

# **Hungarian Cultural Association**

## **Directors' / Trustees' Annual Report 2021/22**

**for the Financial Year ending 31 August 2022**

**Thanking our key supporters:  
National Lottery Community Fund  
Bethlen Gabor Alap Zrt**

## Directors' / Trustees' Annual Report 2021/22

Prepared in accordance with the special provisions provided for smaller companies by Part 15 of the Companies Act 2006 and the Charities SORP (FRS102) guidelines for charities.

This is the Company's 12th Annual Report since incorporation on 15 April 2011, for the Financial Year from 1 September 2021 to 31 August 2022.

### Reference and administrative information

Name of the company / charity: Short name:	Hungarian Cultural Association HCA
Any other name by which the company / charity makes itself known:	Hungarian School and Cultural Association Guildford Magyar Iskola és Kulturális Egyesület Guildford
Charity registration number in England and Wales:	1144110
Company registration number:	7606402
The address of the principal office of the charity:	2 Elles Avenue, Guildford, GU1 2QH
The names of the charity's trustees or trustee(s) for the charity on the date the report was approved:	Maria Chambers, Katalin Hegedus Dora Blazsek-Dixon Maria Padfield (from 10 January 2022)
The names of any other person who served as a charity trustee in the financial year:	Andrea Norman-Walker (until 6 June 2022)

## **Structure, Governance and Management**

### **The nature of the governing document and how the charity is constituted:**

The Hungarian Cultural Association is a Company Limited by Guarantee, constituted with a Memorandum and Articles of Association.

### **How the Charity is constituted:**

The Hungarian Cultural Association (HCA) was established on 15 April 2011 as a company limited by guarantee and was registered as a Charity in October 2011. The HCA has continued the activities founded by its predecessor organisation, the Hungarian Cultural Group Guildford (HCG) established in March 2009.

### **The methods adopted for the recruitment and appointment of new trustees:**

The Hungarian Cultural Association invites all its beneficiary members, volunteers and contracted staff to participate in the governance of the charity. It has invited any member or associated partner to apply for Trustee positions. New Trustees/Directors can be appointed by a resolution of the Board of Trustees/Directors or at the AGM. Trustees will resign on a rotation basis, but can be re-elected at the AGM. During the Financial Year, all Trustees resigned and were re-appointed on the AGM in January 2021 and again in January 2022 and 2023. One new Trustee joined during the financial year and one Trustee resigned during the year and was not replaced.

## **Objectives and Activities:**

### **A summary of the objects of the charity as set out in its governing document:**

The charity's objects as set out in the Articles of Association agreed on 16 September 2011 and accepted by the Charity Commission are as follows:

- (1) To advance the education of the public in the subject of Hungarian Culture (language and literature, music, art and craft, folk dance, history, etc.) in particular, but not exclusively, amongst families with Hungarian connections in the Surrey area.
- (2) The prevention or relief of poverty, sickness and distress amongst families with Hungarian connections in Surrey or nationwide by providing grants, items and services to individuals in need.

### **Summary of the main activities undertaken in relation to those objects:**

The charity achieves its aims through delivering regular educational sessions of Hungarian language and literature, folk dancing, singing and music, history, traditional art and craft to children aged 0-18 years as well as to adults who wish to learn Hungarian as a foreign language.

There are also regular music, folk music and dancing, puppet show and poetry events, as well as educational trips to museums and botanical gardens open for all people from the wider community. Members with financial or other disadvantages can participate in activities free or at reduced price to ensure events and educational sessions are open to all. The charity also provides support and advice for people in need and aids personal development and employability through volunteering opportunities and coaching.

**The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.**

## **Achievements and Performance**

The Charity had **349** beneficiary members a 99% increase from previous year, representing individuals aged 0-80, many of them families with 1-3 children. They represent all segments of society from Surrey, Hampshire, Sussex, London and the Home Counties. There were **4792 (2331 previous year) beneficiaries 2474 adults and 2318 children** (members and non-members) who took part in the HCA's **36** activities and events in Guildford and London in this financial year between September 2021 and August 2022. Most of the activities in the financial year were face-to-face, but one successful online group continued, reaching families living further away. Since the end of the pandemic, significant numbers of new families joined and membership numbers reached new record levels, resulting in the opening of new groups

## **Education**

Our unique **Hungarian Cultural Identity Programme (HCIP)** entered into its 14<sup>th</sup> year. The main operational location continues to be at St Thomas of Canterbury Catholic Primary School in Guildford that provides more flexible teaching tools and a wide outdoor space and we continue to use the St John Centre in Guildford for our major events.

