



Haven Project Liverpool

Company number 07645243

Registered charity number 1144386

Financial statements for the year ended 31 March 2022

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Trustees' Report *(incorporating the Directors report)* for year ended 31 March 2022



The trustees who are also the directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 March 2022. The company was incorporated on 24 May 2011 and is a private limited company limited by guarantee.

Full name Haven Project Liverpool
Registered Charity number: 1144386
Registered Company number: 07645243

Registered Address
Haven Project Liverpool
Bridge Chapel Centre
Heath Road
Garston
Liverpool L19 4XR

Directors (Trustees)	Position	Appointed/(Resigned)
Genevieve Staley	Chair of Trustees	1 st April 2011 to present
John Staley	Trustee	1 st April 2011 to present
Lynn McNaught	Trustee/Treasurer	6 th November 2014 to present
Reverend Alyson Tunstall	Trustee	15 th October 2018 to present

Bankers

HSBC
23 Allerton Road
Mossley Hill
Liverpool L18 2DA

Independent Examiner:

Mr Ken Brew, BA (Hons.), FCA, DChA
32, Hallville Road,
Mossley Hill,
Liverpool L18 0HR

Key workers:

Project Manager: Paula Fairbrother
Social Work Advisor: Lynn McNaught

Structure, Governance and Management

Haven Project Liverpool became a registered charity in October 2011. It is a service that provides support to parents who are involved in public care proceedings initiated by Liverpool Children's Services. Its formation in May 2011 was prompted by the identified lack of services available for parents involved in the court arena in Liverpool.

Approximately 100 families per year are involved in care proceedings with Liverpool Children's Services. Proceedings initiated by Children's Services in other areas of Merseyside (Sefton, Wirral, Knowsley, St Helens) increase that number still further. Many parents report going through the court process alone, feeling frightened, confused and alienated. Government guidance and legislation identifies that providing support to parents in these circumstances is important, however there is currently no statutory duty for Local Authorities to provide such services. As a consequence little support is available for families either locally or nationally.

The Haven Project aims to address this gap in services for the Liverpool area. The service has been in operation since January 2012. The Project has three key aims in its work with parents:

- to reduce parents' sense of stress and isolation;
- to enable parents to participate fully in the court process;
- to promote positive, lasting change.

The structure and management of this service is still developing and is likely to expand in the future. There are currently 4 trustees who between them have many years' experience working with children and their families, and specifically working with vulnerable families. At each AGM a third of the trustees resign and can apply for re-election. At present this is done by rotation and longest serving trustee resigning first. Prospective Trustees are able to put themselves forward from the membership and are appointed at the AGM by current trustees and members. Members are those either approached by the trustees to get more involved with the project because they have skills the project needs and/or those who demonstrate they share in the beliefs, aims and objectives of the project and want to become involved more on an organisational level. There are also those who are non-members; who become involved on an operational level through praying, giving or volunteering.

Summary of the main activities

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning the future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives that have been set as explained below. The project is available to all those from the Liverpool area who are referred to us by local social workers and solicitors or by self-referral.

Objectives and Activities

The following statement of vision and aims summarises and develops our purposes, as set out in the objects, contained in the company's Memorandum of Association.

Vision

Our vision is to bring healing and hope to hurting families, breaking the cycle of harm that passes down from generation to generation.

Mission

Our mission is to support parents who are involved in public care proceedings.

Aims

Our aims are to reduce parents' stress and isolation, to enable parents to participate fully in the court process and to promote positive, lasting change.

Haven Project Liverpool is an organisation which seeks to demonstrate Christian faith in practice. The service offered by Haven Project is open to people of all faiths and none and is guided by the principle that all people, whoever they are, however they live, whatever they've done, should be treated with equal dignity, care and respect. The work is motivated by the belief that no person or situation is beyond hope.

Achievements 2021/22

2021/2022 has been a year of celebration and fundraising. The 24th May 2021 marked ten years since the Haven Project began. Ann Lowton (bringing experience from her previous role in managing a charity in Bolton) assisted us in heading up our fundraising events. July 2021 involved staff, trustees and some of our parents take part in the 10 for 10 challenge, where for 10 days they walked 10,000 steps or cycled 10km every day, raising funds and awareness for the Haven Project.



