

WESTBOURNE PARK BAPTIST CHURCH
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2022

Charity Number 1143988
Company Number 07775348

WESTBOURNE PARK BAPTIST CHURCH
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2022

Contents	Page
Directors' Report	1 - 6
Independent Auditor's report	7 - 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 - 19

WESTBOURNE PARK BAPTIST CHURCH
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The trustees have pleasure in submitting their report together with the financial statements for the year ended 31 March 2022. These financial statements have been prepared in accordance with statutory requirements, the Memorandum & Articles of Association, the Companies Act and the Charities' Statement of Recommended Practice (Charities SORP (FRS 102)).

Reference and Administrative Information

Charity registration number 1143988

Company registration number 07775348

Registered office Porchester Road, London, W2 5DX

Trustees/Directors

Abena Boateng
 Elizabeth Welch
 Geoffrey Biggs
 Kenneth Asiedu

The key management personnel are the Trustees.

Deacons

Jones Asiedu	Prayer Coordinator
Tara Ojo	Welcome Coordinator
Hil Sewell	Children's Coordinator (until April 2022)
Ibrahim Yousef	Men's Coordinator
Denese Forde	Outreach Events Coordinator

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Auditor

Jacob Cavenagh & Skeet, Chartered Accountants, 5 Robin Hood Lane, Sutton, Surrey SM1 2SW

Solicitors

Wellers Law Group, 65 Leadenhall Street, London, EC3A 2AD

Pensions

Lucas Fettes Financial Planning, Lakeside 500, Old Chapel Way, Broadland Business Park, Norwich, NR7 0WG

WESTBOURNE PARK BAPTIST CHURCH
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2022
 (continued)

Objectives and Activities

Objects of the charity

The charity is governed by an Approved Governing Document which states the principal purpose of the charity is the advancement of the Christian faith according to our Basis of Faith to include the advancement of education and other general charitable purposes in such parts of the United Kingdom and the world as the church shall determine.

The church registered as a Charitable Company with the Charity Commission on 15 September 2011, registered number 1143988. It is also registered with Companies House, registered number 07775348.

In order to achieve the principal objective which is set out above, the church provides a variety of activities both to its membership and to the wider community. Westbourne Park Baptist Church encourages all people to become fully committed everyday followers of Jesus Christ. Our aim is to build the Kingdom of God wherever you are through words and actions, abbreviated to 'Love God * Love People'.

Achievements and performance

The main visible way that we show our love for God is our Worship Services on a Sunday. Following the disruption of COVID-19 to so many areas of life, including church life, we were delighted to reopen the church for Sunday worship on Easter Sunday at the beginning of April 2021. The continued government guidelines on infection control led to our worship services having a very different feel, with socially distanced chairs, no singing, face coverings and no social time over tea and coffee. The awkwardness of this was off set by the genuine delight for many of being able to see each other in person again, and worship God together. As restrictions have decreased we have been able to sit closer and restarted fellowship times after services. We ran a very small Christmas meal for people on their own on Christmas Day following the service.

Our Fellowship Groups, which is one way we connect with each other have mainly continued on zoom throughout the year, with some groups restarting in-person meetings in the church building. We have had a very active prayer team, who have continued to pray together 6 days a week on Zoom to enable people to join from home. We continued to actively use our prayer text service to communicate urgent requests for prayer, and a weekly email communication goes out to the church family and wider friends.

Perhaps the most hidden part of our Worship is our serving each other and those outside the fellowship. Our Mission giving has continued despite the financial limitations of being out of the building.

With the huge impact of the death of our Pastor in 2020, it was important as a church family to remember him. So on Remembrance Sunday 2021, two days before the first anniversary of Jem Sewell's death, the church held a Service of Thanksgiving and Remembrance, planned closely with Jem's wife and children. This was significant as his funeral had been restricted to 30 people, so provided a time for family, friends and church members to gather, to celebrate his life and ministry.

Church members, including the trustees, make a significant contribution to the running of the church's activities. Whilst a few members have moved outside London, or returned to home countries as a result of COVID-19, around 70% of the church membership are still actively involved in the church. The church has had new people attending with some subsequently requesting church membership.

In planning the activities the trustees have had regard to the guidance on public benefit issued by the Charity Commission. Westbourne Park Food Pantry, which started in March 2021, has grown as an activity that connects with the local community, providing food support and offering dignity, choice and hope for people challenged by the rising cost of living.

