

AGE UK BARNLEY

A company limited by guarantee with no share capital

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

AGE UK BARNLEY

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Contents	Page
Trustees' annual report	1 - 9
Independent examiners report	10
Statement of financial activities	11
Balance sheet	12
Cash flow statement	13
Notes to the financial statements	14 - 22

AGE UK BARNSELY
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 MARCH 2021

The Board of Trustees presents its report and audited financial statements for the year ended 31 March 2021.

Legal and Administrative details

Status

Age Concern Barnsley, a registered charity was established in 1974 as an unincorporated association. The charity transferred its assets and activities to Age UK Barnsley on the 2 April 2012.

Charity Name: Age UK Barnsley

Charity Registration Number: 1144123

Company number 07759461

Registered Office and
Operational address: 36a Queens Road
Barnsley
South Yorkshire
S71 1AR

Board of Trustees

Mrs P Watters	Chair - (Appointed 8 December 2020)
Cllr R Frost	Treasurer
Cllr J Hayward	
Cllr P Markham	
Mr N Andrews	(Appointed 8 December 2020)
Mr P Wainwright	(Appointed 8 December 2020 – Resigned 15 July 2021)
Cllr K Mitchell	(Resigned 1 September 2021)
Mr J Cooper	(Resigned 26 January 2021)

Senior Management and company secretary

Mrs J Holliday Chief Executive Officer

Independent Examiners

North Accounting Limited, 12 Manvers House, Pioneer Close, Wath Upon Dearne, Rotherham, S63 7JZ

Bankers

Yorkshire Bank plc, 1A Peel Square, Barnsley S70 2PL

Solicitors

Newman & Bond, The old Grammar School, 35 Church Street, Barnsley S70 2AP

AGE UK BARNSELEY
TRUSTEES' ANNUAL REPORT (Continued)
YEAR ENDED 31 MARCH 2021

Structure, Governance and Management

Governing Document

The Charity was established in 2011 as a company limited by guarantee with charitable status. On 2 April 2012 it acquired the entire assets and undertakings of Age Concern Barnsley, a charity established as an unincorporated association in 1974. The governing document under which the charity operates is the Age UK England Standard Three constitution and the company memorandum and articles of association.

Age UK Barnsley is a Brand Partner of Age UK (national charity), and the relationship is formalised in the Brand Partner Agreement (BPA). A new BPA came into effect on 1st April 2016 and runs until 31st March 2021. This BPA has been extended until April 2022.

Recruitment and Appointment of Trustees

Under the terms of the Memorandum and Articles of Association trustees may serve for a period of three years, following which they must be re-elected by the membership. Other than that, there is no limit to the length of time a person may serve as a trustee. The chair of the charity, however, is limited to a maximum of two terms of three years. The Board have developed a new Memorandum and Articles of Association but have delayed voting on it until the outcome of the new Brand Partnership is known.

Due to the nature of its work and a commitment to the central involvement of older people in all its activities the charity welcomes the substantial involvement of older people in this, the policy and decision making body of the charity.

As vacancies arise on the Board of Trustees the charity endeavours to attract nominations to replace the resulting lost areas of expertise and, where appropriate, accommodate newly identified important areas of knowledge and/or experience absent from the team.

At the AGM in December 2020, three new trustees were elected and one of these was elected to become the Chair. One permanent advisor sat on the Board throughout the year.

Trustee Induction & Training

New trustees receive a full induction into their role, the history, present operation and future plans of Age UK Barnsley and the relationship with Age UK.

Literature supplied and explained during the induction programme includes: the Charity Commission Guide – The Essential Trustee, the governing document, the annual review, a copy of the audited accounts, the strategic plan, the agreed income and expenditure budgets, staff list and organisational structure, sets of most recent minutes, contact details of fellow trustees, staff handbook and full set of policies and procedures and the volunteers handbook.

Trustees are encouraged to visit the charity's various operations to meet the staff and service users and gain a better understanding of the work of the charity.

AGE UK BARNSELEY

TRUSTEES' ANNUAL REPORT (Continued)

YEAR ENDED 31 MARCH 2021

Organisational Risk

The Board of Trustees identifies and regularly reviews major risks to which the charity is exposed and ensures that systems are in place to mitigate and manage such risks. During the pandemic we have been limited in raising funds through our shops or room hire but there have been Covid related grants in place to support us through this period. We are aware that these grants will not be available at the same level going forward into next year and there is still a great deal of uncertainty about how the pandemic will continue to affect our organisation as regulations are lifted.

In this year, the Board has developed and implemented our Strategic Plan for 2020-2023. This plan sets out how we will maximise a diverse range of funding sources to enable us to meet our objectives going forward. At the same time, it will enable us to be innovative with our services to ensure that they promote independence wherever possible while offering best value and choice. This plan gives us a very detailed road map to take our organisation forward over the next few years. It will enable us to monitor our progress and risks regularly and to respond quickly to any problems.

The organisation has CHAS (Contractors Health and Safety) accreditation and has completed risk assessments in all key areas, including fire safety, health and safety, food hygiene and infection control. Risk assessments are carried out for all activities and services for older people, and all services staff receive training in safeguarding. Where risks have been identified, action has been taken to minimise them. Comprehensive insurance cover has been taken out for all areas of activity.

