

**VINEYARD COMMUNITY CENTRE**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 30 JUNE 2024**



**REGISTERED CHARITY**  
**NUMBER 1143951**

**COMPANY LIMITED BY GUARANTEE**  
**NUMBER 7669793**

**Annual Report and Financial Statements 2023- 2024**  
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## Legal & Administrative Information For the year ended 30 June 2024

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<b>Charity Name</b>	Vineyard Community Centre
<b>Charity Registration no</b>	1143951. The charity was first registered with the Charity Commission on 23 September 2011.
<b>Company Registration no</b>	7669793 company limited by guarantee.
<b>Principal Address</b>	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.
<b>Telephone, e-mail and web-site</b>	T - 020 8439 9435 E – <a href="mailto:info@vineyardcommunity.org">info@vineyardcommunity.org</a> W – <a href="http://www.vineyardcommunity.org">www.vineyardcommunity.org</a>
<b>Governing Document</b>	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.
<b>Objects</b>	1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey. 2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and 3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide.
<b>Trustees</b>	Robert Kimmerling      Chairman David Smith      Vice Chairman Peter Flower      Company Secretary Lydia Palmer Stephen Langridge Paul McArdle (resigned 5 <sup>th</sup> February 2024) Sonica Mushi (appointed 1 <sup>st</sup> July 2024)
<b>Chief Executive</b>	David Logan
<b>Key Management Personnel</b>	Those in charge of planning, directing, controlling, running, and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, and the Operations Manager.
<b>Bankers</b>	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU
<b>Independent Examiner</b>	John Helm ACA Tandem Accounting Limited 17 Heathville Road London N19 3AL

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## Annual Report of the Trustees For the year ended 30 June 2024

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The Trustees submit their report and the financial statements of Vineyard Community Centre ("the Charity") for the year ended 30th June 2024. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2019 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors' report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

### **I. Structure, Governance and Management**

#### **I.1 Organisation**

The Board of Trustees administers the Charity, and the Board meets quarterly.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

#### **I.2 Decision making**

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Chief Executive meets the Chairman and Company Secretary regularly and reports formally to the Chairman and Company Secretary each month.

#### **I.3 Trustee Induction and Training**

All trustees are encouraged to understand their legal obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity. Webinar seminars run by the Charity Commission on safeguarding, taking care of funds, and protecting against fraud were attended by trustees; a webinar run by the Trussel Trust on the duties of trustees was also attended.

When new Trustees are appointed, they are made aware of the seriousness of their responsibilities and obligations under charity and company law.

#### **I.4 Charity Commission Governance Code**

The Trustees are mindful of the Charity Commissions' Governance Code for smaller charities and seeks to apply its principles.

#### **I.5 Risk Management**

A comprehensive Risk Management Register was approved by the Board last year and will be reviewed this year. The formulation of a Disaster Recovery Plan forms part of our Business Strategy.

Our landlord, the Life Church, Richmond, carries out monthly Legionnaires Disease Risk Assessment checks at the Vineyard Centre, as well as a Full Fire Risk Assessment every three years by a Health & Safety Consultant.

#### **I.6 Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

## Annual Report of the Trustees For the year ended 30 June 2024

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The Charity has good working relationships with many organisations with a similar vision. These are detailed later in the Report in Section 5.

### 1.7 Strategic Plan

David Logan has worked with the Trustees on a strategic plan for The Vineyard Community and Richmond Foodbank for 2024-2029. It is an ambitious plan focusing on key areas of development to meet the needs of those we serve extending our services, building organisational capability, building community networks and securing sustainable funding. Some areas will need additional expenditure to implement, such as in staffing, and the costs of will be drawn down from our reserves as shown in Section 7 below.

## 2. Overview of our services over the past 12 months (Section 2 to 5) - Report by David Logan, Chief Executive

### 2.1 The Increasing Desperate Need for Our Work

Here in Richmond borough, we continue to grapple with entrenched and growing social issues, including homelessness, mental health crises, and food poverty, intensifying for over a decade and surging sharply post-pandemic and amid ongoing refugee and cost-of-living crisis pressures. Our services are increasingly overwhelmed, with record numbers seeking assistance for complex crises.

**Key statistics highlight the severity of our local crisis within a national crisis:** Our partners, CHAIN recorded a 33% rise in London rough sleeping between January and March this year from the same quarter of last, with a staggering 11,993 cases logged over the full year.

Crisis with whom we also partner highlighted a 234% increase in refugees sleeping rough following January 2024 accommodation evictions. London Councils saw a 14.5% rise, with 175,000 people, including 85,000 children, in temporary accommodations compounded by a 56.5% surge in landlords withdrawing provision and councils nearing financial collapse as they spend 40% more on temporary housing. Nationally, Big Issue and Shelter reported a homelessness increase of over 25%. Locally, with rough sleeping growing 13% our Crisis Support Services are inundated with record numbers of often over 50 now in many sessions and seeing up to 21 new cases monthly, with mental health needs significantly rising and our guests echoing Homeless Link's report with their desperate need for more support.

The situation is similarly concerning within our food poverty services. Demand for our holistic support services remains at an all-time high, following a 74% surge over the past four years, necessitating the opening of new distribution and support sites. Trussell Trust, our national network, distributed a record 3.12 million food parcels from a record 1,699 centres. Shona Goudie of The Food Foundation reports 7.2 million adults and 2.7 million children in the UK are now living in food insecurity, urging the new government to address this critical issue. Locally, a still growing number of families and individuals seeking our help are unable to meet basic needs despite working, with escalating portions of their income consumed by rent, energy, food costs, and other basic essentials, leaving them in dire financial straits by the time they turn to us, newly attending, to make up a third of our beneficiaries this year. Our food poverty project work has again been used by over 6,000 people.

These issues illustrate the escalating vulnerability throughout our communities, where unresolved problems deepen, multiply, and spiral into more complex crises, compounding distress and hopelessness.

Amid these overwhelming challenges, we remain steadfast in our commitment to providing help and hope to local families and individuals striving to navigate these desperate times. Our resolve has never been stronger as we endeavour to support those at their most vulnerable and work tirelessly to break the cycles of crisis they face.

**Annual Report of the Trustees  
For the year ended 30 June 2024**

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The visit of Richmond's Mayor, Suzette Nicholson and Local Families and Individuals Enjoying Our Crisis and Community Services

## **2.2 Our mission**

Our mission is to serve those in crisis and those facing social exclusion. As an innovative Christian charity, we provide essential support to people in deep need. Since our launch in March 2012, we have continuously evolved to meet the continued growing and changing needs of our community by creating a supportive community where everyone, regardless of background, feels empowered to reach their full potential. From the work of our Vineyard Community Centre and Richmond Foodbank, located in the basement of the Life Church, Richmond, we've grown significantly, now operating six additional satellite foodbanks in Barnes, Fulwell, Mortlake, Whitton, Hampton, and Ham. Our community cohesion partnership at the Vineyard Studio in Dickson House on the Queen's Road Estate further steadies and extends our reach.