As Trustees we confirm that we have complied with our duty imposed by section 17 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission in respect of public benefit.

WESTBOURNE PARK BAPTIST CHURCH
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2022
 (continued)

Our local partnerships

We are in partnership with our associated charity, Westbourne Park Family Centre. Local organisations we have supported during the year include Westminster Street Pastors and Christians against Poverty (CAP). We continued to connect with the Pastors of the Filipino 'Jesus The Messiah Ministry' (JTMM) and 'All Nations Christian Ministries', a Portuguese speaking fellowship, who have returned to meeting in our building.

Grant making policy

Westbourne Park Baptist Church gives away a tithe of its donated income. The approach for this is to support International, National and Local organisations. Members of the church can propose causes for this money to go towards, and this is reviewed every few years to ensure money is being directed in the right ways. Part of the donation is given to the Baptist World Mission and also to Baptist Home Mission, as part of the church's identification with the worldwide Baptist family. The church will also support pastoral needs for people in the church where a need is made known, seeking to not just give money, but also to help people to sustain change in areas of their life that may need support, such as budgeting skills and money management.

Risks and uncertainties

The trustees have identified that the principal risk affecting the church is the continued impact on income due to the bookings for the building being less than planned for. This risk is being managed by minimal contracted staff with casual contract staff working for evenings and weekend bookings. The Department of Work and Pensions Kickstart Scheme paid the salary for a Reception and Facilities worker for 6 months, which was very helpful. The Senior Pastor vacancy is helping financially as we are not spending on a second pastoral salary. The process to choose a new pastor started in June 2022, with no one currently being actively followed up. It is therefore looking unlikely that we will have a Senior Pastor in place until the end of the 2022/2023 financial year at the earliest.

Fundraising

The Church does not employ outside or commercial fund-raisers, and does not make appeals for funds beyond its members. The Church has not subscribed to any fund-raising regulator and has received no complaints about its fundraising activities. Other than publicly inviting an offering at every service when the building is open, we do not engage in persistent fundraising or intrusive fundraising practices with any of our donors, including vulnerable people, and we never have private or coercive discussions with individuals about their giving. The church has received funding for the Food Pantry from the local council, who asked the church to set up and provide this service.

Financial review

The accounts for the year show a surplus of £33,570, compared to a deficit of £48,200 in 2021.

Over the financial year, the church's income from lettings began to increase slowly as organisations and groups have restarted in-person meetings and activities, following the Covid-19 pandemic. The budgets for the year were monitored and reviewed throughout the year. The tithes and offerings from the church members and attenders has been maintained. We drew down money from our reserves to provide vital cashflow when this was needed.

The church is heavily dependent on its congregation working as volunteers in all aspects of our church's activities, many of which run with little or no impact on the church's expenditure, but nevertheless contribute substantially to the achievement of the church's objectives and to the public benefit.

We have a group of church members who review financial documents such as budget planning, to help formulate priorities and plans for the next financial year.

The financial results for the year, together with a summary of the accounting policies adopted, are set out in the independently audited financial statements.

WESTBOURNE PARK BAPTIST CHURCH
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2022
 (continued)

Future plans

Our weekly ministry will highlight the Person and work of God the Holy Spirit, through teaching and praying for a personal and corporate experience; that He will lead us to become a church that increasingly Loves God and Loves People. We will continue the equipping of our congregation for their daily Christian life. An important aspect of this will be the appointment of a new Pastor, which is being prayerfully explored as the church profile is currently open for potential pastors to submit their interest in the ministry.

WPBC will be launching a new programme, Celebrate Recovery, in September 2022, which seeks to help people who are struggling with Hurts, Habits and Hang-ups. We see this as an important ministry for people both in the church and community. This is being done in partnership with All Nations Christian Ministries.

WPBC will seek to continue to respond to the needs of the people we serve in developing future ministries and relauncing ministries that have not restarted since COVID. One aspect of this is a new church leadership structure that encourages people to serve in areas that they feel called and gifted in.

Reserves

The total funds held by the church at the end of the year were £7,127,365 of which £7,074,572 is invested in fixed assets. The free reserves, defined as the amounts held in general funds excluding the amount invested in property and equipment amounted to £31,938, an improvement on 2021's deficit of £10,623. The Trustees have established a policy whereby free reserves held by charity should be between 2 and 4 months of committed operating expenses. The free reserves were within this policy at the year end.

