SHEET AS AT 31st DECEMBER 2021

	Note	2021		2020
		£	£	£
FIXED ASSETS				
Tangible	8		443,721	458,066
			<u>443,721</u>	<u>458,066</u>
CURRENT ASSETS				
Debtors				
Prepayments & Accrued Income			3,943	5,751
Cash at Bank and in hand				
Bank Deposit accounts		21,105		21,105
Bank Current accounts		49,927		39,415
			<u>71,032</u>	<u>60,520</u>
			<u>74,975</u>	<u>66,271</u>
LIABILITIES				
Creditors - amounts falling due within one year	9		9,702	6,391
NET CURRENT ASSETS			<u>65,273</u>	<u>59,880</u>
TOTAL NET ASSETS			<u>508,994</u>	<u>517,946</u>
CHURCH FUNDS				
Unrestricted Funds				
General Fund	10	48,132		25,736
Designated Funds	10	278,295		291,440
			<u>326,427</u>	<u>317,176</u>
Restricted Funds	10		182,567	200,770
TOTAL FUNDS			<u>508,994</u>	<u>517,946</u>

Approved by the Ecumenical Church Council on 25 April 2022 and signed on their behalf



Mrs Philomena White
Chairman

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies & assumptions

Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body (Mothers' Union, Guides, Scouts), nor those that are informal gatherings of Church members.

Going Concern

The financial statements have been prepared on the going concern basis as the Church has the support of the Diocese and its congregation.

Subsequent to the balance sheet date of 31 December 2020 the worldwide COVID19 pandemic continued to have a significant impact on the day-to-day functions and finances of the church. However, having considered the church's financial and operational response, the ECC consider the preparation of the financial statements on a going concern basis to be appropriate.

Funds

Restricted Funds represent donations or grants received for a specific object or invited by the ECC for a specific object. The funds can only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund. The ECC does not invest separately for each fund.

Unrestricted Funds are general funds which can be used for ECC ordinary purposes. These include *Designated Funds* which are general funds set aside by the ECC for a particular purpose; however, they can be transferred back for ordinary purposes.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

1. the ECC becomes legally entitled to the benefit of use of the resources;
2. their ultimate receipt is virtually certain; and
3. the monetary value can be measured with sufficient reliability

Grants and donations

These are included in the SOFA when any pre-conditions preventing their use by the ECC have been met. For collections and planned giving, this is when the funds are received.

Gift Aid and other tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Investment Income

Investment income is included in the accounts when receivable.

Rental Income

Rental income from the letting the Community Hall is recognised when the rental is due.

Activities for generating funds

Funds raised from events and trading activities are included gross in the SOFA - i.e. before any related costs are deducted (these costs are shown in note 3(a)).

Volunteer Help

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Fixed Assets

Land and buildings

Consecrated and beneficed property is excluded from the accounts by s.10(2) (a) and (c) of the Charities Act 2011.

The hall is not a consecrated building, and therefore is included in the assets. The hall building is depreciated on a straight-line basis over 50 years. The land is not depreciated.

Other Fixed Assets

Equipment used within the church premises (including within the Community Hall) is depreciated on a straight-line basis over a maximum of four years.

Current Assets

Includes amounts paid in advance (maintenance contracts etc.) at 31 December 2021, for which the full service has not been received.

Amounts recoverable from HM Revenue and Customs in respect of Gift Aid are included.

Liabilities

These cover accruals and creditors in respect of amounts owing at 31 December 2021, but not paid by the ECC as at that date.

NOTES

<u>note</u>	<u>2021</u>			<u>2020</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£	£
2 INCOME AND ENDOWMENTS				
2(a) Voluntary income				
Planned Giving:				
Gift aid donations	52,456		52,456	47,596
Tax Recoverable (all)	14,326		14,326	15,802
Other	3,611		3,611	3,021
Collections at Services	822		822	1,153
Collections at Friday Lunch Services	0		0	85
Grants	9,401	5,000	14,401	25,628
Donations, appeals, etc.	6,068	355	6,423	17,383
Legacies	2,000		2,000	10,000
	88,684	5,355	94,039	120,668
2(b) Activities for generating funds				
Coffee / Cake Sales	98		98	164
Bookstall	0		0	13
Printing & Photocopying Income	68		68	83
Hall and Room Lettings [note 5]	14,975		14,975	8,096
Parent & Toddler Group Fundraising [note 4]	0		0	0
	15,141	0	15,141	8,356
2(c) Income from investments				
Interest	26		26	65
	26	0	26	65
2(d) Church activities				
Fees for Weddings & Funerals	1,027		1,027	682
<i>Beacon</i> Magazine	0		0	82
Entrance Fees for Sections [note 4]	0		0	113
	1,027	0	1,027	877
2(e) Other income				
Sundry Income	433		433	127
	433	0	433	127
TOTAL INCOME AND ENDOWMENTS	105,311	5,355	110,666	130,093

note	2021			2020
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds	Total Funds	Total Funds
	£	£	£	£
<u>Expenditure</u>				
3(a) Church activities				
Donations [note 15]:				
Local Charities	300		300	300
Diocesan Parish Assessment	30,000		30,000	30,417
Methodist Circuit payment	1,410		1,410	1,410
Music Salaries & Fees	6,626		6,626	6,399
Church Office	1,391		1,391	1,365
Church Administrator salary	7,978		7,978	7,883
Clergy expenses	186		186	38
Church Insurance	2,835		2,835	2,762
Church maintenance & upkeep of grounds	3,478		3,478	1,144
Major repairs - structural renewal	14,315	17,930	32,245	23,982
Upkeep of Services	132		132	389
Votive Candles	0		0	0
Choir and music expenses	110		110	108
Outreach	269		269	1,021
Sections' Expenses [note 4]	20		20	44
Flowers	236		236	207
Miscellaneous expenses	537		537	162
Church Asset Depreciation	338		338	612
Church Utilities	3,987		3,987	4,326
Bookstall	0		0	49
Hall Running Costs [note 5]	20,727	5,628	26,355	46,045
Independent Examination Fee	350		350	350
Bank charges	69		69	93
Licences	595		595	514
	95,889	23,558	119,447	129,620
3(b) Raising funds				
Costs of operating Stewardship	171		171	132
Social Activities	0		0	17
	171	0	171	149
TOTAL EXPENDITURE	96,060	23,558	119,618	129,769

