



HULL FOODBANK
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDING
31st March 2023

REGISTERED OFFICE at End of Financial Year
Jubilee Central, King Edward Street, Hull, HU1 3SQ
Company registration number 07800262
Charity number 1144286



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Report of the Trustees for the year to 31st March 2023

Introduction

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31st March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- the Trussell Trust for their continuing support, advice and encouragement.

Objectives and activities

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

The Foodbank's objectives are:

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to sign-post them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;

- to ensure that the work of the foodbank dovetails with other partners in the area in order to create benefit for the area;
- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell Trust 'Together for Change strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the “church in Hull” and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

Activities

Hull Foodbank is part of a national network of foodbanks under the Trussell Trust. The Trust provides us with support, IT resources and training. We have a good online presence via our website and social media. These have provided valuable access for people to volunteer, donate funds and food.

All our donations of food are weighed and the figures entered into our database, along with the details of client circumstances that have led them to require a food parcel. The database allows us to have a system for stock control and to access figures of how many people have been issued a parcel and the type of crisis that they are facing. These figures can be collated to give a picture of foodbank use locally and nationally.

Each parcel contains a balanced selection of non-perishable food for three days, in order to help the client over their immediate emergency. Thanks to the generosity of local organisations such as Fareshare and Jacksons, we are able to supplement each parcel with a selection of fresh fruit and vegetables, and fresh bread.

Location

Our main distribution centre is based at Jubilee Central Church and operates on a Monday, Wednesday, Thursday and Friday. We also open centres on a Tuesday that run from locations in the North, East and West of the city. The centres are particularly useful to allow access to a food parcel locally, but also complement the wider community projects available in those locations. The warehouse is in a town-centre property close to Jubilee Central.

Donations

We have regular donations of food from churches, businesses and individuals. We have permanent collection points at Tesco (St Stephens), Waitrose (Willerby), Sainsbury's Anlaby Park, Poundland and 3 local Asda stores.

We have an annual Christmas collection at Tesco over three days that generates food donations to help with demand leading up to the Christmas period, and an Asda Summer Collection that boosts food stocks during the summer, when donations are usually at their lowest.

Agencies

We have relationships with 83 agencies, which issue vouchers to refer clients to us.

Achievements and performance

The key milestones during this year of operation have been:

- Providing 9213 food parcels to local people in crisis.
- Regular collections of food at supermarkets; a national arrangement between the Trussell Trust, Tesco and Asda is very beneficial.
- Harvest collections from churches and schools, along with regular donations of food from several organisations have helped to keep the shelves stocked with appropriate food.
- Supplies of fresh food from local businesses and Fareshare.
- Commissioning an in-house Citizens Advice worker
- Generous financial donations enabled us to support other charities that have the same aims and objectives at the Foodbank

Volunteers

We have 41 regular volunteers who give up their time on various days/hours Monday to Friday. They volunteer as warehouse, admin, drivers or foodbank centre volunteers. Annually the volunteers give around 6000 hours of their time.

People Helped

In the Financial Year 2022/23: 9,213 food parcels were given out: 6,372 went to adults, and

2841 went to children.

Previous years:

2021/2022 - 6230

2019/20 - 4905

2018/19 - 4782

2017/18 - 5096

2016/17 - 5591

2015/16 - 5154

2014/15 - 5100

The top three reasons for people requiring our help were: benefits delays, low income and benefit changes.

Stock

A total of 69551kg of food was donated during the 2022/2023 financial year. A total of 72244.kg of food was distributed.

Structure, Governance and Management

Governing Documents

Hull Foodbank is a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 30th September 2011. It is a registered charity with the Charity Commission.

Appointment of Trustees

The minimum number of trustees is three. The original trustees were the persons notified to Companies House as the first directors of the charity. Subsequently, trustees have been appointed by the annual general meeting in accordance with the regulations laid down in the Articles of Association.

New trustees are given a Trustee Induction Pack and description of responsibilities and are invited to meet with trustees, employees and volunteers.

A skills audit of the trustees is held from time to time, and when filling vacancies every effort is made to have regard for specialist skills that might be needed.

None of the trustees receives remuneration or other benefit from their work with the charity. Any conflicts of interest must be disclosed.

Organisation

The Trustees meet four times a year, along with the honorary Treasurer, Project Manager and Deputy Manager.

The Project Manager and Deputy, also meets with individual trustees from time to time.