Structure, Governance and Management

Government

New Trustees are reminded of their obligations as Trustees under charity law. They are supplied with up to date financial information and other documents such as the most recent financial statements and a copy of the Constitution. All Trustees are encouraged to attend appropriate external training events which will facilitate their role.

Trustee selection methods

Pastors – voting shall be by secret ballot at a Special Church Members' Meeting; a quorum of 80% of the church members is required before a ballot can take place. The nominee shall be invited to serve as a Pastor only if at least two-thirds of the votes are recorded in favour.

Elders (Core Leaders) and Deacons (Coordinators) – are elected by the Church members to serve for a three-year term, commencing at the Annual General Meeting normally held in November. A retiring Deacon may stand for re-election. A quorum of 50% of the Church members is required before a ballot can take place and those elected shall obtain at least a two-thirds majority of the votes cast.

Key management personnel

The pastors are trustees and part of the key management personnel of the church and receive a stipend which is set with reference to recommendations from the Baptist Union. Currently this only applies to the Assistant Pastor.

Westbourne Park Family Centre

The church works closely with the Westbourne Park Family Centre which runs its activities in the church building but is constituted as a separate charity.

Membership and members

Members of the church are accepted in accordance with the Constitution which requires them to have professed faith in Jesus Christ. WPBC has open membership in terms of baptism, although members are encouraged to follow the biblical teachings of believer's baptism.

A Members' Meeting normally takes place six times per year and has responsibility for the overall policy of the church, in accordance with the Constitution. The Members elect Elders (Core Leaders) and Deacons

WESTBOURNE PARK BAPTIST CHURCH
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

(Coordinators), with Elders being nominated by current Core Leaders and Coordinators being nominated by any member. The Elders and Pastors (as Trustees) are responsible for the day-to-day running of the church's work and witness, and the practical and legal aspects of the charity. WPBC will be electing new Deacons in autumn of 2022, to support the new leadership structure, as part of strengthening and supporting the leadership whilst overseeing an area of the church's ministry. This will increase their involvement in wider decision making, providing opportunities for people to grow in church leadership. All church attendees are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the church meeting by the Trustees for guidance, or may be raised by members in church meetings for further consideration by the Trustees. Though the Constitution permits decisions to be made at church meetings by appropriate majorities, the church seeks to work by consensus wherever possible.

Property

The Baptist Union Corporation Limited are the custodian trustees for the manse and the church property that belong to the church.

Statement of trustees' responsibilities

The trustees who are also the directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will be able to continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

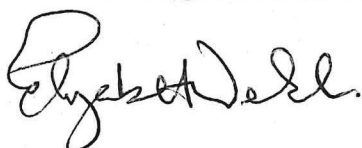
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The above report is prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the trustees and signed on their behalf by

Elizabeth Welch



Kenneth Asiedu


Geoff Biggs

WESTBOURNE PARK BAPTIST CHURCH
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

Date:

13th

December 2022

(7)

WESTBOURNE PARK BAPTIST CHURCH
INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022

Opinion

We have audited the financial statements of Westbourne Park Baptist Church (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice). The previous financial statements were not audited.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, including the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and

WESTBOURNE PARK BAPTIST CHURCH
INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022 (continued)

- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included with the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees' (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the company, we identified that the principal risks of non-compliance with laws and regulations related to employment and financial reporting legislation and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Act 2011.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by making enquiries of management, considering the internal controls in place and discussion amongst the engagement team.

We determined that the principal risks were related to presentation of separately disclosed items, revenue recognition including venue hire, donated and restricted income and management override of controls.

WESTBOURNE PARK BAPTIST CHURCH
INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022 (continued)

In response to the risks identified we designed procedures which included, but were not limited to, agreeing financial statement disclosures to underlying supporting documentation, testing income from source documentation to accounting records, reviewing trustees minutes, evaluating the internal controls and identifying and testing journal entries.

There are inherent limitations in the audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and regulations made under that Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.



