

# **The Parochial Church Council (PCC) of St George's Church Swallowbeck Annual Report for the Year Ending December 31<sup>st</sup> 2022**

## **Reference and Administrative Information**

St George's Church is located in the parish of Swallowbeck in south west Lincoln. This Anglican parish is part of the Diocese of Lincoln within the Church of England and is in the Christianity Deanery.

The Parochial Church Council is a charitable trust (Charity Commission Reg. No. 1144018).

The church correspondence address is:

St George's Church, Eastbrook Road, Lincoln, LN6 7EP

Telephone: 01522 689033

E-mail: [office@stgeorgeslincoln.org.uk](mailto:office@stgeorgeslincoln.org.uk)

## **Parochial Church Council**

PCC members who served during the year were:

**Curate:** Rev. Kath Pickering

**Churchwardens:** John Boyer Del Gunter

**Lay Readers:** Dave Albans Reuben Jolliff

Malcolm Gray (to 30<sup>th</sup> May)

**PCC Secretary:** Kathryn Crosby (to 24<sup>th</sup> April)

Chris Trigg (from 24<sup>th</sup> April)

**Representatives on the Deanery Synod:**

Jonny Bell Adam Keen

Debby Jones (to 24<sup>th</sup> April)

## **Elected Members:**

John Boyer (to 24<sup>th</sup> April, thence Churchwarden)

Helen Brooking (from 24<sup>th</sup> April) (Safeguarding)

Colin Draper

Helen Housam (to 24<sup>th</sup> April)

Janice Meredith (from 24<sup>th</sup> April)

Leonie Skipworth

Barry Stow

Kathryn Crosby (to 24<sup>th</sup> April)

Graham Goodhew (to 24<sup>th</sup> April)

Linda Hymas (Treasurer)

Simon Ratcliff

Lindsey Slapp (to 24<sup>th</sup> April)

## **Co-opted Members:**

Nathalie Heaselden (from 24<sup>th</sup> April)

Chris Trigg (from 24<sup>th</sup> April)

## **Structure and Governance**

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council (Powers) Measure 1956 and the Church Representation and Ministers Measure 2019. The method of appointment of PCC members (Trustees) is set out in the Church Representation Rules 2020. Church attendees are encouraged to register on the Electoral Roll and to stand for election to the PCC. The registered charity is an umbrella organization which also oversees the running of the Swallows Nest Preschool and Stepping Stones charity shop, both of which operate in our Church Community Hall. The independently examined end-of-year financial statements for the Church, the Hall, the Preschool and Stepping Stones are published in the overall financial accounting process. During the vacancy of an incumbent the governance oversight of the parish rested with the Rural Dean.

## **Management**

The PCC met ten times during the year, receiving reports, proposals, and items for discussion from various sources. For most of the year day-to-day management of church and hall matters (including maintenance of both buildings) was delegated primarily to the Church Wardens, two part-time administrators, the Treasurer, a Site Team, and a Standing

Committee. The management of the Swallows Nest Preschool was undertaken by the PCC through a sub-committee formed for this purpose. The Trustees, along with our Curate, remained responsible overall for day-to-day policy and spending decisions, as well as for the continuing spiritual and pastoral development of the church, its mission initiatives, and relations with the local community. The PCC is specifically responsible for the maintenance of both the church and Community Hall buildings on the site, and of all the church grounds.

### **Aim and Purposes**

The primary aim of the PCC is to promote the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC remained responsible for co-operating with our church clergy in promoting throughout the parish the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St George's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve people of all ages and different backgrounds. Our services and worship put faith into practice through scripture and prayer, sacrament and music, and other creative arts.

The range of our activities for the year has reflected the Charity Commission's advice on public benefit and, in particular, its supplementary guidance on charities seeking the advancement of religion. We try to enable ordinary people to live out their Christian faith as part of our parish community by the following means:

- Worship and prayer; learning about the Gospel; and developing their knowledge of and trust in Jesus.
- Provision of pastoral care for the wellbeing of people living in the parish.
- Mission and outreach work both locally and overseas.

### **2022 Overview**

This has been a year of establishing foundations and new rhythms after the unsettling COVID pandemic. In many ways it has been a year of being in limbo, still waiting for news of a new Vicar/Interim Priest in Charge, and of news about how the Time To Change Together process would affect St George's. Recognising that the world and church have been changed by COVID, this waiting period has given St George's the time to settle into a new rhythm of worship across our various congregations (9.00am, 10.45am, and Messy Church), and to work out which regular activities to resume and which to leave for this season. There are some key highlights of 2022; such as Carol Thursby making the New Year's Honours list for her work with Stepping Stones and across the community, and being presented with her award in a special service at St George's; and the Stepping Stones team and St George's partnered for a special Jubilee event, which saw a very packed church, with several hundred people from across the community attending during the afternoon. However, the real story of St George's is found in the daily and weekly faithful prayer and service of all those who are part of our worshipping community.

Many volunteers have joined teams and received training: the Authorised Lay Minister's (ALM's) training course, Assisting in Public Worship, Awareness of Domestic Abuse, Safer Recruitment and Safeguarding Training. We are so grateful for all those who give their time and energy...and also for those who pray for them!

In previous years, St George's had been granted a temporary permission for reordering to move the altar and change our typical direction of worship. As our temporary permission for reordering had come to an end, in 2022 we held a consultation process to discern whether

to apply for a faculty to make these changes permanent or to revert to the former layout. The consultation gave an opportunity for many factors to be considered and all groups and individuals to express their views. Following this the decision was taken by the PCC to revert to move the altar back to its previous position and worship facing the large cross.

A Vision and Mission team was tasked by the PCC with reviewing the previous Mission Plan and form a new Vision and Mission plan. The following was developed, and subsequently adopted by the PCC, and summarises the vision which underpins our worship and our many church activities; and were included in the Parish Profile which was updated in 2022 in anticipation of appointing an interim minister:

**Mission statement:**

Share the love of Jesus Christ with every member of our communities.

