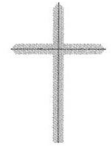


Whaddon Way Church (ANGLICAN/BAPTIST)

Beaverbrook Court, Whaddon Way, Bletchley, Milton Keynes, MK3 7JS

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# **Annual Report and Financial Statement**

for the year ended 31 December 2021

Charity Reference Number: 1144502

## Reference and Administrative Details

**Name of the Charity:** Whaddon Way Church

**Address:**

Beaverbrook Court, Whaddon Way, Bletchley, Milton Keynes, MK3 7JS

**Charity Reference Number:** 1144502

**Minister:**

Vacant (Peter Landry to be appointed from February 2022)

**Trustees:**

Mrs Kathy Scarborough (Chair)

Mr Geoff Hamilton (Secretary)

Mr David Miller (Treasurer)

Mr Philip Bates

Ms Rita James (from May 2021)

**Bankers:**

CAF Bank Ltd,

25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

**Independent examiner:**

Louise Tunley FCA CTA DChA

Steve Monico Ltd

19 Goldington Road, Bedford, MK40 3JY

**Insurers:**

Baptist Insurance Company plc, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ

# Charity Structure, Governance and Management

## Structure

Whaddon Way Church is a single congregation Anglican/Baptist LEP. Its area of ministry is primarily within the parish of St Mary's, Bletchley.

## Governance and Management

A new constitution was adopted in October 2011 and entered in the Register of Charities with the Charity Commission on 2nd November 2011. Subsequently small revisions were made to provide for additional trustees and methods of appointment of a Minister and Trustees. The constitution provides for two Trustees to be appointed from St Mary's Church, to reflect the fact that Whaddon Way Church is an LEP.

The constitution articulates how the church will ensure that the Trustees carry the ultimate legal responsibilities for decision-making, whilst the church meeting continues to provide a vehicle for all members to vote on the issues that have to be dealt with.

During this past year the trustees meetings have frequently had Rev David McDougal from St Mary's and Rev Tim Edworthy as Moderator from Well Street Baptist Church in Buckingham.

## Whaddon Way Church – Officers from June 2021

### Statutory Office Holders

Minister	Vacant
Treasurer	David Miller
Accounts Examiner	Louise Tunley FCA CTA DChA
Church Warden	Vacant
DBS Verifier	Kathy Scarborough
Safeguarding Officers	Rita James/Geoff Hamilton
Health and Safety Officer	Fiona Davis

### Group Leaders

Sunday Serving	
Overseas and Home Missions Support	Jane Entwistle
Maintenance & Infrastructure (Buildings)	Ken Pitkethly
Children and Youth	Sue Bates
Communications	Vacant
Community Engagement	Sue Gibbs
Pastoral & Prayer	Sue Gibbs/ Kathy Scarborough
Finance	David Miller
Lettings	Keith Gibbs
Grant Applications	Pat Thomas
Environment Group	David Miller

## Post Holders

Administrator (part time)	Matthew Maunder
Copyright Recorder	Geoff Hamilton
Care Line Co-ordinator	Joy Arnold
Technical Manager	Paul Davis/Enock Kiprono
Catering	Thelma Warner
Music Co-ordinator	vacant
Deanery Synod Rep	Ken Pitkethly
Mission Partnership Rep	Linda Winstanley
Authorised Person for Marriages	Joy Arnold
Deputy Authorised Person	Jane Entwistle

## Objectives

Whaddon Way Church has a statement of how the church aims to express relationship with God, relationships with each other, and with the wider community, local, national and international.

### **In our spiritual lives we will:**

Listen to Jesus; praise and adore Him; share all that He has said and done.

### **In our church family we will:**

Pray for one another; love one another; give practical support to one another.

### **In our community and the world we will:**

Share the love of Jesus; spread the word of Jesus; serve with the hand of Jesus.

### **We will do this by:**

Challenging injustice; respecting the environment and working for peace; sharing our gifts, talents and resources; developing loving relationships.