note

4 Sectional Activities

	<u>Parent &</u>		
	<u>Toddler</u>	<u>Choir</u>	<u>Total</u>
Income	<u>£</u>	<u>£</u>	<u>£</u>
Entrance/Membership Fees	0	0	0
Fundraising etc.	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
Expenditure			
Choir Expenses	0	20	20
Equipment & Consumables	0	0	0
	<u>0</u>	<u>20</u>	<u>20</u>
SURPLUS / (DEFICIT)	0	(20)	(20)

Amounts are shown under the relevant headings within the Statement of Financial Activities

5 Hall & Room Lettings & Running Costs

	<u>2021</u>	<u>2020</u>	
	<u>£</u>	<u>£</u>	
Rental income		14,975	8,096
Utilities	6,215	4,535	
Insurance	501	488	
Maintenance	1,787	5,291	
Cleaning	678	8,296	
Hall Management Salary	2,600	2,600	
Depreciation - Equipment	113	0	
Other	114	0	
	<u>12,008</u>	<u>21,210</u>	
Operating Surplus	2,967	(13,114)	
<i>Less: Major repairs</i>	0	10,488	
<i>Less: Depreciation - Building</i>	14,347	14,347	
Total Surplus / (Deficit)	(11,380)	(37,949)	

6 Employees, Staff Costs

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Wages and salaries	17,304	17,017

During the year the ECC employed a Church Administrator (who also fulfils the role of Hall Booking Secretary) and a Director of Music. As utilised, the church also paid for vergers and stand-in organists. Employer's National Insurance amounted to nil (2020: nil). The wages and salaries cost reported above includes employer's pension contributions of £125 (2020: 126). Apart from these and the incumbent (who is paid by the Diocese), no other member received any remuneration.

note

6 Employees, Staff Costs (continued)

6 (a) Payments to ECC Members

Several ECC members (Trustees) have acted as agents for St. John's and made small value purchases on its behalf, for which the trustees have received reimbursement. This expenditure is not part of the services provided by the respective trustees, and therefore no individual disclosure is required.

7 Independent Examination Fee

An amount of £350 has been set aside in the accounts for the independent examiner's fee.

8 Fixed Assets

		<u>Community</u>	<u>Office</u>	<u>Other Fixed</u>	<u>Hall</u>	
		<u>Hall & Land</u>	<u>Equipment</u>	<u>Assets</u>	<u>Equipment</u>	<u>TOTAL</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Cost	At 1 Jan 2021	730,263	21,211	16,818	10,100	778,392
	Acquired in the year	0	0	0	453	453
	Disposed during the year	0	0	0	0	0
	At 31 Dec 2021	730,263	21,211	16,818	10,553	778,845
Depreciation	At 1 Jan 2021	272,604	21,210	16,412	10,100	320,326
	Charge for the year	14,347	0	338	113	14,798
	Disposed during the year					0
	At 31 Dec 2021	286,951	21,210	16,750	10,213	335,124
Net Book Value	At 1 Jan 2021	457,659	1	406	0	458,066
	At 31 Dec 2021	443,312	1	68	340	443,721

note

9 Creditors and Accrued Charges

(amounts falling due in one year)

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Creditors for goods & services	2,477	625
PAYE and NI Contributions	922	871
Other miscellaneous creditors	1,778	1,676
Parish Support Fund / Parochial Fees	2,902	1,898
Key deposits held from hall users	915	615
Other accrued charges	0	398
Deferred income	708	308
	<u>9,702</u>	<u>6,391</u>

10 Summary of fund movements

	Balance 1/1/21	Surplus for the year	Transfers in the year	Balance 31/12/21
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Unrestricted Funds:				
General Fund (*)	<u>25,736</u>	<u>32,305</u>	<u>(9,909)</u>	<u>48,132</u>
Designated Funds:				
New Hall Fund	270,299	(8,719)		261,580
West Window & Church Fabric (*)	18,070	(14,315)	9,909	13,664
Playgoup (*)	2,809			2,809
Choir (*)	262	(20)		242
Total Designated Funds	<u>291,440</u>	<u>(23,054)</u>	<u>9,909</u>	<u>278,295</u>
Total Unrestricted Funds	<u>317,176</u>	<u>9,251</u>	<u>0</u>	<u>326,427</u>
Restricted Funds:				
New Hall Fund	187,360	(5,628)		181,732
West Window & Church Fabric	7,474	(7,224)		250
Parish Fellowship Fund	125			125
Zimbabwe Diocese	460			460
Centenary Fund	5,351	(5,351)		0
Total Restricted Funds	<u>200,770</u>	<u>(18,203)</u>	<u>0</u>	<u>182,567</u>
TOTAL FUNDS	<u>517,946</u>	<u>(8,952)</u>	<u>0</u>	<u>508,994</u>
* - Freely Available Reserves	46,877	17,970	0	64,847

11 Analysis of net assets by fund

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Fixed Assets	261,989	181,732	443,721
Current Assets	69,748	5,227	74,975
Current Liabilities	(5,310)	(4,392)	(9,702)
	<u>326,427</u>	<u>182,567</u>	<u>508,994</u>

note

12 Cash Flow Analysis

Net Income / (Deficit) for the Year		(8,952)
<i>add back:</i> Depreciation	14,798	
<i>less:</i> Fixed Asset Purchases	<u>(453)</u>	
(Increase) / Decrease in Net Fixed Assets		14,345
(Inc.) / Dec. in Prepayments and Accrued Income	1,808	
Inc. / (Dec.) in Creditors and Accrued Charges	<u>3,311</u>	
(Increase) / Decrease in Working Capital		5,119
(Inc.) / Dec. in Investments		<u>0</u>
Increase / (Decrease) in Funds in the Year		10,512
Opening Bank & Cash Balances		<u>60,520</u>
Closing Bank & Cash Balances		<u>71,032</u>

13 Capital Commitments

As at 31st December 2021 there was no capital expenditure committed, nor approved awaiting commitment.