Miriam Hickson FCA (Senior Statutory Auditor)
for and on behalf of Jacob Cavenagh & Skeet
Statutory Auditor
Chartered Accountants

5 Robin Hood Lane
Sutton
Surrey
SM1 2SW

Dated: 19/12/2022

WESTBOURNE PARK BAPTIST CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

		2022			2021		
	Note	Unrestricted Funds £	Restricted Funds £	Total £	Unrestricted Funds £	Restricted Funds £	Total £
Income from:							
Donations and legacies	2	87,971	57,128	145,099	82,658	360	83,018
Charitable activities	2	164,469	-	164,469	57,999	-	57,999
Other Income		1,286	7,407	8,693	2,076	200	2,276
CJRS Income		3,942	-	3,942	13,448	-	13,448
COVID Winter Grant		-	-	-	-	30,000	30,000
Surplus on granting long lease		-	-	-	(6,270)	-	(6,270)
Total income		<u>257,668</u>	<u>64,535</u>	<u>322,203</u>	<u>149,911</u>	<u>30,560</u>	<u>180,471</u>
Expenditure on:							
Charitable activities	3	223,668	65,479	289,147	232,038	5,742	237,780
Reduction in pension provision	11	(514)	-	(514)	(9,109)	-	(9,109)
Total expenditure		<u>223,154</u>	<u>65,479</u>	<u>288,633</u>	<u>222,929</u>	<u>5,742</u>	<u>228,671</u>
Net income/(expenditure)		<u>34,514</u>	<u>(944)</u>	<u>33,570</u>	<u>(73,018)</u>	<u>24,818</u>	<u>(48,200)</u>
Transfers between funds		-	-	-	3,019	(3,019)	-
Net movement in funds		34,514	(944)	33,570	(69,999)	21,799	(48,200)
Reconciliation of funds							
Total funds brought forward	9	<u>7,071,996</u>	<u>21,799</u>	<u>7,093,795</u>	<u>7,141,995</u>	-	<u>7,141,995</u>
Total funds carried forward	9	<u>7,106,510</u>	<u>20,855</u>	<u>7,127,365</u>	<u>7,071,996</u>	<u>21,799</u>	<u>7,093,795</u>

The statement of financial activities includes all gains and losses in both years. These figures above relate to continuing operations in both years.

The notes on pages 11 to 18 form part of these financial statements.

WESTBOURNE PARK BAPTIST CHURCH
BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	6	7,074,572	7,082,619
Current assets			
Debtors	7	57,347	21,861
Cash at bank		<u>49,329</u>	<u>61,386</u>
		106,676	83,247
Creditors: Amounts falling due within one year	8a	(<u>35,983</u>)	(<u>46,348</u>)
Net current assets		<u>70,693</u>	<u>36,899</u>
Total assets less current liabilities		7,145,265	7,119,518
Creditors: Amounts falling due after more than one year	8b	(1,500)	(5,100)
Provisions	11	(<u>16,400</u>)	(<u>20,623</u>)
Net assets	10	<u>7,127,365</u>	<u>7,093,795</u>
Funds			
Unrestricted Funds	9	7,106,510	7,071,996
Restricted Funds	9	<u>20,855</u>	<u>21,799</u>
		<u>7,127,365</u>	<u>7,093,795</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the Trustees on 13 December 2022 and signed on their behalf by



Elizabeth Welch
Director

The notes on pages 11 to 18 form part of these financial statements.

Company Number 07775348

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Westbourne Park Baptist Church is a private company limited by guarantee incorporated in England and Wales. The registered office is 65 Porchester Road, London W2 5DX.

1a. Basis of accounting

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared on the historical cost convention. The principal accounting policies adopted are set out below.

1b. Going concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1c. Donations and grant income

Donated income and grants receivable are taken into account when received by the charity. Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue & Customs is grossed up for tax recoverable. Any amount of tax reclaimed from HM Revenue & Customs but not yet received is shown within the charity's debtors.

Donated food is recognised as income when received. Takings from the Food Pantry are accounted for gross.

The church received government support through the coronavirus job retention scheme which is accounted for on an accruals basis.

The church is heavily dependent on activity carried out by volunteers. No value is attributed to this in the financial statements.

1d. Income from charitable activities

Income from charitable activities is recognised in the period in which the charity is entitled to the income.

1e. Expenditure

Expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of overseas missionaries are accounted for on the basis of support that relates to the financial year.

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
 (continued)

1 ACCOUNTING POLICIES (continued)

1f. Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donors have specified the purposes for which they should be used.

1g. Tangible fixed assets

Fixed assets acquired for use by the charity are capitalised at cost and depreciated over their estimated useful lives unless they cost less than £500 when they are written off on purchase.