Objectives and Activities

The charity's mission is to promote the wellbeing, independence, dignity, choice and inclusion of older people in the Barnsley area, in particular those who are disadvantaged through ill-health, disability, poverty or social exclusion. Our work has been more important than ever this year with older people disproportionately affected by Covid 19.

Organisational Structure

Age UK Barnsley is a company limited by guarantee with charitable status, a registered Charity, a brand partner of Age UK and a member of the Age England Association.

Age UK Barnsley has a Board of Directors consisting of up to eight trustees and a Chair. The trustees met every two months during the period and are responsible for the strategic direction, policy and effective governance of the charity.

Due to issues related to the pandemic, meetings were held online. The Chair and Treasurer have remained in close contact with the Senior Management Team throughout the year.

A scheme of delegation is in place and the day to day responsibility for the running of the charity and the services it provides rest with the Chief Executive Officer.

Quality Standards

The charity strives to achieve the highest possible quality in the service it provides. In May 2018 we achieved the independently audited Age UK Charity Quality Standard. We hold the Age UK Information and Advice Quality Standard and the National Advice Quality Standard as well as CHAS (health and safety) accreditation.

AGE UK BARNSELEY
TRUSTEES' ANNUAL REPORT (Continued)
YEAR ENDED 31 MARCH 2021

Overview

This year, the Covid 19 pandemic has required us to work harder and with more flexibility than ever before. When this year started, we were already in the first of three national lockdowns. Our shops were closed, and the shop staff furloughed. Group activities and face to face services were suspended. Many of our volunteers who are older people themselves needed to stay at home and shield. We knew that older people were going to be disproportionately affected by this virus. It was a very unsettling and frightening time for many.

We had created a list of vulnerable, older people who would be without support networks and continued to add to this over the year. While many organisations worked only online or by telephone from home, Age UK Barnsley staff and volunteers were out in the communities ensuring that older people had support, reassurance and access to necessities. Over the year, we supported more than 2,000 older people in the Barnsley Borough.

While our regular volunteers had to shield, a new cohort of younger volunteers came forward to help us. Our colleagues within BMBC, particularly Area Council Teams, were very supportive and enabled us to vary our contracts and access further funding. We quickly found ourselves on the front-line taking referrals from social services, councillors, family members who lived miles away from their vulnerable older relatives as well as desperate older people themselves. Information and Advice continued to pick up calls as people struggled to get the services and goods they needed. We had calls from people with no money, no food, care that had been cancelled and declining mental and physical health.

We very quickly assembled a small warehouse of groceries, cleaning consumables and toiletries. With funding from the BMBC Area Councils, we created 450 Wellbeing Boxes that were delivered throughout Barnsley and sent to ensure people had the essentials and to give them a lift in mood.

After the first lockdown, the shops were providing more delivery slots and we started supporting older people to access these. At this time, we found that only 35% of the people we were supporting had internet access, so we were extremely grateful for telephone shopping services offered by local shops and Morrisons Doorstep Delivery Service aimed at elderly and vulnerable people.

Our Day Care Staff had been supporting Service Users at home with regular phone calls and activities throughout the first lockdown. Many of them have dementia and long-term health conditions and Day Care provides a much needed break for Carers too. We found that, following the first lockdown, not only had the service users' wellbeing deteriorated substantially but also caring relationships were breaking down due to the extreme pressure of isolating. We re-opened Day Care as soon as possible following the first lockdown. We risk assessed the service and environment, put 1:1 bubbles in place and stayed open right through the rest of the year.

We have been privileged to work alongside the Council's Covid Response Services and the Community Groups that worked tirelessly to support people over this year.

Through our community based services, we carried on befriending people over the phone, in outdoor spaces and on the doorstep in line with regulations. We have taken out birthday cakes to people that were isolated on their birthday, taken Tea Packs out, delivered treats to Care Homes and delivered puzzles and quizzes to older people's own homes. We developed a programme of interactive home-based activities including gardening, cooking, wildlife, art, exercise, reading, crafts etc. to keep people active and connected. Over the year, we have delivered three full programmes of Home Based Activities right across Barnsley. We have been substantially supported in this by local businesses. One highlight was the Pudding Club. Eight supermarkets either donated, or heavily discounted, around a hundred desserts each. A different dessert was delivered to older people in Barnsley each fortnight and they prepared them, ate them and scored them. The winning pudding was Waitrose lemon and blueberry sponge. This was just a bit of fun, but much needed fun at this difficult time. Social Inclusion Workers developed new socially distanced outdoor groups including Walking Football, Community Walks, Knitting Groups and Intergenerational Pen Pals.

At Christmas, we sent presents out to people along with Hampers donated by Horizon Community College and as well as delivering restaurant Christmas Dinners on Christmas Day to those people that were alone. We were fortunate to receive substantial amounts of foods and toiletries from HIS Church with funding donated by BMBC Environment & Transport Department & GMB Trade Union Barnsley Branch. This has enabled us to keep sending out Food, Cleaning Goods, Toiletries and Wellbeing Parcels to older people throughout the year. In total, we sent out 725 packages.

