



CITY OF YORK HOCKEY CLUB
INDEPENDENTLY EXAMINED ACCOUNTS
FOR THE YEAR ENDED
30 APRIL 2021

Charity number 1144544

CITY OF YORK HOCKEY CLUB

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CITY OF YORK HOCKEY CLUB

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name: City of York Hockey Club

Charity number: 1144544

PRINCIPAL ADDRESS

City of York Hockey Club Clubhouse
Elmpark Way
Heworth
York
YO31 1DX

BOARD OF TRUSTEES

Mark Moisley	Deputy Chair	(appointed 9 July 2020)
Ruth Prins FCPFA	Treasurer	
Jessica Whitwer	Secretary	(appointed 25 February 2021)
Jennifer Fitton	Senior Chair	(appointed 9 July 2020)
Jemimah Eve	Junior Chair	(appointed 9 July 2020)
Jonathan Doyle	Chair	(resigned 9 July 2020)
Lisa Feasby	Secretary	(appointed 1 September 2020 & resigned 25 February 2021)
Emily Gee	Secretary	(resigned 9 July 2020)

Co-opted

Elaine Ramli	Welfare officer	(co-opted 11 May 2020)
Fiona Farnell	Membership secretary	(co-opted 28 June 2021)

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2021

Structure, governance and management

The charity's governing document is a constitution adopted 5 March 2011.

Trustees are appointed or reappointed annually at the Annual General Meeting normally held in the summer between hockey seasons.

Objectives and activities

The promotion of community participation in healthy recreation for the benefit of the inhabitants of the City of York and surrounding areas, by the provision of facilities for playing hockey in the local community, who wish to participate regardless of age, gender, ethnicity or faith.

The provision of coaching, officiating, leadership and volunteering opportunities for all members and others. When trustees plan and organise club activities at executive meetings, consideration is given to the Charities Commission guidelines on public benefit to ensure they inform our decisions.

Hockey has been facilitated on a competitive and friendly basis providing opportunities for over 600 people of all genders and ages from under 10s to over 70s to participate in a health activity. This has been delivered via league matches, training sessions, and schools tournaments as well as open summer hockey gatherings and club days.

Volunteers undertake officiating duties, coaching, mentoring and official club positions in accordance with the club development strategy and action plan as accredited via the England Hockey ClubMark accreditation.

Achievements and performance

Deputy Chair's report

There is no doubt this has been the strangest hockey season any of us will have ever known. As we hopefully finally move out of the covid restricted times we have all had to live with for the past fifteen months, the benefits physically, mentally and socially of playing sport, could never be more important.

Jonathon Doyle unfortunately had to step aside from the role of Chair at last years AGM, and unfortunately that along with a number of other senior roles in the club remain vacant. As Deputy Chair I have worked with the Executive Committee throughout the season to try and ensure the smooth running of the club through these turbulent times, and to put us in a strong a position as possible when life and hockey returns to something like normality.

I would like to take this opportunity to place on record my thanks to each and every one of the Executive who have worked tremendously hard in their roles. Ruth Prins, Jenni Fitton, Mimah Eve and Elaine Ramli have given up a huge amount of their time, more so given the shortages in personnel that we currently have. We also have two new additions in Fiona Farnell as Membership Secretary and Jess Whitter as Honorary Secretary, and are delighted to welcome them.

One other person could not go without a mention is Lily Rowntree who has taken a position we have never previously required, that of Covid Secretary! Lily has done a fantastic job in working with England Hockey, the Council and all the venues we use, to steer us through the difficulties presented by Covid and ensure that we were able to play as much hockey as safely and as quickly as possible.

Looking forward to next season and the re-structured leagues, we are working hard to ensure as a club we are as organised as possible for the new campaign. It has been great to see the "One Club" mentality developing over the last few seasons and it will be more important than ever next year.

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2021 (Continued)

Achievements and performance (continued)

Chair's report (continued)

As the largest club in the North of England and one of the largest in the country, it is easy to have isolated groups / teams, but thanks to the efforts of many, there is a far better club ethos now across the ladies, mens and juniors sections. It's vital that we continue to develop this both on and off the pitch.

Social events have been another victim of the pandemic and hopefully we can have bigger than ever numbers attending these again next season as they are key fund raisers for the club. We continue through the Facilities Committee and with the backing of England Hockey to work towards the goal of our own clubhouse and pitches, and being financially viable and stable is a key part of this so please support the club wherever you can.

Finally, we are still in desperate need of additional support on the Executive, at the moment the workload is spread over too small a number of volunteers. This is unworkable with such a large club so please give serious consideration to helping put something back in.

We look forward to hopefully seeing everyone back playing and socialising next season.

