



Haven Project Liverpool

Company number 07645243

Registered charity number 1144386

Financial statements for the year ended 31 March 2023

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Trustees' Report *(incorporating the Directors report)* for year ended 31 March 2023

The trustees who are also the directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 March 2023. The company was incorporated on 24 May 2011 and is a private limited company limited by guarantee.

Full name Haven Project Liverpool
Registered Charity number: 1144386
Registered Company number: 07645243

Registered Address
Haven Project Liverpool
Bridge Chapel Centre
Heath Road
Garston
Liverpool L19 4XR

Directors (Trustees)	Position	Appointed/(Resigned)
Genevieve Staley	Chair of Trustees	1 st April 2011 to present
John Staley	Trustee	1 st April 2011 to present
Lynn McNaught	Trustee/Treasurer	6 th November 2014 to present
Reverend Alyson Tunstall	Trustee	15 th October 2018 to present
Andrew Pollard	Trustee	9th February 2023 to present

Bankers

HSBC
23 Allerton Road
Mossley Hill
Liverpool L18 2DA

Independent Examiner:

Mr Ken Brew, BA (Hons.), FCA, DChA
32, Hallville Road,
Mossley Hill,
Liverpool L18 0HR

Key workers:

Project Manager: Paula Fairbrother
Social Work Advisor: Lynn McNaught

Structure, Governance and Management

Haven Project Liverpool became a registered charity in October 2011. It is a service that provides support to parents who are involved in public care proceedings initiated by Liverpool Children's Services. Its formation in May 2011 was prompted by the identified lack of services available for parents involved in the court arena in Liverpool.

Approximately 100 families per year are involved in care proceedings with Liverpool Children's Services. Proceedings initiated by Children's Services in other areas of Merseyside (Sefton, Wirral, Knowsley, St Helens) increase that number still further. Many parents report going through the court process alone, feeling frightened, confused and alienated. Government guidance and legislation identifies that providing support to parents in these circumstances is important, however there is currently no statutory duty for Local Authorities to provide such services. As a consequence little support is available for families either locally or nationally.

The Haven Project aims to address this gap in services for the Liverpool area. The service has been in operation since January 2012. The Project has three key aims in its work with parents:

- to reduce parents' sense of stress and isolation;
- to enable parents to participate fully in the court process;
- to promote positive, lasting change.

The structure and management of this service is still developing and is likely to expand in the future. There are currently 5 trustees who between them have many years' experience working with children and their families, and specifically working with vulnerable families. At each AGM a third of the trustees resign and can apply for re-election. At present this is done by rotation and longest serving trustee resigning first. Prospective Trustees are able to put themselves forward from the membership and are appointed at the AGM by current trustees and members. Members are those either approached by the trustees to get more involved with the project because they have skills the project needs and/or those who demonstrate they share in the beliefs, aims and objectives of the project and want to become involved more on an organisational level. There are also those who are non-members; who become involved on an operational level through praying, giving or volunteering.

Summary of the main activities

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning the future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives that have been set as explained below. The project is available to all those from the Liverpool area who are referred to us by local social workers and solicitors or by self-referral.

Objectives and Activities

The following statement of vision and aims summarises and develops our purposes, as set out in the objects, contained in the company's Memorandum of Association.

Vision

Our vision is to bring healing and hope to hurting families, breaking the cycle of harm that passes down from generation to generation.

Mission

Our mission is to support parents who are involved in public care proceedings.

Aims

Our aims are to reduce parents' stress and isolation, to enable parents to participate fully in the court process and to promote positive, lasting change.

Haven Project Liverpool is an organisation which seeks to demonstrate Christian faith in practice. The service offered by Haven Project is open to people of all faiths and none and is guided by the principle that all people, whoever they are, however they live, whatever they've done, should be treated with equal dignity, care and respect. The work is motivated by the belief that no person or situation is beyond hope.

Manager's report 2022/23

Over the course of 2022/23 we worked with ten parents, 9 mothers and 1 father. The work included 77 hours of one-to-one support and 16 days in court, along with attendance at LAC reviews, care planning meetings and solicitors appointments.

As always the support we provide has been tailored to meet parents specific, individual needs. For one of the young mums this included supporting her during 2 police interviews where she was providing witness testimony for incidents of domestic abuse she had experienced. We then helped her to move into a refuge placement out of the area and continued to visit her there as she settled in to living outside of Liverpool on her own.