Achievements 2021/22 cont'd



In October 2021 we hosted a celebration event inviting friends and supporters of the Haven Project to join us to reflect and rejoice in what has been achieved in the last ten years. This was a self-funding event and helped us further build and strengthen our network of supporters.



This year has seen the production of another promotional video for the Haven Project featuring the Art Group. This can be found on https://youtu.be/Tld4_TqA880. This is another development in our fundraising as we continue with our 400 friends scheme. We were also excited to receive our first business support, Neighbourhood Coffee, who chose us as their charity for a Christmas promotion.

Manager's report 2021/22

This year, as we've moved beyond the restrictions imposed by COVID 19, we've increasingly seen our work return to a more normal level of service. Solicitors have by and large returned to face to face appointments over the course of the year which is greatly to the parents benefit. The court arena however has been much slower to move back towards in person hearings and a large number of court hearings are still being held remotely. Parents participate in these remote hearings either by phone or by Teams link, often joining in from home on their own.

We have supported 12 parents in total over the course of the year, 11 women and one man. The work has included supporting the parents at 30 court hearings, 26 that were held remotely, 4 that were in person in the Family Court building.

Art group sessions have also got back to normal meaning that we can all sit together again around one large table which makes the whole session feel more enjoyable for everyone. This in turn has meant we were able to film a short video with some of the art group members to help capture the essence of our work with parents. This video now forms a key part of our fundraising publicity to convey the importance of what we do to future stakeholders.

The three women who took part in the voiceover interviews for the video were keen to share their experiences of the family courts and were very proud that the video was shown at the Haven Project's 10th anniversary celebration. Similarly the '10for10' sponsored bike ride gave the parents opportunity to be involved alongside volunteers, staff and trustees in raising money to help other people going through the same process they themselves have experienced. This is something that many of the parents have wanted to do over the years and it was great to see that finally happening.

Our one-to-one sessions can now again include gym sessions and classes and a number of the parents benefited from this during the year. We use the one-to-one sessions as a stepping stone to help parents build their confidence and move on to join other community groups, building their support networks as they do so. Mitra's story which follows is a brilliant example of this process in action.

Mitra's story



When we met Mitra in 2021 her one year old daughter Dawn was in foster care and court proceedings were underway because of

concerns about a past abusive relationship and ongoing difficulties with Mitra's mental health. Mitra was also socially isolated but was keen to make changes in her life and had already found support and counselling for herself through YPAS (Young Persons Advisory Service) and the local women's charity WHISC.

Our work together helped Mitra to build on the progress she had already started to make. We spent time together going for walks in the local parks, using our 'get in the green' approach to improving mental health, and Mitra recognised how calming it was for her to be out walking under trees. She identified the importance of exercise in improving her mental health so Haven paid for a gym induction and we attended some gym sessions together. Mitra went on from there to start accessing local pilates classes by herself.

Mitra completed her counselling with YPAS and then with our help she accessed further mental health support through Everton in the Community's "Girls on Side" group and some more professional therapy. We helped link Mitra into a church run parent and toddler session for her community contact with Dawn. This led to Mitra becoming part of that local church. Her confidence and mental health began to noticeably improve and she moved on with WHISC to become one of their volunteers.

During the time we worked together all of Mitra's court hearings, except the final one, were held remotely. We supported Mitra joining the hearings from her home, initially by

phone and then by Microsoft Teams - 12 hearings in all. Haven's part, as always, was to walk alongside Mitra throughout the court process. Providing impartial support and guidance, building a trusting working relationship, making suggestions and providing practical help, but also challenging Mitra's thinking or behaviour in areas where change was needed. Mitra recognised the benefits of both sides of this support/challenge balance and at one point joked *'it's like you're my mum!'*.

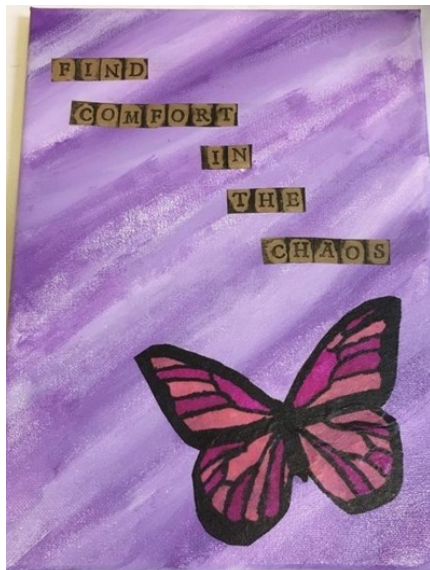
The professionals assessing Mitra began to see significant positive changes in her life. This continued building until eventually the proposed plan moved away from one of adoption and towards a plan for Dawn to return home. At the time of writing Dawn has now been at home with Mitra full time for 4 months. We have stayed involved and had the pleasure of going along to parent and toddler groups with them over the summer holidays and a local museum day out.