Over this year, we have worked with an increased number of people aged between 50 and 65. Some have found it difficult to negotiate the working age benefits system at this time and most of the requests we received for emergency food packs were from this age group.

AGE UK BARNSELEY
TRUSTEES' ANNUAL REPORT (Continued)
YEAR ENDED 31 MARCH 2021

Overview (continued)

By the end of the March 2021, we have found ourselves with a national roll out of vaccinations and looking forward to gradually easing restrictions. We know that many older people have become deconditioned over the last year. We need to work hard to help them restore mobility, strength and balance. Mental wellbeing has been damaged with many more people facing depression, anxiety and low levels of confidence. We need to support older people to increase their independence and resilience again following a year of isolation.

The next section will show briefly how the different services have fared during the last year.

Shops- Town Centre, Cudworth and Wombwell.

Our shops raise much needed funds that support us to provide services and to fund our infrastructure. All three, Town Centre, Cudworth and Wombwell shops have been subject to lockdowns and staff have been furloughed for a substantial part of the year. It has been extremely difficult when the shops have been open with regulations being in place and limits on the number of people entering the shops. While the Town Centre Shop remained closed, Access Barnsley has been open to enable people to collect mobility scooters and wheelchairs in order to shop for food and necessities. Although the shops did well during the open periods, our income, was severely impacted by closures. We are extremely grateful for the BMBC grants that we received as well as the help with rent that we received from our landlords. Without these, we would have been in substantial difficulty. We were able to make some improvements to the shop fronts at Cudworth & Wombwell this year thanks to Principal Town Grants.

Information & Advice Service

The Information and Advice Service (I&A) is an accredited service holding both the Age UK Information and Advice Quality Standard and the National Advice Quality Standard. This year, the service was mainly offered by telephone or online with just a few vital visits to people at their doorsteps. Nevertheless, the service has kept going throughout the year and has been an essential information point for older people adapting to changing regulations.

In the last year, the Information and Advice Service has been delivered by a part-time Manager, two part time Advice Workers and two volunteers. This service is free to those people that use it, demand has fluctuated but there has been a steady increase towards the end of the financial year. The service dealt with 1,260 separate individual enquiries between April 1st 2020 and March 31st 2021 (916 of these were new clients accessing the service) which resulted in 3449 contacts. The service was awarded funding from the Age UK/Eon Benefits take-up programme along with our funding from BMBC. Eligible people were referred for the Warm Homes discount scheme and received a copy of an energy saving guide

The 5 most common types of issues that were addressed by contacts are:

Benefits 54%

Community Care 15 %

Housing 6%

Travel 4%

Consumer 3%

Benefit gains of £880,033 were made for older people in Barnsley.

Age UK Barnsley was extremely grateful to once again receive a donation from the Marjorie Coote Older Peoples Charity Fund to help us to fund this service and to keep it free at the point of delivery.

AGE UK BARNESLEY

TRUSTEES' ANNUAL REPORT (Continued)

YEAR ENDED 31 MARCH 2021

Health and Wellbeing Centre (Day Care)

The Health and Wellbeing Centre offer a day care service aimed primarily at older people who have a 'critical or substantial' level of need. The aim of the centre is to improve quality of life, reduce isolation and promote wellbeing.

The Service was closed during the first lockdown, service users and carers reported a substantial deterioration in wellbeing and huge pressure on caring relationships from isolation as a result, the Health and Wellbeing Centre was open 4 days a week (Monday to Wednesday and Friday) for the rest of the year. This required a lot of risk management and limited the number of people that could attend. We worked in bubbles with the support of Public Health and Infection Control Teams. Most Service Users chose to return and have taken part in a wide range of activities designed to provide stimulation, maintain or develop skills, support a healthy lifestyle and increase social contact, interaction and wellbeing.

Social Groups and Classes

All the Social Groups previously held at Age UK Barnsley Resource Centre have been closed this year. However, we have set up new Covid safe groups within the communities as this has been possible in line with the regulations.

Men in Sheds

The Men in Sheds Service has been closed for most of this year. However, the volunteers have been maintaining the equipment and building. They also took on the role of supporting each other through the pandemic. Members have undertaken some community projects when it has been possible.

We are very grateful to the National Lottery Community Fund who fund this much needed service and to all the other groups and organisations that have helped in its development.

Community Based Social Inclusion Services

At the beginning of this financial year, Age UK Barnsley were delivering Community based Social Inclusion Services in the North East, Penistone and South Areas of Barnsley. At the beginning of the Pandemic, we were supporting older people right across Barnsley Borough and the Central Area and North Area subsequently provided funding for Covid Recovery Services in their areas so that we could increase the number of Social Inclusion Workers and volunteers.

We adapted these services to respond to the pandemic as there were less opportunities for Group Activities and larger numbers of older people needing more intensive 1:1 support.