*"Since my son died, I haven't wanted to live and have been planning to overdose. Somehow the kind and loving support of the team here has turned that around in me now. I want to live and be here for my daughter." – CC*

## **2.3 Achievements and Growth**

This year, our dedicated staff and volunteers continued to provide a transformative community of support to thousands facing complex crises. We welcomed new team members, including Gill Healey as Grants Manager and Richard Turner as Lead Support Worker, bolstering our frontline services, whilst also expanding and amalgamating some roles. Melinda McHugh and Hannah Ryland-Brown took charge of our charity shops social enterprise, succeeding Ewa Skinder, whose contributions we deeply value.

Staff turnover, especially in key roles, posed challenges but also underscored the resilience of our team. We plan to further develop by recruiting an Assistant Manager for the Richmond Foodbank as part of our ongoing restructuring strategy to meet the rising needs in our community.

## **2.4 Recognition of Our Work: Winning Richmond's Best Charity Award**

We were honoured to receive Richmond Borough's Best Charity Award, recognising our innovative, collaborative efforts in addressing severe crises in recent years. Our thanks go to our volunteers, partners, staff, and community collaborators

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for their unwavering dedication to our mission. They make up the backbone of our life-changing service delivery.



Richmond Borough Best Charity Award being awarded to our CEO, David Logan and Communications Officer, Julia Pecyna, by Sarah Olney MP, Munira Wilson MP, Anne Newton (Chamber CEO), and Greg Dyke former Director General of the BBC and Chairman of the Football Association, Ambassador Theatres Group and of the BFI (British Film Institute).

### **3. Our Services: A steady year in the face of overwhelming need.**

#### **3.1. Activities and the Public Benefit**

Vineyard Community & Richmond Foodbank is recognised for creating welcoming community hubs that offer a wide range of services to diverse groups across the borough. We strive to operate with grace, generosity, and compassion. Beyond our own support services, we host, design, and collaborate with a vast array of other agencies, enhancing the resources available to our guests and communities.

Our dedicated team of 16 staff, all part-time but one, is now supported by over 170 incredible local people volunteering, increasing again through the year. The Trustees have carefully considered the Charity Commission's guidance on public benefit, ensuring our activities align with our mission and objectives. We provide these services at no cost and without discrimination, making support accessible to all in need.

Our diverse services include:

- Crisis Drop-in and Care Services (daily)
- Community Nursing & NHS Homeless Healthcare Clinic (daily)
- Richmond Foodbank Plus (daily)
- Community Cohesion Services (daily)
- Richmond Women's Hub (weekly)
- Psychotherapy Mental Health Support (twice per week)
- Refugee Support Hub (weekly)



## Annual Report of the Trustees For the year ended 30 June 2024

- Vineyard Charity Shops Social Enterprise (daily)
- Vineyard Studio (changing terms)

After significant growth over the past five years, the demand for our services has plateaued at its highest ever level with slight increases in the year. A growing number of beneficiaries are again families and individuals new to crises and facing these desperate struggles for the first time. We remain committed to supporting the most vulnerable and marginalised in our community.



Some of Our Services: Crisis Drop-in, Foodbank Plus, Community Cohesion, Addiction Recovery, Mental Health Support

### 3.2 Crisis Services Overview

*"I was hours away from sleeping on the streets with my seven-year-old daughter, fleeing abuse and terrified. Vineyard Community quickly stepped in, found us emergency accommodation, and turned everything around for us." – MT*

Our Crisis Services, including Crisis Drop-in, Community Nursing, Mental Health Therapy, and Foodbank Plus, continue to experience huge demand, supporting over 74% more people than in 2019. Our Community Nursing Clinic more than doubled this year to meet the demand of the emerging need and is now operating five days a week, again involving being empowered to do so by expanding collaborations, including with the NHS Homeless Healthcare Service, new Optician and Dentist services, and others, allowing us to offer a wider range of healthcare support at a higher medical professional level.



Guests and staff at our Christmas Party

**Crisis Drop-in:** 458 guests experiencing complex crisis were supported. 352 men, 103 women, 3 undisclosed. 59 people homeless individuals were assisted into accommodation. We provided 10,224 hot breakfasts, 924 changes of clothing (2,153 items), and 1,688 showers.

We delivered 1,121 support work appointments, hosted partner collaboration for 1,374 partner collaboration support work appointments, 145 training and employment appointments, and 256 additional general advice appointments.



## Annual Report of the Trustees For the year ended 30 June 2024

**Community Nursing:** 294 guests were supported with 735 appointments, breaking down to 221 vulnerable people experiencing complex crisis, 235 struggling with mental health breakdown. 516 physical health interventions, 432 mental health interventions.

A tremendous year of development of this service towards meeting the enormous need for it experienced by those struggling most throughout our crisis services. A big thanks to our multi-disciplinary team now delivering it.



Our Community Nursing & Partner Podiatrist & Optician

### 3.3 New Initiatives

In response to growing critical mental health needs, we launched a free mental health support service in partnership with local psychotherapists, offering one-to-one and group sessions. Our Richmond Women's Hub, developed in collaboration with Voices of Hope, provides empowering support for vulnerable and/or isolated women through support work, community connections, events, and therapeutic activities.

**Psychotherapeutic Mental Health Support:** in ten months, 70 specialist sessions were provided for 40 guests in crisis, with 10 people receiving 1:1 sessions, and 30 receiving therapeutic conversational sessions.

**Richmond Women's Hub:** in six months, 20 sessions were provided, supporting 87 vulnerable women, including 35 accessing support work, 31 taking part in creative therapeutic activities, 29 joining the choir, and 36 participating in self-care wellbeing activities.

*"This is the best mental health support I've ever had. It's so accessible, even when you feel completely lost. Life has fallen apart with the impacts of my bipolar, I'm so grateful for the stability it's provided to help me move forward." - ER*

### 3.4 Looking Ahead

As we continue to adapt and grow, our focus remains on delivering help and hope to those in need. We are grateful for the continued support of our community, partners, and volunteers, whose dedication drives our transformative mission forward.



