



St Mary's Market Drayton

The Parochial Church Council of the Ecclesiastical Parish of St Mary's,
Drayton in Hales

Annual Report & Accounts for the Year Ended 31 December 2020

In Christ's name

We seek to welcome all

To lead people to Christ, to nurture the faith, and

To engage and serve the community

www.stmarysmarketdrayton.org.uk

Registered Charity number 1144116

St Mary's Market Drayton

TRUSTEES ANNUAL REPORT FOR THE YEAR 2020

St Mary's is the Anglican Parish Church of Market Drayton in Shropshire, in the Diocese of Lichfield, in the Shrewsbury Episcopal Area and in the Deanery of Hodnet. The Ecclesiastical Name of the parish remains unchanged from ancient times as Drayton-in-Hales, although Market Drayton is the modern name of the town.

CONSTITUTION

The Parochial Church Council (PCC) is a body corporate established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules. It is a registered charity under the Charities Act 2011 (No: 1144116).

THE PCC

Members of the PCC are appointed in terms of the Church Representation Rules. They are trustees of the charity, which includes Market Drayton Foodbank and the Christians Against Poverty Debt Centre (these are reported in the Accounts as Restricted Funds). In 2020 the PCC met six times.

PCC Members who served in 2020

Catherine McBride	Vicar and Chair	
Lindsay Bashford	Churchwarden	
David Clarke	Deanery Synod	
Carol Corney	Pastoral Minister	
David Costelloe	Treasurer	To 26 October
Val Creasey		
Alison Doulton		From 26 October
Julia Farrant		From 26 October
Justin Frankfort		
Sue Frankfort	Deanery Synod	
Eunice Gibbons		To 26 October
Avril Innocent	Churchwarden	
David Lake		
Ian Macfarlane	Curate	
Laurina Rushworth	Deanery Synod	
Mike Rushworth		
Guy Skipwith		
Ken Woods		

The PCC Secretary is Karen Jukes

The Gift Aid Secretary is Avril Innocent

The Electoral Roll Officer is Ray Thomas

The Safeguarding Officer is Barbara Bashford

The Health & Safety Officer is Alan Venables.

THE MINISTRY TEAM

Catherine McBride	Vicar	Ian Macfarlane	Curate
Avril Innocent	Church Warden	Carol Corney	Pastoral Minister
Lindsay Bashford	Church Warden	Jean Arbon	Pastoral Minister
David Jones	Reader Emeritus		

TRUSTEES REMUNERATION and EXPENSES

Apart from the Vicar, no trustee receives remuneration or financial benefit in respect of their duties as trustees. The Vicar is appointed and rewarded by the Diocese for her parish duties. Her expenses are reimbursed by St Mary's on terms specified by the Diocese.

EMPLOYMENT and VOLUNTEERS

St Mary's employs six people, all part time as described in Note 9 of the accounts. Other activities of St Mary's are provided by volunteers, who numbered at the start of the year 134 individuals not including the trustees, many doing more than one role.

PUBLIC BENEFIT

The Trustees of the Charity are aware of the Charity Commission's guidance on public benefit in the Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The Trustees provide facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers: they promote Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole. The Foodbank and CAP Debt Centre provide emergency food relief and debt advice for people in Market Drayton and the immediately surrounding area.

SAFEGUARDING

The PCC is aware of guidance from the House of Bishops, and complies with the requirements through its own policy on safeguarding, the appointment of a safeguarding officer, and training of all relevant personnel.

HIGHLIGHTS of 2020

In common with many organisations 2020 was a very different year from what we had planned or expected. Despite this there were many highlights to be celebrated:

- Very soon after going into lockdown church services moved online and many of the congregation managed to get to adapt to the new technology. Attendance at online services has been very good and has attracted new worshippers from across the country and world! Video and online offerings were also part of our VE Day, Remembrance Day and Christmas services. We also held an online confirmation class.
- The congregation have supported one another and the wider community with 'Phone Friends' and 'Helping Hands' initiatives, offering befriending or practical help.
- The Foodbank adapted to a delivery model and responded superbly to the increase in demand for its services. In 2019 the Foodbank fed 2332 people with 19.1 tonnes of food. In 2020 they fed 3786 people with 46 tonnes of food. Many organisations rallied to help the

Foodbank, including Rotary, Joules Brewery and the Methodist Church. Extra food or money donations were received from the major supermarkets, the Town Council and individuals.

