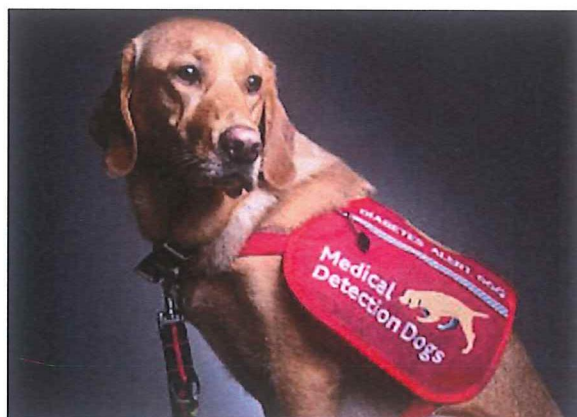




# DAVID BROWNLOW

CHARITABLE FOUNDATION



## Report & Accounts

YEAR ENDED 30 SEPTEMBER 2020

## **Our Mission**

The David Brownlow Charitable Foundation (DBCF) is dedicated to enhancing the lives and wellbeing of individuals and communities where there is an element of disadvantage. It achieves this in a number of ways including personal development such as education, the provision of new equipment, or the improvement and regeneration of their community.

## **Governing Document**

The organisation is a Trust formed by deed on 29 May 2011 and was registered as a charity on 27 June 2011.

## **Principal Activity**

The organisation is a charity that receives its funds principally from the settlor, David Ellis Brownlow, and from income on those settled funds.

## **Recruitment And Appointment Of Trustees**

The trustees of the DBCF for this period are David Ellis Brownlow, Edward Nicolas Reed, Benjamin James Rawson and Nicola Anne Carroll. One trustee meeting was held during this period on 18<sup>th</sup> September 2020.

## **Objectives For The Period Of This Report**

- Continue to improve of the lives and wellbeing of those living in the County of Berkshire, with particular focus within the village of Twyford and surrounding areas.
- The provision of health and relief of sickness of persons who are in need of financial assistance.
- Reduce the isolation of the most vulnerable members of the local community.
- The provision of support for educational experience of young persons, who are in need of financial assistance through grants to schools and other educational projects.
- Commit to some longer-term projects to increase efficiency for the grant giver and the beneficiary.
- Ensure donations are made quickly and efficiently to best serve the beneficiary.
- Such other charitable purposes generally as the trustees shall from time to time decide.

## **Achievements**

During this period The David Brownlow Charitable Foundation (DBCF) has made donations of £706,027 to the following causes:

- **Horris Hill School (David Brownlow Theatre) £350,000**  
The David Brownlow Theatre is a new theatre built in the grounds of Horris Hill School, for the use of the students and the wider community. The theatre is a dedicated space for community groups, charities and local school children to experience the many aspects and delights of the performing arts.



- **Royal Albert Hall £100,000**

The DBCF has been pleased to support the Royal Albert Hall's Apprenticeship Scheme since 2017. This scheme uses the Hall's unique knowledge to provide a pathway into the industry for young people. The apprenticeship roles train and prepare people to go into the wider world of work equipped with new and specialist skills, having benefitted from the expertise the Hall can offer them in a unique performance environment. In 2020 this money was unrestricted and reallocated to the Hall's core costs due to lack of income during Covid.

- **Prince of Wales Hospice £35,000**

The DBCF is a long supporter of The Prince of Wales Hospice. Two grants were awarded to them during this period, one for £30,000 and an additional £5,000 to help them during Covid.

- **Berkshire Community Foundation £33,000**

The DBCF has worked with Berkshire Community Foundation (BCF) on a number of projects throughout the year. BCF helped to identify some of the causes in Berkshire which most needed help, so the DBCF match funded a number of grants to maximize giving. These grants included:

£10,000 for immediate granting in Berkshire due to Covid.

£10,000 to Thames Hospice.

£7,500 to Berkshire Cricket.

£2,500 to Re-Charge R&R in Maidenhead.

£2,500 to First Days in Wokingham.

£500 for the High Sheriff's Mock Trials Competition.

- **Sports Able £30,000**

The DBCF continued its support of Sports Able in 2020. Due to Covid the centre suffered financially as it was unable to generate income by hiring out its hall and bar.