Our daily Crisis Services in Action

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**3.5 Our Multi-Agency Collaborative Partnership Work - Report by David Logan, Chief Executive  
Complex Crisis Services Partnerships**

We've sustained and expanded our partnerships to address the diverse needs of our growing community of guests, increasing staff and volunteer hours with Richmond Community Drug and Alcohol Service (RCDAS), We Are With You (WAWY), and enhancing mental health triage and support with Richmond Borough MIND, HHC, and local Optician. Key collaborations with Glass Door, the Salvation Army Employability Pathway, and others continue to support accommodation, training and employment, and crisis services.

**3.6 Vineyard Well: Crisis Healthcare & Wellbeing Services**

New partnerships with the NHS Homeless Healthcare Team have enhanced our healthcare offerings, introducing advanced procedures and higher level direct medical interventions. Our partnerships with SPEAR Homeless Outreach, Health Link Homeless Health & Wellbeing, Street Navigators Crisis Support Outreach, SPECTRA Sexual Health Outreach, and other local services remain vital in supporting those experiencing a range of severe vulnerabilities including homelessness and multiple disadvantaged generated complex crises.

**NHS Homeless Healthcare Partnership:** making a significant impact in just its first two months, 84 of our most vulnerable and hard to reach complex crisis guests have been helped with their physical and mental health conditions.

**RCDAS (Richmond Community Drug & Alcohol Services) & WAWY (We Are With You):** an incredible lifechanging support partnership for us to our guests, were hosted on 124 occasions within our crisis services, that delivered 261 addiction recovery, health and life support interventions including 200 psychosocial interventions, 36 third party connection and advocacy interventions, including weekly streets visits to our most vulnerable street homeless guests.

**RB Mind Partnership:** MIND attended our services weekly to provide 49 sessions to 45 people living in severe multiple complex trauma resulting in deeply entrenched poor mental health and wellbeing.

**Dual Diagnosis Partnership:** we provided 25 sessions to 15 guests struggling with the disturbing multi-layered battle of ravaged mental health combined with crippling addictions.

**Health Link:** their staff attended weekly to work alongside us in offering health and wellbeing link work, support work, and advocacy to 153 people struggling with complex crises.

**Hepatitis C Trust Partnership:** despite disruptive service challenges this service remained a lifeline for many guests with 71 people receiving help.

**SPECTRA Partnership:** our hosted sexual health outreach partners helped us in supporting 27 of our complex crisis guests during our daily Crisis Drop-in sessions.

*"After years on the streets, Vineyard have totally changed me and my life. There is actual love here. They got me off drugs, into mental and physical healthcare, got me a GP and into a safe flat, supported me with furniture, grants, benefits, and just having friends. I've now brought a few other struggling people here and seen their lives change too. It's hard work but they care for you so reliably through it all. I can't speak highly enough of everyone here" – CO*

**3.7 Street Homeless, Vulnerably Housed, and Related Crisis Support**

**Glass Door Partnership:** this continued to be a truly vital and transformative partnership for those who come to us for help and hope. 283 complex crisis guests supported this year (110 women, 116 men, 7 undisclosed), 28 moving off the streets into accommodation with ongoing support, 20 receiving access to benefits, 33 obtaining financial assistance, 48 provided with emergency food, 12 securing crucial ID documentation, and 11 accessing essential longer-term healthcare.

**SPEAR Partnership:** The longstanding partnership we enjoy with SPEAR helped 32 guests including supporting 12 with temporary accommodation and connecting 12 into healthcare.

## Annual Report of the Trustees For the year ended 30 June 2024

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*"I couldn't stop my tears when I first felt the kindness here after 8 months of my life suddenly falling apart. I lost my relationship and job and ended up on the streets in mental health breakdown and taking drugs. Vineyard helped me find friendship, get sober, into a flat and on benefits. I have hope again now and we're working towards employment." – AM*

### 3.8 Training & Employment Support

In addition to our own work supporting people into training and employment, our partner project work made a further developed impact on the lives of our vulnerable guests this year both in terms of training and employment but also, newly and critically, in their wider pre-training and employment circumstances of multiple need crisis. Their role is increasingly vital as they address intensifying complex crises pressures among our guests.

**Salvation Army Employment Plus:** Supported 21 guests towards employment including accessing pre-employment services and training, examples being IT, Back to Work programmes, interviewing, confidence, functional courses such as security, GCSE Maths, English, ESOL, Bus Driving, and CPC courses. Their dedication has been crucial.

**Work Match:** A new need response partnership supporting 4 of our guests with 1 moving into employment.

*"I've now been in a great job I love and happily housed off the streets for almost three years all because of the team of people at Vineyard. I was freezing, hungry, and homeless when I arrived at their Crisis Drop-in back in 2021" – HJ*

### 3.9 Specialist Partnerships

**Multiple Disadvantage Support Partnership:** this remained a crucial partnership for those of our guests who often most concern us due to how disturbed and hard to reach they are. 8 guests were greatly helped by this work in the year.

**Crisis Complex Case Support Workers Partnership:** another vital severe end crisis partnership that supported 2 of our guests this year.

**Vet On The Hill:** we are very grateful for the generosity of our local vet in partnering with us again this year to provide this assistance for those in crisis and without the finances to afford vet care but who deeply love and care for their pet companions. Three vulnerable homeless people and their pets were helped.



### 3.10 Support for Refugees

Our Vineyard Community Refugee Hub and partnerships with Refugees Welcome in Richmond (RWinR) and the Ukrainian Social Club have continued to provide life-changing support for refugees from various backgrounds, offering vital services like expert Support Work and Advice sessions, English classes, creative, therapeutic, and community integration activities.

**Vineyard Refugee Hub in Partnership with RWinR & USC:** 49 sessions were held supporting 350 refugees, with 150 accessing our wider crisis support services.

**Citizens Advice:** CAB continued to deliver twice weekly sessions with us, one as part of our Foodbank Plus holistic support offering and another as part of our holistic support for refugees. 33 guests were supported in over 60 sessions.

*"The support work I get here at Vineyard has stabilised everything in my life. After I got really unwell, I lost control of my finances and kept ending up in hospital. They stopped me becoming homeless, provided me with mental and physical healthcare and have now settled all my money difficulties. I love being part of their community groups." – FH*

## 4. Working Collaboratively

We remain committed to enhancing our collaborative approach across all services, both by hosting and being hosted by external agencies. We continue designing and launching new initiatives to address the highest and most complex levels of need we've ever encountered in our locale. Over the past couple of years, we have successfully incubated several new



## Annual Report of the Trustees For the year ended 30 June 2024

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projects and even two new charities. This ongoing collaboration has elevated our service delivery to its highest level in our twelve-year history, solidifying our role as a reliable and transformative force for change and opportunity in the borough.



