



HULL FOODBANK
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDING
31st March 2021

REGISTERED OFFICE at End of Financial Year
Jubilee Central, King Edward Street, Hull, HU1 3SQ
Company registration number 07800262
Charity number 1144286



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Report of the Trustees for the year to 31st March 2021

Introduction

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31st March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- the Trussell Trust for their continuing support, advice and encouragement.

Objectives and activities

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

The Foodbank's objectives are:

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to sign-post them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;

- to ensure that the work of the foodbank dovetails with other partners in the area in order to create benefit for the area;
- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell Trust 'Together for Change' strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the "church in Hull" and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

Activities

Hull Foodbank is part of a national network of foodbanks under the Trussell Trust. The Trust provides us with support, IT resources and training. We have a good online presence via our website and social media. These have provided valuable access for people to volunteer, donate funds and food.

All our donations of food are weighed and the figures entered into our database, along with the details of client circumstances that have led them to require a food parcel. The database allows us to have a system for stock control and to access figures of how many people have been issued a parcel and the type of crisis that they are facing. These figures can be collated to give a picture of foodbank use locally and nationally.

Each parcel contains a balanced selection of non-perishable food for three days, in order to help the client over their immediate emergency. Thanks to the generosity of local organisations such as Fareshare and Jacksons, we are able to supplement each parcel with a selection of fresh fruit and vegetables, and fresh bread.

Location

Our main distribution centre is based at Jubilee Central which operates on a Monday, Wednesday, Thursday and Friday. We also open centres on a Tuesday that run from locations in the North, East and West of the city. The centres are particularly useful to allow access to a food parcel locally, but also complement the wider community projects available in those locations. The warehouse is in a town-centre property close to Jubilee Central.

Donations

We have regular donations of food from churches, businesses and individuals. We have permanent collection points at Tesco (St Stephens), Waitrose (Willerby), Sainsbury's Anlaby Park, Poundland and 3 local Asda stores.

We have an annual Christmas collection at Tesco over three days that generates food donations to help with demand leading up to the Christmas period, and an Asda Summer Collection that boosts food stocks during the summer, when donations are usually at their lowest.

Agencies

We have relationships with 114 agencies, which issue vouchers to refer clients to us.

Achievements and performance

The key milestones during this year of operation have been:

- Providing 5,208 food parcels to local people in crisis.
- Regular collections of food at supermarkets; a national arrangement between the Trussell Trust, Tesco and Asda is very beneficial.
- Harvest collections from churches and schools, along with regular donations of food from several organisations have helped to keep the shelves stocked with appropriate food.
- Supplies of fresh food from local businesses and Fareshare.
- The appointment of an Assistant Manager
- Generous financial donations enabled us to support other charities that have the same aims and objectives at the Foodbank
- A van was purchased
- The continuing problems posed by Covid19 have posed challenges to the Foodbank The distribution of food to clients has to be carried out under safe conditions, which means that face to face discussions have not been possible at some of our centres. This has, unfortunately, meant that it is more difficult to give helpful advice and support to clients, but it does make it possible to distribute food with fewer workers in the centre, thus providing a safer environment for both workers and clients.
- In partnership with the Citizens Advice Bureau, the Trussell Trust opened a free helpline to provide support during the covid-19 crisis. It provides free advice and, when needed, a voucher number that can be used to at the foodbank centre to access a food parcel.

Volunteers

We have 41 regular volunteers who give up their time on various days/hours Monday to Friday. Volunteer numbers have fluctuated as a result of the covid19 pandemic. They volunteer as warehouse, admin or foodbank centre volunteers. Annually the volunteers give around 6000 hours of their time.

People Helped

In the Financial Year 2020/21: 5,208 food parcels were given out: 3,395 went to adults, and

1813 went to children.

Previous years:

2019/20 - 4905

2018/19 - 4782

2017/18 - 5096

2016/17 - 5591

2015/16 - 5154

2014/15 - 5100

The top three reasons for people requiring our help were: benefits delays, low income and benefit changes.

Stock

A total of 76596kg of food was donated during the 2020/2021 financial year. A total of 58235kg of food was distributed.

Structure, Governance and Management

Governing Documents

Hull Foodbank is a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 30th September 2011. It is a registered charity with the Charity Commission.

Appointment of Trustees

The minimum number of trustees is three. The original trustees were the persons notified to Companies House as the first directors of the charity. Subsequently, trustees have been appointed by the annual general meeting in accordance with the regulations laid down in the Articles of Association.

New trustees are given a Trustee Induction Pack and description of responsibilities and are invited to meet with trustees, employees and volunteers.

A skills audit of the trustees is held from time to time, and when filling vacancies every effort is made to have regard for specialist skills that might be needed.

None of the trustees receives remuneration or other benefit from their work with the charity. Any conflicts of interest must be disclosed.

Organisation

The Trustees meet four times a year, along with the honorary Treasurer, Project Manager and Deputy Manager.

The Project Manager and Deputy, also meets with individual trustees from time to time.

Statement of Trustees' Responsibilities in Relation to the Financial Statements

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

Safeguarding Policy

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

Project Manager

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time. A full-time Assistant Manager (Clive da Silva) was appointed in the course of the year.