- Our ongoing programme of teaching and coaching with Lead Academy was significantly curtailed last year; however we still managed to roll out our St Mary's values, which are that we want to be a church which is:
 - **Passionate for God, Generous, Outward-Looking, Welcoming, Loving and Courageous**
- The church boilers were replaced, making the church heating system more efficient and reliable.
- We thank God for his provision, through the continued generosity of the St Mary's congregation, which meant that our finances have held up as well as we could have expected over the past year.

HOPES for 2021 are:

Whilst many restrictions continue and much is still uncertain for the year ahead, we have some key hopes and aims for 2021:

- Christians Against Poverty services: face-to-face groups and debt advice were seriously curtailed by the various lockdowns, so a key goal for 2021 will be to get these up and running again. These services will be needed more than ever, as the full economic impact of the past year continues to unfold.
- Foodbank: We look forward to engaging with Trussell Trust's 'Together for Change' programme and thinking more strategically about the future of the Market Drayton Foodbank.
- Post-COVID Church – We hope to review the impact of the pandemic on our church and explore what lessons we need to take forward.
- Shaping for Mission: This is a major review being carried out at Deanery level across the whole of Lichfield Diocese. We hope to contribute positively to this review and enable ways that the local Anglican churches can work together more effectively in mission and particularly in the areas of discipleship, vocations and evangelism.
- Lead Academy: Through this programme we have developed a new expression of our Purpose (Mission) and Vision for St Mary's. These have been rolled out to the PCC, but over the coming year we hope to roll these out more widely across the congregation.
 - **Our purpose is to enable people to know Jesus, love Jesus and live for Jesus.**
 - **Our vision is to see our town transformed by the love of Christ.**
- We will also continue the Lead Academy programme; which, over the coming year will see us continuing to look at the areas of Leadership & Structures, Mission and Discipleship. This will be alongside our Mission Action Planning which will continue during 2021.
- The planning process for our vestry renovations has been progressing slowly; however, we hope this year to begin work improving this area of the church.

FINANCIAL REVIEW

The PCC's finances continue to be sound, despite a small reduction of £6,533 to £176,940. The decrease was a consequence of the social restrictions and 'lockdowns' imposed by government in response to the Covid-19 pandemic. Income from collections at services, parochial fees, and income from users of the car park were adversely affected. Planned giving declined, but only by less than 5% because most of the giving is by Standing Orders.

The Parish Rooms (designated fund) lost most of its income from third party users. It remained open for the Foodbank and CAP Debt Centre operations. The costs were supported by Covid related grants from government totalling £5,500.

The church heating boilers were replaced at a cost of £60,993 including VAT. The cost was shared between the Fabric Fund (designated) and the Chancel Repair Fund (restricted). Future running costs will benefit from the efficiency and better controls of the new installation.

Foodbank (restricted fund) worked hard to meet increased demand, and has received generous financial support. The CAP Debt Centre (restricted fund) benefited from a substantial single donation early in the year.

RESERVES POLICY

The PCC wishes to maintain sufficient unrestricted reserves in the General Fund for working capital requirements and to cover the risk of unexpected demands on cash flow. The target is presently £85,000 (about six months worth of regular expenditure). The General Fund stands at £176,940, some of which is earmarked for re-development of the vestry.

The combined balances of the Fabric Fund and Chancel Repair Fund amount to £68,502. These are to fund repairs and maintenance necessary to maintain all of the PCC's premises and systems in sound condition, and to fund improvements and enhancements over the next 15 years. This will require regular contributions from the General Fund over the period; £10,000 was transferred in 2020.

RELATED BODIES

The Colley Salter Christmas Fund (registered charity 217523) and Drayton Relief in Need Charity (registered charity 1054822) both have St Mary's vicar and churchwardens as trustees. The charities are administered by officers and members of St Mary's.



