

# HULL FOODBANK

England & Wales · Charity number 1144286

## Details

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Status	Registered
Legal form	Charitable company
Company number	<a href="#">07800262</a>
Registered	2011-10-14
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Jubilee Central King Edward Street Hull HU1 3SQ
Phone	01482224783
Email	<a href="mailto:admin@hull.foodbank.org.uk">admin@hull.foodbank.org.uk</a>
Website	<a href="http://www.hull.foodbank.org.uk">www.hull.foodbank.org.uk</a>

## Activities

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**Objects:** TO HELP RELIEVE POVERTY TO PEOPLE IN NEED, IN HULL AND SURROUNDING AREAS

**Activities:** Hull foodbank provides three days emergency supplies of food for people living in Hull and who are referred to us by local partners.

## Classification

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- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

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- Kingston Upon Hull City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£337,817	£358,803	-	-
2024-03-31	£222,214	£187,694	-	-
2023-03-31	£187,694	£76,463	-	-
2022-03-31	£100,587	£131,759	-	-
2021-03-31	£180,301	£93,342	-	-

## Trustees

Name	Role	Appointed
<b>John Philip Edward Flavell</b>	Chair	2021-03-01
Alistair Norman Hull		2019-01-14
Jane Shaw		2023-04-01
Rhonda Emily Green		2024-04-01

**HULL FOODBANK**

England & Wales - Charity number 1144286

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# Accounts

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REGISTERED COMPANY NUMBER: 07800262 (England and Wales)  
REGISTERED CHARITY NUMBER: 1144286

**Report of the Trustees and**  
**Unaudited Financial Statements for the Year Ended 31 March 2025**  
**for**  
**Hull Foodbank**

360 Accountants Limited  
18-19 Albion Street  
Hull  
East Yorkshire  
HU1 3TG

**Hull Foodbank**

**Contents of the Financial Statements**  
**for the Year Ended 31 March 2025**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 5
<b>Independent Examiner's Report</b>	6
<b>Statement of Financial Activities</b>	7
<b>Balance Sheet</b>	8 to 9
<b>Notes to the Financial Statements</b>	10 to 15
<b>Detailed Statement of Financial Activities</b>	16 to 17

## Hull Foodbank

### Report of the Trustees for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31st March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- Trussell for their continuing support, advice and encouragement.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

The Foodbank's objectives are:

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to signpost them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;
- to ensure that the work of the foodbank dovetails with other partners in the area in order to create benefit for the area;
- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell 'Together for Change' strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the "church in Hull" and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

## Hull Foodbank

### Report of the Trustees for the Year Ended 31 March 2025

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Risk management**

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

##### **Safeguarding Policy**

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

##### **Project Manager**

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time along with a full-time Assistant Manager, Clive da Silva.

##### **Pay Policy**

All trustees and volunteers give of their time freely and none of them received any remuneration in the year. The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

##### **Statement of Trustees' Responsibilities in Relation to the Financial Statements**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- " select suitable accounting policies and then apply them consistently;
- " make judgements and estimates that are reasonable and prudent;
- " observe the methods and principles in the Charities SORP;
- " prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- " state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

07800262 (England and Wales)

##### **Registered Charity number**

1144286

Hull Foodbank

Report of the Trustees  
for the Year Ended 31 March 2025

**Registered office**

Jubilee Central  
King Edward Street  
Kingston Upon Hull  
East Riding Of Yorkshire  
HU1 3SQ

**Trustees**

Mr J P E Flavell  
Ms R E Green  
Mr A N Hull  
Ms J Shaw

**Independent Examiner**

360 Accountants Limited  
18-19 Albion Street  
Hull  
East Yorkshire  
HU1 3TG

**Bankers**

Lloyds Bank  
1 Grand Buildings  
Jameson Street  
Hull  
East Yorkshire  
HU1 3JX

Approved by order of the board of trustees on 18/11/25 and signed on its behalf by:



.....  
Mr J P E Flavell - Trustee

**Independent Examiner's Report to the Trustees of  
Hull Foodbank**

**Independent examiner's report to the trustees of Hull Foodbank ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sophie Holmes ACA FCCA  
The Institute of Chartered Accountants in England and Wales

360 Accountants Limited  
18-19 Albion Street  
Hull  
East Yorkshire  
HU1 3TG

Date: ..... 15/12/25 .....

**Hull Foodbank**

**Statement of Financial Activities**  
**for the Year Ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted fund £	<b>31.3.25 Total funds £</b>	31.3.24 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		272,549	-	272,549	222,214
<b>Charitable activities</b>					
Raising donations and legacies		65,268	-	65,268	-
<b>Total</b>		<u>337,817</u>	<u>-</u>	<u>337,817</u>	<u>222,214</u>
<b>EXPENDITURE ON</b>					
Raising funds	2	284,400	49,899	334,299	140,769
<b>Charitable activities</b>					
Raising donations and legacies		24,504	-	24,504	-
<b>Total</b>		<u>308,904</u>	<u>49,899</u>	<u>358,803</u>	<u>140,769</u>
<b>NET INCOME/(EXPENDITURE)</b>					
Transfers between funds	10	28,913 <u>(49,899)</u>	(49,899) <u>49,899</u>	(20,986) <u>-</u>	81,445 <u>-</u>
<b>Net movement in funds</b>		<u>(20,986)</u>	<u>-</u>	<u>(20,986)</u>	81,445
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		294,146	-	294,146	212,701
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>273,160</u></u>	<u><u>-</u></u>	<u><u>273,160</u></u>	<u><u>294,146</u></u>

The notes form part of these financial statements

**Hull Foodbank**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2025**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	212,701	-	212,701
	<u>294,146</u>	<u>-</u>	<u>294,146</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>			

**7. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>				
Additions	8,422	14,500	664	23,586
	<u>8,422</u>	<u>14,500</u>	<u>664</u>	<u>23,586</u>
<b>DEPRECIATION</b>				
Charge for year	8,422	14,500	664	23,586
	<u>8,422</u>	<u>14,500</u>	<u>664</u>	<u>23,586</u>
<b>NET BOOK VALUE</b>				
At 31 March 2025	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2024	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25	31.3.24
	£	£
Prepayments	1,998	-
	<u>1,998</u>	<u>-</u>

**Hull Foodbank**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2025**

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25	31.3.24
	£	£
Social security and other taxes	444	-
Other creditors	589	-
Accruals and deferred income	1,500	-
	2,533	-
	2,533	-

**10. MOVEMENT IN FUNDS**

	At 1.4.24	Net movement in funds	Transfers between funds	At 31.3.25
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	294,146	28,913	(49,899)	273,160
<b>Restricted funds</b>				
Restricted fund	-	(49,899)	49,899	-
<b>TOTAL FUNDS</b>	294,146	(20,986)	-	273,160
	294,146	(20,986)	-	273,160

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	337,817	(308,904)	28,913
<b>Restricted funds</b>			
Restricted fund	-	(49,899)	(49,899)
<b>TOTAL FUNDS</b>	337,817	(358,803)	(20,986)
	337,817	(358,803)	(20,986)