**Vision statement:**

Belong – Believe – Build

Our vision is to help people belong to a loving and welcoming church family, to help them believe in Jesus Christ and grow in faith, and to empower them to build God's kingdom.

**Core values:**

Welcoming & valuing all

Growing in faith

Engaging the next generation

Living as witnesses

### **Pastoral Care**

St George's continues to have a team of trained pastoral visitors and ALMs who visit some of those who are unable to attend church. This team includes those authorised to take home communion to those who require it. A number of this team were able to complete the 'To Love and Serve the Lord' course run by the Diocese, the original course having been previously interrupted by COVID and the loss of Rev. Tim.

### **Ministry**

Previously St George's had a Preaching and Leading team (including Clergy Readers and Children & Youth Outreach Worker) which met to plan the pattern of worship, preaching series and to further develop their preaching and leading skills. In 2022 this team was expanded to a wider 'Ministry Team' including the Music Team coordinators and Session Leaders (10.45am service) those ALMs (and ALMs in training) who assist in public worship. This has given scope to look at developing the 10.45am Service of the Word and involve a wider team in leading aspects of the service. This group meets termly and has the dual aim of being a discipleship group to grow and develop the spiritual and practical skills of those involved in leading worship, and also to provide creative support to the clergy.

### **Youth & Children**

Our vision for youth and children's work at St George's is to reach out into our community to help families encounter the love of God; engage families in practical discipleship, and equip families for service in the church and their community. 2022 was an encouraging year for our youth and children's ministry, re-launching our toddler group Mini Stars which has now grown to a regular attendance of around 30-35 children. Including the parents and carers our average total numbers are between 50 and 60. The group is mainly made up for unchurched families and gives us the chance to help them 'encounter' the love of God. Our schools links have also been a great encouragement with regular input at both Manor Leas Infant and Junior Schools. We ran 2 online holiday clubs last year, organized social gatherings in local parks to meet with families and held community events like the Scarecrow Nativity Trail over the Christmas period. We've continued to visit Swallows Nest nursery every Tuesday to

engage with the children, this is a great opportunity to create a firm link from the community to the church ministry. Last year we made some changes to Messy Church, moving it from a Sunday afternoon to a Saturday morning - families have responded well to this change with more families joining us more regularly particularly from Swallows Nest nursery, this enables us to start to do some of the 'practical discipleship' from our vision. Another way we start the discipleship journey is through our Youth Group which meets every Wednesday, where we've explored various teaching materials from Youth Alpha, Freedom in Christ, Bible studies looking at the life of Jesus, and series on emotions and sex and relationships. Our numbers have fluctuated greatly from term to term with only a small number, to between 3 and 4 coming along regularly, this is an area we'd love to grow over the next year. The current youth and children team is led by a full-time Children's & Families Outreach Worker and comprises around 20 volunteers who give their time and energy to make all our ministry groups functions effectively and safely, and we are always looking to grow our team of volunteers to help us achieve our vision.

### **Site Team**

The Site Team, which is a PCC sub-committee, continued to meet monthly with a very conscientious hard-working team consisting of: Linda Hymas, Graham Goodhew, Lindsey Slapp, Adam Keen, Simon Ratcliff, Leonie Skipworth (Health and Safety Officer), Kelvyn Hymas and John Boyer. Special thanks to Leonie, who stood down as H & S Officer at the beginning of December. Due to problems finding a contractor to conduct the Quinquennial Inspection of the church this inspection was deferred to January 2023; however, a program of infrastructure and maintenance improvements was followed throughout 2022. On the Health and Safety front, the 'Keeping People Safe: Health and Safety Policy' was submitted to and approved by the PCC in October 2022 as the basic policy which governs more detailed risk assessments for all premises. The following detailed risk assessments were also produced: 'Keeping People Safe: Risk Assessment (Large Church)' for our Church Community Hall and overall site; 'Working at Height Policy' and associated 'Working at Height Risk Assessment' template; 'Lone Working Policy' as an update to previous editions; risk assessments for reverting the church seating layout from its sideways-on arrangement to face the chancel cross. Many other items have been the subject of lengthy discussions by the Site Team and a number of these were shared with members of the Diocesan Advisory Committee (DAC) who visited the church in November 2022. Amongst the more significant items discussed were: faculty jurisdiction for the whole site; disabled ramps; internal redecoration of the church; providing a second smaller and portable alter table. All these (and other items) now await input from our new Interim Minister.

"By wisdom a house is built and through understanding it is established" Proverbs 24 v 3.

### **Music Team**

The Music Team, co-ordinated by Janice Meredith and Nathalie Heaselden, have worked hard to try and make everyone who serves in the musical worship at St George's feel valued and included. To that end we have held a number of "Worship Gatherings" to share food and fellowship and encourage friendship bonds between us to make us part of one team. We have explored what sung worship at St George's looks like through an interactive comments session where everyone was invited to state what was good about sung worship at St George's and what could be improved. These comments were taken on board and developed and, as necessary, related back to the leadership team. We have also enjoyed songwriting together which led to a song being written and performed by some of us at the Carols by Candlelight service in 2022. We are currently looking at how to develop the team further as well as to encourage younger people to join. It is important that people involved in musical worship are serving from their heart with a passion to lead others to enter into the presence of God and are not just serving because that is "what they have always done". The worship

co-ordinators are striving to encourage everyone who is involved to grow in their God given talents and to seek clearly where they fit in the wider team and St George's as a whole.

### **Swallows Nest**

Swallows Nest Preschool has had a year of continued hard work by the staff, supported by the management committee, with some significant changes planned for the future.