- **Royal Osteoporosis Society £25,000**

The DBCF was delighted to continue its support for the Royal Osteoporosis Society (ROS) in 2020. Osteoporosis is a condition where your bones lose strength, making you more likely to break a bone than an average adult. The ROS raises awareness of bone health and the impact of the disease, provides information, advice and networks for people living with it, works with the healthcare system to improve diagnosis and care, and funds research to discover more effective treatments.

This grant was especially useful to them as they adapted their services to cope with Covid.

- **Macmillan Cancer Support £24,919**

In December 2019 the DBCF was delighted to support the bi-annual Carols and Readings at Eton College Chapel in aid of Macmillan. All the money raised went to Macmillan South for use in local hospitals.

- National Rheumatoid Arthritis Society £23,371**  
 The DBCF was pleased to fund the National Rheumatoid Arthritis Society's new e-learning self-management programme. This funding enabled the NRAS to develop and deliver an online self-management programme to help those with Rheumatoid Arthritis and Juvenile Idiopathic Arthritis. The DBCF supported this project as extensive research shows self-management programmes, delivered to patients with long term conditions, improve patient outcomes. This became all the more important during the Covid restrictions.
- Smart Living Pillars £17,400**  
 This ground-breaking environmental project in Twyford involved the installation of five state of the art smart living pillars. These pillars are the equivalent of a 'green wall,' however in this case they attached to pre-existing lampposts due to space constraints. Not only do these smart living pillars look great, they also help trap pollutants and encourage biodiversity in the area. The location was chosen due to the high level of vehicle activity in the area.
- Age Concern Twyford £10,000**  
 This is the fifth year the DBCF has funded Age Concern, Twyford's Outreach Programme. This programme helps to reduce loneliness and isolation in the community and make the lives of older residents more comfortable. This outreach project became even more important as the effects of the covid restrictions took hold.
- Dingley's Promise £7,000**  
 Dingley's Promise is a charity based in Berkshire who deliver life changing support to under 5s with special educational needs & disabilities, and their families. The DBCF was pleased to continue its support of Dingley's Promise with this grant.
- Wokingham Paper £6,000**  
 In 2019 the DBCF started a partnership with The Wokingham Paper to give more people an opportunity to get into journalism. The DBCF has been working with David Riley of the Wokingham Paper to provide aspiring journalists with the opportunity to complete a three-month traineeship with the Paper.
- Medical Detection Dogs £5,000**  
 The DBCF awarded a grant to Medical Detection Dogs in 2020 to help them with their work with Covid. One dog can screen up to 250 people in an hour, with a sensitivity of up to 94.3% and a specificity of up to 92%, meaning they can reliably identify when people do and don't have Covid.
- Sue Ryder Hospice £5,000**  
 This grant was awarded to the Sue Ryder Hospice in Reading to assist them during Covid. Not only did the demand for their service increase, but the closure of their shops and cancellation of fundraising events effected their income dramatically.



- **Target Ovarian Cancer £5,000**  
Target Ovarian Cancer is the only ovarian cancer charity working across all four nations of the UK. They work with women, family members and health professionals to ensure they target the areas that matter most of those living with ovarian cancer. The DBCF was delighted to support them with their important work.
- **Thames Hospice £5,000**  
This grant was awarded to Thames Hospice in Maidenhead to assist them during Covid. Not only did the demand for their service increase, but the closure of their shops and cancellation of fundraising events effected their income dramatically.
- **Sarcoma UK £5,000**  
Sarcoma UK is a national charity that funds vital research, offers support for anyone effected by sarcoma cancer and campaigns for better treatments. It is the only cancer charity in the UK focusing on all types of sarcoma. Due to a drop in income as a result of cancelled fundraising events because of Covid, the DBCF was please to award them a grant to help them through this difficult time.
- **Be A Santa To A Senior Tea Party 2019 £3,775**  
The DBCF was delighted to facilitate another 'Be A Santa To A Senior Tea Party' for the older residents of Twyford. This festive celebration ensures older people are appreciated and not forgotten during the Christmas period. The DBCF works with Twyford Together, Age Concern, the local doctor's surgery, local churches and care in the home providers to make sure as many people as possible receive an invite.
- **Citizen's Advice Wokingham £2,000**  
In 2020 the DBCF contributed towards a new mobile Citizens Advice Bureau (CAB) for Wokingham Borough. This CAB 'bus' will visit various areas of Wokingham Borough to make their services more accessible to a larger reach of people.
- **Twyford Comets FC £1,300**  
The DBCF encourages young people to be active, so what better way than to sponsor the local children's football team. The DBCF logo is displayed on their football shirts.
- **Mobility Project £1,261**  
This is an ongoing project, which has been running since 2013, and has helped to improve the mobility of over 40 people in the Twyford area of Berkshire. This has been done through assessments and the provision of specialised mobility equipment, and the DBCF has worked in partnership with The Mobility Trust to deliver this project.
- **Waltham St Lawrence Cricket Club £478**  
The DBCF continued it's support for the local Cricket Club by funding a new sign for the front gate.
- **Twyford Parish Council - 'Twyford In Bloom' 2019 £420**  
The DBCF was pleased to support Twyford's entry into the Thames and Chilterns in Bloom Competition by buying several hanging baskets.