As you will have read in the overview, we have been extremely creative in continuing to deliver Home Based Activities, outdoor visits, Wellbeing Packs, Birthday Cakes, Christmas meals, Winter Warmth Packs, jigsaws, books and toiletries. We have developed and supported group activities when they have been permitted including Walking Groups, Walking Football, Yoga, Knitting Groups, Gardening Groups and Arts Groups. We delivered 2,500 Home based Activities, 1,162 Shops, 725 Wellbeing Parcels and made around 25,000 telephone befriending calls.

We want to thank the Area Councils for commissioning these services that make such a difference in the lives of older people in their communities, especially this year. They have given us the flexibility to support older people in a changing environment. The Area Teams have been incredibly supportive right across the year.

We are also extremely grateful to all the local businesses that have provided us with goods and in-kind services that have enabled us to achieve so much over this year.

In addition, thanks to high level fundraising through Age UK and Covid grants from the National Lottery, South Yorkshire Community Foundation, Tesco Bags of Help, Jacks, & CAF. We have been able to increase our much needed services to older people during the pandemic.

AGE UK BARNSLEY
TRUSTEES' ANNUAL REPORT (Continued)
YEAR ENDED 31 MARCH 2021

Volunteering

Over the year we have had 180 active formal volunteers that gave their time to support all the activities of Age UK Barnsley. In addition, many more people have been micro-volunteers, i.e. informal volunteers who offer their time and skills on an ad hoc basis. We celebrated Volunteers Week in 2020 by delivering thank you letters and presenting a pen & chocolates to all our wonderful volunteers.

Due to the virus being particularly dangerous for older people, many of our volunteers needed to shield through the pandemic and we were fortunate to recruit a younger cohort of volunteers to help us provide support in our communities. We are really grateful to this younger cohort that has stepped in and those older volunteers that have been able to carry on supporting us by adapting their roles. We know that many of our working age volunteers will be leaving as they return to their normal lives but we hope that some will remain with us and look forward to our older volunteers returning in the coming months.

Age UK Barnsley would not be able to function without the commitment and hard work of its volunteers. Whatever role our volunteers take on whether it is directly in services or in the shops that fund the services, they are making a massive difference in the lives of older people in the Barnsley area.

During this year the charity has continued to deliver its mission primarily through provision of its key services for older people and involvement in new projects as described later in this document.

The charity has also contributed to wider policy objectives and processes in the borough through its work with Barnsley Council, Barnsley CCG and other key stakeholders especially through work on Age Friendly Barnsley. The charity has contributed its knowledge and expertise on working groups and to policy agendas, projects and initiatives that impact on older people.

Age Friendly Barnsley

Despite the pandemic, Age Friendly Work has gone from strength to strength. Age UK Barnsley lead on this initiative alongside BMBC but the success comes from the partnership working with a wide range of individuals and organisations. There are various groups that support the work including a multi-agency steering group and an Older People's Leadership Group that provides consultation and accountability.

Throughout the pandemic a lot of focus has been on making sure that information is accessible to those people who are digitally excluded. One example was the work carried out by BMBC Benefits Teams that resulted in a wide range of accessibility options. We also carried out a successful pilot scheme at Age UK Barnsley to get older people online by providing short term support, devices and connectivity. We have also developed an Age Friendly Barnsley Website and a monthly Age Friendly Barnsley Award that rewards and highlights some of the wonderful work that is happening in our borough.

AGE UK BARNSELEY
TRUSTEES' ANNUAL REPORT (Continued)
YEAR ENDED 31 MARCH 2021

The Past and the Future

This last year has been incredibly difficult due to the pandemic. Many people in Barnsley have lost family members and loved ones. At Age UK Barnsley, we have supported older people in very difficult and upsetting situations and this has been hard for all of us. However, we can take some positives as a charity from this year:

- We have become extremely skilled at managing risks to keep people safe while continuing to provide services in a difficult environment.
- We have become even more innovative in delivering services throughout changing regulations and community needs. We have continued to adapt our offer through every lockdown.
- We have gained a great deal of respect as an organisation and developed excellent relationships with the agencies, community groups and individuals that we have worked with over the last year.
- We have learnt that Barnsley has many extremely generous and helpful businesses, agencies and people who were supporting us through donations of goods, money and time.
- We know that we have an amazing team of staff and volunteers that is absolutely committed to supporting Barnsley's older people.

We now face a year when activities are starting up again and regulations starting to ease. However, we know that there are a lot of older people in our borough that have lost strength, balance and mobility over the last year. Many people face depression and anxiety as well as reduced confidence. It is going to be difficult to go out into the community again after isolating for so long and our Social Inclusion Projects and Information and Advice Services are going to be very busy meeting demand from individuals, while opening community groups and activities in line with changing regulations. We may also be called on to change our services again if there is another lockdown.

All this is set against an unpredictable year for funding. We are aware that some of our funded services that were due to be re-commissioned this year, will be carrying on in the short term. We have been fortunate in the number of grants that were available over the last year due to Covid, but this is not sustainable and there is likely to be increased competition for the grants that are available this year.

This is going to be a very hard and unpredictable year, but we are in a good position having invested time in developing a very detailed Strategic Plan that will guide us through the next few years.

Financial Review

The results for the year ended 31 March 2021 show a surplus of £75,538 (2020 Deficit £20,263).