Swallows Nest continues to offer valuable support to the community and parents we serve, and is emerging from the lingering effects of COVID restrictions in the capable hands of Vanessa who now acts as sole manager, and the dedicated staff members. We have said "thankyou" but not "goodbye" to Kathryn Crosby, who has now stepped down from her role as Chairperson, as she remains on committee, able to give her wisdom and support to the new Chairperson, Janice Meredith. We are now in the process of growing the committee, to develop participation with a parent representative and church representative with specific responsibility to develop prayer support, and volunteers have been forthcoming to form a prayer support group specifically for Swallows Nest. Vanessa continues to give regular updates of the activities of the children via Facebook, and via the church magazine. A special end of year summer celebration was held for parents and children in the pre-school garden, to say goodbye to our children on their next steps into school, when they were presented with Bibles. Parents showed their thankfulness to the preschool with presents and cards. Fund raising activities were held by dancing, money being raised both for Children in Need, and also to help with the development of 30-hours opening for 3-year-olds (which is planned to commence in April 2023). Special events have been held to celebrate Christmas, with a short service inside church, and a gathering of parents and children afterwards in the Church Hall. The preschool has enjoyed regular visits from Jonny (St George's Children and Families Outreach Worker), singing songs and spending time getting to know the children as part of our way to engage with the children and families, and strengthening the link between Church and the preschool. Financially, the preschool has faced challenges as a result of the lower numbers of children during the pandemic, but God has shown His faithfulness to us. In September, when numbers were initially quite low, we found that we were able to fill many of the spaces. We were able to offer sufficient 30-hour spaces from April to enable the preschool to see an anticipated break-even position from January to the end of the academic year, and with a good level of occupancy predicted from September 2023. May God continue to bless us in this way so that we can continue this vital mission to our community for the foreseeable future.

### **Stepping Stones**

The Stepping Stones Shop and Café works under the umbrella of St. George's Church providing a point of contact between the church and community. It is a well-used space for many to meet and enjoy time together every Wednesday morning 9.30-11am. The shop and cafe are operated by volunteers who also maintain the ongoing preparations during the week. The money taken in the Charity shop goes to support children's mission charities in Africa and Brazil, Service of Hope and Christian Partners in Africa. Through our 'Small Steps' fund we provide practical help with our starter boxes, reaching those coming into the local community with nothing, moving into flats or houses provided by the local council. Funding is also used to pay for special community events such as the Jubilee cream teas with entertainment, children's games, and ice cream. Our Christmas Special each year sells new gifts/items, including toys, collected throughout the year and drinks & mince pies in the café - both these events took place in 2022 but many events have been funded over the 28 years the shop has been operating.

### **Safeguarding**

Our Safeguarding Officer, Helen Brooking, continued to work with staff and volunteers during the year to ensure the PCC's compliance with its duty under section 5 of the Safeguarding

and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. Safeguarding continues to be a central part to life at St George's and Helen continues to ensure we are compliant in all areas of the Church of England Safeguarding Policy and Practice guidance. This year for all our recruiting, both for volunteers and paid staff, we are fully using the 'Safer Recruitment and People Management' guidance, which was implemented last year by the Church of England for all churches to use. For both the Church and the Stepping Stones shop we have a large number of dedicated volunteers, who have all risen to the challenge and completed the relevant safeguarding learning pathways needed for their volunteer roles. To date 89 people have completed the Basic Module, 51 people have completed the Foundation module, 26 Domestic Abuse module and 11 people have completed the Leadership module. We are up to date on all our policies which have to be reviewed either on an annual or 3-yearly basis. Currently we are working at Level 3 (the highest level) on the Parish Safeguarding dashboard which all Church of England churches have to complete and is designed to give the current status of compliance and helps to focus on what areas need to be worked on.

### **Mission**

The Mission Support Group, which is a sub-committee of the PCC meeting formally and through email correspondence, consists of John Boyer, Margaret Inkpen, Dawn Tyas (also representing the Stepping Stones Shop), and Jan Meredith. One of the roles of the Group is to keep church members informed of the activities and needs of all the approved Mission Partners by regular articles in the church magazine and keeping the church 'mission board' up to date. The Group also tries to ensure that the supported Missions are regularly prayed for in the church Sunday services. We also keep under review the missions and organizations that we are supporting as a church and make recommendations to the PCC as to who should be supported by St George's financially and in prayer. The church giving to overseas, national, and local mission projects is through a tithe of 10% on unrestricted income, appeals, and contributions from the Stepping Stones shop. In November 2022 we had a much welcome visit from David Kereto (Director of Maasai Evangelistic Association) who shared about the work of the MEA in Kenya at both a Men's Breakfast event in church and informally at the house of John and Diane Boyer. Both events were well attended, and everyone learnt a great deal about the nomadic life of the Maasai and their plight in both Kenya and Tanzania. The main local mission support included the Joy Foundation (resources for children), FISH Project (Food In School Holidays), Street Pastors, Hykeham Foodbank, and Christians Against Poverty. The overseas mission beneficiaries included the Service of Hope (homeless children and marginalized families, Olinda, Brazil) and the Maasai Evangelistic Association (teaching and community resources for the Maasai people in Kenya). An appeal for Ukraine was launched and completed. The Group receive many emails and letters of thanks from the various Christian organizations that the church supports.

"But let justice roll on like a river, righteousness like a never-failing stream" Amos 5 v 24.

### **Achievements and Performance**

At the April 2022 APCM it was reported that there were 130 parishioners on the Electoral Roll, compared with 138 in 2021.

The total attendance onsite at services in the representative month of October 2022 was:

	Number of services	Adults			Children and young people		
		Church	Fresh expressions	School service	Church	Fresh expressions	School service
<b>Sunday</b>	8	329	0	0	15	0	0
<b>Weekdays</b>	1	19	6	0	0	12	0

The approximate attendance figures for church provision online during the representative month of October averaged 18. During the year the church held 2 weddings, 2 funerals (with a further 4 being held at the crematorium but led by our clergy), and 4 baptisms.