- **Other Charitable Work £10,103**

The David Brownlow Charitable Foundation supports a number of charitable activities through sponsorships and grants. These include marathon sponsorships and contributing towards various fundraising campaigns.

### **Financial Review**

During this period the Foundation received donations of £705,000 and interest of £55. £706,027 was spent on charitable activities and £1,586 was spent on support costs. As at 30 September the Foundation holds £41,487 in unrestricted funds. The Foundation does not seek third party funding.

### **Reserves Policy**

The Foundation's income is principally from a sole donor; whose intention is that the fund will be topped up once the existing funds become depleted.

### **Grant Making Policy**

The Foundation accepts unsolicited requests for funding. It seeks to find projects it believes would benefit from its support and there is no restriction on the grant amount.

### **Objectives For The Next Year**

- Continue to improve of the lives and wellbeing of those living in the County of Berkshire, with particular focus within the village of Twyford and surrounding areas.
- The provision of health and relief of sickness of persons who are in need of financial assistance.
- Reduce the isolation of the most vulnerable members of the local community.
- The provision of support for educational experience of young persons, who are in need of financial assistance through grants to schools and other educational projects.
- Commit to some longer-term projects to increase efficiency for the grant giver and the beneficiary.
- Monitor the effects of Covid on the charities we help to ensure we support them in the best way possible, both practically and financially.
- Such other charitable purposes generally as the trustees shall from time to time decide.

### **Public Benefit Statement**

The charity's trustees have complied with their duty to have due regards to the guidance on public benefit published by the Commission in exercising their powers.

**Trustee Name:** Ben Rawson

**Trustee Sign:** 

**Date:** 28/7/21

**Address:** 12 Lincoln Gardens  
Twyford  
RG10 9HU

**David Brownlow  
Charitable Foundation**

Financial Statements

Year Ended 30 September 2020

Charity No.: 1144254



# David Brownlow Charitable Foundation

## Report and Financial Statements for the year ended 30 September 2020

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#### Page:

1	Reference and administrative information
2	Independent Examiners Report
3	Statement of Financial Activities
4	Balance Sheet
5	Statement of Cash Flow
6-10	Notes forming part of the Financial Statements

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<b>Trustees</b>	Edward Nicholas Reed David Ellis Brownlow Benjamin Rawson Nicola Carroll
<b>Principal Office</b>	Great Martins, Shurlock Row, Reading RG10 0PN
<b>Accountants</b>	BDO LLP, 55 Baker Street, London, W1U 7EU
<b>Bankers</b>	Coutts, 440 Strand, London WC2R 0QS
<b>Independent Examiner</b>	Gilbert Allen & Co, Churchdown Chambers, Bordyke, Tonbridge, Kent, TN9 1NR



# Independent Examiner's Report to the Trustees of the

David Brownlow Charitable Foundation

We report to the trustees on my examination of the accounts of the David Brownlow Charitable Foundation for the period ended 30 September 2020.

## Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). We report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Gilbert Allen & Co.  
Churchdown Chambers  
Bordyke  
Tonbridge  
Kent  
TN9 1NR

Date: 28.7.21

# David Brownlow Charitable Foundation

## Statement of Financial Activities for the year ended 30 September 2020

	Notes	2020 £	2019 £
<b>Income and endowments from</b>			
Donations and legacies	4	705,000	463,125
Interest received	5	55	60
<b>Total</b>		<b>705,055</b>	<b>463,185</b>
<b>Expenditure on</b>			
Charitable activities	2	707,613	429,874
<b>Total</b>		<b>707,613</b>	<b>429,874</b>
<b>Net movement in funds</b>		<b>(2,558)</b>	<b>33,311</b>
Funds brought forward		37,593	4,282
<b>Total funds at 30 September</b>		<b>35,035</b>	<b>37,593</b>

All funds are unrestricted and relate to continuing activities.

The notes on pages 6 to 10 form part of these financial statements

# David Brownlow Charitable Foundation

## Balance Sheet as at 30 September 2020

	Notes	2020		2019	
		£	£	£	£
<b>Current Assets</b>					
Cash at bank and in hand	6	41,487		34,033	
Debtors	7	5,000		5,000	
		<u>46,487</u>		<u>39,033</u>	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	8	(11,452)		(1,440)	
Net current assets			<u>35,035</u>		<u>37,593</u>
Total net assets			<u><u>35,035</u></u>		<u><u>37,593</u></u>
<b>Funds</b>					
Unrestricted Funds			<u><u>35,035</u></u>		<u><u>37,593</u></u>

Approved by the Trustees and signed on their behalf by:



The notes on pages 6 to 10 form part of these financial statements



# David Brownlow Charitable Foundation

## Statement of Cash Flow

	Notes	2020 £	2019 £
Net cash used in operating activities	9	<u>7,454</u>	<u>28,311</u>
Change in cash in the year		7,454	28,311
Cash brought forward		<u>34,033</u>	<u>5,722</u>
Cash carried forward		<u><u>41,487</u></u>	<u><u>34,033</u></u>
Represented by:			
Current account		1,000	1,000
Reserve account		40,405	32,951
Petty Cash		<u>82</u>	<u>82</u>
		<u><u>41,487</u></u>	<u><u>34,033</u></u>

The notes on pages 6 to 10 form part of these financial statements

# David Brownlow Charitable Foundation

## Notes to the financial statements for the year ended 30 September 2020

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### 1 Principal Accounting Policies

#### (a) Accounting Convention

The financial statements are prepared under the historical cost convention and in preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (Charities SORP (FRS 102)) and comply with the Charities (Accounts and Reports) Regulations 2008 issued under the Charities Act 2011.

#### (b) Donations, legacies and similar income

Donations, legacies and similar income are shown in the accounts when receivable and the value of the incoming resources can be measured with sufficient reliability.

#### (c) Investment income

Investment income is accounted for in the period in which the charity is entitled to receipt.

#### (d) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis.

#### (e) Charitable activities

Costs of charitable activities include grants made and an apportionment of overhead and support costs where applicable.

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the Trust. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the trustees have agreed to pay the grant without condition, or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside of the control of the Trust.

#### (f) Governance costs

Governance costs comprise costs relating to the general running of the charity as opposed to those associated with generating funds or charitable activity.