**Comparatives for movement in funds**

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
<b>Unrestricted funds</b>			
General fund	212,701	81,445	294,146
<b>TOTAL FUNDS</b>	212,701	81,445	294,146
	212,701	81,445	294,146

**Hull Foodbank**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2025**

**10. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	222,214	(140,769)	81,445
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>222,214</u>	<u>(140,769)</u>	<u>81,445</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
<b>Unrestricted funds</b>				
General fund	212,701	110,358	(49,899)	273,160
<b>Restricted funds</b>				
Restricted fund	-	(49,899)	49,899	-
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>212,701</u>	<u>60,459</u>	<u>-</u>	<u>273,160</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	560,031	(449,673)	110,358
<b>Restricted funds</b>			
Restricted fund	-	(49,899)	(49,899)
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>560,031</u>	<u>(499,572)</u>	<u>60,459</u>

Hull Foodbank

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

**Hull Foodbank**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2025**

	31.3.25 £	31.3.24 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	128,945	222,214
Gifts in kind	143,604	-
	<u>272,549</u>	<u>222,214</u>
<b>Charitable activities</b>		
Grants	65,268	-
<b>Total incoming resources</b>	<b>337,817</b>	<b>222,214</b>
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Purchases	166,293	85,565
Citizens advice	72,935	-
	<u>239,228</u>	<u>85,565</u>
<b>Charitable activities</b>		
Grants to institutions	24,504	-
<b>Support costs</b>		
<b>Management</b>		
Wages	47,776	37,230
Social security	5,492	3,560
Pensions	1,369	1,887
Other operating leases	22,821	10,971
Rates and water	4,120	-
Insurance	651	-
Light and heat	3,846	1,196
Repairs and renewals	1,320	-
Postage and stationery	1,398	-
Advertising	245	-
Sundries	1,708	-
Telephone	458	360
Subscriptions	190	-
Motor vehicle expenses	1,792	-
Prior year adjustment	(23,587)	-
	<u>69,599</u>	<u>55,204</u>
<b>Finance</b>		
Bank charges	(71)	-

This page does not form part of the statutory financial statements

**Hull Foodbank**

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2025**

	31.3.25	31.3.24
	£	£
<b>Finance</b>		
<b>Other</b>		
Depreciation of tangible fixed assets	23,587	-
<b>Governance costs</b>		
Accountancy and legal fees	1,956	-
Total resources expended	<u>358,803</u>	<u>140,769</u>
<b>Net (expenditure)/income</b>	<u>(20,986)</u>	<u>81,445</u>

This page does not form part of the statutory financial statements



**HULL FOODBANK**

England & Wales - Charity number 1144286

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# Accounts

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**HULL FOODBANK**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
FOR THE YEAR ENDING  
31st March 2024

REGISTERED OFFICE at End of Financial Year  
Jubilee Central, King Edward Street, Hull, HU1 3SQ  
Company registration number 07800262  
Charity number 1144286

# Contents

	Page
Introduction	3
Objectives and Activities	3
Achievements and Performance	5
Structure, Governance and Management	6
Reference and Administrative Details	8
Exemptions from Disclosure	9
Funds held as custodian trustees on behalf of others	9
Reserves Policy	9
Statement of Financial Activities	10
Balance Sheet	11
Notes on the Accounts	12
Independent Examiner's Report	16

# Report of the Trustees for the year to 31<sup>st</sup> March 2024

## **Introduction**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31<sup>st</sup> March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- Trussell for their continuing support, advice and encouragement.

## **Objectives and activities**

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

### **The Foodbank's objectives are:**

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to sign-post them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;

- to ensure that the work of the foodbank dovetails with other partners in the area in order to create benefit for the area;
- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell 'Together for Change strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the “church in Hull” and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

## **Activities**

Hull Foodbank is part of a national network of foodbanks under Trussell. They provide us with support, IT resources and training. We have a good online presence via our website and social media. These have provided valuable access for people to volunteer, donate funds and food.

All our donations of food are weighed and the figures entered into our database, along with the details of client circumstances that have led them to require a food parcel. The database allows us to have a system for stock control and to access figures of how many people have been issued a parcel and the type of crisis that they are facing. These figures can be collated to give a picture of foodbank use locally and nationally.

Each parcel contains a balanced selection of non-perishable food for three days, in order to help the client over their immediate emergency. Thanks to the generosity of local organisations such as Fareshare and Jacksons, we are able to supplement each parcel with a selection of fresh fruit and vegetables, and fresh bread.

## **Location**

Our main distribution centre is based at Jubilee Central Church and operates on a Monday, Wednesday, Thursday and Friday. We also open centres on a Tuesday that run from locations in the North, East and West of the city. The centres are particularly useful to allow access to a food parcel locally, but also complement the wider community projects available in those locations. The warehouse is in a town-centre property close to Jubilee Central.

## **Donations**

We have regular donations of food from churches, businesses and individuals. We have permanent collection points at Tesco (St Stephens), Waitrose (Willerby), Sainsbury's Anlaby Park, Poundland and 3 local Asda stores.

We have an annual Christmas collection at Tesco over three days that generates food donations to help with demand leading up to the Christmas period, and an Asda Summer Collection that boosts food stocks during the summer, when donations are usually at their lowest.

## **Agencies**

We have relationships with 83 agencies, which issue vouchers to refer clients to us.

## **Achievements and performance**

The key milestones during this year of operation have been:

- Providing 10871 food parcels to local people in crisis.
- Regular collections of food at supermarkets; a national arrangement between Trussell, Tesco and Asda is very beneficial.
- Harvest collections from churches and schools, along with regular donations of food from several organisations have helped to keep the shelves stocked with appropriate food.
- Supplies of fresh food from local businesses and Fareshare.
- Successful outcomes from our Financial Inclusion Project
- Generous financial donations enabled us to support other charities that have the same aims and objectives at the Foodbank

## **Volunteers**

We have 41 regular volunteers who give up their time on various days/hours Monday to Friday. They volunteer as warehouse, admin, drivers or foodbank centre volunteers. Annually the volunteers give around 6000 hours of their time.

## **People Helped**

In the Financial Year 2023/24: 10871 food parcels were given out: 7369 went to adults, and

3502 went to children.

Previous years:

2021/2022 - 6230

2020/2021 - 5202

2019/20 - 4905

2018/19 - 4782

2017/18 - 5096

2016/17 - 5591

2015/16 - 5154

The top three reasons for people requiring our help were: rising cost of essentials, debt and Ongoing impact of physical or mental health condition.

## **Stock**

A total of 71118.51 kg of food was donated during the 2023/2024 financial year. A total of 74074.7 kg of food was distributed.

## **Structure, Governance and Management**

### **Governing Documents**

Hull Foodbank is a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 30<sup>th</sup> September 2011. It is a registered charity with the Charity Commission.

### **Appointment of Trustees**

The minimum number of trustees is three. The original trustees were the persons notified to Companies House as the first directors of the charity. Subsequently, trustees have been appointed by the annual general meeting in accordance with the regulations laid down in the Articles of Association.

New trustees are given a Trustee Induction Pack and description of responsibilities and are invited to meet with trustees, employees and volunteers.

