

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

England & Wales - Charity number 1144178

Details

Other names HELLESDON PCC

Status Registered

Legal form Previously excepted

Registered 2011-10-07

Register [View on the Charity Commission register](#)

Contact

Address The Vicarage
Broom Avenue
Hellesdon
Norwich
NR6 6LG

Phone 01603426902

Email hellesdonchurches@gmail.com

Website hellesdonchurches.webplus.net

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: REGULAR PUBLIC WORSHIP
PROVISION OF PRAYER MINISTRY/MEDITATION/QUIET PRAYER
PASTORAL WORK EG VISITING SICK/BEREAVED/ELDERLY
TEACHING CHRISTIANITY THROUGH SERMONS/COURSES/GROUPS
PROMOTING CHRISTIANITY & CHURCH MISSION THROUGH EVENTS/MEETINGS & ACTIVITIES FOR ELDERLY/PARENTS/YOUNG PEOPLE/OTHER GROUPS
CHURCH SERVICES IN CARE HOMES
PLAY GROUPS
SUPPORTING WORLD MISSION/OTHER CHARITIES

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£101,405	£120,772	-	-
2023-12-31	£110,312	£92,297	-	-
2022-12-31	£715,478	£77,812	£698,318	2
2021-12-31	£63,798	£64,950	-	-
2020-12-31	£68,198	£67,439	-	-

Trustees

Name	Role	Appointed
ANDREW ALDER		2014-04-24
Bramwell Chapman		2018-07-19
Deborah Ann Cronk		2025-11-25
John William Bridge		2026-01-20
MARGARET ABBOTT		2014-04-24
MICHAEL ROBERT HARRINGTON		2011-10-07
MONICA HARRINGTON		2013-04-25
Martin Graham		2018-04-19
Melissa Jane Brambleby		2019-04-07
Rev Susan Mary Mann		2025-09-29
Virginia Smith		2019-04-07

Accounts

Finance Report for the year ended 31st December 2024

The following accounts have been prepared by Quinney's Accountants and comprise the Independent Examiners Certificate (page 19), the Statement of Financial Activities and Balance Sheet (pages 20 & 21), explanatory notes to these pages (pages 25,26 & 27) and 2 pages showing our Designated and Restricted funds with previous year comparison (pages 28 & 29). I am grateful to Mark Lamb and Quinney's Accounting firm for their prompt and professional compilation of these papers in readiness for the APCM. The unpublished but available pages 22, 23 and 24 contain all the notes regarding the legal framework upon which the accounts have been produced, which Charity and Finance Acts apply etc...(They have been omitted purely to save paper and are unchanged from the last 2 years sets of accounts)

In general terms looking at page 20 our total Expenditure **£120,772** has exceeded our total Income **£101,405** by £19,367. However, £16,011 of this was expended from our Designated and Restricted funds for specific and PCC authorised purposes. We also benefitted from a rise in Investment values of £11,054

Looking to the Balance sheet on page 21 you will see our total assets stated at £749,286 of which all but £13,729 is invested either on deposit with CCLA deposit account or with the CBF Church of England Investment fund. Both are performing well returning good levels of Income whilst not exposing our funds to more than a low level of Investment risk.

On a more day to day level, looking to pages 25 and 26 we can compare our 2024 income and expenditure with 2023 and see that our general collections and regular giving and therefore also our gift Aid receipts are broadly comparable to the previous year. We also received a legacy bequest of £5,933 from the Estate of the Late Alan Thompson.

On the Expenditure side (page 26), most of the expense lines are again broadly similar or lower than the previous year. The exceptions being the Parish share which was this year paid in full, utilities which are the gas, electric and water bills at both churches, which are again up but partly offset by a diocesan fuel grant (£950) and the repairs and renewals line of £17,158

These are primarily concerned with the ground maintenance at St Mary's regarding tree work and architect fees, and St Paul's ground maintenance and site safety regarding the Coronation hall. (A reminder that the £4670 Restricted fund payment is the grass cutting in St Marys churchyard.)

It is always heartening for a Treasurer to be able to rely on the income streams in order to be able to pay bills as and when they fall due – cashflow is the biggest headache. The generous giving, combined with the rental income from St Paul's church has always been reliable so a very big thank you to you all. This in turn leads to a nice Gift Aid reclaim from the Government and we are also blessed with good income returns from our Investments thanks to previous generous bequests etc.

You could say we are a wealthy church, but our invested finance can only be spent once so good stewardship should always be being considered. As capital gets spent so our invested income will go down and this will return us to the position of seeing a gap between income and expenditure. There is no simple fix to this other than more people, more giving or less spending. All of these are difficult to address. It is just one of those facts of life where balancing the books is hard. Reporting the facts in comparison is relatively easy.

Andrew Alder Treasurer Hellesdon PCC

Independent Examiners Certificate

Report to the trustees/members of: Hellesdon PCC
On accounts for the year ended: 31 December 2024
Charity number: 1144178

I report to the trustees on my examination of the accounts of the above charity (“the Trust”) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity’s trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a “true and fair” view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M Lamb

Date: 13 March 2025

Name: M W Lamb FCCA

Relevant professional
qualification(s) or body
(if any): ACCA

Address: Saxon House
Hellesdon Park Road
Drayton High Road
Norwich NR6 5DR

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOMING RESOURCES (note 3)				
Income and endowments from:				
Donations and legacies	45,668	6,803	52,471	44,568
Charitable activities	163	-	163	566
Other trading activities	22,291	-	22,291	42,810
Investments	<u>24,834</u>	<u>1,646</u>	<u>26,480</u>	<u>22,368</u>
Total	<u>92,956</u>	<u>8,449</u>	<u>101,405</u>	<u>110,312</u>
RESOURCES EXPENDED (note 4)				
Expenditure on:				
Charitable activities	<u>104,761</u>	<u>16,011</u>	<u>120,772</u>	<u>92,297</u>
Total	<u>104,761</u>	<u>16,011</u>	<u>120,772</u>	<u>92,297</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)				
	(11,805)	(7,562)	(19,367)	18,015
Net unrealised gains/(losses) on investment	<u>9,453</u>	<u>1,601</u>	<u>11,054</u>	<u>40,620</u>
Net movement in funds	(2,352)	(5,961)	(8,313)	(58,635)
TRANSFER BETWEEN FUNDS				
	<u>1,578</u>	<u>(1,578)</u>	-	-
Net movement in funds after transfers	(774)	(7,539)	(8,313)	(58,635)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>497,231</u>	<u>259,722</u>	<u>756,953</u>	<u>698,318</u>
Total funds carried forward	<u>496,457</u>	<u>252,183</u>	<u>748,640</u>	<u>756,953</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
BALANCE SHEET**

	2024	2023
	£	£
Current Assets		
Debtors	3,300	3,471
Current account	6,129	20,933
Deposit account	252,390	258,851
Fees account	4,300	3,550
Invested funds	<u>483,167</u>	<u>472,357</u>
Total Assets	<u>749,286</u>	<u>759,162</u>
Current Liabilities		
Creditors	<u>646</u>	<u>2,209</u>
Total Liabilities	<u>646</u>	<u>2,209</u>
Assets less liabilities	<u>748,640</u>	<u>756,953</u>
General Fund	2,767	28,090
St Paul's Fabric Designated	268	1,145
St Mary's Insurance Designated	18,182	-
St Paul's Hall Designated	-	1,690
St Mary's Churchyard Restricted	6,859	1,116
St Mary's Fabric Restricted	5,000	5,000
St Mary's Webb Bequest Restricted	13,800	13,800
St Mary's Thompson Bequest Restricted	2,300	2,300
St Paul's New Build Project Restricted	1,682	4,776
St Paul's Youth Restricted	140	353
St Mary's Churchyard Investment Restricted	15,338	14,995
St Paul's New Build Project Investment Restricted	45,550	44,293
St Mary's B Bush Investment Designated (cash)	52,717	53,237
St Mary's B Bush Investment Designated (invnt)	422,523	413,069
St Mary's (Friends a/c) Restricted for benefit of St Mary's Church	<u>161,514</u>	<u>173,089</u>
Total Funds	<u>748,640</u>	<u>756,953</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A Alder
Andrew Alder, Treasurer
13 March 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS**

The notes of pages 22 to 29 form part of these financial statements

Note 1 Basis of Preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon is a registered charity, number 1144178. Registration took place on 7 October 2011. The registered office for the charity is The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

Note 2 Accounting Policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 *Accounting Policies - continued*

Income - continued

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 Accounting Policies - *continued*

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

Fund accounting

Unrestricted funds comprise unrestricted funds that have been set aside by the Members for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 3 Analysis of income

	Unrestricted Funds £	2024 Restricted Funds £	Total Funds £	2023 Total Funds £
DONATIONS AND LEGACIES				
Collections and other giving	37,921	870	38,791	36,724
Legacies	-	5,933	5,933	-
Income tax received	<u>7,747</u>	-	<u>7,747</u>	<u>7,844</u>
Total	<u>45,668</u>	<u>6,803</u>	<u>52,471</u>	<u>44,568</u>
CHARITABLE ACTIVITIES				
Charity collections	<u>163</u>	-	<u>163</u>	<u>566</u>
Total	<u>163</u>	<u>-</u>	<u>163</u>	<u>566</u>
OTHER TRADING ACTIVITIES				
Rent	8,732	-	8,732	8,560
Sundry	-	-	-	760
Weddings and funerals	12,609	-	12,609	8,454
Insurance claim relating to theft of altar items	-	-	-	22,786
Diocesan fuel grant	<u>950</u>	-	<u>950</u>	<u>2,250</u>
Total	<u>22,291</u>	<u>-</u>	<u>22,291</u>	<u>42,810</u>
INCOME FROM INVESTMENTS				
CBF investment fund	11,466	1,646	13,112	16,381
Bank interest	<u>13,368</u>	-	<u>13,368</u>	<u>5,987</u>
Total	<u>24,834</u>	<u>1,646</u>	<u>26,480</u>	<u>22,368</u>
TOTAL INCOME	<u>92,956</u>	<u>8,449</u>	<u>101,405</u>	<u>110,312</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 4 Analysis of expenditure

	2024			2023		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Parish share	62,498	-	62,498	59,267	-	59,267
Clergy expenses	446	-	446	774	-	774
Parish expenses	3,349	-	3,349	4,114	-	4,114
Upkeep of services	121	-	121	116	-	116
Organist	770	-	770	945	-	945
Youth expenses	213	-	213	541	-	541
Paid to charities	173	-	173	566	-	566
St Mary's expenses	3,149	-	3,149	4,228	-	4,228
St Paul's expenses	7,126	-	7,126	1,547	-	1,547
Insurance	3,217	-	3,217	3,008	-	3,008
Utilities	7,541	130	7,671	5,307	150	5,457
Cleaning	2,160	4,670	6,830	1,680	4,675	6,355
Admin/secretarial	4,721	950	5,671	3,039	-	3,039
Bookkeeping	1,100	-	1,100	650	-	650
Independent examiner	300	-	300	300	-	300
Postage and stationery	308	-	308	376	-	376
Repairs and renewals	6,897	10,261	17,158	-	-	-
Copier rental	<u>672</u>	<u>-</u>	<u>672</u>	<u>1,014</u>	<u>-</u>	<u>1,014</u>
	<u>104,761</u>	<u>16,011</u>	<u>120,772</u>	<u>87,472</u>	<u>4,825</u>	<u>92,297</u>

Note 5 Details of certain items of expenditure

Wages costs are shown as Admin/secretarial, and no employees earn over £60,000. The average number of staff in the year is 1 (2023: 1).

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £300 (2023: £300).