Depreciation periods and calculations are as follows:

Freehold buildings	Over 50 years, on a straight line basis
Equipment	Between 3 and 5 years on a reducing balance basis

No depreciation is provided on leasehold property as the residual value is considered sufficiently high to render depreciation immaterial.

1h. Pension costs

The charity is a participating employer in the Baptist Union Pension Scheme which, prior to January 2012, was a multi-employer defined benefit pension scheme. The charity is unable to identify its share of the scheme's assets and liabilities therefore, as permitted by FRS 102, the entire scheme is being treated as if it were a defined contribution scheme. The last actuarial valuation indicated the obligation to provide defined benefits gives rise to a funding deficit and the charity, along with other participating employers, must make additional contributions to remedy the deficit. The obligation to make deficit reduction contributions in future years has been included as a liability in these financial statements. Further information about this defined benefits scheme, and the charity's obligation to contribute towards its funding deficit, is disclosed elsewhere in the notes to these accounts.

The charity also pays contributions to Friends Life and Aviva for the personal pension schemes of certain other employees. These costs are recognised when they fall due.

1i. Debtors

Tax recoverable and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1j. Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of the opening of the deposit.

1k. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Income relating to grants that has been received but not yet earned is treated as deferred income.

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

1 ACCOUNTING POLICIES (continued)

11. Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 INCOME

	2022	2021
	£	£
a Donations and legacies		
Donations	72,846	69,532
Tax recoverable	15,125	13,486
Food Pantry Restricted Income:		
Grants	46,500	-
Other	10,628	-
	<u>145,099</u>	<u>83,018</u>
b Charitable activities		
Lettings	151,720	45,615
Salary recharges	12,749	12,384
	<u>164,469</u>	<u>57,999</u>

3 EXPENDITURE

Activities undertaken directly	2022	2021
	£	£
Salary and pension costs	146,546	119,170
Other staff costs	2,292	2,575
Cost of ministries	41,975	9,909
Manse & flat running costs	6,652	10,659
Venue running costs	16,406	35,816
Subscriptions	4,295	3,519
Depreciation	13,119	14,693
	<u>231,285</u>	<u>196,341</u>
Support & Administration		
Bank charges	463	348
Printing, postage and stationery	1,620	2,051
Telephone and internet	7,288	7,487
Accounting software	686	539
Sundry expenses	841	910
Governance costs		
Audit fee	5,100	-
Accounts preparation	1,620	-
Independent examination costs	-	3,300
	<u>17,618</u>	<u>14,635</u>
Grant funding of activities (see note 4)	<u>40,244</u>	<u>26,804</u>
Total	<u>289,147</u>	<u>237,780</u>

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

4 GRANTS PAYABLE

	2022	2021
	£	£
<i>World Mission</i>		
Baptist Missionary Society	3,897	3,859
Wycliffe Bible Translation	2,700	2,601
SIM International	-	300
Margaya Fellowship (Sri Lanka)	750	750
London School of Theology	500	500
London Baptist Association	100	-
	<u>7,947</u>	<u>8,010</u>
<i>Home Mission</i>		
Westminster Street Pastors	500	500
Agape Arabic Christian Centre	500	500
Christians Against Poverty	350	350
Parish Nursing	350	350
BU Home Mission	3,597	3,559
Westbourne Park Family Centre	<u>27,000</u>	<u>13,535</u>
	<u>32,297</u>	<u>18,794</u>
	<u>40,244</u>	<u>26,804</u>

5 STAFF COSTS

	2022	2021
	£	£
Gross salaries	131,313	105,202
Social security costs	4,670	4,218
Employers contribution to defined contribution pension schemes	<u>10,563</u>	<u>9,750</u>
	146,546	119,170
Pension costs of defined benefit pension schemes	(514)	(9,109)
	<u>146,032</u>	<u>110,061</u>

The average number of employees during the year was 11 (2021: 8). No employee (2021: nil) was paid more than £60,000.

E Welch received a stipend of £22,906 (2021: £22,439) in her capacity as assistant minister, and not as trustee, and pension contributions of £2,291 (2021: £2,244) were paid on her behalf. Payments are permitted in the company's governing document. She represents the key management of the company and the total employee benefits (including employer's national insurance pension contributions) were £27,137 (2021 : £51,101). No remuneration was paid to any other trustee during the year nor any person connected to them. No trustee expenses were claimed by trustees.

