



St Mary's Market Drayton

The Parochial Church Council of the Ecclesiastical Parish of St Mary's,
Drayton in Hales

Annual Report & Accounts for the Year Ended 31 December 2021

Our purpose is to enable people to know Jesus, love Jesus and live for Jesus.

Our vision is to transform our town through the love of Christ

www.stmarysmarketdrayton.org.uk

Registered Charity number 1144116

St Mary's Market Drayton

TRUSTEES ANNUAL REPORT FOR THE YEAR 2021

St Mary's is the Anglican Parish Church of Market Drayton in Shropshire, in the Diocese of Lichfield, in the Shrewsbury Episcopal Area and in the Deanery of Hodnet. The Ecclesiastical Name of the parish remains unchanged from ancient times as Drayton-in-Hales, although Market Drayton is the modern name of the town.

CONSTITUTION

The Parochial Church Council (PCC) is a body corporate established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules 2020. It is a registered charity under the Charities Act 2011 (No: 1144116).

THE PCC

Members of the PCC are appointed under the terms of the Church Representation Rules. They are trustees of the charity, which currently includes Market Drayton Foodbank and the Christians Against Poverty Debt Centre (these are reported in the Accounts as Restricted Funds). In 2021 the PCC met six times.

PCC Members who served in 2021

Catherine McBride	Vicar and Chair	
Lindsay Bashford	Churchwarden and Honorary Treasurer	
Maggie Everett	Churchwarden	
David Clarke	Deanery Synod	To 22 November
Carol Corney	Pastoral Minister	
Val Creasey		
Alison Doulton		
Julia Farrant		
Justin Frankfort		
Sue Frankfort	Deanery Synod	
Ian Macfarlane	Curate	
Laurina Rushworth	Deanery Synod	
Mike Rushworth		
Guy Skipwith		

The PCC Secretary was Karen Jukes (to 11 December 2021)

The Gift Aid Secretary is Avril Innocent

The Electoral Roll Officer is Ray Thomas

The Safeguarding Officer is Barbara Bashford

The Health & Safety Officer is Alan Venables.

THE MINISTRY TEAM

Catherine McBride	Vicar	Ian Macfarlane	Curate
Maggie Everett	Church Warden	Carol Corney	Pastoral Minister
Lindsay Bashford	Church Warden	Rod Doulton	Permission to Officiate
David Jones	Reader Emeritus	Jean Arbon	Pastoral Minister

TRUSTEES REMUNERATION and EXPENSES

Apart from the Vicar, no trustee receives remuneration or financial benefit in respect of their duties as trustees. The Vicar is appointed and rewarded by the Diocese for her parish duties. Her expenses are reimbursed by St Mary's on terms specified by the Diocese.

EMPLOYMENT and VOLUNTEERS

St Mary's has eight paid posts, which were occupied by nine people over the course of the year, all part time as described in Note 9 of the accounts. Other activities of St Mary's are provided by a large number of volunteers, many doing more than one role.

PUBLIC BENEFIT

The Trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The Trustees provide facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers: they promote Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole. The Foodbank and CAP Debt Centre provide emergency food relief and debt advice for people in Market Drayton and the immediately surrounding area.

SAFEGUARDING

The PCC is aware of guidance from the House of Bishops, and complies with the requirements through its own policy on safeguarding, the appointment of a safeguarding officer, and training of all relevant personnel.

HIGHLIGHTS of 2021

Many aspects of church life continued to be very different during 2021, as a result of the COVID pandemic and it was difficult to make plans. Despite this there were many highlights to be celebrated:

- On Sundays, St. Mary's held a simple service in church at 9.00, while continuing with an online 10.30 service, through until September 2021 and many of the congregation attended these services. The online services attracted new worshippers from across the country and world! The 10.30 service has returned to church, but still offers the option of joining online and several continue to attend this way (between 12-20). We continue to use online options for some meetings, homegroups and courses. We have held numerous baptism services this year, including an adult full immersion baptism and a confirmation service.
- After a long break, during which we released some sessions on video/YouTube, our Messy Church restarted in October in a new 'slot' of the first Tuesday of every month at 3.30pm. This has seen a big increase in attendance and now regularly attracts about 30 adults and 36 children.