During the year, Andrew Alder received remuneration of £1,200 in respect of administration services and M Abbott £1,200 in respect of cleaning services. (2023: £650). During the year ended 31 December 2024, no other trustee expenses have been incurred (2023: £NIL).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 6 Debtors and prepayments

	2024	2023
	£	£
Analysis of debtors		
Other debtors	<u>3,300</u>	<u>3,471</u>

Note 7 Creditors and accruals

	Due within One Year		Amounts due after more than One Year	
	2024	2023	2024	2023
	£	£	£	£
Other creditors	346	1,909	-	-
Accruals	<u>300</u>	<u>300</u>	-	-
	<u>646</u>	<u>2,209</u>	-	-

Note 8 Investments and cash at bank

	2024	2023
	£	£
Cash at bank and in hand	262,819	283,334
Other investments	<u>483,167</u>	<u>472,357</u>
	<u>745,986</u>	<u>755,691</u>

Note 9 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2024.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued*

Note 10 Charity funds

Fund names	Type *	Fund balances 1 January 2024 £	Income £	Expenditure £	Transfers £	Gain in investment value £	Fund balances 31 December 2024 £
B Bush (St Mary's)	UR	53,237	-	520	-	-	52,717
B Bush (St Mary's)	UR	413,070	-	-	-	9,453	422,523
St Paul's Fabric	UR	1,145	-	1,145	268	-	268
St Mary's Insurance	UR	-	-	1,818	20,000	-	18,182
St Paul's Hall	UR	1,690	-	3,268	1578	-	-
St Mary's Churchyard	R	1,116	7,219	9,176	7,700	-	6,859
St Mary's Churchyard	R	14,994	-	-	-	343	15,337
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	173,089	-	3,875	(7,700)	-	161,514
St Paul's New Building cash	R	4,776	1,230	2,745	(1,578)	-	1,683
St Paul's New Building	R	44,293	-	-	-	1,257	45,550
St Paul's Youth	R	353	-	213	-	-	140
Total Funds		728,863	8,449	22,760	20,268	11,053	745,873

* UR: unrestricted
R: restricted

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued*

Note 10 **Charity funds - *continued***

Details of material funds held and movements during the PREVIOUS reporting period to 31 December 2023

Fund names	Type	Fund balances 1 January 2023 £	Income £	Expenditure £	Transfers £	Loss in investment value £	Fund balances 31 December 2023 £
B Bush (St Mary's)	UR	53,237	-	-	-	-	53,237
B Bush (St Mary's)	UR	377,548	-	-	-	35,522	413,070
St Paul's Fabric	UR	1,384	-	239	-	-	1,145
St Paul's Hall	UR	1,988	-	298	-	-	1,690
St Mary's Churchyard	R	(3,339)	1,280	4,825	8,000	-	1,116
St Mary's Churchyard	R	13,705	-	-	-	1,289	14,994
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	181,089	-	-	(8,000)	-	173,089
St Paul's New Building cash	R	2,806	1,970	-	-	-	4,776
St Paul's New Building	R	40,484	-	-	-	3,809	44,293
St Paul's Youth	R	894	-	-	(541)	-	353
Total Funds		690,896	3,250	5,362	(541)	40,620	728,863

* UR: unrestricted
 R: restricted

Independent Examiners Certificate

Report to the trustees/members of: Hellesdon PCC
On accounts for the year ended: 31 December 2024
Charity number: 1144178

I report to the trustees on my examination of the accounts of the above charity (“the Trust”) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity’s trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a “true and fair” view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M Lamb

Date: 13 March 2025

Name: M W Lamb FCCA

Relevant professional
qualification(s) or body
(if any): ACCA

Address: Saxon House
Hellesdon Park Road
Drayton High Road
Norwich NR6 5DR

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOMING RESOURCES (note 3)				
Income and endowments from:				
Donations and legacies	45,668	6,803	52,471	44,568
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RESOURCES EXPENDED (note 4)				
Expenditure on:				
Charitable activities	<u>104,761</u>	<u>16,011</u>	<u>120,772</u>	<u>92,297</u>
Total	<u>104,761</u>	<u>16,011</u>	<u>120,772</u>	<u>92,297</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)				
	(11,805)	(7,562)	(19,367)	18,015
Net unrealised gains/(losses) on investment	<u>9,453</u>	<u>1,601</u>	<u>11,054</u>	<u>40,620</u>
Net movement in funds	(2,352)	(5,961)	(8,313)	(58,635)
TRANSFER BETWEEN FUNDS				
	<u>1,578</u>	<u>(1,578)</u>	-	-
Net movement in funds after transfers	(774)	(7,539)	(8,313)	(58,635)
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>497,231</u>	<u>259,722</u>	<u>756,953</u>	<u>698,318</u>
Total funds carried forward	<u>496,457</u>	<u>252,183</u>	<u>748,640</u>	<u>756,953</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
BALANCE SHEET**

	2024	2023
	£	£
Current Assets		
Debtors	3,300	3,471
Current account	6,129	20,933
Deposit account	252,390	258,851
Fees account	4,300	3,550
Invested funds	<u>483,167</u>	<u>472,357</u>
Total Assets	<u>749,286</u>	<u>759,162</u>
Current Liabilities		
Creditors	<u>646</u>	<u>2,209</u>
Total Liabilities	<u>646</u>	<u>2,209</u>
Assets less liabilities	<u>748,640</u>	<u>756,953</u>
General Fund	2,767	28,090
St Paul's Fabric Designated	268	1,145
St Mary's Insurance Designated	18,182	-
St Paul's Hall Designated	-	1,690
St Mary's Churchyard Restricted	6,859	1,116
St Mary's Fabric Restricted	5,000	5,000
St Mary's Webb Bequest Restricted	13,800	13,800
St Mary's Thompson Bequest Restricted	2,300	2,300
St Paul's New Build Project Restricted	1,682	4,776
St Paul's Youth Restricted	140	353
St Mary's Churchyard Investment Restricted	15,338	14,995
St Paul's New Build Project Investment Restricted	45,550	44,293
St Mary's B Bush Investment Designated (cash)	52,717	53,237
St Mary's B Bush Investment Designated (invnt)	422,523	413,069
St Mary's (Friends a/c) Restricted for benefit of St Mary's Church	<u>161,514</u>	<u>173,089</u>
Total Funds	<u>748,640</u>	<u>756,953</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

A Alder
Andrew Alder, Treasurer
13 March 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS**

The notes of pages 22 to 29 form part of these financial statements

Note 1 Basis of Preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon is a registered charity, number 1144178. Registration took place on 7 October 2011. The registered office for the charity is The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

Note 2 Accounting Policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 *Accounting Policies - continued*

Income - continued

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 Accounting Policies - *continued*

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

Fund accounting

Unrestricted funds comprise unrestricted funds that have been set aside by the Members for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 3 Analysis of income

	Unrestricted Funds £	2024 Restricted Funds £	Total Funds £	2023 Total Funds £
DONATIONS AND LEGACIES				
Collections and other giving	37,921	870	38,791	36,724
Legacies	-	5,933	5,933	-
Income tax received	<u>7,747</u>	-	<u>7,747</u>	<u>7,844</u>
Total	<u>45,668</u>	<u>6,803</u>	<u>52,471</u>	<u>44,568</u>
CHARITABLE ACTIVITIES				
Charity collections	<u>163</u>	-	<u>163</u>	<u>566</u>
Total	<u>163</u>	<u>-</u>	<u>163</u>	<u>566</u>
OTHER TRADING ACTIVITIES				
Rent	8,732	-	8,732	8,560
Sundry	-	-	-	760
Weddings and funerals	12,609	-	12,609	8,454
Insurance claim relating to theft of altar items	-	-	-	22,786
Diocesan fuel grant	<u>950</u>	-	<u>950</u>	<u>2,250</u>
Total	<u>22,291</u>	<u>-</u>	<u>22,291</u>	<u>42,810</u>
INCOME FROM INVESTMENTS				
CBF investment fund	11,466	1,646	13,112	16,381
Bank interest	<u>13,368</u>	-	<u>13,368</u>	<u>5,987</u>
Total	<u>24,834</u>	<u>1,646</u>	<u>26,480</u>	<u>22,368</u>
TOTAL INCOME	<u>92,956</u>	<u>8,449</u>	<u>101,405</u>	<u>110,312</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 4 Analysis of expenditure

	2024			2023		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Parish share	62,498	-	62,498	59,267	-	59,267
Clergy expenses	446	-	446	774	-	774
Parish expenses	3,349	-	3,349	4,114	-	4,114
Upkeep of services	121	-	121	116	-	116
Organist	770	-	770	945	-	945
Youth expenses	213	-	213	541	-	541
Paid to charities	173	-	173	566	-	566
St Mary's expenses	3,149	-	3,149	4,228	-	4,228
St Paul's expenses	7,126	-	7,126	1,547	-	1,547
Insurance	3,217	-	3,217	3,008	-	3,008
Utilities	7,541	130	7,671	5,307	150	5,457
Cleaning	2,160	4,670	6,830	1,680	4,675	6,355
Admin/secretarial	4,721	950	5,671	3,039	-	3,039
Bookkeeping	1,100	-	1,100	650	-	650
Independent examiner	300	-	300	300	-	300
Postage and stationery	308	-	308	376	-	376
Repairs and renewals	6,897	10,261	17,158	-	-	-
Copier rental	<u>672</u>	<u>-</u>	<u>672</u>	<u>1,014</u>	<u>-</u>	<u>1,014</u>
	<u>104,761</u>	<u>16,011</u>	<u>120,772</u>	<u>87,472</u>	<u>4,825</u>	<u>92,297</u>

Note 5 Details of certain items of expenditure

Wages costs are shown as Admin/secretarial, and no employees earn over £60,000. The average number of staff in the year is 1 (2023: 1).

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £300 (2023: £300).

During the year, Andrew Alder received remuneration of £1,200 in respect of administration services and M Abbott £1,200 in respect of cleaning services. (2023: £650). During the year ended 31 December 2024, no other trustee expenses have been incurred (2023: £NIL).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 6 Debtors and prepayments

	2024	2023
	£	£
Analysis of debtors		
Other debtors	<u>3,300</u>	<u>3,471</u>

Note 7 Creditors and accruals

	Due within One Year		Amounts due after more than One Year	
	2024	2023	2024	2023
	£	£	£	£
Other creditors	346	1,909	-	-
Accruals	<u>300</u>	<u>300</u>	-	-
	<u>646</u>	<u>2,209</u>	-	-

Note 8 Investments and cash at bank

	2024	2023
	£	£
Cash at bank and in hand	262,819	283,334
Other investments	<u>483,167</u>	<u>472,357</u>
	<u>745,986</u>	<u>755,691</u>

Note 9 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2024.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued*

Note 10 Charity funds

Fund names	Type *	Fund balances 1 January 2024 £	Income £	Expenditure £	Transfers £	Gain in investment value £	Fund balances 31 December 2024 £
B Bush (St Mary's)	UR	53,237	-	520	-	-	52,717
B Bush (St Mary's)	UR	413,070	-	-	-	9,453	422,523
St Paul's Fabric	UR	1,145	-	1,145	268	-	268
St Mary's Insurance	UR	-	-	1,818	20,000	-	18,182
St Paul's Hall	UR	1,690	-	3,268	1578	-	-
St Mary's Churchyard	R	1,116	7,219	9,176	7,700	-	6,859
St Mary's Churchyard	R	14,994	-	-	-	343	15,337
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	173,089	-	3,875	(7,700)	-	161,514
St Paul's New Building cash	R	4,776	1,230	2,745	(1,578)	-	1,683
St Paul's New Building	R	44,293	-	-	-	1,257	45,550
St Paul's Youth	R	353	-	213	-	-	140
Total Funds		728,863	8,449	22,760	20,268	11,053	745,873

* UR: unrestricted
R: restricted

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2024
NOTES TO THE FINANCIAL STATEMENTS - *continued*

Note 10 **Charity funds - *continued***

Details of material funds held and movements during the PREVIOUS reporting period to 31 December 2023

Fund names	Type	Fund balances 1 January 2023 £	Income £	Expenditure £	Transfers £	Loss in investment value £	Fund balances 31 December 2023 £
B Bush (St Mary's)	UR	53,237	-	-	-	-	53,237
B Bush (St Mary's)	UR	377,548	-	-	-	35,522	413,070
St Paul's Fabric	UR	1,384	-	239	-	-	1,145
St Paul's Hall	UR	1,988	-	298	-	-	1,690
St Mary's Churchyard	R	(3,339)	1,280	4,825	8,000	-	1,116
St Mary's Churchyard	R	13,705	-	-	-	1,289	14,994
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	181,089	-	-	(8,000)	-	173,089
St Paul's New Building cash	R	2,806	1,970	-	-	-	4,776
St Paul's New Building	R	40,484	-	-	-	3,809	44,293
St Paul's Youth	R	894	-	-	(541)	-	353
Total Funds		690,896	3,250	5,362	(541)	40,620	728,863

* UR: unrestricted
R: restricted

Accounts

Financial Report to the Annual accounts ended 31st December 2023.

The accounts have once again been produced on an accruals basis and prepared by Quinney's Accounting firm. They have been prepared in accordance with current recommended practices (2019) and Charity Act requirements (2011). They balance and have been Independently examined.

The Statement of Financial Activities (page 20) and Balance Sheet page 21) are in effect summary sheets with further detail and explanation found within the notes (pages 22 - 29)

On the Income side (from page 25) it can be seen that the general items (collections, Gift aid, charity collections and 'trading activities') whilst down are broadly similar. The 2 exceptions which are new items are an insurance claim settlement following the metal theft of our altar items (£ 22,786) and help from the Diocese in respect of a fuel grant (£ 2,250). We have also benefitted from additional investment income and bank interest (to £ 20,748) following last year's legacy and transfer of the Friend's balances. The nett result for our income is an increase to £ 107,062 compared to £ 74,389 (2022 after legacy and Friends transfer are discounted as exceptional)

On the Expenditure side (from page 26) it is to be commended that we achieved a 100% payment of our allocated Parish Share. This full payment of Parish Share was discussed and agreed at a PCC meeting to reflect our increased ability to meet our diocesan commitments because of legacy receipts etc enabling our investment income to rise. This figure was still short of the actual cost of Parish share to a parish with one member of clergy but we are striving to meet this figure of around £65,000 in 2024.