For many of the parents we work with, their adverse life experiences coupled with the court process itself can have a significant impact on their mental health. With this understanding in mind we use the widely recognised '5 ways to well being' to shape the way we work with parents both during and after court (www.nhs.uk/mental-health/self-help/guides-tools-and-activities/five-steps-to-mental-wellbeing/). Under the 'be active' element this year we've taken women along to WHISC's community exercise classes, pilates sessions and gym inductions.

Our monthly art group has enabled us to provide ongoing opportunities for the women to 'connect' and 'keep learning'. However, in June we ran our final monthly art group session. After 7 fabulous years our amazing art worker Andi Taylor has moved out of Liverpool to a new home and a new job. We were incredibly sad to see her go and to draw the art group to a close. However we also took this as an opportunity to review our group work and look ahead to possible new service developments.

This review process led to us drawing together a small group of Haven mums and volunteers to plan the setting up of a weekly group that will be open to any mother in Liverpool living apart from her child. This new group will get underway with an eight week pilot in the autumn of 2023 based at WHISC (Women's Health Information & Support Centre) in the centre of Liverpool.

Gallery

A selection of images from our art group sessions this year:



Trustee Feedback 2022/23

This year, as a new way of fundraising, we participated in the Big Give Christmas Challenge 2022.(29th November to the 6th December 2022) The Big Give helps charities by facilitating different opportunities for fundraising. Sometimes this is themed based (like green issues or women) sometimes it's a seasonal opportunity.(like Christmas!) The charity signs up and people donate through the Big Give platform. The charity sets a target of funds to raise; we decided on £2,000, and then, a combination of generous pledgers and the Big Give champions, match fund it and double it to £4,000.

The Haven Project, Liverpool conducted two main events during the Christmas challenge; a sponsored swim and a Christmas Fundraiser event, both held on Saturday 3rd December 2022.



Volunteers, Trustees and friends of Haven rallied together to put the Fundraiser together and some even held some additional events to raise further funds.



The event was a massive success and we raised a total of £5392 which way exceeded our expectations.

Trustee Feedback 2022/23 cont'd

Here are some of the things we did to raise funds.



Here are the people that made it happen!



The second highlight of this year was we welcomed Andrew Pollard, as a new trustee, at our AGM in February 2023. He has just retired from working as a headteacher in Standish and has extensive experience of Church Leadership and being a trustee.

Trustees' report (continued)

Reserves Policy and Financial Review

There are normally two strands to Haven Project Liverpool's fundraising strategy namely:

- Developing a donor base, encouraging donations from both individuals and churches
- Applications for relevant grants/funds

This year the service was funded exclusively by donations from a growing number of individual supporters and from five local churches. There were no restricted funds in the current year.

There was a surplus of £5,231 in 2022-23. This represents the steady progress in stabilising our finances over the last few years and a slightly lower level of operational activity due to some staff absence on compassionate leave.

To enable Haven Project Liverpool to meet its financial responsibilities, and to survive fluctuations in its finances, the Trustees have agreed to keep a sufficient level of financial reserves, based on a normal year, to ensure that main operations could continue for a period of 3-6 months. Our target level of reserves remains therefore at £15,000. Haven Project Liverpool currently has reserves of £15,962. We are grateful to each one of our sponsors for their generosity.

The level of reserves is managed by the Project Manager daily and monitored by the Trustees every 3 months. The reserves policy is reviewed annually by the trustees.

The trustees will continue to seek to implement the reserves policy. We aim to provide diversified funding support, by widening our donor base and continuing to submit grant applications in future years. We will also continue to control our operational costs.

Trustees' report (continued)

Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

The trustees are responsible for preparing the trustees annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions:

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Genevieve Staley, Director

Independent examiner's report to the Trustees for the year ended 31 March 2023

I report on my examination of the accounts of the charity, which are set out on pages 11 to 17.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) consider that an audit is not required for this year under Part 16 of the Companies Act 2006 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I confirm that no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with the relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

Ken Brew BA (Hons.), FCA, DChA

Statement of Financial Activities (Incorporating the income and expenditure account) for the year ended 31 March 2023



		2023	2022	2022	2022
	Note	Unrestricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
		£	£	£	£
Income from:					
Donations and Legacies	2	30,187	22,516	5,050	27,566
Total income		30,187	22,516	5,050	27,566
Expenditure on					
Charitable activities 3,7,8 & 9		(24,956)	(22,344)	(5,050)	(27,394)
Fundraising costs		0	0	0	0
Total expenditure		(24,956)	(22,344)	(5,050)	(27,394)
Net income(expenditure)		5,231	172	-	172
Funds brought forward		10,731	10,559	0	10,559
Transfers between funds		0	0	0	0
Funds carried forward		15,962	10,731	-	10,731

All the activities of the charitable company are classed as continuing.

