

Saplings Childrens Day Nursery Ltd

Charity No. 1144455

Company No. 07359750

Trustees' Report and Unaudited Accounts

31 August 2021

Saplings Childrens Day Nursery Ltd
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Saplings Childrens Day Nursery Ltd
Trustees Annual Report

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 August 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 07359750

Charity No. 1144455

Principal Office

Cadlands Children's Centre
Whitefield Road
Holbury
Southampton
SO45 2HW

Registered Office

Cadlands Children's Centre
Whitefield Road
Holbury
Southampton
SO45 2HW

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

C. Adams	(Resigned 10 December 2021)
J. Jackson	(Resigned 10 December 2021)
D. Lavetiviti	(Resigned 10 December 2021)
K. Mellor	(Resigned 10 December 2021)

Accountants

Roger Smallman & Co Ltd
Suite 20
The Director General's House
15 Rockstone Place
Southampton
SO15 2EP

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to ensure the advancement and development of education and equal opportunity for all children aged under 5 years.

The main activities undertaken in relation to those purposes is providing childcare and early years education for the under 5's.

Saplings Childrens Day Nursery Ltd
Trustees Annual Report

In all our work we (the trustees) have regard to the guidance issued by the Charity Commission on public benefit. Our main activity is to deliver, within our fully inclusive setting for 2-5 year olds, the Early Years Foundation Stage. We employ childcare managers and practitioners who jointly plan rich and fulfilling activities to meet the needs and interests of the children.

ACHIEVEMENTS AND PERFORMANCE

We have worked hard to establish a caring and fulfilling environment for the children.

FINANCIAL REVIEW

The nursery and preschool is only open during term time and has had some negative impact related to the Coronavirus pandemic. This has resulted in partial loss of Student fees and additional staff payments to cover sickness. However with careful control and staff management plans in place a positive financial position has been achieved. Student numbers have now increased and a new Board of trustees elected for the new financial year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Saplings Children's Day Nursery is an incorporated charity and its governing document is its Memorandum and Articles of Association dated 27th August 2010

New trustees are recruited from parents of children at the preschool and are elected at the AGM.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

Elliot Pearson

Trustee

19 April 2022



Saplings Childrens Day Nursery Ltd
Independent Examiners Report

Independent Examiner's Report to the trustees of Saplings Childrens Day Nursery Ltd

I report to the charity trustees on my examination of the accounts of Saplings Childrens Day Nursery Ltd for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carole Gunning
ACA
Roger Smallman & Co Ltd
Suite 20
The Director General's House
15 Rockstone Place
Southampton
SO15 2EP
19 April 2022

Saplings Childrens Day Nursery Ltd
Statement of Financial Activities
for the year ended 31 August 2021

		Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
	Notes			
Income and endowments from:				
Donations and legacies	4	1	1	-
Charitable activities	5	162,243	162,243	168,643
Investments	6	4	4	67
Other	7	575	575	6,170
Total		162,823	162,823	174,880
Expenditure on:				
Charitable activities	8	4,880	4,880	4,881
Other	9	150,480	150,480	186,563
Total		155,360	155,360	191,444
Net gains on investments		-	-	-
Net income/(expenditure)		7,463	7,463	(16,564)
Transfers between funds		-	-	-
Net income/(expenditure) before other gains/(losses)		7,463	7,463	(16,564)
Other gains and losses				
Net movement in funds		7,463	7,463	(16,564)
Reconciliation of funds:				
Total funds brought forward		48,780	48,780	65,344
Total funds carried forward		56,243	56,243	48,780

Saplings Childrens Day Nursery Ltd
Summary Income and Expenditure Account
for the year ended 31 August 2021

	2021	2020
	£	£
Income	162,819	174,813
Interest and investment income	4	67
Gross income for the year	<u>162,823</u>	<u>174,880</u>
Expenditure	155,360	191,444
Total expenditure for the year	<u>155,360</u>	<u>191,444</u>
Net income/(expenditure) before tax for the year	7,463	(16,564)
Net income /(expenditure)for the year	<u>7,463</u>	<u>(16,564)</u>