All other expenditure lines were broadly in line or lower than previous year, the exception being St Mary's expenses due to the cost of the new sound system. This was subsequently funded by a generous private anonymous donation. There is also a new line showing the cost of the copier rental. This is a renewed 5-year contract but has previously been included within parish expenses. The nett result in our expenditure is an increase in our overall expenditure to £ 92,297 (£77,812 in 2022)

So put simply - Income up 32,673 (insurance settlement & investment income) expenditure up 14,485 Parish share.

The nett result is that our **General fund** has increased to £28,090 but this figure at the year-end includes the Insurance settlement claim money (£22,786). This has subsequently been placed in a PCC designated fund.

Looking to our **Restricted (R) and Designated (UR) funds** (page 28) we continue to utilise relevant funds so that the General fund is not unreasonably burdened by capital costs and our investment funds whilst invested for income, have also had a capital gain on their values over the year.

The nett cash assets are held in Barclays bank £20,933 and our fees a/c £3,550 and CCLA deposit funds of £258,851. The total invested funds are valued at £472,357

Andrew Alder, Treasurer 6.3.24

Independent Examiners Certificate

Report to the trustees/members of: Hellesdon PCC
On accounts for the year ended: 31 December 2023
Charity number: 1144178

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 11/3/24

Name: M W Lamb FCCA

Relevant professional
qualification(s) or body
(if any): ACCA

Address: Saxon House
Hellesdon Park Road
Drayton High Road
Norwich NR6 5DR

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES (note 3)				
Income and endowments from:				
Donations and legacies	43,698	870	44,568	505,129
Charitable activities	566	-	566	617
Other trading activities	42,050	760	42,810	23,193
Investments	20,748	1,620	22,368	5,450
Separate material item of income	-	-	-	181,089
Total	<u>107,062</u>	<u>3,250</u>	<u>110,312</u>	<u>715,478</u>
RESOURCES EXPENDED (note 4)				
Expenditure on:				
Charitable activities	<u>87,472</u>	<u>4,825</u>	<u>92,297</u>	<u>77,811</u>
Total	<u>87,472</u>	<u>5,362</u>	<u>92,297</u>	<u>77,811</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)				
Net unrealised gains/(losses) on investment	20,127	(2,112)	18,015	637,667
	<u>35,522</u>	<u>5,098</u>	<u>40,620</u>	<u>29,682</u>
Net movement in funds	55,649	2,986	58,635	607,985
TRANSFER BETWEEN FUNDS				
Net movement in funds after transfers	<u>209</u>	<u>(209)</u>	-	-
	55,858	2,777	58,635	607,985
RECONCILIATION OF FUNDS				
Total funds brought forward	441,373	256,945	698,318	90,333
Total funds carried forward	<u>497,231</u>	<u>259,722</u>	<u>756,953</u>	<u>698,318</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
BALANCE SHEET**

	2023	2022
	£	£
Current Assets		
Debtors	3,471	181,089
Current account	20,933	8,563
Deposit account	258,851	77,864
Fees account	3,550	4,097
Invested funds	<u>472,357</u>	<u>431,737</u>
Total Assets	<u>759,162</u>	<u>703,350</u>
Current Liabilities		
Creditors	<u>2,209</u>	<u>5,032</u>
Total Liabilities	<u>2,209</u>	<u>5,032</u>
Assets less liabilities	<u>756,953</u>	<u>698,318</u>
General Fund	28,090	7,422
St Paul's Fabric Designated	1,145	1,384
St Paul's Hall Designated	1,690	1,988
St Mary's Churchyard Restricted	1,116	3,339
St Mary's Fabric Restricted	5,000	5,000
St Mary's Webb Bequest Restricted	13,800	13,800
St Mary's Thompson Bequest Restricted	2,300	2,300
St Paul's New Build Project Restricted	4,776	2,806
St Paul's Youth Restricted	353	894
St Mary's Churchyard Investment Restricted	14,995	13,705
St Paul's New Build Project Investment Restricted	44,293	40,484
St Mary's B Bush Investment Designated (cash)	53,237	53,237
St Mary's B Bush Investment Designated (invnt)	413,069	377,548
St Mary's (Friends a/c) Restricted for benefit of St Mary's Church	<u>173,089</u>	<u>181,089</u>
Total Funds	<u>756,953</u>	<u>698,318</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Andrew Alder, Treasurer
2024

11-3-24

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS**

The notes of pages 22 to 29 form part of these financial statements

Note 1 Basis of Preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon is a registered charity, number 1144178. Registration took place on 7 October 2011. The registered office for the charity is The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

Note 2 Accounting Policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 Accounting Policies - *continued*

Income - *continued*

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 Accounting Policies - *continued*

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

Fund accounting

Unrestricted funds comprise unrestricted funds that have been set aside by the Members for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 3 Analysis of income

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	2022 Total Funds £
DONATIONS AND LEGACIES				
Collections and other givings	35,854	870	36,724	36,630
Legacies	-	-	-	460,000
Income tax received	<u>7,844</u>	<u>-</u>	<u>7,844</u>	<u>8,499</u>
Total	<u>43,698</u>	<u>870</u>	<u>44,568</u>	<u>505,129</u>
CHARITABLE ACTIVITIES				
Charity collections	<u>566</u>	<u>-</u>	<u>566</u>	<u>617</u>
Total	<u>566</u>	<u>-</u>	<u>566</u>	<u>617</u>
OTHER TRADING ACTIVITIES				
Rent	8,560	-	8,560	12,117
Sundry	-	760	760	249
Traidcraft	-	-	-	116
Weddings and funerals	8,454	-	8,454	10,711
Insurance claim relating to theft of altar items	22,786	-	22,786	
Diocesan fuel grant	<u>2,250</u>	<u>-</u>	<u>2,250</u>	<u>-</u>
Total	<u>42,050</u>	<u>760</u>	<u>42,810</u>	<u>23,193</u>
INCOME FROM INVESTMENTS				
CBF investment fund	14,761	1,620	16,381	3,671
Bank interest	<u>5,987</u>	<u>-</u>	<u>5,987</u>	<u>1,779</u>
Total	<u>20,748</u>	<u>1,620</u>	<u>22,368</u>	<u>5,450</u>
SEPARATE ITEM OF MATERIAL INCOME				
Friends of St Mary's	<u>-</u>	<u>-</u>	<u>-</u>	<u>181,089</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>181,089</u>
TOTAL INCOME	<u>107,062</u>	<u>3,250</u>	<u>110,312</u>	<u>715,478</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 4 Analysis of expenditure

	2023			2022		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Parish share	59,267	-	59,267	40,000	-	40,000
Clergy expenses	774	-	774	818	-	818
Parish expenses	4,114	-	4,114	4,397	-	4,397
Upkeep of services	116	-	116	127	-	127
Organist	945	-	945	985	-	985
Youth expenses	541	-	541	206	-	206
Paid to charities	566	-	566	617	-	617
St Mary's expenses	4,228	-	4,228	1,575	-	1,575
St Paul's expenses	1,547	-	1,547	1,116	-	1,116
Insurance	3,008	-	3,008	9,498	-	9,498
Utilities	5,307	150	5,457	5,339	180	5,519
Cleaning	1,680	4,675	6,355	1,680	4,805	6,485
Admin/secretarial	3,039	-	3,039	2,166	-	2,166
Bookkeeping	650	-	650	650	-	650
Independent examiner	300	-	300	900	-	900
Postage and stationery	376	-	376	817	-	817
Repairs and renewals	-	-	-	1,936	-	1,936
Copier rental	<u>1,014</u>	<u>-</u>	<u>1,014</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>87,472</u>	<u>4,825</u>	<u>92,297</u>	<u>72,827</u>	<u>4,985</u>	<u>77,812</u>

Note 5 Details of certain items of expenditure

Wages costs are shown as Admin/secretarial, and no employees earn over £60,000. The average number of staff in the year is 1 (2022: 1).

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £300 (2022: £900).

During the year, Andrew Alder received remuneration of £650 in respect of administration services. (2022: £650). During the year ended 31 December 2023, no other trustee expenses have been incurred (2022: £NIL).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 6	Debtors and prepayments	2023	2022
		£	£
	Analysis of debtors		
	Other debtors	<u> -</u>	<u>181,089</u>

The other debtor related to the transfer of the funds of The Friends of St Mary's.

Note 7	Creditors and accruals	Amounts due after more than			
	Due within One Year			One Year	
	2023	2022	2023	2022	
	£	£	£	£	
	Other creditors	1,909	4,132	-	-
	Accruals	<u>300</u>	<u>900</u>	<u> -</u>	<u> -</u>
		<u>2,209</u>	<u>5,032</u>	<u> -</u>	<u> -</u>

Note 8	Investments and cash at bank	2023	2022
		£	£
	Cash at bank and in hand	283,334	90,524
	Other investments	<u>472,357</u>	<u>431,737</u>
		<u>755,691</u>	<u>522,261</u>

Note 9 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2023.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - continued

Note 10 Charity funds

Fund names	Type	Fund balances bought forward £	Income £	Expenditure £	Transfers £	Gain in investment value £	Fund balances carried forward £
B Bush (St Mary's)	UR	53,237	-	-	-	-	53,237
B Bush (St Mary's)	UR	377,548	-	-	-	35,522	413,070
St Paul's Fabric	UR	1,384	-	239	-	-	1,145
St Paul's Hall	UR	1,988	-	298	-	-	1,690
St Mary's Churchyard	R	(3,339)	1,280	4,825	8,000	-	1,116
St Mary's Churchyard	R	13,705	-	-	-	1,289	14,994
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	181,089	-	-	(8,000)	-	173,089
St Paul's New Building cash	R	2,806	1,970	-	-	-	4,776
St Paul's New Building	R	40,484	-	-	-	3,809	44,293
St Paul's Youth	R	894	-	-	(541)	-	353
Total Funds		690,896	3,250	5,362	(541)	40,620	728,863

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - continued**

Note 10 Charity funds - *continued*

Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Fund balances bought forward £	Income £	Expenditure £	Transfers £	Loss in investment value £	Fund balances carried forward £
K N Lines (St Mary's)	UR	640	-	640	-	-	-
B Bush (St Mary's)	UR	-	460,000	6,763	(400,000)	-	53,237
B Bush (St Mary's)	UR	-	-	-	400,000	22,452	377,548
St Paul's Fabric	UR	2,680	-	1,296	-	-	1,384
St Paul's Hall	UR	2,259	-	271	-	-	1,988
St Mary's Churchyard	R	368	1,278	4,985	-	-	(3,339)
St Mary's Churchyard	R	15,534	-	-	-	1,829	13,705
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	-	181,089	-	-	-	181,089
St Paul's New Building cash	R	1,027	1,779	-	-	-	2,806
St Paul's New Building	R	45,885	-	-	-	5,401	40,484
St Paul's Youth	R	1,100	-	-	(206)	-	894
Total Funds		90,593	644,146	13,955	(206)	29,682	690,896

Independent Examiners Certificate

Report to the trustees/members of: Hellesdon PCC
On accounts for the year ended: 31 December 2023
Charity number: 1144178

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 11/3/24

Name: M W Lamb FCCA

Relevant professional
qualification(s) or body
(if any): ACCA

Address: Saxon House
Hellesdon Park Road
Drayton High Road
Norwich NR6 5DR

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES (note 3)				
Income and endowments from:				
Donations and legacies	43,698	870	44,568	505,129
Charitable activities	566	-	566	617
Other trading activities	42,050	760	42,810	23,193
Investments	20,748	1,620	22,368	5,450
Separate material item of income	-	-	-	181,089
Total	<u>107,062</u>	<u>3,250</u>	<u>110,312</u>	<u>715,478</u>
RESOURCES EXPENDED (note 4)				
Expenditure on:				
Charitable activities	<u>87,472</u>	<u>4,825</u>	<u>92,297</u>	<u>77,811</u>
Total	<u>87,472</u>	<u>5,362</u>	<u>92,297</u>	<u>77,811</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)				
Net unrealised gains/(losses) on investment	20,127	(2,112)	18,015	637,667
	<u>35,522</u>	<u>5,098</u>	<u>40,620</u>	<u>29,682</u>
Net movement in funds	55,649	2,986	58,635	607,985
TRANSFER BETWEEN FUNDS				
Net movement in funds after transfers	<u>209</u>	<u>(209)</u>	-	-
	55,858	2,777	58,635	607,985
RECONCILIATION OF FUNDS				
Total funds brought forward	441,373	256,945	698,318	90,333
Total funds carried forward	<u>497,231</u>	<u>259,722</u>	<u>756,953</u>	<u>698,318</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
BALANCE SHEET**