A skills audit of the trustees is held from time to time, and when filling vacancies every effort is made to have regard for specialist skills that might be needed.

None of the trustees receives remuneration or other benefit from their work with the charity. Any conflicts of interest must be disclosed.

### **Organisation**

The Trustees meet four times a year, along with the honorary Treasurer, Project Manager and Deputy Manager.

The Project Manager and Deputy, also meets with individual trustees from time to time.

### **Statement of Trustees' Responsibilities in Relation to the Financial Statements**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Risk Management**

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

## **Safeguarding Policy**

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

## **Project Manager**

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time along with a full-time Assistant Manager (Clive da Silva)

## **Pay Policy**

All trustees and volunteers give of their time freely and none of them received any remuneration in the year.

The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

## **Reference and administrative details**

Registered Name	Hull Foodbank
Principal Office	Jubilee Central King Edward Street Hull HU1 3SQ e-mail: <a href="mailto:admin@hull.foodbank.org.uk">admin@hull.foodbank.org.uk</a> website: <a href="http://www.hull.foodbank.org.uk">www.hull.foodbank.org.uk</a>
Bankers	Lloyds TSB Bank PO Box 1000 BX1 1LT  Unity Bank Trust Nine Brindleyplace Birmingham B1 2HB
Insurers	QBE Insurance (Europe) Limited Plantation Place, 30 Fenchurch Street, London EC3M 3BD
Registered Charity Number	1144286
Company Number	07800262
Independent examiner's report	John Porter 165 Newland Park, Hull HU5 2DX
Trustees/directors	Alistair Hull(chairman) John Flavell Jane Shaw Rhonda Green
Honorary Treasurer	Rebecca Drennan
Project Manager Assistant Manager	Russell Barlow Clive da Silva

## **Exemptions from disclosure**

None

## **Funds held as custodian trustees on behalf of others**

N/A

## **Reserves policy**

Reserves are needed to bridge the gap between income and expenditure and to provide cover for unplanned emergency expenditure. The trustees consider it prudent to maintain a reserve that allows for three months expenditure (including salaries and redundancy payments). At present the ideal level of reserves is £12,000.

The report was approved by the trustees on

Signed:

(Alistair Hull, Chair of trustees)

Dated: 09/12/2024

**Hull FoodBank**  
**Statement of Financial Affairs**  
**for year ending March 2024**

	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>Total Funds March 2024</b>	<b>Total Funds March 2023</b>
<b>Income</b>				
Gift Aided			<b>23,229</b>	<b>21,117</b>
Non Gift Aided			<b>198,985</b>	<b>166,577</b>
<b>Total Income</b>			<b>222,214</b>	<b>187,694</b>
<b>Expenditure on Charitable activities</b>				
Operation of Foodbank			<b>140,769</b>	<b>76,463</b>
<b>Total Expenditures</b>			<b>140,769</b>	<b>76,463</b>
<b>Net income/(expenditure ) and net movement in funds for the year</b>			<b>81,445</b>	<b>111,231</b>
<b>Reconciliation of funds</b>				
Total Funds brought forward			<b>212,701</b>	<b>101,470</b>

<b>Total Funds carried forward</b>				<b>294,146</b>	<b>212,701</b>

## Hull FoodBank

### Balance Sheet

for year ending March 2023

	<b>Not e</b>	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>Total Funds March 2024</b>	<b>Total Funds March 2023</b>
<b>Current Assets</b>					
Cash at bank and in hand				<b>294,146</b>	<b>212,701</b>
<b>Net Assets</b>				<b>294,146</b>	<b>212,701</b>
<b>The Funds for the Charity</b>					
Total Funds				<b>294,146</b>	<b>212,701</b>
<b>Total Charity Funds</b>				<b>294,146</b>	<b>212,701</b>

For the financial year in question the company was entitled to exemption under section 477 of the companies act 2006 relating to small companies. No member have required the company to obtain an audit of its accounts for the year in question in accordance with s476 of the companies act 2006, the directors acknowledge there reasonability for complying with the requirements of the act with respect to accounting records and the preparation of accounts. The accounts have been prepared in accordance with the micro-entity provisions.

**A Hull**

**Chairman**

## **Notes on the accounts**

### **1 Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Preparation of the accounts on a going concern basis

The accounts are prepared on a going concern basis. The directors are not aware of any conditions which would prescribe this basis being used.

#### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

#### d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

- Expenditure on charitable activities includes the costs of performance, and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### e) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### g) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### h) Pensions

Pensions are offered to the employees of the company through the Governments NEST scheme.

## 2 Legal status of the Trust

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

## 3. Income Analysis

	<b>2024</b>	<b>2023</b>
Gift Aided		
Regular	16,968	15,425
Tax Reclaimed	6,261	5,692
Non Gift Aided		
Regular	23,161	29,917
One Off	147,594	99,132
Companies	25,436	13,610
Other Donations	2,793	23,918
Total	222,214	187,694

## 4. Expenses Analysis

Expenses	<b>2024</b>	<b>2023</b>
Payroll and related costs	42,677	40,433
Rent	10,971	11,296
Utilities	1,196	1,528

Memberships		360		360
Administration costs		85,565		22,513
Vehicle Costs				333
Other Projects		-		-
Total		140,769		76,463

## 5. Analysis of staff costs, trustee remuneration and expenses

	2024	2023
<b>Salaries and Wages</b>	37,230	35,738
<b>Social Security Costs</b>	3,560	2,865
<b>Pension Costs</b>	1,887	1,830
<b>Total</b>	42,677	40,433

The charity trustees were not paid or received any other benefits from employment with the Trust in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

## 6. Staff Number

The average monthly head count was 2 staff (2023: 2 staff).

## 7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

## 8. Reconciliation of net movement in funds to net cash flow from operating activities

<b>Charity</b>		
	<b>2024</b>	<b>2023</b>
	<b>£'000</b>	<b>£'000</b>
<b>Net movement in funds</b>	81,445	111,231
<b>Increase (decrease) in creditors</b>		
<b>Net cash used in operating activities</b>	81,445	111,231

## **Independent Examiners Report to the Trustees of Hull Foodbank**

---

I report to the trustees on my examination of the accounts of Hull Foodbank (the charity) for the year ending 31 March 2024.

### **Responsibilities and basis of report**

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations

2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: John Albert Porter

Address: 165, Newland Park

Hull

East Yorkshire

HU5 2DX

Date: 23<sup>rd</sup> September 2024

**HULL FOODBANK**

England & Wales - Charity number 1144286

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# Accounts

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**HULL FOODBANK**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
FOR THE YEAR ENDING  
31st March 2023

REGISTERED OFFICE at End of Financial Year  
Jubilee Central, King Edward Street, Hull, HU1 3SQ  
Company registration number 07800262  
Charity number 1144286



# Contents

	Page
Introduction	3
Objectives and Activities	3
Achievements and Performance	5
Structure, Governance and Management	6
Reference and Administrative Details	8
Exemptions from Disclosure	9
Funds held as custodian trustees on behalf of others	9
Reserves Policy	9
Statement of Financial Activities	10
Balance Sheet	11
Notes on the Accounts	11
Independent Examiner's Report	15

# Report of the Trustees for the year to 31<sup>st</sup> March 2023

## **Introduction**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31<sup>st</sup> March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- the Trussell Trust for their continuing support, advice and encouragement.