The HCIP delivered educational activities in **7 age groups**: 0-3, 4-5, 6-7, 8-10, 11+ , online school for children and adults in Guildford, with fortnightly face to face sessions, two fortnightly on-line sessions and four educational trips in the Easter and summer breaks. Sessions are ranging from 60 – 210 minutes/week and cover: Hungarian language and literature, singing and music, folkdance, traditional craft, free play and library, delivered by 14 teachers and 3 volunteers, between 10.30 -14.00 on Saturdays on 20 occasion/ year face to face in separate rooms or on-line in the learners' homes. Total number of sessions per child were up to 80-100 this year depending on participation levels, for approximately **148** enrolled learners (90% increase from previous year) this year. They also benefited from our excellent teaching resources including a Hungarian children's library, traditional folk costumes, and laptops. All school aged learners received a free learning pack at the beginning of the year.

## **Events**

Along with the teaching programme, Hungarian cultural events play an integral part of the HCIP. Despite the pandemic, we delivered the following **16 (77% increase)** events:

In **October** we celebrated Harvest with a Hungarian Family Folk Band, made grape juice with the children and craft activities dancing and traditional food was on the offer too. The 2<sup>nd</sup> **Hungarian Stand Comedy Night** took place which was a huge success attracting a diverse new audience. In this month we also visited RHS Wisley Garden with the families. The 3<sup>rd</sup> comedy night was in March which also was a big hit. The performances provided much needed laughter and relaxation for all.

In **November** Dr Ónodi Béla Hungarian Folk Dance expert visited our school and we had a Rábaközi folkdance and singing workshop for all groups.

In early **December** we held our traditional St Nicholas Deceleration with two concerts members of the BBC Concert Orchestra treated us with an amazing classical concert and the Cimbora Band from Hungary entertained the audience and later received gift bags from Santa.

In **February** our traditional masked ball was celebrated by two concerts by our patron **Gryllus Vilmos** who played his music for both an adult and a children audience in London and Guildford as well as Bristol and Birmingham.

In **March**, the children took part in the National Day celebrations in honour of 15 March 1848. Children and teachers presented songs, poems and a drama performance to their parents.

In **May** the award winning folk music group **Muzsikás** gave an awe inspiring children's concert and dance session in the morning and adults' concert and dancing workshop in the evening as part of their UK tour to the delight of all of us.

**May** also saw a repeat of our spring walk at **Alice Holt Forest** discovering the wonderful natural playgrounds and enjoying the sunshine and a well-deserved ice-cream at the end as part of the Children's Day celebration.

In **July**, the year closed with an open-air **Family Sports Day**, with activities for children and parents alike. The children also received their year-end awards and gifts. The Ambassador of Hungary **Dr Ferencz Kumin** also visited the event, as Maria Chambers, Director/Trustee and Chair of the Board received a well-deserved **Honour of Merit – Silver Cross** awarded by the President of Hungary Dr János Áder for her contribution to the promotion of Hungarian Culture and Heritage in the UK. Both educational and cultural projects were supported by the Bethlen Gábor Alap foundation and the National Lottery Community Fund that provided vital financial support to deliver such high quality Hungarian cultural events in Guildford and online. MAOSZ also provided a contribution to our insurance costs.

HCA provided bursaries of up to 100% to families in difficult circumstances to ensure financial means do not limit access to its activities.

The organisation continued to show its resilience and continue to grow during the pandemic while succeeding to maintain both the quality and frequency of activities, and keep up a sustained community spirit. These activities have been continued in the 2022-2023 financial year.

## **Financial Review**

In this financial year the charity's turnover was **£52,723** (2021: £27,925) (**89%** increase from last year)

In this financial year the turnover has increased compared to the prior year and the Charity was able to improve its financial health while maintaining its level of activities and with continued funding from grants. Reserves at the end of the Financial Year stood at £30,799 – an increase of £9,730. While this financial position remains healthy, due to the fact that in the 2022/23 financial year no grants have yet been awarded, this level of reserve was agreed to be maintained at the Directors' Meeting, with a small investment approved for better sound equipment for events.