Pay Policy

All trustees and volunteers give of their time freely and none of them received any remuneration in the year.

The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

Reference and administrative details

Registered Name	Hull Foodbank
Principal Office	Jubilee Central King Edward Street Hull HU1 3SQ e-mail: admin@hull.foodbank.org.uk website: www.hull.foodbank.org.uk
Bankers	Lloyds TSB Bank PO Box 1000 BX1 1LT Unity Bank Trust Nine Brindleyplace Birmingham B1 2HB
Insurers	Hine Insurance Brokers Ltd 79-81 School Lane, Didsbury, Manchester M20 6WN
Registered Charity Number	1144286

Company Number 07800262

Independent examiner's report John Porter
165 Newland Park,
Hull HU5 2DX

Trustees/directors John Morris (chairman)
Stephen Whittington
Richard Sherlock(*retired during the year*)
Clive da Silva (*retired during the year*)
Alistair Hull
Liz Fryer
John Flavell
Josh Davies

Honorary Treasurer Rebecca Drennan

Project Manager Russell Barlow
Assistant Manager Clive da Silva

Exemptions from disclosure

None

Funds held as custodian trustees on behalf of others

N/A

Reserves policy

Reserves are needed to bridge the gap between income and expenditure and to provide cover for unplanned emergency expenditure. The trustees consider it prudent to maintain a reserve that allows for three months expenditure (including salaries and redundancy payments). At present the ideal level of reserves is £12,000. The amount held in the bank at 31st March 2021 was considerably higher than this, due to generous donations recently. It is anticipated that these will reduce when the Covid situation is normalised and it is thought to be sensible to retain funds to cover future eventualities.

The report was approved by the trustees on 26th October 2021.

Signed:

(J C Morris, Chair of trustees)

Dated: 26th October 2021

Hull FoodBank
Statement of Financial Affairs
for year ending March 2021

		Unrestrict ed Funds	Restrict ed Funds	Total Funds March 2021		Total Funds March 2020
Income						
Gift Aided				23,345		13,488
Non Gift Aided				157,056		26,824
Total Income				180,301		40,312
Expenditure on Charitable activities						
Operation of Foodbank				66,842		32,481
Other Projects				26,500		
Total Expenditures				93,342		32,481

Net income/ (expenditure) and net movement in funds for the year			86,959		7,831
Reconciliation of funds					
Total Funds brought forward			45,683		37,852
Total Funds carried forward			132,642		45,683

Hull FoodBank
Balance Sheet
for year ending March 2021

	Not e	Unrestrict ed Funds	Restrict ed Funds	Total Funds March 2021	Total Funds March 2020
Current Assets					
Cash at bank and in hand				132,642	45,683
Net Assets				132,642	45,683
The Funds for the Charity					
Total Funds				132,642	45,683
Total Charity				132,642	45,683

Funds						

Notes on the accounts

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The accounts are prepared on a going concern basis. The directors are not aware of any conditions which would prescribe this basis being used.

c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

● Expenditure on charitable activities includes the costs of performance, and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

e) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

g) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

h) Pensions

Pensions are offered to the employees of the company through the Governments NEST scheme.

2 Legal status of the Trust

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

3. Income Analysis

	2021	2020
Gift Aided		
Regular	23,245	10,980
Tax Reclaimed	-	2,508
Non Gift Aided		
Regular	74,420	11,090
One Off	14,267	13,460

Companies	28,552	2,269
Other Donations	39,817	5
Total	180,301	40,312

4. Expenses Analysis

Expenses		2021		2020
Payroll and related costs		19,952		11,748
Rent		12,200		7,431
Utilities		677		1,226
Memberships		2,043		553
Administration costs		17,470		11,523
Vehicle Costs		14,500		-
Other Projects		26,500		-
Total		93,342		32,481

5. Analysis of staff costs, trustee remuneration and expenses

	2021	2020
Salaries and Wages	18,731	11,374
Social Security Costs	302	-
Pension Costs	920	374
Total	19,952	11,748

The charity trustees were not paid or received any other benefits from employment with the Trust in the year (2020: fnil) neither were they reimbursed expenses during the year (2020: fnil). No charity trustee received payment for professional or other services supplied to the charity (2020: fnil).

6. Staff Number

The average monthly head count was 1 staff (2020: 1 staff).

7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Reconciliation of net movement in funds to net cash flow from operating activities

Charity		
	2021	2020
	£'000	£'000
Net movement in funds	86,919	7,831
Increase (decrease) in creditors		-
Net cash used in operating activities	86,919	7,831

Independent Examiner's Report on the Accounts

Receipts and Payment Accounts

Report to the trustees/members of

Hull Foodbank

On accounts for the year ended

3 1 0 3 2 1

Charity no

1158112

Set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed

It is my responsibility to:

examine the accounts (under section 43(3)(a) of the Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and

state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the 1993 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

16-Sep-21

Name

John Albert Porter

Relevant professional qualification or body (if any)

nil

Address

165, Newland Park

Hull

East Yorkshire

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