- The Foodbank has continued using a delivery model which has worked well, given that many clients don't have their own transport. In 2021 the Foodbank fed over 2,889 people, of which 1,790 were adults and 1,099 were children. This equals 42 tons of food. The Foodbank has been undertaking a major strategic review, which has resulted in the appointment of a new Assistant Manager in October 2021 and the decision to form a Charitable Incorporated Organisation to afford the Foodbank more autonomy. The process of setting up the CIO is underway and three 'trustee designates' have so far been appointed.
- Our Christians Against Poverty Debt Centre Manager, Gill Carley, was appointed to a new role as a regional manager for the national organisation. We were very pleased to be able to recruit a new manager for our local centre, Carolyn Lawrence who started in November 2021. We were also pleased to be able to restart some of our other CAP services such as the CAP Money Course, Job Club and Life Skills courses.
- We completed our programme of teaching and coaching with Lead Academy with modules on Mission and Discipleship and rolled out our purpose and vision. Our purpose is to enable people to know Jesus, love Jesus and live for Jesus and we have a vision to see our town transformed through the love of Christ.
- The PCC were able to spend a day together in September to think about our Mission Action Plan, which now includes three key elements: the development of 'ACORN' groups to encourage conversations with those outside the church family; the development of a discipleship 'pathway' for church members and the development of a 'street ministry' to connect with our local community. The proposal for a new role of Operations Manager was also made and we have continued to explore the feasibility for this role.

HOPES for 2022 are:

- Christians Against Poverty services: fund-raising was seriously curtailed by the pandemic and so we hope to make some more grant applications in 2022.
- Foodbank: We hope to finalise the process of setting up the CIO and explore the possibility of finding the Foodbank its own dedicated premises.
- We hope to recruit to our new role of Operations Manager. This will be a significant financial commitment for us.
- We hope to make improvements to the heating system on the Parish Rooms.
- Shaping for Mission: This major review being carried out at Deanery level across the whole of Lichfield Diocese, began in the autumn of 2020 and continues. We hope to contribute positively to the implementation of the plans that are developed for our Deanery, to help our local churches work together more effectively in mission.
- We will continue to work on the projects identified in our Mission Action Plan (ACORN, 'pathway' and 'street project') and develop more detailed plans for these and get them under way.
- The effects of the pandemic have meant that plans for our vestry renovations have been slow to progress; however, this is still work we hope to do.

FINANCIAL REVIEW

The PCC's finances continue to be sound; this was mainly down to an extraordinary donation of £20,000. The planned giving and giving by standing orders dropped by 10% from £58,212.40 to £52,246.30. Considering a decline of giving of 5% in 2020 the giving went down during the pandemic by ca. 15%. Income from other charitable activities increased by £1,658.26 to 10,248.25 with increases of carpark usage and parochial fees.

The Parish Rooms (designated fund) remained stable and were supported by a fund transfer from the PCC of £7,000 and Covid related grants of £6,500. It remained open for the Foodbank and CAP Debt Centre operations.

Foodbank (restricted fund) worked hard to meet increased demand, and has received generous financial support. The CAP Debt Centre (restricted fund) is basically sound, several courses were held and 17 client cases supported.

Dividends increased slightly by £1,471.27 to £42,860.81. In addition, a listed places of worship grant of £11,757.98 was received in respect of works completed in 2020 (VAT reimbursement for new boiler).

The expenditures of the General fund were in 2021 ca. £8,000 higher. The main factors were church fabric maintenance and higher cleaning salaries, as a result of taking on an additional cleaner.

RESERVES POLICY

The PCC wishes to maintain sufficient unrestricted reserves in the General Fund for working capital requirements and to cover the risk of unexpected demands on cash flow. The target is presently £85,000 (about six months worth of regular expenditure). The General Fund stands at £153,904.

The combined balances of the Fabric Fund and Chancel Repair Fund amount to £134,434. These are to fund repairs and maintenance necessary to maintain all of the PCC's premises and systems in sound condition, and to fund improvements like the renovation of the vestry area and enhancements over the next 15 years. This will require regular contributions from the General Fund over the period; £40,000 was transferred in 2021.

RELATED BODIES

The Colley Salter Christmas Fund (registered charity 217523) and Drayton Relief in Need Charity (registered charity 1054822) both have St Mary's vicar and churchwardens as trustees. The charities are administered by officers and members of St Mary's.