(These are figures from the Statistics for Mission Annual Returns required by the Diocese. They are based on averages of the 4 representative Sundays in the month of October as opposed to entire year averages. A 'Fresh Expression' classification is a form of church established primarily for the benefit of people who are not yet "members" of any church, i.e. Messy Church in the case of St George's. Weekly Sunday services in church continued at 9 a.m. and 10.45 a.m.)

### **Thanks**

St George's could not sustain its services, activities, and large site without the tremendous help of numerous unpaid volunteers from the congregation and their friends. Thanks are due for their hard work in keeping St George's the spirited community it is. Everyone is encouraged to be actively involved in the church's life in some way. Thanks are also due to our Readers, prayer intercessors and music teams at main church services; to all on our ALM team for their varied parish work; and to the finance team. We also want to convey our thanks to our churchwardens John Boyer and Del Gunter, and to Linda Hymas as church Treasurer, for their dedicated service, and to the PCC for their dedication, hard work, and leadership.

We also express our heartfelt thanks to our curate and retired clergy – Kath Pickering and Colin Wall – for all they continued to do while the parish remained in vacancy.

### **Financial Review**

Many thanks are expressed to Reuben Joliff & Clare Moore for all their data work and banking duties behind the scenes in support of the Treasurer. The main financial elements of the year in the church accounts were:

- Total receipts from unrestricted giving (purpose unspecified by donors) were £100,466 of which £87,808 arose from Gift Aided giving and tax refunds, £851 from Payroll Giving, and £11,808 from unrestricted voluntary donations.
- Planned giving attracting Gift Aid through envelopes, banker's orders etc. fell by approximately 3.7% over the previous year.
- Restricted giving amounted to £11,148 and originated from Gift Aided giving, tax refunds and specific donations given for use by the church. All of this giving was consumed, leaving a slight deficit of £1,459.
- £118,681 was spent from unrestricted funds to provide for the Christian ministry of St George's Church, including a contribution of £50,000 to the diocesan parish share (now titled Covenant Pledge).
- Overall, the total expenditure of £131,288 exceeded the total income of £115,647, the deficit being funded from reserves.
- Gifts of £9,135 from unrestricted funds (being the mission tithe) were given to mission work at home and overseas with the external gifts being determined by the Trustees, as recommended by the Mission Support Group.

All major insurable risks have remained subject to normal Churches' and Employers' insurance through Ecclesiastical Insurance Group. Swallows Nest maintain their own accounts which are examined separately by the independent examiner and are consolidated in the Statement of Financial Activities.

Our day-to-day bankers for the church have remained HSBC, 221 High Street, Lincoln, LN1 1TS, and for Swallows Nest at Santander, 1 Exchange Arcade, Cornhill, Lincoln, LN5 7HJ.

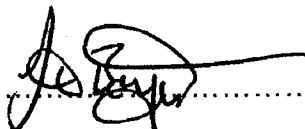
### **Restricted Reserves Fund**

The restricted reserves fund amounts to £41,115, the largest component of which is £20,554 which remains held in a Scheme (established on 18th November 2020 by the Charity Commission for England & Wales) known as the Crossing Point Appeal Project for the promotion of religious and other charitable work of the Church of England including the repair, reordering, improvement, maintenance and/or extension of the Church. Since the onset of the COVID pandemic and disruptions to the administrative work of the church, it has not yet been possible to formulate a spending plan.

### **General Reserves Policy**

It is PCC policy to maintain a balance of General (Free) Reserves which equates to at least 3 months' unrestricted payments in all the church accounts. This is equivalent to £29,670 for the Church, £2,524 for the Community Hall and £12,833 for Swallows Nest Pre School. These are held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the General Reserves in the church accounts at the end of year was £64,768 which exceeds the target. The Community Hall was unable to hold any General Reserves in 2022 due to the post-COVID reductions in bookings. The PCC monitored the situation throughout the year and accepted the lack of reserves with support from the Church General Fund. It is hoped that this situation will be reversed in 2023. The Swallows Nest Pre-School held General Reserves of £6249 which is below the policy level, also due to post-COVID effects, but actions have been put in place and supported by the PCC to increase the income in 2023 and start to recover reserves.

Adopted by the Parochial Church Council of St George's Swallowbeck on 17<sup>th</sup> April 2023  
2023 and signed on its behalf by:



Vice Chair of PCC

J D Boyer



PAROCHIAL CHURCH COUNCIL OF ST GEORGE'S, SWALLOWBECK

STATEMENT OF FINANCIAL ACTIVITIES  
For the Year Ending 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>INCOMING RESOURCES</b>					
Voluntary Income	2 a	100,621.41	8,568.72	109,190.13	122,482.10
Activities for Generating Funds	2 b	2,244.15	12,681.44	14,925.59	9,721.45
HMRC Interest	2 c	1.86	-	1.86	1.33
Income from Investments	2 d	101.47	4.42	105.89	22.52
HSBC Compensation	2 e	1,000.00	-	1,000.00	-
Diocese Heating Support	2 f	-	2,578.85	2,578.85	-
Church Activities	2 g	2,413.71	47,952.06	50,365.77	46,068.69
<b>TOTAL INCOMING RESOURCES</b>		<b>106,382.60</b>	<b>71,785.49</b>	<b>178,168.09</b>	<b>178,296.09</b>
<b>RESOURCES EXPENDED</b>					
Church Activities	3 a	119,448.60	64,335.77	183,784.37	183,475.96
Cost of Generating Income	3 b	7,923.46	4,454.61	12,378.07	17,890.71
Governance Costs	3 c	-	-	-	-
<b>TOTAL RESOURCES EXPENDED</b>		<b>127,372.06</b>	<b>68,790.38</b>	<b>196,162.44</b>	<b>201,366.67</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>	-	<b>20,989.46</b>	<b>2,995.11</b>	<b>17,994.35</b>	<b>23,070.58</b>
<b>TRANSFERS</b>		<b>4,442.10</b>	<b>4,442.10</b>	<b>-</b>	<b>-</b>
<b>NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>	-	<b>16,547.36</b>	<b>1,446.99</b>	<b>17,994.35</b>	<b>23,070.58</b>
<b>OTHER RECOGNISED GAINS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Gain on Investment Assets	7 a	82.70	-	82.70	87.92
<b>NET MOVEMENT IN FUNDS</b>	-	<b>16,630.06</b>	<b>1,446.99</b>	<b>18,077.05</b>	<b>22,982.66</b>
Balances b/fwd 1 January 2022		79,926.25	67,309.59	147,235.84	170,218.50
<b>Balances c/fwd 31 December 2022</b>		<b>63,296.19</b>	<b>65,862.60</b>	<b>129,158.79</b>	<b>147,235.84</b>