Due to the closure of the retail shops because of the Covid-19 restrictions, shop income is reduced to £78,370 (2020 £218,644), however additional grants from government and other sources have been obtained in the year. Total income is increased to £775,681 from £676,804.

The balance sheet at 31 March 2021 has liquid funds of £300,391 held in cash and bank balances and net assets of £648,084, of which £594,156 is held as unrestricted funds.

AGE UK BARNSELEY
TRUSTEES' ANNUAL REPORT (Continued)
YEAR ENDED 31 MARCH 2021

Reserves Policy

It is the policy of the charity to maintain unrestricted funds at a level which equates to approximately three months unrestricted expenditure. This is in order to provide a contingency fund for exceptional or unexpected expenditure, provide working capital for cash flow purposes, and provide funds for investment and development in priority areas for Age UK Barnsley.

Risk Management

Like many local charities, the main risks facing Age UK Barnsley relate to the potential for not achieving income targets, either through loss of contracts or a reduction in grants.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

Public Benefit Reporting

The trustees consider they have complied with Charities Act 2011 having due regard to the public benefit guidance published by the Charities Commission.

Trustees' Responsibilities

The trustees (who are also directors of Age UK Barnsley for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

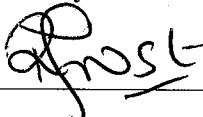
Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Approved by the trustees and signed on their behalf by:



Mr R Frost
Treasurer

26/10

2021

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

OF AGE UK BARNSELEY

YEAR ENDED 31 MARCH 2021

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 11 to 22.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


I R North FCA

North Accounting Limited

Chartered Accountants

12 Manvers House

Pioneer Close

Wath Upon Dearne

S63 7JZ

1 November 2021

AGE UK BARNSELEY
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	2020 £
Income and endowments from:					
Income from donations and legacies		10,748	-	10,748	16,123
Gift aid income		3,294	-	3,294	5,385
Grants		104,265	165,902	270,167	208,013
Income from trading activities					
Shop income		78,370	-	78,370	218,644
Government grants		154,104	-	154,104	-
Income from investments					
Interest received		-	-	-	965
Income from charitable activities	3	164,201	94,797	258,998	227,674
Total income and endowments		<u>514,982</u>	<u>260,699</u>	<u>775,681</u>	<u>676,804</u>
Expenditure on					
Raising funds					
Shop operating costs		141,540	-	141,540	198,309
Charitable activities	5	325,917	232,686	558,603	498,758
Total expenditure		<u>467,457</u>	<u>232,686</u>	<u>700,143</u>	<u>697,067</u>
Net income for the year		47,525	28,013	75,538	(20,263)
Net movement in funds		<u>47,525</u>	<u>28,013</u>	<u>75,538</u>	<u>(20,263)</u>
Fund balances brought forward at 1 April 2020		546,631	25,915	572,546	592,809
Net income/(expenditure) for the year		47,525	28,013	75,538	(20,263)
Fund balances carried forward at 31 March 2021		<u>594,156</u>	<u>53,928</u>	<u>648,084</u>	<u>572,546</u>

AGE UK BARNLEY

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	7		367,609		383,158
Investments	8		-		-
Current assets					
Stocks		5,453		7,356	
Debtors	9	7,580		32,065	
Cash at bank and in hand		300,391		190,127	
		<u>313,424</u>		<u>229,548</u>	
Creditors: amounts falling due within one year	10	<u>32,949</u>		<u>40,160</u>	
Net current assets			280,475		189,388
Net assets			<u>648,084</u>		<u>572,546</u>
Funds					
Capital funds					
Restricted funds	11		-		-
Income funds					
Restricted funds	12		53,928		25,915
Unrestricted funds			594,156		546,631
Total charity funds			<u>648,084</u>		<u>572,546</u>

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. No member of the company has deposited a notice pursuant to section 476, requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

Approved by the trustees on the 26/10/2021

and signed on their behalf by:

R Frost

Company Registration No. 07759461

AGE UK BARNSELEY
CASH FLOW STATEMENT
YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Cash flow from operating activities	126,675	14,823
Net cash flow from operating activities	<u>126,675</u>	<u>14,823</u>
Cash flow from investing activities		
Payments to acquire tangible fixed assets	(16,411)	(38,238)
Proceeds from the sale of fixed assets	-	1,200
Interest received	-	965
Net cash flow from investing activities	<u>(16,411)</u>	<u>(36,073)</u>
Net increase/(decrease) in cash and cash equivalents	110,264	(21,250)
Cash and cash equivalents at 1 April 2020	190,127	211,377
Cash and cash equivalents at 31 March 2021	<u>300,391</u>	<u>190,127</u>
Cash and cash equivalents consists of:		
Cash at bank and in hand	300,391	190,127
Cash and cash equivalents at 31 March 2021	<u>300,391</u>	<u>190,127</u>

