

ASHTON GATE OUT OF SCHOOL CARE
FINANCIAL STATEMENTS
YEAR ENDED 31 AUGUST 2021

Charity Number 1144396
Company Registration Number 07757557

ASHTON GATE OUT OF SCHOOL CARE

FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

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ASHTON GATE OUT OF SCHOOL CARE

LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 31 AUGUST 2021

Status

Ashton Gate out of School Care is a company limited by guarantee (registration number 07757557) and granted charitable status by the Charity Commission on 21st October 2011 under number 1144396.

Trustees

The directors of the charitable company ("the charity") are its trustees for the purposes of the charity law and throughout this report are collectively referred to as the trustees.

The Trustees who served during the year and since the year end were as follows:

Paul Barton
Sarah Barton
Sara Timbrell
Lucy Dymond
Victoria Kent
Simon Kocziban
Mark Scanlon
Russell Wright

resigned 14 September 2021

Registered Office

Caretaker's House
Ashton Gate Road
Ashton Gate
Bristol
BS3 1SZ

Independent Examiners

Joanne Trowbridge MAAT
Bristol Community Accountants CIC
The Park,
Daventry Road, Knowle
Bristol BS4 1DQ

Bankers

HSBC
2 Cannon Street
Bedminster
BS3 1BW

ASHTON GATE OUT OF SCHOOL CARE

TRUSTEES REPORT

YEAR ENDED 31 AUGUST 2021

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31st August 2021.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, governance and management

The Directors

The Board of Directors, who are Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 2.

Investment powers

Under the memorandum and articles of association, the charity has the power to make any investments that the trustees see fit.

Charities and Public Benefit

The Trustees have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Objectives and activities

Objects of the Charity

- To provide the necessary facilities for the daily care, recreation and development of children during out of school hours
- To advance the education and training of persons in the provision of such care, development and recreational facilities and
- To advance the education of children by providing and assisting in the provision of facilities not required to be provided by the local education authority for education in school.

Summary of main objectives in relation to the above objects

- We provide breakfast, after school club, lunch club, forest school and holiday playscheme for 557 registered children.
- We deliver a wide range of activities spanning the Early Years Foundation stage curriculum and Every Child Matters objectives.
- AGOSC fund places to support disabled children and provide 1-1 care where necessary.
- Recruited new Playworkers to cater for growing demand.
- Expanded to provide care for a total of 138 children on average per day at after school club and 55 on average per day at breakfast club each and an average of 56 children each playscheme session.

ASHTON GATE OUT OF SCHOOL CARE

TRUSTEES REPORT

YEAR ENDED 31 AUGUST 2021

- AGOSC continue to operate successfully from two adjacent sites.
- We continue to provide a training budget and support staff by providing cover when they are away from work completing relevant training.
- We have invested in new outdoor play equipment for the Old Chapel site and pond maintenance.
- We have been able to offer another additional day to our Forest School provision for a small group of children from year 3 and above. We now offer forest school sessions 4 times per week.

Review of the activities and main achievements

Quality Assurance

- Successful monitoring visit from the Bristol Association of Neighbourhood Daycare and have been told we are used as a benchmark for other day care centres in the Bristol area.
- Successfully completed the Bristol Standard Quality Assurance scheme.
- Received a quality assurance certificate.
- We have staff representation at all trustee meetings. This includes the Manager and the Administrators.
- We had our OFSTED visit in January 2020 where the inspector noted “Children thoroughly enjoy their time at the welcoming, inclusive club where they thrive. Highly skilled and well-qualified staff know the children extremely well and provide a vast array of exciting and interesting activities.”

Staffing

- We conduct regular staff supervisions and staff mentoring.
- We have weekly staff meetings to ensure staff are kept up to date.
- We have two administrators working a total of 45 hours.
- Staff training is always encouraged, and we have now supported three staff members through forest school training to support our increased session offering (i.e. Level 3 Forest School training, Level 2 and 3 in Playwork, Makaton, Inspiring Leadership).
- We pay all staff a Living Wage, as defined by the Living Wage Foundation, which is higher than the government's National Living Wage.

Finance

- We are risk averse to ensure long-term stability.
- Finance is always a key part of our meetings.
- We changed the fee structure in the Summer 2017 and have not made any further changes this year.

Families

- We send regular newsletters and news feed updates to parents via our Family application.
- We conduct a detailed evaluation process with children and parents regularly with weekly observations uploaded to our online platform for parents to review/comment.
- The website and Family platform continue to work well. It identifies all staff and trustees. Our policies are available on the website and are updated online as soon as they are reviewed.

