



Buckhurst Park Community Centre
Burghley Close, Walcot, Swindon, SN3 3BS
(Charity Commission No: 1144530)

Trustees Report 2024 - 2025

INTRODUCTION

The Trustees present their Report and Financial Accounts of the Charity for the year ended 31st March 2025. The financial accounts have been prepared generally, in accordance with Accepted Accounting Practice.

ADMINISTRATIVE INFORMATION

Trustees

The following have been appointed as Trustees by the Association for 2023/2024.

	Name	Position	Dated Appointed
1.	Bhim Pun	(Chairman)	08 th December 2018
2.	Roy Stephen	(Secretary)	07 th July 2013
3.	David Bell	(Treasurer)	07 th February 2013
4.	Steve Allsopp	Trustee	25 th January 2013
5.	Dhan Budhathoki	Trustee	09 th May 2019
6.	Agnelo Estrocio	Trustee	02 nd October 2024
7.	Fanxeil Fernandes	Trustee	26 th July 2023
8.	Francis Goes	Trustee	08 th December 2018
9.	Hari Bhadur Limbu	Trustee	14 th June 2021
10.	Maita Limbu	Trustee	31 st August 2017
11.	Ranjan Malla	Trustee	08 th December 2018
12.	Mohan Thapa	Trustee	24 th June 2013

Address: Burghley Close, Walcot, Swindon SN3 3S
Tel: 01793 954802
eMail: BuckhurstParkCommunityCentre@BTinternet.com
Website: bookonlinebuckhurst@gmail.com

Bankers: Lloyds Bank, High Street, Old Town, Swindon, SN1 3EN

Structure, Governance & Management

Buckhurst Park Community Centre is a Registered Charity (Charity No: 1144530). Currently 12 Trustees were appointed. Governance of the Charity is the responsibility of the Trustees. Appointment of Trustees were made taking into consideration of the individuals' skills, expertise and time commitment to undertake the Charity's activities/duties.

Trustees are all volunteers and have been given induction training. Trustees are also encouraged to undertake other training such as Basic First Aid Training, Risk

Analysis, Governance etc. all trustees give their time freely and no Trustee received any remuneration during the reporting period.
However travel expenses have been reimbursed when appropriate.

Aims & Objectives

Aim:

Our Aim is to provide a safe and secure environment to all sections of the community, irrespective of their race, colour, sex, religious conviction, sexual orientation, poverty or social and economic circumstances with the object of improving their conditions in life.

Objectives:

To provide social, cultural, recreational and educational forum to all sections of the community in Swindon and in particular to the residents of Walcot area.

Promotion of any charitable purpose.

- a) To hire the Centre facilities to all at affordable price.
- b) To work with stakeholders including South Swindon Parish Council and Swindon Borough Council to achieve our objectives.
- c) For all users to access the Centre which is friendly and welcoming.
- d) To encourage local residents to volunteer to be part of the management in the day to day running of the Centre.

Public Benefit

The objectives of the Centre are the promotion of any charitable purposes for the benefit of all residents in the Borough of Swindon and any other exclusively charitable purposes which are in the opinion of the Trustees beneficial to the peoples of Swindon. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Aims and Objectives and in planning activities.

Activities

The Main Hall is used for recreational and social events and proves quite popular amongst the community (both local and wider community). There are a number of groups who use the Hall regularly for a variety of activities. Dance Classes, Language Classes & Cultural Classes, Church Activities, Senior Citizens and Exercise Classes to name a few.

Meeting Room 1 is used mainly as an extension to the Main hall is used by various community groups.

The Carousal Room & Meeting Room 2 are both used by all sections of the community for meetings, language classes and other educational activities. We also hosted several charity events in the Centre for various charities for their fund raising events.

Facilities

The facilities are looking a bit tired and in need of some refurbishment; we will need to look for some assistance with these works.

The running maintenance is undertaken as required by the administration team.

During this period (April 2024 – March 2025) the local authority (Swindon Borough Council) have offered the lease to South Swindon Parish Council and they have indicated they are interested in taking the lease and have expressed a wish for the current administration to continue running the building.

Financial Statement

The Centre is financed entirely by the revenue it generates by hiring the facilities.

The Financial position at the end of this financial year looks healthy

The bank balance for the financial ending 31st March 2024 was £96,307.34 and the totals of the bank balance on 31st March 2025 was £103,081.34.

The income for this period was £ 66,419.52 and the expenditure was £ 60,434.23; both income and expenditure down from the year 2023-24 this was a decrease in the bookings at the centre, hence lower expenditure.

It was thought that this decrease in bookings in not having the administration to process the bookings and lack of staff to manage the bookings. The trustees have employed an administrator to assist with this issue.

Reserves Policy

The Centre has a Reserves Policy and it is to maintain unrestricted funds, which are free reserves of the Charity, at a level equates to approximately 10 months of operational expenditure. This provides sufficient funds to cover the cost of utilities, maintenance and other operational costs.

The trustees are exploring the use of some of the reserves to make some improvements to the facility.

Volunteers

The Centre is entirely run by volunteers who do a variety of jobs including opening & closing the Centre, manning the office, cleaning, and minor maintenance works.