Statement of Trustees' Responsibilities in Relation to the Financial Statements

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

Safeguarding Policy

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

Project Manager

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time along with a full-time Assistant Manager (Clive da Silva)

Pay Policy

All trustees and volunteers give of their time freely and none of them received any remuneration in the year.

The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

Reference and administrative details

Registered Name	Hull Foodbank
Principal Office	Jubilee Central King Edward Street Hull HU1 3SQ e-mail: admin@hull.foodbank.org.uk website: www.hull.foodbank.org.uk
Bankers	Lloyds TSB Bank PO Box 1000 BX1 1LT Unity Bank Trust Nine Brindleyplace Birmingham B1 2HB
Insurers	QBE Insurance (Europe) Limited Plantation Place, 30 Fenchurch Street, London EC3M 3BD
Registered Charity Number	1144286
Company Number	07800262
Independent examiner's report	John Porter 165 Newland Park, Hull HU5 2DX
Trustees/directors	Alistair Hull(chairman) John Flavell Jonathan Hill Josh Davies John Morris Liz Fryer
Honorary Treasurer	Rebecca Drennan
Project Manager	Russell Barlow
Assistant Manager	Clive da Silva

Exemptions from disclosure

None

Funds held as custodian trustees on behalf of others

N/A

Reserves policy

Reserves are needed to bridge the gap between income and expenditure and to provide cover for unplanned emergency expenditure. The trustees consider it prudent to maintain a reserve that allows for three months expenditure (including salaries and redundancy payments). At present the ideal level of reserves is £12,000.

The report was approved by the trustees on

Signed: **Alistair N. Hull**

(Alistair Hull, Chair of trustees)

Dated: 21st January 2024

Statement of Financial Affairs

for year ending March 2023

		Unrestrict ed Funds	Restrict ed Funds	Total Funds March 2023	Total Funds March 2022
Income					
Gift Aided				21,117	17,337
Non Gift Aided				166,577	83,250
Total Income				187,694	100,587
Expenditure on Charitable activities					
Operation of Foodbank				76,463	59,759
Other Projects				-	72,000
Total Expenditures				76,463	131,759
Net income/(expenditure) and net movement in funds for the year				111,231	(31,172)
Reconciliation of funds					
Total Funds brought forward				101,470	132,642
Total Funds carried forward				212,701	101,470

Hull FoodBank
Balance Sheet
for year ending March 2023

	Not e	Unrestrict ed Funds	Restrict ed Funds	Total Funds March 2023		Total Funds March 2022
Current Assets						
Cash at bank and in hand				212,701		101,470
Net Assets				212,701		101,470
The Funds for the Charity						
Total Funds				212,701		101,470
Total Charity Funds				212,701		101,470

Notes on the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The accounts are prepared on a going concern basis. The directors are not aware of any conditions which would prescribe this basis being used.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

- Expenditure on charitable activities includes the costs of performance, and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

e) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

g) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

h) Pensions

Pensions are offered to the employees of the company through the Governments NEST scheme.

2 Legal status of the Trust

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

3. Income Analysis

	2023	2022
Gift Aided		
Regular	15,425	14,684
Tax Reclaimed	5,692	2,653
Non Gift Aided		
Regular	29,917	37,040
One Off	99,132	14,105
Companies	13,610	15,016
Other Donations	23,918	17,089
Total	187,694	100,587

4. Expenses Analysis

Expenses		2023		2022
Payroll and related costs		40,433		32,478
Rent		11,296		9,242
Utilities		1,528		1,961
Memberships		360		360

Administration costs		22,513		15,538
Vehicle Costs		333		180
Other Projects		-		72,000
Total		76,463		131,759

5. Analysis of staff costs, trustee remuneration and expenses

	2023	2022
Salaries and Wages	35,738	29,086
Social Security Costs	2,865	2,394
Pension Costs	1,830	998
Total	40,433	32,478

The charity trustees were not paid or received any other benefits from employment with the Trust in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

6. Staff Number

The average monthly head count was 2 staff (2022: 2 staff).

7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Reconciliation of net movement in funds to net cash flow from operating activities

Charity		
	2023	2023
	£'000	£'000
Net movement in funds	111,240	(31,172)
Increase (decrease) in creditors		
Net cash used in operating activities	111,240	(31,172)

Independent Examiners Report to the Trustees of Hull Foodbank

I report to the trustees on my examination of the accounts of Hull Foodbank (the charity) for the year ending 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: John Albert Porter

Address: 165, Newland Park

Hull
East Yorkshire
HU5 2DX

Date: 18th October 2023