Saplings Childrens Day Nursery Ltd**Balance Sheet**

at 31 August 2021

Company No. 07359750	Notes	2021 £	2020 £
Current assets			
Debtors	11	120	2,385
Cash at bank and in hand		60,610	57,713
		<u>60,730</u>	<u>60,098</u>
Creditors: Amount falling due within one year	12	<u>(4,487)</u>	<u>(11,318)</u>
Net current assets		56,243	48,780
Total assets less current liabilities		<u>56,243</u>	<u>48,780</u>
Net assets excluding pension asset or liability		<u>56,243</u>	<u>48,780</u>
Total net assets		<u>56,243</u>	<u>48,780</u>
The funds of the charity			
Restricted funds	13		
Unrestricted funds	13		
General funds		56,243	48,780
		<u>56,243</u>	<u>48,780</u>
Reserves	13		
Total funds		<u>56,243</u>	<u>48,780</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 August 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 19 April 2022

And signed on its behalf by:

Elliot Pearson

Trustee

19 April 2022



Saplings Childrens Day Nursery Ltd
Statement of Cash flows
for the year ended 31 August 2021

	2021 £	2020 £
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	7,463	(16,564)
Adjustments for:		
Dividends, interest and rents from investments	(579)	(6,237)
Decrease/(Increase) in trade and other receivables	2,265	(2,385)
(Decrease)/Increase in trade and other payables	(6,831)	9,404
Net cash provided by/(used in) operating activities	<u>2,318</u>	<u>(15,782)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	579	6,237
Net cash from investing activities	<u>579</u>	<u>6,237</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	2,897	(9,545)
Cash and cash equivalents at the beginning of the year	57,713	67,258
Cash and cash equivalents at the end of the year	<u>60,610</u>	<u>57,713</u>
Components of cash and cash equivalents		
Cash and bank balances	60,610	57,713
	<u>60,610</u>	<u>57,713</u>

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Notes to the Accounts

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2020 £	Total funds 2020 £
Income and endowments from:		
Charitable activities	168,643	168,643
Investments	67	67
Other	6,170	6,170
Total	174,880	174,880
Expenditure on:		
Charitable activities	4,881	4,881
Other	186,563	186,563
Total	191,444	191,444
Net income	(16,564)	(16,564)
Net income before other gains/(losses)	(16,564)	(16,564)
Other gains and losses:		
Net movement in funds	(16,564)	(16,564)
Reconciliation of funds:		
Total funds brought forward	65,343	65,343
Total funds carried forward	48,779	48,779

4 Income from donations and legacies

Unrestricted	Total 2021	Total 2020
£	£	£
1	1	-
1	1	-

Saplings Childrens Day Nursery Ltd
Notes to the Accounts

5 Income from charitable activities

	Unrestricted	Total 2021	Total 2020
	£	£	£
Nursery fees	50,096	50,096	31,512
Early Years funding	110,124	110,124	135,637
Other fees	2,023	2,023	1,494
	<u>162,243</u>	<u>162,243</u>	<u>168,643</u>

6 Income from investments

	Unrestricted	Total 2021	Total 2020
	£	£	£
Interest	4	4	67
	<u>4</u>	<u>4</u>	<u>67</u>

7 Other income

	Unrestricted	Total 2021	Total 2020
	£	£	£
Grants	575	575	6,170
	<u>575</u>	<u>575</u>	<u>6,170</u>

8 Expenditure on charitable activities

	Unrestricted	Total 2021	Total 2020
	£	£	£
<i>Expenditure on charitable activities</i>			
Nursery fees	4,880	4,880	4,881
Governance costs			
	<u>4,880</u>	<u>4,880</u>	<u>4,881</u>

9 Other expenditure

	Unrestricted	Total 2021	Total 2020
	£	£	£
Employee costs	125,081	125,081	154,613
Premises costs	19,544	19,544	27,194
General administrative costs	3,571	3,571	3,768
Legal and professional costs	2,284	2,284	988
	<u>150,480</u>	<u>150,480</u>	<u>186,563</u>

Saplings Childrens Day Nursery Ltd
Notes to the Accounts

10 Staff costs

Salaries and wages	123,216	152,667
Pension costs	1,663	1,946
	<u>124,879</u>	<u>154,613</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2021 Number	2020 Number
Nursery	10	10
	<u>10</u>	<u>10</u>

