

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

England & Wales · Charity number 1144395

## Details

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Other names	PSACT
Status	Registered
Legal form	Trust
Registered	2011-10-21
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Phoenix Special School 49 Bow Road London E3 2AD
Phone	02089804740
Email	<a href="mailto:admin@phoenix.towerhamlets.sch.uk">admin@phoenix.towerhamlets.sch.uk</a>
Website	<a href="http://www.phoenix.towerhamlets.sch.uk">www.phoenix.towerhamlets.sch.uk</a>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PEOPLE WITH AUTISM AND/OR LANGUAGE, COMMUNICATION OR INTERACTION DIFFICULTIES, IN THE UK AND OVERSEAS, PARTICULARLY THOSE CURRENTLY OR PREVIOUSLY ATTENDING OR SUPPORTED BY PHOENIX PRIMARY AND SECONDARY SCHOOL (THE ORGANISATION), BY: A) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE ORGANISATION; B) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE ORGANISATION AND ADVANCE THE EDUCATION OF PEOPLE WITH AUTISM AND/OR LANGUAGE, COMMUNICATION OR INTERACTION DIFFICULTIES. C) ENGAGING IN PARTNERSHIPS PROMOTING TRAINING, DEVELOPMENT AND PRACTICAL SUPPORT. THESE ACTIVITIES WILL TAKE PLACE IN THE UK AND OVERSEAS.

**Activities:** TO ADVANCE THE EDUCATION OF PEOPLE WITH AUTISM AND/OR LANGUAGE, COMMUNICATION OR INTERACTION DIFFICULTIES, PARTICULARLY THOSE CURRENTLY OR PREVIOUSLY ATTENDING, OR SUPPORTED BY PHOENIX PRIMARY AND SECONDARY SCHOOL. TO SUPPORT INTERNATIONAL WORK WITH LINK ORGANISATIONS WORKING WITH PEOPLE WITH AUTISM AND COMMUNICATION DIFFICULTIES.

## Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities

## Geography

- **Area of benefit:** UK AND OVERSEAS
- Bangladesh
- India
- Hackney
- Newham
- Redbridge
- Tower Hamlets

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£68,258	£57,423	-	-
2024-03-31	£47,845	£68,709	-	-
2023-03-31	£81,518	£96,095	-	-
2022-03-31	£75,264	£64,485	-	-
2021-03-31	£70,313	£63,138	-	-

## Trustees

Name	Role	Appointed
<b>STEWART HARRIS</b>	Chair	2011-10-21
Jonathon Caunt		2019-10-10
Matthew Snow		2025-07-08
Veronica Armson		2022-09-22

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

England & Wales - Charity number 1144395

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# Accounts

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**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**Charity No: 1144395**

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**REPORT AND ACCOUNTS**

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# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their report and accounts of the Charity for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust Deed, the Charities Act 2011 and guidance issued by the Charity Commission.

#### **OUR PURPOSE AND ACTIVITIES**

The Trust was formed to advance the education of people with autism and/or language, communication or interaction difficulties, particularly those currently or previously attending or supported by Phoenix School.

It also aims to support international work with link organisations working with people with autism and / or language, communication or interaction difficulties.

#### **Grant making policy**

Grants are awarded after submission of applications to the Trust. Applications are assessed to establish whether they are in the Charity's objectives and the Trustees review applications that meet their requirements in terms of the benefit given. Grants have been paid during the year of £15,000 (2024– £15,000).

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Teacher Training Programme**

The Trust administers the Trainee Teacher Bursary in partnership with Phoenix School and the London East Teacher Training Alliance (LETTA). In July 2024, three trainees successfully completed the programme, with two moving directly into teaching posts at Phoenix School in September 2024. A further three trainees joined in September 2024 and are on track to complete their training by July 2025. All three have already been offered teaching positions at Phoenix School, subject to the successful completion of their programme.

Many other trainees within the LETTA programme undertake placements at Phoenix School during their rotations, gaining valuable experience in working with children with autism. These placements enable trainees to apply specialist knowledge and skills in their future mainstream teaching settings and some of these trainees later apply to work at Phoenix School.

This initiative plays a pivotal role in ensuring Phoenix School has both the teaching capacity and the specialist expertise needed to meet the complex needs of children with autism. The bursary programme not only offers a proven pathway for recruiting high-quality teachers but also strengthens the professional development of existing staff. At a time when schools nationally face significant challenges in teacher recruitment and retention, Phoenix School stands out for maintaining a full complement of teaching staff.

Equally important, the programme creates a structured career pathway for support staff aspiring to enter teaching. By nurturing talent internally, the school fosters loyalty, builds staff morale, and secures long-term workforce sustainability. This approach ensures Phoenix School can continue providing consistent, high-quality teaching and serves as a model of innovative practice in teacher recruitment and development.

Many programme alumni continue their careers at Phoenix School, while others take their specialist expertise into mainstream and special schools across the UK.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2025

#### **Model school in Sylhet, Bangladesh**

Phoenix Sylhet, established in September 2019 through a partnership between Phoenix School, Apasen UK, and Apasen International, stands as a pioneering model special school in Bangladesh. It is among the first of its kind in the region, demonstrating what high-quality provision for children with special educational needs can look like.

The project involved developing purpose-built facilities, including specialist classrooms and an outdoor play area, and recruiting and training teachers and teaching assistants to deliver a curriculum tailored to children with autism and other learning needs.

The Executive Headteacher and staff of Phoenix School in London continue to provide vital support through weekly online meetings, curriculum development, and visits to Sylhet. Parents of Phoenix students have also contributed through fundraising initiatives to meet specific needs, reinforcing the strong sense of community ownership behind the project.

Phoenix Sylhet has faced significant challenges, including the Covid-19 pandemic, severe flooding, and recent political instability in Bangladesh. These setbacks have slowed progress towards financial independence, making additional support essential. The Trust has committed to funding the school for the 2025/26 academic year, with future requirements to be reviewed.

Phoenix Sylhet is transforming the lives of children and families in Sylhet and establishing itself as a flagship project of international collaboration — demonstrating how expertise, innovation, and community commitment can deliver lasting change and inspire similar initiatives across Bangladesh.

#### **Youth Club and Holiday Scheme**

In the past year, 66 Phoenix students and alumni participated in the Phoenix School Youth Club. Provision included a holiday club during every school break (excluding Christmas), 30 Thursday sessions, and 30 Saturday sessions.

A highlight of the year was a residential trip for ten young people to two villas in the Cambridgeshire countryside, featuring a day trip to Cambridge, swimming, and a BBQ at sunset.

Saturday sessions offered a wide range of community and leisure visits, including Stamford Bridge Stadium, Dreamland in Margate, Gravity in Stratford, and pumpkin picking in Epping. Thursday sessions featured themed evenings with activities such as cooking, games, music, and movies, providing both enjoyment and opportunities to build independence.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2025

#### Public benefit statement

In shaping our objectives for the year and planning our activities, Trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit: running a charity" (PD2). The achievements and activities above demonstrate the public benefit arising through the Charity's activities.

#### FINANCIAL REVIEW

The trust is in a very healthy financial state with the increase in reserves of around £10,000 this year. The Trustees can be very satisfied with the Trust's financial position with a total cash balance amounting at the year-end 31 March 2025 to £179,180 (2024 - £168,345)

#### RESERVES POLICY

It is the policy of the Trustees to maintain reserves at a sufficient level to enable activities in the medium term. Reserves are set at the level required to guarantee the continuation of activities despite any unexpected shortfalls in income. The Trust has set aside some of its reserves for the operating costs of Phoenix Sylhet. The Trust is committed to fund a further £15,000 in 2025/26, with a possible extension of funding a further three years, totalling £45,000.

With expected reductions in education funding, the Trust will explore how it can use of its reserves to develop and maintain out of school activities at Phoenix School and to support the school with any other activities that it may be able to fund. The Trust will review this on an ongoing basis.

#### PLANS FOR FUTURE PERIODS

##### Teacher Training Programme

The current three trainees will complete their programme in July 2025. A further three trainees are due to begin in September 2025. The Trust remains committed to continuing this initiative as a proven pathway for recruiting and retaining teachers to work with children with autism.

##### International programme: Model School in Sylhet, Bangladesh

The Trust, alongside Apasen International, has committed to funding Phoenix Sylhet for another year while supporting the development of a sustainable long-term funding model. Parents and staff continue to play an active role through fundraising initiatives.