We are seeking an employee to be a presence on site and undertake operation of the booking system.

David M Bell

David M Bell
27th October 2025



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Apr-24		31-Mar-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Facility Hire	65824.52	-	-	65,825	
Grant	400	-	-	400	
Error	195	-	-	195	-
	-	-	-	-	-
Sub total (Gross income for AR)	66,420	-	-	66,420	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	66,420	-	-	66,420	-
A3 Payments					
Administration	£ 600	-	-	600	-
Booking Cancelled	£ 1,605	-	-	1,605	2,228
CCTV Maintenance	£ -	-	-	-	2,610
Cleaning	£ -	-	-	-	195
Correction	£ 340	-	-	340	-
Deposit Return	£ 7,654	-	-	7,654	8,026
Donation	£ 220	-	-	220	905
Electricity Supply	£ 9,519	-	-	9,519	6,131
Employment	£ 6,354	-	-	6,354	18,000
Expenses Paid	£ 15,588	-	-	15,588	13,383
Fuel	£ -	-	-	-	50
Gas Supply	£ 7,625	-	-	7,625	7,141
Goods Received	£ 625	-	-	625	-
Hygiene Service	£ 196	-	-	196	222
Insurance	£ 157	-	-	157	157
IT Support	£ -	-	-	-	-
Maintenance	£ 447	-	-	447	1,540
Overpayment	£ -	-	-	-	404
Phone/Internet Package	£ 467	-	-	467	410
Refund	£ -	-	-	-	-
Security	£ 1,285	-	-	1,285	1,570
Waste Service	£ 3,541	-	-	3,541	3,319
Water Supply	£ 3,883	-	-	3,883	1,148
Web Site Administration	£ 330	-	-	330	330
West Mercia Energy	£ -	-	-	-	6,000
Sub total	60,434	-	-	60,434	73,769
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,434	-	-	60,434	73,769
Net of receipts/(payments)	5,985	-	-	5,985	- 73,769
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,985	1	-	5,985	- 13/078,769

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Treasurer Account	31,367	-	-
	Account Number 67872968	-	-	-
	Total cash funds	31,367	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Lloyds Saver Account	71,714	-	-
	Account Number 13585662	-	-	-
	Reserve Account	71,714	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	DMB Loan/Expenses		1,470	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Bhim Pun		
		David M Bell		

Buckhurst Park Community Centre

Charity Reg. No : 1144530

Accounts

For the period ended 31 March 2025

Payslip Accountants

Accountants & Tax Advisers

Buckhurst Park Community Centre

Charity Reg. No : 1144530

Accounts

For the period ended 31 March 2025

Payslip Accountants

Accountants & Tax Advisers

Buckhurst Park Community Centre
Independent examiner's report on accounts
For the period ended 31 March 2025

Independent examiner's report to trustees of Buckhurst Park Community Centre

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Charity Reg. No : 1144530

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act.

Sumon Roy, MAAT (Licensed Accountant)
Payslip Accountants
141 Victoria Road
Swindon
SN1 3BU

Buckhurst Park Community Centre
Receipts and payments accounts
For the period ended 31 March 2025


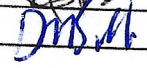
	Notes	Year 2025 Total funds to the nearest £	Year 2024 Total funds to the nearest £
Receipts			
Facility Hire		65,825	79,768
Grant		400	
Error		195	
Sub total (Gross income for AR)		66,420	79,768
Total receipts		66,420	79,768
Payments			
Administration		600	
Booking Cancelled		1,605	2,228
Electricity		9,519	6,131
Correction		340	-
Deposit return		7,654	8,026
Donation		220	905
Error		-	18,000
Wages and salary		6,354	-
Internet & Telephone		467	410
Expenses Paid		15,588	13,383
Gas		7,625	7,141
Goods recived		625	-
Hygine Service		196	222
Insurance		157	157
Maintenance		447	1,540
Security		1,285	1,570
Waste Service		3,541	3,319
Water Supply		3,883	1,148
Web Site Administration		330	330
West Mercia Energy		-	6,000
Fuel		-	50
Cleaning		-	195
CCTV Maintainance		-	2,610
Over Payments			404
Sub total		60,434	73,768
Total payments		60,434	73,768
Net of receipts/(payments)		5985	6000
Surplus funds from year end 2024		6,000	-
Surplus/(deficit) funds year end 31 Mar 2025		11,985	6,000

Buckhurst Park Community Centre
Statement of assets and liabilities
 As at 31 March 2025

Categories	Details	2025 Total funds to nearest £	2024 Total funds to nearest £
Cash funds	Lloyds Treasurer Account Account Number 67872068	31,367	19,382
	Total cash funds	31,367	19,382

Categories	Details	Unrestricted funds to nearest £	Unrestricted funds to nearest £
Other monetary assets	Lloyds Saver Account Account Number 13585662	71,714	70,176
Liabilities	DMB Loan/Expenses	-	-
	Loan Amount Due	1,470	47
	Total Liabilities	1,470	47

Signed by one or two trustees on behalf of
all the trustees

	Signature	Print Name	Date Of Approval
a.		Mr. Bhim Pun	
b.		Mr. David M Bell	