14 Charitable Donations

	<u>£</u>
Local Charities	
Community Works (Sutton)	<u>300</u>
TOTAL	<u>300</u>

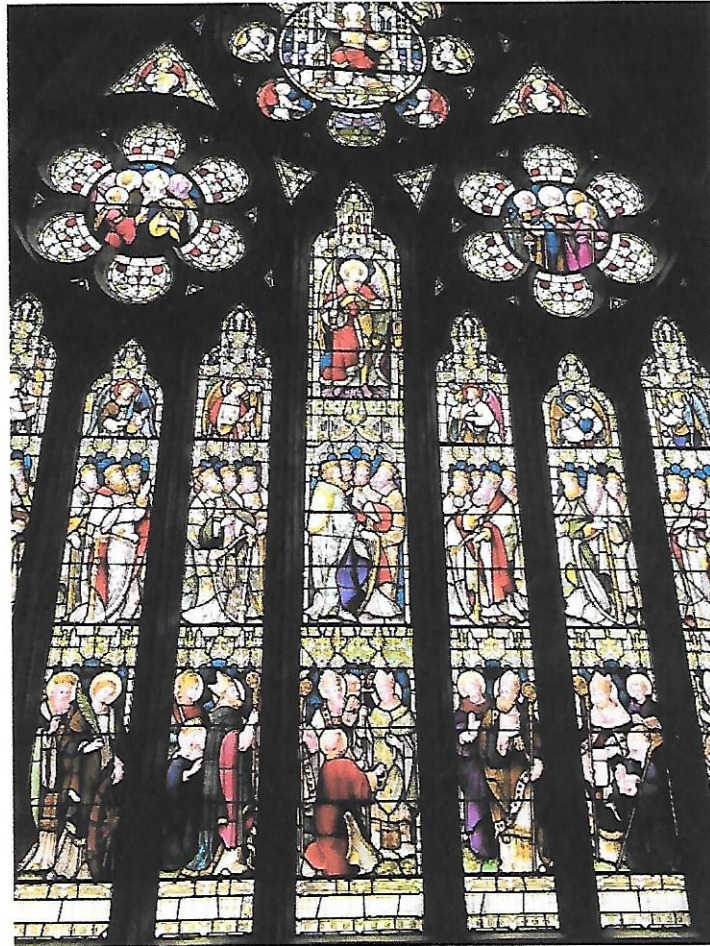
ST JOHN'S CHURCH,BELMONT

England & Wales - Charity number 1144611

Accounts

St John's Church, Belmont

A Church of England and Methodist Church
Registered Charity No. 1144611



Annual Report

and

Financial Statements

of the

Ecumenical Church Council

For the year ended 31 December 2020

ST JOHN'S CHURCH, BELMONT

ANNUAL REPORT & FINANCIAL STATEMENTS 2020

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Objectives and Activities for the Public Benefit

Our Mission Statement is: *“St John’s Church exists to share our faith in Christ and the love of God, by loving and helping our neighbours in the local community. We will work to: make our church a vibrant place of worship; support each other; reach out with courage to people of all ages in Belmont and make them feel welcome to come to St John’s in good times and in bad for support, fellowship and spiritual growth.”*

This is achieved by the primary objective of St John's Church which is the promotion of the Good News of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the Methodist Church.

The Ecumenical Church Council has the responsibility of co-operating with the Incumbent in promoting the whole mission of the Church; pastoral, evangelistic, social and ecumenical both within the ecclesiastical parish of Belmont and the Sutton Methodist Circuit. It also has the maintenance responsibilities for the Parish church buildings in Belmont.

Achievements and Performance

The Church was closed because of the Covid 19 Pandemic for six months and when it did open the number of attendees was limited by the regulations which came into force periodically during the year. This has meant that the life of the Church has been rather put on hold in addition to the fact that we were in a vacancy and have not been able to appoint this year. The number of our services were reduced to one per week due to the vacancy.

There were 96 members on the Church Electoral Roll as at December 2020 (103 in 2019) 68 (71%) of whom live outside the Parish. There were 8 members on the Methodist Electoral Roll as at December 2020, all of whom were also on the Electoral Roll and 1 retired Methodist Minister. Because of the pandemic the average “normal” Sunday were 35 adults and no children or young people under 16 (55 and 5 respectively in 2019) calculated on 12 normal Sundays.

As the Parish Church of Belmont, St John’s hosts community services and special occasions throughout the year. Because of the restrictions for Covid 19 there were no such services during 2020. The approximate attendance for all ages at Christmas Eve and Christmas Day (Easter and Whitsun the Church was closed, and the usual children’s Crib service was cancelled) was 45 (including the choir) and 20 respectively.

Fundraising

The Church has had to call on the members of the Church to raise their stewardship payments to the Church and if possible, to transfer to standing order giving. This was due to the fact that with no baptisms or weddings or other services there were no plate collections. We have tried to discourage cash payments, which requires someone to pay those funds into a bank, because of the Covid 19 infection risk.