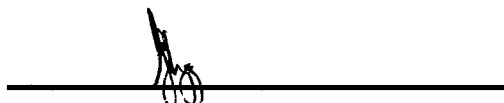
The notes on pages 3 to 9 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST GEORGE'S, SWALLOWBECK

BALANCE SHEET AS AT 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>FIXED ASSETS</b>					
Tangible	6	6,199.27	11,870.64	18,069.91	22,674.94
		<u>6,199.27</u>	<u>11,870.64</u>	<u>18,069.91</u>	<u>22,674.94</u>
<b>CURRENT ASSETS</b>					
Investments	7 a	619.84	-	619.84	702.54
Debtors and Prepayments	7 b	28,929.28	875.00	29,804.28	16,308.03
Short Term Deposits	7 c	6,397.06	-	6,397.06	6,314.01
Cash at Bank and in hand	7 d	33,519.99	53,909.46	87,429.45	109,000.50
		<u>69,466.17</u>	<u>54,784.46</u>	<u>124,250.63</u>	<u>132,325.08</u>
<b>LIABILITIES</b>					
Creditors - falling due within one year	10	12,369.25	792.50	13,161.75	7,764.18
		<u>57,096.92</u>	<u>53,991.96</u>	<u>111,088.88</u>	<u>124,560.90</u>
<b>NET CURRENT ASSETS/LIABILITIES</b>					
TOTAL ASSETS LESS CURRENT LIABILITIES		63,296.19	65,862.60	129,158.79	147,235.84
Creditors - amounts falling due after one year		-	-	-	-
		<u>63,296.19</u>	<u>65,862.60</u>	<u>129,158.79</u>	<u>147,235.84</u>
<b>TOTAL NET ASSETS</b>					
		<u>63,296.19</u>	<u>65,862.60</u>	<u>129,158.79</u>	<u>147,235.84</u>
<u>Unrestricted</u>				63,296.19	79,926.25
<u>Restricted</u>				65,862.60	67,309.59
<u>Total Funds</u>				<u>129,158.79</u>	<u>147,235.84</u>

Approved by the Parochial Church Council on 17th July 2023 and signed on it's behalf by:  
Rev'd Adam Stewart Watson (PCC Chairperson) and Christopher John Trigg MBE (PCC Secretary).

The notes on pages 3 to 9 form part of these accounts

## **NOTES**

### **1. ACCOUNTING POLICIES**

#### **Basis of Financial Statements**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations "true and Fair" provisions, and applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP FRS102) (Effective 1 January 2019).

#### **ASSETS**

##### **Consecrated and benefice property.**

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by section10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### **Moveable church furnishings.**

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the church's inventory in any case.

##### **Tangible Assets for use by the charity.**

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently estimated residual fair value over the estimated useful lives as follows:

a. Land	Nil
b. Fixtures and Fittings	20 Years
c. Computers	3 Years
d. Musical Instruments	4 years
e. Furniture & Heating	10 years
f. Solar Panels	10 years

No depreciation is provided on buildings as the currently estimated residual value of properties is not less than their carrying value of the remaining useful life of these assets currently exceeds 50 years so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified is included in the expenditure for the year.

##### **Investments**

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investments are included at the PCC's best estimate of market value.

##### **Short Term Deposits**

These are the cash held on deposit either with the CCLA or at the bank.

#### **FUNDS**

##### **Unrestricted Funds**

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for the fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees report.

