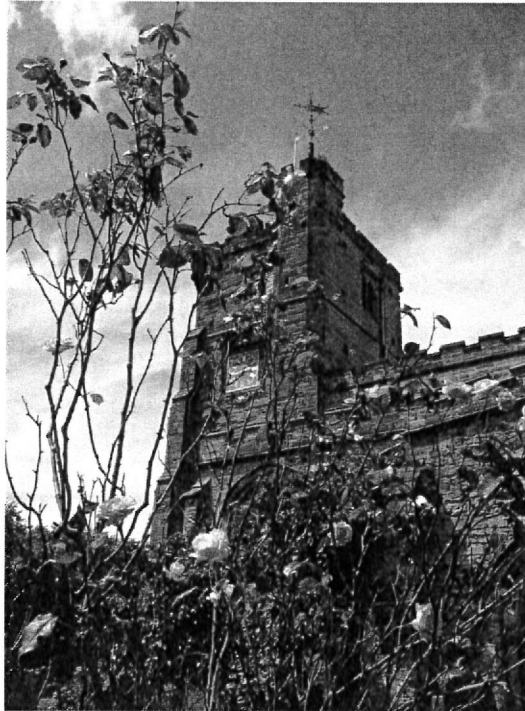


St Dunstan's Church Cranbrook



Accounts For the Year Ending 31st December 2021

St Dunstan's Church Cranbrook
Trustees Report for the year ended 31 December 2021

Administrative Information

The Parochial Church Council (PCC) of St Dunstan's Church, Cranbrook is responsible with the Vicar, the Revd Ann Pollington, for promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. The PCC is a corporate body (PCC Powers Measures 1956, Church Representation Rules 2006) and is a charity registered with the Charity Commission under registration number 1144409. It has maintenance responsibilities for St Dunstan's Church and Church House, both of Stone Street, Cranbrook TN17 3HA, as well as having responsibilities for paid staff.

PCC Members

The PCC was chaired by the Vicar, Revd Ann Pollington, and is made up of ex-officio members and lay representatives who are elected at the APCM for a period of 3 years. The method of appointment to the PCC is laid down in the Church Representative Rules. All Church attenders are encouraged to register on the Electoral Roll so that they can vote in the elections.

The members of the PCC who have served **since 6 June 2021** - the date of the last APCM - to the production of this report and accounts for the APCM were as follows:

Ex Officio Members

Incumbent and Chair	Revd Ann Pollington
Reader	Mr David Gillies
Churchwarden and vice-chair	Mr David Riddick
Representative to the Deanery Synod	Mrs Barbara Campbell
Treasurer	Mrs Jo Spicer resigned 16 August
	Dr Alie Bird elected 2 September
Safeguarding Officer	Mrs Diana Riddick

PCC Members

Andrew Gasson	
Gwenneth Heyking	
David Hough	
Nye Jones	Also Electoral Roll Officer
Brian Swann	
Jane Upton	
Chris Stead	

Co-opted	Julie Warman	Parish Administrator from 28 April
	Gina Kinson	
	Winston Campbell	

St Dunstan's Church Cranbrook
Trustees Report for the year ended 31 December 2021-continued

Objectives and Activities

The PCC is committed to enabling as many people as possible to participate in the life of our church at St Dunstan's. The PCC supports the work of the Vicar in providing worship and a range of cultural and community activities within the Church and Church House. We keep the Church open every day.

When planning our activities for 2021, the Vicar and the PCC have considered the Charity Commission's guidance on public benefit and specific guidance on charities for the advancement of religion and has also had due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. The government guidelines on Covid 19 have impacted considerably over the year from the initial lockdown in March 2020 onwards.