The Members were incredibly generous to our plight and we are solvent for the moment. For this we must give thanks to our members for helping us out in this way.

We are grateful for the following grants which were awarded during the year.

Grant Awarding Body	Purpose of Grant	Amount of Grant awarded during the year to 31st December 2020*
Viridor Credits	Repairs to west window	£18,400
Viridor Credits	Replacement boilers in Community Hall	£10,488
Garfield Weston Foundation	Repairs to Church roof	£5,000
National Churches Trust	Repairs to Church roof	£5,000
Listed Places of Worship Grant Scheme	Recovery of VAT costs on certain spend related to the listed Church building	£801
HMRC	Coronavirus Job Retention Scheme	£2,986

*Grant income is included as income in the financial statements when any pre-conditions preventing their use by the ECC have been met (see Accounting Policies). The amount of grants awarded will therefore differ to the income amount recorded in the same period, to the extent that those conditions have not yet been met.

Almost all the funds which we have spent on repairs were either restricted funds or grant aided funds the general fund has been able to be used for Church everyday purposes only. We have also been helped because we have not had the expenditure on the consumables we use in the Church.

Further we have cancelled the cleaning contract, a significant cost which was in effect subsidised by the General Church funds. We are in the process of putting into operation a more manageable cleaning regime. The Community Hall will, in the future, pay its way because we have found that it is cheaper to keep the Community Hall closed than to open it to hire fees which do not cover costs. The Community Hall remains a valuable asset and community resource, which should be used to the full, within the limits of the Covid 19 restrictions.

To bring the Community Hall and the Meeting Room up to date we may have to continue our fund-raising events once we are back to a more normal situation. For now, once the works already mentioned have been completed, we are going to have a time of consolidation before the next round of repairs.

Financial Review

The surplus on Unrestricted Funds was £17,477 for the year (£13,343 deficit in 2019). Before depreciation, the surplus on Unrestricted Funds was £26,808 (£6,452 deficit in 2019).

West Window - In December 2015 a piece of stone fell away from the west window of the Church. During 2016 scaffolding was erected to both make safe the surrounding environment and to

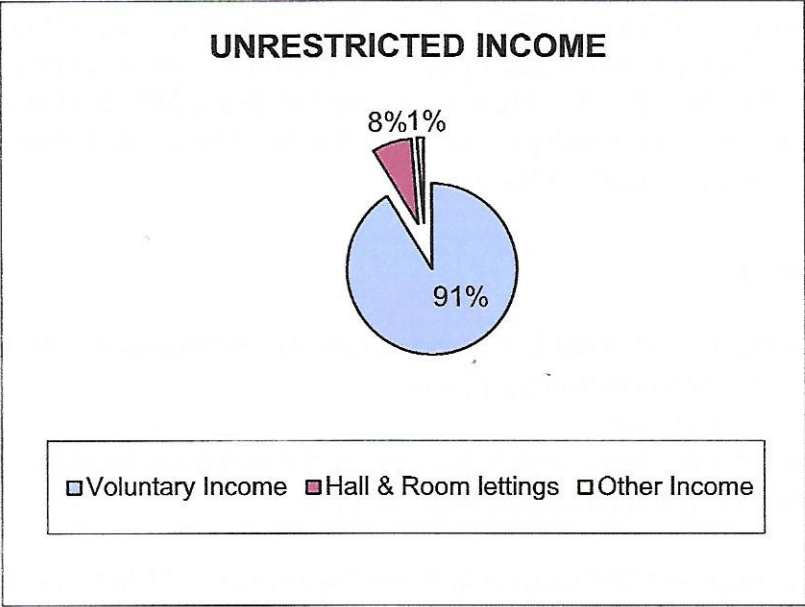
facilitate the examination of the condition of the window. Advice has been taken from the Church's Inspecting Architect, and a structural engineering review conducted by Robert Bowles MA CEng MIStructE (Conservation Accredited Engineer). A schedule of works was approved during the year. Works commenced on 1st December 2020 and concluded on 12th April 2021, after the year end and prior to the approval of these accounts, on 26th April 2021. The total cost of the West Window works will be £19,583 (excluding any VAT), of which £3,832 was incurred in the year. Of those costs incurred in the year, £3,193 was met by a grant from the Viridor Credits. We are grateful to Viridor Credits, who have awarded a grant to cover a maximum of £18,400 (excluding any VAT) of the costs of these works.

A further schedule of works was approved during the year to make repairs to the roof of the Church. Works also commenced on 1st December 2020 and concluded on 12th April 2021. The total cost of the roof works will be £24,478 (excluding any VAT), of which £5,811 was incurred in the year. We are grateful to the Garfield Weston Foundation and the National Churches Trust, who awarded £10,000 (£5,000 each) towards the cost of the roof repairs.

The West Window & Church Fabric fund was established to identify those funds received towards the costs of the above works and the general fabric of the church. The balance on this restricted reserve as at the year end was £7,474. The balance of additional funds designated to this reserve was £18,070 as at the year end.

Receipts on Unrestricted Funds reduced by 2% (£1,642) compared with 2019 to £107,340.

We continue to be grateful and heavily reliant on voluntary giving, as can be seen in the following graph showing our sources of income.



COVID19 had a material effect on income, in particular the amounts from hall lettings and other income. With the Community Hall closed to all hirers (except for the Pre-School) for most of the year and it not being possible to run other fundraising events, such as the Jumble Sale, those sources of income have fallen significantly.

The Church has also been closed to both public worship and private prayer for most of the year. We are extremely grateful for the income received through voluntary giving which, following a fund-raising appeal during August 2020, increased significantly in the year.

