

# **Annual Report and Financial Statements for 2020**

**Loughton Baptist Church**

**92 High Road**

**Loughton**

**IG10 4QU**

**020 8508 6360**

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**[www.loughtonbaptistchurch.co.uk](http://www.loughtonbaptistchurch.co.uk)**

**Charity Registration Number 1144136**

## **Loughton Baptist Church Annual Report for 2020**

The trustees present their Annual Report and financial statements for 2020.

### **Trustees**

The Revd D Johnson (Minister)

#### January - March

Mr R Denhard

Mrs C Orme

Mrs C Thomas

#### March - December

Rev A Beavis

Mr K Campbell

Mr C Rawlinson

Miss L Wilson

### **Property Trustees**

The Baptist Union Corporation Limited Baptist House, 129  
Broadway, Didcot, Oxfordshire OX11 8RT

### **Bankers**

HSBC, 191 High Road, Loughton, IG10 4LN

### **Independent Examiner**

Ms Charlotte Jenner

## **Structure, Governance and Management**

The Charity is governed by an Approved Governing Document.

Members of the Church are accepted in accordance with the Constitution which requires them to make a public profession of their faith in Jesus Christ.

The Members Meeting normally takes place four times per year and has responsibility for the overall policy of the church. In accordance with the Constitution, the members appoint up to seven Trustees, who together with the Minister, are responsible for the day to day running of the church's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church meeting by the Trustees for guidance, or may be raised by members in the Church meeting for further consideration by the Trustees. Though the Constitution permits decisions to be made at Church meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

## **Objectives and Activities**

The principal purpose of the charity is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

In order to achieve the principal objective which is set out above, the Church provides a variety of activities both to its membership and to the community generally. The aim is to

show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord.

Central to the work and witness of the Church is the provision of regular public services of Christian worship. These services take place each Sunday at 10.30am when there is also a children's programme. After the service refreshments are available and fellowship encouraged. There are also occasional services at other times which are advertised on the Church Notice Board and the website at [www.loughtonbaptistchurch.org.uk](http://www.loughtonbaptistchurch.org.uk) . The church seeks to be a friendly and welcoming community and anybody is free to attend any of these services.

Other activities regularly run by the church for either the nurture and spiritual growth of the congregation or as service to our community are:

- Bible study for the growth of faith and discipleship and also as an opportunity for fellowship.
- Prayer meeting where members of the church meet together for prayer.
- Toddler Group which meets in the Church premises on Wednesday mornings, with the purpose of assisting the community and demonstrating the love of Jesus Christ.
- Art Club on Thursday afternoons, attended by individuals who are not currently Church members or worshipping with us. Our desire would be to form stronger links with them.
- 'Golds' – our monthly Lunch Club for retired people
- Stroke Association group.

The Church also have their own Pre-School 'Little Treasures' onsite, this facility is available to children aged 2-5 years old. Throughout 2020 we had children from approximately 40 local families attending at least one session per week.

Our building is also used by many community groups throughout the week and by two other Christian Churches for worship services on Sundays.

The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

The church has read the Charity Commission guidance on public benefit and is satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

## **Achievements and Performance**

The global pandemic had a huge impact on church life. We were able to continue our Sunday worship, prayer meeting and Bible study by using Zoom video conferencing. Most of our other activities and hirers have ceased for the majority of the year.

## **Financial Review**

The Church continues to raise the funds which it needs to carry on its activities from within its own membership and through offering reasonably priced room hire to community groups. No wider public appeal was made for funds during the year.

The most significant annual expenses are staffing costs of both the Minister and Church Administrator and the upkeep of a church building that is in need of constant repairs and improvements.

The Church expressed its part in the life of the wider church by making grants to national and international Christian

organisations and societies with Christian aims and objectives compatible with the church's own charitable purpose.

The Church is heavily dependent on its membership working as volunteers in all aspects of the church's activities, many of which run with little or no impact on the church's expenditure, but nevertheless contribute substantially to the achievement of the church's objectives.

The financial results for the year, together with a summary of the accounting policies adopted are set out in the accompanying financial statements.

It should be noted that the surplus recorded for the financial year ending 2020 is exceptional. The Manse was let out when the then Minister took up another appointment so the church saved on Minister's costs and received rental income from the Manse.

