



CITY OF YORK HOCKEY CLUB
INDEPENDENTLY EXAMINED ACCOUNTS
FOR THE YEAR ENDED
30 APRIL 2023

Charity number 1144544

CITY OF YORK HOCKEY CLUB

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CITY OF YORK HOCKEY CLUB

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name: City of York Hockey Club

Charity number: 1144544

PRINCIPAL ADDRESS

City of York Hockey Club Clubhouse
Elmpark Way
Heworth
York
YO31 1DX

BOARD OF TRUSTEES

Mark Moisley	Chair	
Jessica Wittwer	Secretary	
Jemimah Eve	Junior Chair	
Jennifer Fitton	Senior Chair	
Lily Rowntree	Fixtures Secretary	(appointed 05 September 2022)
Fiona Farnell	Membership Secretary	(appointed 05 September 2022)
Jennifer Wood	Treasurer	(appointed 05 September 2022)
Jack Allerton	Deputy Chair	(appointed 05 September 2022)
Ruth Prins		(resigned 05 September 2022)

Co-opted

Elaine Ramli	Welfare officer	(resigned 05 September 2022)
Ali Couttie	Welfare officer	(appointed 05 September 2022)

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023

The Trustees present their annual report together with the financial statements of the charity and independent examiner's report for the year ended 30 April 2023.

Structure, governance and management

The charity's governing document is a constitution adopted 5 March 2011.

Trustees are appointed or reappointed annually at the Annual General Meeting normally held in the summer between hockey seasons.

Objectives and activities

The promotion of community participation in healthy recreation for the benefit of the inhabitants of the City of York and surrounding areas, by the provision of facilities for playing hockey in the local community, who wish to participate regardless of age, gender, ethnicity or faith.

The provision of coaching, officiating, leadership and volunteering opportunities for all members and others. When trustees plan and organise club activities at executive meetings, consideration is given to the Charities Commission guidelines on public benefit to ensure they inform our decisions.

Hockey has been facilitated on a competitive and friendly basis providing opportunities for over 600 people of all genders and ages from under 10s to over 70s to participate in a health activity. This has been delivered via league matches, training sessions, and schools tournaments as well as open summer hockey gatherings and club days.

Volunteers undertake officiating duties, coaching, mentoring and official club positions in accordance with the club development strategy and action plan as accredited via the England Hockey ClubMark accreditation.

Achievements and performance

Chair Annual Report

The 2022/23 season has thankfully seen the club functioning "normally" again, with the threat and effects of the covid pandemic now having little impact.

As a club we have seen a small reduction in our playing membership, a situation which is reflected on a national basis, and from next season will see us reduce our number of Mens teams to eight. We will still be operating seven teams on the Ladies side and along with Badgers, Juniors, Masters, Mixed and Indoor, continue to offer hockey to a huge number of players, as large as any in the North of England.

The success of the Summer League, Summer Social, May Bash and Hockey Hotshots (the latter of which was short listed for a national award) means the "season" is now all year round. This doesn't happen on its own and I would like to take the opportunity to thank our Executive Committee once again for all their hard work over the season.

Much of this work takes place behind the scenes to ensure not only that we that we can all play hockey on a weekend, but that everyone has the opportunity to train, enjoy social events and have a clubhouse and bar that we can return to after matches.

Thanks to the prudent work of the Treasurer we were able to spend money on the clubhouse this season, notably with the long overdue installation of a new kitchen. This not only benefits players after matches but also helps us to attract outside events and bookings which helps our finances.

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023 (Continued)

Achievements and performance (continued)

[Chair Annual Report \(continued\)](#)

We continue through our Facilities Committee to strive for our own pitches and this work has seen progress most notably with the University this season. St Peters are hoping to have a two pitch facility in the near future and if successful whilst unlikely to be available to us for Saturday games, it could be a benefit to us on Sundays and also through the week to ease our training congestion.

I will leave on the pitch successes to others to report but would like to congratulate Ladies 1's on an unbeaten season, a hugely difficult achievement and extremely unlucky not to have achieved promotion on the back of this. Our thanks to Alex Fletcher and Ali Birch for their coaching efforts. We are following a similar blueprint next season for the Mens section in bringing in a non-playing coach and are delighted to have secured the services of Mike Parr from Leeds Adel. Our thanks to Danny Ellwood who has performed the role and who will continue to coach as well as being able to concentrate on playing.