In 2025, Apasen International plans to submit a new application to the Bangladesh Government for a further three years of programme funding from 2026. This next phase is critical to consolidating Phoenix Sylhet's role as a national model of inclusive education, setting standards of practice, and inspiring similar initiatives across Bangladesh.

##### Youth Club and Holiday Scheme

The Trust will continue to support the Youth Club and Holiday Scheme, which offers young people with autism opportunities to develop social and life skills while enhancing well-being through engaging activities. Provision will continue to include cooking and arts sessions, off-site visits, and residential experiences.

The project has benefited from grant funding, including £15,000 from the John Laing Charitable Trust, £6,000 from the Clifford Chance Foundation, and £20,000 from DFN Project Search, with Phoenix School funding staffing costs. The Trust will seek longer-term funding partnerships to ensure the sustainability and future development of this vital provision.

#### Risk management

The financial operating risk of the Trust is managed by regular financial reporting at Trustee meetings, analysing existing liabilities, projected income and forecast costs. These figures are updated as necessary over the course of the financial year.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2025

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The Trust was formed through the establishment of a Trust Deed dated 3<sup>rd</sup> March 2010 and amended on 2<sup>nd</sup> December 2014 and 22<sup>nd</sup> March 2016. It was registered as a charity on 21<sup>st</sup> October 2011 under charity number 1144395.

##### Organisation

The Board of Trustees administers the charity. The Trustees meet termly to review the affairs of the charity and to consider grant applications which are only paid to a beneficiary upon the approval of the Trustees.

The Trust supports Phoenix School's work with the local community and follows the school's financial management protocols.

##### Appointment of Trustees

There are currently four Trustees, all of whom are either part of the local community or a member of staff or a governor of the Phoenix School. Any new Trustee must have some connection with either the local community or the school.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Charity Number:** 1144395

**Trustees** Stewart Harris MBE – Chair  
Matthew Snow (Appointed on 08 July 2025)  
Jonathon Caunt  
Veronica Armson

**Principal Office:** Phoenix School, 49 Bow Road, London E3 2AD

**Independent Examiner:** David Terry  
Ramon Lee Ltd, 93 Tabernacle Street, London EC2A 4BA

**Bankers:** NatWest Plc, Stratford Broadway Branch,  
Ground Floor, Gredley House, 1-11 Broadway, London E15 4BQ

**Website:** [www.phoenix.towerhamlets.sch.uk](http://www.phoenix.towerhamlets.sch.uk)

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2025

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES


The Charity Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### APPROVAL

This report was approved by the Board and signed on its behalf by:

Signed by:  
  
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**STEWART HARRIS MBE (CHAIR)**  
**TRUSTEE**

**Date: 26 November 2025**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

I report on the accounts of the Trust for the year ended 31 March 2025, which are set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my Independent Examination, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:  
  
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**D TERRY – Chartered Accountant  
RAMON LEE LTD  
93 TABERNACLE STREET  
LONDON EC2A 4BA**

**Date: 26 November 2025**

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b><u>Receipts</u></b>					
Grants and donations	2	2,643	35,000	37,643	35,631
Rental income		24,100	-	24,100	11,050
Investment income		6,515	-	6,515	1,164
<b>Total Receipts</b>		<b>33,258</b>	<b>35,000</b>	<b>68,258</b>	<b>47,845</b>
<b><u>Payments</u></b>					
Charitable activities:					
Bursaries		-	32,200	32,200	41,000
Grant funded activity	3	15,439	8,386	23,825	26,413
Governance costs	4	1,398	-	1,398	1,296
<b>Total Payments</b>		<b>16,837</b>	<b>40,586</b>	<b>57,423</b>	<b>68,709</b>
<b>Net of Receipts/(Payments)</b>		<b>16,421</b>	<b>(5,586)</b>	<b>10,835</b>	<b>(20,864)</b>
<b>Cash Funds Last Year End</b>		<b>142,534</b>	<b>25,811</b>	<b>168,345</b>	<b>189,209</b>
<b>Cash Funds This Year End</b>		<b>158,955</b>	<b>20,225</b>	<b>179,180</b>	<b>168,345</b>

The notes on pages 10 to 12 form part of these accounts


**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**STATEMENT OF ASSETS AND LIABILITIES**

**AS AT 31 MARCH 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b><u>Cash Funds</u></b>					
Cash & Bank	3	158,955	20,225	179,180	168,345
<b>Total Cash Funds</b>		<b>158,955</b>	<b>20,225</b>	<b>179,180</b>	<b>168,345</b>

Approved by the Trustees on 26 November 2025 and signed on their behalf by:

Signed by:  
  
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.....  
**STEWART HARRIS MBE (CHAIR)**

The notes on pages 10 to 12 form part of these accounts.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2025

#### 1. ACCOUNTING POLICIES

The receipts and payment accounts have been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn. The accounts and statements do not include accruals and prepayments in respect of income and expenses.

The receipts and payments accounts and statements of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

#### 2. GRANTS AND DONATIONS

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b><u>Grants and Donations</u></b>				
<b>Trainee Teacher - Bursary Scheme</b>				
Phoenix School	-	35,000	35,000	35,000
<b>Youth Club and Holiday Scheme</b>				
Clifford Chance Global Foundation	-	-	-	531
Other Donation	2,010	-	2,010	-
<b>Sylhet donations</b>	633	-	633	100
	<u>2,643</u>	<u>35,000</u>	<u>37,643</u>	<u>35,631</u>

Donation income in 2024 totalling £35,631 was attributed to unrestricted funds of £100 and restricted funds of £35,531.

#### 3. ANALYSIS OF GRANTS

	2025 £	2024 £
<b><u>Grants paid</u></b>		
Apasen International	15,000	15,000
	<u>15,000</u>	<u>15,000</u>
<b><u>Other charitable expenses</u></b>		
Phoenix Sylhet School expenditure	439	310
Youth Club and Holiday Scheme	8,386	11,103
	<u>8,825</u>	<u>11,413</u>
	<u>23,825</u>	<u>26,413</u>

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

**3. GOVERNANCE COST**

	<b>2025</b>	<b>2024</b>
	£	£
<b><u>Governance Costs</u></b>		
Independent examiner's fees	1,398	1,296
	1,398	1,296

**4. MOVEMENT IN FUNDS**

	Balance as at 01.04.24	Receipts	Payments	Balance as at 31.03.25
	£	£	£	£
<b>Restricted funds</b>				
Phoenix School	7,000	35,000	32,200	9,800
Youth Club and Holiday Scheme	18,811	-	8,386	10,425
<b>Total restricted funds</b>	25,811	35,000	40,586	20,225
<b>Unrestricted funds</b>				
General funds	142,534	33,258	16,837	158,955
<b>Total unrestricted funds</b>	142,534	33,258	16,837	158,955
<b>Total funds</b>	168,345	68,258	57,423	179,180

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2025

#### 4. MOVEMENT IN FUNDS (Continued)

##### Movement in funds – previous year

	Balance as at 01.04.23 £	Receipts £	Payments £	Balance as at 31.03.24 £
<b>Restricted funds</b>				
Phoenix School	13,000	35,000	41,000	7,000
Youth Club and Holiday Scheme	29,383	531	11,103	18,811
<b>Total restricted funds</b>	<u>42,383</u>	<u>35,531</u>	<u>52,103</u>	<u>25,811</u>
<b>Unrestricted funds</b>				
General funds	146,826	12,314	16,606	142,534
<b>Total unrestricted funds</b>	<u>146,826</u>	<u>12,314</u>	<u>16,606</u>	<u>142,534</u>
<b>Total funds</b>	<u><u>189,209</u></u>	<u><u>47,845</u></u>	<u><u>68,709</u></u>	<u><u>168,345</u></u>

##### Description, nature and purpose of restricted funds:

**Phoenix School** – Grant provided to pay for the bursary scheme for trainee teachers.

**Youth Club and Holiday Scheme**– Grant provided for a Youth Club and Holiday Scheme for young people with autism. The Project encourages young people to develop their social and life skills whilst improving their wellbeing through participating in activities in the local community. Activities include cooking, physical activities, off-site and residential trips.

#### 5. RELATED PARTY TRANSACTIONS

During the year, a restricted grant of £35,000 (2024 – £35,000) was received from Phoenix School where Veronica Armson and Jonathon Caunt are governors. The grant was utilised for LETTA programme for teacher trainees.