C.S. McBride

Revd Catherine McBride, Vicar

7. April 2022

Date :

**INDEPENDENT EXAMINERS' REPORT TO THE PCC ON THE
UNAUDITED FINANCIAL STATEMENTS OF ST MARY'S CHURCH**

Year Ended 31st December 2021

I report on the accounts of St Marys Church for the year ended 31st December 2021, which are set out on pages 7 to 14.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Acthave not been met ; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Roger Dodington

Mr Roger Dodington FCCA

**STUBBS PARKIN SOUTH
CHARTERED ACCOUNTANTS**

**28 CHESHIRE STREET
MARKET DRAYTON
SHROPSHIRE**

DATED:

St Mary's Market Drayton
Statement of Financial Activities for the year ended 31 December 2021

	Note	General Fund Unrestricted	Designated Funds	Restricted Funds	Endow- ment Funds	2021 Total	2020
INCOMING RESOURCES							
Voluntary Income	2(a)	88,782	17,090	100,181	-	206,053	213,971
Charitable Activities	2(b)	7,083	3,166	-	-	10,249	8,338
Investments	2(c)	3	-	4	42,861	42,868	41,419
TOTAL		95,868	20,256	100,185	42,861	259,170	263,728
RESOURCES EXPENDED							
Raising Funds	3(a)	157	-	-	-	157	138
Charitable Activities	3(b)	112,648	17,211	69,434	-	199,293	254,354
Governance	3(c)	852	-	-	-	852	922
TOTAL		113,657	17,211	69,434	-	200,302	255,414
NET INCOMING RESOURCES BEFORE RECOGNISED GAINS AND LOSSES							
		(17,789)	3,045	30,751	42,861	58,868	8,314
Gains / (Losses) on revaluation of investment assets	4	-	15,342	-	209,104	224,446	103,274
TRANSFERS BETWEEN FUNDS							
	8	(5,248)	50,989	(2,880)	(42,861)	-	-
NET MOVEMENT IN FUNDS							
		(23,037)	69,376	27,871	209,104	283,314	111,588
Balances at 1 January		176,940	88,601	126,813	1,477,540	1,869,894	1,758,306
Balances at 31 December		153,903	157,977	154,684	1,686,644	2,153,208	1,869,894

Comparative results for 2020 are shown in full in Note 11

St Mary's Market Drayton

Balance Sheet at 31 December 2021

	Note	2021	2020
CURRENT ASSETS			
Bookshop stock		596	633
Debtors	5	5,657	910
Investments	4	1,790,630	1,566,184
Bank balances - Lloyds		139,345	94,443
Bank balances - Barclays		133,347	105,712
Bank balances - NatWest		45,839	64,045
Bank balances - HSBC		51,858	41,319
		2,167,272	1,873,246
CURRENT LIABILITIES			
Creditors	6	(14,064)	(3,352)
TOTAL ASSETS		2,153,208	1,869,894
PARISH FUNDS			
General fund - unrestricted	8	153,903	176,940
Designated	8	157,977	88,601
Restricted	8	154,684	126,813
Endowment	8	1,686,644	1,477,540
TOTAL FUNDS		2,153,208	1,869,894

These financial statements were approved by the Parochial Church Council on 07 March 2022.

Revd Catherine McBride (PCC Chair) *C.S. McBride*

The Notes on pages 9 to 14 form part of these Accounts

St Mary's Market Drayton

Notes to the Accounts

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. These accounts have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, and the Statement of Recommended Practice for Charities (SORP).

The value of the church and consecrated buildings are by law excluded from these accounts. The value of the Parish Rooms has also been omitted on the grounds that historic cost data for the building is not available, and no meaningful assessment of current value is available.