Revd Catherine McBride, Vicar

8th March 2021

**INDEPENDENT EXAMINERS' REPORT TO THE PCC ON THE
UNAUDITED FINANCIAL STATEMENTS OF ST MARY'S CHURCH**

Year Ended 31st December 2020

I report on the accounts of St Marys Church for the year ended 31st December 2020, which are set out on pages 7 to 14.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention


Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - . to keep accounting records in accordance with section 130 of the Act; and
 - . to prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Acthave not been met ; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Roger Dodington FCCA

**STUBBS PARKIN SOUTH
CHARTERED ACCOUNTANTS**

DATED: 8th March 2021

**28 CHESHIRE STREET
MARKET DRAYTON
SHROPSHIRE**

St Mary's Market Drayton
Statement of Financial Activities for the year ended 31 December 2020

	Note	General Fund Unrestricted	Designated Funds	Restricted Funds	Endow- ment Funds	2020 Total	2019
INCOMING RESOURCES							
Voluntary Income	2(a)	76,143	5,800	132,028	-	213,971	145,398
Charitable Activities	2(b)	5,222	3,116	-	-	8,338	17,092
Investments	2(c)	22	-	7	41,390	41,419	40,221
TOTAL		81,387	8,916	132,035	41,390	263,728	202,711
RESOURCES EXPENDED							
Raising Funds	3(a)	138	-	-	-	138	143
Charitable Activities	3(b)	111,679	59,514	83,161	-	254,354	155,391
Governance	3(c)	922	-	-	-	922	1,679
TOTAL		112,739	59,514	83,161	-	255,414	157,213
NET INCOMING RESOURCES BEFORE RECOGNISED GAINS AND LOSSES							
		(31,352)	(50,598)	48,874	41,390	8,314	45,498
Gains / (Losses) on revaluation of investment assets	4	-	8,206	-	95,068	103,274	232,573
TRANSFERS BETWEEN FUNDS							
	8	24,819	20,501	(3,930)	(41,390)	-	-
NET MOVEMENT IN FUNDS		(6,533)	(21,891)	44,944	95,068	111,588	278,071
Balances at 1 January		183,473	110,492	81,869	1,382,472	1,758,306	1,480,235
Balances at 31 December		176,940	88,601	126,813	1,477,540	1,869,894	1,758,306

Comparative results for 2019 are shown in full in Note 11

St Mary's Market Drayton

Balance Sheet at 31 December 2020

	Note	2020	2019
CURRENT ASSETS			
Bookshop stock		633	301
Debtors	5	910	6,907
Investments	4	1,566,184	1,462,910
Bank balances - Lloyds		94,443	96,250
Bank balances - Barclays		105,712	85,541
Bank balances - NatWest		64,045	98,990
Bank balances - HSBC		41,319	10,974
		1,873,246	1,761,873
CURRENT LIABILITIES			
Creditors	6	(3,352)	(3,567)
		1,869,894	1,758,306
PARISH FUNDS			
General fund - unrestricted	8	176,940	183,473
Designated	8	88,601	110,492
Restricted	8	126,813	81,869
Endowment	8	1,477,540	1,382,472
		1,869,894	1,758,306

These financial statements were approved by the Parochial Church Council on 1 March 2021.

Rev'd Catherine McBride (PCC Chair) *C. S. McBride*

The Notes on pages 9 to 14 form part of these Accounts

St Mary's Market Drayton

Notes to the Accounts

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. These accounts have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, and the Statement of Recommended Practice for Charities (SORP).

The value of the church and consecrated buildings are by law excluded from these accounts. The value of the Parish Rooms has also been omitted on the grounds that historic cost data for the building is not available, and no meaningful assessment of current value is available.