The Youth Club is an out-of-hours service run by Phoenix School. During the year, the charity expended £8,386 (2024 - £11,103) for Youth Club.

Youth Club and LETTA are funded via PSACT, with Phoenix School providing funding and oversight.

None of the Trustees received any remuneration during the year (2024 – Nil).

There were no other related party transactions for the year ended 31 March 2025.

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**  
**MINUTES OF A BOARD MEETING**

HELD AT: Phoenix School, 49 Bow Road, London E3 2AD

HELD ON: 26 November 2025

PRESENT: Stewart Harris MBE – Chair  
Matthew Snow  
Jonathon Caunt  
Veronica Armson

The minutes of the last board meeting had been signed by the Chair of that meeting as a true record of that meeting.

Accounts


The draft accounts of the charity, together with the draft report of the Trustees and a letter of representation to the accountants in respect of the year ended 31 March 2025 were laid before the meeting.

IT WAS RESOLVED that the Report of the Trustees and Accounts for the year ended 31 March 2025 be and are hereby approved.

IT WAS RESOLVED that the Trustees should sign the Report of the Trustees, the Balance Sheet of the Accounts and also sign the letter of representation to the accountants.

Any other business

There being no other business the meeting was closed.

Signed by:  
  
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STEWART HARRIS MBE  
CHAIR

The Trustees  
The Phoenix School for Autism Charitable Trust  
Phoenix School, 49 Bow Road,  
London E3 2AD

Ramon Lee Ltd  
93 Tabernacle Street  
London  
EC2A 4BA

26 November 2025

Dear Sirs

We hereby confirm to the best of our knowledge and belief, having made appropriate enquiries of other officials of The Phoenix School for Autism Charitable Trust, the following representation given to you in connection with your independent examination of the Financial Statements for the year ended 31 March 2025.

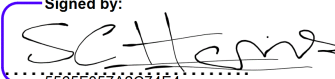
- (1) We acknowledge as trustees our responsibility under the Charities Act 2011 for preparing financial statements, which you have drafted on our behalf, which show the financial position of the charity as at 31 March 2025 and the results of its operations for the year then ended and for making accurate representations to you.

We confirm that the charity is entitled to exemption from audit and at no time fell into an excluded category. No member has requested an audit.

- (2) We confirm that all accounting records have been made available to you for the purpose of your independent examination of the financial statements and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records or other information provided to you. All other records and related information, including minutes of all trustees, management and members' meetings, have been made available to you.
- (3) We confirm that, at the balance sheet date, the charity had no liabilities or provisions other than those recognised and no contingent liabilities.
- (4) We confirm that there had been no events since the balance sheet date which require disclosure, or which would materially affect the amounts in the financial statements.
- (5) We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
- (6) We have advised you of any and all laws and regulations considered central to the operation of the charity or which provide a legal framework within which the charity conducts its operations and confirm that there has been no possible or actual instance of non-compliance with those laws and regulations.
- (7) We confirm that, having considered our expectations and intentions for the next twelve months, and the availability of working capital, the charity is a going concern. We confirm that the disclosures in the accounting policies are an accurate reflection of the reasons for our consideration that the financial statements should be drawn up on a going concern basis.
- (8) We confirm that we have disclosed to you all related party transactions relevant to the charity and that we are not aware of further related party matters that require disclosures other than those already disclosed in the financial statements.
- (9) We confirm that all grants, donations and other income, including that subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.

- (10) We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our own assessment of the risk of fraud in the charity.
- (11) We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees, employees, regulator or others.
- (12) We confirm that we are not aware of any matters of material significance that should be reported to the Charity Commission.

Yours faithfully

Signed by:  
  
5585F057A2C74E4  
STEWART HARRIS MBE  
CHAIR

26 November 2025

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

England & Wales - Charity number 1144395

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# Accounts

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**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

**Charity No: 1144395**

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## REPORT AND ACCOUNTS

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# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their report and accounts of the Charity for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust Deed, the Charities Act 2011 and guidance issued by the Charity Commission.

#### **OUR PURPOSE AND ACTIVITIES**

The Trust was formed to advance the education of people with autism and / or language, communication or interaction difficulties, particularly those currently or previously attending or supported by Phoenix School.

It also aims to support international work with link organisations working with people with autism and / or language, communication or interaction difficulties.

#### **Grant making policy**

Grants are awarded after submission of applications to the Trust. Applications are assessed to establish whether they are in the Charity's objectives and the Trustees review applications that meet their requirements in terms of the benefit given. Grants have been paid during the year of £15,000 (2023– £16,912).

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Teacher Training Programme**

The Trust administers the Trainee Teacher Bursary in conjunction with Phoenix School and the London East Teacher Training Alliance (LETTA).

Five trainees completed the programme in July 2023 and three subsequently went on to be employed by Phoenix School in September 2023.

A further three trainees were taken on from September 2023 and are set to complete their programme by July 2024. Two trainees have been offered teaching positions at Phoenix School.

##### **Model school in Sylhet, Bangladesh**

Phoenix Sylhet is a model special school in Bangladesh opened in September 2019 in partnership with Apasen UK and its sister organisation Apasen International. The project involved the development of the building to provide suitable classroom space including the outdoor play area; recruitment and appointment of teachers and teaching assistants; and their subsequent training and development.

The Executive Headteacher, along with staff at Phoenix School support Phoenix Sylhet through weekly online meetings and by developing curriculum resources. This year, there have been no visits to Phoenix Sylhet, however a visit is anticipated for 2024/25.

##### **Youth Club and Holiday Scheme**

There were approximately 50 young people registered for the youth club and holiday schemes. Average attendance during the two weekly club sessions is around 15 young people and around 30 young people access the holiday schemes, which run during the Easter break, three half terms and summer holidays.

Ten students travelled with staff to Tonbridge, Kent, for two nights that included swimming, visiting Brighton, country walks and lots of games. They stayed in a stately home with a lot of character and very nice facilities. All the students and families were appreciative of the opportunity.

The two weekly club sessions continue to explore every corner of the local community and further afield - visiting museums, leisure centres, cinemas and country parks. Thursday sessions are focused more on independent skills including sensory play, music therapy, cooking and playing games.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2024

#### Public benefit statement

In shaping our objectives for the year and planning our activities, Trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit: running a charity" (PD2). The achievements and activities above demonstrate the public benefit arising through the Charity's activities.

#### FINANCIAL REVIEW

The trust is in a very healthy financial state although the reserves have dropped by around £20,000 this year. The Trustees can be very satisfied with the Trust's financial position with a total cash balance amounting (at the year end 31 March 2024 to £168,345 (2023 - £189,209)

#### RESERVES POLICY

It is the policy of the Trustees to maintain reserves at a sufficient level to enable activities in the medium term. Reserves are set at the level required to guarantee the continuation of activities despite any unexpected shortfalls in income. The Trust has set aside some of its reserves for the operating costs of Phoenix Sylhet. The Trust is committed to fund a further £16,000 in 24/25.

With expected reductions in education funding, the Trust will explore how it can use of its reserves to develop and maintain out of school activities at Phoenix School and to support the school with any other activities that it may be able to fund. The Trust will review this on an ongoing basis.

#### PLANS FOR FUTURE PERIODS

##### Teacher Training Programme

The current three trainees are due to complete their teacher training programme for the 2023/24 academic year. A further three trainees have been recruited by the school to start in September 2024.

##### International programme: Model School in Sylhet, Bangladesh

The Trust along with Apasen International has committed to fund this programme for a further one year and the Trust will support Apasen International in its efforts to find a sustainable funding model to enable the school to continue long term.

##### Youth Club and Holiday Scheme

The Trust has supported the development of a Youth Club and Holiday Scheme for young people with autism. The project encourages young people to develop their social and life skills whilst improving their well-being through participation in activities within the local community. Activities include cooking and art activities, off-site visits and residential trips.

The project has been awarded grants from the John Laing Charitable Trust (£15,000), Clifford Chance Global Foundation (£6,000) and DFN Project Search (£20,000) with Phoenix School funding staffing costs related to these activities. The Trust will seek to find longer term funding opportunities to support the continuity of the youth club provision.