	2023	2022
	£	£
Current Assets		
Debtors	3,471	181,089
Current account	20,933	8,563
Deposit account	258,851	77,864
Fees account	3,550	4,097
Invested funds	<u>472,357</u>	<u>431,737</u>
Total Assets	<u>759,162</u>	<u>703,350</u>
Current Liabilities		
Creditors	<u>2,209</u>	<u>5,032</u>
Total Liabilities	<u>2,209</u>	<u>5,032</u>
Assets less liabilities	<u>756,953</u>	<u>698,318</u>
General Fund	28,090	7,422
St Paul's Fabric Designated	1,145	1,384
St Paul's Hall Designated	1,690	1,988
St Mary's Churchyard Restricted	1,116	3,339
St Mary's Fabric Restricted	5,000	5,000
St Mary's Webb Bequest Restricted	13,800	13,800
St Mary's Thompson Bequest Restricted	2,300	2,300
St Paul's New Build Project Restricted	4,776	2,806
St Paul's Youth Restricted	353	894
St Mary's Churchyard Investment Restricted	14,995	13,705
St Paul's New Build Project Investment Restricted	44,293	40,484
St Mary's B Bush Investment Designated (cash)	53,237	53,237
St Mary's B Bush Investment Designated (invnt)	413,069	377,548
St Mary's (Friends a/c) Restricted for benefit of St Mary's Church	<u>173,089</u>	<u>181,089</u>
Total Funds	<u>756,953</u>	<u>698,318</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Andrew Alder, Treasurer
2024

11-3-24

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS**

The notes of pages 22 to 29 form part of these financial statements

Note 1 Basis of Preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon is a registered charity, number 1144178. Registration took place on 7 October 2011. The registered office for the charity is The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

Note 2 Accounting Policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 Accounting Policies - *continued*

Income - *continued*

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

The notes of pages 22 to 29 form part of these financial statements

Note 2 Accounting Policies - *continued*

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

Fund accounting

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Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 3 Analysis of income

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	2022 Total Funds £
DONATIONS AND LEGACIES				
Collections and other givings	35,854	870	36,724	36,630
Legacies	-	-	-	460,000
Income tax received	<u>7,844</u>	<u>-</u>	<u>7,844</u>	<u>8,499</u>
Total	<u>43,698</u>	<u>870</u>	<u>44,568</u>	<u>505,129</u>
CHARITABLE ACTIVITIES				
Charity collections	<u>566</u>	<u>-</u>	<u>566</u>	<u>617</u>
Total	<u>566</u>	<u>-</u>	<u>566</u>	<u>617</u>
OTHER TRADING ACTIVITIES				
Rent	8,560	-	8,560	12,117
Sundry	-	760	760	249
Traidcraft	-	-	-	116
Weddings and funerals	8,454	-	8,454	10,711
Insurance claim relating to theft of altar items	22,786	-	22,786	
Diocesan fuel grant	<u>2,250</u>	<u>-</u>	<u>2,250</u>	<u>-</u>
Total	<u>42,050</u>	<u>760</u>	<u>42,810</u>	<u>23,193</u>
INCOME FROM INVESTMENTS				
CBF investment fund	14,761	1,620	16,381	3,671
Bank interest	<u>5,987</u>	<u>-</u>	<u>5,987</u>	<u>1,779</u>
Total	<u>20,748</u>	<u>1,620</u>	<u>22,368</u>	<u>5,450</u>
SEPARATE ITEM OF MATERIAL INCOME				
Friends of St Mary's	<u>-</u>	<u>-</u>	<u>-</u>	<u>181,089</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>181,089</u>
TOTAL INCOME	<u>107,062</u>	<u>3,250</u>	<u>110,312</u>	<u>715,478</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLEDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 4 Analysis of expenditure

	2023			2022		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Parish share	59,267	-	59,267	40,000	-	40,000
Clergy expenses	774	-	774	818	-	818
Parish expenses	4,114	-	4,114	4,397	-	4,397
Upkeep of services	116	-	116	127	-	127
Organist	945	-	945	985	-	985
Youth expenses	541	-	541	206	-	206
Paid to charities	566	-	566	617	-	617
St Mary's expenses	4,228	-	4,228	1,575	-	1,575
St Paul's expenses	1,547	-	1,547	1,116	-	1,116
Insurance	3,008	-	3,008	9,498	-	9,498
Utilities	5,307	150	5,457	5,339	180	5,519
Cleaning	1,680	4,675	6,355	1,680	4,805	6,485
Admin/secretarial	3,039	-	3,039	2,166	-	2,166
Bookkeeping	650	-	650	650	-	650
Independent examiner	300	-	300	900	-	900
Postage and stationery	376	-	376	817	-	817
Repairs and renewals	-	-	-	1,936	-	1,936
Copier rental	<u>1,014</u>	<u>-</u>	<u>1,014</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>87,472</u>	<u>4,825</u>	<u>92,297</u>	<u>72,827</u>	<u>4,985</u>	<u>77,812</u>

Note 5 Details of certain items of expenditure

Wages costs are shown as Admin/secretarial, and no employees earn over £60,000. The average number of staff in the year is 1 (2022: 1).

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £300 (2022: £900).

During the year, Andrew Alder received remuneration of £650 in respect of administration services. (2022: £650). During the year ended 31 December 2023, no other trustee expenses have been incurred (2022: £NIL).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON
NORWICH**

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - *continued***

Note 6 Debtors and prepayments

	2023	2022
	£	£
Analysis of debtors		
Other debtors	<u> -</u>	<u>181,089</u>

The other debtor related to the transfer of the funds of The Friends of St Mary's.

Note 7 Creditors and accruals

	Due within One Year		Amounts due after more than One Year	
	2023	2022	2023	2022
	£	£	£	£
Other creditors	1,909	4,132	-	-
Accruals	<u>300</u>	<u>900</u>	<u> -</u>	<u> -</u>
	<u>2,209</u>	<u>5,032</u>	<u> -</u>	<u> -</u>

Note 8 Investments and cash at bank

	2023	2022
	£	£
Cash at bank and in hand	283,334	90,524
Other investments	<u>472,357</u>	<u>431,737</u>
	<u>755,691</u>	<u>522,261</u>

Note 9 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2023.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - continued

Note 10 Charity funds

Fund names	Type	Fund balances bought forward £	Income £	Expenditure £	Transfers £	Gain in investment value £	Fund balances carried forward £
B Bush (St Mary's)	UR	53,237	-	-	-	-	53,237
B Bush (St Mary's)	UR	377,548	-	-	-	35,522	413,070
St Paul's Fabric	UR	1,384	-	239	-	-	1,145
St Paul's Hall	UR	1,988	-	298	-	-	1,690
St Mary's Churchyard	R	(3,339)	1,280	4,825	8,000	-	1,116
St Mary's Churchyard	R	13,705	-	-	-	1,289	14,994
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	181,089	-	-	(8,000)	-	173,089
St Paul's New Building cash	R	2,806	1,970	-	-	-	4,776
St Paul's New Building	R	40,484	-	-	-	3,809	44,293
St Paul's Youth	R	894	-	-	(541)	-	353
Total Funds		690,896	3,250	5,362	(541)	40,620	728,863

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH

**FOR THE YEAR ENDED 31 DECEMBER 2023
NOTES TO THE FINANCIAL STATEMENTS - continued**

Note 10 Charity funds - *continued*

Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Fund balances bought forward £	Income £	Expenditure £	Transfers £	Loss in investment value £	Fund balances carried forward £
K N Lines (St Mary's)	UR	640	-	640	-	-	-
B Bush (St Mary's)	UR	-	460,000	6,763	(400,000)	-	53,237
B Bush (St Mary's)	UR	-	-	-	400,000	22,452	377,548
St Paul's Fabric	UR	2,680	-	1,296	-	-	1,384
St Paul's Hall	UR	2,259	-	271	-	-	1,988
St Mary's Churchyard	R	368	1,278	4,985	-	-	(3,339)
St Mary's Churchyard	R	15,534	-	-	-	1,829	13,705
St Mary's Fabric	R	5,000	-	-	-	-	5,000
St Mary's Webb	R	13,800	-	-	-	-	13,800
St Mary's Thompson	R	2,300	-	-	-	-	2,300
St Mary's (Friends A/c)	R	-	181,089	-	-	-	181,089
St Paul's New Building cash	R	1,027	1,779	-	-	-	2,806
St Paul's New Building	R	45,885	-	-	-	5,401	40,484
St Paul's Youth	R	1,100	-	-	(206)	-	894
Total Funds		90,593	644,146	13,955	(206)	29,682	690,896

Accounts

Charity number: 1144178

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HELLESDON
NORWICH

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HELLESDON
NORWICH 31 DECEMBER 2022 CONTENTS

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HELLESDON NORWICH- CHARITY NUMBER: 1144178
YEAR ENDED 31 DECEMBER 2022**

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

Members of the PCC are either ex-officio, co-opted or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules, and with the aim of having proportionate representation from each Sunday congregation.

During the year the following served as members and trustees of the PCC:

Incumbent:

Reverend Anne-Louise Alder

Bankers:

Barclays Business Banking, Leicester, LE87 2BB
and Central Board of Finance, Church of England, London.

Independent Examiner:

Mark Lamb FCCA, Quinneys, Saxon House, Norwich, NR6 5DR

Correspondence address:

The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG

Treasurer:

Mr Andrew Alder
The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG

PCC Secretary:

Debbie Cronk
c/o The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HELLESDON NORWICH- CHARITY NUMBER: 1144178
YEAR ENDED 31 DECEMBER 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND
ADVISERS (CONTINUED)**

Elected Members

Margaret Abbott - Church Warden at St Paul's

Andrew Alder – PCC Treasurer, Deanery Synod Representative

Milee Brambleby – Lay Licenced Minister

Bramwell Chapman – PCC member

Martin Graham – PCC member

Michael Harrington – Deanery Synod Representative

Monica Harrington – Church Warden at St Mary's

Susan Norgate – PCC member

Lou O'Grady – PCC member

Kevin O'Grady – PCC member

Ginny Smith – PCC member

Janet Wood – PCC member

TRUSTEE'S REPORT

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon Norwich Electoral Roll Report for the 2022 APCM

There were 67 people on the Electoral Roll at the 2021 APCM.

During the year a total of 7 names have been removed from the list.

- * 2 people have died, and their names were removed.
- * 1 person has moved away and their name was removed from the list.
- * 4 people are no longer attending church in this parish and were removed from the list.

Therefore, the total number on the Electoral Roll at the 2022 APCM is 60.

Angela Cossey, Electoral Roll Officer

Vicar's Report

Each year I stand before you and present my annual report. It is designed to be an opportunity for me to say thank you, to reflect upon the past year and to look forward.

I want to begin by saying thank you to each one of you for showing your support, being involved, and taking the time not just by being here this afternoon, but for all the different things you do in the name of Hellesdon Parish Church.

2021 has been another challenging year – we began in lockdown and I, with reservation, agreed to conduct Sunday services on Zoom, which I know a number of you weren't able to access but, for those who did, it was a new and hopefully positive experience. The weeks ran on and before I knew it, I was conducting not just a Lent study on Zoom, but all the Holy Week services as well. Easter Sunday arrived, and it was with great joy that we were able to celebrate the Resurrection, all be it as two congregations, as social distancing meant we were unable to be all together in one place.

Over the next few months, we had times of continuous change and constant re-evaluation in terms of risk. I had to constantly assess the risk, hoping to try and find a balance over the need to keep others and myself safe and enable us to still be able to worship in ways that were meaningful. For me it has been a difficult time as we moved out of social distancing and have gradually returned to larger congregations, not just on Sundays but at life events – funerals in particular. Throughout all this time I have been supported by the PCC.

I expect at times, some of you may have wondered what the basis was for the decisions made in terms of Covid security, but I have always been driven by the need to ensure that no one got Covid through a church contact, and as far as I am aware that has been achieved, and that I remained well, enabling me to serve the needs of the Parish.

As we began to return to “normal” there were decisions to be made about each activity that we ran, not just in terms of keeping everyone safe, but the running costs both financial and on the people involved. This meant that we felt the time was right to close some activities - Open Doors, move the venue of others - Small Steps, Marlpit Community Choir and start new ones - St Paul's monthly Saturday Coffee

TRUSTEE'S REPORT (CONTINUED)

morning.

The move to a single service has been difficult for some of you, and I have to say in all honesty, that I would never have seen us reaching this place, but Covid changed a lot of things. The smaller congregation due to some moving out of the Parish, some deciding that this was the time to worship in new places, others becoming house bound and some have just simply not returned without explanation despite our attempts to stay in touch and once again this year we have a number of dear church family pass away, and at this point I would like us to take a moment to remember those we have lost this last year who have had a profound impact in many different ways upon our life as a church – Audrey Pollard, John Browning, Gary Hunt, Denys Holmes and Graham Mighell.