There were no funds in deficit during the financial year and the charity has no concerns or uncertainties about its ability to carry out its activities in the medium term, even if grant financing becomes less accessible. The Charity has healthy independent income and is confident it will continue to operate as a going concern.

In the financial year 2021/2022, the Charity obtained grants from four donor organisations and was able to cooperate with other Hungarian schools and community organisations.

- Bethlen Gabor Alapkezelő Zrt (Bethlen Gabor Fund Management Private Limited Company, BGA Zrt) in Hungary, responsible for the promotion of Hungarian culture, language and heritage outside Hungary. The BGA-1 grant for £7,733 covers teaching fees for full calendar year of 2022. Of this amount, £795 was not used by 31/08/2022. BGA-2 grant £1,688 covers performance fees and travel fees associated.
- National Lottery Community Fund fund was £10,000 for operational expenses and events. All project funding was spent by 31/03/2022.
- MAOSZ donated £149 for insurance support.

The Charity's regular sources of income continued: including membership fees and course fees, income from events. Fundraising income from sale of food and toys reduced substantially through online operations. This year again, no Gift Aid request was submitted because the amounts are immaterial. The successful receipt of the grants this year meant that for the fourth consecutive year, HCA exceeded the £25,000 threshold requiring an Independent Examination and will submit this Trustees' Annual Report to the Charity Commission.

Further details are available in the Financial Accounts below.

## THE 2021-2022 HCA Team

Mária Chambers	Trustee/Director (Operations and Education, Safeguarding)
Katalin Hegedüs	Trustee/Director (Finance)
Andrea Norman-Walker	Trustee/Director (Policies)
Dóra Blazsek-Dixon	Trustee/Director
Maria Padfield	Trustee/Director

### Patrons

Dr Beáta Pászthy	Former Director of the HCC London
Dr Ilona Gállné Gróh	Head of Ringato music foundation, Forrai Award winning music teacher
Veronika Marék	Janikovszky Éva Award and József Attila Award winning writer
Vilmos Gryllus	Kossuth Award and Prima Primissima Award winning singer-songwriter
Margaret Olivers	Chairman of the British Kodaly Academy, music and Montessori teacher
Kolompos Ensemble	Hungarian Folk Band
Bartos Erika	Writer

### Operative Team

Mária Chambers	Session Leader – Music and Language 0-5, Music 5-11, Folk dance
Niki Cseh	Session Leader – Kindergarten
Katalin Hegedüs	Session Leader – Language 5-7, Folk dance
Katalin Vincze	Session Leader – Language 10-14, Adults
Péter Pál Tóth	Session Leader - Language 15-18, Adults
Anasztazia Chambers	Teaching Assistant
Orsolya Pinter	Teaching Assistant
Katalin Fabian- Markus	Librarian
Csilla Bedy	Librarian
Maria Padfield	Librarian
Denisszia Gerocz	Teaching Assistant
Orsolya Nemeth	Teaching Assistant
Andras Csakany	Teaching Assistant
Alexandra Norman Walker	Teaching Assistant
Daniella Norman Walker	Teaching Assistant
William Norman Walker	Parent Helper
Szandra Kettler	Kindergarten Teacher
Alicia Padfield	Teaching Assistant
Andrea Norman Walker	Session Leader

## Financial Accounts as at 31 August 2021 - Hungarian Cultural Association

Registered Charity in England and Wales reg. Number 1144110  
Company Limited by Guarantee in England and Wales, company number 7606402

### Balance Sheet

Prepared in accordance with the special provisions provided for smaller companies by Part 15 of the Companies Act 2006 and the Charities SORP (FRS102) guidelines for charities.

For the Financial Year ending 31 August 2021, the Company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime. The accounts give a true and fair view of the state of affairs of the Company as at the end of the Financial Year and of its Profit and Loss for the Financial Year in accordance with the requirements of Sections 394- 396, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the Company. All figures rounded to the nearest pound (£).