#### Risk management

The financial operating risk of the Trust is managed by regular financial reporting at Trustee meetings, analysing existing liabilities, projected income and forecast costs. These figures are updated as necessary over the course of the financial year.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2024

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The Trust was formed through the establishment of a Trust Deed dated 3<sup>rd</sup> March 2010 and amended on 2<sup>nd</sup> December 2014 and 22<sup>nd</sup> March 2016. It was registered as a charity on 21<sup>st</sup> October 2011 under charity number 1144395.

##### Organisation

The Board of Trustees administers the charity. The Trustees meet termly to review the affairs of the charity and to consider grant applications which are only paid to a beneficiary upon the approval of the Trustees.

The Trust supports Phoenix School's work with the local community and follows the school's financial management protocols.

##### Appointment of Trustees

There are currently three Trustees, all of whom are either part of the local community or a member of staff or a governor of the Phoenix School. Any new Trustee must have some connection with either the local community or the school.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Charity Number:** 1144395

**Trustees** Stewart Harris MBE – Chair  
Lorraine Wright (Resigned on 26/01/2024)  
Jonathon Caunt  
Veronica Armson

**Principal Office:** Phoenix School, 49 Bow Road, London E3 2AD

**Independent Examiner:** Mr David Terry  
Ramon Lee Ltd, 93 Tabernacle Street, London EC2A 4BA

**Bankers:** NatWest Plc, Stratford Broadway Branch,  
Ground Floor, Gredley House, 1-11 Broadway, London E15 4BQ

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2024

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

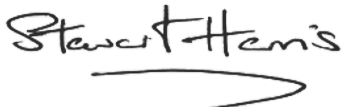
The Charity Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### APPROVAL

This report was approved by the Board and signed on its behalf by:

A handwritten signature in black ink that reads "Stewart Harris". The signature is written in a cursive style with a long horizontal flourish underneath.

**STEWART HARRIS MBE (CHAIR)  
TRUSTEE**

**23 January 2025**

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

I report on the accounts of the Trust for the year ended 31 March 2024, which are set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my Independent Examination, for this report, or for the opinions I have formed.

## Responsibilities and basis of report

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**D TERRY – Chartered Accountant**  
**RAMON LEE LTD**  
**93 TABERNACLE STREET**  
**LONDON EC2A 4BA**

**23 January 2025**

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b><u>Receipts</u></b>					
Grants and donations	2	100	35,531	35,631	62,001
Rental income		11,050	-	11,050	19,065
Investment income		1,164	-	1,164	452
		<u>12,314</u>	<u>35,531</u>	<u>47,845</u>	<u>81,518</u>
<b>Total Receipts</b>					
<b><u>Payments</u></b>					
Charitable activities:					
Donations		-	-	-	10,435
Bursaries		-	41,000	41,000	47,000
Grant funded activity	3	15,310	11,103	26,413	36,320
Governance costs	4	1,296	-	1,296	2,340
		<u>16,606</u>	<u>52,103</u>	<u>68,709</u>	<u>96,095</u>
<b>Total Payments</b>					
<b>Net of Receipts/(Payments)</b>		(4,292)	(16,572)	(20,864)	(14,577)
<b>Cash Funds Last Year End</b>		146,826	42,383	189,209	203,786
<b>Cash Funds This Year End</b>		<u>142,534</u>	<u>25,811</u>	<u>168,345</u>	<u>189,209</u>

The notes on pages 9 to 11 form part of these accounts

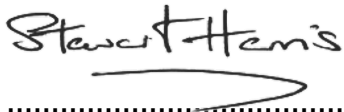
THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b><u>Cash Funds</u></b>					
Cash & Bank	3	142,534	25,811	168,345	189,209
<b>Total Cash Funds</b>		<u>142,534</u>	<u>25,811</u>	<u>168,345</u>	<u>189,209</u>

Approved by the Trustees on 23 January 2025 and signed on their behalf by:



.....  
STEWART HARRIS MBE (CHAIR)

The notes on pages 9 to 11 form part of these accounts.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1. ACCOUNTING POLICIES

The receipts and payment accounts have been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn. The accounts and statements do not include accruals and prepayments in respect of income and expenses.

The receipts and payments accounts and statements of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

#### 2. GRANTS AND DONATIONS

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b><u>Grants and Donations</u></b>				
<b>Trainee Teacher - Bursary Scheme</b>				
Phoenix School	-	35,000	35,000	50,000
<b>Youth Club and Holiday Scheme</b>				
Clifford Chance Global Foundation	-	531	531	6,000
<b>Sylhet donations</b>	100	-	100	5,807
<b>Other donations</b>	-	-	-	194
	<u>100</u>	<u>35,531</u>	<u>35,631</u>	<u>62,001</u>

Donations income in 2023 totalling £62,001 was attributed to unrestricted funds of £194 and restricted funds of £61,807.

#### 3. ANALYSIS OF GRANTS

	2024 £	2023 £
<b><u>Grants paid</u></b>		
Apasen International	15,000	15,000
University College London	-	1,912
	<u>15,000</u>	<u>16,912</u>
<b><u>Other charitable expenses</u></b>		
Phoenix Sylhet School expenditure	310	7,791
Youth Club and Holiday Scheme	11,103	11,617
	<u>11,413</u>	<u>19,408</u>
	<u>26,413</u>	<u>36,320</u>

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

**3. GOVERNANCE COST**

	<b>2024</b>	<b>2023</b>
	£	£
<b><u>Governance Costs</u></b>		
Independent examiner's fees	1,296	2,340
	1,296	2,340

**4. MOVEMENT IN FUNDS**

	Balance as at 01.04.23	Income	Expenditure	Balance as at 31.03.24
	£	£	£	£
<b>Restricted funds</b>				
Phoenix School	13,000	35,000	41,000	7,000
Youth Club and Holiday Scheme	29,383	531	11,103	18,811
<b>Total restricted funds</b>	42,383	35,531	52,103	25,811
<b>Unrestricted funds</b>				
General funds	146,826	12,314	16,606	142,534
<b>Total unrestricted funds</b>	146,826	12,314	16,606	142,534
<b>Total funds</b>	189,209	47,845	68,709	168,345

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2024

#### 4. MOVEMENT IN FUNDS (Continued)

##### Movement in funds – previous year

	Balance as at 01.04.22 £	Income £	Expenditure £	Balance as at 31.03.23 £
<b>Restricted funds</b>				
Phoenix School	10,000	50,000	47,000	13,000
Youth Club and Holiday Scheme	35,000	6,000	11,617	29,383
Sylhet Donations	-	5,807	5,807	-
<b>Total restricted funds</b>	<u>45,000</u>	<u>61,807</u>	<u>64,424</u>	<u>42,383</u>
<b>Unrestricted funds</b>				
General funds	158,786	19,711	31,671	146,826
<b>Total unrestricted funds</b>	<u>158,786</u>	<u>19,711</u>	<u>31,671</u>	<u>146,826</u>
<b>Total funds</b>	<u><u>203,786</u></u>	<u><u>81,518</u></u>	<u><u>96,095</u></u>	<u><u>189,209</u></u>

##### Description, nature and purpose of restricted funds:

**Phoenix School** – Grant provided to pay for the bursary scheme for trainee teachers.

**Youth Club and Holiday Scheme**– Grant provided for a Youth Club and Holiday Scheme for young people with autism. The Project encourages young people to develop their social and life skills whilst improving their wellbeing through participating in activities in the local community. Activities include cooking, physical activities, off-site and residential trips.

**Sylhet Donations** – The Charity raised funds to provide curriculum resources and building improvement work for Phoenix School Sylhet.

#### 5. RELATED PARTY TRANSACTIONS

During the year, a restricted grant of £35,000 (2023 – £50,000) was received from Phoenix School where Veronica Armson, Lorraine Wright and Jonathon Caunt are governors.

None of the Trustees received any remuneration during the year (2023 – Nil).

There were no other related party transactions for the year ended 31 March 2024.

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

England & Wales - Charity number 1144395

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# Accounts

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**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**Charity No: 1144395**

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## REPORT AND ACCOUNTS

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<b>Statement of Receipts and Payments</b>	<b>7</b>
<b>Statement of Assets and Liabilities</b>	<b>8</b>
<b>Notes to the Accounts</b>	<b>9 - 11</b>

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and accounts of the Charity for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust Deed, the Charities Act 2011 and guidance issued by the Charity Commission.

#### **OUR PURPOSE AND ACTIVITIES**

The Trust was formed to advance the education of people with autism and / or language, communication or interaction difficulties, particularly those currently or previously attending or supported by Phoenix School.