## Activities and Public Benefit

As well as providing regular worship services for the local community and funerals, the church provided activities which demonstrate public benefit in different ways.

- A weekly prayer ministry group provides spiritual and emotional support.
- Junior church activities on Sundays which explore the Christian faith and provide teaching on ethical and moral issues. These were suspended during covid lockdown and restricted opening due to the extremely low numbers of young people.
- Café on the Way, a weekly after school drop-in for local secondary school children, restarted when Covid restrictions allowed, with attendance of between 15 and 30. This provided a cafe environment with table tennis, card games, board games, computer games and staff available to support and encourage the young people's social, mental and spiritual wellbeing.
- Although not able to host the overnight shelter for homeless during the 5 winter months as in previous years the church instead continued until the summer to provide between 18 -24 meals weekly to the centre drop-in.
- Once covid restrictions have been lifted the church plans to continue to participate in, jointly with St Mary's Bletchley, sponsoring local council activities such as "Christmas at Melrose". It also plans to participate in the annual West Bletchley Carnival.



- The church has a Community Engagement Group which manages a range of initiatives under the “West Bletchley Community Projects” banner:

**Time for You** - A regular drop-in morning/lunch time social group for (mostly) older adults, providing companionship and opportunities to read a newspaper, play board games, listen to a speaker, and go on summer outings, etc.

**Living Stones** – Providing educational support for adults with dyslexia and learning difficulties to help them learn to read and to develop their numeracy skills.

**Pebblestones** – Providing similar support for young people with dyslexia and learning difficulties.

**Noah’s Ark** – A weekly group for parents/carers and their babies and toddlers, providing opportunities for play, craft activities, listening to stories and eating healthy snacks - suspended in 2021.

The financial records for West Bletchley Community Projects are shown consolidated with those for the main church funds, but grantor’s requirements are being met by retaining a separate fund.

- The church also supports other organisations working in local schools, in international aid and development, and environmental projects.
- The building has been used by other charity groups, including Northampton Chinese Christian Church, MAPA children’s dance class, National Childbirth Trust classes, Milton Keynes Young Leader Academy. and The Historical Model Railway Society. The income from lettings had given the church a stable financial base which allowed us to maintain a service to our surrounding community.

## Impact of Covid 19 on Activities

- The church was able to continue to hold weekly Sunday church services using Zoom and also on the premises following the covid guidelines. As lockdown restrictions eased the focus was moved to be more church premise focussed and also providing a streamed output instead of using Zoom.
- The children’s dance group, MAPA resumed their activities at the church from April and has continued since. The Historical Model Railway Society resumed meetings in September and the National Childbirth Trust have only had a few meetings.
- Groups that have not resumed include the Pilates group and the MS Society.
- Continued use of Zoom has enabled the church to continue three regular midweek groups and Congregational Meetings which were all well attended.
- The church was able to continue to support the Winter Night Shelter by providing hot meals to the daytime venue on a rota basis.
- The church continued to maintain regular support to members of the Time4U group and other elderly or more vulnerable contacts. The activities were restarted in the autumn.

## Achievements and Performance

### Premises

- Grant monies were used to replace unsafe stage blocks and upgrade the sound and vision system to the main hall and foyer. This has enabled live streaming of services and enhanced the worship experience with less interference.

- All the carpet tiles to the main hall and main upstairs meeting room were replaced during the lockdown period.
- The original fluorescent and emergency lights are starting to fail . These are generally being replaced with LED fittings which will reduce energy and require less maintenance.
- The manse was let to a family until September when they vacated in the knowledge that the premises would need to be made available to Peter Landry who is to be installed as minister of Whaddon Way. Redecoration, various repairs to electrics and a complete bathroom refit were planned for early 2022.