11 Debtors

	2021 £	2020 £
Other debtors	120	2,385
	<u>120</u>	<u>2,385</u>

12 Creditors:

amounts falling due within one year

	2021 £	2020 £
Other taxes and social security	390	-
Accruals and deferred income	4,097	11,318
	<u>4,487</u>	<u>11,318</u>

13 Movement in funds

	At 1 September 2020	Incoming resources (including other gains/losses) £	Resources expended £	At 31 August 2021 £
Restricted funds:				
Unrestricted funds:				
General funds	48,780	162,823	(155,360)	56,243
Revaluation Reserves:				

Total funds

14 Analysis of net assets between funds

	<u>48,780</u>	<u>162,823</u>	<u>(155,360)</u>	<u>56,243</u>
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Net current assets

Unrestricted funds £	Total £
56,243	56,243
<u>56,243</u>	<u>56,243</u>

Saplings Childrens Day Nursery Ltd
Notes to the Accounts

15 Reconciliation of net debt

	At 1 September 2020 £	Cash flows £	At 31 August 2021 £
Cash and cash equivalents	57,713	2,897	60,610
	<u>57,713</u>	<u>2,897</u>	<u>60,610</u>
Net debt	<u>57,713</u>	<u>2,897</u>	<u>60,610</u>

16 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2021 Land and buildings £	2021 Other £	2020 Land and buildings £	2020 Other £
Operating leases with expiry date:				

Pension commitments

	2021 £	2020 £
The pension cost charge to the company amounted to:	<u>1,663</u>	<u>1,946</u>

17 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Saplings Childrens Day Nursery Ltd
Detailed Statement of Financial Activities
for the year ended 31 August 2021

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:			
Donations and legacies	1	1	-
	1	1	-
Charitable activities			
Nursery fees	50,096	50,096	31,512
Early Years funding	110,124	110,124	135,637
Other fees	2,023	2,023	1,494
	162,243	162,243	168,643
Investments			
Interest	4	4	67
	4	4	67
Other			
Grants	575	575	6,170
	575	575	6,170
Total income and endowments	162,823	162,823	174,880
Expenditure on:			
Charitable activities			
Nursery fees	4,880	4,880	4,881
	4,880	4,880	4,881
Total of expenditure on charitable activities	4,880	4,880	4,881
Employee costs			
Salaries/wages	123,216	123,216	152,667
Pension costs	1,663	1,663	1,946
Staff welfare	202	202	-
	125,081	125,081	154,613
Premises costs			
Rent	10,132	10,132	12,738
Light, heat and power	3,675	3,675	2,441
Premises cleaning	2,931	2,931	1,193
Premises repairs and maintenance	2,806	2,806	10,822
	19,544	19,544	27,194
General administrative costs, including depreciation and amortisation			
Bank charges	-	-	30
Equipment expensed	826	826	114

Saplings Childrens Day Nursery Ltd
Detailed Statement of Financial Activities

General insurances	520	520	497
Information and publications	-	-	48
Software, IT support and related costs	311	311	2,340
Stationery and printing	1,190	1,190	164
Subscriptions	665	665	552
Sundry expenses	59	59	23
	<u>3,571</u>	<u>3,571</u>	<u>3,768</u>
Legal and professional costs			
Accountancy and bookkeeping	2,077	2,077	988
Other legal and professional costs	207	207	-
	<u>2,284</u>	<u>2,284</u>	<u>988</u>
Total of expenditure of other costs	<u>150,480</u>	<u>150,480</u>	<u>186,563</u>
Total expenditure	<u>155,360</u>	<u>155,360</u>	<u>191,444</u>
Net gains on investments	-	-	-
	<u>7,463</u>	<u>7,463</u>	<u>(16,564)</u>
Net income/(expenditure)			
Net income/(expenditure) before other gains/(losses)	<u>7,463</u>	<u>7,463</u>	<u>(16,564)</u>
Other Gains	-	-	-
	<u>7,463</u>	<u>7,463</u>	<u>(16,564)</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	48,780	48,780	65,344
Total funds carried forward	<u>56,243</u>	<u>56,243</u>	<u>48,780</u>