It also aims to support international work with link organisations working with people with autism and / or language, communication or interaction difficulties.

#### **Grant making policy**

Grants are awarded after submission of applications to the Trust. Applications are assessed to establish whether they are in the Charity's objectives and the Trustees review applications that meet their requirements in terms of the benefit given. Grants have been paid during the year of £16,912 (2022– £18,685).

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Teacher Training Programme**

The Trust administers the Trainee Teacher Bursary in conjunction with Phoenix School and the London East Teacher Training Alliance (LETTA).

Three trainees completed the programme in July 2022 and two subsequently went on to be employed by Phoenix School in September 2022.

A further five trainees were taken on from September 2022 and are set to complete their programme by July 2023. Four have been offered teaching positions at Phoenix School.

##### **Model school in Sylhet, Bangladesh**

Phoenix Sylhet is a model special school in Bangladesh opened in September 2019 in partnership with Apasen UK and its sister organisation Apasen International. The project involved the development of the building to provide suitable classroom space including the outdoor play area; recruitment and appointment of teachers and teaching assistants; and their subsequent training and development.

During the past year there has been one visit from the Phoenix School to Phoenix Sylhet in Bangladesh along with online training and management taking place. This is largely managed by the Executive Headteacher at Phoenix School.

The Executive Headteacher along with a registered PSACT volunteer visited the school in February 2023. During their stay they were able to provide training to both teaching and administrative staff.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2023

#### Public benefit statement

In shaping our objectives for the year and planning our activities, Trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit: running a charity" (PD2). The achievements and activities above demonstrate the public benefit arising through the Charity's activities.

#### FINANCIAL REVIEW

The trust is in a very healthy financial state although the reserves have dropped by around £14k this year. The Trustees can be very satisfied with the Trust's financial position with a total cash balance amounting (at the year end 31 March 2023) to £189,209 (2022 - £203,786)

#### RESERVES POLICY

It is the policy of the Trustees to maintain reserves at a sufficient level to enable activities in the medium term. Reserves are set at the level required to guarantee the continuation of activities despite any unexpected shortfalls in income. The Trust has set aside some of its reserves for the operating costs of Phoenix Sylhet. The Trust is committed to fund a further £18,685 in 23/24 and a similar figure in 24/25.

With expected reductions in education funding, the Trust will explore how it can use of its reserves to develop and maintain out of school activities at Phoenix School and to support the school with any other activities that it may be able to fund. The Trust will review this on an ongoing basis.

#### PLANS FOR FUTURE PERIODS

##### Teacher Training Programme

The current five trainees are due to complete their teacher training programme for 2022/23. A further three trainees have been recruited by the school to start in September 2023.

##### International programme: Model School in Sylhet, Bangladesh

The Trust along with Apasen International has committed to fund this programme for a further two years and the Trust will support Apasen International in its efforts to find a sustainable funding model to enable the school to continue long term.

##### Saturday Youth Club Project

The Trust has supported the development of a Saturday Youth Club provision for young people with autism. The project encourages young people to develop their social and life skills whilst improving their well-being through participation in activities within the local community. Activities include cooking and art activities, off-site visits and residential trips.

The project has been awarded grants from the John Laing charitable trust over a two-year period from September 2021. It has also been awarded a grant from Clifford Chance Global Foundation of £6,000.

##### Phoenix School Enrichment Programme

The Trust awarded a grant to Phoenix School to support enrichment activities at the school. The grant will support the delivery of the Art festival, a programme for science week and other activities delivered by the Creative Arts Team.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2023

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The Trust was formed through the establishment of a Trust Deed dated 3<sup>rd</sup> March 2010 and amended on 2<sup>nd</sup> December 2014 and 22<sup>nd</sup> March 2016. It was registered as a charity on 21<sup>st</sup> October 2011 under charity number 1144395.

##### Organisation

The Board of Trustees administers the charity. The Trustees meet termly to review the affairs of the charity and to consider grant applications which are only paid to a beneficiary upon the approval of the Trustees.

The Trust supports Phoenix School's work with the local community and follows the school's financial management protocols.

##### Appointment of Trustees

There are currently four Trustees, all of whom are either part of the local community or a member of staff or a governor of the Phoenix School. Any new Trustee must have some connection with either the local community or the school.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Charity Number:** 1144395

**Trustees** Stewart Harris MBE – Chair  
Lorraine Wright  
Jonathon Caunt  
Veronica Armson (appointed on 26 January 2023)

**Principal Office:** Phoenix School, 49 Bow Road, London E3 2AD

**Independent Examiner:** Mr David Terry  
Ramon Lee Ltd, 93 Tabernacle Street, London EC2A 4BA

**Bankers:** NatWest Plc, Stratford Broadway Branch,  
Ground Floor, Gredley House, 1-11 Broadway, London E15 4BQ

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31 MARCH 2023

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES


The Charity Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### APPROVAL

This report was approved by the Board and signed on its behalf by:

A handwritten signature in black ink that reads "Stewart Harris". The signature is written in a cursive style with a long horizontal flourish underneath.

**STEWART HARRIS MBE (CHAIR)  
TRUSTEE**

**24 January 2024**

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

I report on the accounts of the Trust for the year ended 31 March 2023, which are set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my Independent Examination, for this report, or for the opinions I have formed.

## Responsibilities and basis of report

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**D TERRY – Chartered Accountant**  
**RAMON LEE LTD**  
**93 TABERNACLE STREET**  
**LONDON EC2A 4BA**

**24 January 2024**

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b><u>Receipts</u></b>					
Grants and donations	2	194	61,807	62,001	67,750
Rental income		19,065	-	19,065	7,497
Investment income		452	-	452	17
<b>Total Receipts</b>		<u>19,711</u>	<u>61,807</u>	<u>81,518</u>	<u>75,264</u>
<b><u>Payments</u></b>					
Charitable activities:					
Donations		10,435	-	10,435	-
Bursaries		-	47,000	47,000	45,800
Grant funded activity	3	18,896	17,424	36,320	18,685
Governance costs	4	2,340	-	2,340	-
<b>Total Payments</b>		<u>31,671</u>	<u>64,424</u>	<u>96,095</u>	<u>64,485</u>
<b>Net of Receipts/(Payments)</b>		(11,960)	(2,617)	(14,577)	10,779
<b>Cash Funds Last Year End</b>		158,786	45,000	203,786	193,007
<b>Cash Funds This Year End</b>		<u>146,826</u>	<u>42,383</u>	<u>189,209</u>	<u>203,786</u>

The notes on pages 9 to 11 form part of these accounts

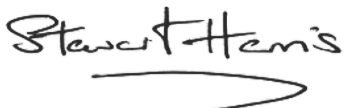
THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b><u>Cash Funds</u></b>					
Cash & Bank	3	146,826	42,383	189,209	203,786
<b>Total Cash Funds</b>		<b>146,826</b>	<b>42,383</b>	<b>189,209</b>	<b>203,786</b>

Approved by the Trustees on 24 January 2024 and signed on their behalf by:



.....  
STEWART HARRIS MBE (CHAIR)

The notes on pages 9 to 11 form part of these accounts.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 1. ACCOUNTING POLICIES

The receipts and payment accounts have been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn. The accounts and statements do not include accruals and prepayments in respect of income and expenses.

The receipts and payments accounts and statements of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

#### 2. GRANTS AND DONATIONS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b><u>Grants and Donations</u></b>				
<b>Trainee Teacher - Bursary Scheme</b>				
Phoenix School	-	50,000	50,000	42,000
<b>Saturday Youth Club</b>				
DFN Charitable Ltd	-	-	-	20,000
John Laing Charity	-	-	-	5,000
Clifford Chance Global Foundation	-	6,000	6,000	-
<b>Sylhet donations</b>	-	5,807	5,807	-
<b>Other donations</b>	194	-	194	750
	<u>194</u>	<u>61,807</u>	<u>62,001</u>	<u>67,750</u>

Donations income in 2022 totalling £67,750 was attributed to unrestricted funds of £750 and restricted funds of £67,000.