Some of Our Community Support Services Collaborations

This Year, in addition to supporting the Richmond Ukrainian Refugee Hub, USC, and RWinR, we have expanded our collaborations this year with more local community centres, churches, support groups, education services, youth centres. This includes partnerships with Ham Youth Centre, King's School, St Mark's, two local Sports Clubs, SP Projects, The Real Junk Food Project, the NHS, and local professional therapy services amongst many others.

These collaborations have led to the creation of new food distribution and support hubs, as well as holistic healthcare services for the vulnerable. We've provided a new offering of English classes for refugees in partnership with Multicultural Richmond and, with Voices of Hope, launched the Richmond Women's Hub, our borough's first initiative focused on supporting women experiencing crisis and loneliness. Additionally, within this partnership, we plan to establish the first Domestic Violence Survivors Forum in Richmond.

### **4.1 Community Cohesion Services**

Building on our cost-of-living crisis services, we've expanded to offer year-round community support sessions, events, and workshops at our Centre. These include Specialist Support Work, Foodbank Plus, Common Interest Clubs, art therapy, pottery, knitting, embroidery workshops, Mental Health and Refugee Support sessions, and activities for vulnerable women. Our initiatives provide practical aid and facilitate connection and belonging for local families and individuals. Collaborating with the Life Church, Richmond, we offer areas in our therapeutic community café and garden for guests to connect with local council, experts, and other help. Our spaces serve as sanctuaries for vulnerable families, the elderly, those facing financial, mental health and lack-of-safety challenges. We host diverse creative activities, including dance classes and cultural performances, to celebrate and connect our community.

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Local families and individuals enjoying our Community Building Services

#### 4.2 Our Food Poverty Plus Services

Once again, our food poverty services including Richmond Foodbank Plus and free food giveaway work, expanded, again serving over 6,000 individuals and distributing food through partnership with a vast array of local churches, schools, community organisations, families and individuals and our national network partner, Trussell Trust. We continue to be agile in evolving this work to maintain high service impact and quality amid growing demand as well as ensuring we can generously supply tens of other local charity organisations and projects whenever and wherever possible.



Our Guests Enjoying Our Food Poverty, Community Cohesion & Crisis Support Services



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**4.3 Vineyard Community & Richmond Foodbank Food Poverty Services:** 6,392 vulnerable individuals experiencing crisis have been supported with emergency food and access to specialist support work including at least 1,529 children. 72% of this support was for vulnerable local families with 28% being for individuals facing severe hardship.

*“When I was evicted onto the streets with my two little children, David from Vineyard Community & Richmond Foodbank was there with us. He brought us to their centre and got us into emergency accommodation. They gave us food, bedding, and all we needed. Our life has got better and better. My kids are doing well, and I’ve now got a job and have just completed my first Social Work exams... I want to help people with my life now just like I’ve been helped,” - AY*

#### 4.4 Vineyard Studio and Charity Shops Social Enterprise

Vineyard Studio pivoted to prove a crucial support to our Foodbank logistics and operations and continues with community and vocational support services. This facility and its dynamic and adaptable support team made it possible to keep our food poverty provision stable throughout what at times was an unreliable and certainly unpredictable year at a couple of our other foodbank operations sites.

Our charity shops, including a new high-end boutique, continue to provide vital funds for our work along with vital social enterprise opportunities for local people coming out of very difficult and isolating social circumstances.



#### 4.5 Local Community and Corporate Volunteering

Local volunteer participation surged again by over 20%, reflecting our incredibly strong community spirit and engagement. We are grateful to local businesses, community groups, churches and other faith groups, families, and individuals for their groundbreaking support, which helps us continue to develop to address the rising needs of those in crisis, including those who once were secure but now seek our services. Each year, we host special events to recognize and express our gratitude to our remarkable volunteers.



Community & Corporate Volunteers and Guests enjoying our Community Cohesion Services

These dedicated individuals have stood by us through every challenge and triumph, always with a smile and a willingness to help. Many of them come from vulnerable backgrounds themselves. Several have transitioned from receiving support to becoming integral members of our team, driven by their own experiences and a desire to give back. Their journey from beneficiaries to volunteers embodies the inclusive spirit of our mission and enriches our services profoundly.



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*"There's just nowhere like this. The welcome, the care, the support, the way they get stuff done and make change happen. I've tried everywhere, there's no other place like this. Everything has changed and is moving forward for me." – CA*

#### 5. Summary

In this time of unprecedented need for our services within our context of addressing local complex crisis within national crisis, our pioneering new initiatives, our further developing highly innovative and collaborative efforts, and our ever-expanding partnerships have allowed us to elevate service delivery, support vulnerable families and individuals to a new level, and foster community cohesion, inclusion, and resilience across Richmond. We remain committed to being a transformative force for change in the borough, providing for each and every family and individual, a dedicated offering of diverse and critical services of empowering and life-changing *Help in Crisis and Hope for Life!*

#### Thanks to Our Community

Above all we are a diverse, thriving community of belonging and collaboration in the face of great critical need and loneliness across all potential social barriers and divides. We are deeply thankful to all our team players from all corners, sectors, and cultures making our community and the remarkable difference it makes possible.



*Vineyard Community & Richmond Foodbank is one of Richmond's most important institutions. Through its tireless work it has transformed the lives of many in our community, the homeless, the foodless, the lonely and those who have come to our area in search of refuge. I am not sure how we could cope without them and am truly grateful for their contribution, which continues to grow and inspire. – Sarah Olney, MP for Richmond Park*

*Richmond Foodbank, I've seen for myself the invaluable support they provide to people in our community. With the cost-of-living crisis making things even more difficult for hard-working families, this support is more important than ever. I'm immensely grateful for all the work they do to help people struggling with homelessness, food poverty, mental health crisis and loneliness, as well as welcoming those who arrive in our borough as refugees. I know from meeting newly arrived Ukrainians at the Vineyard's refugee hub what a supportive community they have found here. Their work truly makes a tangible difference to people's lives and, on behalf of the people of Twickenham, I thank them for all they do. – Munira Wilson, MP for Twickenham*



*Although Richmond and its environs is rightly regarded as an affluent area, it still has many disadvantaged and sadly its share of the homeless and rough sleeping. Fortunately, we have charitable organisations like Vineyard Community & Richmond Foodbank whose sterling work I have seen at first hand. Apart from providing emergency food and clothing to the needy, and a daily hot breakfast, Vineyard's services go so much further and wider, supplying whole-life help with health, housing and career support and advice. Under inspiring leadership, its committed staff and volunteers do an outstanding job - we should indeed be very proud and grateful for Vineyard Community and its team. – Lord Lee of Trafford*

## Annual Report of the Trustees For the year ended 30 June 2024

### 6. Financial Review – Report by Peter Flower, Company Secretary

#### 6.1 Funding Overview

Our total income for the year was £697,502. The breakdown of our revenue was:

Individual donor giving & community fundraising	42%
Grant-making Trusts	38%
Government	2%
Company donations	5%
Trading	11%
Other	2%

#### 6.2 Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on pages 21 and 22. The Charity's reserves decreased by £3,290 (2023: increased by £86,081). The balance sheet shows total net assets of £377,710 (2023: £381,000).