The church is a participating employer within the Defined Benefit section of the Baptist Pension scheme and has been making ongoing deficit payments to cover the costs of past service of its employees within the scheme under a recovery plan. The church understands that if it had left the scheme at the year-end, it would have to have made a one-off payment estimated to be £52,300 to meet its statutory obligations to the scheme. The church has no plan to leave the scheme and expects to continue to make payments to the scheme in line with the recovery plan.

## **Reserves Policy**

The Trustees have established a Reserves Policy to enable the church to function effectively and meet its obligations in the event of a decline in our income or a major cost.

Having considered the relevant risks of changes in income and expenditure, the Trustees have determined that the appropriate level of reserves is in the range £35,000 to £37,000. The church is working towards this level and realises that it may take time to achieve.

# LOUGHTON BAPTIST CHURCH

Financial Statement For The Year Ended 31 December 2020

## General Fund Receipts & Payment Account

	Note	2020	2019
<b>Receipts</b>			
Offerings		£ 30,510.24	£ 24,573.50
Income tax recovered on gifts		£ 6,885.06	£ 6,498.26
Rents and contributions for the use of premises	3	£ 26,288.50	£ 45,940.00
Manse rental Income		£ 25,868.00	£ 27,667.05
Donations and other income	2	£ 12,848.04	£ 11,604.82
Building fund		£ 1,440.00	£ 1,440.00
Mission / other causes	4	£ 2,329.00	
Grants / Loan	5	£ 24,628.00	£ 1,000.00
Little Treasures Loan Repayment		£ -	£ 6,670.00
<b>Total Receipts</b>		£ 130,796.84	£ 125,393.63
<b>Payments</b>			
Ministry	6	£ 27,799.45	£ 16,231.97
Other workers		£ 14,004.80	£ 19,725.35
Mission	7	£ 2,741.90	£ 2,917.14
Church Ministries	8	£ 1,118.50	£ 431.25
Upkeep of church premises	9	£ 57,259.68	£ 41,509.78
Manse	10	£ 10,077.59	£ 4,060.13
Administration	11	£ 5,471.90	
Loan Payments		£ 4,150.00	£ 5,900.00
Payments to other causes		£ 1,610.00	£ 530.00
Pension Deficit		£ 2,723.58	
Bookings Refund (2019)			£ 120.00
Insurance Claim Expenses			£ 1,406.88
Loan Repayment (Lincoln Alms)			£ 1,200.00
<b>Total Payments</b>		£ 126,957.40	£ 94,032.50
<b>Net receipts / (payments) for the year</b>		£ 3,839.44	£ 31,361.13
<b>Transfers (to) / from general fund</b>		£ - 4,655.40	
Balance brought forward		£ 41,710.77	£ 10,349.64
<b>Balance carried forward</b>		£ 45,550.21	£ 41,710.77



**Statement of Assets and Liabilities at**

31 December 2020

	Note	2020	2019
<b>Assets</b>			
Bank and other cash balances	£		
Bank current account	£	17,120.00	8,660.18
BMM - Community Account	£	31,711.01	33,011.28
BU	£		
Petty Cash	£		5.41
Other monetary assets:	£		
Gift Aid claimed but not received	£		
Assets held for Church's own use	£		
<b>Total Assets</b>	£	<u>48,831.01</u>	<u>41,676.87</u>
<b>Liabilities</b>			
Current liabilities	£	22,216.00	21,256.60
Long term Loans	£	37,100.00	41,150.00
Pension scheme liability	£		
Other liabilities	£		
<b>Total Liabilities</b>	£	<u>59,316.00</u>	<u>62,406.60</u>

The accounts and statement of assets and liabilities set out above relating to the year ending are as approved by the Trustees

Signed:

Treasurer or other Deacon authorised to sign on behalf of all the Deacons.