Trustee's Annual Report and Financial Accounts were approved by the Board of Directors/Trustees on 11<sup>th</sup> May 2023  
Signed on behalf of the Board of Directors/Trustees:

Katalin Hegedus  
Director / Trustee

Maria Chambers  
Director / Trustee

	Current Financial Year (1 September 2021- 31 August 2022)			Prior Financial Year (1 September 2020- 31 August 2021)			Notes
Balance Sheet	Restricted funds	Unrestricted funds	Total	Restricted funds	Unrestricted funds	Total	
Assets							
Fixed Assets	-	-	-	350	-	350	
<b>Total Fixed Assets</b>	-	-	-	350	-	350	(1)
Stock							
Debtors							
Accounts Receivable	-	25	25	2,371	-	2,371	(3)
Cash and Bank Account							
Current bank account	-	46,293	46,293	-	38,697	38,697	(5)
Petty Cash	-	18	18	-	23	23	
<b>Total Current Assets</b>	-	46,335	46,335	2,371	38,720	41,091	
<b>Total Assets</b>	-	46,335	46,335	2,721	38,720	41,442	
Liabilities due within one year:							
Payables							
Accounts Payable	-	846	846	-	570	570	(7)
Reserve for breakage	-	-	-	-	-	-	(7)
Deferred Income	-	14,691	14,691	-	19,803	19,803	(9)
Tax Payable	-	-	-	-	-	-	(8)
<b>Total Current Liabilities</b>	-	15,537	15,537	-	20,373	20,373	
<b>Net Current Assets before Accruals</b>	-	30,799	30,799	2,371	18,348	20,719	
<b>Total Assets less Current Liabilities</b>	-	30,799	30,799	2,721	18,348	21,069	
Liabilities due after more than one year			-			-	(6)
<b>Net Assets</b>	-	30,799	30,799	2,721	18,348	21,069	
Share Capital		-	-		-	-	(11)
Retained Earnings							
Retained earnings from current year (P&L)	445	9,285	9,730	(1,050)	7,183	6,133	
Retained earnings from previous year	350	20,719	21,069	1,400	13,536	14,936	
Transfer of reserves			-			-	
<b>Total Capital and Reserves</b>	795	30,004	30,799	350	20,719	21,069	