All of this alongside the costs of running two churches on a Sunday meant that the PCC felt that at this time and for the foreseeable future this was the wise way forward. Worshiping as a single, healthy sized congregation has been commented on by a number of people as being a real blessing, that sense of us all being together and not divided. As the body of Christ, a body which has welcomed new members, a body which has remained firm and supported others through some hard times over the last 2 years. I hope that as we continue to move forward our togetherness will be strengthened as friendships grow and gifts and ministries are shared.

The Labyrinth last summer was a wonderful opportunity to offer something spiritual, not just for us, the church, but the local community as well. Working with others to get it set up was a fun and uplifting experience and I received a number of really positive comments from individuals and groups.

As you may have noticed by either being there or reading the Annual Report, Festival services during this year have had a fall in attendance – I believe that people have still been anxious and made choices that enabled them to share time with family safely if they didn't attend a Christmas service for example. We will need to be mindful of this as we move forward in to 2022 and do the best we can to encourage others to join us on these occasions by being reassuring and welcoming.

I think it is a time to be positive and look hopefully to what our future holds here in Hellesdon. Later in June we will be celebrating along with many others the Queen's Platinum Jubilee – although we haven't finalised the details yet, I am expecting that we will be having a special celebration service and afternoon tea of some sort on the Sunday afternoon, so please keep the date free. As the year moves on, we will once again with renewed hope mark all the festivals of the year hoping that more people feel safe returning to church to join those occasions. In terms of Life Events the diary has a number of weddings and baptisms in place for this year and I am receiving enquires which is good news.

There are two pieces of news that I would like to share with you now, some might say I kept the best until last, but these items will very much influence the coming months and in fact years. Firstly, many of you will remember dear Brian Bush who financially contributed in a significant way to St Mary's Community Room and other projects at St Mary's. Brian passed away in 2018 and had left a bequest to St Mary's church which has now been paid out with the final closing of his estate. The Executors of Brian's estate, Cozen – Hardy Solicitors, have told us that it was initially unclear whether Brian's intent was to make his bequest directly to St Mary's Church or via the Friends of St Mary's Charity. Having reviewed all the relevant documents, including Brian's handwritten notes, the Executors have concluded that Brian's intention was to leave the gift directly to the Church. The Executors have, as you would expect, also been in communication with the Friends of St Mary's charity who have acknowledged and accepted this conclusion. As a result, the £460,000 unrestricted bequest from Brian Bush has been paid into the Hellesdon PCC General Account this month. At the next meeting the PCC will ensure that it is

TRUSTEE'S REPORT (CONTINUED)

safely invested for the future life and ministry of St Mary's Church.

The second piece of good news relates to St Paul's. With the change of Diocesan Secretary, the request for Funding towards the St Mary's and St Paul's Community Building with Worship centre, from the sale of the land to the rear of Coronation Hall had to be reviewed. The working party that had been set up by the PCC made this request and we are delighted to say that instead of the third of the profit from the sale of the land being released to the church, the Diocesan Secretary has promised the entire funding less £20,000 for the costs and support of the Diocese. The PCC has authorised the Diocese to make an outline planning application on the land to the rear of Coronation Hall with a view to obtaining a value on the land. This will mean that we will be in a position to start to draw up a development proposal and begin to apply for grant funding.

The years ahead will hold excitement and hard work both in terms of developing the new building and renewing our ministry here in Hellesdon as a result of Covid changes in the life of individuals and the wider community. We will need to work together as the body of Christ gifted in many different ways to build up and support the body, the future will be about the part each one of us is prepared and committed to play.

Reverend Louise Alder

PCC Secretary's Report

The PCC met seven times during 2022. The Standing Committee which has the power to transact business of the Church Council between meetings, subject to any directions given to it by the Council, was not required to meet during 2022. There were no Churchwardens or Ministry and Mission team meetings held in 2022.

Throughout 2022, PCC remained mindful of the need to be cautious regarding the potential spread of Covid19. For this reason it was agreed that the giving of the bread and wine at services of Holy Communion would be with intinction instead of using the chalice. This decision was reviewed a number of times during the year along with other Covid19 issues.

At the January meeting the Treasurer presented the draft Annual Accounts for 2021 which were adopted by PCC before being sent for independent examination. Reverend Louise informed PCC that the architect previously used for St Mary's Church has now retired. A number of remedial works and repairs that needed carrying out at St Paul's Church in order to keep it usable were agreed.

The February meeting saw the Treasurer present the independently examined Annual Accounts for 2020 which were adopted by PCC. Preparations for the APCM were discussed, including candidates for Church Warden and PCC members. Reverend Louise shared her proposal for services during Lent, Holy Week and Easter services, and a Lent study course. Milee Brambleby reported that she has informed the appropriate agencies about the male who has been sleeping in the porch at St Mary's and she shared the advice they gave.

The first meeting of the new PCC was held in May where LA welcomed Milee Brambleby and Ginny Smith as returning members for a second term of service. Susan Norgate, who was elected as a new member for a three year term, was unable to attend the meeting. The annual election of officers (Treasurer, PCC Vice Chair and Secretary) took place.

Following discussion, it was agreed that the name of St Michael's would be removed from the

TRUSTEE'S REPORT (CONTINUED)

parish's official paperwork from now on, as until now there has been a lack of consistency on this. Reverend Louise proposed that a parish lunch is held on the Sunday of the Queen's Platinum Jubilee weekend which was agreed.

Regarding fabric matters, a new architect for St Mary's has been appointed; Iain Walker of Spire Property Consultants, is already the appointed architect for St Paul's. Reverend Louise reported that the remedial repairs at St Paul's which were noted at the January meeting had been carried out.

PCC met again in June when the Treasurer reported that he had looked into options for investing the legacy from Brian Bush. PCC members agreed that the majority of the funding is invested in the CBF Church of England investment fund which is administered by the Diocese.

Reverend Louise reported that the permissions for Authorised Worship Assistants were in the process of being renewed, and PCC approved training for Debbie Cronk. PCC approved the renewal of permission for the existing Lay Assistants at Holy Communion and the new permission for Susan Norgate.

Reverend Louise reported that The Revd Canon Keith James has been appointed as Archdeacon of Norwich on a part-time basis of 50% and The Revd Canon Catherine Dobson as the next Archdeacon of Lynn. A financial reduction has been made at the Diocese by some restructuring of posts.

When PCC met in August, it was primarily to discuss two items. The first was The Covenant for Clergy Care and Wellbeing, a paper which is about clergy care and wellbeing, brought for discussion by a PCC member, and it was agreed that this should be discussed by PCC annually.

The other discussion was a proposal made by Milee Brambleby at the June meeting to make use of St Mary's Community Room as a Warm Room (later to become Tea on Tuesday).

The Treasurer reported that our local branch of Barclays Bank was due to close in September. In order to remove the need to pay-in cash and cheques, payers to PCC for lettings fees and those for funerals, memorials and weddings are being asked to pay by bank transfer in future and members of our congregations are being encouraged to set up a standing order for their giving.

At the PCC meeting held at the beginning of September PCC agreed to hold a Gift Day on Advent Sunday, as it did in the previous year, in order to boost our Parish Share contribution.

Milee Brambleby reported that, following further research into setting up a Warm Room project (Tea on Tuesday), a Tuesday afternoon seems to be the best option as it would not clash with other similar groups held nearby. She has already had some offers of help and it was agreed that the aim would be to start on Tuesday 1st November.

Reverend Louise thanked Bram and Felicity Chapman who had very kindly used their own carpet cleaner to clean both the carpet and chairs in St Mary's Community Room.

PCC agreed the arrangements for services to be held for Harvest, A Space to Remember and Remembrance Sunday.

The final PCC meeting of the year was held mid-November when Reverend Louise reported that an initial meeting had been held with the church's architect at St Mary's regarding the options for replacing the gravel pathway and drive with some sort of hard surface. She also reported that she had met with a sound engineer that the Diocese advised her to contact to discuss updating the sound system at St Mary's. The original plan was to consider the proposal at the January meeting, but instead they were circulated by email or paper copy to PCC members, and approved, which meant that the work could be carried out before Christmas.

Milee Brambleby reported on the attendees at Tea on Tuesday and said that there would be further leaflet drops in the area and other organisations would be displaying details.

The details for Advent and Christmas services and activities were discussed and agreed, including carol singing at two local care homes and possibly at The Bull PH.

TRUSTEE'S REPORT (CONTINUED)

After the November meeting had been held, PCC received official confirmation from the Friends of St Mary's Church that their membership had approved that closing of the charity, which meant that their funds, which included a substantial bequest, would be transferred to PCC in the near future.

During the course of the year the PCC has had a number of conversations around the development of the Hawthorne Avenue site (St Paul's Church, Coronation Hall and surrounding land). These conversations are driven by meetings with the architects, representatives from the Diocese and the work of the building project team which is a sub-committee of the PCC.

At each meeting the Treasurer gave a report on the current financial position and any other financial matters that needed PCC's input or decision. Also at each meeting, a record of all the regular Church activities which include children and potentially vulnerable adults are noted from a safeguarding aspect. During the course of the year the PCC has dealt with other issues including general building and ground maintenance, and general items of correspondence including requests to apply for a gravespace faculty.

The reports of general activities that have taken place in the parish during 2022 are to be found in the appendix.

Debbie Cronk, Parish Administrator and PCC secretary

St Mary's Church Annual Report

This year we have felt we are getting back to normal, although we still need to be wary as several of us caught Covid19 at Christmas and have been still not returned to receiving the Chalice at Communion.

We have been able to hold services almost as normal this year and have several Special services i.e. Easter, the Platinum Jubilee, Harvest Festival, Light and Remembrance, Remembrance Sunday and our Christmas services were better attended this year. A service to remember the Queen was not so well attended.

St Mary's seems to remain in good order and we are all very grateful for the new sound system which has recently been fitted. This can be used in the community room, also by the War memorial. Meaning the Community room can be used as extra space at very large services, also for Parents/ small children.

The organ was tuned last autumn, the heat pump serviced, several lamp bulbs replaced and the roof alarm was serviced in February.

Coffee Mornings are well attended with lots of cheerful chat. There are still spaces on the rota for anyone who feels able to make it.

A new group, Tea on Tuesday seems to be going from strength to strength. Knit and Natter, Small steps and 3CS craft group continue to meet.

We miss Carole Mighell's cheerful presence, always willing to help with beverage making, also her legendary cheese scones! However we wish her well in her new home and no doubt others will be enjoying her cooking.

TRUSTEE'S REPORT (CONTINUED)

I am very grateful for all the help and support given by Louise and Andrew and also Ginny and Michael during the year.

Monica Harrington
St Mary's Churchwarden

St Paul's Church Annual Report

It's always good to keep past diaries as when we look back we realise how busy and what has happened over the last year.

The last APCM was March, held at St Paul's, then the following week was Mothering Sunday. This service was cafe style; these are usually held on the 5th Sunday of the month, offering an alternative style of worship. We continue to alternate Sunday morning services with St Mary's. In June we celebrated with a Sunday Lunch to celebrate The Queen's long reign. The church was decorated and, looking back, very much enjoyed by all. This was followed by a Harvest Lunch in September.

Christmas is always a busy time with additional events as well as normal service times. Events held were carol services, Christingle and carol singing at various venues including The Bull, a good response to the church and to reach out to the community. We also continue to hire the church out to various groups regularly each week. This encourages the community to visit St Paul's and an income for us. Heather Avenue School bring a group of children for craft sessions usually at Easter and Christmas which is also good outreach.

We continue to run SunDay FunDay each month, 2nd Sunday 2.30pm. It's good to welcome church families and also community families to enjoy craft and tea in a relaxed afternoon session; even if we don't bring children it's a time to be creative together.

Thank you for allowing me to be your Church Warden, it's a position I am honoured to help and hope to continue to serve, but without your help in the running of St Paul's it would not be possible. Thank you to Louise and Andrew and everyone throughout the past year to be able to worship as a church family.

God is Good

Margaret Abbott
St Paul's Churchwarden

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is now a registered charity, having registered with the Charity Commissioners in November 2011. The registration number is 1144178, and this number should be quoted on all official letters. PCC members are now trustees.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to PCC.

Objectives and activities

TRUSTEE'S REPORT (CONTINUED)

The Parochial Church Council has the responsibility of co-operating with the Incumbent in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has to maintain the church buildings of St Mary's, Low Road, Hellesdon, St Paul's, Hawthorn Avenue, Hellesdon, the Coronation Hall, Hawthorn Avenue, as well as the grounds for these properties.

St Mary's Church and St Paul's Church have adopted a mission strategy based upon the Diocesan mission strategy and the five Marks of Mission.