#### 3. ANALYSIS OF GRANTS

	2023 £	2022 £
<b><u>Grants paid</u></b>		
Apasen International	15,000	15,000
University College London	1,912	3,685
	<u>16,912</u>	<u>18,685</u>
<b><u>Other charitable expenses</u></b>		
Phoenix Sylhet School expenditure	7,791	-
Saturday Youth Club Resources	11,617	-
	<u>19,408</u>	<u>-</u>
	<u>36,320</u>	<u>18,685</u>

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**3. GOVERNANCE COST**

	<b>2023</b>	<b>2022</b>
	£	£
<b><u>Governance Costs</u></b>		
Independent examiner's fees	2,340	-
	2,340	-

**4. MOVEMENT IN FUNDS**

	Balance as at 01.04.22	Income	Expenditure	Balance as at 31.03.23
	£	£	£	£
<b>Restricted funds</b>				
Phoenix School	10,000	50,000	47,000	13,000
Saturday Youth Club	35,000	6,000	11,617	29,383
Sylhet Donations	-	5,807	5,807	-
<b>Total restricted funds</b>	45,000	61,807	64,424	42,383
<b>Unrestricted funds</b>				
General funds	158,786	19,711	31,671	146,826
<b>Total unrestricted funds</b>	158,786	19,711	31,671	146,826
<b>Total funds</b>	203,786	81,518	96,095	189,209

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**4. MOVEMENT IN FUNDS (Continued)**

**Movement in funds – previous year**

	Balance as at 01.04.21 £	Income £	Expenditure £	Balance as at 31.03.22 £
<b>Restricted funds</b>				
Phoenix School	13,800	42,000	45,800	10,000
Saturday Youth Club	10,000	25,000	-	35,000
<b>Total restricted funds</b>	<u>23,800</u>	<u>67,000</u>	<u>45,800</u>	<u>45,000</u>
<b>Unrestricted funds</b>				
General funds	169,207	8,264	18,685	158,786
<b>Total unrestricted funds</b>	<u>169,207</u>	<u>8,264</u>	<u>18,685</u>	<u>158,786</u>
<b>Total funds</b>	<u>193,007</u>	<u>75,264</u>	<u>64,485</u>	<u>203,786</u>

**Description, nature and purpose of restricted funds:**

**Phoenix School** – Grant provided to pay for the bursary scheme for trainee teachers.

**Saturday Youth Club** – Grant provided for a Saturday youth club for young people with autism. The Saturday Project encourages young people to develop their social and life skills whilst improving their wellbeing through participating in activities in the local community. Activities include cooking, physical activities, off-site and residential trips.

**Sylhet Donations** – The Charity raised funds to provide curriculum resources and building improvement work for Phoenix School Sylhet.

**5. RELATED PARTY TRANSACTIONS**

During the year, a restricted grant of £50,000 (2022 – £42,000) was received from Phoenix School where Veronica Armson, Lorraine Wright and Jonathon Caunt are governors.

None of the Trustees received any remuneration during the year (2022 – Nil).

There were no other related party transactions for the year ended 31 March 2023.

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

England & Wales - Charity number 1144395

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# Accounts

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**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022**

**Charity No: 1144395**

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## REPORT AND ACCOUNTS

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# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

The Trustees present their report and accounts of the charity for the year ended 31<sup>st</sup> March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust Deed, the Charities Act 2011 and guidance issued by the Charity Commission.

#### **OUR PURPOSE AND ACTIVITIES**

The Trust was formed to advance the education of people with autism and / or language, communication or interaction difficulties, particularly those currently or previously attending or supported by Phoenix School.

It also aims to support international work with link organisations working with people with autism and communication difficulties.

#### **Grant making policy**

Grants are awarded after submission of applications to the trust. Applications are assessed to establish whether they are in the charity's objectives and the trustees review applications that meet their requirements in terms of the benefit given. Grants were paid of £18,685 (2021– £15,000).

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Teacher Training Programme**

The Trust administers the Trainee Teacher Bursary in conjunction with Phoenix School and the London East Teacher Training Alliance (LETTA).

Four trainees completed any programme in July 2021 and all subsequently went on to be employed by Phoenix School.

A further five trainees were taken on from September 2021 and are set to complete their programme by July 2022. The outbreak of Covid 19 at the beginning of 2020 affected the delivery of face-to-face lessons for trainees, however disruption is minimised and the use of online learning platforms.

##### **Model school in Sylhet, Bangladesh**

Phoenix Sylhet is a model special school in Bangladesh opened in September 19 in partnership with Apasen UK and its' sister organisation Apasen International. The project involved the development of the building to provide suitable classroom space including the outdoor play area; recruitment and appointment of teachers and teaching assistants; and their subsequent training and development.

During the past year there have been no visits from the Phoenix School UK to the school in Bangladesh although online training and management has taken place. This is largely managed by the Executive Headteacher at Phoenix School UK.

The National lockdown affected Phoenix School Sylhet quite severely with a long period of closure however it has been up and running now for more than six months. Staff at the school have worked with families remotely and supported them in their homes.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

#### **Public benefit statement**

In shaping our objectives for the year and planning our activities, trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit: running a charity" (PD2). The achievements and activities above demonstrate the public benefit arising through the charity's activities.

#### **FINANCIAL REVIEW**

The Trust is in a very healthy financial state. The Trustees can be very satisfied with the Trust's financial position, with total cash balance amounting (at the year end) to £203,786 (2021 - £193,007).

#### **RESERVES POLICY**

It is the policy of the Trustees to maintain reserves at a sufficient level to enable activities in the medium term. Reserves are set at the level to guarantee the continuation of activities despite any unexpected shortfalls in income. The trust has set aside some of its reserves for the operating costs of Phoenix Sylhet. The trust is committed to fund a further £18,685 in 22/23 and £18,685 in 23/24.

With expected reductions in education funding the trust will explore how it can use of its reserves to develop and maintain out of school activities at Phoenix School and to support the school with any other activities that it may be able to fund. The Trust will review this on an ongoing basis.

#### **PLANS FOR FUTURE PERIODS**

##### **Teacher Training Programme 2022/23**

The current four trainees are due to complete their teacher training programme for 2021/22. One of the trainees was engaged as an unqualified teacher during the course of the year and therefore her grant was discontinued. A further five trainees have been recruited by the school to start in September 2022.

##### **International programme: Model School in Sylhet, Bangladesh**

The PSACT Trust along with Apasen International has committed to fund this programme for three years and will seek to find a sustainable funding model to enable the school to continue long term.

##### **Saturday Project and Youth Club**

The Trust has supported the development of a Saturday Youth club provision for young people with autism. The Saturday Project encourages young people to develop their social and life skills whilst improving their well-being through participation in activities within the local community. Activities include cooking and art activities and off-site visits. There are over 50 children registered on the Saturday Project scheme.

The Saturday Project has been awarded grants from the John Laing charitable trust over a two-year period from September 21. It has also been awarded a grant from Clifford Chance of £6000 and a grant from DFN of £20,000.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The Trust was formed through the establishment of a Trust Deed dated 3<sup>rd</sup> March 2010 and amended on 2<sup>nd</sup> December 2014 and 22<sup>nd</sup> March 2016. It was registered as a charity on 21<sup>st</sup> October 2011 under charity number 1144395.

##### Organisation

The Board of Trustees administers the charity. The Board meets quarterly to review the affairs of the charity and to consider grant applications which are only paid to a beneficiary upon the approval of the Board.

The Trust supports Phoenix School's work with the local community and follows the school's financial management protocols.

##### Appointment of Trustees

There are currently three Trustees, all of whom are either part of the local community or a member of staff or a governor of the Phoenix School.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Charity Number:** 1144395

**Trustees** Stewart Harris MBE – Chair  
Derek Stride – resigned on 3 February 2022  
Lorraine Wright  
Jonathon Caunt  
Veronica Armson – appointed on 29 September 2022

**Principal Office:** Phoenix School, 49 Bow Road, London E3 2AD

**Independent Examiner:** Mr David Terry  
Ramon Lee Ltd, 93 Tabernacle Street, London EC2A 4BA

**Bankers:** NatWest Plc, Stratford Broadway Branch,  
Ground Floor, Gredley House, 1-11 Broadway, London E15 4BQ

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES


The charity Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

#### APPROVAL

This report was approved by the Board and signed on its behalf by:

A handwritten signature in black ink that reads "Stewart Harris". The signature is written in a cursive style with a long horizontal flourish underneath the name.

**STEWART HARRIS MBE (CHAIR)  
TRUSTEE**

**14 December 2022**

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2022, which are set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my Independent Examination, for this report, or for the opinions I have formed.