As you may be aware I am stepping down from this role after three years and would like to thank everyone for their support over this period. We have excellent building blocks in place for the future. The club is in a sound financial position, we have optimism for our own pitches, a thriving Junior Section and have put a structure in place on both the Mens and Ladies sections that I am sure will bring rewards on the pitch. I would like to wish the club every success moving forward.

Mark Moisley, Chair

[Chair of Senior Hockey Report](#)

It has been a mixed season for CoYHC, with the Ladies' 1s narrowly missing out on promotion, men's and ladies' teams staying up thanks to results going the right way on the last day of competition, relegation for a few teams and promotion for the Ladies' 3s after a result was reversed in their favour, after a breach of rules by their opponents.

Membership has remained constant though more players than ever chose to play less regularly this season. This caused a few issues some weeks, with teams travelling with 11 players and players doubling up as goalkeepers. Together with coaches and captains I am looking to address this for 2023/24. As it stands we will retain the seven Ladies' teams but drop the Men's 9s.

I met with the York University Hockey Club Presidents, together with Jack Allerton our Deputy Chair, to discuss more students participating in hockey at City of York Hockey Club. This conversation is to be continued and we should see an increase in our student membership for next season.

As a club we are very grateful to our coaches and their teams, as well as the Men's and Ladies' Chairs, John Barrett, Em Gee and Heather MacDonald who help bring the teams together. As we look towards 2023/24 we welcome Mike Parr to the CoYHC coaching team, as Men's Head Coach and Men's Performance Squad Lead Coach. We look forward to working with him next season. We are currently looking for a Performance Coach for the Ladies' Section, following Alex Fletcher's resignation.

The newly founded Roscoe Anderson Umpire Academy is building, producing our umpires of the future. The mentors are working regularly with both junior and senior academy umpires.

And last but never least a huge thank you to all the Umpires and volunteers that make hockey happen every week.

Jenni Fitton, Chair of Senior Hockey

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023 (Continued)

Chair of Junior Hockey Report (continued)

This season has seen some of the greatest success on the performance stage for City of York Hockey Club, with the under 16 girls progressing to the National Finals in both supra league and England Hockey Tier 1 Cup, gaining a silver medal in each case. The under 14 girls followed in their footsteps by reaching the supra league National Finals and the final of the England Hockey Tier 1 Plate competition.

Individual successes include Seb Mortimer's selection to England's under 16 boys' squad, and Amy Birch to England's U18 girl's squad. But City of York is not only about high performance, and other successes this season include fielding 5 under 10 girls teams, an introduction of an under 14 girls Tier 3 local competition with 12-14 year olds new to hockey had the opportunity to play against teams from Selby and Northallerton, and the development of young umpires through the Roscoe Umpire Academy, which was made possible through a generous bequest from Ross Anderson.

We delivered hockey to over 300 children, both boys and girls, within York, from age 4 to 18, and we are confident we've offered a competitive opportunity for all.

2022 saw our first venture to Indoor competitions, and the opportunity that indoor hockey offers to stay active with stick and ball even when the weather is less than clement outside.

2023 saw the return of the Peter Feasby Tournament, introducing hockey to primary school children within the City of York, and the Watsonian's touring team from Scotland visited once more, with many memories made that will stay with the children for seasons to come. The holiday club programme goes from strength to strength, focusing on the younger children, offering a fun opportunity to reign hockey to the wider community, and for those familiar to develop skills.

We continue to pursue Talent Club status, having gained information in the process, and now looking to embed the learning within the coaching community of the club.

A very big thank you to all our volunteer coaches, parent helpers and, as well as every single member of the junior committee, who have all contributed to the success of the junior section.

Mimah Eve, Chair of Junior Hockey

Clubhouse Report

This season has seen a lot of changes within the clubhouse. Starting with the new kitchen being fitted which has made a massive difference to the clubhouse, and has brought in extra bookings.

The council classes taking place 3 days a week and a hula hoop exercise class also taking place. Each week there is a steady flow of people coming back from games – though still not up to pre-covid numbers, which I hope to return to in the new season.

There was an event on most months' with the introduction of Bingo, this proved popular, though attendance for the last couple of events slowed some.

More events are planned for the new season with the hopes that captains and parents will step in to help with the organisation to include the junior section of the club as well.

Jess Wittwer, Clubhouse Manager

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023 (Continued)

Secretary Report

This year there has been an exec committee meeting once a month at least, with most of the exec members being present every time.