Annual report on the fabric, goods and ornaments of St Mary's and St Paul's Churches

There have been no changes to the goods and ornaments of either churches during the period of this report.

At St Mary's Church, the sound system has been renewed; maintenance issues have been addressed, which include light bulbs renewed by Norwich Electrical; the exterior door to the Community Room has been planed as it was sticking; the Community Room carpet and chairs were cleaned.

At St Paul's Church, remedial maintenance work has been carried out to include repairs to the front and rear doors, some window sills, guttering and some paintwork. Early in the year, issues with the drains were dealt with by DynoRod.

Election of Deanery Synod Members

Reverend Louise explained that Andrew Alder and Michael Harrington are currently serving the second year of their three year term of office and she thanked them both for their continued service in this role. There is still one vacancy so if anyone would like to take that place, please let her know.

Election of Parochial Church Council members

Reverend Louise explained that Ginny Smith and Milee Brambleby have come to the end of their three year term this year but have agreed to be re-elected. The place previously held by Paul Corder who resigned from PCC earlier in the year needs to be filled and Susan Norgate has agreed to stand for election.

Therefore following nominations are to be voted on:

Milee Brambleby, proposed by Andrew Alder and seconded by Lou O'Grady;

Ginny Smith, proposed by Sylvia Bacon and seconded by Janet Wood;

Susan Norgate, proposed by Connie Barker and seconded by Margaret Abbott

All were in favour of all three nominations.

TRUSTEE'S REPORT (CONTINUED)

Election of Independent Examiner

The Treasurer reported that Les Inglis, who has examined our Annual Accounts in recent years, is willing to continue.

Andrew Alder proposed that Les Inglis is elected to continue as independent examiner, seconded by Ginny Smith and all were in favour.

Safeguarding

The PCC adheres to the Church of England guidelines on Safeguarding. This includes mandatory training for all PCC members, officers of the church and those working in a voluntary capacity with children, young people and vulnerable adults. Confidential declarations are completed and DBS checks are carried out in accordance with the guidelines.

It is a legal duty of all Clergy, Readers and Lay Workers, Churchwardens and Parochial Church Councils to 'have due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults'. In this parish safeguarding is given the highest priority. It appears, as a matter of course, as an agenda item at all PCC meetings; all guidance is taken note of and acted on. We have ensured that our Churchwardens, PCC members and those volunteers who have been approved by PCC, have undertaken the required level of safeguarding training.

In the period that this meeting relates to, there have been no safeguarding issues reported.

- Margaret Abbott and Monica Harrington gave a vote of thanks to Reverend Louise and Andrew Alder for everything they do for the parish and presented them with a gift each.
- The Treasurer explained that as a result of Brian Bush's legacy, the accounting basis would have to change from receipts and payments to accruals for the current accounting year (2022). The accounts for 2022 will need to be fully audited and as there was not sufficient time to find an auditor in time to gain approval at this meeting, the Treasurer made the following proposal which was seconded by Rachael Graham:

I wish to seek the meeting's approval to authorise the PCC to appoint an auditor for the 2022 accounts, once an auditor with suitable accreditation and at a suitable cost has been found.

Worship

Licensed Lay Minister. Remember, remember the 5th of November, this time not for the Gun Powder plot but for the Licensing of our Lay Minister Milee. It was a real privilege for me to be able to sit next to Milee in the Cathedral for the Licensing service. Milee will not only support the worship of the church community (Preaching, leading services, Home Communion) but will also have specific responsibility for projects like on Tea on Tuesday.

Authorised Worship Assistants have continued over the last year to support Sunday Worship in the Parish. They have been involved in leading a Service of the Word and giving the Thought for the Day at both services of the Word and Holy Communion.

TRUSTEE'S REPORT (CONTINUED)

Home Communion are taken to individuals as required. I continue to take communion to a group of residents at Woodside Care Home. This is usually in one of the lounges but just before Christmas we moved to an upstairs room which is a lovely light open space. Communion is preceded by a short service of the word with 2 hymns and a Bible reading selected by one of the residents. It is lovely to work with someone of faith who is sharing not just with me but her fellow residents. The challenge for me is to offer a thought on the passage chosen with just a few minutes notice, I love picking up this challenge. I was approached by The Limes care home in the summer with an invitation to take Holy Communion to their residents on a once-a-month basis which I have also been able to do.

Reverend Louise

Pattern of Morning Worship in the Parish

We have continued to meet at 10am on a Sunday morning alternating between St Mary's and St Paul's churches; the service is either Common Worship Holy Communion or Morning Prayer. This is usually 1st and 3rd Sunday at St Mary's and 2nd and 4th at St Paul's with occasional festival/seasonal variations. One service of Book of Common Prayer Holy Communion is held each month to coincide with the Sunday when Morning Prayer takes place at 10am. Occasional services of Café Church and Evening Prayer have been held during the year. We continue to hold a service of either Holy Communion or Morning Prayer on Wednesdays at St Mary's at 10am.

Average attendance at services across both churches

42 adults and 2 children

Festival Services 2022

- 57 people attended on Easter Sunday
- 99 people attended Christmas carol services
- 110 people attended services on Christmas Eve / Christmas Day

Life Events

- 9 Baptism
- 5 Wedding
- 12 Funerals in church or at graveside
- 9 Interment of ashes
- 15 Funeral services at crematorium

Charitable organisations

Fairtrade

We were sad to learn that the Traidcraft organisation (our major fairtrade suppliers for many years) had gone into administration a few weeks ago. It is fair to say that our Fairtrade work here at St Mary's and St Paul's had not fully recovered from Covid times – holding regular stalls, taking cash and ordering large amounts of stock wasn't really sustainable and there were increasing signs that the Traidcraft company were struggling with supply networks as many products were regularly out of stock

TRUSTEE'S REPORT (CONTINUED)

for quite lengthy periods of time.

In spite of this we continued to have loyal supporters who continued to buy Easter cards, Christmas cards and basic items: sugar / tea / coffee / pasta and marmalade, over the last 2 years. We were really pleased to be able to pay £116 into church funds from the profit from 2022 sales.

The Church Fairtrade 'stall', originally run by Ruth McGinley, has been a wonderful opportunity to promote ethical fair trading across the world and there may well be another organisation which succeeds Traidcraft ; we will keep our eyes open for any alternatives that may appear.

Thank you to all the loyal supporters, we hope that you will continue to support the cause by buying fairtrade products wherever possible when shopping.

Lou and Kevin O'Grady

Foodbank

In the true Christian spirit of giving, our congregations have maintained their unstinting support for our local FoodBank, based at Henderson Meadow, off Bowthorpe Road. Against the backdrop of seemingly ever increasing pressures on household budgets, together with significantly smaller congregations at both churches, monthly collections (sometimes twice monthly) have continued as the demand on FoodBanks has increased.

Thanks are also due to our Church Wardens, Margaret and Monica, who ensure that donations of non-perishable goods, hygiene products and pet food are collected together and available for transport to the distribution centre, (once the items have been weighed, sorted, packed and delivered), usually on the first Monday of each month. As previously the total weights are displayed on both church noticeboards; looking back at our "weigh in" records for 2022, our donations totalled 530 kg (or 1171 lbs).

Please continue your amazingly generous support for St Paul's and St Mary's FoodBank collections. If you would like to donate but are unsure as to which items are appropriate, you will find a regularly updated list on the Norwich Foodbank website. Thank you so much!

Kevin O'Grady

The church's work with children and families

Small Steps has continued to grow over the last year, with parents, grandparents, carers and little ones. Thursday mornings see the community room full of chatter, laughter and toys all over the floor. It's a place where adults are supported, as the children play in a safe environment. Occasional craft work – painting and sticking helps to decorate the churches children's boards.

SunDay FunDay has continued to meet even though there has been occasions when the team enjoyed each other's company and crafts by themselves.

Schools Ministry - continues to flourish. **Kinsale Infant School** invite me to lead the Christmas Tree decorating assembly, share the Easter story, speak with year 2 about the Christian faith and lead a visit to St Mary's. I have responded positively to their invitation to lead Collective Worship monthly. **Heather Avenue Reception** class enjoyed the Christmas workshop at St Paul's providing

TRUSTEE'S REPORT (CONTINUED)

us with 44 beautifully decorated stars which we used to add to the church's Christmas decorations as well as taking a decoration home with them. **Valley Primary School** Year 2 teacher invited me to speak to the class about the churches Christmas decorations and respond to their questions about Christmas, which included "Is Father Christmas real?". A chance comment at a Governors meeting led to us responding with a bag of "treat" biscuits for the staff room of each of the schools in our Parish during the first week of December delivered with our thanks and prayers.

Rev Louise Alder

Friends of St Mary's

After twenty years of assisting the PCC with fundraising for the benefit of St Mary's, the Friends voted at the end of the year to close the charity. The initial aim of the charity, to provide and establish a meeting room, kitchen and toilets for the church, has been accomplished. It was felt that priorities for Church and community had changed and it would no longer be appropriate to fundraise for St Mary's in this way. The constraints of Covid and the national economic situation have also played a part in this decision.

I pay tribute to all who have dedicated time, effort and financial support over the years. Your generosity is not forgotten. All who love St Mary's feel a deep sense of gratitude for your achievements in terms of outreach and social opportunities as well as the provision of a building.

Funds remaining in the FOSM account will now be paid into the Hellesdon Parish Churches account to be used for the sole benefit of St Mary's church and churchyard. We wish St Mary's and the parish of Hellesdon every success in its future endeavours.

Enid Jones-Blackett (Chairman)

Knit and Natter Group at St Mary's

Knit and Natter continues to be held twice a month, on the first and third Wednesday after the 10am service.

Although we do not have many members, several bags of knitting are taken to the Wool-loft quite frequently; beautifully knitted garments for children, teddies, hats and gloves as well as other items. We are being asked for dark green hats for Ukraine and there is sure to be a great need after the Turkish/Syrian earthquake. Members bring in knitting from friends who love to knit, but are unable to get to meetings.

Any new members would be very welcome.

Monica Harrington, Frances Hofgartner and Beverley Cleland

Meditation Group

The Meditation Group has been meeting for four years now on Monday evenings at 8.00pm. We continue to meet online, because this is the most convenient way for us to meet. We have also met in person during the summer when we walked the labyrinth set out at St Paul's Church. Anyone is welcome to join us, whether they are part of the church or not. The meetings last for forty minutes, because of the time constraints of Zoom. We meditate for twenty minutes in silence and that leaves

TRUSTEE'S REPORT (CONTINUED)

a few minutes for catching up with what is happening in our lives.

For some people meditation is a great way to relax and find a few moments of calm. For Christians it is a way of extending our prayer life, an additional way of being close to God. In meditation we are not asking God for anything, however helpful that may be, but we can in a very simple way experience God's love for us. Whatever the motivation, anyone is welcome to join us and try it out.

Bramwell Chapman

Music

Marlpit Community Choir

The choir continues to meet every Wednesday evening (term time only) at St Mary's Community Room from 7.00pm – 8.30pm. Following the pandemic, our 'restart' has been slow but steady. We have a couple of new members and some who now feel able to return which is really promising. We continue to enjoy sharing each other's company over a cuppa in the first half hour and then enjoying a good sing, led by our brilliant Tracey Gonzales.

We all shared a wonderful end of summer term barbecue at Phil and Maggie Bloom's house and enjoyed mulled wine and mince pies at our Christmas event which included singing carols outside St Mary's church and then sharing some more singing of Christmas songs in the community room afterwards. Our 'visitors' seemed to enjoy it!

There continues to be a real sense of family at choir, there is no official 'committee' but a regular team help unlock, set up and clear away; some provide lifts, others wash up. There have been times when one of our members has a problem or issue and there is always a support network keen to respond, we are blessed and long may it continue.

Lou O'Grady

St Mary's Musical Notes

January 2022 began well and we sang through the year accompanied by Graham Dickerson, our lovely organist.

Little did we know that the end of the year would bring us such sadness. We had begun our round of carol singing in the parish when we heard that our long-standing choir member, Sylvia Howell, had died suddenly on 13th December. On a personal note, I can go back more than 60 years when, as a 10 year old, I joined the choir at St Mary's where Sylvia welcomed me aboard. She was Sylvia Johnson then, and just four years older than me. Sylvia was our 'diva'; she was such a presence and worked hard to bring us up to speed on various anthems over so many years. It was both an honour and a privilege to sing with her other choir, the Martin Singers, at her funeral.

My report ends with another loss when Victoria Messenbird passed away in January 2023. Victoria came into the choir when her health allowed and enjoyed our company and music.

TRUSTEE'S REPORT (CONTINUED)

So we have dried our tears and carry on singing God's praise.

Ginny Smith

St Paul's Music Group

We have been thrilled to be able sing together after the restrictions of Covid and have enjoyed being able to sing some of the more modern worship songs again. We are only a small group (a good team) and have managed to have enough singers for each service and were delighted that Lou O'Grady has joined us, which has been very helpful! Also big thanks to Ashley for doing the laptop for us and to Andrew Cossey for sorting out the words of the songs for the sheets on Sundays.