Of the 91% voluntary income (2019: 72%), about 67% (2019: 78%) came from planned giving (including recoverable tax), i.e. those giving by bank standing order or envelopes. This is a particularly useful method as it allows us to plan our cashflow much more easily (particularly receiving payments by standing order). The reduction in the proportion coming from planned giving was a consequence of a material increase in both one-off donations, received in response to the fund-raising appeal, and an increase in amount received from legacies. The total amount received from legacies in the year was £10,000 (£2,500 in 2019). We currently have 52 individuals who give on a regular basis signed up for Gift Aid and a further 11 regular givers not on Gift Aid (60 and 11 respectively in 2019).

The income from the hall lettings (included above) decreased by 63% with the costs (before building depreciation) reduced by 25%.

The Community Hall generated a deficit (prior to depreciation and major repairs) of £13,114 (2019: £6,429). The primary cause of the deficit was the loss of income following the temporary closure of the Community Hall, in part mitigated by reduced costs. This deficit is a charge to general reserves, which must be met from general Church funds.

Major repairs to the Community Hall (for the replacement of the boilers) were £10,488 (2019: Nil). We are grateful to Viridor Credits, who have awarded a grant which covered the full cost of these works.

The vast majority of our expenditure is on Charitable Activities, a significant part of which is the Diocesan Parish Share, which, together with the Methodist Circuit payment, accounts for 35% (2019: 39%) of the Charitable Activity expenditure and 35% (2019: 39%) of our total unrestricted expenditure. We are very mindful of our level of expenditure and continue to look at ways to reduce it as far as is practicably possible.

Reserves Policy

“Reserves” are those parts of the ECC’s funds which are freely available. This definition therefore excludes the following funds held by St. John’s:

- ❖ Restricted Funds
- ❖ Unrestricted Funds which can only be realised by disposing of fixed assets held for charity use (i.e. Hall Designated Fund).

Note 10 to the Financial Statements shows the Reserves at 31st December 2020 of £46,877. The 2020 level of expenditure relating to these Reserves was £81,144 (£89,863 [unrestricted resources expended] less £8,719 [hall designated depreciation]).

It is the ECC’s policy to maintain a balance on these funds (as far as possible) which equates to approximately 9 months’ unrestricted expenditure to cover emergency situations that may arise from time to time. The actual balance held represents 6.9 months (2019: 2.1 months). The

increase in reserves as a proportion of expenditure is a consequence of significant one-off donations received following the fundraising appeal and a reduction in costs, some of which results from the temporary closure of the Church and Community Hall.

Following discussions with the Diocese of Southwark, the ECC paid £30,417 of its pledge of £47,000 for the 2020 year and will reduce its Parish Support Fund contribution to £30,000 for the 2021 year. The ECC has committed to keep its financial position under review with the aim of increasing, where funds allow, its pledge.

Volunteers

Many aspects of the life of the church are supported by volunteers. We are very grateful for all who work so hard for the Church and the local community.

Fabric

The 2017 Quinquennial Report gave a detailed comment on the state of the fabric of the Church. It detailed work that had to be carried out immediately and then those items which should be carried out within two years and those within five years. The roof problems and the West Window were listed to be carried out within two years and various other matters within the five years.

Structure, Governance and Management

St John's Church, Belmont is part of the Diocese of Southwark within the Church of England, and the Sutton Circuit within the London District of the Methodist Church.

Roles of the Ecumenical Church Council, the Parochial Church Council and the Methodist Church Council

The Ecumenical Church Council (ECC) is the decision-making body of St John's Church, Belmont, which is an Anglican and Methodist Local Ecumenical Partnership (LEP). The ECC is a registered Charity.

The Parochial Church Council (PCC) is a corporate body established by the Church of England and is the statutory recognised body of the Parish Church of St John, Belmont. It operates under the Parochial Church Council Powers Measure.

Under the Constitution of 2011, and according to Standing Order 611 of *The Constitutional Practice and Discipline of the Methodist Church 2011* the ECC acts as the Methodist Church Council (MCC) for all matters appertaining to the governance of the church. Methodist members continue to meet at least once a year for matters appertaining to specifically Methodist functions e.g. to elect a Methodist Steward and Circuit representatives.

The ECC consists of all clergy and ministers of the LEP (ex-officio), and up to 12 elected members. In addition the ECC can co-opt up to a further 4 members. Elected members of the ECC are

elected at the Annual Church Meeting (ACM). Co-opted members may be co-opted at any time required and can remain until the next ACM at which time they may stand for election. Members of the PCC and Methodist officials would normally stand for election to the ECC at the ACM. Elected members must be either on the Anglican Electoral Roll or a Methodist Member of St John's Church. If voting is required, only Church members who are on the Anglican Electoral Roll or a Methodist Member of St John's Church are eligible to vote at the ACM.

All matters relating to the Church as the Anglican Parish Church, where PCC involvement is legally required, are made by the ECC, and subsequently ratified by the members of the PCC.

Under Church Representation Rules, the Annual Accounts are presented by the ECC, and subsequently to the Diocese of Southwark by the PCC.

Standing Committee:

The Standing Committee has the power to transact the business of the ECC between meetings, subject to directions given by the Ecumenical Church Council. This has met when required.

Risk Management

We have had to have a detailed risk management scheme during the Covid 19 pandemic. We are greatly appreciative and thank our Health and Safety Officer for all his help and guidance in overseeing our Covid compliance in Church and out, reviewing the cleaning processes for those who are using the Church premises (like Pre-School) and agreeing the processes which each have to undertake when using both the Community Hall and Church.

These assessments are going to have to be imposed for the foreseeable future in addition to all the other monitoring which takes place in relation to obtaining certificates for use of equipment (e.g. fire hydrants).