Mitra has continued to access the therapy that's being provided to her and is enjoying all the new things she is now able to do with her daughter. Dawn has settled well in a local nursery and Mitra's confidence as a mum is growing. Step by step she's learned to work with, and is starting to trust, the various professionals who are coming in to help and the future is now looking positive for them both.

Mitra is keen to give something back and hopes that, in time, she'll be able to use her experiences and her sociology degree to help other mothers going through the court process.

Gallery

A selection of images from our art group sessions this year:



Trustees' report (continued)

Reserves Policy and Financial Review

There are two strands to Haven Project Liverpool's fundraising strategy namely:

- Developing a donor base, encouraging donations from both individuals and churches
- Applications for relevant grants/funds

The service was mainly funded by both donations from a growing number of individuals and by a grant from the Anchor Foundation.

There was a very small surplus of £172 in 2021-22 compared with a surplus of just over £3,000 last year. This reflects the improved stability of our finances. In the longer term, though, we trust that the development of our "400 Friends" fund raising campaign will improve the situation. So far, we have had "40 Friends", sign up to give each month and this valuable support has made a significant difference to us.

To enable Haven Project Liverpool to meet its financial responsibilities, and to survive fluctuations in its finances, the Trustees have agreed to keep a sufficient level of financial reserves, based on a normal year, to ensure that main operations could continue for a period of 3-6 months. Our target level of reserves remains therefore at £15,000. Haven Project Liverpool currently has reserves of £10,731 almost unchanged from last year. We are grateful to each one of our sponsors for their generosity.

The Project Manager manages the level of reserves daily and monitored by the Trustees every 3 months. The reserves policy is reviewed annually by the trustees.

The trustees will continue to seek to implement the reserves policy. We aim to provide diversified funding support, by widening our donor base and continuing to submit grant applications. We will also continue to control our operational costs.

Trustees' report (continued)

Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

The trustees are responsible for preparing the trustees annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions:

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Genevieve Staley, Director

Independent examiner's report to the Trustees for the year ended 31 March 2022

I report on my examination of the accounts of the charity, which are set out on pages 12 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) consider that an audit is not required for this year under Part 16 of the Companies Act 2006 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- State whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I confirm that no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with the relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

Ken Brew BA (Hons.), FCA, DChA

Statement of Financial Activities (Incorporating the income and expenditure account) for the year ended 31 March 2022



		2022	2022	2022	2021	2021	2021
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		Funds	Funds	Funds	Funds	Funds	Funds
	Note	£	£	£	£	£	£
Income from:							
Donations and Legacies	2	22,516	5,050	27,566	20,169	8,359	28,528
Total income		22,516	5,050	27,566	20,169	8,359	28,528
Expenditure on							
Charitable activities 3,7,8 & 9		(22,344)	(5,050)	(27,394)	(16,952)	(8,359)	(25,311)
Fundraising costs		0	0	0	(150)	0	(150)
Total expenditure		(22,344)	(5,050)	(27,394)	(17,102)	(8,359)	(25,461)
Net income(expenditure)		172	-	172	3,067	-	3,067
Funds brought forward		10,559	0	10,559	7,492	0	7,492
Transfers between funds		0	0	0	0	0	0
Funds carried forward		10,731	-	10,731	10,559	-	10,559

All the activities of the charitable company are classed as continuing.