Rachael Graham

Sunny Grove House Group

For most of 2022 the Group continued to meet on Zoom, exploring various themes or books of the Bible using material provided by the Bible Project, with a break whilst we attended the Church Lent Group. In late September we decided to resume meeting in person but still concentrated on the Bible Project material or some of the "Facing the Canon" videos in which J John interviews various people about their life and faith. We also enjoyed attending the Advent Group run by Rev Louise.

Martin Graham

The 3 C's - Craft, Cake and Company

We have continued to enjoy each other's company on the 1st Thursday of the month (with the occasional change to 2nd Thursday). We have supported each other, tested out new cake recipes and got on with our various craft projects - a variety of cross stitch, patchwork, felt work, knitting and painting.

Rev Louise Alder

TRUSTEE'S REPORT (CONTINUED)

Report of Norwich North Deanery Synod

The Synod was due to meet at St Paul's Hellesdon in February but due to the high level of apologies the meeting was cancelled. The May (26th) meeting took the form of the Deanery Ascension Day Service at St Edmunds, Taverham. The November (7th) was hosted at St Catherine's, Mile Cross with Bishop Graham. The Bishop spoke about the next part of the Diocesan Vision – Pastoral. We were encouraged to look at how we currently minister, be encouraged and be prepared to see new possibilities. At the November meeting we said goodbye to Stella Noon who has been the Lay Chair of the Synod for many years with care and commitment.

Andrew Alder (Synod member)

Risk Review and major policies adopted

PCC continues to monitor its safeguarding policies for children, young people and vulnerable adults, Health and Safety, Fire Protection and its compliance with disability law.

Finance

This year's accounts have been prepared on an accruals basis due to the receipt of the legacy from the Late B Bush of £460,000. Financially, this year was a good one with a few highlights considering the backdrop of the financial climate pertaining.

The exceptional highlights were the receipt of a legacy of £460,000 from the late Brian Bush and the notification from the Friends of St Mary's that they would be closing their charity and forwarding the assets to ourselves of £181,088.87. This has not yet been received and so appears as a debtor on the balance sheet.

It was decided at the PCC that the legacy payment would be split so that the £400,000 would be invested to produce General Fund income and the balance held in a cash based fund. The KN Lines fund has been closed due to all funds being spent. The St Mary's churchyard restricted fund is overdrawn as 2 years of grants for the churchyard grass cutting (approx. £4,000 per annum) remains outstanding. This will be adjusted when the Friends funds are received.

The voluntary income (planned and donated income) has remained remarkably steady. The church activities have increased largely due to the rental income from St Paul's but this has also had an effect on the increase in heating costs. The bank interest and investment income to the general fund has increased following our investment of funds.

The Parish share payments are shown as £40,000 as this is what has been paid to the Diocese. This will be increased by the claim of £450 from the Diocese in respect of cremations conducted, which no longer attract fee income to the Parish and a one off payment made in January to reflect the gift day receipts from Advent and a small additional rounding figure, making the Parish share contribution up to £42,000 in the Diocesan records for 2022. Church Ministry, clergy and parish expenses are higher overall but the only new items were a mobile sound system, Christmas wellbeing gifts of biscuits to our schools and the cost of the Jubilee and harvest lunches. The cost of the celebration lunches were also allocated to Parish expenses, the donations were included in general church donations and the profits paid to the

TRUSTEE'S REPORT (CONTINUED)

charities. The vicarage telephone element previously allocated to clergy expenses is now in Parish expenses. There are no other exceptional items but cost of living increases are apparent.

Organist fees have risen as we have returned to near pre pandemic service patterns. The youth expenses are also noted because these are covered by transfer from the St Paul's Youth fund but cover the costs incurred with Small Steps, SunDay FunDay and schools workshops.

Utilities have risen, largely due to the additional usage of St Paul's but also due to an increase in fuel costs.

The net position on our General fund is a return to a positive balance of £7,421.88.

The PCC is holding sufficient funds in reserve to continue in operation for the foreseeable future. Total unrestricted funds £441,373.

Restricted Funds are held to be used as specified by the donor. Unrestricted Funds can be designated to meet PCC spending plans.

Restricted Funds – St Mary's Churchyard £-3,339.17, St Mary's Fabric £5,000, St Mary's Webb Bequest £13,800, St Mary's Thompson Bequest £2,300, St Paul's New Build Project £2,806.20, St Paul's Youth £894.13, St Mary's Churchyard Investment £13,705.12, St Paul's New Build Project Investment £40,483.74.

The PCC employs one member of staff, none of whom are currently eligible to participate in a workplace pension scheme.

Andrew Alder, PCC Treasurer

TRUSTEE'S REPORT (CONTINUED)

Statement of Trustee's responsibilities

The members are responsible for preparing the Trustee's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The members are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of members and signed on their behalf by:

Mr Andrew Alder, Treasurer

14 April 2023

Independent examiner's report to the Trustees of The Parochial Church Council of The Ecclesiastical Parish of Hellesdon ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Lamb FCCA
Quinneys Accountants Ltd
Saxon House
Hellesdon Park Road
Norwich
NR6 5DR

14 April 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HELLEDON NORWICH FOR THE YEAR ENDED 31 DECEMBER 2022
STATEMENT OF FINANCIAL ACTIVITIES

						2022	2021 as restated
				Unrestricted	Restricted	Total	Total
				funds	funds	funds	funds
				£	£	£	£
Incoming resources (Note 3)							
Income and endowments from:							
Donations and legacies				503,851	1,278	505,128	47,275
Charitable activities				617	-	617	185
Other trading activities				23,193	-	23,193	13,852
Investments				3,671	1,779	5,450	46
Separate material item of income				-	181,089	181,089	-
Total				531,331	184,146	715,477	61,357
Resources expended (Note 4)							
Expenditure on:							
Charitable activities				- 72,826	- 4,985	- 77,811	- 64,951
Total				- 72,826	- 4,985	- 77,811	- 64,951
Net income/(expenditure) before investment gains/(losses)				458,506	179,160	637,666	- 3,593
Net unrealised gains/(losses) on investment				- 22,452	- 7,230	- 29,682	-
Net movement in funds				436,054	171,930	607,984	- 3,593
Reconciliation of funds							
Total funds brought forward				5,319	85,014	90,334	93,927
Total funds carried forward				441,373	256,945	698,318	90,334

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HELLEDON NORWICH FOR THE YEAR ENDED 31 DECEMBER 2022
STATEMENT OF FINANCIAL ACTIVITIES

	2022	2021 as restated
Current Assets		
Debtors	181,089	-
Current account	8,563	2,697
Deposit account	77,864	27,046
Fees account	4,097	6,106
Invested funds	431,737	61,419
Total Assets	703,350	97,267
Current Liabilities		
Creditors	5,032	6,934
Total Liabilities	5,032	6,934
Assets less liabilities	698,318	90,334
General fund	7,422	- 260
KN Lines (St M) Designated	-	640
St Paul's Fabric Designated	1,384	2,680
St Paul's Hall Designated	1,988	2,259
St Mary's Churchyard Restricted	- 3,339	368
St Mary's Fabric Restricted	5,000	5,000
St Mary's Webb Bequest Restricted	13,800	13,800
St Mary's Thompson Bequest Restricted	2,300	2,300
St Paul's New Build Project Restricted	2,806	1,027
St Paul's Youth Restricted	894	1,100
St Mary's Churchyard Investment Restricted	13,705	15,534
St Paul's NewBuild Project Investment Restricted	40,484	45,885
St Mary's B Bush Investment Designated (cash)	53,237	-
St Mary's B Bush Investment Designated (invt)	377,548	-
St Mary's (Friend's a/c) Restricted for benefit of St Mary's Church	181,089	-
Total funds	698,318	90,334

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Andrew Alder, Treasurer

14 April 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HELLEDON NORWICH FOR THE YEAR ENDED 31 DECEMBER 2022
STATEMENT OF FINANCIAL ACTIVITIES

The notes on pages 22 to 29 form part of these financial statements.

Note 1 Basis of preparation

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

General information

The Parochial Church Council of the Ecclesiastical Parish of Hellesdon is a registered charity, number 1144178. Registration took place on 7 October 2011. The registered office for the charity is The Vicarage, Broom Avenue, Hellesdon, Norwich, NR6 6LG. The charity is governed by the Parochial Church Council Powers Measure (1956) as Amended and Church Representation Rules.

Note 2 Accounting policies

Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Note 2 Accounting policies (cont)

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

Fund accounting

Unrestricted funds comprise unrestricted funds that have been set aside by the Members for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HELLEDON NORWICH FOR THE YEAR ENDED 31 DECEMBER 2022
NOTES TO THE ACCOUNTS (CONT)

Note 3

Analysis of income

							2022	2021 as restated		
							Total	Total		
							funds	funds		
							Unrestricted funds	Restricted funds		
Donations and legacies:	Collections and other givings						34,738	1,892	36,630	38,846
	Legacies						460,000	-	460,000	
	Income tax received						8,499		8,499	8,429
	Total						503,237	1,892	505,128	47,275
Charitable activities:	Charity collections						617	-	617	185
	Total						617	-	617	185
Other trading activities:	Rent						12,117		12,117	7,252
	Sundry						249		249	-
	Tradecraft						116		116	120
	Weddings and funerals						10,711		10,711	6,480
	Total						23,193	-	23,193	13,852
Income from investments	CBF Investment Fund						3,671		3,671	
	Bank Interest							1,779	1,779	46
	Total						3,671	1,779	5,450	46
Separate item of material income	Friends of St Mary's						-	181,089	181,089	-
							-	181,089	181,089	-
Total Income							530,718	184,759	715,477	61,357

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF HELLEDON NORWICH FOR THE YEAR ENDED 31 DECEMBER 2022
NOTES TO THE ACCOUNTS (CONT)

Note4

Analysis of expenditure

Analysis	2022			2021 as restated		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
Expenditure on charitable						
Parish Share	40,000	-	40,000	40,000	-	40,000
Clergy Expenses	818	-	818	1,919	-	1,919
Parish Expenses	4,397	-	4,397	2,099	-	2,099
Upkeep of Services	127	-	127	221	-	221
Organist	985	-	985	420	-	420
Youth Expenses	206	-	206	160	-	160
Paid to Charities	617	-	617	185	-	185
St Mary's Expenses	1,575	-	1,575	1,825	-	1,825
St Paul's Expenses	1,116	-	1,116	837	-	837
Insurance	9,498	-	9,498	2,394	-	2,394
Utilities	5,339	180	5,519	2,717	78	2,795
Cleaning	1,680	4,805	6,485	1,680	-	1,680
Admin/Secretarial	2,166	-	2,166	2,253	-	2,253
Bookkeeping	650	-	650	650	-	650
Independent Examiner	900	-	900	50	-	50
Postage and Stationery	817	-	817	1,683	-	1,683
Repairs and Renewals	1,936	-	1,936	-	-	-
Fund Transfer to Correct 2019	-	-	-	821	4,960	5,781
	72,826	4,985	77,811	59,913	5,038	64,951

Note 5 Details of certain items of expenditure

Wages costs are shown as Admin/Secretarial, and no employees earn over £60,000. The average number of staff in the year is 1 (2021: 1).

The independent examiner's remuneration amounts to an independent examiner and accounts preparation fee of £900 (2021 - £50). The charge for 2022 was accrued as an estimate in the accounts.

During the year, Andrew Alder received any remuneration of £650 in respect of administration services. (2021 - £650). During the year ended 31 December 2022, no other Trustee expenses have been incurred (2021 - £NIL).

Note 6 2021 Comparative Amounts

2021 amounts have been restated where appropriate following the transition of preparation of the accounts from a receipts and payments to an accruals basis.

Note 7 Debtors and prepayments

Analysis of debtors	2022	2021 as restated
	£	£
Other debtors	181,089	
Total	181,089	-

The other debtor relates to the transfer of the funds of The Friends of St Mary's referred to in the Trustees Report.

Note 8 Creditors and accruals

Analysis of creditors

	Due within 1 year		Amounts due after more than 1 year	
	2022	2021 as restated	2022	2021 as restated
Other creditors	4,132	6,884	-	-
Accruals	900	50	-	-
Total	5,032	6,934	-	-

Note 9 Investments and cash at bank

	2022	2021 as restated
Cash at bank and in hand	90,488	35,071
Other investments	431,737	61,419
Total	522,225	96,490

Following receipt of a legacy of £460,000, a further £400,000 was invested with The CBF Church of England Investment Fund – Income Shares. The market value of these investments is as stated above and the movement in value is reflected within the statement of financial activities.