## Responsibilities and basis of report

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**D TERRY – Chartered Accountant**  
**RAMON LEE LTD**  
**93 TABERNACLE STREET**  
**LONDON EC2A 4BA**

**14 December 2022**

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b><u>Receipts</u></b>				
Grant - Phoenix School	-	42,000	42,000	45,000
Grant - Saturday Youth Club	-	25,000	25,000	10,000
Rental income	7,497	-	7,497	13,015
Donations	750	-	750	2,030
Investment income	17	-	17	269
<b>Total Receipts</b>	<b>8,264</b>	<b>67,000</b>	<b>75,264</b>	<b>70,313</b>
<b><u>Payments</u></b>				
Charitable activities:				
Donation	-	-	-	500
Bursaries	-	45,800	45,800	46,200
Grant funded activity (Note 2)	18,685	-	18,685	15,000
Administration and support costs	-	-	-	478
Governance costs	-	-	-	960
<b>Total Payments</b>	<b>18,685</b>	<b>45,800</b>	<b>64,485</b>	<b>63,138</b>
<b>Net of Receipts/(Payments)</b>	<b>(10,421)</b>	<b>21,200</b>	<b>10,779</b>	<b>7,176</b>
<b>Cash Funds Last Year End</b>	<b>169,207</b>	<b>23,800</b>	<b>193,007</b>	<b>185,831</b>
<b>Cash Funds This Year End</b>	<b>158,786</b>	<b>45,000</b>	<b>203,786</b>	<b>193,007</b>

The notes on pages 9 to 10 form part of these accounts

THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31<sup>st</sup> MARCH 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b><u>Cash Funds</u></b>					
Cash & Bank	3	158,786	45,000	203,786	193,007
<b>Total Cash Funds</b>		<u>158,786</u>	<u>45,000</u>	<u>203,786</u>	<u>193,007</u>

Approved by the Trustees on 14 December 2022 and signed on their behalf by:



.....  
STEWART HARRIS MBE (CHAIR)

The notes on pages 9 to 10 form part of these accounts.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

#### 1. ACCOUNTING POLICIES

The receipts and payment accounts have been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn. The accounts and statements do not include accruals and prepayments in respect of income and expenses.

The receipts and payments accounts and statements of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

#### 2. ANALYSIS OF GRANTS

<u>Grants Paid</u>	<b>2022</b>	<b>2021</b>
	£	£
<b><u>EDUCATION</u></b>		
Apasen International	15,000	15,000
University College London	3,685	-
	<u>18,685</u>	<u>15,000</u>

#### 3. MOVEMENT IN FUNDS

	<b>Balance as at 01.04.21</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance as at 31.03.22</b>
	£	£	£	£
<b>Restricted funds</b>				
Phoenix School	13,800	42,000	45,800	10,000
Saturday Youth Club	10,000	25,000	-	35,000
<b>Total restricted funds</b>	<u>23,800</u>	<u>67,000</u>	<u>45,800</u>	<u>45,000</u>
<b>Unrestricted funds</b>				
General funds	169,207	8,264	18,685	158,786
<b>Total unrestricted funds</b>	<u>169,207</u>	<u>8,264</u>	<u>18,685</u>	<u>158,786</u>
<b>Total funds</b>	<u>193,007</u>	<u>75,264</u>	<u>64,485</u>	<u>203,786</u>

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

#### 3. MOVEMENT IN FUNDS (continued)

##### Movement in funds – previous year

	Balance as at 01.04.20 £	Income £	Expenditure £	Balance as at 31.03.21 £
<b>Restricted funds</b>				
Phoenix School	15,000	45,000	46,200	13,800
Saturday Youth Club	-	10,000	-	10,000
<b>Total restricted funds</b>	<u>15,000</u>	<u>55,000</u>	<u>46,200</u>	<u>23,800</u>
<b>Unrestricted funds</b>				
General funds	170,831	15,313	16,938	169,207
<b>Total unrestricted funds</b>	<u>170,831</u>	<u>15,313</u>	<u>16,938</u>	<u>169,207</u>
<b>Total funds</b>	<u>185,831</u>	<u>70,313</u>	<u>63,138</u>	<u>193,007</u>

##### Description, nature and purpose of restricted funds:

**Phoenix School** – grant provided to pay for the bursary scheme for trainee teachers.

**Saturday Youth Club** – grant provided for a Saturday youth club for young people with autism. The Saturday Project will encourage young people to develop their social and life skills whilst improving their wellbeing through participating in activities in the local community. Activities include cooking, physical activities and off-site trips.

#### 4. RELATED PARTY TRANSACTIONS

During the year, a restricted grant of £42,000 (2021 – £45,000) was received from Phoenix School where Stewart Harris, Lorraine Wright and Jonathon Caunt are governors.

None of the Trustees received any remuneration during the year (2021 – Nil).

There were no other related party transactions for the period ended 31<sup>st</sup> March 2022.

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

England & Wales - Charity number 1144395

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# Accounts

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**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021**

**Charity No: 1144395**

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## REPORT AND ACCOUNTS

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# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust Deed and applicable law.

#### **OUR PURPOSE AND ACTIVITIES**

The Trust was formed to advance the education of people with autism and / or language, communication or interaction difficulties, particularly those currently or previously attending or supported by Phoenix School.

It also aims to support international work with link organisations working with people with autism and communication difficulties.

#### **Grant making policy**

Grants are awarded after submission of applications to the trust. Applications are assessed establish whether they fall within the charity's objectives and the Trustees review applications that meet their requirements in terms of the benefit given. There were no grants awarded this financial year.

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Teacher Training Programme**

The Trust administers the Trainee Teacher Bursary in conjunction with Phoenix School and London East Teacher Training Alliance (LETTA).

Five trainees completed their training programme in July 2020 and two subsequently went on to be employed by Phoenix School. The other three trainees secured employment in other schools working with children with autism.

A further four trainees were taken on for September 2020 and set to complete their programme by July 2021. The outbreak of Covid-19 at the beginning of 2020 and the subsequent national lockdown affected the delivery of face-to-face lessons for trainees, however disruption was minimised through the use of online learning platforms. Phoenix School remained open during the lockdown and trainees were able to continue in their placements during this time.

##### **Model school in Sylhet, Bangladesh**

'Phoenix Sylhet' is a model special school in Sylhet, Bangladesh opened in September 2019 in partnership with Apasen UK and its sister organisation Apasen International. The project involved: the redevelopment of a building to provide suitable classroom space including the outdoor play area; recruitment and appointment of teachers and teaching assistants; and their subsequent training and development.

Prior to the opening of Phoenix Sylhet, a number of volunteers from Phoenix School, went out to Bangladesh during Summer 2019. This included three qualified and experienced teachers alongside a speech and language therapist from Phoenix School to support the training and development of staff in Sylhet. This was supplemented by a number of visits by the Executive Head Teacher and Associate Head Teacher from Phoenix School before and after the opening of the school. The school has had a successful start with a motivated and enthusiastic team of staff. The staff continue to improve their knowledge and experience of working with children with autism, with regular comprehensive online training and support from Phoenix School.

National lockdown in Bangladesh due to Covid-19 has led to a closure of the school. It is unclear when school settings will re-open in Bangladesh. However, staff are liaising with parents to enable learning to continue at home. The Trust has not been able to send out staff from the UK to support the school in Sylhet. However, there have been regular online interactions to enable the school to grow and develop.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

#### **Public benefit statement**

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity' (PD2). The achievements and activities above demonstrate the public benefit arising through the charity's activities.

#### **FINANCIAL REVIEW**

The Trust is in a very healthy financial state. The Trustees can be very satisfied with the Trust's financial position, with total cash balance amounting (at the year end) to £193,007 (2020 - £185,832).

#### **RESERVES POLICY**

It is the policy of the Trustees to maintain reserves at a sufficient level to enable activities in the medium term. Reserves are at a level to guarantee the continuation of activities despite any unexpected shortfalls in income. The Trust has set aside some of its reserves for the operating costs of Phoenix Sylhet. The Trust has committed to fund a further £15,000 in 2021/22 and £15,000 in 2022/23.

With expected reductions in education funding, the Trust will explore how it can use some of its reserves to develop and maintain out of school activities for students attending Phoenix School and support the school with any other activities that it may be able to fund. The Trust will review this on an on going basis.