Chair of Senior Hockey Report

A strange season from start to finish, but with the amazing help from Lily Rowntree and Jemimah Eve we got everyone back on the pitch as soon as the first lockdown ended. We progressed through the stages, set out by England Hockey, to eventually start the competitive hockey season. This was very hit and miss for teams as areas moved in and out of different tiers.

The training squads created at the start of the season have played a crucial part in being able to welcome new players and organise our membership for track and trace purposes. With the help of squad members taking on registration at training sessions our track and trace has worked very effectively. Lily, in her role as Covid Officer, has worked tirelessly to ensure that all players have completed the required forms.

Dan Ellwood, in his role as Head Coach, has ensured that all training sessions have been covered and expanded the coaching team. He has brought together the coaching team on both zoom and at a training session, run by Gary Johnson, to discuss the pathway forward and plans to hold regular coach coaching sessions for both junior and senior sections in the future. We are supporting more coaches as they work towards their Sessional Coach qualification. I would like to thank everyone who has stepped in to coach sessions, from the social distanced hockey to the squad training.

The Umpire Team is coming together to encourage new umpires, mentor young umpires and keep up to date with the changes. They have met via Zoom and an umpire training session is organised for June 2021, with an NPUA Umpire leading that for us. Umpires are a much-valued part of the club without who we could not operate.

New players have continued to join the club throughout Lockdown and continue to do so on a regular basis. This has meant that we have been able to reinstate the Ladies' 7s ahead of the 2021/22 season.

We have lots of hockey planned for the summer, including workshops, Back to Hockey, Have a Go! and tournaments, as we prepare for the next season in the newly structured East Pennine Leagues. There are still a few issues that we have raised and hope to be able to share the layout shortly.

Pitchero is a great tool and has been crucial to our tracking over the last few seasons. Due to COVID-19 and the necessary push to use it properly we now have every player using the system. Nicola Winter, our IT Support, is overhauling the membership categories and database to ensure that information gets to the correct people and that GDPR and safeguarding guidelines are adhered to.

Thank you to everyone who has volunteered over the season to keep the club operating.

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2021 (Continued)

Achievements and performance (continued)

Chair of Junior Hockey Report

Despite probably the strangest season on record, we have facilitated as much hockey as possible for nearly 300 children. We've had record numbers attending training this year, and although the big miss has been competition, most age groups have managed at least a couple of friendly matches against local teams or schools. U16 and U14 age groups are still able to compete in the England Hockey Championships with one U14 boys team, two U14 girls teams and an U16 boys team entering the competition which is now a knock-out draw.

Player pathway activity has reduced at county level, but many City of York players have taken part, and 10 boys and girls have been selected for Performance Centres. City of York took advantage of the Open NAGS trials introduced in the wake of the cancelled Futures Cup and nominated 6 players to attend. None were taken through from the first round but it was a great opportunity and experience for all of them.

Sadly, it has been yet another year without the Peter Feasby tournament, but community engagement in the form of "have a go" hockey for 11-16 year olds new to the sport brought some new players into the club, and we hope to build on this in future years.

There was a very successful joint Easter Camp held with Sedbergh School, where 50 juniors benefitted from a different coaching experience, and different coaches, for which we received some great feedback.

Looking ahead, we are planning to apply for England Hockey accreditation as a Talent Centre in 2022, to demonstrate our commitment as a club to developing junior players.

Treasurer's report

Financial review

This year has been a very strange one indeed. At the start of the season, we asked members to pay just a training fee as we were not sure if there would be any competitive hockey at all. Once it became apparent that there would be competitive hockey, we asked for further payments to top-up membership to full membership. Match fees were also suspended for a time during the season given that we had not paid as much for pitch hire in the year than previously.

Despite there being less hockey played than normal we still had set costs to pay for; such as insurances, heat and lighting at the clubhouse, renewal of kit and equipment, league and competition fees, affiliation fees to England hockey, payments to umpires and pitch hire. Pitch hire was £20,000 less than in 2019/20 and Match/Competition fees were £10,000 less with less travel to matches, less competition entries and umpire fees to pay.

We were very grateful to have received Covid-19 grants from the City of York Council which we have shared with Heworth Cricket Club as they share our rates/energy bills on a 5:7 basis. The net total we have received is £16,796. The grants were applied for on the basis that the income would be needed to maintain and keep the clubhouse running due to lower (nil) income being received from classes held within the clubhouse during the year. We have therefore ringfenced these funds to ensure that we can maintain the clubhouse going forwards. Without these grants the clubhouse would be running at a deficit. We are hopeful that the new season will bring classes (and income) back to the clubhouse midweek and we can open once again the bar to all teams for after match teas.

The total surplus for the year was £39,762 (2020: £27,972) (this includes £15,952 surplus on the clubhouse which has been ringfenced for the clubhouse and £3,238 net fundraising income). The surplus on Senior funds was £11,484 and Junior funds was £9,088.