#### (g) Taxation

The charity is exempt from tax on its charitable activities

# David Brownlow Charitable Foundation

Notes to the financial statements for the year ended 30 September 2020

2 Charitable Activities	Registered Charity No.	2020 £	2019 £
Educational Donations			
Dingleys Promise	1137609	7,000	-
Horris Hill School	307331	350,000	-
Royal College of Music	309268	-	5,000
The Ufton Court Educational Trust	1116659	-	50,000
Wokingham Paper		6,000	4,000
Local Donations			
Age Concern Twyford	1163722	10,000	10,100
Arc Projects		220	-
Berkshire Community Foundation	1155173	33,000	34,815
Building For The Future	1121458	-	200
Chance to Dance		-	250
Citizens Advice Wokingham	1027729	2,000	-
Coffee and Craft		-	13,604
Ecology Survey of Shurlock Row Pond		1,940	-
Hannah Chidwick		-	100
High Sheriff Charity Gala		-	20,000
Jo Grimmet		1,000	-
Knowl Hill Village Association		250	-
Me2 Club	1140812	5,000	6,000
Mobility For You		1,261	-
Ocean Youth Trust South	1079959	-	200
Royal Berkshire NHS Foundation Trust	1052720	-	1,000
Smart Pillars (Twyford)		17,400	-
Sports Able	1078742	30,000	15,000
Stepping Forward	1177955	800	500
Sue Ryder Hospice	1052076	5,000	-
Thames Hospice	1108298	5,000	35,000
The Mobility Trust	1070975	-	15,428
The Windsor Benefit Trust	1169168	-	1,000
Twyford Comets Football Club		1,300	-
Twyford Parish Council		420	-
Twyford Seniors		3,775	4,908
Twyford Together		143	450
Twyford, Wargrave & District Volunteer Centre	284877	-	1,000
Understanding Dementia	238331	-	250
Waltham St Lawrence Cricket Club		478	-
Waltham St Lawrence Parish Council		-	1,700
Waltham St Lawrence Parish Fete		-	918
Carried forward		<b>481,987</b>	<b>221,423</b>



# David Brownlow Charitable Foundation

Notes to the financial statements for the year ended 30 September 2020

2 Charitable Activities continued	Registered Charity No.	2020	2019
		£	£
Brought forward		481,987	221,423
Waltham St Lawrence Village Show		-	800
Wellbeing in Wokingham Action Group		250	-
National Donations			
Macmillan Cancer Support	261017	24,919	-
Medical Detection Dogs	1124533	5,000	-
National Association for Children of Alcoholics	1009143	-	13,250
National Rheumatoid Arthritis Society	1134859	23,371	30,000
Prince Of Wales Hospice	514999	35,000	-
Project Why UK	1184910	500	-
Royal Albert Hall	285111	100,000	100,000
Royal Osteoporosis Society (formerly National Osteoporosis Society)	1102712	25,000	25,000
Sarcoma UK	1139869	5,000	-
Target Ovarian Cancer	1125038	5,000	-
The Prince's Countryside Fund	1136077	-	28,200
		<b>706,027</b>	<b>418,673</b>
3 Support Costs		2020	2019
		£	£
Legal fees		-	5,442
Accountancy Fees		960	960
Office Expenses		14	454
Web design		120	3,865
Independent Examiners Fees		492	480
		<b>1,586</b>	<b>11,201</b>
4 Donations		2020	2019
		£	£
Donations received		564,000	341,500
Gift Aid recoverable thereon		141,000	121,625
		<b>705,000</b>	<b>463,125</b>

# David Brownlow Charitable Foundation

## Notes to the financial statements for the year ended 30 September 2020

<b>5 Other income</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Interest on cash deposits	<u>55</u>	<u>60</u>
<b>6 Cash at bank and in hand</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Current account	1,000	1,000
Reserve account	40,405	32,951
Petty Cash	<u>82</u>	<u>82</u>
	<u>41,487</u>	<u>34,033</u>
<b>7 Debtors</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Gift Aid	<u>5,000</u>	<u>5,000</u>
<b>8 Creditors</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Accountancy Fees	960	960
Independent Examiners Fees	492	480
HMRC	<u>10,000</u>	<u>-</u>
	<u>11,452</u>	<u>1,440</u>
<b>9 Reconciliation of net movements in funds to net cash flow from operating activities</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Net income/(expenditure) for the year	(2,558)	33,311
Increase/(decrease) in creditors	10,012	-
(Increase)/decrease in debtors	<u>-</u>	<u>(5,000)</u>
	<u>7,454</u>	<u>28,311</u>

## 10 Trustees' remuneration and benefits

None of the Trustees have been paid any remuneration or received any other benefits from the Charity.

# David Brownlow Charitable Foundation

## Notes to the financial statements for the year ended 30 September 2020

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### 11 Trustees' expenses

Trustees' expenses of £nil were incurred in the year ended 30 September 2020 (2019: £nil)

### 12 Related party transactions

There have been no transactions with persons or entities that are closely connected to the charity or its trustees (2019 none).