Emails continue to be forwarded to the relevant member of the committee and are coming in at a steady rate, especially as we get closer to the start of the 23/24 season.

Jess Wittwer, Club Secretary

Treasurer's report

Financial review

The total cash deficit for the year was £79,121 (2022: surplus £7,897) (this includes net fundraising income of £7,738). As these accounts are on a receipts and payments basis, it incorporates the purchase of the investments for £90,000 but it doesn't account for any transactions that should have happened in the year which were paid after the year end. If you look at the asset and liabilities statement, there are costs of £24,425 (2022: £2,324) and income of £1,716 (2022: £1,771) that relate to this year too.

The deficit on Senior funds was £12,862 (2022: surplus £2,227) and Junior funds was a deficit of £9,911 (2022: surplus £7,425). As a Club, we held membership fees at the same level as 2022, however with the aspirations and indeed achievements of the Club, both at Senior and Junior level, to compete across all age groups at a high level both in Indoor and Outdoor leagues and tournaments, this saw increases in match and competition fees, pitch hire and coaching costs.

- Match/ competition fees - £32,341 (2022: £21,759) These costs cover league and competition entry fees, umpiring costs and mileage for the Senior teams. The mileage rates were increased by 10p from 1st November 2022 to 35p per mile.
- Pitch hire - £52,709 paid and £13,752 payable (2022: £52,416) We use a number of different venues for training in York and while there has been an increase in pitch hire costs, we have also required additional bookings to accommodate demand.
- Coaching costs - £25,081 (2022: £18,886) This covers coaching costs for the Senior coaches, Junior camp coaching and also courses for all members wishing to become coaches or improve their coaching skills. This year several of our Junior members have attended FIH courses to assist with coaching Junior teams.

We made a loss on the Clubhouse this year, but this was anticipated, as we had budgeted to replace and update the kitchen at the Clubhouse to make it more attractive, not only to our own members, but also to attract potential external hirers. The total cost of the replacement at just over £11,000, has already resulted in a several external bookings and we are continuing to see an increase in bookings from City of York Council for adult classes; Clubhouse rent £8,699 (2022: £2,649). Unfortunately, as a Club, we experienced much higher utility prices over the course of the year with bills doubling. The club insurance also increased and to service the demand, wages also increased.

We were fortunate to receive a legacy from Ross Anderson of £20,806 during the year. As a Club, we have decided to use the legacy to establish the Roscoe Umpire Academy to inspire the next generation of Umpires. The Academy is in its infancy, however, there has been encouraging uptake from our Juniors.

Reserves policy

Reserves are needed to bridge the gap between the spending and receiving of income, to cover any unplanned emergency clubhouse or kit repairs and other expenditure which may occur unexpectedly; they should also cover any known future capital expenditure plans. The Club needs to maintain balances within our funds to ensure there is a certain level of working capital to protect the continuity of our core activities. This will ensure that we are still able to provide facilities for playing hockey in the local community.

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2023 (Continued)

Treasurer's report (continued)

In April 2023, the Club had designated funds of £47,801, split between the Junior Development Fund £26,995 and Roscoe Umpire Academy £20,806. The Clubhouse fund was used to partially fund the kitchen replacement. In August 2022, the development bank account along with other funds were invested with St James Place of £90,000. The intention of these funds is to finance our own pitch development in the future. The investments are in diversified unit trusts and as at 30 April 2023, the investments were valued at £85,768.

The balance within the fundraising account is £58,530. Whilst this is not a designated fund account, the balance has been increasing from general fundraising with the view that it will be used to further develop the club and its facilities rather than used for general running costs.

In 2022, the funds raised by the Dragon Boat Race, purchased the Veo system, used by the Senior teams and the intention is that the funds raised in 2023 for new indoor hockey equipment.

I would like to thank Ruth Prins for her help in handing over the Treasurer role to me during the year and look forward to your support in the coming year.

Jennifer Wood, Treasurer

Charity Structure

Work is ongoing to change the legal structure of the Charity from a standard unincorporated charity to a Charitable Incorporated Organisation (CIO). I am liaising with Rollitts to ensure all the required documentation is in place and hope to have the work concluded by the end of 2023.