In light of the reduced season we did eventually have and the surplus the club made in the senior section of the club, we will be setting a reduced rate for seniors during the coming season based on what membership levels each person paid in 2020/21 season.

CITY OF YORK HOCKEY CLUB

ANNUAL REPORT FOR THE YEAR ENDED 30 APRIL 2021 (Continued)

Treasurer's report (continued)

Charity Structure

We are in the process of changing the legal structure of the Charity from a standard unincorporated charity to a Charitable Incorporated Organisation (CIO). The main benefits of the CIO are that the charity has legal personality (the ability to enter contracts and to hold property and employ staff in its own name - rather than in the name of its trustees), and its members have limited liability (their liability in the event the charity becomes insolvent is limited or nil). We are hopeful that the introduction of this new legal entity to the club will enable us to recruit more trustees which will strengthen the position of the club going forwards.

Reserves policy

Reserves are needed to bridge the gap between the spending and receiving of income, to cover any unplanned emergency clubhouse or kit repairs and other expenditure which may occur unexpectedly; they should also cover any known future capital expenditure plans. The club needs to maintain balances within our funds to ensure there is a certain level of working capital to protect the continuity of our core activities. This will ensure that we are still able to provide facilities for playing hockey in the local community.

The trustees maintain that unrestricted charitable expenditure year on year should be achievable from within the current year's income received from membership fees, match fees and clubhouse rent and set the annual budget within these parameters. However, the trustees also recognise the need to maintain reserves in unrestricted funds at a level which equates to around 9 months of unrestricted expenditure. This is in case we are faced with a situation where membership funds cannot be collected to the level that we are used to, such as the current Covid-19 situation.

The balance held within unrestricted general fund at 30th April 2021 was £122,759 (2020: £100,160).

Designated funds are currently held by the Club of £35,847 (2020: £19,715). The development fund stands at £19,895 which is for the purpose of the development of club premises and pitches. The trustees would like to see a year on year increase to this fund and should at the end of each year decide on an amount, from the years' surplus to be transferred into designated development funds. This will ensure the designated development fund increases and ensure that any applications for grants for capital projects can be backed up with our own funds. It is hoped that there will be some news on the development plans within the next financial year so that we can start to plan financially.

The Clubhouse designated fund has £15,952 to support the Clubhouse to continue operating.

Given the extraordinary year that we have had, and the need to work out what level of reduction in fees for 2021/22 will be agreed at the AGM, the amounts to be transferred from general to designated funds will be decided by the committee after the AGM has happened.

The balance within the fundraising account is £28,600 (2020: £25,718) and whilst this is not a designated fund account the balance has been increasing from general fundraising with a view that it will be used to further develop the club and its facilities rather than be used for general running costs.

Approved on behalf of the trustees on 19 July 2021

.....
R Prins – Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CITY OF YORK HOCKEY CLUB

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 April 2021 which comprise the receipts and payments account, statement of assets and liabilities and related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

N Clemit ACA, FCCA
JWPCreers LLP
Chartered Accountants
Genesis 5
Church Lane
Heslington
York
YO10 5DQ

19 July 2021

CITY OF YORK HOCKEY CLUB

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 APRIL 2021

	Note	Unrestricted & Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Receipts					
Membership fees		56,899	-	56,899	61,244
Match fees		12,952	-	12,952	31,999
Kit		8,971	-	8,971	-
Extra sessions		10,051	-	10,051	4,981
Sponsorship		600	-	600	700
Fundraising		2,193	-	2,193	12,637
Grants		28,793	922	29,715	25,000
Clubhouse		10,906	-	10,906	19,504
Annual dinner income		(420)	-	(420)	3,920
Sundries		73	-	73	92
100 Club		1,472	-	1,472	1,595
Bank interest		180	-	180	128
Donations		91	1,045	1,136	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total income		132,761	1,967	134,728	161,800
		<hr/>	<hr/>	<hr/>	<hr/>
Payments					
Grant to cricket club	2	11,997	-	11,997	10,417
Pitch hire		29,965	-	29,965	50,032
Match/comp fees		7,681	-	7,681	18,885
Kit and equipment		14,960	436	15,396	6,306
Website/hosting		-	-	-	169
Insurance		3,903	-	3,903	3,562
Coaching costs		8,398	500	8,898	13,310
Clubhouse		8,100	-	8,100	17,304
Catering		-	-	-	3,933
Awards evening		376	-	376	462
Annual dinner expenses		-	-	-	240
100 Club prizes		800	-	800	1,005
Fundraising		148	-	148	1,032
Sundries		387	-	387	2,256
Bank charges		2,037	-	2,037	2,620
Legal and professional fees		2,707	-	2,707	-
Accountancy fees		990	-	990	960
Advertising and marketing		990	-	990	1,184
Subscriptions		591	-	591	151
		<hr/>	<hr/>	<hr/>	<hr/>
Total payments		94,030	936	94,966	133,828
		<hr/>	<hr/>	<hr/>	<hr/>
Net receipts		38,731	1,031	39,762	27,972
		<hr/>	<hr/>	<hr/>	<hr/>
Cash funds at 30 April 2020		119,875	2,312	122,187	94,215
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Cash funds at 30 April 2021		158,606	3,343	161,949	122,187
		<hr/>	<hr/>	<hr/>	<hr/>