Balance sheet at 31 March 2023

	Note	£	2023 £	2022 £
Fixed assets	4		0	0
Current assets				
Debtors	5	1,865	1,697	
Cash at bank and in hand		15,051	10,139	
Total current assets		16,916	11,836	
Liabilities				
Creditors: amounts falling due within one year		(954)	(1,105)	
Net current assets			15,962	10,731
Net assets			15,962	10,731
The funds of the charity				
Unrestricted income funds			15,962	10,731
Restricted income funds			0	0
Total funds			15,962	10,731

Exemption from audit

For the year ending 31/03/23 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies' subject to the small company's regime and in accordance with FRS102 SORP.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

Signed _____ Dated _____
Genevieve Staley, Director

Notes to the accounts for the year ended 31 March 2023



1. Accounting policies

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Incoming resources

All material incoming resources have been included on a receivable basis – i.e., they are included if the date receivable falls within the period covered by these accounts.

Depreciation

Office equipment is written off over a period of 3 years on a straight-line basis.

Resources costing less than £100 are not capitalised but are written off immediately as revenue expenditure.

All Fixed Assets are fully depreciated on 31 March 2023.

2. Voluntary Income

	Unrestricted	Total	Unrestricted	Restricted	Total
	2023	2023	2022	2022	2022
	£	£	£	£	£
Cash donations	22,360	22,360	20,817	0	20,817
Grant Income	0	0	0	3,700	3,700
Fundraising Income	5,392	5,392	0	1,350	1,350
Tax refunds	2,435	2,435	1,699	0	1,699
	30,187	30,187	22,516	5,050	27,566

Notes to the accounts (continued) for the year ended 31 March 2023



3. Costs of charitable activities

	Unrestricted 2023 £	Total 2023 £	Total 2022 £
Salaries	15,566	15566	15218
PAYE	1,666	1666	2040
Pensions	743	743	811
Staff travel	661	661	780
Ministry resources for families	884	884	1064
Rent and Council tax	3,555	3555	3555
Volunteer expenses	172	172	103
Insurance	478	478	478
Office costs	274	274	284
Telephone and Internet	660	660	600
Printing, Postage & stationery	28	28	142
Bank charges	69	69	2000
Independent Examiner	200	200	200
Training costs	0	0	119
	24,956	24,956	27,394

Notes to the accounts (continued) for the year ended 31 March 2023

4. Fixed assets

	Furniture & Equipment 2023 £	Total Assets 2023 £	Total Assets 2022 £
Cost			
Opening balance	2,215	2,215	2,215
Additions	0	0	0
Disposals	0	0	0
Closing balance	<u>2,215</u>	<u>2,215</u>	<u>2,215</u>
Depeciation			
Opening balance	(2,215)	(2215)	(2215)
Depreciation	0	0	0
Disposals	0	0	0
Closing balance	<u>(2,215)</u>	<u>(2,215)</u>	<u>(2,215)</u>
Net Book Value 31 March 2023	<u>0</u>	<u>0</u>	<u>0</u>

5. Debtors

	2023 £	2022 £
Gift aid due	<u>1,865</u>	<u>1,697</u>
	<u>1,865</u>	<u>1,697</u>

Notes to the accounts (continued) for the year ended 31 March 2023



6. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	954	1,105
	954	1,105

7. Staff costs and numbers

	2023	2022
	£	£
Salaries	17,822	17,822
Pensions	347	347
	18,169	18,169

No employees have employment benefits in excess of £60,000 (2021: Nil)

The average number of staff employed was 1.0 (2022:1.0).

The key management personnel of the charity comprise the trustees and the project manager. The total employee benefits of the key management personnel of the charity were 18,169 (2021: £18,169).

8. Trustees' remuneration, benefits and expenses

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: Nil).

Lynn McNaught continues to provide voluntary mentoring services as well as serving as a trustee. We have not recorded a notional value for these services this year, in accordance with the provisions of FRS 102.

Notes to the accounts (continued) for the year ended 31 March 2023



9. Independent Examination

During the year the cost of the examination and accountancy services was £200 (2022 £200).