



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees’ Annual Report for the period

From 4 March 2024 To 3 March 2025

Charity name: Music Workshop

Charity registration number: 1144184

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	“TO ADVANCE THE EDUCATION OF YOUNG PEOPLE FOR THE PUBLIC BENEFIT, IN THEIR APPRECIATION AND PRACTICE OF DRAMA, MUSIC AND THE THEATRE IN ALL ITS ASPECTS THROUGH THE PRODUCTION AND PRESENTATION OF THEIR WORK TO THE PUBLIC.”
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	a) Awarding scholarships for music tuition to those who would benefit from music tuition (and the guidance and relationship with their tutor) but who cannot afford to pay for tuition. b) Awarding scholarships for musical instruments on the same basis as (a) above. c) Awarding performance opportunities on the same basis as (a), above.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Please see most recent Impact Report, attached.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	THE CHARITY HAD C.£27785 AT THE END OF THE PERIOD.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The General Operating Reserve is intended to provide an internal source of funds for situations such as a sudden and unexpected increase in expenses, unanticipated loss in funding, or uninsured losses. General Operating Reserves are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. It is the intention of Music Workshop Charity that any General Operating Reserves used will be replenished within a reasonably short period of time. The minimum amount will be established as an amount sufficient to maintain ongoing operations measured for a set period, measured in months. The General Operating Reserve serves a dynamic role and will be reviewed and adjusted in response to both internal and external changes.
Amount of reserves held	Para 1.22	The Charity held c.£15625 in unrestricted funds and £12160 of restricted funds.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns regarding the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust constitution.
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected with reference to Government guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Music Workshop
Other name the charity uses	None
Registered charity number	1144184

Charity's principal address	Music Workshop, 7a Green Park Station, Bath, BA1 1JB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kim Alexander Hoefkens-Lee			
2	Buddy Carson			
3	Chris Dance		Appointed 17 October 2023	
4	Kristin Galloway Doern		Appointed 17 October 2023	
5	James Alexander Graham Salkeld		Appointed 17 October 2023	
6	Luke Gale		25 Sept 2023 - 12 June 2024	
7	Bella Hills		4 December 2024 (Student trustee)	
8	Iain Mills		Appointed 31 Mar 2025	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity’s objects	
Details of arrangements for safe custody and segregation of such assets from the charity’s own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Kim Hoefkens-Lee	Buddy Carson
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Full name(s)	Kim Alexander Hoefkens-Lee	Buddy Carson
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Position (eg Secretary, Chair, etc)	Trustee	Trustee
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Date	05 Oct 2025
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Charity Name Music Workshop		No (if any) 1144184		CC16a
Receipts and payments accounts				
For the period from	Period start date 03/04/2024	To	Period end date 03/03/2025	

Section A Receipts and payments

	Unrestricted funds	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales	1,861			1,861	3,261
Donations	8,173	3,759		11,932	13,095
Grant funding	85,654	2,000		87,654	100,999
Project income from participants	16,023	5,000		21,023	25,033
Sub total (Gross income for AR)	111,711	10,759		122,470	142,388
A2 Asset and investment sales, (see table).					
				-	-
				-	-
Sub total				-	-
Total receipts	111,711	10,759		122,470	142,388
A3 Payments					
Teacher, consultancy and sub contractor fees	48,176	12,271		60,447	44,783
Venue hire and other direct costs	14,497	152		14,649	12,678
Overheads	23,714	1,029		24,743	14,693
Musical equipment, show and project expenses	6,054	1,507		7,561	21,660
Sub total	92,441	14,959		107,400	93,814
A4 Asset and investment purchases, (see table)					
Motor vehicle				-	50,526
Office equipment				-	1,588
Outdoor pergola				-	968
Music equipment	3,101			3,101	
Sub total	3,101	-		3,101	53,082
Total payments	95,542	14,959		110,501	146,896
Net of receipts/(payments)	16,169	(4,200)		11,969	(4,508)
A5 Transfers between funds	(2,075)	2,075			-
A6 Cash funds last year end	1,531	14,285		15,816	20,324
Cash funds this year end	15,625	12,160		27,785	15,816

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	bank	15,625	12,160	
			-	-
		-	-	-
	Total cash funds	15,625	12,160	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office equipment	Unrestricted funds	1,588	
	Garden pergola	Unrestricted funds	968	
	Motor vehicles	Unrestricted funds	50,526	
	Music equipment	Unrestricted funds	3,101	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Section C Other information

C1 Transactions with trustees

During the year the charity paid the following trustees for services provided to the charity.

Kim Alexander Hoefkens-Lee £11,811 for project management, administration and teaching services. He was also reimbursed expenses of £367.

Buddy Carson £6,800 for project management, administration and teaching services

The charity also paid studio hire costs of £8,290 to Music Workshop Coffeehouse CIC, a community interest company in which the trustees K Hoefkens-Lee and Buddy Carson are shareholders and directors.

Signed by one or two trustees on behalf of all the trustees

Signature
Kim Hoefkens-Lee



Print Name

Kim Hoefkens-Lee

Jim Salkeld

Date of approval

12/08/2025

12/04/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Music Workshop

On accounts for the year
ended

03 March 2025

Charity no
(if any)

1144184

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **03 March 2025**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 08 December 2025

Name:

James Gare

Relevant professional
qualification(s) or body
(if any):

FCA, DChA

Address:

Monahans, Hermes House, Firefly Avenue, Swindon SN2 2GA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.