Balance sheet at 31 March 2022

	Note	£	2022 £	2021 £
Fixed assets	4		0	0
Current assets				
Debtors	5	1,697	1,555	
Cash at bank and in hand		<u>10,139</u>	<u>10,473</u>	
Total current assets		11,836	12,028	
Liabilities				
Creditors: amounts falling due within one year	6	<u>(1,105)</u>	<u>(1,469)</u>	
Net current assets			10,731	10,559
Net assets			<u>10,731</u>	<u>10,559</u>
The funds of the charity				
Unrestricted income funds			10,731	10,559
Restricted income funds	10		0	0
Total funds	11		<u>10,731</u>	<u>10,559</u>

Exemption from audit

For the year ending 31/03/22 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies' subject to the small company's regime and in accordance with FRS102 SORP.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

Signed _____ Dated _____
Genevieve Staley, Director

Notes to the accounts for the year ended 31 March 2022



1. Accounting policies

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities Statement of Recommended Practice: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Incoming resources

All material incoming resources have been included on a receivable basis – i.e., they are included if the date receivable falls within the period covered by these accounts.

Depreciation

Office equipment is written off over a period of 3 years on a straight-line basis.

Resources costing less than £100 are not capitalised but are written off immediately as revenue expenditure.

All Fixed Assets are fully depreciated on 31 March 2022.

2. Voluntary Income

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Cash donations	20,817	0	20,817	18,773	0	18,773
Grant Income	0	3,700	3,700	0	8,359	8,359
Other income	0	1,350	1,350	0	0	0
Tax refunds	1,699	0	1,699	1,396	0	1,396
	22,516	5,050	27,566	20,169	8,359	28,528

Notes to the accounts (continued) for the year ended 31 March 2022

3. Costs of charitable activities

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Salaries	11,518	3,700	15,218	15,218
PAYE	2,040	0	2,040	2,060
Pensions	811	0	811	879
Staff travel	780	0	780	416
Ministry resources for families	1,064	0	1,064	951
Rent and Council tax	3,555	0	3,555	3,535
Volunteer expenses	103	0	103	0
Insurance	478	0	478	478
Office costs	284	0	284	551
Telephone and Internet	600	0	600	631
Printing, Postage & stationery	142	0	142	273
Promotion video and celebration event	650	1,350	2,000	0
Independent Examiner	200	0	200	200
Training costs	119	0	119	119
	22,344	5,050	27,394	25,311

Notes to the accounts (continued) for the year ended 31 March 2022

4. Fixed assets

	Furniture & Equipment 2022 £	Total Assets 2022 £	Total Assets 2021 £
Cost			
Opening balance	2,215	2,215	2,215
Additions	0	0	0
Disposals	0	0	0
Closing balance	<u>2,215</u>	<u>2,215</u>	<u>2,215</u>
Depeciation			
Opening balance	(2,215)	(2215)	(2215)
Depreciation	0	0	0
Disposals	0	0	0
Closing balance	<u>(2,215)</u>	<u>(2,215)</u>	<u>(2,215)</u>
Net Book Value 31 March 2022	<u>0</u>	<u>0</u>	<u>0</u>

5. Debtors

	2022 £	2021 £
Gift aid due	1,697	1,555
	<u>1,697</u>	<u>1,555</u>

Notes to the accounts (continued) for the year ended 31 March 2022



6. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	1,105	1,469
	<u>1,105</u>	<u>1,469</u>

7. Staff costs and numbers

	2022	2021
	£	£
Salaries	15,218	15,218
Social Security	2,040	2,060
Pensions	811	879
	<u>18,069</u>	<u>18,157</u>

No employees have employment benefits in excess of £60,000 (2020: Nil)

The average number of staff employed was 1.0 (2021:1.0).

The key management personnel of the charity comprise the trustees and the project manager. The total employee benefits of the key management personnel of the charity were £18,069 (2021: £18,157).

8. Trustees' remuneration, benefits and expenses

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: Nil).

Lynn McNaught continues to provide voluntary mentoring services as well as serving as a trustee. We have not recorded a notional value for these services this year, in accordance with the provisions of FRS 102.

Notes to the accounts (continued) for the year ended 31 March 2022



9. Independent Examination

During the year the cost of the examination and accountancy services was £200 (2021 £200).

10. Restricted funds

	Opening Balance at 1 April 2021	Income	Expenditure	Closing Balance at 31 March
Grant received from	£	£	£	£
Anchor Foundation	0	3,700	-3,700	0
Total	0	3,700	-3,700	0

The grant from the Anchor Foundation was used to part fund the salary costs.

Notes to the accounts (continued) for the year ended 31 March 2022



11. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Fixed assets	0	0	0
Debtors	1,555	0	1,555
Creditors	(1,469)	0	(1,469)
Bank & cash	10,473	0	10,473
	10,559	0	10,559