## Statement of Financial Activities (Profit and Loss Account)

Statement of Financial Activities (Profit and Loss Account)	Current Financial Year (1 September 2021- 31 August 2022)			Prior Financial Year (1 September 2020- 31 August 2021)			Notes
	Restricted funds	Unrestricted funds	Total	Restricted funds	Unrestricted funds	Total	
<b>Incoming Resources (Turnover)</b>							
<u>Incoming Resources from Generated Funds</u>							
In-kind donations and volunteer services							
<b>In-kind Volunteer Hours</b>	-	1,058	<b>1,058</b>	-	1,600	<b>1,600</b>	(14)
<b>Donations and Other Income</b>	-	189	<b>189</b>	2,668	-	<b>2,668</b>	(12)
BGZRT			-	2,371		2,371	(12)
MAOSZ		-	-	297	-	297	(12)
Reimbursement of costs by third parties		149	149			-	(12)
Other donations		40	40			-	(15)
<u>Incoming Resources from Charitable Activities</u>							(13)
Grants and Gift Aid							
Grant Income – Big Lottery	10,000		<b>10,000</b>	10,000		<b>10,000</b>	
Grant Income - Maosz	149		149			-	
Grant Income - BGZRT	3,415		3,415			-	
Grant Income - BGA-1 NUK-KP-1 2022	7,733		7,733			-	
Grant Income - BGA 2 NUK-KP-2 2022	1,688		1,688			-	
Grant Income Neighbourly Together Fund			-	1,000		<b>1,000</b>	
Gift Aid		-	-		-	-	
Fundraising Income	-	383	<b>383</b>	-	748	<b>748</b>	
Buffet Income		3,579	<b>3,579</b>		764	<b>764</b>	
Event Fees Received							
Event Fee Income	-	6,028	<b>6,028</b>	-	1,363	<b>1,363</b>	
Course Fee Income	-	17,677	<b>17,677</b>	-	8,958	<b>8,958</b>	
Membership Fee Income	-	825	<b>825</b>	-	825	<b>825</b>	
<b>Total Incoming Resources (Turnover)</b>	<b>22,984</b>	<b>29,739</b>	<b>52,723</b>	<b>13,668</b>	<b>14,257</b>	<b>27,925</b>	
<b>Resources Expended (Expenses)</b>							(16)
<u>Cost of Fundraising Activities</u>							
In kind donation – cost of fundraising activities	-	70	70	-	-	-	
Cost of Fundraising Activities - Bufo Expenses	-	1,232	1,232	266	14	279	
<u>Cost of Charitable Activities</u>							
Teaching Fees	9,963	1,310	11,273	5,815	300	6,115	
Management Fees	4,095	6,787	10,882	3,010	2,885	5,895	
In-kind volunteer services			-			-	
In-Kind Volunteer Hours	-	1,058	1,058	-	1,600	1,600	
Teaching Materials	-	3,157	3,157	717	523	1,240	
Rent	2,361	75	2,436	756	26	780	
Volunteers Expenses		552	552	155	50	205	
Artist Performance/Professional Fees	3,775	555	4,330	1,450	150	1,600	
Marketing and Advertising Costs	1,119		1,119	-	340	340	
Travel and Entertainment	728	3,874	4,602	373	476	849	
Insurance Premiums	149	148	297	297	-	297	
Depreciation	350		350	1,050	-	1,050	
Other Expenses	-	1,636	1,636	828	762	1,590	
Event Costs		802	802				
Computer Software and Accessories		114	114				
Bank costs and charges			-			-	
Miscellaneous expenses		32	32		150	150	
Postage Charges			-			-	
Office / General Admin expenses		141	141	828	65	893	
Printing & Office Stationery		361	361		393	393	
Telephone		186	186		154	154	
<b>Total Expenses</b>	<b>22,539</b>	<b>20,454</b>	<b>42,993</b>	<b>14,718</b>	<b>7,074</b>	<b>21,792</b>	
<b>Net Incoming Resources (Net Operating Income)</b>	<b>445</b>	<b>9,285</b>	<b>9,730</b>	<b>(1,050)</b>	<b>7,183</b>	<b>6,133</b>	
Income related to Investments and Financial Activities			-			-	
Expenses related to Investments and Financial Activities			-			-	
<b>Net Profit before Tax relating to Ordinary Activities</b>	<b>445</b>	<b>9,285</b>	<b>9,730</b>	<b>(1,050)</b>	<b>7,183</b>	<b>6,133</b>	
Corporate Tax Payable			-			-	
<b>Profit on Ordinary Activities after Taxation</b>	<b>445</b>	<b>9,285</b>	<b>9,730</b>	<b>(1,050)</b>	<b>7,183</b>	<b>6,133</b>	
<b>Profit for the Financial Year</b>	<b>445</b>	<b>9,285</b>	<b>9,730</b>	<b>(1,050)</b>	<b>7,183</b>	<b>6,133</b>	

## Summary of Fund Movements

Outline summary of Fund Movements - Current Year (2021/22)	Incoming		Outgoing		Gains/Losses	Transfers	Carried Forward
	Opening Balance	Resources	Resources				
Unrestricted Funds	20,719	29,739	20,454	9,285	-	-	30,004
Restricted Funds	350	22,984	22,539	445	-	-	795
Endowment Funds	-						
Total Fund Movements Current Year	21,069	52,723	42,993	9,730	-	-	30,799

Outline summary of Fund Movements - Prior Year (2020/21)	Opening Balance	Incoming Resources	Outgoing Resources	Gains/Losses	Transfers	Carried Forward
Unrestricted Funds	9747	14257	7074	7183	3,789	20719
Restricted Funds	5189	13668	14718	(1,050)	(3,789)	350
Endowment Funds	0					
Total Fund Movements Current Year	14936	27925	21792	6133	0	21069

## **Notes to the Accounts for the Financial Year ending 31 August 2022**

Hungarian Cultural Association:

Registered Charity in England and Wales reg. Number 1144110

Company Limited by Guarantee in England and Wales, company number 7606402

Prepared in accordance with the special provisions provided for smaller companies by Part 15 of the Companies Act 2006 and the Charities SORP (FRS102) guidelines for charities.

All figures are rounded to the nearest pound (£).

The Accounts show a true and fair view, and were prepared on the going concern basis and using the accruals concept and provide information that is relevant, reliable, comparable and understandable.

### **Financial Review Policy on reserves:**

The charity aims to hold the equivalent of the running costs of three school terms (c. £30,000) as reserve due to the continuing uncertainties caused by the pandemic and those over the continuity of grant income. The reserves reported in the Accounts have reached the target level, and are now expected to be maintained. A portion of the reserves may be used for services and events at reduced cost or free of charge for members who may otherwise not be able to participate.