The year continued to be dominated by the Covid 19 pandemic with the country in lockdown until Palm Sunday, 28 March. Restrictions such as wearing masks, observing social distancing, avoiding mixing with other households, etc remained in place for several months thereafter. This had the obvious knock-on effects of causing PCC meetings to be held on Zoom and the cancellation of some planned concerts and carol services, although we did manage to hold a Remembrance Day Service. Revd Ann managed to hold her weekday prayer sessions, as well as streaming our Sunday services using her mobile phone. The emphasis otherwise was on pastoral care with regular phoning of members of the congregation and encouraging other groups, such as Wellbeing in the Weald, Colourstrings and Alcoholics Anonymous to continue their activities in either Church or Church House.

The usual key activities undertaken included:

- Worship, prayer and learning about the gospel, through a wide range of services, study groups and the provision of baptism and confirmation
- Offering pastoral care for all people living in the parish and those who come to us for baptism, marriages and funerals
- Holding monthly 'Messy Church' events recommenced in September 2020
- Providing ministry in our partnership with Cranbrook's two Church of England Primary Schools
- Hosting a limited programme of concerts and recitals organised by The Friends of St Dunstan's and others
- Organising a monthly collection of groceries and delivering these donations to the local food bank
- Mission – Various charities were supported in 2021

St Dunstan's Church Cranbrook
Trustees Report for the year ended 31 December 2021-continued

Risk Management

Throughout 2021 the PCC has considered the principal risks and uncertainties facing St Dunstan's and has taken the management of these into account as we formulate our future plans. The government guidelines on Covid 19 have continued to impact on the programme of services and activities over the year from the initial lockdown in March 2020 onwards. Wherever possible activities have continued albeit in sometimes altered formats.

Achievements and Performance

The PCC met regularly throughout the year, on Zoom or in person, depending on Government lockdown advice.

Baptisms, funerals and Memorial Services were held in church over the year; sadly no weddings were booked due to Covid restrictions and general concerns regarding public meetings.

Various concerts including Jon Boden, Martyn Joseph, Friends of St Dunstan's lunchtime concerts, Cranbrook Choral Society, Cranbrook Town Band (in aid of Demelza Children's Hospice) took place.

Speakers from charities including the Leprosy Mission and The Weald Family Hub spoke during Sunday Services and we held a special Q&A event in the church to discuss the future of St Dunstan's within the community of Cranbrook to improve usage of the church building and to encourage wider usage and fundraising.

In September Kent Ride and Stride charity event took place, raising funds for local Kent churches, chapels and meeting houses.

Harvest Festival services took place in October, with funds raised for the church and Farm Africa. The year 6 pupils from Cranbrook Primary school boxed up parcels for local people.

The vicar held a special "Together for our Planet" service in October, in line with the COP26 Climate Change Conference in Glasgow.

The regular Remembrance Service for the RBL took place as normal, but with some modifications due to covid rules.

A very successful Christmas Tree Festival including a Christmas Bazaar, took place in the church. Many local charities, businesses and organisations sponsored over forty Christmas Trees. This was part of the Cranbrook Christmas Festival.

The PCC updated fundraising by introducing text donations and purchasing a card reader to establish cashless giving in St Dunstan's.

Installation of Wi-Fi commenced at the end of the year with the aim of introducing full video and Wi-Fi facilities to broadcast services and events in the church to a wider audience. This facility will prove useful particularly following the current covid era.

St Dunstan's Church Cranbrook
Trustees Report for the year ended 31 December 2021-continued

A local businessman, friend and patron of St Dunstan's donated funds for the provision of a new Tea and Coffee Station to be added to the church. This project is ongoing and Architects' plans have been drawn up for submission to the Diocese.

A new noticeboard was installed in the Jockey Lane entrance to the churchyard which was supported by a local patron.

Financial Report

Fundraising during 2021 continued to be restricted due to Covid, with some concerts, especially during the Christmas Season, being cancelled due to Covid numbers increasing locally. Regular donations continued to be received throughout the year. By the end 2021 our bank mandates and authorities had been reviewed and revised. The PCC accounts were completed and submitted to the Independent Examiner in a timely fashion.