CITY OF YORK HOCKEY CLUB

STATEMENT OF ASSETS AND LIABILITIES – 30 APRIL 2021

	2021 £	2020 £
DEBTORS		
Debtors	375	8,730
Prepayments – annual dinner cost	240	240
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	615	8,970
	<hr/>	<hr/>

Recoverability of debtors in this current climate is unknown due to Covid-19.

CASH AT BANK

Barclays Current	400	1,930
Lloyds TSB Junior	73	36,071
Virgin Money Development	20,895	20,715
HSBC COYHC and HCC	5,750	6,725
Elm Park 100 Club	2,346	1,674
Barclays Fundraising	28,600	25,718
HSBC Current	103,885	26,754
Cash	-	2,600
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	161,949	122,187
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Included in cash at bank balances above are restricted funds of £3,343. The remaining balance is unrestricted of which £35,847 relates to designated funds.

LIABILITIES

Independent examiner's fee	1,020	1,000
Annual dinner income	3,500	3,920
Astro hire	200	-
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	4,720	4,920
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ASSETS RETAINED FOR THE CHARITY'S OWN USE

The charity owns the land and clubhouse at Elmpark Way, Heworth, York.

Approved on behalf of the trustees on 19 July 2021

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R Prins - Treasurer

CITY OF YORK HOCKEY CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2021

1. ACCOUNTING POLICIES

BASIS OF ACCOUNTING

These accounts have been prepared under the historical cost convention, on a receipts and payments basis, in accordance with Section 133 of the Charities Act 2011 and following the guidance for accounting for smaller charities issued by the Charity Commissioners.

2. GRANT TO CRICKET CLUB

A total of £28,793 was received from the City of York Council towards the end of the financial year to help towards cost of running the club / clubhouse due to the Coronavirus situation. 5/12th of this grant was passed to Heworth Cricket club who are the tenant and joint bill payer within the clubhouse for 5 months of the year.

3. MOVEMENT IN FUNDS

	Funds at 1 May 2020 £	Income £	Expenditure £	Transfers between funds £	Funds at 30 April 2021 £
Unrestricted funds					
General funds	100,160	132,581	94,030	(15,952)	122,759
Designated development fund	19,715	180	-	-	19,895
Clubhouse fund	-	-	-	15,952	15,952
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	119,875	132,761	94,030	-	158,606
Restricted funds					
Development fund	1,000	45	-	-	1,045
Persimmon sponsorship fund	710	-	-	-	710
Harrowell sponsorship fund	2	1,000	400	-	602
CoYC 'Have a Go' fund	600	-	100	-	500
Creche fund	-	922	436	-	486
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	2,312	1,967	936	-	3,343
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Total funds	122,187	134,728	94,966	-	161,949
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CITY OF YORK HOCKEY CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2021

3. MOVEMENT IN FUNDS (continued)

	Funds at 1 May 2019 £	Income £	Expenditure £	Transfers between funds £	Funds at 30 April 2020 £
Unrestricted funds					
General funds	73,782	161,072	133,648	(1,046)	100,160
Designated development fund	18,541	128	-	1,046	19,715
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	92,323	161,200	133,648	-	119,875
Restricted funds					
Development fund	1,000	-	-	-	1,000
Persimmon sponsorship fund	710	-	-	-	710
Harrowell sponsorship fund	182	-	180	-	2
CoYC 'Have a Go' fund	-	600	-	-	600
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	1,892	600	180	-	2,312
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Total funds	94,215	161,800	133,828	-	122,187
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Designated funds

Development fund – money set aside by the trustees to explore the development of the facilities of the club. The transfer in the year is assigning funds over to the development.

Clubhouse fund – money ringfenced for the Clubhouse to ensure it can be maintained going forward.

Restricted funds

Development fund – money received for the development of the facilities of the club.

Persimmon sponsorship fund – money received to include sponsor on kit and equipment.

Harrowell sponsorship fund – money received to include sponsor on kit and equipment and support the back to hockey sessions.

CoYC (Huntington ward committee) 'Have a Go' fund – money received to cover pitch hire for the under-14 'Have a Go' scheme.

4. RELATED PARTY TRANSACTIONS

During the year no (2020: 1) trustees were reimbursed for expenses (2020: £68).

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with any of them (2020: £nil).