### **Details of any fund materially in deficit and the circumstances giving rise to the deficit and steps being taken to eliminate the deficit:**

The Hungarian Cultural Association has not had funds in deficit at any time during the financial year ending 31 August 2022.

### **Funds held as Custodian Trustee:**

The Hungarian Cultural Association does not hold funds as Custodian Trustee.

## **Detailed Notes to the Accounts:**

### **1. Fixed Assets**

The Company has a policy to only capitalise assets with values in excess of £500. In the previous financial year 2018/19 the company purchased 8 laptops from the BGA Zrt grant for the "Digital Hungarian School". Although the individual purchase value was under £500, the Trustees decided to capitalise the assets and depreciate them over 3 years. The purchase was made from a grant which contains certain restrictions, so the assets are shown as restricted assets.

Original Cost of Fixed Assets: £ 3,151

Cumulative Depreciation: £ 3,151

Net Balance Sheet Value: £ 0

There were no new purchases of fixed assets this year.

The resale value of all teaching materials currently in use by the Company but shown at zero value on the Balance Sheet is estimated at £2,500 and consists of around 250 library books, teaching reference books and teaching materials, 50 sets of folk costumes for adults and children, musical instruments and children's toys.

### **2. Stocks**

The Company does not capitalise any stocks purchased and therefore calculates no revaluation or depreciation. Stocks, if any, would be valued at the lower of cost and net realisable value.

### **3. Debtors**

£25 was a donation by another Hungarian charitable association in England that was awarded in August 2022 but was only received in September.

### **4. Provisions**

The Company has no activities that would require any Provisions.

### **5. Financial Assets**

The Company has no Financial Assets other than a non-interest-bearing bank current account for transactional purposes and a small amount of petty cash kept as change for cash payments for fundraising sales.

### **6. Creditors over one year**

The Company has no long-term financial or other liabilities.

### **7. Creditors within one year**

Payables of £846 relate to invoices received in August and paid in September.

### **8. Tax**

The Company is not subject to Corporation Tax as all its activities are exempt under Charity tax regulations. The Company has no employees, therefore it pays no PAYE and NI contributions.

### **9. Deferred Income**

£14,690 relates to course fees and event fees paid in advance in August for the term starting in September 2022, and deferred for the following financial year. None of these pre-paid fees had to be refunded and were realised as income in September 2022..

#### 10. Prepaid and Accrued Expenses

There were no prepaid and accrued expenses this financial year.

#### 11. Capital

The Company has no share capital, as it is registered as a Company Limited by Guarantee. The total amount of guarantee is £30.

12. All donations were received as detailed in the activities section of the Annual Report.

13. The main source of unrestricted income for the organisation is from its regular courses and events as well as the membership fees received. The Company also conducts fundraising activities (e.g. Hungarian food buffet, book and folk costume sales), all related to Hungarian culture.

14. The Treasurer (Katalin Hegedus) contributed 100 hours of professional management, accounting and financial services in-kind with Maria Chambers contributing additional 5.8 hours. These services were considered at a value of £10/h. Additionally, approximately 160 hours were contributed in the course of the financial year by volunteers in teaching, operational and administrative services, event management, catering, etc. Volunteer hours for non-professional services are not represented in the accounts but have exceeded 160 hours in the year. Cakes and books donated for sale and eligible for Gift Aid were not recognised this year. Other in-kind donations of books, toys, provision of travel, storage and other services not eligible for Gift Aid were not represented in the accounts but exceeded £500 in total value.

15. The Company's major expense line items are below.

Professional Fees for Performing Artists: £4,330

Fees paid for the teachers, all of whom are self-employed and work on a fixed-term contract basis: £11,273, of which £4,560 are payments to trustees or their related parties.

Teaching Materials: £3,157.

Management Fees: £10,882, of which £10,546 are payments to trustees or their related parties/transactions.

Details of the expenses are given in the Profit and Loss Account. All costs were attributed to the activity where it was incurred. Management fees and teaching fees were tracked based on actual hours spent on the activity.

For related party transactions including Directors' Remunerations as permitted by the Articles of Association and agreed by the Board of Trustees see Note 16 below.