					2020	2019
	General Fund	Designated Funds	Restricted Funds	Endowment Funds	Total	
INCOME						
2(a) Voluntary Income						
Planned giving	58,212	-	-	-	58,212	60,392
Collections at services	942	-	-	-	942	3,868
Donations	1,690	-	-	-	1,690	2,460
Giving to FoodBank	-	-	68,901	-	68,901	18,531
Giving to CAP Debt Centre	-	-	32,699	-	32,699	13,025
Gift Aid claimed	15,299	-	10,237	-	25,536	20,300
Grant from the Diocese	-	-	-	-	-	2,500
MD Town Council grant	-	300	-	-	300	300
Covid support grants	-	5,500	-	-	5,500	-
Grants to Foodbank	-	-	15,693	-	15,693	16,025
Grants to CAP Debt Centre	-	-	4,498	-	4,498	7,997
	76,143	5,800	132,028	-	213,971	145,398
2(b) Charitable Activities						
Car park users	1,625	-	-	-	1,625	3,060
Parish rooms users	-	2,956	-	-	2,956	8,111
Bookshop receipts	-	160	-	-	160	908
Tyrley chapel rent	1,855	-	-	-	1,855	1,825
Fees for funerals, weddings	1,742	-	-	-	1,742	3,013
Sundry income	-	-	-	-	-	175
	5,222	3,116	-	-	8,338	17,092
2(c) Investments						
Dividends from invested funds	-	-	-	41,390	41,390	40,185
Bank interest	22	-	7	-	29	36
	22	-	7	41,390	41,419	40,221

St Mary's Market Drayton
Notes to the Accounts

					2020	2019
	Note	General Fund	Designated Funds	Restricted Funds	Total	
EXPENDITURE						
3(a) Raising Funds						
Stewardship envelopes		138	-	-	138	143
		138	-	-	138	143
3(b) Charitable Activities						
Donations to charities	10	8,594	-	-	8,594	4,892
Parish Share		59,958	-	-	59,958	58,855
Clergy expenses		1,756	-	-	1,756	2,816
Gifts for service to the church		115	-	-	115	88
Church heat & light		7,124	-	-	7,124	8,846
Church insurance		4,847	-	-	4,847	4,813
Church maintenance & boilers		7,017	40,993	20,000	68,010	(4)
Cleaning		3,065	-	-	3,065	3,324
Worship / Upkeep of services		2,045	-	-	2,045	2,814
Outreach and pastoral		728	-	-	728	1,536
Training and Young People		893	-	-	893	991
Parish Rooms heat & light		-	3,729	-	3,729	15,892
Parish Rooms other running costs		-	14,637	-	14,637	-
Office & communications		13,850	-	-	13,850	12,433
Bookshop costs		-	155	-	155	863
CAP Centre costs		-	-	25,710	25,710	22,150
FoodBank costs		-	-	37,451	37,451	14,935
Tyrley Chapel expenditure		1,592	-	-	1,592	-
Bank charges		95	-	-	95	147
		111,679	59,514	83,161	254,354	155,391
3(c) Governance						
Legal & valuation services		-	-	-	-	840
Independent examination fee		540	-	-	540	540
Accountancy services - payroll		382	-	-	382	299
PCC expenses		-	-	-	-	-
		922	-	-	922	1,679

St Mary's Market Drayton

Notes to the Accounts

	General Fund	Designated Funds	Restricted Funds	Endow- ment Funds	2020 Total	2019
4 INVESTMENTS						
Market value at 1 January	-	80,438	-	1,382,472	1,462,910	1,230,337
Purchases	-	-	-	-	-	-
Realisations	-	-	-	-	-	-
Change in market value	-	8,206	-	95,068	103,274	232,573
Market value at 31 December	-	88,644	-	1,477,540	1,566,184	1,462,910
All investments are shares in the CBF Church of England Investment Fund, which is managed by CCLA. Accumulation shares are held for the Fabric Fund, which is a Designated Fund. Income shares are held for the Endowment Funds.						
5 DEBTORS						
Sundry debtors	910	-	-	-	910	339
Gift Aid claims	-	-	-	-	-	5,912
Parish Rooms users	-	-	-	-	-	656
	910	-	-	-	910	6,907
6 CREDITORS						
Gas & electricity	939	507	-	-	1,446	1,843
Accountancy services	636	-	-	-	636	616
Repairs & maintenance	550	114	-	-	664	162
Office supplies	67	-	-	-	67	500
Sundry creditors	514	25	-	-	539	446
	2,706	646	-	-	3,352	3,567
7 SUMMARY OF FUNDS						
Bookshop stock	-	633	-	-	633	301
Debtors	910	-	-	-	910	6,907
Investments	-	88,644	-	1,477,540	1,566,184	1,462,910
Bank balances	178,736	(30)	126,813	-	305,519	291,755
Creditors	(2,706)	(646)	-	-	(3,352)	(3,567)
	176,940	88,601	126,813	1,477,540	1,869,894	1,758,306