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TRUSTEES REPORT

YEAR ENDED 31 AUGUST 2021

- Children's activities/session plans are uploaded onto Famly in advance for parents to view, comment and make suggestions.
- We have actively involved the families in planning holiday activities and defining our mission and vision.

Plans for future periods.

- To develop a strategy to determine how AGOSC will adapt with City Council plans for school expansion in the area to meet the need for more school places - timescale to be determined by school and City Council (ongoing).
- Continue the recruitment of trustees to ensure we have the skills the organisation needs (ongoing).
- For AGOSC to continue funding to support disabled children attending playscheme (ongoing).
- To promote team bonding through training and events (ongoing).
- Continue to make AGOSC as environmentally friendly as possible.
- To refurbish the outside ground/Astro and lighting area at OCP to promote better outdoor play options.
- To refurbish the indoor areas/flooring at OCP.
- To create a "forest school" area at OCP.

Risk & Reserves Review

We continue to have sufficient reserves to wind up the organisation, specifically three months running costs and provisions for redundancy payments. We aim to maintain this. This level has been maintained despite the financial impact of Covid-19 closures.

The reserves secure our future ability to act in line with our objectives as Ashton Gate Primary School significantly expands its capacity.

The Trustees have assessed the major risk to which the organisation is exposed, in particular those related to covid-19 as well as its operations and finances, and are satisfied that systems are in place to mitigate exposure to major risks

Going concern

The trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the organisation for the foreseeable future. The trustees are therefore of the view that the charity is a going concern.

AGOSC continues to operate at almost full capacity for most Afterschool and Forest school sessions and we continue to be very popular for Holiday playschemes with sessions already booked into next academic year.

With AGOSC existing reserves, AGOSC has maintained a level of reserves that more than meets the requirement of three months running cost.

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TRUSTEES REPORT

YEAR ENDED 31 AUGUST 2021

With the current government guidelines, AGOSC can operate fully without the need to limit attendance- this will generate adequate revenue to allow us to meet our salary costs, overheads (rent, utilities, licence fees, groceries, activities) and other budgeted expenses.

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

..... Date2022

Victoria Kent
Registered Office
Caretaker's House, Ashton Gate Road
Ashton Gate,
Bristol, BS3 1SZ

ASHTON GATE OUT OF SCHOOL CARE

Independent Examiner's Report to the Trustees

YEAR ENDED 31 AUGUST 2021

I report on the accounts of the company for the year ended 31st August 2021 which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Trowbridge MAAT
Bristol Community Accountants CIC
The Park, Daventry Road, Knowle
Bristol BS4 1DQ

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Date2022

ASHTON GATE OUT OF SCHOOL CARE

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31 AUGUST 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£	£
Incoming and Endowments from:					
Donations and legacies	2	45,586	-	45,586	49,807
Investment income		585	-	585	1,139
Fee income		379,203	-	379,203	351,187
Total		<u>425,374</u>	<u>-</u>	<u>425,374</u>	<u>402,133</u>
Expenditure On:					
	4				
Charitable activities		371,108	-	371,108	395,129
Other costs		450	-	450	454
Total		<u>371,558</u>	<u>-</u>	<u>371,558</u>	<u>395,583</u>
Net income/(expenditure)		53,816	-	53,816	6,550
Net movement in funds		<u>53,816</u>	<u>-</u>	<u>53,816</u>	<u>6,550</u>
Total funds brought forward		222,562	-	222,562	216,012
Total funds at 31 August 2021	10	<u>276,378</u>	<u>-</u>	<u>276,378</u>	<u>222,562</u>

All of the activities of the charity are classed as continuing

The notes on pages 10 to 14 form part of these financial statements

ASHTON GATE OUT OF SCHOOL CARE

BALANCE SHEET

YEAR ENDED 31 AUGUST 2021

		2021 £	2020 £
	Note		
Current assets			
Debtors	8	7,423	5,032
Business Money Manager		68,921	68,914
Business Current Account		133,227	79,484
One year Month Fixed Rate Business Account		37,396	37,015
6 Month Fixed Rate Business Account		36,894	36,697
Caf Bank		385	67
Cash In hand		10	10
		<u>284,256</u>	<u>227,219</u>
Creditors : Amounts falling due within one year	9	(7,878)	(4,657)
		<u>276,378</u>	<u>222,562</u>
Net current assets (liabilities)			
		<u>276,378</u>	<u>222,562</u>
Net assets		<u>276,378</u>	<u>222,562</u>
Funds	10		
Restricted funds		-	-
Unrestricted funds		276,378	222,562
		<u>276,378</u>	<u>222,562</u>