Approved on behalf of the trustees on 17 July 2023

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Jennifer Wood - Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CITY OF YORK HOCKEY CLUB**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 April 2023 which comprise the receipts and payments account, statement of assets and liabilities and related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N Clemit ACA, FCCA
JWPCreers LLP
Chartered Accountants
Genesis 5
Church Lane
Heslington
York
YO10 5DQ

17 July 2023

CITY OF YORK HOCKEY CLUB

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 APRIL 2023

	Note	Unrestricted & Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Receipts					
Membership fees		65,029	-	65,029	59,801
Match fees		50,022	-	50,022	46,513
Extra sessions		22,508	-	22,508	20,818
Donations & Fundraising	2	31,430	1,000	32,430	13,132
Clubhouse		21,703	-	21,703	14,553
Annual dinner income		5,510	-	5,510	3,010
Other income		389	-	389	903
Bank interest		27	-	27	26
		<hr/>	<hr/>	<hr/>	<hr/>
Total income		196,618	1,000	197,618	158,756
		<hr/>	<hr/>	<hr/>	<hr/>
Payments					
Pitch hire		52,709	-	52,709	61,601
Match/comp fees		32,341	-	32,341	21,759
Coaching and training costs		25,054	27	25,081	18,886
Kit and equipment		5,555	527	6,082	4,967
Insurance		4,186	-	4,186	3,607
Clubhouse		47,619	-	47,619	21,101
Catering		691	-	691	2,475
Annual dinner & awards evening		5,961	-	5,961	5,425
Fundraising & 100 club prizes	2	1,390	-	1,390	1,476
Accountancy fees		1,050	-	1,050	1,020
Subscriptions		2,180	-	2,180	1,424
Bank charges		5,666	-	5,666	3,148
Sundries		22	-	22	80
		<hr/>	<hr/>	<hr/>	<hr/>
Net income before purchases		184,424	554	184,978	146,969
Asset & Investment purchases					
Assets		1,761	-	1,761	3,890
Investments	3	90,000	-	90,000	-
		<hr/>	<hr/>	<hr/>	<hr/>
		91,761	-	91,761	3,890
		<hr/>	<hr/>	<hr/>	<hr/>
Total payments		276,185	554	276,739	150,859
		<hr/>	<hr/>	<hr/>	<hr/>
Total net (payments)/receipts		(79,567)	446	(79,121)	7,897
		<hr/>	<hr/>	<hr/>	<hr/>
Cash funds at 30 April 2022		166,266	3,580	169,846	161,949
		<hr/>	<hr/>	<hr/>	<hr/>
Cash funds at 30 April 2023	4	86,699	4,026	90,725	169,846
		<hr/>	<hr/>	<hr/>	<hr/>

CITY OF YORK HOCKEY CLUB

STATEMENT OF ASSETS AND LIABILITIES – 30 APRIL 2023

	2023 £	2022 £
ASSETS RETAINED FOR THE CHARITY'S OWN USE		
The charity owns the land and clubhouse at Elmpark Way, Heworth, York.		
Equipment	5,072	3,830
	<u> </u>	<u> </u>
INVESTMENTS		
Investments (Note 3) development fund	85,768	-
	<u> </u>	<u> </u>
DEBTORS		
Debtors	1,716	1,771
	<u> </u>	<u> </u>
CASH AT BANK		
Barclays Current	322	2,377
Virgin Money Development	-	20,922
HSBC COYHC and HCC	7,670	7,275
Elm Park 100 Club	3,436	2,807
Barclays Fundraising	58,530	45,157
HSBC Current	20,321	90,648
Cash	446	660
	<u> </u>	<u> </u>
	90,725	169,846
	<u> </u>	<u> </u>

Included in cash at bank balances above are restricted funds of £4,026. The remaining balance is unrestricted of which £67,739 relates to designated funds.

LIABILITIES

Creditors	23,259	1,277
PAYE	53	7
Independent examiner's fee	1,113	1,040
	<u> </u>	<u> </u>
	24,425	2,324
	<u> </u>	<u> </u>

Approved on behalf of the trustees on 17 July 2023

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Jennifer Wood - Treasurer

CITY OF YORK HOCKEY CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2023

1. ACCOUNTING POLICIES

BASIS OF ACCOUNTING

These accounts have been prepared under the historical cost convention, on a receipts and payments basis, in accordance with Section 133 of the Charities Act 2011 and following the guidance for accounting for smaller charities issued by the Charity Commissioners.