## **Objectives and activities**

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

## **The Foodbank's objectives are:**

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to sign-post them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;

- to ensure that the work of the foodbank dovetails with other partners in the area in order to create benefit for the area;
- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell Trust 'Together for Change strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the “church in Hull” and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

## **Activities**

Hull Foodbank is part of a national network of foodbanks under the Trussell Trust. The Trust provides us with support, IT resources and training. We have a good online presence via our website and social media. These have provided valuable access for people to volunteer, donate funds and food.

All our donations of food are weighed and the figures entered into our database, along with the details of client circumstances that have led them to require a food parcel. The database allows us to have a system for stock control and to access figures of how many people have been issued a parcel and the type of crisis that they are facing. These figures can be collated to give a picture of foodbank use locally and nationally.

Each parcel contains a balanced selection of non-perishable food for three days, in order to help the client over their immediate emergency. Thanks to the generosity of local organisations such as Fareshare and Jacksons, we are able to supplement each parcel with a selection of fresh fruit and vegetables, and fresh bread.

## **Location**

Our main distribution centre is based at Jubilee Central Church and operates on a Monday, Wednesday, Thursday and Friday. We also open centres on a Tuesday that run from locations in the North, East and West of the city. The centres are particularly useful to allow access to a food parcel locally, but also complement the wider community projects available in those locations. The warehouse is in a town-centre property close to Jubilee Central.

## **Donations**

We have regular donations of food from churches, businesses and individuals. We have permanent collection points at Tesco (St Stephens), Waitrose (Willerby), Sainsbury's Anlaby Park, Poundland and 3 local Asda stores.

We have an annual Christmas collection at Tesco over three days that generates food donations to help with demand leading up to the Christmas period, and an Asda Summer Collection that boosts food stocks during the summer, when donations are usually at their lowest.

## **Agencies**

We have relationships with 83 agencies, which issue vouchers to refer clients to us.

## **Achievements and performance**

The key milestones during this year of operation have been:

- Providing 9213 food parcels to local people in crisis.
- Regular collections of food at supermarkets; a national arrangement between the Trussell Trust, Tesco and Asda is very beneficial.
- Harvest collections from churches and schools, along with regular donations of food from several organisations have helped to keep the shelves stocked with appropriate food.
- Supplies of fresh food from local businesses and Fareshare.
- Commissioning an in-house Citizens Advice worker
- Generous financial donations enabled us to support other charities that have the same aims and objectives at the Foodbank

## **Volunteers**

We have 41 regular volunteers who give up their time on various days/hours Monday to Friday. They volunteer as warehouse, admin, drivers or foodbank centre volunteers. Annually the volunteers give around 6000 hours of their time.

## **People Helped**

In the Financial Year 2022/23: 9,213 food parcels were given out: 6,372 went to adults, and

2841 went to children.

Previous years:

2021/2022 - 6230

2019/20 - 4905

2018/19 - 4782

2017/18 - 5096

2016/17 - 5591

2015/16 - 5154

2014/15 - 5100

The top three reasons for people requiring our help were: benefits delays, low income and benefit changes.

## **Stock**

A total of 69551kg of food was donated during the 2022/2023 financial year. A total of 72244.kg of food was distributed.

## **Structure, Governance and Management**

### **Governing Documents**

Hull Foodbank is a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 30<sup>th</sup> September 2011. It is a registered charity with the Charity Commission.

### **Appointment of Trustees**

The minimum number of trustees is three. The original trustees were the persons notified to Companies House as the first directors of the charity. Subsequently, trustees have been appointed by the annual general meeting in accordance with the regulations laid down in the Articles of Association.

New trustees are given a Trustee Induction Pack and description of responsibilities and are invited to meet with trustees, employees and volunteers.

A skills audit of the trustees is held from time to time, and when filling vacancies every effort is made to have regard for specialist skills that might be needed.

None of the trustees receives remuneration or other benefit from their work with the charity. Any conflicts of interest must be disclosed.

### **Organisation**

The Trustees meet four times a year, along with the honorary Treasurer, Project Manager and Deputy Manager.

The Project Manager and Deputy, also meets with individual trustees from time to time.

### **Statement of Trustees' Responsibilities in Relation to the Financial Statements**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Risk Management**

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

## **Safeguarding Policy**

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

## **Project Manager**

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time along with a full-time Assistant Manager (Clive da Silva)

## **Pay Policy**

All trustees and volunteers give of their time freely and none of them received any remuneration in the year.

The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

## **Reference and administrative details**

Registered Name	Hull Foodbank
Principal Office	Jubilee Central King Edward Street Hull HU1 3SQ e-mail: admin@hull.foodbank.org.uk website: www.hull.foodbank.org.uk
Bankers	Lloyds TSB Bank PO Box 1000 BX1 1LT  Unity Bank Trust Nine Brindleyplace Birmingham B1 2HB
Insurers	QBE Insurance (Europe) Limited Plantation Place, 30 Fenchurch Street, London EC3M 3BD
Registered Charity Number	1144286
Company Number	07800262
Independent examiner's report	John Porter 165 Newland Park, Hull HU5 2DX
Trustees/directors	Alistair Hull(chairman) John Flavell Jonathan Hill Josh Davies John Morris Liz Fryer
Honorary Treasurer	Rebecca Drennan
Project Manager	Russell Barlow
Assistant Manager	Clive da Silva

## **Exemptions from disclosure**

None

## **Funds held as custodian trustees on behalf of others**

N/A

## **Reserves policy**

Reserves are needed to bridge the gap between income and expenditure and to provide cover for unplanned emergency expenditure. The trustees consider it prudent to maintain a reserve that allows for three months expenditure (including salaries and redundancy payments). At present the ideal level of reserves is £12,000.

The report was approved by the trustees on

Signed: **Alistair N. Hull**

(Alistair Hull, Chair of trustees)

Dated: 21st January 2024

**Statement of Financial Affairs**  
**for year ending March 2023**

	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>Total Funds March 2023</b>	<b>Total Funds March 2022</b>
<b>Income</b>				
Gift Aided			<b>21,117</b>	<b>17,337</b>
Non Gift Aided			<b>166,577</b>	<b>83,250</b>
<b>Total Income</b>			<b>187,694</b>	<b>100,587</b>
<b>Expenditure on Charitable activities</b>				
Operation of Foodbank			<b>76,463</b>	<b>59,759</b>
Other Projects			-	<b>72,000</b>
<b>Total Expenditures</b>			<b>76,463</b>	<b>131,759</b>
<b>Net income/(expenditure ) and net movement in funds for the year</b>			<b>111,231</b>	<b>(31,172)</b>
<b>Reconciliation of funds</b>				
Total Funds brought forward			<b>101,470</b>	<b>132,642</b>
<b>Total Funds carried forward</b>			<b>212,701</b>	<b>101,470</b>

**Hull FoodBank**  
**Balance Sheet**  
**for year ending March 2023**

	<b>Not e</b>	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>Total Funds March 2023</b>	<b>Total Funds March 2022</b>
<b>Current Assets</b>					
Cash at bank and in hand				<b>212,701</b>	<b>101,470</b>
<b>Net Assets</b>				<b>212,701</b>	<b>101,470</b>
<b>The Funds for the Charity</b>					
Total Funds				<b>212,701</b>	<b>101,470</b>
<b>Total Charity Funds</b>				<b>212,701</b>	<b>101,470</b>

## Notes on the accounts

### 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Preparation of the accounts on a going concern basis

The accounts are prepared on a going concern basis. The directors are not aware of any conditions which would prescribe this basis being used.

#### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

#### d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

- Expenditure on charitable activities includes the costs of performance, and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### e) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### g) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### h) Pensions

Pensions are offered to the employees of the company through the Governments NEST scheme.

## 2 Legal status of the Trust

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

## 3. Income Analysis

	<b>2023</b>	<b>2022</b>
Gift Aided		
Regular	15,425	14,684
Tax Reclaimed	5,692	2,653
Non Gift Aided		
Regular	29,917	37,040
One Off	99,132	14,105
Companies	13,610	15,016
Other Donations	23,918	17,089
Total	187,694	100,587

## 4. Expenses Analysis

Expenses	<b>2023</b>	<b>2022</b>
Payroll and related costs	40,433	32,478
Rent	11,296	9,242
Utilities	1,528	1,961
Memberships	360	360

Administration costs		22,513		15,538
Vehicle Costs		333		180
Other Projects		-		72,000
Total		76,463		131,759

## 5. Analysis of staff costs, trustee remuneration and expenses

	2023	2022
<b>Salaries and Wages</b>	35,738	29,086
<b>Social Security Costs</b>	2,865	2,394
<b>Pension Costs</b>	1,830	998
<b>Total</b>	40,433	32,478

The charity trustees were not paid or received any other benefits from employment with the Trust in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

## 6. Staff Number

The average monthly head count was 2 staff (2022: 2 staff).

## 7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

## 8. Reconciliation of net movement in funds to net cash flow from operating activities

Charity	2023	2023
	£'000	£'000
Net movement in funds	111,240	(31,172)
<b>Increase (decrease) in creditors</b>		
Net cash used in operating activities	111,240	(31,172)

# **Independent Examiners Report to the Trustees of Hull Foodbank**

---

I report to the trustees on my examination of the accounts of Hull Foodbank (the charity) for the year ending 31 March 2023.

## **Responsibilities and basis of report**

As the charity trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: John Albert Porter

Address: 165, Newland Park

Hull  
East Yorkshire  
HU5 2DX

Date: 18<sup>th</sup> October 2023

**HULL FOODBANK**

England & Wales - Charity number 1144286

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# Accounts

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**HULL FOODBANK**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDING**  
**31st March 2022**

**REGISTERED OFFICE at End of Financial Year**  
**Jubilee Central, King Edward Street, Hull, HU1 3SQ**  
**Company registration number 07800262**

**Charity number 1144286**



# Contents

	Page
Introduction	3
Objectives and Activities	3
Achievements and Performance	5
Structure, Governance and Management	6
Reference and Administrative Details	8
Exemptions from Disclosure	9
Funds held as custodian trustees on behalf of others	9
Reserves Policy	9
Statement of Financial Activities	10
Balance Sheet	11
Notes on the Accounts	12
Independent Examiner's Report	15

# Report of the Trustees for the year to 31<sup>st</sup> March 2022

## Introduction

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31<sup>st</sup> March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- The churches and individuals who have worked so hard to provide Foodbank outlets in local communities
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- the Trussell Trust for their continuing support, advice and encouragement.

## Objectives and activities

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

**The Foodbank's objectives are:**

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to sign-post them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;
- to ensure that the work of the foodbank dovetails with other partners in the area in

order to create benefit for the area;

- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell Trust 'Together for Change' strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the "church in Hull" and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

## **Activities**

Hull Foodbank is part of a national network of foodbanks under the Trussell Trust. The Trust provides us with support, IT resources and training. We have a good online presence via our website and social media. These have provided valuable access for people to volunteer, donate funds and food.

All our donations of food are weighed and the figures entered into our database, along with the details of client circumstances that have led them to require a food parcel. The database allows us to have a system for stock control and to access figures of how many people have been issued a parcel and the type of crisis that they are facing. These figures can be collated to give a picture of foodbank use locally and nationally.

Each parcel contains a balanced selection of non-perishable food for three days, in order to help the client over their immediate emergency. Thanks to the generosity of local organisations such as Fareshare and Jacksons, we are able to supplement each parcel with a selection of fresh fruit and vegetables, and fresh bread.

## **Location**

Our main distribution centre is based at Jubilee Central which operates on a Monday, Wednesday, Thursday and Friday. We also open centres on a Tuesday that run from locations in the North, East and West of the city. The centres are particularly useful to allow access to a food parcel locally, but also complement the wider community projects available in those locations. The warehouse is in a town-centre property close to Jubilee Central.

## **Donations**

We have regular donations of food from churches, businesses and individuals. We have permanent collection points at Tesco (St Stephens), Waitrose (Willerby), Sainsbury's Anlaby Park, Poundland and 3 local Asda stores.

We have an annual Christmas collection at Tesco over three days that generates food donations to help with demand leading up to the Christmas period, and an Asda Summer Collection that boosts food stocks during the summer, when donations are usually at their lowest.

## **Agencies**

We have relationships with 81 agencies, which issue vouchers to refer clients to us.

## **Achievements and performance**

The key milestones during this year of operation have been:

- Providing 6230 food parcels to local people in crisis.
- Regular collections of food at supermarkets; a national arrangement between the Trussell Trust, Tesco and Asda is very beneficial.
- Harvest collections from churches and schools, along with regular donations of food from several organisations have helped to keep the shelves stocked with appropriate food.
- Supplies of fresh food from local businesses and Fareshare.
- Generous financial donations enabled us to support other charities that have the same aims and objectives at the Foodbank
- Discussions are ongoing with Citizens Advice Bureau (CAB), with a view to establishing a regular CAB presence at the Foodbank to assist clients with financial management advice. This will hopefully help clients to access any available funding and manage their finances more effectively to reduce the need for reliance on organisations such as the Foodbank.

### **Volunteers**

We have 46 regular volunteers who give up their time on various days/hours Monday to Friday. Volunteer numbers have fluctuated but recent recruitment has been encouraging. The volunteers work as warehouse, admin or foodbank centre volunteers. Annually the volunteers give around 6000 hours of their time.

### **People Helped**

In the Financial Year 2021/22: 6230 food parcels were given out: 4234 went to adults, and 1995 went to children.

Previous years:

2020/21 - 5,208

2019/20 - 4905

2018/19 - 4782

2017/18 - 5096

2016/17 - 5591

2015/16 - 5154

2014/15 - 5100

The top three reasons for people requiring our help were: benefits delays, low income and benefit changes.