#### **PLANS FOR FUTURE PERIODS**

##### **Teacher Training Programme 2021/22**

The current four trainees are due to complete their teacher training programme for 2020/21. A further four trainees have been recruited to start in September 2021. It is expected that the training programme will continue with lessons expected to continue on online platforms and meetings taking place virtually.

##### **International programme: Model School in Sylhet, Bangladesh**

It is uncertain when current restrictions on educational settings in Bangladesh will be relaxed, allowing schools to re-open. However, staff will continue to offer advice, support and learning resources remotely to children and their families.

The Trust, along with Apasen International, has committed to fund this programme for three years and will seek to find a sustainable funding model to enable the school to continue in the long term.

##### **Saturday Project - Youth Club**

The Trust is looking to develop, in partnership with Phoenix School, a Saturday youth club provision for young people with autism. The Saturday Project will encourage young people to develop their social and life skills whilst improving their wellbeing through participating in activities in the local community. Activities include cooking, physical activities and off-site trips.

The Trust has been awarded a grant from the John Laing Charitable Trust for two years and it is expected that the programme will start in September 2021, subject to restrictions around Covid-19. Twenty-four young people have registered for the programme.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

### FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The Trust was formed through the establishment of a Trust Deed dated 3<sup>rd</sup> March 2010 and amended on 2<sup>nd</sup> December 2014 and 22<sup>nd</sup> March 2016. It was registered as a charity on 21<sup>st</sup> October 2011 under charity number 1144395.

##### Organisation

The Board of Trustees administers the charity. The Board meets quarterly to review the affairs of the charity and to consider grant applications which are only paid to a beneficiary upon the approval of the Board.

The Trust supports Phoenix School's work with the local community and follows the school's financial management protocols.

##### Appointment of Trustees

There are currently four Trustees, all of whom are either part of the local community or a member of staff or a governor of the Phoenix School.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Charity Number:** 1144395

**Trustees** Derek Stride  
Stewart Harris MBE – Chair  
Lorraine Wright  
Jonathon Caunt

**Principal Office:** Phoenix School, 49 Bow Road, London E3 2AD

**Independent Examiner:** Mr David Terry  
Ramon Lee Ltd, 93 Tabernacle Street, London EC2A 4BA

**Bankers:** NatWest Plc, Stratford Broadway Branch,  
Ground Floor, Gredley House, 1-11 Broadway, London E15 4BQ

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## TRUSTEES' REPORT (Cont/d)

FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The charity Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

### APPROVAL

This report was approved by the Board and signed on its behalf by:

A handwritten signature in black ink that reads "Stewart Harris". The signature is written in a cursive style with a long horizontal flourish underneath the name.

**STEWART HARRIS MBE (CHAIR)  
TRUSTEE**

**21<sup>st</sup> April 2022**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2021, which are set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my Independent Examination, for this report, or for the opinions I have formed.

**Responsibilities and basis of report**

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**D TERRY – Chartered Accountant  
RAMON LEE LTD  
93 TABERNACLE STREET  
LONDON EC2A 4BA**

**21<sup>st</sup> April 2022**

**THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST**

**RECEIPTS AND PAYMENTS ACCOUNT**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2021 £</b>	<b>2020 £</b>
<b>RECEIPTS</b>				
Grant - Phoenix School	-	45,000	45,000	57,000
Grant - Clifford Chance Foundation	-	-	-	2,077
Grant - Saturday Youth Club	-	10,000	10,000	-
Rental income	13,015	-	13,015	25,110
Donations	2,030	-	2,030	5,934
Investment income	269	-	269	522
<b>TOTAL RECEIPTS</b>	<u>15,313</u>	<u>55,000</u>	<u>70,313</u>	<u>90,643</u>
<b>PAYMENTS</b>				
Charitable activities:				
Donation	500	-	500	-
Bursaries	-	46,200	46,200	52,000
Grant funded activity (Note 2)	15,000	-	15,000	20,000
Learning resources	-	-	-	1,382
Playground Development	-	-	-	2,077
Travelling expense	-	-	-	13,649
Administration and support costs	478	-	478	1,476
Governance costs	960	-	960	1,920
<b>TOTAL PAYMENTS</b>	<u>16,938</u>	<u>46,200</u>	<u>63,138</u>	<u>92,504</u>
<b>NET OF RECEIPTS / (PAYMENTS)</b>	(1,624)	8,800	7,176	(1,862)
<b>CASH FUNDS LAST YEAR END</b>	170,831	15,000	185,831	187,693
<b>CASH FUNDS THIS YEAR END</b>	<u>169,207</u>	<u>23,800</u>	<u>193,007</u>	<u>185,831</u>

The notes on pages 9 to 10 form part of these accounts.

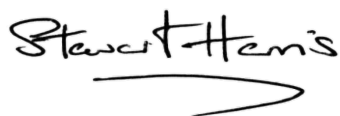
THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31<sup>st</sup> MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>CASH FUNDS</b>					
Bank current account	3	169,207	23,800	193,007	185,831
<b>TOTAL CASH FUNDS</b>		<u>169,207</u>	<u>23,800</u>	<u>193,007</u>	<u>185,831</u>

Approved by the Trustees on 21<sup>st</sup> April 2022 and signed on their behalf by:



.....  
**STEWART HARRIS MBE (CHAIR)**

The notes on pages 9 to 10 form part of these accounts.

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

### 1. ACCOUNTING POLICIES

1.1 The receipts and payment accounts have been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn. The accounts and statements do not include accruals and prepayments in respect of income and expenses.

The receipts and payments accounts and statements of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

1.2 Investments are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

### 2. ANALYSIS OF GRANTS

#### Grants Paid

#### EDUCATION

Apasen International

	2021 £	2020 £
	15,000	20,000
	<u>15,000</u>	<u>20,000</u>

### 3. MOVEMENT IN FUNDS

	Balance as at 01.04.20 £	Income £	Expenditure £	Transfers £	Balance as at 31.03.21 £
<b>Restricted funds</b>					
Phoenix School	15,000	45,000	46,200	-	13,800
Saturday Youth Club	-	10,000	-	-	10,000
<b>Total restricted funds</b>	<u>15,000</u>	<u>55,000</u>	<u>46,200</u>	<u>-</u>	<u>23,800</u>
<b>Unrestricted funds</b>					
General funds	170,831	15,313	16,938	-	169,207
<b>Total unrestricted funds</b>	<u>170,831</u>	<u>15,313</u>	<u>16,938</u>	<u>-</u>	<u>169,207</u>
<b>Total funds</b>	<u>185,831</u>	<u>70,313</u>	<u>63,138</u>	<u>-</u>	<u>193,007</u>

# THE PHOENIX SCHOOL FOR AUTISM CHARITABLE TRUST

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2021

### 3. MOVEMENT IN FUNDS (continued)

#### Movement in funds – previous year

	Balance as at 01.04.19 £	Income £	Expenditure £	Transfers £	Balance as at 31.03.20 £
<b>Restricted funds</b>					
Phoenix School	10,000	57,000	52,000	-	15,000
Clifford Chance Foundation	-	2,077	2,077	-	-
<b>Total restricted funds</b>	<u>10,000</u>	<u>59,077</u>	<u>54,077</u>	<u>-</u>	<u>15,000</u>
<b>Unrestricted funds</b>					
General funds	177,693	31,566	38,427	-	170,831
<b>Total unrestricted funds</b>	<u>177,693</u>	<u>31,566</u>	<u>38,427</u>	<u>-</u>	<u>170,831</u>
<b>Total funds</b>	<u>187,693</u>	<u>90,643</u>	<u>92,504</u>	<u>-</u>	<u>185,831</u>

#### Description, nature and purpose of restricted funds:

**Phoenix School** – grant provided to pay for the bursary scheme for trainee teachers.

**Saturday Youth Club** – grant provided for a Saturday youth club for young people with autism. The Saturday Project will encourage young people to develop their social and life skills whilst improving their wellbeing through participating in activities in the local community. Activities include cooking, physical activities and off-site trips.

**Clifford Chance Foundation** – grant provided to make improvements to play area for Phoenix Sylhet.

### 4. RELATED PARTY TRANSACTIONS

During the year, a restricted grant of £45,000 (2020 – £57,000) was received from Phoenix School where Stewart Harris, Lorraine Wright and Jonathon Caunt are governors.

None of the Trustees received any remuneration during the year.

There were no other related party transactions for the period ended 31<sup>st</sup> March 2021.