Date: 16.8.21

**Assets Held for the Church's own use**

The church is the beneficial owner (subject to the relevant trusts) of the following assets, the legal title to which is held by the church's custodian trustee (the Baptist Union Corporation Ltd):

Church premises at 92 High Road, Loughton, IG10 4QU valued in the accounts at £3,181,931 based on insured value

Church manse at valued in the accounts at £750,000 based on market value

The church also owns fixtures, furniture and equipment with an insured value of £121,955

## 1 Basis of Accounts:

These accounts have been prepared on a receipts and payments basis and accord with Section 133 of the Charities Act 2011

	2020	2019
<b>2 Donations and Other Income</b>		
Donations	0	1825.00
Legacies	0	0
Memorial Gifts	0	0
Bank interest	31.28	39.32
Other Income (detail if material)	4,817.76	922.76
Insurance claims	7,999.00	7746.03
Various refunds		1071.71
<b>Total Donations and Other Income</b>	<u>12848.04</u>	<u>11604.82</u>

## 3 Use of Premises

Pre School Rent	12,000.00	10000.00
Regular Bookings	13,156.00	34400.00
Occasional Bookings	912.50	410.00
Church Groups	220.00	1130.00
	<u>26,288.50</u>	<u>45940.00</u>

## 4 Raised for other causes

Hazel funeral	1150.00	
Trussell Trust	745	
Stand by me shoe appeal	434	
	<u>2329</u>	<u>0</u>

## 5 Grants and Loans

BA Carbon Fund - Solar panel grant	16,628.00	1000.00
LTC Toilet refurb grant	3,000.00	0
EFDC Toilet refurb grant	5,000.00	0
	<u>£24,628.00</u>	<u>1000.00</u>

## 6 Ministry

Minister's stipend	13925.24	7863.22
Pension Contribution	4321.20	5815.94
National Insurance	2510.24	1548.58
Minister's expenses inc. travel	232.78	
Housing allowance	6407.04	
Telephone	402.95	129.00
Pulpit supplies	0.00	180.00
other ministry costs		595.23
laptop		0.00
conference		100.00
<b>Total Ministry</b>	<u>27799.45</u>	<u>16231.97</u>

**7 Mission**

Home Mission	1200.00	1200.00
BMS World Mission	631.73	402.14
London Baptist Assoc	215.00	215.00
Baptists together	95.17	100.00
Stand by me	600.00	1000.00
	<hr/> 2741.90	<hr/> 2917.14

**8 Church Ministries**

Children's church	434.29	43.85
Worship	621.23	144.56
Pastoral 'Fund'	22.00	
Church Dressing	40.98	242.84
	<hr/> 1118.50	<hr/> 431.25

**9 Upkeep of Church premises**

Cleaning, Rubbish & Grounds	5579.87	13992.21
Cleaning materials	238.89	0
Church Maintenance	42053.20	17476.23
Gas/Electricity	5365.13	5873.8
Water	150.71	404.08
Insurance	3871.88	3763.46
	<hr/> 57259.68	<hr/> 41509.78

**10 Manse**

Manse Water	0	62.00
Manse Maintenance	9691.83	1048.60
Manse Insurance	367.76	347.93
Manse Council Tax	0.00	402.00
Manse Alarm/rental costs	18.00	2199.60
	<hr/> 10077.59	<hr/> 4060.13

**11 Adminsitration**

Salary costs		12527.46
General Administration	4296.33	5712.02
Telephone and Internet	1067.75	796.01
Subscriptions	20.00	331.65
Housekeeping	67.45	262.97
Publicity	40.37	95.24
	<hr/> 5491.90	<hr/> 19725.35

**12 Current Liabilities**

Cheques written but not cashed	1584.00	624.60
Corinview retention - pre school	11382.00	11382.00
Corinview retention - manse	9250.00	9250.00
<b>Total Current Liabilities</b>	<hr/> 22216.00	<hr/> 21256.60

**13Long-term Liabilities**

Baptist Building Fund Loan	35400.00	38350.00
Alms Houses Loan	1700.00	2800.00
<b>Total Long-term Liabilities</b>	<hr/> 37100.00	<hr/> 41150.00

Dear Trustees

**Report of the Independent Examiner to the Trustees of Loughton Baptist Church  
On the accounts for the year ended 2020**

**Respective responsibilities of Trustees and Examiner**

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed by or on behalf of the Examiner Date:  
Name: Charlotte Jenner  
Address: as above

9<sup>th</sup> November 2021