## **Stock**

A total of 46446 kg of food was donated during the 2021/2022 financial year. A total of 52771kg of food was distributed.

## **Structure, Governance and Management**

### **Governing Documents**

Hull Foodbank is a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 30<sup>th</sup> September 2011. It is a registered charity with the Charity Commission.

### **Appointment of Trustees**

The minimum number of trustees is three. The original trustees were the persons notified to Companies House as the first directors of the charity. Subsequently, trustees have been appointed by the annual general meeting in accordance with the regulations laid down in the Articles of Association.

New trustees are given a Trustee Induction Pack and description of responsibilities and are invited to meet with trustees, employees and volunteers.

A skills audit of the trustees is held from time to time, and when filling vacancies every effort is made to have regard for specialist skills that might be needed.

None of the trustees receives remuneration or other benefit from their work with the charity. Any conflicts of interest must be disclosed.

### **Organisation**

The Trustees meet four times a year, along with the honorary Treasurer, Project Manager and Deputy Manager.

The Project Manager and Deputy, also meets with individual trustees from time to time.

### **Statement of Trustees' Responsibilities in Relation to the Financial Statements**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and that enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Risk Management**

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

### **Safeguarding Policy**

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

### **Project Manager**

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time. We also employ a full-time Assistant Manager (Clive da Silva).

### **Pay Policy**

All trustees and volunteers give of their time freely and none of them received any remuneration in the year.

The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

## Reference and administrative details

Registered Name	Hull Foodbank
Principal Office	Jubilee Central King Edward Street Hull HU1 3SQ e-mail: <a href="mailto:admin@hull.foodbank.org.uk">admin@hull.foodbank.org.uk</a> website: <a href="http://www.hull.foodbank.org.uk">www.hull.foodbank.org.uk</a>
Bankers	Lloyds TSB Bank PO Box 1000 BX1 1LT  Unity Bank Trust Nine Brindleyplace Birmingham B1 2HB
Insurers	QBE Insurance (Europe) Limited Plantation Place, 30 Fenchurch Street, London EC3M 3BD
Registered Charity Number	1144286
Company Number	07800262
Independent examiner's report	John Porter 165 Newland Park, Hull HU5 2DX
Trustees/directors	Alistair Hull (chair) Liz Fryer (secretary) John Morris John Flavell Josh Davies
Honorary Treasurer	Rebecca Drennan
Project Manager Assistant Manager	Russell Barlow Clive da Silva

## Exemptions from disclosure

None

## Funds held as custodian trustees on behalf of others

N/A

## Reserves policy

Reserves are needed to bridge the gap between income and expenditure and to provide cover for unplanned emergency expenditure. The trustees consider it prudent to maintain a reserve that allows for three months expenditure (including salaries and redundancy payments). At present the ideal level of reserves is £12,000. The amount held in the bank at 31<sup>st</sup> March 2021 was considerably higher than this, due to generous donations recently. It is anticipated that these will reduce when the Covid situation is normalised and it is thought to be sensible to retain funds to cover future eventualities.

The report was approved by the trustees on 07 October 2022.

Signed:

*Alistair N. Hull*

(A N Hull, Chair of trustees)

Dated: 07 October 2022

Hull FoodBank

Statement of Financial Affairs

for year ending March 2022

	Unrestricted Funds	Restricted Funds	Total Funds March 2022	Total Funds March 2021
<b>Income</b>				
Gift Aided			17,337	23,345
Non Gift Aided			83,250	157,056
<b>Total Income</b>			100,587	180,301
<b>Expenditure on Charitable activities</b>				
Operation of Foodbank			59,759	66,842
Other Projects			72,000	26,500
<b>Total Expenditures</b>			131,759	93,342
<b>Net income/(expenditure) and net movement in funds for the year</b>			(31,172)	86,959
<b>Reconciliation of funds</b>				
Total Funds brought forward			132,642	45,683
<b>Total Funds carried forward</b>			101,470	132,642

Hull FoodBank

Balance Sheet

for year ending March 2022

	Note	Unrestricted Funds	Restricted Funds	Total Funds March 2022	Total Funds March 2021
<b>Current Assets</b>					
Cash at bank and in hand				101,470	132,642
<b>Net Assets</b>				101,470	132,642
<b>The Funds for the Charity</b>					
Total Funds				101,470	132,642
<b>Total Charity Funds</b>				101,470	132,642

# Notes on the accounts

## 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

### b) Preparation of the accounts on a going concern basis

The accounts are prepared on a going concern basis. The directors are not aware of any conditions which would prescribe this basis being used.

### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

### d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

- Expenditure on charitable activities includes the costs of performance, and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### e) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### g) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## h) Pensions

Pensions are offered to the employees of the company through the Governments NEST scheme.

## 2 Legal status of the Trust

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

## 3. Income Analysis

	2022	2021
Gift Aided		
Regular	14,684	23,245
Tax Reclaimed	2,653	-
Non Gift Aided		
Regular	37,040	74,420
One Off	14,105	14,267
Companies	15,016	28,552
Other Donations	17,089	39,817
Total	100,587	180,301

## 4. Expenses Analysis

Expenses	2022	2021
Payroll and related costs	32,478	19,952
Rent	9,242	12,200
Utilities	1,961	677
Memberships	360	2,043
Administration costs	15,538	17,470
Vehicle Costs	180	14,500
Other Projects	72,000	26,500
Total	131,759	93,342

## 5. Analysis of staff costs, trustee remuneration and expenses

	2022	2021
Salaries and Wages	29,086	18,731
Social Security Costs	2,394	302
Pension Costs	998	920
Total	32,478	19,952

The charity trustees were not paid or received any other benefits from employment with the Trust in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

## 6. Staff Number

The average monthly head count was 2 staff (2021: 1 staff).

## 7. Corporation Taxation


The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

## 8. Reconciliation of net movement in funds to net cash flow from operating activities

Charity	2022	2021
	£'000	£'000
Net movement in funds	(31,172)	86,919
Increase (decrease) in creditors		
Net cash used in operating activities	(31,172)	86,919

# Independent Examiner's Report on the Accounts

## Receipts and Payment Accounts

Report to the trustees/members of	Hull Foodbank	
On accounts for the year ended	3   1   0   3   2   2	Charity no <span style="border: 1px solid black; padding: 2px;">1144286</span>
Set out on pages		
<b>Respective responsibilities of trustees and examiner</b>	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"> <li>examine the accounts (under section 43(3)(a) of the Act);</li> <li>follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and</li> <li>state whether particular matters have come to my attention.</li> </ul>	
<b>Basis of Independent examiner's statement</b>	<p>My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p>	
<b>Independent examiner's statement</b>	<p>In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):</p> <p>(1) which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 41 of the 1993 Act; and</li> <li>to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act</li> </ul> <p>have not been met; or</p> <p>(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>	
Signed		Date <span style="border: 1px solid black; padding: 2px;">12-Oct-22</span>
Name	John Albert Porter	
Relevant professional qualification or body (if any)	nil	
Address	165, Newland Park	
	Hull	
	East Yorkshire	
	HU5 2DX	