## TRUSTEE EXPENSES & AUDIT REPORT

Note 16 Transactions with trustees and related parties

*In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.*

This year

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
Maria Chambers	Articles of Association and Management Contract (697.75hs @£15ph)	10,466	-	-	-	10,466
Maria Chambers	Articles of Association and Teaching Contract (51hs @£45ph teaching + 18hs@£10 preparation)	2,475	-	-	-	2,475
Andrea Norman-Walker	Articles of Association and Management Contract (8hs@£10ph)	80	-	-	-	80
Andrea Norman-Walker	Articles of Association and Teaching Contract (20 hrs @£30ph teaching and 19hrs@£10 prep)	790	-	-	-	790

<i>Please give details of why remuneration or other employment benefits were paid.</i>	As agreed by the Board of Directors and Trustees, and permitted by the Article of Association, Maria Chambers and Andrea Norman-Walker received remuneration for managing the Charity's day-to-day operations, recruitment and teaching activities, coordinating event management, including liaison with artists and external organisations.
<i>Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.</i>	n/a
<i>If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.</i>	n/a
<i>State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.</i>	n/a

Last year

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
Maria Chambers	Articles of Association and Management Contract (536.5 hrs @£10 ph)	5,365	-	-	-	5,365
Maria Chambers	Articles of Association and Teaching Contract (77.5hrs@£30)	2,325	-	-	-	2,325

<i>Please give details of why remuneration or other employment benefits were paid.</i>	As agreed by the Board of Directors and Trustees, and permitted by the Article of Association, Maria Chambers received remuneration for managing the Charity's day-to-day operations, recruitment and teaching activities, coordinating event management, including liaison with artists and external organisations. She is also a key member of the teaching team.
<i>Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.</i>	n/a
<i>If a third party has been reimbursed for providing one or more trustees, state the nature of the payment and amount of the reimbursement.</i>	n/a
<i>State the number of trustees to whom retirement benefits are accruing under a defined contribution pension scheme.</i>	n/a

## 16.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note.

Type of expenses reimbursed	This year	Last year
	£	£
Travel	625	100
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
<b>TOTAL</b>	<b>625</b>	<b>100</b>

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity	3	2
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## 16.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties.

This year

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Maria Chambers	Director/Trustee	Purchases made behalf of the Charity	6,437	-	-	-
Katalin Hegedus	Director/Trustee	Purchases made behalf of the Charity	671	-	-	-
Alexandra Norman-Walker	Daughter of Director/Trustee	Teaching assistant fee	360			
Daniela Norman-Walker	Daughter of Director/Trustee	Teaching assistant fee	135			
Alicia Padfield	Daughter of Director/Trustee	Teaching assistant fee	320			
Anasztazia Chambers	Daughter of Director/Trustee	Teaching assistant fee	460	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

Transactions by the Trustees were in relation to the purchase of items that require credit card. The charity cannot have a credit card as it only permits transactions with dual signature. The expense forms are checked by another Trustee before reimbursement. Expenses are reimbursed at cost. Transaction with a relation of a Trustee were done with Board approval and related to a formally advertised role. Regular contractual payments to relations of trustees were agreed by the Board and were through the usual recruitment process with no preference given.

For any related party, please provide details of any guarantees given or received.

none

Last year

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£
Maria Chambers	Director/Trustee	Purchases made behalf of the Charity	387	-	-	-
Katalin Hegedus	Director/Trustee	Purchases made behalf of the Charity	2,316	-	-	-
Anasztazia Chambers	Daughter of Director/Trustee	Catering management fee	80	-	-	-

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

These transactions were in relation to the purchase of items that require credit card. The charity cannot have a credit card as it only permits transactions with dual signature. The expense forms are checked by another Trustee before reimbursement. Expenses are reimbursed at cost.

For any related party, please provide details of any guarantees given or received.

none



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's report  
on the accounts

Section A

Independent Examiner's Report

Report to the  
trustees/directors/  
members of

Charity Name

HUNGARIAN CULTURAL ASSOCIATION

On accounts for the year  
ended

31/08/2022

Charity no.:

1144110

Company no.:

7606402

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31/08/2022

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent  
examiner's statement

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

IER

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October 2018



I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Smialy*

Date:

*10/5/2023*

Name:

*PETER SIMON DAVEY*

Relevant professional  
qualification(s) or body  
(if any):

Address:

*19 THE RIDGEWAY  
FETCHAM  
SURREY KT 22 9BB*

#### Section B

#### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of  
any items that the  
examiner wishes to  
disclose.

*NONE*