Reconciliation of net income to net cash flow from operating activities

	2021 £	2020 £
Net income for year	75,538	(20,263)
Interest receivable	-	(965)
Depreciation and impairment of tangible fixed assets	31,960	27,857
Profit on disposal of motor vehicle	-	(1,200)
Decrease/(increase) in stocks	1,903	(3,261)
Decrease/(increase) in debtors	24,485	(3,858)
Increase/(decrease) in creditors	(7,211)	16,513
Net cash flow from operating activities	<u>126,675</u>	<u>14,823</u>

AGE UK BARNSLEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. Accounting policies

- a. Age UK Barnsley is a private company limited by guarantee and registered in England and Wales. The charity's registered office is 36a Queens Road, Barnsley S71 1R.
- b. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.
- c. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements are prepared in sterling the functional currency of the charity.
- d. Grants including grants for the purchase of fixed assets are recognised in full on the Statement of Financial Activities in the year in which they are received. However where the donor has imposed restrictions on the expenditure of resources which amount to pre conditions for use, the grants are deferred to the relevant future accounting period.
- e. Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.
- f. Unrestricted funds are donations and other income received or generated for the object of the charity without further specified purpose and are available as general funds.
- g. Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when received. Legacies are monitored from notification and recognised in the financial statements where there is reasonable certainty of receipt.
- h. Designated funds are unrestricted funds, earmarked by the board of management for a particular purpose.
- i. Staff cost and expenditure are recognised on an accruals basis as a liability is incurred.
 - Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.
 - Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for the beneficiaries.
 - All support costs are allocated between the expenditure categories of the Statement of Financial Activities on a ratio of time spent in these areas, as it is considered this basis is the most appropriate method of reflecting use of the resource.
- j. Fixed assets for charitable use where over £500 are capitalised at cost. Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The relevant grants are credited to a restricted capital fund carried forward on the balance sheet. The relevant fund is reduced over the useful economic life of the asset in line with its depreciation policy. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, to which in all cases is set at four years. The freehold buildings are being depreciated over fifty and thirty seven years. Fixed asset investments are stated at fair value.
- k. Stocks are valued at the lower of cost and net realisable value. Cost is computed on a first in – first out basis.
 - Net realisable value is based on estimated selling price less the estimated cost of disposal.
- l. Irrecoverable VAT is written off to the Statement of Financial Activities except where amounts relate to the purchase of fixed assets in which case the costs are capitalised with the relevant asset.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

- l) The charity is a participating employer in a multi-employer defined benefit pension scheme. The scheme is however accounted for as if it were a defined contribution scheme, on the grounds that each employer is unable to identify its share of the underlying assets and liabilities in the scheme on a consistent and reasonable basis. As a result all pension costs for the charity will be reported on a defined contribution basis, with amounts paid charged as an expense in the Statement of Financial Activities. (see note 14)
- m) Operating leases- Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.
- n) Going concern – The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern, nor any significant areas of uncertainty that affect the carrying value of assets held by the company.

2. Staff costs and numbers

	2021 £	2020 £
Staff costs during the year were as follows:		
Salaries and wages	415,841	403,321
Social security costs	20,233	21,256
Pension costs	11,791	13,734
	<u>447,865</u>	<u>438,311</u>

No employee received emoluments of more than £60,000

	No	No
The average number of employees during the year was as follows:		
Chief Officer	1	1
Central services	20	16
Day care	4	6
Shop	8	8
	<u>33</u>	<u>31</u>

No trustee received any remuneration for the year (2020 £nil). Travel and other costs amounting to £nil (2020 £81) were reimbursed to trustees.

3. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 £
Income from care contracts	46,092	-	46,092	48,994
Social Isolation contracts	20,001	59,945	79,946	54,852
Adult classes and room hire	20	-	20	13,862
Area Contracts	-	34,816	34,816	-
Day care income	9,866	-	9,866	14,595
Fundraising	13,694	-	13,694	1,088
Sundry income	78	36	114	1,598
Health and wellbeing	5,107	-	5,107	22,419
U3A postage	2,851	-	2,851	1,002
Access Barnsley	24,778	-	24,778	31,434
Age UK covid grants	-	-	-	22,500
Age UK sustainability contribution	12,735	-	12,735	12,732
Shopping service	28,979	-	28,979	-
Men in sheds	-	-	-	2,598
	<u>164,201</u>	<u>94,797</u>	<u>258,998</u>	<u>227,674</u>

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
4. Net incoming resources		
Net incoming resources is stated after charging:		
Depreciation	31,960	27,857
Property hire	38,684	45,700
And crediting:		
Profit on disposal of motor vehicle	-	1,200

5. Charitable activities

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 £
Charitable activities				
Day care services	61,391	-	61,391	103,645
Men in Sheds	-	27,177	27,177	66,013
Management and administration	110,719	-	110,719	78,203
Advice & Information	35,325	-	35,325	49,766
Social Isolation projects	91,748	-	91,748	58,443
Penistone project	-	60,362	60,362	64,023
Volunteering	-	-	-	16,298
South Yorkshire Community Aid	-	5,000	5,000	4,790
Room hire	1,025	-	1,025	2,565
Befriending service	-	-	-	26,038
Energy wise	-	2,980	2,980	2,723
Eon prepare for winter	-	-	-	100
Area grants	-	50,861	50,861	-
CAF	-	14,199	14,199	-
Lottery	-	9,900	9,900	-
Better together south area	-	60,707	60,707	-
Age friendly	-	1,500	1,500	-
Access Barnsley	23,546	-	23,546	23,988
Accountancy including Independent Examiners fee	2,163	-	2,163	2,163
	325,917	232,686	558,603	498,758