**HULL FOODBANK**

England & Wales - Charity number 1144286

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# Accounts

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**HULL FOODBANK**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
FOR THE YEAR ENDING  
31st March 2021

REGISTERED OFFICE at End of Financial Year  
Jubilee Central, King Edward Street, Hull, HU1 3SQ  
Company registration number 07800262

Charity number 1144286



# Contents

	Page
Introduction	3
Objectives and Activities	3
Achievements and Performance	5
Structure, Governance and Management	6
Reference and Administrative Details	8
Exemptions from Disclosure	9
Funds held as custodian trustees on behalf of others	9
Reserves Policy	9
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Independent Examiner's Report	15

# Report of the Trustees for the year to 31<sup>st</sup> March 2021

## **Introduction**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31<sup>st</sup> March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The trustees wish to thank the following:

- the project manager, the assistant manager and all the volunteers for their work and enthusiasm over the year;
- the agencies with whom the Foodbank works;
- all the supermarkets, companies, schools, churches and individuals who donated food during the year;
- everyone who made financial donations;
- the support of local churches, in particular Jubilee Central, with which the Foodbank works very closely;
- the Trussell Trust for their continuing support, advice and encouragement.

## **Objectives and activities**

The organisation became a registered charitable company in the Autumn of 2011, with the aim of relieving poverty in people within the city of Hull and its surrounding area. Specifically, the public benefit of the Foodbank is to provide emergency 3-day food packages to those facing a crisis situation.

Family poverty is a significant challenge in Hull. Three-quarters of Hull's wards are in the most deprived 20% in England, and over one third of children and young people in the city live in poverty. When there is no financial safety net, a sudden crisis such as bereavement, benefit delay, redundancy or illness, can leave people unable to feed themselves or their family.

A Foodbank is one of the ways to support people who find themselves on the edge. The Trussell Trust has worked with Christians across the country to establish a very simple model of giving out nutritionally balanced emergency food to people in crisis to cover them for a few days.

### **The Foodbank's objectives are:**

- to provide 3-day emergency food packs to those who are in need as identified by statutory agencies and other partners;
- to discuss with those whom we help their situation and other needs; and to sign-post them to other services that can help to relieve those needs;
- to engage the whole community in providing food to local people going hungry;

- to ensure that the work of the foodbank dovetails with other partners in the area in order to create benefit for the area;
- to provide additional services and support for the relief of poverty as the trustees see fit.
- to work towards ending the need for foodbanks by adopting the Trussell Trust 'Together for Change strategy. This prioritises three areas of work: changing communities, changing policy, and changing minds.

The Hull Foodbank is an initiative of the "church in Hull" and has representatives from many branches of the Christian church in Hull. It is a faith-led activity, and seeks to act in accordance with Christian principles.

## **Activities**

Hull Foodbank is part of a national network of foodbanks under the Trussell Trust. The Trust provides us with support, IT resources and training. We have a good online presence via our website and social media. These have provided valuable access for people to volunteer, donate funds and food.

All our donations of food are weighed and the figures entered into our database, along with the details of client circumstances that have led them to require a food parcel. The database allows us to have a system for stock control and to access figures of how many people have been issued a parcel and the type of crisis that they are facing. These figures can be collated to give a picture of foodbank use locally and nationally.

Each parcel contains a balanced selection of non-perishable food for three days, in order to help the client over their immediate emergency. Thanks to the generosity of local organisations such as Fareshare and Jacksons, we are able to supplement each parcel with a selection of fresh fruit and vegetables, and fresh bread.

## **Location**

Our main distribution centre is based at Jubilee Central which operates on a Monday, Wednesday, Thursday and Friday. We also open centres on a Tuesday that run from locations in the North, East and West of the city. The centres are particularly useful to allow access to a food parcel locally, but also complement the wider community projects available in those locations. The warehouse is in a town-centre property close to Jubilee Central.

## **Donations**

We have regular donations of food from churches, businesses and individuals. We have permanent collection points at Tesco (St Stephens), Waitrose (Willerby), Sainsbury's Anlaby Park, Poundland and 3 local Asda stores.

We have an annual Christmas collection at Tesco over three days that generates food donations to help with demand leading up to the Christmas period, and an Asda Summer Collection that boosts food stocks during the summer, when donations are usually at their lowest.

## **Agencies**

We have relationships with 114 agencies, which issue vouchers to refer clients to us.

## **Achievements and performance**

The key milestones during this year of operation have been:

- Providing 5,208 food parcels to local people in crisis.
- Regular collections of food at supermarkets; a national arrangement between the Trussell Trust, Tesco and Asda is very beneficial.
- Harvest collections from churches and schools, along with regular donations of food from several organisations have helped to keep the shelves stocked with appropriate food.
- Supplies of fresh food from local businesses and Fareshare.
- The appointment of an Assistant Manager
- Generous financial donations enabled us to support other charities that have the same aims and objectives at the Foodbank
- A van was purchased
- The continuing problems posed by Covid19 have posed challenges to the Foodbank The distribution of food to clients has to be carried out under safe conditions, which means that face to face discussions have not been possible at some of our centres. This has, unfortunately, meant that it is more difficult to give helpful advice and support to clients, but it does make it possible to distribute food with fewer workers in the centre, thus providing a safer environment for both workers and clients.
- In partnership with the Citizens Advice Bureau, the Trussell Trust opened a free helpline to provide support during the covid-19 crisis. It provides free advice and, when needed, a voucher number that can be used to at the foodbank centre to access a food parcel.

## **Volunteers**

We have 41 regular volunteers who give up their time on various days/hours Monday to Friday. Volunteer numbers have fluctuated as a result of the covid19 pandemic. They volunteer as warehouse, admin or foodbank centre volunteers. Annually the volunteers give around 6000 hours of their time.

## **People Helped**

In the Financial Year 2020/21: 5,208 food parcels were given out: 3,395 went to adults, and

1813 went to children.

Previous years:

2019/20 - 4905

2018/19 - 4782

2017/18 - 5096

2016/17 - 5591

2015/16 - 5154

2014/15 - 5100

The top three reasons for people requiring our help were: benefits delays, low income and benefit changes.

## **Stock**

A total of 76596kg of food was donated during the 2020/2021 financial year. A total of 58235kg of food was distributed.

## **Structure, Governance and Management**

### **Governing Documents**

Hull Foodbank is a charitable company limited by guarantee governed by its Memorandum and Articles of Association dated 30<sup>th</sup> September 2011. It is a registered charity with the Charity Commission.

### **Appointment of Trustees**

The minimum number of trustees is three. The original trustees were the persons notified to Companies House as the first directors of the charity. Subsequently, trustees have been appointed by the annual general meeting in accordance with the regulations laid down in the Articles of Association.

New trustees are given a Trustee Induction Pack and description of responsibilities and are invited to meet with trustees, employees and volunteers.

A skills audit of the trustees is held from time to time, and when filling vacancies every effort is made to have regard for specialist skills that might be needed.

None of the trustees receives remuneration or other benefit from their work with the charity. Any conflicts of interest must be disclosed.

## **Organisation**

The Trustees meet four times a year, along with the honorary Treasurer, Project Manager and Deputy Manager.