Included in total funds are amounts totalling £42,199 (2023: £69,827) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor-imposed conditions. Full details of these restricted funds can be found in note 11 to the accounts together with an analysis of movements in the year.

#### 6.3 Reserves Policy

The Trustees have examined the requirements for free reserves, i.e., those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Charity's funding, free reserves should be equivalent to approximately 3 months' worth of budgeted expenditure (after adjusting for projects with matching grant income and expenditure) in order to provide sufficient flexibility to cover temporary shortfalls in incoming resources and allow the Charity to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 30 June 2024 the Charity had net free reserves of £313,872 (2023: £292,543) as follows:

	2024 £	2023 £
<b>Total reserves</b>	<b>377,710</b>	<b>381,000</b>
Less: unrestricted fixed assets	(12,289)	(8,316)
Less: restricted funds	(42,199)	(69,827)
Less: foodbank stock	(9,350)	(10,314)
<b>Free reserves</b>	<b>313,872</b>	<b>292,543</b>
<b>Free reserves requirement:</b>		
3 month's budgeted expenditure	110,000	90,000
New charity shop investment	35,000	-
Refurbishment of community centre	100,000	-
<b>Total free reserves requirement</b>	<b>245,000</b>	<b>90,000</b>

The Trustees are aware that free reserves are currently in excess of the free reserves requirement. These reserves form an important element in implementing those aspects of our Strategic Plan.

#### 6.4 Fundraising policy

Our Chief Executive and Grant Manager have responsibility for submitting grant applications. They are also conversant with our policy for fundraising from individual supporters through our Newsletter and Website of the options for giving. We have online provision for donor giving through CAF Giving, Easyfundraising, and Paypal.

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No pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

**6.5 Salary policy**

The pay of all staff is reviewed annually in accordance with our Salary Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. We are mindful of the steep rise in the cost of living over the last year and its impact on our staff.

**6.6 Pension Liabilities**

The charity does not have a defined benefit pension scheme. Staff who are eligible are auto enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer's contribution at a minimum of 3% of salary. The employer contribution was increased to 5% of salary in October 2023.

**7. Trustees' Responsibilities in relation to the Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

**8. Approval**

The report of the Trustees was approved by the Trustees on 25 November 2024 and signed on their behalf by:

A handwritten signature in dark ink, appearing to read "Peter Flower".

**Peter Flower  
Trustee**

## Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

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I have examined the accounts for the year ended 30 June 2024 on pages 18 to 31 which have been prepared on the basis of the accounting policies set out on pages 21 and 22.

### Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 ("the Act") do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "John Helm".

**John Helm ACA**  
25 November 2024

# VINEYARD COMMUNITY CENTRE

## Statement of Financial Activities (incorporating the Income & Expenditure Account) For the year ended 30 June 2024



	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £
<b>Income from:</b>	2						
Donations and legacies		211,865	394,135	606,000	232,423	477,063	709,486
Charitable activities		76,680	-	76,680	86,425	-	86,425
Other trading activities		2,857	-	2,857	10,314	-	10,314
Investments		6,940	-	6,940	1,692	-	1,692
Other		25	5,000	5,025	262	361	623
<b>Total Income</b>		<b>298,367</b>	<b>399,135</b>	<b>697,502</b>	<b>331,116</b>	<b>477,424</b>	<b>808,540</b>
<b>Expenditure on:</b>							
Raising funds	3a	1,484	10,664	12,148	6,526	14,554	21,080
Charitable activities	3b	272,545	416,099	688,644	269,597	431,782	701,379
<b>Total Expenditure</b>		<b>274,029</b>	<b>426,763</b>	<b>700,792</b>	<b>276,123</b>	<b>446,336</b>	<b>722,459</b>
Net gains/(losses) on investments		-	-	-	-	-	-
<b>Net income/(expenditure) before tax</b>	4	<b>24,338</b>	<b>(27,628)</b>	<b>(3,290)</b>	<b>54,993</b>	<b>31,088</b>	<b>86,081</b>
Tax payable	5	-	-	-	-	-	-
<b>Net income/(expenditure) after tax</b>		<b>24,338</b>	<b>(27,628)</b>	<b>(3,290)</b>	<b>54,993</b>	<b>31,088</b>	<b>86,081</b>
Transfers between funds		-	-	-	(4,420)	4,420	-
<b>Net movement in funds</b>		<b>24,338</b>	<b>(27,628)</b>	<b>(3,290)</b>	<b>50,573</b>	<b>35,508</b>	<b>86,081</b>
Total funds brought forward		311,173	69,827	381,000	260,600	34,319	294,919
<b>Total funds carried forward</b>		<b>335,511</b>	<b>42,199</b>	<b>377,710</b>	<b>311,173</b>	<b>69,827</b>	<b>381,000</b>

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

# VINEYARD COMMUNITY CENTRE



## Balance Sheet As at 30 June 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
<b>Fixed Assets</b>					
Tangible Assets	6	12,289	9,614	21,903	22,369
<b>Current Assets</b>					
Investments	7	75,000	-	75,000	75,000
Stock	8	-	9,350	9,350	10,314
Debtors	9	13,730	-	13,730	5,139
Cash At Bank And In Hand		246,326	23,235	269,561	276,800
		335,056	32,585	367,641	367,253
<b>Creditors - Amounts Falling Due Within One Year</b>	10	11,834	-	11,834	8,622
<b>Net Current Assets</b>		<b>323,222</b>	<b>32,585</b>	<b>355,807</b>	<b>358,631</b>
<b>Net Assets</b>		<b>335,511</b>	<b>42,199</b>	<b>377,710</b>	<b>381,000</b>
<b>Represented By:</b>					
Restricted Funds	11	-	42,199	42,199	69,827
Unrestricted Income Funds		335,511	-	335,511	311,173
<b>Total Funds</b>		<b>335,511</b>	<b>42,199</b>	<b>377,710</b>	<b>381,000</b>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2024, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 25 November 2024 and signed on their behalf by:

**Robert Kimmerling, Chairman and Trustee**

**Peter Flower, Company Secretary and Trustee**

Company number: 7669793



# VINEYARD COMMUNITY CENTRE



## Statement of Cash Flows For the year ended 30 June 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
<b>Net cash flows from operating activities</b>	12	16,558	(22,225)	(5,667)	92,051
<b>Cash flows from investing activities:</b>					
Dividends, interest and rents from investments		6,940	-	6,940	1,692
Purchase of property, plant and equipment		(8,512)	-	(8,512)	(11,087)
Proceeds from redemption of investments		-	-	-	50,000
Purchase of investments		-	-	-	(75,000)
<b>Net cash used in investing activities</b>		<b>(1,572)</b>	<b>0</b>	<b>(1,572)</b>	<b>(34,395)</b>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>14,986</b>	<b>(22,225)</b>	<b>(7,239)</b>	<b>57,656</b>
<b>Cash and cash equivalents brought forward</b>		<b>231,340</b>	<b>45,460</b>	<b>276,800</b>	<b>219,144</b>
<b>Cash and cash equivalents carried forward</b>		<b>246,326</b>	<b>23,235</b>	<b>269,561</b>	<b>276,800</b>

# VINEYARD COMMUNITY CENTRE

## Notes to the Financial Statements For the year ended 30 June 2024

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### **I. Accounting Policies**

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

#### **Going Concern**

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

#### **Income recognition**

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received, and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

#### **Expenditure recognition**

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

# VINEYARD COMMUNITY CENTRE

## Notes to the Financial Statements For the year ended 30 June 2024

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### I. Accounting Policies (Continued)

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from these of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

### Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

### Tangible Fixed Assets

Fixed assets are capitalised and are depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be as follows:

Plant & equipment	4 years
Motor vehicle	5 years
Furniture fixtures & fittings	5 years

Small capital items (under £1,000 each) are written off in the year of purchase.

### Stock

Food and other donated stock held for distribution is recognised as an asset on the charity's balance sheet at fair value, which the charity currently deems to be £2.37 per kilo on an aggregated basis.

### Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

### Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

### Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes.

## VINEYARD COMMUNITY CENTRE



### Notes to the Financial Statements For the year ended 30 June 2024

#### 2. Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank Stock 2024 £	Central 2024 £	
<b>Donations &amp; legacies</b>											
Donations	104,366	84,005	188,371	20,317	4,134	71,688	-	-	-	92,232	195,069
Grants (see 2a below)	101,749	165,402	267,151	104,530	11,930	88,212	-	-	-	62,479	340,089
Income tax reclaimed	4,884	10,108	14,992	288	250	9,822	-	-	-	4,632	24,763
Donations in kind	-	134,120	134,120	-	-	-	-	-	134,120	-	144,565
Legacies	866	500	1,366	-	-	500	-	-	-	866	5,000
	<b>211,865</b>	<b>394,135</b>	<b>606,000</b>	<b>125,135</b>	<b>16,314</b>	<b>170,222</b>	<b>0</b>	<b>0</b>	<b>134,120</b>	<b>160,209</b>	<b>709,486</b>
<b>Charitable activities</b>											
Sales	76,680	-	76,680	-	-	-	-	76,680	-	-	43,213
<b>Other trading activities</b>											
Charity shop sales	2,857	-	2,857	-	-	-	-	-	-	2,857	53,526
<b>Investment income</b>											
Bank interest	6,940	-	6,940	-	-	-	-	-	-	6,940	1,692
<b>Other</b>	25	5,000	5,025		-	5,000	-	-	-	25	623
	<b>298,367</b>	<b>399,135</b>	<b>697,502</b>	<b>125,135</b>	<b>16,314</b>	<b>175,222</b>	<b>0</b>	<b>76,680</b>	<b>134,120</b>	<b>170,031</b>	<b>808,540</b>

Charity Shop sales and expenditure have been shown partly as a trading activity and partly as a charitable activity. This is because the shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

# VINEYARD COMMUNITY CENTRE



## Notes to the Financial Statements For the year ended 30 June 2024

### 2a. Grants Analysis

2a. Grants Analysis	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank		
									Stock 2024 £	Central 2024 £	
Anonymous Charity	500	-	500	-	-	-	-	-	-	500	-
Andarroch Trust	-	550	550	550	-	-	-	-	-	-	500
Baptist Church Teddington	-	-	-	-	-	-	-	-	-	-	46
Charlotte Wade Charity	-	-	-	-	-	-	-	-	-	-	3,000
Churches	569	-	569	-	-	-	-	-	-	569	-
City Bridge Trust	-	49,600	49,600	-	-	49,600	-	-	-	-	36,075
City of London	-	12,025	12,025	-	-	12,025	-	-	-	-	-
Community Kew Fete	-	-	-	-	-	-	-	-	-	-	1,878
David King Charitable Trust	-	-	-	-	-	-	-	-	-	-	500
Fine & Country Foundation	-	-	-	-	-	-	-	-	-	-	2,285
Garfield Weston Foundation	-	25,000	25,000	25,000	-	-	-	-	-	-	-
Giving Force Foundation	-	-	-	-	-	-	-	-	-	-	60
Hampton Fund	30,000	-	30,000	-	-	-	-	-	-	30,000	39,000
Individual Grants	-	120	120	-	-	120	-	-	-	-	-
Holy Trinity Barnes	-	-	-	-	-	-	-	-	-	-	3,500
Holy Trinity Church Richmond	1,500	-	1,500	-	-	-	-	-	-	1,500	1,320
Kew Village Market	-	900	900	-	-	900	-	-	-	-	1,500
Killik & Co Charitable Trust	-	-	-	-	-	-	-	-	-	-	4,800
LIDL Foundation	-	-	-	-	-	-	-	-	-	-	555
London Borough of Richmond upon Thames	-	3,623	3,623	3,623	-	-	-	-	-	-	-
Lifetimes Charity	-	1,500	1,500	-	-	1,500	-	-	-	-	500
London Catalyst Fund	-	-	-	-	-	-	-	-	-	-	5,500
Matthews Wrightson Charity Trust	600	-	600	-	-	-	-	-	-	600	600
Neighbours of St Mary's University	-	256	256	-	-	256	-	-	-	-	-
Never Hungry	-	416	416	416	-	-	-	-	-	-	879
Carried forward	33,169	93,990	127,159	29,589	0	64,401	0	0	0	33,169	102,498