##### **Restricted Funds**

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

## 2 INCOMING RESOURCES

Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2022 £	TOTAL 2021 £
<b>a Voluntary Giving:</b>				
Planned Giving - Gift Aid	69,673.00	3,500.00	73,173.00	78,919.00
Planned Giving - NGA	8,636.00	-	8,636.00	8,051.00
Planned Giving - Payroll	850.80	-	850.80	1,540.80
Collections at services	2,865.83	-	2,865.83	2,378.86
Donations	306.00	4,193.72	4,499.72	5,904.42
Legacy	-	-	-	5,325.00
Small Donation Tax	716.46	-	716.46	548.27
Solar Panels	155.07	-	155.07	-
Gift aid recovered	17,418.25	875.00	18,293.25	19,814.75
	<u>100,621.41</u>	<u>8,568.72</u>	<u>109,190.13</u>	<u>122,482.10</u>
<b>b Activities for generating funds:</b>				
Church Community Hall	2,244.15	-	2,244.15	777.50
Stepping Stones - Shop	-	10,674.08	10,674.08	8,943.95
Stepping Stones - Small Steps	-	2,007.36	2,007.36	-
	<u>2,244.15</u>	<u>12,681.44</u>	<u>14,925.59</u>	<u>9,721.45</u>
<b>c HMRC : Interest</b>	<u>1.86</u>	<u>-</u>	<u>1.86</u>	<u>1.33</u>
<b>d Investment Income</b>				
Dividends on CBF Investment Funds	18.42	-	18.42	17.84
CBF Deposit Fund interest	83.05	-	83.05	3.29
Swallowsnest PreSchool	-	4.42	4.42	1.39
	<u>101.47</u>	<u>4.42</u>	<u>105.89</u>	<u>22.52</u>
<b>e HSBC Compensation</b>	<u>1,000.00</u>	<u>-</u>	<u>1,000.00</u>	<u>-</u>
<b>f Diocese Heating Support</b>	<u>-</u>	<u>2,578.85</u>	<u>2,578.85</u>	<u>-</u>
<b>g Church Activities:</b>				
Fees for weddings and funerals	960.00	-	960.00	484.50
Bookstall	-	-	-	186.94
Church Groups	868.60	-	868.60	-
Covid Cleaning	90.00	-	90.00	-
Donations	205.85	-	205.85	13.00
Special Events	289.26	-	289.26	-
Swallowsnest Fees	-	7,777.27	7,777.27	4,254.00
Swallowsnest other income	-	1,954.74	1,954.74	1,881.64
Grants - Swallowsnest	-	38,220.05	38,220.05	39,248.61
	<u>2,413.71</u>	<u>47,952.06</u>	<u>50,365.77</u>	<u>46,068.69</u>
<b>Total Incoming Resources</b>	<u>106,382.60</u>	<u>71,785.49</u>	<u>178,168.09</u>	<u>178,296.09</u>

		Unrestricted Funds	Restricted Funds	TOTAL 2022	TOTAL 2021
	Note	£	£	£	£
<b>3 RESOURCES EXPENDED</b>					
<b>a Church Activities</b>					
Mission Giving and Donations					
Overseas	4 a	5,074.95	11,177.70	16,252.65	16,507.85
Home	4 b	4,060.25	395.96	4,456.21	3,824.63
Local	4 c	2,706.23	613.08	3,319.31	2,181.08
Diocesan Parish contribution		50,000.00	-	50,000.00	41,010.75
Clergy and staffing costs	5	44,046.47	50,859.60	94,906.07	106,282.00
Church building running expenses		5,748.79	1,289.43	7,038.22	5,909.98
Church repairs and maintenance		7,811.91	-	7,811.91	7,759.67
		<u>119,448.60</u>	<u>64,335.77</u>	<u>183,784.37</u>	<u>183,475.96</u>
<b>b Cost of generating income</b>					
Administration		3,887.53	788.22	4,675.75	5,156.27
Cost of services		1,513.34	-	1,513.34	2,470.05
Other running costs		666.33	917.62	1,583.95	5,496.81
Depreciation	6	1,856.26	2,748.77	4,605.03	4,767.58
		<u>7,923.46</u>	<u>4,454.61</u>	<u>12,378.07</u>	<u>17,890.71</u>
<b>c Independent examiner's remuneration</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

	Unrestricted Funds	Church Appeals	Restricted Stepping Stones	TOTAL 2022	2021
<b>4 Mission Giving and Donations</b>					
<b>a Overseas:</b>					
CPA	-	-	3,330.00	3,330.00	4,330.00
FFRME	-	-	-	-	1,039.67
MEA	-	-	-	-	3,658.84
Oloroitto Nursery School	3,553.24	270.00	-	3,823.24	-
MEA Rescue Centre	-	45.00	-	45.00	-
Rosie Alburquerque	-	-	900.00	900.00	1,100.00
Service of Hope	1,521.71	-	3,300.00	4,821.71	6,379.34
Ukraine Appeal	-	3,332.70	-	3,332.70	-
	<u>5,074.95</u>	<u>3,647.70</u>	<u>7,530.00</u>	<u>16,252.65</u>	<u>16,507.85</u>
<b>b Home:</b>					
Christians Against Poverty CAP	1,015.21	-	-	1,015.21	831.73
Fish Project	811.57	-	-	811.57	831.73
Joy Foundation	1,827.38	-	-	1,827.38	1,559.50
Hykeham Foodbank	-	390.96	-	390.96	-
Street Pastors	406.09	-	-	406.09	415.87
St Barnabas	-	5.00	-	5.00	185.80
Tear Fund	-	-	-	-	-
	<u>4,060.25</u>	<u>395.96</u>	<u>-</u>	<u>4,456.21</u>	<u>3,824.63</u>
<b>c Local</b>					
Café Christmas	41.43	-	-	41.43	35.00
Café Easter	133.24	-	-	133.24	-
Community Support	-	-	79.70	79.70	523.00
Christingle	100.66	-	-	100.66	-
Christmas Outreach	435.57	-	-	435.57	-
Christmas Hampers	-	-	179.40	179.40	-
Hykeham Foodbank	-	-	85.69	85.69	-
Holiday Club	164.17	-	-	164.17	-
Jubilee Event	268.28	-	268.29	536.57	-
Literature	240.60	-	-	240.60	357.03
Mens Breakfast	215.18	-	-	215.18	-
Messy Church	412.33	-	-	412.33	228.14
Mini Stars	326.11	-	-	326.11	-
Pastoral Care	-	-	-	-	5.68
Easter / Nativity Trail	25.99	-	-	25.99	270.80
Window of Light	59.73	-	-	59.73	116.41
Young Church	282.94	-	-	282.94	645.02
	<u>2,706.23</u>	<u>-</u>	<u>613.08</u>	<u>3,319.31</u>	<u>2,181.08</u>