2. DONATIONS & FUNDRAISING

	Unrestricted & Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income				
Sponsorship	626	-	626	270
Fundraising	8,513	-	8,513	8,132
Grants	-	1,000	1,000	3,335
100 Club	1,305	-	1,305	1,395
Legacy	20,986	-	20,986	-
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Total	31,430	1,000	32,430	13,132
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Expenses				
100 Club prizes	610	-	610	910
Fundraising	780	-	780	566
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Total	1,390	-	1,390	1,476
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3. INVESTMENTS

	2023 £	2022 £
The charity invested £90,000 into a St James's Place portfolio.		
Initial investment	90,000	-
Initial charges	(4,500)	-
Charges	(1,542)	-
Gain on investment	1,810	-
	<hr/>	<hr/>
Investment at 30 April 2023	85,768	-
	<hr/>	<hr/>

CITY OF YORK HOCKEY CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2023

4. MOVEMENT IN FUNDS

	Funds at 1 May 2022 £	Income £	Expenditure £	Transfers between funds £	Funds at 30 April 2023 £
Unrestricted funds					
General funds	114,976	152,176	(205,279)	(22,975)	38,898
Designated development fund	19,911	27	(19,938)	-	-
Clubhouse fund	3,503	23,609	(50,087)	22,975	-
Junior Development fund	27,876	-	(881)	-	26,995
Roscoe Umpire Academy	-	20,806	-	-	20,806
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	166,266	196,618	(276,185)	-	86,699
Restricted funds					
Development fund	1,045	-	-	-	1,045
Harrowell sponsorship fund	1,612	1,000	(500)	-	2,112
CoYC 'Have a Go' fund	410	-	-	-	410
Creché fund	486	-	(27)	-	459
Bridge the Gap	27	-	(27)	-	-
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	3,580	1,000	(554)	-	4,026
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Total cash funds	169,846	197,618	(276,739)	-	90,725
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Included in expenditure above is £1,761 of capital expenditure and £90,000 purchase of investment, these are shown on the Statement of Assets and Liabilities.

The investments are ring fenced for the development fund.

CITY OF YORK HOCKEY CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2023

MOVEMENT IN FUNDS (cont)

	Funds at 1 May 2021 £	Income £	Expenditure £	Transfers between funds £	Funds at 30 April 2022 £
Unrestricted funds					
General funds	122,759	141,487	(119,270)	(30,000)	114,976
Designated development fund	19,895	16	-	-	19,911
Clubhouse fund	15,952	14,553	(27,002)	-	3,503
Junior Development fund	-	-	(2,124)	30,000	27,876
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	158,606	156,056	(148,396)	-	166,266
 Restricted funds					
Development fund	1,045	-	-	-	1,045
Persimmon sponsorship fund	710	1,035	(1,745)	-	-
Harrowell sponsorship fund	602	1,010	-	-	1,612
CoYC 'Have a Go' fund	500	-	(90)	-	410
Creche fund	486	-	-	-	486
Bridge the Gap	-	655	(628)	-	27
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	3,343	2,700	(2,463)	-	3,580
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Total cash funds	161,949	158,756	(150,859)	-	169,846
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Designated funds

Development fund – money set aside by the trustees to explore the development of the facilities of the club.

Clubhouse fund – money ring fenced for the Clubhouse to ensure it can be maintained going forward.

Junior Development fund – a set amount of money determined by the trustees to be used for the ongoing development of the junior section. This was determined after the closure of the specific junior bank account.

Roscoe Umpire Academy fund – a legacy received from the late Ross Anderson has been designated for an umpiring academy.

Restricted funds

Development fund – money received for the development of the facilities of the club.

Persimmon sponsorship fund (2022 only) – money received to include sponsor on kit and equipment.

Harrowell sponsorship fund – money received to include sponsor on kit and equipment and support the back to hockey sessions.

CITY OF YORK HOCKEY CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2023

MOVEMENT IN FUNDS (cont)

CoYC (Huntington ward committee) 'Have a Go' fund – money received to cover pitch hire for the under-14 'Have a Go' scheme.

Creché fund – money received to run early years creche drop-in care alongside training sessions.

Bridge the Gap – money received from The National Lottery to support Talent Development sessions for promising players.

5. RELATED PARTY TRANSACTIONS

During the year 5 (2022: 2 trustees) were reimbursed for expenses, as hockey players or coaches not in the capacity of being a trustee, totalling £1,095 (2022: £200).

Remuneration totalling £5,605 was paid directly to 1 trustee (2022: £3,056).