St Dunstan Church Cranbrook
Financial Statements for the year ended 31 December 2021

Incoming Resources

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
				2021	2020
Voluntary Income					
Planned giving: Bank credits	58,525			58,525	50,816
Tax recoverable - Gift Aid	14,001			14,001	16,561
Other	6,325			6,325	2,565
Donations and grants	1,182	3,018		4,200	38,124
Special appeals	18,694	517		19,211	25,106
Legacies	-	-		-	10,000
	98,727	3,535	-	102,262	143,172
Activities for Generating Funds					
Fundraising	6,174			6,174	1,381
Sundry income	-			-	122
Church letting	4,837			4,837	-
Ponder Anew	478			478	-
	11,489	-	-	11,489	1,503
Interest received	3			3	20
Income from Church Activities					
Church House letting	4,130			4,130	4,135
Church House coffee	2,788			2,788	834
Magazine income from sales	-			-	527
PCC fees	4,818			4,818	6,733
	11,736	-	-	11,736	12,229
Total Incoming Resources	121,955	3,535	-	125,490	156,924

For and on behalf of St Dunstan's Church Cranbrook

Churchwarden David W G Riddick

Treasurer Alison Bird

St Dunstan Church Cranbrook
Financial Statements for the year ended 31 December 2021

Resources Expended

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
				2021	2020
Church Activities					
Missionary and charitable giving					
Overseas missionary societies	-			-	-
Home missions and other Church	1,622			1,622	4,317
Staff costs	5,264			5,264	9,610
Ministry					
Parish Share	45,000			45,000	50,408
Fees to Canterbury	2,249			2,249	1,148
Working expenses of incumbent	1,621			1,621	996
Church running expenses					
Gas	9,004			9,004	11,726
Electricity	2,199			2,199	2,464
Water	259			259	176
Insurance	9,525			9,525	9,465
Church maintenance					
Upkeep of services	695			695	1,591
Office costs	1,714			1,714	4,229
Magazine costs	-			-	298
Music	4,538			4,538	-
General/annual maintenance	7,544			7,544	5,569
Major repairs to Church Buildings	12,014	5,558		17,572	83,457
Loan repaid to Diocese of Canterbury	-			-	15,000
Sundries	-			-	20
2020 Creditors	-			-	(3,190)
	103,248	5,558	-	108,806	197,284
Net incoming for the year	18,707	(2,023)	-	16,684	(40,360)
Balance 1 January 2021	10,492	34,983	-	45,475	85,835
Balance 31 December 2021	29,199	32,960	-	62,159	45,475
Represented by					
Cash at Bank	29,199	32,960		62,159	45,745
Assets at 31 December 2021	2,887				
Liabilities at 31 December 2021	1,814				
(excluding outstanding Parish Share)					

St Dunstan's Church Cranbrook

Notes to the Financial Statements

For the Year ended 31 December 2021

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

The financial statements have been prepared under the historical cost convention except for the investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Restricted funds represent a) income from trusts or endowments which may only be expended on those restricted objects provided in the terms of the trust or bequest and b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given.

Designated funds are funds which the PCC has agreed to set aside for a specific purpose.

Unrestricted funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

Fixed Assets

Consecrated and benefice property is not included in the accounts.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). As previous accounts were prepared as receipts and payments accounts there is insufficient cost information available and therefore assets held at that date are not valued in these financial statements. No assets were purchased in the year to 31 December 2021.

Staff Costs

Wages and salaries	£5,264
Social Security Costs	-
Pension Costs	-

Payments to PCC members.

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

St Dunstan's Church Cranbrook

Independent Examiner's report

To the Parochial Church Council of St Dunstan's Cranbrook
On the Accounts for the year ended 31 December 2021

This report on the financial statements of the PCC for the year ended 31 December 2021 which are set out on pages two to eight is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the Regulations) and section 145 of the Charities Act 2011. (the Act)

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirements of the Regulations and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006have not been met.
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr M G Humphreys F.C.C.A.
McCabe Ford Williams
Chartered Accountants
Bank Chambers
61 High Street
Cranbrook
Kent
TN17 3EG



Date: 11 May 2022