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

6 TANGIBLE FIXED ASSETS

	Freehold Properties £	Leasehold Property £	Equipment & Furniture £	Computers £	Total £
Cost					
At 1 April 2021	56,302	6,976,011	114,923	15,530	7,162,766
Additions	-	-	2,790	2,282	5,072
Disposals	-	-	-	-	-
At 31 March 2022	<u>56,302</u>	<u>6,976,011</u>	<u>117,713</u>	<u>17,812</u>	<u>7,167,838</u>
Depreciation					
At 1 April 2021	2,251	-	64,768	13,128	80,147
Charge for the year	1,125	-	10,589	1,405	13,119
Released on disposal	-	-	-	-	-
At 31 March 2022	<u>3,376</u>	<u>-</u>	<u>75,357</u>	<u>14,533</u>	<u>93,266</u>
Net book value					
At 31 March 2022	<u>52,926</u>	<u>6,976,011</u>	<u>42,356</u>	<u>3,279</u>	<u>7,074,572</u>
At 31 March 2021	<u>54,051</u>	<u>6,976,011</u>	<u>50,155</u>	<u>2,402</u>	<u>7,082,619</u>

Freehold properties

The church property was acquired by the predecessor trust in 1875 and the original cost is considered to have been fully depreciated prior to the building project. 2 Westbourne Park Villas (Manse and flat) were acquired by the predecessor trust in 1920.

Leasehold property

The new church premises were funded by Dolphin Square Foundation in return for a long lease of the church site, from 2019.

7 DEBTORS

	2022 £	2021 £
Trade debtors	15,843	4,233
Income tax recoverable	14,947	13,486
Prepayments and accrued income	6,499	4,142
Other debtors	<u>20,058</u>	<u>-</u>
	<u>57,347</u>	<u>21,861</u>

8 CREDITORS:

8a Amounts falling due within one year

	2022 £	2021 £
Trade creditors	1,540	11,676
Accruals and deferred income	30,843	30,015
Other taxes and social security	-	1,057
Other creditors	<u>3,600</u>	<u>3,600</u>
	<u>35,983</u>	<u>46,348</u>

8b Amounts falling due after one year

	2022 £	2021 £
Other creditors	<u>1,500</u>	<u>5,100</u>

The amount included in other creditors is an interest free concessionary loan from the London Baptist Association. It is being repaid by monthly instalments with the last one due before December 2022.

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

9 FUNDS

	Balance as at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance as at 31 March 2022 £
<i>Restricted Funds</i>					
Food Pantry	21,799	57,128	(58,072)	-	20,855
Paddington Development Trust	-	7,207	(7,207)	-	-
Paddington Welfare	-	200	(200)	-	-
	<u>21,799</u>	<u>64,535</u>	<u>(65,479)</u>	<u>-</u>	<u>20,855</u>
<i>Unrestricted Funds</i>					
General	41,934	257,668	(223,154)	1,125	77,573
Designated fixed assets fund	<u>7,030,062</u>	<u>-</u>	<u>-</u>	<u>(1,125)</u>	<u>7,028,937</u>
	<u>7,093,795</u>	<u>322,203</u>	<u>(288,633)</u>	<u>-</u>	<u>7,127,365</u>

The Food Pantry fund represents the grant received from Westminster Council to run a food pantry.

The Paddington Development Trust fund represents funding an apprentice in premises management.

The Paddington Welfare fund was a specific donation received which has been passed on to that charity.

	Balance as at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance as at 31 March 2021 £
<i>Restricted Funds</i>					
Food Pantry	-	30,360	(5,542)	(3,019)	21,799
Paddington Welfare	-	200	(200)	-	-
	-	<u>30,560</u>	<u>(5,742)</u>	<u>(3,019)</u>	<u>21,799</u>
<i>Unrestricted Funds</i>					
General	110,808	149,911	(222,929)	4,144	41,934
Designated fixed assets fund	<u>7,031,187</u>	<u>-</u>	<u>-</u>	<u>(1,125)</u>	<u>7,030,062</u>
	<u>7,141,995</u>	<u>180,471</u>	<u>(228,671)</u>	<u>-</u>	<u>7,093,795</u>