St Mary's Market Drayton
Notes to the Accounts

Note 8	MOVEMENTS IN FUNDS				
	1 January 2020	Income	Expenditure	Gain on Investments	Transfers
General fund - Unrestricted	183,473	81,387	(112,739)	-	24,819
					176,940
Designated Funds					
Fabric fund	79,161	-	(40,993)	8,206	10,000
FoodBank	1,500	-	-	-	-
CAP Centre	20,500	-	-	-	500
Bookshop	1,056	160	(155)	-	-
The Parish Rooms	8,275	8,756	(18,366)	-	10,001
	110,492	8,916	(59,514)	8,206	20,501
					88,601
Restricted Funds					
CAP Centre	18,009	45,085	(25,710)	-	(300)
Chancel Repair	32,128	-	(20,000)	-	-
FoodBank	30,509	86,950	(37,451)	-	(3,630)
Youth work	1,223	-	-	-	-
	81,869	132,035	(83,161)	-	(3,930)
					126,813
Endowment Funds					
PCC funds	1,346,703	40,319	-	92,608	(40,319)
The Parish Rooms	35,769	1,071	-	2,460	(1,071)
	1,382,472	41,390	-	95,068	(41,390)
					1,477,540
TOTAL FUNDS	1,758,306	263,728	(255,414)	103,274	-
					1,869,894

St Mary's Market Drayton

Notes to the Accounts

9	WAGES & SALARIES	2020	2019
		59,929	42,512

The church employed 6 people (2019 - 6 people) during the year. All worked part time. They provided services of cleaning in the church and in the Parish Rooms, managing the CAP Centre, Foodbank, Parish Rooms and administration in the church office. Their costs are charged to the relevant funds.

These costs are net of 'furlough' payments from HMRC of £807 in respect of one member of staff.

The church has a workplace pension scheme which is operated by NEST. Three of our staff are members. The church's contributions as employer totalled £886 (2019 - £394) which is included in the above figures.

10 CHARITABLE DONATIONS

The following donations were made from church funds in 2020.

Barnabas Fund	2,000	
Bible Society	2,000	
Bible Reading Fellowship	2,000	
CARE	2,000	
Children's Society	500	
Friends of Lichfield Cathedral	25	
Shropshire Historic Churches Trust	25	
Sundry at the Vicar's discretion	44	
	<u>8,594</u>	4,892
Market Drayton CAP Debt Centre (transfer of additional funds)	500	

SPECIAL COLLECTIONS

Money was collected by the congregation for the following charities:

Friends of Kilimanjaro Christian Medical Centre	251	
Children of the Dump	161	
Bishops Lent Appeal	20	
Mother's Union	260	
	<u>692</u>	2,802

These collections are not reported as income or expenditure in these accounts

St Mary's Market Drayton
Notes to the Accounts

11 Statement of Financial Activities

Comparative figures for previous year - 2019

		General Fund Unrestricted	Designated Funds	Restricted Funds	Endow- ment Funds	2019 Total
INCOMING RESOURCES						
Voluntary Income	2(a)	85,090	300	60,008	-	145,398
Charitable Activities	2(b)	8,073	9,019	-	-	17,092
Investments	2(c)	25	-	11	40,185	40,221
TOTAL		93,188	9,319	60,019	40,185	202,711
RESOURCES EXPENDED						
Raising Funds	3(a)	143	-	-	-	143
Charitable Activities	3(b)	101,551	16,755	37,085	-	155,391
Governance	3(c)	1,679	-	-	-	1,679
TOTAL		103,373	16,755	37,085	-	157,213
NET INCOMING RESOURCES BEFORE RECOGNISED GAINS AND LOSSES						
		(10,185)	(7,436)	22,934	40,185	45,498
Gains / (Losses) on revaluation of investment assets	4	-	14,728	-	217,845	232,573
TRANSFERS BETWEEN FUNDS	8	72,645	(29,655)	(2,805)	(40,185)	-
NET MOVEMENT IN FUNDS						
		62,460	(22,363)	20,129	217,845	278,071
Balances at 1 January		121,013	132,855	61,740	1,164,627	1,480,235
Balances at 31 December		183,473	110,492	81,869	1,382,472	1,758,306