### **LEP, Ministry and Leadership Developments**

During 2021 the closer relationship with St Mary's has continued with the provided preaching support for two Sundays per month. The proposed additional trustee from the St Mary's congregation has not been filled, but David McDougall has been a regular attendee at the trustee meetings. Kathy Scarborough reciprocated this arrangement by attending some of the St Mary's PCC meetings. The future ministry of Whaddon Way that was started to be explored in 2021 also culminated in St Mary's proposing a transplant of members from St Mary's congregation along with a Church of England pioneer minister. This was approved by the church meeting in November 2021 and Peter Landry was appointed as minister in February 2022.

### **Membership**

Attendance at church services has fallen back during 2021 as a result of some of the difficulties mentioned above, although we have still enjoyed welcoming a few new regular attendees.

Number of Members at 31st December 2021: -- 64

## Financial review

### COVID 19

The effect of Covid on donations has continued to be small. The majority of our members donate by standing order, and this income stream has continued. Those who give using the envelope system have mostly provided cheques instead. Loose collections remained lower than pre-pandemic, but matched those received in 2020.

Lettings income increased by more than 25% compared with 2020 but remained at about half of pre-pandemic levels. Rent income from the manse has more than offset that loss.

With the building being closed in the winter and early spring, utilities costs were lower even than in 2020. We used that period of closure to complete some major upgrading that would have been disruptive in normal times.

### UNRESTRICTED FUNDS

With the interregnum continuing, we had no ministerial salary to pay and also benefited from rental income from the manse for the first part of the year. Unrestricted income exceeded expenditure by £25k.

### RESTRICTED FUNDS

#### MP Wilderspin Fund

We used up the remainder of this grant to complete the project to upgrade to our AV systems and to the Stage area of the main hall.

#### Winter Night Shelter Fund

There were no fund movements during 2021 as the project did not use our church premises because of the pandemic.

#### Food Projects

We used this fund towards the cost of meals provided for the homeless folks who were being supported by Winter Night Shelter MK, spending £190 in the year, leaving £793.

### FIXED ASSETS

The values shown for the buildings increased following the five-year review conducted in 2018 by our insurer, which involved a site visit by their surveyor. The figure has increased in line with the sum insured since that survey.

### LIABILITIES

None, but see also the paragraph regarding the Baptist Pension Scheme below.

## Risk Management

The Church has agreed policies for Safeguarding and health and safety guidelines which are communicated to users. Training for Safeguarding is arranged for all appropriate regular volunteers.

The financial risks we face and our approach to mitigating these are as follows:

### BAPTIST PENSION SCHEME LIABILITY

The Scheme has been subject to a substantial deficit for a number of years. Steps have been taken by the BU to address this - the "Family Solution" - which have included a large injection of cash from BU reserves. The church continues to pay deficit contributions. The estimated debt attributed to our church was reduced significantly in 2019, as a result of the measures taken, and

has been reduced further in 2021 to £17.6k compared with £26.1k at the end of 2020. The BU Family Solution aims to bring forward the elimination of the deficit to 2026.

#### QUALITY AND ACCURACY OF FINANCIAL INFORMATION

The accounts are updated as transactions occur. Every month the accounting records are reconciled with the bank accounts, and total fund values are reconciled with these. A summary report is normally provided to Trustees after each month end and a more detailed report at the end of each quarter.

#### ADEQUACY OF RESERVES

Our Unrestricted Reserves are currently extremely healthy. Our income, however, is insufficient at present to cover the costs of employing a full-time minister. With the appointment of a Pioneer Minister early in 2022, funded initially by the Oxford Diocese, we have been advised to allow our reserves to grow, as the costs of this post will increasingly be borne by the church, on a tapered basis. The reserves can be used towards those ministerial costs if and when income fails to grow at the required rate.

#### ADEQUACY OF INSURANCE COVER

Our insurer undertook a 5-year re-valuation of our building and contents during 2018, and the insurance cover was increased accordingly and has risen in line with inflation subsequently.

#### DEPENDENCY ON SOURCES OF INCOME

With the appointment of the Pioneer minister in 2022 we are expecting approx. 15 members of St Mary's Church, Bletchley, to transfer to us at the same time. This should increase our donations income and reduce our dependence on an ageing membership.