The directors are satisfied that the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

These financial statements were approved by the trustees on and are signed on their behalf by:

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Vicky Kent - Director

The notes on pages 10 to 14 form part of these financial statements

ASHTON GATE OUT OF SCHOOL CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

1 Accounting Policies

- a) The accounts have been prepared on the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.
- b) The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 1 January 2015, as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019 and with the Charities Act 2011 and Companies Act 2006. - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.
- c) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- d) The charity is a public benefit entity as defined under FRS102.
- e) The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:
- f) Income from donations is included in income when these are receivable, except as follows:
 - i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
 - ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met.
- g) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- h) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.
- i) Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset.
- j) Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.
- k) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- l) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- m) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.
- n) The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

ASHTON GATE OUT OF SCHOOL CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

Income and Endowments:

2	Donations and legacies	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
	Job Retention Scheme Grant	45,586	-	45,586	49,807

Donations and legacies prior year - all unrestricted

3 Government grants

The charitable company receives government grants defined as funding from HMRC to fund charitable activities. The total value of such grants in the period ending 31 August 2021 was £45,586 (2020: £49,807). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 August 2021.

Expenditure on:

4 Charitable Activities

	Charitable Activities £	Other Costs £	Total Funds 2021 £	Total Funds 2020 £
Wages	334,713	-	334,713	354,038
Administration	3,826	-	3,826	2,281
Property maintenance	1,536	-	1,536	4,781
Rent	1,250	-	1,250	1,500
Trips	590	-	590	2,488
Independent examination	-	450	450	399
Professional fees	597	-	597	1,237
Payroll	3,047	-	3,047	2,693
Insurance	751	-	751	731
Membership/Licence fees	844	-	844	2,770
Household goods	3,068	-	3,068	2,408
Communications	2,330	-	2,330	2,311
Utilities	3,906	-	3,906	2,474
Board of trustees	-	-	-	55
Employee recognition	1,044	-	1,044	322
Groceries	5,148	-	5,148	3,901
Training	3,015	-	3,015	4,250
Activity resources & equipment	4,411	-	4,411	2,847
Equipment & resources	-	-	-	2,755
Uniforms	841	-	841	727
Recruitment	191	-	191	610
Residents parking scheme	-	-	-	5
	371,108	450	371,558	395,583

Charitable activities prior year - all unrestricted

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

5 Net incoming resources for the year

This is stated after charging:

	2021 £	2020 £
Independent Examiners fee	450	399

6 Staff costs and numbers

The aggregate payroll costs were:

	2021 £	2020 £
Wages and salaries	326,233	338,554
Social security costs	3,459	12,242
Pension costs	5,021	3,242
	334,713	354,038

No employee received emoluments of more than £60,000.

The average monthly head count was 28 staff (2020: 27 staff)

Total employee benefits paid to key management personnel during the year were £64,407 (2020: £62,723)

7 Taxation

The charity is exempt from corporation tax on its charitable activities.

8 Debtors

	2021 £	2020 £
Fees owing	6,862	4,503
Prepayments - Insurance	561	529
	7,423	5,032

9 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	2,368	913
Tax and National Insurance	4,302	1,756
Accruals	1,208	1,988
	7,878	4,657

ASHTON GATE OUT OF SCHOOL CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

10 Movement in funds	At				At
	01-Sep	Incoming	Outgoing	Transfers	31-Aug
	2020	resources	resources		2021
	£	£	£	£	£
Unrestricted funds					
General fund	222,562	425,374	(371,558)	-	276,378
Total funds	<u>222,562</u>	<u>425,374</u>	<u>(371,558)</u>	<u>-</u>	<u>276,378</u>

11 Trustee expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

12 Related party transactions

There were no other related party transactions during the year.

13 Company limited by guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £1 each.

ASHTON GATE OUT OF SCHOOL CARE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

14 Analysis of Charitable Funds - Previous Year (as required by paragraph 4.2. of the SORP)

	General Funds	Restricted Funds	Total Funds 31-Aug 2020
	£	£	£
Incoming and Endowments from:			
Fundraising	49,807	-	49,807
Investment income	1,139	-	1,139
Fee income	351,187	-	351,187
Total	402,133	-	402,133
Expenditure On:			
Charitable activities	395,129		395,129
Other	454		454
Total	395,583	-	395,583
Net income/(expenditure)	6,550	-	6,550
Net income/(expenditure) before other Gains and losses	6,550	-	6,550
Net movement in funds	6,550	-	6,550
Total funds brought forward	216,012	-	216,012
Total Funds Carried Forward	222,562	-	222,562