It should, however, be remembered that the minimisation of risks is everyone's responsibility. If there is hazard, you should report it either to the Vicar or the Church Warden – please don't assume someone else has.

Financially, insurance cover is taken out whenever feasibly practical and reasonable. All payments from the bank accounts require the authorisation of two specified individuals.

Safeguarding

As an LEP we are obliged to follow the safeguarding policies and procedures for children, young people and vulnerable adults of one of our constituent denominations. St John's Church follows the policies of the Diocese of Southwark. The ECC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

St John's uses the Methodist Foundation Module to disseminate information and good practice to all the church members involved in looking after children and to the Church Officers.

Health and Safety

St John's has: -

- A Safety Policy
- Management Roles and Responsibilities
- Risk Assessments (for most major activities)
- Control of Contractor Procedures
- Contractor Induction Procedures
- Control of Substances Hazardous to Health

These are available for reference.

Administrative Information

St John's Church, Belmont situated in Northdown Road, Belmont, Surrey. The correspondence address is The Church Office, St John's Church, Northdown Road, Belmont, Surrey, SM2 6DY. Registered Charity number 1144611. The website address is www.stjohnbelmont.org.uk. Telephone: 0208 643 4656

The Ecumenical Church Council (ECC) is elected under the Constitution adopted on 10th April 2011. ECC members, and therefore Trustees, who have served at any time from 1st January 2020 to the date of signing of these Statements:

<i>Ex-Officio</i>	Revd Bethany Lewis Revd Dave Dickenson	(from 13 th April 2021)	Incumbent Methodist Circuit Superintendent
<i>Elected April 2016</i>	Mr David King		
<i>Elected April 2017 (term of office to April 2020):</i>	Ms Eleanor Pinfold Mr Darren Murton (to PCC)	Appointed Churchwarden (from: 28 th April 2019) <i>Appointed Treasurer & Charity Secretary April 2018</i>	
<i>Elected April 2018 (term of office to April 2021):</i>	Mrs Caroline Everson Mr Darren Murton (to ECC)	<i>Appointed Treasurer & Charity Secretary April 2018</i>	
<i>Elected April 2019 (term of office to April 2022):</i>	Mr Malcolm Dennett Mrs Philomena White	Appointed Chairman (from: 19 th August 2019)	
<i>Co-opted (term of office, until next Annual Church Meeting)</i>	Mr John Newson Mr Anthony Woolfenden	(from 20 th May 2019) (from 24 th June 2019)	

*The Church's bankers are: National Westminster Bank plc, St. Nicholas Centre, Sutton
Scottish Widows Bank plc, Edinburgh (part of Lloyds Banking Group)
HSBC Bank plc, 5 Wimbledon Hill Road, Wimbledon, SW19 7NF
Investec plc, London*

The Church's independent examiner is Mrs A.J. Griffiths, Belmont, Surrey.

Independent Examiner's Report to the members and trustees of St John's Church, Belmont Ecumenical Church Council

I report on the accounts for the year ended 31st December 2020 which are set out on pages 12 to 21.

Respective responsibilities of the Trustees and the Independent Examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matters have come to my attention:

- 1) which give me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with s.130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs A J Griffiths
Belmont, Sutton
Surrey.

Dated:

AJ Griffiths
12th May 2021

ST. JOHN'S CHURCH, BELMONT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31st DECEMBER 2020


	Note	2020			2019
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds		
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	97,915	22,753	120,668	80,888
Activities for generating funds	2(b)	8,356	0	8,356	26,780
Income from investments	2(c)	65	0	65	173
Church activities	2(d)	877	0	877	3,567
Other income	2(e)	127	0	127	436
TOTAL INCOME		107,340	22,753	130,093	111,844
EXPENDITURE					
Church activities	3(a)	89,714	39,906	129,620	132,325
Raising funds	3(b)	149	0	149	949
Total expenditure		89,863	39,906	129,769	133,274
NET INCOME/(EXPENDITURE)		17,477	(17,153)	324	(21,430)
TRANSFER BETWEEN FUNDS	10	0	0	0	0
NET MOVEMENT IN FUNDS		17,477	(17,153)	324	(21,430)
TOTAL FUNDS BROUGHT FORWARD		299,699	217,923	517,622	539,052
TOTAL FUNDS CARRIED FORWARD		317,176	200,770	517,946	517,622

The attached notes 1 to 14 form part of these Financial Statements

ST. JOHN'S CHURCH, BELMONT
BALANCE SHEET AS AT 31st DECEMBER 2020

	Note	2020		2019
		£	£	£
FIXED ASSETS				
Tangible	8		458,066	473,025
			<u>458,066</u>	<u>473,025</u>
CURRENT ASSETS				
Stocks				
Bookstall stocks			0	49
Debtors				
Prepayments & Accrued Income			5,751	4,215
Cash at Bank and in hand				
Bank Deposit accounts		21,105		41,222
Bank Current accounts		39,415		6,991
Cash				
			<u>60,520</u>	<u>48,213</u>
			<u>66,271</u>	<u>52,477</u>
LIABILITIES				
Creditors - amounts falling due within one year	9		6,391	7,880
NET CURRENT ASSETS			59,880	44,597
TOTAL NET ASSETS			<u>517,946</u>	<u>517,622</u>
CHURCH FUNDS				
Unrestricted Funds				
General Fund	10	25,736		6,447
Designated Funds	10	291,440		293,252
			<u>317,176</u>	<u>299,699</u>
Restricted Funds	10		200,770	217,923
TOTAL FUNDS			<u>517,946</u>	<u>517,622</u>

Approved by the Ecumenical Church Council on 26 April 2021 and signed on their behalf



Darren Murton, ACMA
Treasurer & Charity Secretary

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies & assumptions

Financial Statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups that owe their main affiliation to another body (Mothers' Union, Guides, Scouts), nor those that are informal gatherings of Church members.