					2021	2020
	General Fund	Designated Funds	Restricted Funds	Endowment Funds	Total	
INCOME						
2(a) Voluntary Income						
Planned giving	52,276	-	-	-	52,276	58,212
Collections at services	1,363	-	-	-	1,363	942
Donations	21,532	50	-	-	21,582	1,690
Giving to FoodBank	-	-	35,747	-	35,747	68,901
Giving to CAP Debt Centre	-	-	12,520	-	12,520	32,699
Gift Aid claimed	12,393	-	10,001	-	22,394	25,536
Listed places of worship grant	1,218	10,540	-	-	11,758	-
MD Town Council grant	-	-	-	-	-	300
Grants	-	6,500	-	-	6,500	5,500
Grants to Foodbank	-	-	38,913	-	38,913	15,693
Grants to CAP Debt Centre	-	-	3,000	-	3,000	4,498
	88,782	17,090	100,181	-	206,053	213,971
2(b) Charitable Activities						
Car park users	2,057	-	-	-	2,057	1,625
Parish rooms users	-	3,059	-	-	3,059	2,956
Bookshop receipts	-	32	-	-	32	160
Tyrley chapel rent	1,860	-	-	-	1,860	1,855
Parish room CAP rent	-	75	-	-	75	-
Fees for funerals, weddings	2,954	-	-	-	2,954	1,742
Mileage to crematorium	186	-	-	-	186	-
Sundry income	26	-	-	-	26	-
	7,083	3,166	-	-	10,249	8,338
2(c) Investments						
Dividends from invested funds	-	-	-	42,861	42,861	41,390
Bank interest	3	-	4	-	7	29
	3	-	4	42,861	42,868	41,419

St Mary's Market Drayton
Notes to the Accounts

				2021	2020
	Note	General Fund	Designated Funds	Restricted Funds	Total
EXPENDITURE					
3(a) Raising Funds					
Stewardship envelopes		157	-	-	157
		157	-	-	157
3(b) Charitable Activities					
Donations to charities	10	8,312	-	-	8,312
Parish Share		59,958	-	-	59,958
Clergy expenses		1,379	-	-	1,379
Gifts for service to the church		103	-	-	103
Church heat & light		7,292	-	-	7,292
Church insurance		5,230	-	-	5,230
Church maintenance & boilers		8,963	-	-	8,963
Cleaning		3,669	-	-	3,669
Worship / Upkeep of services		1,949	-	-	1,949
Outreach and pastoral		618	-	-	618
Training and Young People		611	-	-	611
Parish Rooms heat & light		-	3,490	-	3,490
Parish Rooms other running costs		-	13,684	-	13,684
Office & communications		13,796	-	-	13,796
Bookshop costs		-	37	-	37
CAP Centre costs		-	-	23,493	23,493
FoodBank costs		-	-	45,941	45,941
Tyrley Chapel expenditure		690	-	-	690
Bank charges		78	-	-	78
		112,648	17,211	69,434	199,293
3(c) Governance					
Legal & valuation services		-	-	-	-
Independent examination fee		540	-	-	540
Accountancy services - payroll		312	-	-	312
PCC expenses		-	-	-	-
		852	-	-	852
					254,354

St Mary's Market Drayton

Notes to the Accounts

	General Fund	Designated Funds	Restricted Funds	Endow- ment Funds	2021 Total	2020
4 INVESTMENTS						
Market value at 1 January	-	88,644	-	1,477,540	1,566,184	1,462,910
Purchases	-	-	-	-	-	-
Realisations	-	-	-	-	-	-
Change in market value	-	15,342	-	209,104	224,446	103,274
Market value at 31 December	-	103,986	-	1,686,644	1,790,630	1,566,184
All investments are shares in the CBF Church of England Investment Fund, which is managed by CCLA. Accumulation shares are held for the Fabric Fund, which is a Designated Fund. Income shares are held for the Endowment Funds.						
5 DEBTORS						
Sundry debtors	-	-	-	-	-	910
Gift Aid claims	5,657	-	-	-	5,657	-
Parish Rooms users	-	-	-	-	-	-
	5,657	-	-	-	5,657	910
6 CREDITORS						
Gas & electricity	1,061	484	-	-	1,545	1,446
Accountancy services	624	-	-	-	624	636
Repairs & maintenance	462	-	-	-	462	664
Office supplies	57	-	-	-	57	67
Donations agreed 2021	8,000	-	-	-	8,000	-
Agency collections	-	-	3,376	-	3,376	-
Sundry creditors	-	-	-	-	-	539
	10,204	484	3,376	-	14,064	3,352
7 SUMMARY OF FUNDS						
Bookshop stock	-	596	-	-	596	633
Debtors	5,657	-	-	-	5,657	910
Investments	-	103,986	-	1,686,644	1,790,630	1,566,184
Bank balances	158,451	53,878	158,060	-	370,389	305,519
Creditors	(10,204)	(484)	(3,376)	-	(14,064)	(3,352)
	153,904	157,976	154,684	1,686,644	2,153,208	1,869,894