**Notes to the Financial Statements**  
**For the year ended 30 June 2024**

**2a. Grants Analysis (continued)**

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank Stock 2024 £	Central 2024 £	
<b>From above</b>	<b>33,169</b>	<b>93,990</b>	<b>127,159</b>	<b>29,589</b>	<b>0</b>	<b>64,401</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33,169</b>	<b>102,498</b>
Old Stables Charity	-	100	100	-	-	100	-	-	-	-	-
Pret Foundation	-	-	-	-	-	-	-	-	-	-	10,000
Probus club of Twickenham	-	-	-	-	-	-	-	-	-	-	500
Richmond Charities	-	12,500	12,500	12,500	-	-	-	-	-	-	7,500
Richmond Council	-	-	-	-	-	-	-	-	-	-	11,000
Richmond Foodbank	-	500	500	-	-	500	-	-	-	-	-
Richmond Parish Land Charity	39,270	600	39,870	29,440	10,430	-	-	-	-	-	82,250
Richmond Team Ministry	1,905	-	1,905	-	-	-	-	-	-	1,905	2,610
Rowan Bentall Charitable Trust	-	-	-	-	-	-	-	-	-	-	500
Sainsbury's	305	-	305	-	-	-	-	-	-	305	-
St Margaret's Fair	100	-	100	-	-	-	-	-	-	100	-
Samaritan	-	1,500	1,500	1,500	-	-	-	-	-	-	-
Schroder Charity Trust	-	4,000	4,000	4,000	-	-	-	-	-	-	-
Society of the Holy Child Jesus	15,000	-	15,000	-	-	-	-	-	-	15,000	20,000
Souter Charitable Trust	-	3,000	3,000	3,000	-	-	-	-	-	-	3,000
Stephen Roberts Memorial Trust	-	-	-	-	-	-	-	-	-	-	900
Stichting Vogelgezang Trust	-	-	-	-	-	-	-	-	-	-	1,000
Street Smart	-	5,000	5,000	5,000	-	-	-	-	-	-	-
Sunny Skies Foundation	10,000	5,000	15,000	-	-	5,000	-	-	-	10,000	-
The Albert Hunt Trust	-	7,000	7,000	7,000	-	-	-	-	-	-	7,000
The Ashcroft Charitable Trust	-	-	-	-	-	-	-	-	-	-	200
<b>Carried forward</b>	<b>99,749</b>	<b>133,190</b>	<b>232,939</b>	<b>92,029</b>	<b>10,430</b>	<b>70,001</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,479</b>	<b>248,958</b>



# VINEYARD COMMUNITY CENTRE



## Notes to the Financial Statements For the year ended 30 June 2024

### 2a. Grants Analysis (continued)

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank Stock 2024 £	Central 2024 £	
<b>From above</b>	<b>99,749</b>	<b>133,190</b>	<b>232,939</b>	<b>92,029</b>	<b>10,430</b>	<b>70,001</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,479</b>	<b>248,958</b>
The Barnes Fund	-	14,000	14,000	7,000	-	7,000	-	-	-	-	7,000
The Bishop Radford Trust	-	2,000	2,000	2,000	-	-	-	-	-	-	-
The Church Urban Fund	-	-	-	-	-	-	-	-	-	-	4,000
The Drapers Charitable Fund	-	-	-	-	-	-	-	-	-	-	15,000
The Grace Trust	-	1,500	1,500	-	1,500	-	-	-	-	-	-
The Hospital Saturday	-	-	-	-	-	-	-	-	-	-	2,000
The Julia & Hans Rausing Trust	-	-	-	-	-	-	-	-	-	-	10,000
The Lee & Bakirgian Family Trust	-	-	-	-	-	-	-	-	-	-	1,000
The Misses Barrie Charitable Trust	2,000	-	2,000	-	-	-	-	-	-	2,000	-
The Mrs Smith & Mount Trust	-	-	-	-	-	-	-	-	-	-	5,000
The Rotary Club of Kew Gardens	-	-	-	-	-	-	-	-	-	-	2,300
The Vandervell Foundation	-	3,000	3,000	3,000	-	-	-	-	-	-	-
The Women's Institutes	-	-	-	-	-	-	-	-	-	-	2,100
Trees David King	-	-	-	-	-	-	-	-	-	-	500
Trussell Trust	-	11,212	11,212	-	-	11,212	-	-	-	-	41,781
The W.O. Street Charitable Foundation	-	500	500	500	-	-	-	-	-	-	-
Working Women's Network	-	-	-	-	-	-	-	-	-	-	450
<b>Total</b>	<b>101,749</b>	<b>165,402</b>	<b>267,151</b>	<b>104,529</b>	<b>11,930</b>	<b>88,213</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62,479</b>	<b>340,089</b>

# VINEYARD COMMUNITY CENTRE



## Notes to the Financial Statements For the year ended 30 June 2024

### 3. Expenditure

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank Stock 2024 £	Central 2024 £	
<b>Raising funds</b>											
Processing costs	1,170	455	1,625	11	-	445	-	811	-	358	1,867
Purchases	314	10,209	10,523	10,209	-	1,816	-	314	(1,816)	-	19,213
	<b>1,484</b>	<b>10,664</b>	<b>12,148</b>	<b>10,220</b>	<b>0</b>	<b>2,261</b>	<b>0</b>	<b>1,125</b>	<b>(1,816)</b>	<b>358</b>	<b>21,080</b>
<b>Charitable activities</b>											
Events	2,594	932	3,526	831	-	102	-	-	-	2,593	2,498
Instructors & trainers	-	-	-	-	-	-	-	-	-	-	29,756
Staff costs	201,663	219,971	421,634	94,557	16,314	160,754	-	38,308	-	111,701	392,670
Gifts & grants	2,252	153,056	155,308	14,324	-	1,833	-	0	136,899	2,252	165,729
Administration	32,269	5,171	37,440	1,009	-	4,161	-	5,393	-	26,877	30,436
Premises & facilities	29,327	36,969	66,296	611	-	36,358	-	2,771	-	26,556	78,460
Governance	4,440	-	4,440	-	-	-	-	-	-	4,440	1,830
	<b>272,545</b>	<b>416,099</b>	<b>688,644</b>	<b>111,332</b>	<b>16,314</b>	<b>203,208</b>	<b>0</b>	<b>46,472</b>	<b>136,899</b>	<b>174,419</b>	<b>701,379</b>
	<b>274,029</b>	<b>426,763</b>	<b>700,792</b>	<b>121,552</b>	<b>16,314</b>	<b>205,469</b>	<b>0</b>	<b>47,597</b>	<b>135,083</b>	<b>174,777</b>	<b>722,459</b>
<b>Net income/ (expenditure)</b>	<b>24,338</b>	<b>(27,628)</b>	<b>(3,290)</b>	<b>3,583</b>	<b>0</b>	<b>(30,247)</b>	<b>0</b>	<b>29,083</b>	<b>(963)</b>	<b>(4,746)</b>	<b>86,081</b>