#### FINANCIAL CONTROLS

The last review of our financial controls was undertaken in March 2019.





Receipts and payments accounts

For the period from 01-Jan-21 to 31-Dec-21

Section A Receipts and payments

	Unrestricted Funds to the nearest £	Restricted Funds to the nearest £	Endowment Funds to the nearest £	Total Funds to the nearest £	Last Year to the nearest £
<b>A1 Receipts</b>					
Fundraising	-	10		10	19
Standing Orders	33,450	-		33,450	33,278
Donations	6,943	25		6,968	7,809
Legacies	4,549	-		4,549	
Loans converted to gifts	-	-		-	3,250
Grants	-	-		-	124,003
Gift Aid and GASDS	16,351	203		16,555	10,444
Venue Hire	4,743	-		4,743	3,892
Manse Rent	9,600	-		9,600	8,400
Collections for other causes	-	157		157	
Other income	1,374	607		1,981	202
<b>Sub total</b>	<b>77,011</b>	<b>1,003</b>		<b>78,014</b>	<b>191,297</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Receipts</b>	<b>77,011</b>	<b>1,003</b>		<b>78,014</b>	<b>191,297</b>
<b>A3 Payments</b>					
Salaries and employment costs	10,769	-		10,769	24,595
Ministry costs	6,833	458		7,291	2,644
Grants	18,340	-		18,340	10,680
Admin and office costs	3,846	-		3,846	6,060
Insurance	2,084	-		2,084	1,822
Energy and water costs	2,408	-		2,408	3,408
Major projects	-	26,742		26,742	
Other premises costs	8,254	-		8,254	38,409
Fundraising expenses	-	-		-	
<b>Sub total</b>	<b>52,532</b>	<b>27,200</b>		<b>79,733</b>	<b>87,618</b>
<b>A4 Asset and investment purchases</b>					
Loan repayments - capital	-	-		-	
Loans converted to gifts	-	-		-	3,250
<b>Sub total</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>3,250</b>
<b>Total payments</b>	<b>52,532</b>	<b>27,200</b>		<b>79,733</b>	<b>90,868</b>
<b>Net of receipts/(payments)</b>	<b>24,479</b>	<b>-26,198</b>		<b>-1,719</b>	<b>100,429</b>
<b>A5 Transfers between funds</b>				-	-
<b>A6 Cash funds last year end</b>	<b>101,450</b>	<b>34,910</b>		<b>136,360</b>	<b>35,931</b>
<b>Cash funds this year end</b>	<b>125,928</b>	<b>8,713</b>		<b>134,641</b>	<b>136,360</b>

## Section B Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF Main Account	18,890		
	CAF General Account	10,593	1,419	
	CAF Building account		3,276	
	BU 3-month notice Account	30,093		
	BU 1-year Deposit Bond	65,671		
	Petty Cash	681	73	
	Petty Cash (Friday Frenzy Club)			
	CAF Account - WBCP		3,944	
	Petty Cash (Time for You)			
	<b>Total cash funds</b>	<b>125,928</b>	<b>8,713</b>	

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Church building (insurance value)	General		1,394,000
	Manse (insurance value)	General		288,441
	Church furniture	General		
	Office equipment	General		
	Kitchen equipment	General		
	Musical instruments	General		
	Sound and projection equipment	General		


	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print name

Date of approval

  
D Miller

KATHLEEN SCARBOROUGH  
DAVID MILLER

11.5.2022  
11.5.2022





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Whaddon Way Church

On accounts for the year  
ended

31<sup>st</sup> December 2021

Charity no  
(if any)

1144502

Set out on pages

9 to 10

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Louise Tunley

Date:

11/05/2022

Name:

LOUISE TUNLEY FCA CTA DChA

Relevant professional  
qualification(s) or body  
(if any):

CHARTERED ACCOUNTANT (ICAEW)

Address:

19 GOLDINGTON ROAD, BEDFORD, MK40 3JY

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**