St Mary's Market Drayton **Notes to the Accounts**

Note 8

MOVEMENTS IN FUNDS

	1 January 2021	Income	Expenditure	Gain on Investments	Transfers	31 December 2021
General fund - Unrestricted	176,940	95,868	(113,657)	-	(5,248)	153,903
Designated Funds						
Fabric fund	56,374	10,590	-	15,342	40,000	122,306
FoodBank	1,500	-	-	-	-	1,500
CAP Centre	21,000	-	-	-	-	21,000
Bookshop	1,061	32	(37)	-	-	1,056
The Parish Rooms	8,666	9,634	(17,174)	-	10,989	12,115
	88,601	20,256	(17,211)	15,342	50,989	157,977
Restricted Funds						
CAP Centre	37,084	18,285	(23,493)	-	(450)	31,426
Chancel Repair	12,128	-	-	-	-	12,128
FoodBank	76,378	81,900	(45,941)	-	(2,430)	109,907
Youth work	1,223	-	-	-	-	1,223
	126,813	100,185	(69,434)	-	(2,880)	154,684
Endowment Funds						
PCC funds	1,439,311	41,752	-	203,694	(41,752)	1,643,005
The Parish Rooms	38,229	1,109	-	5,410	(1,109)	43,639
	1,477,540	42,861	-	209,104	(42,861)	1,686,644
TOTAL FUNDS	1,869,894	259,170	(200,302)	224,446	-	2,153,208

St Mary's Market Drayton

Notes to the Accounts

9 WAGES & SALARIES

2021	2020
61,669	59,929

The church employed 9 people (2020 - 6 people) during the year. All worked part time. They provided services of cleaning in the church and in the Parish Rooms, managing the CAP Centre, Foodbank, Parish Rooms and administration in the church office. Their costs are charged to the relevant funds.

Nobody was furloughed in 2021.

The church has a workplace pension scheme which is operated by NEST. Three of our staff are members. The church's contributions as employer totalled £832 (2020 - £886) which is included in the above figures.

10 CHARITABLE DONATIONS

The following donations were made from church funds in 2021. The first four donations have been decided and budgeted by the PCC for 2021 but not paid due to an administrative mistake. They have been accrued and paid at the beginning of 2022.

Barnabas Fund	2,000	
Bible Society	2,000	
Bible Reading Fellowship	2,000	
CARE	2,000	
Friends of Lichfield Cathedral	25	
Shropshire Historic Churches Trust	25	
UCB	262	
	<u>8,312</u>	8,594

SPECIAL COLLECTIONS

Money was collected by the congregation for the following charities:

Christian aid	42	
Children's society	37	
	<u>79</u>	692

These collections are not reported as income or expenditure in these accounts

St Mary's Market Drayton

Notes to the Accounts

11 Statement of Financial Activities

Comparative figures for previous year - 2020

	General Fund Unrestricted	Designated Funds	Restricted Funds	Endow- ment Funds	2020 Total	2019
INCOMING RESOURCES						
Voluntary Income	76,143	5,800	132,028	-	213,971	145,398
Charitable Activities	5,222	3,116	-	-	8,338	17,092
Investments	22	-	7	41,390	41,419	40,221
TOTAL	81,387	8,916	132,035	41,390	263,728	202,711
RESOURCES EXPENDED						
Raising Funds	138	-	-	-	138	143
Charitable Activities	111,679	59,514	83,161	-	254,354	155,391
Governance	922	-	-	-	922	1,679
TOTAL	112,739	59,514	83,161	-	255,414	157,213
NET INCOMING RESOURCES BEFORE RECOGNISED GAINS AND LOSSES	(31,352)	(50,598)	48,874	41,390	8,314	45,498
Gains / (Losses) on revaluation of investment assets	-	8,206	-	95,068	103,274	232,573
TRANSFERS BETWEEN FUNDS	24,819	20,501	(3,930)	(41,390)	-	-
NET MOVEMENT IN FUNDS	(6,533)	(21,891)	44,944	95,068	111,588	278,071
Balances at 1 January	183,473	110,492	81,869	1,382,472	1,758,306	1,480,235
Balances at 31 December	176,940	88,601	126,813	1,477,540	1,869,894	1,758,306