Going Concern

The financial statements have been prepared on the going concern basis as the Church has the support of the Diocese and its congregation.

Subsequent to the balance sheet date of 31st December 2019 the worldwide spread of COVID19 (declared a pandemic by the World Health Authority on 12 March 2020) has had a significant impact on the day to day functions and finances of the Church. However, having considered the Church's financial and operational response, the ECC consider the preparation of the financial statements on a going concern basis to be appropriate.

Funds

Restricted Funds represent donations or grants received for a specific object or invited by the ECC for a specific object. The funds can only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund. The ECC does not invest separately for each fund.

Unrestricted Funds are general funds which can be used for ECC ordinary purposes. These include *Designated Funds* which are general funds set aside by the ECC for a particular purpose; however, they can be transferred back for ordinary purposes.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

1. the ECC becomes legally entitled to the benefit of use of the resources;
2. their ultimate receipt is virtually certain; and
3. the monetary value can be measured with sufficient reliability

Grants and donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the ECC have been met. For collections and planned giving, this is when the funds are received.

Gift Aid and other tax claims

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Investment Income

Investment income is included in the accounts when receivable.

Rental Income

Rental income from the letting the Community Hall is recognised when the rental is due.

Activities for generating funds

Funds raised from events and trading activities (e.g. book stall sales) are included gross in the SOFA - i.e. before any related costs are deducted (these costs are shown in note 3(a)).

Annual subscriptions and advertising income from *The Beacon* is pro-rata over the 10 issues in the year.

Volunteer Help

The value of voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Fixed Assets

Land and buildings

Consecrated and benefited property is excluded from the accounts by s.10(2) (a) and (c) of the Charities Act 2011.

The hall is not a consecrated building, and therefore is included in the assets. The hall building is depreciated on a straight-line basis over 50 years. The land is not depreciated.

Other Fixed Assets

Equipment used within the church premises (including within the church hall) is depreciated on a straight-line basis over a maximum of 4 years.

Current Assets

Includes amounts paid in advance (maintenance contracts etc.) at 31st December 2020, for which the full service has not been received.

Amounts recoverable from HM Revenue and Customs in respect of Gift Aid are included.

Liabilities

Covers accruals and creditors in respect of amounts owing at 31st December 2020, but not paid by the ECC as at that date.

note	2020			2019
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds		
£	£	£	£	
2 INCOME AND ENDOWMENTS				
2(a) Voluntary income				
Planned Giving:				
Gift aid donations	47,596		47,596	46,393
Tax Recoverable (all)	14,990	812	15,802	14,567
Other	3,021		3,021	3,075
Collections at Services	1,153		1,153	3,206
Collections at Friday Lunch Services	85		85	663
Grants	6,947	18,681	25,628	1,263
Donations, appeals, etc.	14,123	3,260	17,383	9,221
Legacies	10,000		10,000	2,500
	97,915	22,753	120,668	80,888
2(b) Activities for generating funds				
Jumble Sales	0		0	4,142
Coffee / Cake Sales	164		164	619
Social Activities	0		0	0
Bookstall	13		13	95
Printing & Photocopying Income	83		83	127
Hall and Room Lettings [note 5]	8,096		8,096	21,792
Parent & Toddler Group Fundraising [note 4]	0		0	5
	8,356	0	8,356	26,780
2(c) Income from investments				
Interest	65		65	173
	65	0	65	173
2(d) Church activities				
Fees for Weddings & Funerals	682		682	1,433
<i>Beacon</i> Magazine	82		82	1,267
Entrance Fees for Sections [note 4]	113		113	867
	877	0	877	3,567
2(e) Other income				
Sundry Income	127		127	436
	127	0	127	436
TOTAL INCOME AND ENDOWMENTS	107,340	22,753	130,093	111,844

note	2020			2019
	Unrestricted	Restricted	Total Funds	Total Funds
	Funds	Funds		
	£	£	£	£
Expenditure				
3(a) Church activities				
Donations [note 15]:				
National Charities	0		0	25
Local Charities	300		300	456
Other	0		0	50
Diocesan Parish Assessment	30,417		30,417	47,000
Methodist Circuit payment	1,410		1,410	1,410
Music Salaries & Fees (net of wedding etc receipts)	6,399		6,399	6,484
Church Office	1,365		1,365	2,535
Church Administrator salary	7,883		7,883	7,803
Clergy expenses	38		38	323
Education & Training	0		0	30
Church Insurance	2,762		2,762	2,673
Church maintenance & upkeep of grounds	1,144		1,144	6,717
Major repairs - structural renewal	192	23,790	23,982	2,215
Upkeep of Services	389		389	654
Votive Candles	0		0	114
Choir and music expenses	108		108	225
Outreach	1,021		1,021	32
Sections' Expenses [note 4]	44		44	540
Flowers	207		207	1,223
Miscellaneous expenses	162		162	617
Church Asset Depreciation	612		612	612
Church Utilities	4,326		4,326	6,204
Bookstall	49		49	32
Hall Running Costs [note 5]	29,929	16,116	46,045	42,568
Independent Examination Fee	350		350	350
Professional Fees	0		0	768
ECC/PCC Costs	0		0	0
Bank charges	93		93	135
Licences	514		514	530
	89,714	39,906	129,620	132,325
3(b) Raising funds				
Costs of operating Stewardship	132		132	132
Friday Lunch Expenses	0		0	519
Social Activities	17		17	298
	149	0	149	949
TOTAL EXPENDITURE	89,863	39,906	129,769	133,274

note

4 Sectional Activities

	Parent &		
	Toddler	Choir	Total
Income	£	£	£
Entrance/Membership Fees	113	0	113
Fundraising etc.	0	0	0
	<u>113</u>	<u>0</u>	<u>113</u>
Expenditure			
Choir Expenses	0	10	10
Equipment & Consumables	34	0	34
	<u>34</u>	<u>10</u>	<u>44</u>
SURPLUS / (DEFICIT)	79	(10)	69