5 STAFF COSTS		Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Wages and Salaries		£	£	£	£
Salaries	- Swallowsnest Staff	-	45,882.31	45,882.31	45,232.37
	- Cleaners 14	5,747.78	-	5,747.78	5,343.31
	- Pastoral Workers 14	5,559.49	-	5,559.49	15,277.72
	- Secretarial Staff 14	9,289.33	-	9,289.33	8,112.73
	- Handyman	-	-	-	2,365.34
	- Children's & Fam Wkr 14	20,514.90	4,485.06	24,999.96	24,999.96
		<u>41,111.50</u>	<u>50,367.37</u>	<u>91,478.87</u>	<u>101,331.43</u>
National Insurance	- Pastoral Worker	-	-	-	27.49
	- Children's & Family Wkr	1,601.62	-	1,601.62	1,856.44
		<u>1,601.62</u>	<u>-</u>	<u>1,601.62</u>	<u>1,883.93</u>
Pensions	- Swallowsnest staff	-	-	-	206.57
	- Children's & Family Wkr	562.80	-	562.80	562.80
		<u>562.80</u>	<u>-</u>	<u>562.80</u>	<u>769.37</u>
Total Staff Salaries, National Insurance & Pensions		<u>43,275.92</u>	<u>50,367.37</u>	<u>93,643.29</u>	<u>103,984.73</u>
<b>Staff Expenses</b>					
Vicar Expenses:	Mileage	-	-	-	143.25
Curate Expenses:	Telephone	120.00	-	120.00	-
	Literature	93.50	-	93.50	-
		<u>213.50</u>	<u>-</u>	<u>213.50</u>	<u>143.25</u>
<b>Assistant Staff</b>					
	<b>Mileage &amp; Telephone:</b>				
	- Children's & Fam 14	120.00	-	120.00	120.00
	- Pastoral Workers 14	-	-	-	297.90
	- Handyman	-	-	-	9.90
	- Admin	-	-	-	3.60
		<u>120.00</u>	<u>-</u>	<u>120.00</u>	<u>431.40</u>
Clergy Cover		<u>17.10</u>	<u>-</u>	<u>17.10</u>	<u>-</u>
Training & Development		419.95	492.23	912.18	1,722.62
Total Assistant Staff Expenses		<u>557.05</u>	<u>492.23</u>	<u>1,049.28</u>	<u>2,154.02</u>
Total Staff Costs		<u>44,046.47</u>	<u>50,859.60</u>	<u>94,906.07</u>	<u>106,282.00</u>

## 6 FIXED ASSETS

Tangible		Unrestricted Church /Hall £	Restricted Church/ Hall £	TOTAL £
Book Value	at 1 January 2022	8,055.53	14,619.41	22,674.94
Less Depreciation		- 1,856.26	- 2,748.77	- 4,605.03
		<u>6,199.27</u>	<u>11,870.64</u>	<u>18,069.91</u>
Net Book Value	at 31 December 2022	<u>6,199.27</u>	<u>11,870.64</u>	<u>18,069.91</u>
			<u>18,069.91</u>	

## 7 CURRENT ASSETS

	Unrestricted Funds £	Restricted Funds £	Total 2022	Total 2021 £
<b>a Investments</b>				
Market value at 1 January 2022	702.54	-	702.54	614.62
Revaluation gain/loss	- 82.70	-	82.70	87.92
Market value at 31 December 2022	<u>619.84</u>	<u>-</u>	<u>619.84</u>	<u>702.54</u>
<b>b Debtors</b>				
Tax Recoverable	8 a 18,134.71	875.00	19,009.71	5,929.58
Other Debtors	8 b 8,949.22	-	8,949.22	8,520.35
Prepayments and accrued interest	9 1,845.35	-	1,845.35	1,858.10
	<u>28,929.28</u>	<u>875.00</u>	<u>29,804.28</u>	<u>16,308.03</u>
<b>Short Term Deposits</b>				
c Church	6,397.06	-	6,397.06	6,314.01
Swallowsnest	-	-	-	-
	<u>6,397.06</u>	<u>-</u>	<u>6,397.06</u>	<u>6,314.01</u>
<b>d Cash in Bank and in Hand</b>				
Church	32,187.25	47,660.80	79,848.05	98,427.96
Hall	1,332.74	-	1,332.74	946.65
Swallowsnest	-	6,248.66	6,248.66	9,625.89
	<u>33,519.99</u>	<u>53,909.46</u>	<u>87,429.45</u>	<u>109,000.50</u>

## 8 OTHER DEBTORS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
<b>a Tax Recoverable</b>				
Gift Aid	17,418.25	382.50	17,800.75	4,326.25
GASDS	716.46	-	716.46	511.83
Children's & Family Worker	-	492.50	492.50	1,091.50
	<u>18,134.71</u>	<u>875.00</u>	<u>19,009.71</u>	<u>5,929.58</u>

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
<b>b Other Debtors</b>				
Church Community Hall	7,975.44	-	7,975.44	5,591.46
Move N Groove	12.50	-	12.50	-
Swallows Nest	79.84	-	79.84	-
Swallowsbeck Art	40.00	-	40.00	-
HSBC	-	-	-	2,747.89
Childrens & Family Outreach Worker	816.44	-	816.44	-
LDTBF	-	-	-	181.00
L Walker	25.00	-	25.00	-
	<u>8,949.22</u>	<u>-</u>	<u>8,949.22</u>	<u>8,520.35</u>

## 9 Prepayments

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Church Times	71.25	-	71.25	69.75
Ecclesiastical Insurance 2023	1,410.04	-	1,410.04	1,327.72
Espo	-	-	-	115.08
GBSG	85.00	-	85.00	-
MEA	-	-	-	200.00
Salary	71.77	-	71.77	-
Wave Water	207.29	-	207.29	145.55
	<u>1,845.35</u>	<u>-</u>	<u>1,845.35</u>	<u>1,858.10</u>

**10 LIABILITIES**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Amounts falling due within one year	11,882.74	792.50	12,675.24	7,077.67
Accruals for Utilities and other costs	486.51	-	486.51	686.51
Other Creditors				
	<u>12,369.25</u>	<u>792.50</u>	<u>13,161.75</u>	<u>7,764.18</u>