10 ANALYSIS OF NET ASSETS

	Fixed Assets £	Net Current Assets £	Long Term Liabilities £	Total 2022 £
Restricted	-	20,855	-	20,855
Designated fixed assets fund	7,028,937	-	-	7,028,937
General	45,635	49,838	(17,900)	77,573
Total	<u>7,074,572</u>	<u>70,693</u>	<u>(17,900)</u>	<u>7,127,365</u>

	Fixed Assets £	Net Current Assets £	Long Term Liabilities £	Total 2021 £
Restricted	-	21,799	-	21,799
Designated fixed assets fund	7,030,062	-	-	7,030,062
General	52,557	15,100	(25,723)	41,934
Total	<u>7,082,619</u>	<u>36,899</u>	<u>(25,723)</u>	<u>7,093,795</u>

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

11 PENSIONS

The Church is an employer participating in a pension scheme known as the Baptist Pension Scheme ("the Scheme"), which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers.

For any month, each participating employer in the Scheme pays contributions as set out in the Schedule of Contributions in force at that time.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in that year, plus any impact of deficiency contributions (see below).

The Ministers and some members of the church staff are eligible to join the Scheme, but only one staff member is currently in the scheme. From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general, members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members in the event that they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva plc.

Benefits in respect of service prior to 1 January 2012 are provided through the Defined Benefit (DB) Plan within the Scheme. The main benefits for pre-2012 service were a defined benefit pension of one eightieth of Final Minimum Pensionable Income for each year of Pensionable Service, together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011.

Actuarial valuation as at 31 December 2020

A formal valuation of the Defined Benefit (DB) Plan was performed at 31 December 2020 by a professionally qualified Actuary using the Projected Unit Method. The market value of the DB Plan assets at the valuation date was £298 million. The valuation of the DB Plan revealed a deficit of assets compared with the value of liabilities of £18 million (equivalent to a past service funding level of 94%). The Church and the other employers supporting the DB Plan are collectively responsible for funding this deficit

The key financial assumptions underlying the valuation were as follows:

RPI price inflation assumption	3.20%
CPI price inflation assumption	2.70%
Minimum Pensionable Income increases (CPI plus 0.75% pa)	3.20%
Assumed investment returns	
- Pre-retirement	2.95%
- Post retirement	1.70%
Deferred pension increases	
- Pre April 2009	3.20%
- Post April 2009	2.50%
Pension increases	2.70%

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than 31 December 2022.

WESTBOURNE PARK BAPTIST CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
(continued)

11 PENSION (continued)

Recovery Plan

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan.

Under the current Recovery Plan dated 30 September 2021, deficiency contributions are payable until 30 June 2026. These contributions are broadly based on the employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules. However, the Trustee and the Council agreed a 50% reduction for all deficiency contributions payable between 1 July 2021 and 31 December 2021.

Movement in Balance Sheet liability

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the provision is set out in the table below.

	2022	2021
	£	£
Balance sheet liability at year start	20,623	32,472
Minus deficiency contributions paid	(3,709)	(2,740)
Interest cost (recognised in SoFA)	346	684
Remaining change to balance sheet liability		
* (recognised in SoFA)	(860)	(9,793)
Balance sheet liability at year end	<u>16,400</u>	<u>20,623</u>

* Comprises any change in agreed deficit recovery plan and change in assumptions between year-ends.

This liability represents the present value of the deficit contributions agreed as at the accounting date and has been valued using the following assumptions set by reference to the duration of the deficit recovery payments:

Accounting date	31 Mar 22	31 Mar 21	31 Mar 20
Discount rate	3.0%	0.9%	2.2%
Future increases to Minimum Pensionable Income	4.9%	3.5%	2.8%

12 NET INCOMING/OUTGOING RESOURCES

	2022	2021
	£	£
Depreciation	13,119	14,693
Operating Leases	960	960

13 OPERATING LEASE COMMITMENTS

	2022	2021
	£	£
Within 1 year	960	960
After one year but within five years	<u>1,440</u>	<u>2,400</u>
	<u>2,400</u>	<u>3,360</u>

14 RELATED PARTY TRANSACTIONS

The trustees donated a total of £15,560 (2021: £15,360) without any restrictions to the church.

One of the trustees is the CEO of, and another is a trustee of, Westbourne Park Family Centre (WPFC) from which the church received rental income of £36,153 and bookkeeping and photocopier contributions of £13,449. The church also granted WPFC £27,000 towards their work in the community, as part of the church's own ministry work.