AGE UK BARNSLEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

6. Total resources expended

	Shop operating costs £	Day care service £	Access Barnsley £	Men In Sheds £	Energy Wise £	Penistone Projects £	Social Isolation Projects £	Volunteering Room hire £	Advice & Info £	Management & support £	Total 2021 £	Total 2020 £
Staff costs	84,485	50,162	8,657	3,000	1,910	42,593	70,513	-	26,324	133,224	420,868	450,043
Pension	2,325	641	300	-	-	483	1,581	-	466	5,994	11,790	11,912
	86,810	50,803	8,957	3,000	1,910	43,076	72,094	-	26,790	139,218	432,658	461,955
Other Costs	54,730	10,588	14,590	24,177	1,070	17,286	19,654	1,025	8,535	115,830	267,485	235,112
Allocated support cost	141,540	61,391	23,547	27,177	2,980	60,362	91,748	1,025	35,325	255,048	700,143	697,067
	170,041	85,007								(255,048)		
Total	311,581	146,398	23,547	27,177	2,980	60,362	91,748	1,025	35,325	-	700,143	697,067

Support costs are allocated based on a percentage of employee numbers for day care services (33.33%) and shop operating costs (66.67%) respectively.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

7. Tangible fixed assets

COST	Motor vehicle	Computer equipment	Shop fittings	Equipment	Freehold land and buildings	Total
	£	£	£	£	£	£
As at 1 April 2020	13,316	21,695	66,494	38,538	402,065	542,108
Additions	-	2,724	13,687	-	-	16,411
Disposals	-	-	-	-	-	-
As at 31 March 2021	<u>13,316</u>	<u>24,419</u>	<u>80,181</u>	<u>38,538</u>	<u>402,065</u>	<u>558,519</u>
DEPRECIATION						
As at 1 April 2020	3,329	10,484	54,370	26,047	64,720	158,950
Disposals	-	-	-	-	-	-
Charge for year	<u>3,329</u>	<u>4,917</u>	<u>6,861</u>	<u>8,688</u>	<u>8,165</u>	<u>31,960</u>
As at 31 March 2021	<u>6,658</u>	<u>15,401</u>	<u>61,231</u>	<u>34,735</u>	<u>72,885</u>	<u>190,910</u>
NET BOOK VALUE						
As at 31 March 2021	<u>6,658</u>	<u>9,018</u>	<u>18,950</u>	<u>3,803</u>	<u>329,180</u>	<u>367,609</u>
As at 31 March 2020	<u>9,987</u>	<u>11,211</u>	<u>12,124</u>	<u>12,491</u>	<u>337,345</u>	<u>383,158</u>

8. Investments

	2021	2020
	£	£
Investment in Age UK Barnsley (Trading) Limited	<u>-</u>	<u>-</u>

Age UK Barnsley (Trading) Limited was dormant for the year ended 31 March 2021 and 31 March 2020.

AGE UK BARNSLEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

9. Debtors

	2021	2020
	£	£
Other debtors	6,306	30,877
Prepayments	1,274	1,188
	<u>7,580</u>	<u>32,065</u>

10. Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors and accruals	15,460	25,160
Deferred income	17,489	15,000
	<u>32,949</u>	<u>40,160</u>

11. Capital funds

Restricted funds

	As at 1 April 2020	Transfer	As at 31 March 2021
	£	£	£
National lottery re building	-	-	-

	As at 1 April 2019	Transfer	As at 31 March 2020
	£	£	£
National lottery re building	157,403	157,403	-

The capital funds were transferred to unrestricted funds during the 2020.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

12. Restricted funds

The movement on the restricted funds of the charity were as follows: -

	As at 31 March 2020 £	Incoming £	Outgoing £	As at 31 March 2021 £
a) SYCF Surviving winter	-	-	-	-
b) Men in sheds	2,939	50,529	27,177	26,291
c) Energy wise	2,116	864	2,980	-
d) Penistone project	14,497	62,567	60,362	16,702
e) Northeast area	-	1,980	-	1,980
f) Better Together South Area	6,363	60,133	60,707	5,789
g) South Yorkshire Community Fund	-	5,000	5,000	-
h) Age UK North /Central	-	22,139	22,139	-
i) BMBC Central and North	-	30,388	28,722	1,666
j) Lottery	-	9,900	9,900	-
k) CAF	-	14,199	14,199	-
l) Age Friendly	-	3,000	1,500	1,500
	25,915	260,699	232,686	53,928

The balances will be carried forward and used as follows:

- SYCF Surviving Winter - Grant to support older people struggling financially to heat homes or pay repair bills.
- Men in Sheds – Big lottery funding received for a period of 5 years. The funding will be used to support men over 55. Workshop facilities along with IT, art and other activities are available.
- Energy wise – Grant from BMBC to help older people in the borough carry out price comparisons on their energy bills and helping them switch supplier if requested.
- Penistone project – Grants from Penistone area council, supporting older people living in Penistone and the surrounding areas in a variety of ways, including good neighbours and group support. £5,883 was received in the period and not included in the above as carried forward as deferred income.
- North East Area – Funded by the area council to support social inclusion and dementia friendly work throughout the North East
- Better Together South Area – Funded by the area council to support people aged 50+ to meet others, join groups and activities and enjoy later life. £9,989 was received in the period and is not included in the above as carried forward as deferred income.
- South Yorkshire Community Fund – Staff and volunteer time & travel for non-contracted covid support, essentials for service users and the provision of PPE.
- Age UK North/Central – To provide support during the Covid Pandemic to older people living in the Central & North Areas of Barnsley, this included but is not limited to: carrying out shopping, collection of prescriptions, provision of meaningful activities, information & advice, telephone befriending etc.
- BMBC Central and North – this funding worked alongside the funding received from Age UK the national charity and enabled the continuation of the support provided as above
- Lottery – 6 months funding towards the costs of a volunteer co-ordinator to deal with the increase in the number of volunteers throughout the covid pandemic
- CAF – 6 months funding for the development of a service manager post to help co-ordinate our covid response across the borough
- BMBC Age Friendly/Digital Inclusion – Grant to support digital inclusion for older people across the borough. The remaining funds will be spent on supporting Age Friendly events across the borough throughout 2021/22.

AGE UK BARNSLEY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

The previous period movement on the restricted funds of the charity were as follows: -

	As at 31 March 2019 £	Incoming £	Outgoing £	As at 31 March 2020 £
SYCF Surviving winter	100	-	100	-
Men in sheds	15,580	53,372	66,013	2,939
Energy wise	2,339	2,500	2,723	2,116
Age UK Eon Benefits take up	-	-	-	-
Penistone project	5,849	72,671	64,023	14,497
Northeast area	-	24,892	24,892	-
Better Together South Area	-	39,914	33,551	6,363
South Yorkshire Community Fund	-	4,790	4,790	-
	<u>23,868</u>	<u>198,139</u>	<u>196,092</u>	<u>25,915</u>

13. Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:	Restricted funds £	Unrestricted funds £	Total funds £
Fixed assets	-	367,609	367,609
Current assets	53,928	259,496	313,424
Current liabilities	-	(32,949)	(32,949)
Total net assets	<u>53,928</u>	<u>594,156</u>	<u>648,084</u>
	<u>53,928</u>	<u>594,156</u>	<u>648,084</u>
Fund balances at 31 March 2020 are represented by:	Restricted funds £	Unrestricted funds £	Total funds £
Fixed assets	-	383,158	383,158
Current assets	25,915	203,633	229,548
Current liabilities	-	(40,160)	(40,160)
Total net assets	<u>25,915</u>	<u>546,631</u>	<u>572,546</u>
	<u>25,915</u>	<u>546,631</u>	<u>572,546</u>

AGE UK BARNLEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

14. Pension scheme

The Charity is a participating employer in the Age UK Retirement Benefits Scheme which is a Defined Benefit Scheme. The Scheme closed to future accrual on 30 November 2008. It is a multi-employer scheme as described by FRS 17 - Retirement Benefits. The Scheme is accounted for as if it were a defined contribution scheme, on the grounds that each employer is unable to identify its share of the underlying assets and liabilities in the Scheme on a consistent and reasonable basis. As a result, all pension costs for the Charity will be reported on a defined contribution basis.

The last actuarial valuation of the Age UK Retirement Benefits Scheme was at 13 March 2019. Using this valuation and the current FRS 102 assumptions, the deficit for the whole Scheme is £13.2m at 31 March 2019 (last year £19.9m). With effect from 1 July 2011 all employers have committed to a Deficit Recovery Plan with the aim being for each employer to repay their share of the Scheme funding deficit over a period of 10 years and 9 months. The Charity has increased its payments under this agreement to £6,036 pa, however this year only six monthly payments were made.

The Charity has a pension scheme for employees under the auto enrolment rules. The charity contributions under the scheme were £8,662.

Total pension payments made by the company in the year ended 31 March 2021 amounted to £11,680 (last year £13,734) and there were no outstanding or prepaid contributions at the balance sheet date.

15. Related party transactions.

There were no related party transactions during the year (2020 - £nil).

16. Commitments under operating leases.

At 31 March 2021 the total of the Charity's future minimum lease payments under non- cancellable operating leases were.

	2021	2020
	£	£
Within one year	36,375	36,375
Between one and five years	90,000	120,000
Over five years	-	-

17. COVID 19

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and not less than one year from the date of approval of the financial accounts. The Trustees are constantly monitoring the financial position of the charity and the ongoing uncertain situation in respect of COVID-19. The charity has no borrowings and at the end of the 2021 financial year had liquid funds of £300,391. As noted in the trustees report there is increased competition for funding from government grants and contracts, but the pandemic is not expected to give rise to a material fluctuation in the funds of the charity, however this is being constantly monitored.