The Project Manager and Deputy, also meets with individual trustees from time to time.

## **Statement of Trustees' Responsibilities in Relation to the Financial Statements**

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- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
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## **Risk Management**

The trustees have policies in place that establish systems and procedures to prevent and mitigate potential risks that the Foodbank might face.

## **Safeguarding Policy**

There is a safeguarding policy in place with relevant contact numbers displayed in the work place. The project manager is registered with ThirtyOne Eight with whom he can disclose or receive advice.

## **Project Manager**

We employ a project manager to oversee the management of the Foodbank. Russell Barlow works part-time. A full-time Assistant Manager (Clive da Silva) was appointed in the course of the year.

## **Pay Policy**

All trustees and volunteers give of their time freely and none of them received any remuneration in the year.

The pay of the project manager and assistant manager is reviewed on an annual basis. It is based on what the charity can afford and takes into account the responsibilities involved in the job and the experience and qualifications of the person employed.

## **Reference and administrative details**

Registered Name	Hull Foodbank
Principal Office	Jubilee Central King Edward Street Hull HU1 3SQ e-mail: <a href="mailto:admin@hull.foodbank.org.uk">admin@hull.foodbank.org.uk</a> website: <a href="http://www.hull.foodbank.org.uk">www.hull.foodbank.org.uk</a>
Bankers	Lloyds TSB Bank PO Box 1000 BX1 1LT  Unity Bank Trust Nine Brindleyplace Birmingham B1 2HB
Insurers	Hine Insurance Brokers Ltd 79-81 School Lane, Didsbury, Manchester M20 6WN
Registered Charity Number	1144286

Company Number 07800262

Independent examiner's report John Porter  
165 Newland Park,  
Hull HU5 2DX

Trustees/directors John Morris (chairman)  
Stephen Whittington  
Richard Sherlock(*retired during the year*)  
Clive da Silva (*retired during the year*)  
Alistair Hull  
Liz Fryer  
John Flavell  
Josh Davies

Honorary Treasurer Rebecca Drennan

Project Manager Russell Barlow  
Assistant Manager Clive da Silva

### **Exemptions from disclosure**

None

### **Funds held as custodian trustees on behalf of others**

N/A

### **Reserves policy**

Reserves are needed to bridge the gap between income and expenditure and to provide cover for unplanned emergency expenditure. The trustees consider it prudent to maintain a reserve that allows for three months expenditure (including salaries and redundancy payments). At present the ideal level of reserves is £12,000. The amount held in the bank at 31<sup>st</sup> March 2021 was considerably higher than this, due to generous donations recently. It is anticipated that these will reduce when the Covid situation is normalised and it is thought to be sensible to retain funds to cover future eventualities.

The report was approved by the trustees on 26<sup>th</sup> October 2021.

Signed:

(J C Morris, Chair of trustees)

Dated: 26<sup>th</sup> October 2021

**Hull FoodBank**  
**Statement of Financial Affairs**  
**for year ending March 2021**

	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>Total Funds March 2021</b>	<b>Total Funds March 2020</b>
<b>Income</b>				
Gift Aided			<b>23,345</b>	<b>13,488</b>
Non Gift Aided			<b>157,056</b>	<b>26,824</b>
<b>Total Income</b>			<b>180,301</b>	<b>40,312</b>
<b>Expenditure on Charitable activities</b>				
Operation of Foodbank			<b>66,842</b>	<b>32,481</b>
Other Projects			<b>26,500</b>	
<b>Total Expenditures</b>			<b>93,342</b>	<b>32,481</b>

<b>Net income/ (expenditure) and net movement in funds for the year</b>			<b>86,959</b>	<b>7,831</b>
<b>Reconciliation of funds</b>				
Total Funds brought forward			<b>45,683</b>	<b>37,852</b>
<b>Total Funds carried forward</b>			<b>132,642</b>	<b>45,683</b>

**Hull FoodBank  
Balance Sheet  
for year ending March 2021**

	<b>Not e</b>	<b>Unrestrict ed Funds</b>	<b>Restrict ed Funds</b>	<b>Total Funds March 2021</b>	<b>Total Funds March 2020</b>
<b>Current Assets</b>					
Cash at bank and in hand				<b>132,642</b>	<b>45,683</b>
<b>Net Assets</b>				<b>132,642</b>	<b>45,683</b>
<b>The Funds for the Charity</b>					
Total Funds				<b>132,642</b>	<b>45,683</b>
<b>Total Charity</b>				<b>132,642</b>	<b>45,683</b>

<b>Funds</b>						

## Notes on the accounts

### 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Preparation of the accounts on a going concern basis

The accounts are prepared on a going concern basis. The directors are not aware of any conditions which would prescribe this basis being used.

#### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

#### d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

● Expenditure on charitable activities includes the costs of performance, and other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

e) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

g) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

h) Pensions

Pensions are offered to the employees of the company through the Governments NEST scheme.

**2 Legal status of the Trust**

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £5 per member of the charity.

**3. Income Analysis**

	<b>2021</b>	<b>2020</b>
Gift Aided		
Regular	23,245	10,980
Tax Reclaimed	-	2,508
Non Gift Aided		
Regular	74,420	11,090
One Off	14,267	13,460

Companies	28,552	2,269
Other Donations	39,817	5
<b>Total</b>	<b>180,301</b>	<b>40,312</b>

#### 4. Expenses Analysis

Expenses		<b>2021</b>		<b>2020</b>
Payroll and related costs		19,952		11,748
Rent		12,200		7,431
Utilities		677		1,226
Memberships		2,043		553
Administration costs		17,470		11,523
Vehicle Costs		14,500		-
Other Projects		26,500		-
<b>Total</b>		<b>93,342</b>		<b>32,481</b>

#### 5. Analysis of staff costs, trustee remuneration and expenses

	<b>2021</b>	<b>2020</b>
<b>Salaries and Wages</b>	18,731	11,374
<b>Social Security Costs</b>	302	-
<b>Pension Costs</b>	920	374
<b>Total</b>	<b>19,952</b>	<b>11,748</b>

The charity trustees were not paid or received any other benefits from employment with the Trust in the year (2020: fnil) neither were they reimbursed expenses during the year (2020: fnil). No charity trustee received payment for professional or other services supplied to the charity (2020: fnil).

#### 6. Staff Number

The average monthly head count was 1 staff (2020: 1 staff).

#### 7. Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

#### **8. Reconciliation of net movement in funds to net cash flow from operating activities**

<b>Charity</b>	<b>2021</b>	<b>2020</b>
	<b>£'000</b>	<b>£'000</b>
<b>Net movement in funds</b>	86,919	7,831
<b>Increase (decrease) in creditors</b>		-
<b>Net cash used in operating activities</b>	86,919	7,831

## Independent Examiner's Report on the Accounts

### Receipts and Payment Accounts

Report to the trustees/members of

On accounts for the year ended

Charity no

Set out on pages

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed

It is my responsibility to:

examine the accounts (under section 43(3)(a) of the Act);

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and

state whether particular matters have come to my attention.

#### Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 41 of the 1993 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

Name

Relevant professional qualification or  
body (if any)

Address