



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01.02.2020 Period start date To 31.01.2021 Period end date

Charity name: Friends of Wavell

Charity registration number: 1144069

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise extra funds for school resources, in particular the lease and maintenance of the school minibus which is used for many of the trips and extra-curricular activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Quiz Nights, Fashion Shows, parent contributions, Textile Bin collections, Charity Bag Drops, The Rushmoor Community Lottery programme. Sale of second hand uniform.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The guidance issued by the Charity Commission on public benefit is shared with the Trustees.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	As a school we have an annual voluntary contribution scheme set up for Parents, Staff and Governors.
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Contribution to the Families In Stress programme which supported Military families. This included running workshops during the school holidays teaching parents how they can support their children who are displaying any anxiety and issues of going to school.</p> <p>Contribution to support additional support to families during lockdown, school holidays and weekends, this included mental health and bereavement support for children both in education and welfare support.</p> <p>Support of the PE curriculum with the contribution of new table tennis tables.</p> <p>Support of the school gardening club with the purchase of gardening equipment.</p> <p>Full funding for one school minibus.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has a surplus carry forward of £5,572
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	One of the main contributions is the cost and maintenance of the school minibus, the annual cost for this £4,248 per year. The funds carried forward contribute to this ongoing cost.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are currently no concerns about the charity continuing.

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Parent Contributions Textile Bin Collections Rushmoor Community Lottery Local Authority Grants Government Grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The principal risk is a lack of voluntary contributions from Parents
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of The Friends of The Wavell School
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM and shall hold office until the next AGM. Nominations for election to the Committee may be made by one member and seconded by another.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends Of Wavell
Other name the charity uses	
Registered charity number	1144069
Charity's principal address	The Wavell School Lynchford Road Farnborough Hampshire GU14 6BH





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Helen Blunden	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28.10.2021	