Note 10 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 December 2022.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH
FOR THE YEAR ENDED 31 DECEMBER 2022
NOTES TO THE ACCOUNTS (CONT)

Fund names	Type	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Loss in investment value £	Fund balances carried forward £
K N Lines (St Mary's)	UR	640.00	-	640.00	-	-	-
B Bush (St Mary's)	UR	-	460,000.00	6,763.20	- 400,000.00	-	53,236.80
B Bush (St Mary's)	UR	-	-	-	400,000.00	- 22,452.17	377,547.83
St Paul's Fabric	UR	2,680.00	-	1,296.00	-	-	1,384.00
St Paul's Hall	UR	2,259.32	-	271.04	-	-	1,988.28
St Mary's Churchyard	R	368.37	1,277.62	4,985.16	-	-	- 3,339.17
St Mary's Churchyard	R	15,533.69	-	-	-	- 1,828.57	13,705.12
St Mary's Fabric	R	5,000.00	-	-	-	-	5,000.00
St Mary's Webb	R	13,800.00	-	-	-	-	13,800.00
St Mary's Thompson	R	2,300.00	-	-	-	-	2,300.00
St Mary's (Friends A/c)	R	-	181,088.87	-	-	-	181,088.87
St Paul's New Building cash	R	1,027.17	1,779.03	-	-	-	2,806.20
St Paul's New Building	R	45,885.19	-	-	-	- 5,401.45	40,483.74
St Paul's Youth	R	1,100.00	-	-	- 205.87	-	894.13
Total Funds		90,593.74	644,145.52	- 13,955.40	- 205.87	- 29,682.19	690,895.80

Note 11 Charity funds

Details of material funds held and movements during the CURRENT reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted fund

New legacies/Bequests – B Bush

KN Lines Designated fund now all spent therefore a/c closed.

Inv*1 - £400,000 Transferred to CBF Church of England Investment Fund Income units from B Bush legacy.

Inv*2 - £13,705.12 CBF Church of England Investment Fund Income units – St Mary's churchyard.

Inv*3 - £40,483.74 CBF Church of England Investment Fund Income units – St Paul's new building.

Inv*4 - £181,088.87 Balance of Friends of St Mary's charity being closed (in accounts as debtor).

NB*5 - -3,339.17 Churchyard account awaiting 2 years claim on Friends (approx £8,000) once funds received.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HELLESDON NORWICH
FOR THE YEAR ENDED 31 DECEMBER 2022
NOTES TO THE ACCOUNTS (CONT)

Note 11 **Charity funds (cont)**

Details of material funds held and movements during the PREVIOUS reporting period, as restated

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and UR - unrestricted funds

Fund names	Type	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Fund balances carried forward £
K N Lines (St Mary's)	UR	1,000.00	-	360.00	-	640.00
St Paul's Bursary	UR	300.00	-	-	-300.00	-
St Paul's Fabric	UR	1,050.00	1,750.00	120.00	-	2,680.00
St Paul's Hall	UR	9,500.00	-	340.68	-6,900.00	2,259.32
St Mary's Churchyard	R	-8.17	5,414.21	5,037.67	-	368.37
St Mary's Fabric	R	5,000.00	-	-	-	5,000.00
St Mary's Webb	R	13,800.00	-	-	-	13,800.00
St Mary's Thompson	R	2,300.00	-	-	-	2,300.00
St Paul's New Building cash	R	1,750.00	-	-	-1,750.00	-
St Paul's New Building	R	13,100.00	1,027.17	-	13,100.00	1,027.17
St Paul's Youth	R	2,500.00	-	-	-1,400.00	1,100.00
Total Funds		50,291.83	8,191.38	5,858.35	- 23,450	29,174.86

Accounts

Financial Report of Annual Accounts for the year ended 31.12.2021

Andrew Alder reported that the annual accounts, as attached to this report have been prepared under a receipts and payments basis, balance, have been Independently Examined and presented to the PCC prior to this Annual General Meeting. They form the accounts for the year ended 31st December 2021. These accounts have again been independently examined by Mr Les Ingles, who examines the accounts of St Catherine's Mile Cross. I wish to express mine and the PCC's thanks to him for undertaking this task for us. A full audit was not required as the 'gross income' through the accounts has reduced below the threshold for this need (£500k under the Charity Commission guidance).

This year's accounts were clearly affected by the ongoing Covid 19 pandemic but at least in terms of governance we are back to normal.

Turning to the actual figures, it needs to be remembered that for effectively the first half of 2021 we were in various stages of lockdown and life has been very different after lockdown. This has noticeably affected our income streams, all down on 2020 levels. On the positive side though I would like to express my thanks to all who give regularly and have continued to give. We also had the added boost of a Gift Day at Advent to help with our parish share and this raised a wonderful £2,500. The other positive was the generous support from our Friends of St Mary's who responded to a request for help to cover the grass cutting costs(2019) of £4150. This was placed in our churchyard fund and has helped the cashflow to cover 2020 grass cutting costs.

On the expenditure side, savings have been made where possible, and due to lack of face-to-face contact and no singing many cost lines are lower. Also, actual church costs for both St Mary's and St Paul's (reflecting utility usage) were lower. The main decision taken was to reduce the parish share payments to reflect our financial position (down to £40,000).

In summary the total general fund income was lower at £ 57,022.26 and expenditure lower at £ 58,897.30. After fund transfers the net general fund position was a further £175.04 worse off leaving our general a/c £210.18 overdrawn.

At the beginning of 2020 a PCC decision was taken to rationalise (close) some of our historic designated funds and to transfer these monies either back to the general fund (£1700) or to our CBF endowment fund (£20,000). This was added to the St Paul's new building endowment as this was the purpose for which the monies were given but this fund generates a significantly higher return on assets.

Our main banking accounts remain at Barclays PLC and cover our day to day financing whilst our deposit account at CCLA retains our main cash funds. A fees account is also held at Barclays and the balance is noted at £6,106 but this is an account which is balanced quarterly when fees are settled.

The church also has its 2 endowment funds administered by the Diocese as noted on the Trial Balance sheet totalling £ **awaiting balance figures from diocese.**

Andrew Alder, Treasurer.

Hellesdon Parochial Church Council

Receipts and Payments Account for year ended 31 December 2021

<u>Receipts</u>	2021	2020	<u>Payments</u>	2021	2020
Planned Giving	29175.08	34,169.34	Parish Share	40000.00	47,000.00
Casual Giving (collections)	2750.70	5,619.90	Clergy Expenses	1908.72	1,656.94
St M Community Room	80.00	143.00	Parish Expenses	2098.99	1,685.15
St P church lets	7172.00	10,009.50	Upkeep of Services	220.83	864.19
Donations - St Michaels choir	260.00	852.55	Insurance	2393.63	2,260.95
Donations - C'pillars & B'flies		241.00	Admin& Secretarial	3936.53	4,798.66
Donations - Gift Day	2500.00		Book Keeping & Accounts	650.00	650.00
Gift Aid Tax Reclaimed	8428.73	9,560.37	Independant Examiner	50.00	50.00
Fees (Wedding/Funeral)	6480.00	9,770.00	St Mary's Total	4131.63	9,268.65
			St Pauls's Total	2927.12	4,848.02
			Organists	420.00	1,540.00
Traidcraft	120.00	218.30	St Michaels choir		612.00
Family activity morning	10.00	4.00	Caterpillars & Butterflies		534.05
Open Doors		592.00	Family Activity morning	159.85	363.84
Sundries*	4150.00	1,619.66	Open Doors		200.00
Bank Interest	45.75	258.21	Sundry		1,971.66
Sub-Total	61172.26	73,057.83	Sub Total	58897.30	78,304.11
Designated funds			Designated funds	820.68	1,420.27
Restricted Funds	2441.38	2,056.51	Restricted Funds	5037.67	3,608.29
Legacies (usually restricted)		2,500.00	Charity Collections	195.00	629.00
Charity Collections	185.00	519.00	Total	64950.65	83,961.67
Total	63798.64	78,133.34			

*Donation from Friends re churchyard

Independent Examiners Certificate

Report to the trustees/ members of:

PCC ST. MARY'S, ST. PAUL'S HELLESDON

On accounts for the year ended:

31st DECEMBER 2021

Charity no (if any):

1144178

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/21 .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [_____]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

15-02-2022

Name:

L. A H INGLIS

Accounts

Financial Report of Annual Accounts for the year ended 31.12.2020

Andrew Alder reported that the annual accounts, as attached to this report have been prepared under a receipts and payments basis, balance, have been Independently Examined and presented to the PCC prior to this Annual General Meeting. They form the accounts for the year ended 31st December 2020. These accounts have again been independently examined by Mr Les Ingles, who examines the accounts of St Catherine's Mile Cross. I wish to express mine and the PCC's thanks to him for undertaking this task for us. A full audit was not required as the 'gross income' through the accounts has reduced below the threshold for this need (£500k under the Charity Commission guidance).

Well, what a year 2020 was and of course Covid 19 has had an effect both in terms of finance and of governance.

You will recall that last year we did not have an Annual Meeting, so the 2019 accounts were not officially adopted. So I would like to first of all to have the 2019 accounts formally adopted. Happily, these accounts had been examined and certified and the PCC had approved them all before Lockdown 1. **The highlights are summarised by a net position of a decrease of income by £ 270 in general fund and a net increase in our expenditure of £230 in general fund.** Parish share paid was £47,000 which was below the Diocesan ask of £52000. We also had a major problem with water supply pipes in St Mary's churchyard. The cost of this was approx. £17,000 which fortunately was covered by Insurance (£15000) and the shortfall by The Friends of St Mary's (£1619) so no net cost in the accounts.

Turning to the 2020 accounts - they balance which is always a good sign!

On the income side a very big 'thank you' to everyone, because as you can see the planned giving is practically unchanged. The main changes are a drop in cash collections and St Paul's letting income. All due to the Covid closures.

To offset this, the major expenditure casualty has been the Parish Share (£39,000), some utilities have been lower, but we still have standing charges to pay and clearly, we haven't been paying organists fees. (They had been asked if they required 'retainer' fees but generously declined).

Fees were also down year on year, but we have no control over the number of weddings and funerals booked.

Looking at the Trial balance (or Balance sheet) the net position on the General Fund is that we 'overspent' by about £420 so are nominally overdrawn. I also covered the grass cutting costs out of the churchyard fund which also put this account overdrawn by £8, however we were expecting a sum of £750 from the Parish Council by way of an annual grant and this has been received in mid-January and rectifies both these accounts.

The overall position therefore is that the General fund is now in debit £35 and our Designated and Restricted funds hold £11,850 & £38,441 respectively. Overall, the church holds £50,256 in all funds - £3,256 on Barclays current a/c £47,000 on CCLA deposit a/c.

The church also has 2 endowment funds administered by the Diocese as noted on the Trial Balance sheet totalling £33,858. £3000 was withdrawn from the churchyard endowment to pay for tree surgery work in the new burial ground.

Andrew Alder, Treasurer.

Hellesdon Pcc

Trial Balance @ 31st Dec 2020

	Unrestricted Gen	Designated	Restricted	Total
	£	£	£	£
Opening Bal	384.09	12,842.00	38,000.00	51,226.09
Income	62,052.70		1,116.98	63,169.68
fun tfr in	2,500.00	1,728.34	3,000.00	7,228.34
Interest apportioned	-	52.06	126.59	178.65
Expenditure	63,243.59	2,772.40	1,301.74	67,317.73
fund tfr out	1,728.34		2,500.00	4,228.34
Balance	35.14	11,850.00	38,441.83	50,256.69

Represented By

Current Account	3,964.77
less o/s chqs	708.08
Deposit Account	47,000.00
Totals	<u>50,256.69</u>

Fees Account as at 31 12 2020 = £2,146.00 (to be apportioned in Jan 21 - disbursements, PCC & diocese)

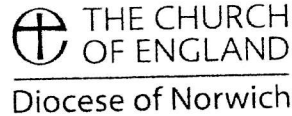
The church also has 2 endowment funds held by The CBF Church of England Investment Fund.

These are administered by The Diocese, and the income is credited to St Mary's Churchyard & St Paul's Major Repair fund respectively.

The fund balances as at 31.12.20 were:

for St Mary's Churchyard Fund	£	13,589.64	16,006.20 (2019)	*NB £3,000 withdrawn to pay for tree surgery in
for St Paul's New church building	£	20,268.91	18,964.76 (2019)	St Mary's churchyard.

The capital can only be used in very limited circumstances due to the nature of the bequests.



Independent Examiners Certificate

Report to the trustees/ members of:
On accounts for the year ended:
Charity no (if any):

PCC ST MARY'S, ST PAULS NEWBOSTON
31 st DECEMBER 2020
1144178

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 07-02-21

Name: L.A. 10945

Relevant professional qualification(s) or body (if any): A T E E

Address: 4 ENGLISH ROAD,
OLD LATTON
NORWICH NR6 7RL