Amounts are shown under the relevant headings within the Statement of Financial Activities

5 Hall & Room Lettings & Running Costs

	2020		2019
	£		£
Rental income		8,096	21,792
Utilities	4,535		5,630
Insurance	488		472
Maintenance	5,291		2,037
Cleaning	8,296		17,292
Hall Management Salary	2,600		2,495
Depreciation - Equipment	0		210
Other	0		85
	<u>21,210</u>		<u>28,221</u>
Operating Surplus	(13,114)		(6,429)
<i>Less: Major repairs</i>	10,488		0
<i>Less: Depreciation - Building</i>	14,347		14,347
Total Surplus / (Deficit)	(37,949)		(20,776)

6 Employees, Staff Costs

	2020	2019
	£	£
Wages and salaries	17,017	17,477

During the year the ECC employed a Church Administrator (who also fulfils the role of Hall Booking Secretary) and a Director of Music. As utilised, the church also paid for vergers and stand-in organists. Employer's National Insurance amounted to nil (2019: nil). The wages and salaries cost reported above includes employer's pension contributions of £126 (2019: 113). Apart from these and the incumbent (who is paid by the Diocese), no other member received any remuneration.

note

6 Employees, Staff Costs (continued)

6 (a) Payments to ECC Members

Several ECC members (Trustees) have acted as agents for St. John's and made small value purchases on its behalf, for which the trustees have received reimbursement. This expenditure is not part of the services provided by the respective trustees, and therefore no individual disclosure is required.

The Incumbent is paid £20 per month towards telephone calls and a mileage allowance of 45p per mile for parochial duties. The total value claimed for mileage in the year was £nil (2019: £155).

7 Independent Examination Fee

An amount of £350 has been set aside in the accounts for the independent examiner's fee.

8 Fixed Assets

		<u>Community</u>	<u>Office</u>	<u>Other Fixed</u>	<u>Hall</u>	
		<u>Hall & Land</u>	<u>Equipment</u>	<u>Assets</u>	<u>Equipment</u>	<u>TOTAL</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Cost	At 1 Jan 2020	730,263	21,211	16,818	10,100	778,392
	Acquired in the year	0	0	0	0	0
	Disposed during the year	0	0	0	0	0
	At 31 Dec 2020	730,263	21,211	16,818	10,100	778,392
Depreciation	At 1 Jan 2020	258,257	21,210	15,800	10,100	305,367
	Charge for the year	14,347		612	0	14,959
	Disposed during the year					0
	At 31 Dec 2020	272,604	21,210	16,412	10,100	320,326
Net Book Value	At 1 Jan 2020	472,006	1	1,018	0	473,025
	At 31 Dec 2020	457,659	1	406	0	458,066

note**9 Creditors and Accrued Charges****(amounts falling due in one year)**

	2020	2019
	£	£
Creditors for goods & services	625	2,252
PAYE and NI Contributions	871	894
Other miscellaneous creditors	1,676	602
Parish Support Fund / Parochial Fees	1,898	1,660
Key deposits held from hall users	615	615
Other accrued charges	398	1,549
Deferred income	308	308
	6,391	7,880

10 Summary of fund movements

	Balance 1/1/20	Surplus for the year	Transfers in the year	Balance 31/12/20
	£	£	£	£
Unrestricted Funds General Fund (*)	6,447	17,714	1,575	25,736
Designated Funds New Hall Fund	279,018	(8,719)		270,299
West Window & Church Fabric (*)	9,657	8413		18,070
Parent & Toddler Group (*)	4,305	79	(1,575)	2,809
Choir (*)	272	(10)		262
	299,699	17,477	0	317,176
Restricted Funds New Hall Fund	192,988	(5,628)		187,360
West Window & Church Fabric	18,999	(11,525)		7,474
Parish Fellowship Fund	125			125
Zimbabwe Diocese	460			460
Centenary Fund	5,351			5,351
	217,923	(17,153)	0	200,770
TOTAL FUNDS	517,622	324	0	517,946
* - Freely Available Reserves	20,681	26,196	0	46,877

11 Analysis of net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Fixed Assets	270,706	187,360	458,066
Current Assets	52,861	13,410	66,271
Current Liabilities	(6,391)	0	(6,391)
	317,176	200,770	517,946

note

12 Cash Flow Analysis

Net Income / (Deficit) for the Year		324
<i>add back:</i> Depreciation	14,959	
<i>less:</i> Fixed Asset Purchases	<u>0</u>	
(Increase) / Decrease in Net Fixed Assets		14,959
(Inc.) / Dec. in Bookstall Stocks	49	
(Inc.) / Dec. in Prepayments and Accrued Income	(1,536)	
Inc. / (Dec.) in Creditors and Accrued Charges	<u>(1,489)</u>	
(Increase) / Decrease in Working Capital		(2,976)
(Inc.) / Dec. in Investments		<u>0</u>
Increase / (Decrease) in Funds in the Year		12,307
Opening Bank & Cash Balances		<u>48,213</u>
Closing Bank & Cash Balances		<u>60,520</u>

13 Capital Commitments

As at 31st December 2020, capital expenditure of £19,583 and £24,478 (both amounts are excluding any VAT) was committed in respect of repairs to the West Window and Church roof respectively. There was no other capital expenditure committed, nor approved awaiting commitment.

14 Charitable Donations

	<u>£</u>
Local Charities	
Community Works (Sutton)	<u>300</u>
TOTAL	<u>300</u>