# VINEYARD COMMUNITY CENTRE

## Notes to the Financial Statements For the year ended 30 June 2024

### 3. Expenditure (continued)

#### 3a. Staff Costs

Included within expenditure are the following staff costs:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Salaries	185,326	185,528	370,854	343,824
Employer's National Insurance	10,952	19,324	30,276	27,978
Employer's Allowance	(2,500)	-	(2,500)	(2,500)
Pension contributions	3,035	11,526	14,561	8,841
	<b>196,813</b>	<b>216,378</b>	<b>413,191</b>	<b>378,143</b>
Of which the following staff costs were in respect of Key Management Personnel:	111,338	-	111,338	97,569

The total number of employees of the Charity in the year was 24 (2023: 24), one (2023: nil) full time and 23 (2023: 24) part time. The full-time equivalent is 10 (2023: 9.00). No remuneration was paid to any of the Trustees in 2024 or 2023 (but see the related party notes in note 14). The expenses of the trustees amounting to £nil (2023: £nil) in relation to costs incurred in fulfilling their duties, including for training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

#### 3b. Gifts & Grants

Charitable activities to individuals include financial support and support in kind (but excluding Foodbank distributions) totalled £18,409 (2023: £6,714) and were made to 350 (2023: 281) beneficiaries in furtherance of the charity's objects.

### 4. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Depreciation – owned assets	4,538	4,440	8,978	7,212
Payments under operating leases	90,925	181,939	272,864	119,643
Independent Examiner's remuneration	2,040	-	2,040	1,830

### 5. Tax Payable

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

## VINEYARD COMMUNITY CENTRE

### Notes to the Financial Statements For the year ended 30 June 2024

#### 6. Fixed Assets

	Plant & Equipment £	Motor Vehicles £	Furniture, Fixtures & Fittings £	Total £
<b>Cost</b>				
At 1 July 2023	19,281	22,194	306	41,781
Additions	6,932	-	1,580	8,512
Disposals	(3,800)	-	-	(3,800)
	<u>22,413</u>	<u>22,194</u>	<u>1,886</u>	<u>46,493</u>
At 30 June 2024	<u>22,413</u>	<u>22,194</u>	<u>1,886</u>	<u>46,493</u>
<b>Depreciation</b>				
At 1 July 2023	10,966	8,140	306	19,412
Charge For Year	4,505	4,440	33	8,978
Disposals	(3,800)	-	-	(3,800)
	<u>11,671</u>	<u>12,580</u>	<u>339</u>	<u>24,590</u>
At 31 June 2024	<u>11,671</u>	<u>12,580</u>	<u>339</u>	<u>24,590</u>
<b>Net Book Value</b>				
At 30 June 2024	<u>10,742</u>	<u>9,614</u>	<u>1,547</u>	<u>21,903</u>
At 30 June 2023	<u>8,315</u>	<u>14,054</u>	<u>0</u>	<u>22,369</u>

#### 7. Current Asset Investment

	2024 £	2023 £
Balance at 1 July	75,000	50,000
Redeemed/matured	-	(50,000)
Addition	-	75,000
	<u>75,000</u>	<u>75,000</u>
Balance at 30 June	<u>75,000</u>	<u>75,000</u>

Investment is in in Green Pastures Loan stock with Green Pastures CBS Ltd.

#### 8. Stock

	2024 £	2023 £
Foodbank stock	<u>9,350</u>	<u>10,314</u>

#### 9. Debtors

	2024 £	2023 £
Gift Aid receivable	1,039	3,842
Other debtors and prepayments	12,691	1,297
	<u>13,730</u>	<u>5,139</u>

# VINEYARD COMMUNITY CENTRE

## Notes to the Financial Statements For the year ended 30 June 2024

### 10. Creditors – Amounts Falling Due Within One Year

	2024 £	2023 £
Accruals and deferred income	4,167	1,740
Other creditors including taxation and social security	7,667	6,882
	<u>11,834</u>	<u>8,622</u>

### 11. Restricted Funds

#### 11a Current year

	At 1 July 2023 £	Income £	Expenditure £	Transfers £	At 30 June 2024 £
Richmond Foodbank	62,715	307,841	(339,053)	-	31,503
Morning Drop in	7,112	89,794	(86,210)	-	10,696
Care	0	1,500	(1,500)	-	0
	<u>69,827</u>	<u>399,135</u>	<u>(426,763)</u>	<u>0</u>	<u>42,199</u>

#### 11b Prior year

	At 1 July 2022 £	Income £	Expenditure £	Transfers £	At 30 June 2023 £
Richmond Foodbank	13,902	351,802	(302,989)	-	62,715
Refugees	16,549	22,370	(43,219)	4,300	0
Morning Drop in	3,430	98,802	(95,240)	120	7,112
Studio	0	4,450	(4,450)	-	0
Staff and Core costs	438	-	(438)	-	0
	<u>34,319</u>	<u>477,424</u>	<u>(446,336)</u>	<u>4,420</u>	<u>69,827</u>

The reason for the transfers from unrestricted to restricted Richmond Foodbank and Morning Drop in were to correct historic errors.

Restricted fund income headings are aligned with the charity's core activities. These are fully described in the report of the trustees.

# VINEYARD COMMUNITY CENTRE

## Notes to the Financial Statements For the year ended 30 June 2024

### 12. Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities, after transfers)</b>	24,338	(27,628)	(3,290)	86,801
<b>Adjustments for:</b>				
Depreciation charges	4,538	4,440	8,978	7,212
Dividends, interest and rents from investments	(6,940)	-	(6,940)	(1,692)
(Increase)/decrease in stocks	-	963	963	(225)
(Increase)/decrease in debtors	(8,590)	-	(8,590)	(398)
Increase/(decrease) in creditors	3,212	-	3,212	1,074
<b>Net cash provided by operating activities</b>	<b>16,558</b>	<b>(22,225)</b>	<b>(5,667)</b>	<b>92,772</b>

### 13. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are payable:

	2024 £	2023 £
Not later than one year	60,173	28,718
Later than one year and not later than five years	210,383	90,925
Later than five years	2,308	-
	<b>272,864</b>	<b>119,643</b>

### 14. Related Party Transactions

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of the Life Church, Richmond. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of the Life Church, Richmond. The Charity received from The Life Church, Richmond grants of £nil (2023: £nil) and made payments to the Life Church, Richmond of £26,531 (2023: £28,975) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive and Operations Manager) received aggregate gross remuneration of £97,721 (2023: £86,441).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £240 (2023: £315).

### 15. Members

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.