**11 ACCRUALS**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Fish Project	811.57	-	811.57	-
Hykeham Foodbank	-	17.50	17.50	-
MEA - Rescue Centre		55.00	55.00	20.00
St Barnabas		5.00	5.00	185.80
Service of Hope	1,521.71	-	1,521.71	-
Tear Fund		690.00	690.00	-
	<u>2,333.28</u>	<u>767.50</u>	<u>3,100.78</u>	<u>205.80</u>

## Other Creditors

Children's & Family Worker	-	25.00	25.00	-
Crown Oil & Gas	1,292.97	-	1,292.97	96.56
Digitech	210.73	-	210.73	-
EON	-	-	-	942.73
Gifts	-	-	-	115.00
HSBC	29.67	-	29.67	51.60
HMRC	40.65	-	40.65	109.52
Hall	7,975.44	-	7,975.44	5,496.46
Stepping Stones	-	-	-	30.00
Verger	-	-	-	30.00
	<u>9,549.46</u>	<u>25.00</u>	<u>9,574.46</u>	<u>6,871.87</u>
	<u>11,882.74</u>	<u>792.50</u>	<u>12,675.24</u>	<u>7,077.67</u>

**12 OTHER CREDITORS**

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Larder Help Fund	-	-	-	200.00
Youth	486.51	-	486.51	486.51
	<u>486.51</u>	<u>-</u>	<u>486.51</u>	<u>686.51</u>

**13 FUNDS**

The movements in designated and restricted funds during the year were

	1 Jan 22 £	Receipts £	Payments £	Transfers £	31 Dec 22 £
a Restricted Fixed Assets Reserves					
Chairs	9,362.16	-	1,271.52	-	8,090.64
Drums	537.50	-	537.50	-	-
Piano	467.25	-	467.25	-	-
Solar Panels	4,252.50	-	472.50	-	3,780.00
	<u>14,619.41</u>	<u>-</u>	<u>2,748.77</u>	<u>-</u>	<u>11,870.64</u>



**b Restricted Reserves**

		1 Jan 22 £	Receipts £	Payments £	Transfers £	31 Dec 22 £
<b>Church</b>	Altar Table	1,250.00	-	-	-	1,250.00
	Bookstall	186.94	-	-	-	186.94
	Chairs	227.80	-	-	-	227.80
	Childrens & Fam Worker	-	4,485.06	4,485.06	-	-
	Cy Pres Scheme	20,553.62	-	-	-	20,553.62
	Flooring	125.00	-	-	-	125.00
	Flowers	-	-	-	-	-
	Font Removal	163.89	-	-	-	163.89
	Gifts	152.02	40.00	40.00	-	152.02
	Heating Donation	-	2,578.85	1,289.43	-	1,289.42
	Music Stand Lights	-	-	-	-	-
	PA	-	-	-	-	-
	Piano & Refurb	3,131.00	-	-	-	3,131.00
	Music	-	-	-	-	-
	Re-ordering of Church	14,010.29	-	-	-	14,010.29
	Solar Panels	25.00	-	-	-	25.00
		<b>39,825.56</b>	<b>7,103.91</b>	<b>5,814.49</b>	<b>-</b>	<b>41,114.98</b>

**c Restricted Funds**

		1 Jan 22 £	Receipts £	Payments £	Transfers £	31 Dec 22 £
	Hykeham Foodbank	-	390.96	390.96	-	-
	MEA	-	315.00	315.00	-	-
	St Barnabas	-	5.00	5.00	-	-
	Swallowsnest Pre School	9,625.89	47,956.48	47,490.34	3,843.37	6,248.66
	Stepping Stones - Shop	1,627.77	10,674.08	8,080.04	582.13	3,639.68
	Stepping Stones (Gift Aid Tax)	87.50	-	-	-	87.50
	Stepping Stones - Small Steps	1,523.46	2,007.36	613.08	16.60	2,901.14
	Ukraine Appeal	-	3,332.70	3,332.70	-	-
		<b>12,864.62</b>	<b>64,681.58</b>	<b>60,227.12</b>	<b>4,442.10</b>	<b>12,876.98</b>
	<b>Total Restricted Reserves</b>	<b>52,690.18</b>	<b>71,785.49</b>	<b>66,041.61</b>	<b>4,442.10</b>	<b>53,991.96</b>
	<b>TOTAL RESERVES</b>	<b>67,309.59</b>	<b>71,785.49</b>	<b>68,790.38</b>	<b>4,442.10</b>	<b>65,862.60</b>

**14 PAYMENTS TO PCC MEMBERS**

Salaries and Expenses were paid to members of the PCC in their employment roles:

Children's & Families Outreach Worker	£25,119.96
Safeguarding Officer	£5,559.49
Administrator (Jan - April 2022)	£1,685.04
Cleaner	£2,398.00
Curate	£213.50
	<b>£34,975.99</b>

**15 TRANSFERS BETWEEN FUNDS**

The following transfers were made:

		Unrestricted	Church Restricted	Restricted	Balance
Hall Costs	Swallows Nest	3,843.37	-	3,843.37	3,843.37
Mission	Stepping Stones	-	-	-	-
Church	Stepping Stones	-	-	-	-
Hall Costs	Stepping Stones	598.73	-	598.73	598.73
Church	Church	-	-	-	-
		<b>4,442.10</b>	<b>-</b>	<b>4,442.10</b>	<b>4,442.10</b>

## **Independent examiner's report to the trustees of The Parochial Church Council of St Georges Swallowbeck.**

I report to the trustees on my examination of the accounts of The Parochial Church Council of St Georges Swallowbeck for the year ended 31 December 2022, which are set out on pages 1 to 9.

### **Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) The accounts do not accord with those records; or
- (3) The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed.....

Date...17.09.23.....

Name: Peter Herbert  
30 Laburnum Close,  
North Hykeham,  
Lincoln,  
LN6 8JQ