

VINEYARD COMMUNITY CENTRE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2023



REGISTERED CHARITY
NUMBER 1143951

COMPANY LIMITED BY GUARANTEE
NUMBER 7669793

Annual Report and Financial Statements 2022- 2023
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Legal & Administrative Information For the year ended 30 June 2023

Charity Name	Vineyard Community Centre
Charity Registration no	1143951. The charity was first registered with the Charity Commission on 23 September 2011.
Company Registration no	7669793 company limited by guarantee.
Principal Address	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.
Telephone, e-mail and web-site	T - 020 8439 9435 E – info@vineyardcommunity.org W – www.vineyardcommunity.org
Governing Document	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.
Objects	1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey. 2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and 3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide.
Trustees	Robert Kimmerling Chairman David Smith Vice Chairman Peter Flower Company Secretary Lydia Palmer Stephen Langridge Paul McArdle
Chief Executive	David Logan
Key Management Personnel	Those in charge of planning, directing, controlling, running, and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, and the Operations Manager.
Bankers	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU
Independent Examiner	John Helm ACA Simply Churches Limited 17 Heathville Road London N19 3AL

Annual Report of the Trustees For the year ended 30 June 2023

The Trustees submit their report and the financial statements of Vineyard Community Centre ("the Charity") for the year ended 30th June 2023. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2019 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors' report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

I. Structure, Governance and Management

I.1 Organisation

The Board of Trustees administers the Charity, and the Board meets quarterly.

The Chief Executive meets the Chairman, Vice Chairman and Company Secretary regularly and reports formally to the Chairman and Company Secretary each month.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

I.2 Decision making

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Board is grateful for the professional assistance given by James Lowther, ACA, our Treasurer who gives his services on a voluntary basis. As of 30th June 2023, he has retired from this role. He has served the charity faithfully since it was formed, and we are very grateful for his support, advice and assistance.

I.3 Trustee Induction and Training

All trustees are encouraged to understand their legal obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity. When new Trustees are appointed, they are made aware of the seriousness of their responsibilities and obligations under charity and company law.

I.4 Charity Commission Governance Code

The Trustees are mindful of the Charity Commissions' Governance Code for smaller charities and seeks to apply its principles.

I.5 Risk Management

A comprehensive Risk Management Register was approved by the Board this year. An important action undertaken was the introduction of daily back up files in addition to our cloud-based data storage facility. Another is for a Disaster Recovery Plan to be formulated within the next 12 months.

Our landlord, the Vineyard Life Church, carried out a full Fire Risk Assessment of the premises conducted by a qualified Health & Safety Consultant; a Legionnaires Disease Risk Assessment was also carried out. The conclusion of both assessments was that risk was at a very low level.

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1.6 Related Parties and cooperation with other organisations

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with a large number of organisations with a similar vision. These are detailed later in the Report in Section 6.

2. Overview of our services over the past 12 months - Report by David Logan, Chief Executive

2.1 The Need for Our Work

Despite the perception of Richmond as a wealthy borough, it has long-standing problems with homelessness, mental health breakdown, and food poverty. We're mindful of the London Assembly's report that the number of people sleeping rough has increased by 9% this year with our own experience being even more desperate as we've seen higher numbers of new people attending our Crisis Drop-In. Our food poverty services have also seen another 5% increase, following the 70% increase from 2019 to 2022. We are experiencing similar sentiments to that of Homeless Link's recent report which identified that 78% of homeless people feel they need more advice and support to help them into accommodation and back onto their feet. Sadly, we estimate that 72% of our guests are struggling with mental health issues as noted in our report about our Community Nursing Clinic in 4.2.

As we have regularly attended Cost-of-Living Crisis forums and other crisis sector meetings and workshops within our borough, we've been hearing from others, including our local council, as well as seeing ourselves, the concerning increase in number of men, women and children slipping into vulnerability with higher levels and more diverse variations of need and crises. There are far more middle to low-income families struggling, there is a sharp increase in food and fuel poverty, there are many more refugees, and those experiencing mental health breakdown, homelessness and the risk of homelessness continues to grow.

Within this context we are more resolved than ever to do all that we can to help and bless local people who are struggling to make things work for themselves and their families, and to bring light and hope in a time of darkness and despair.

2.2 Our Mission: Help in Crisis, Hope for Life

Our mission is primarily to meet the needs of those in crisis and those who are socially excluded. We are an innovative Christian charity that provides help and support for those in need. We opened in March 2012 and have developed each year in response to the growing and changing needs people have come to our services with.

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Vineyard Community & Richmond Foodbank: Our local MP (top left), volunteers, and guests (beneficiaries) this year

Our purpose is summarised by our strap line of **'Help in Crisis, Hope for Life'**. Regardless of someone's background our heartfelt concern is for all who visit and volunteer to be part of a supportive community and empowered reach their full potential.

We seek to achieve our purpose through our Vineyard Community Centre and Richmond Foodbank which are in the basement of Vineyard Life Church in Richmond. We have grown this year and now have five satellite foodbanks located across the borough in Barnes, Fulwell, Mortlake, Whitton and Hampton as well as our therapeutic, creative and vocational partnership, based at the Vineyard Studio at Dickson House, in the Queen's Road Estate in Richmond.

We are grateful to our committed staff and volunteer team for another year of reliable and transformative service delivery to thousands of local people experiencing new levels of vulnerability and complex crises.

We appointed Tracey Mallinson to the vacant role of Grants Manager who did a tremendous job of restoring our financial sustainability following an extended period of challenges in that aspect of our work. Tracey moved on at the end of the financial year and Gill Healey was appointed in her place.

We appointed Lindsay Warner to the much needed and newly created role of Volunteer Coordinator, and Julia Pecyna to the position of Communications Officer. This latter role had been vacant for some time and is illustrative of how challenging charity sector recruitment has become.

3. Activities and the Public Benefit - Report by David Logan, Chief Executive

Vineyard Community & Richmond Foodbank is widely recognised as providing community hubs with a very broad range of services for a wide cross section across the borough. We seek to do this with grace, generosity of spirit and welcoming compassion. In addition to our own support services, we provide a daytime venue for a number of other agencies which interact with us or for the support and benefit of our guests. All our staff work part-time, and we are assisted by over 170 volunteers.

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing our aims and objectives and in planning future activities. In particular, the Trustees have considered how

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planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination to those in need.

Our separate, but linked areas of holistic service ministry are as follows:

- Crisis Drop-in and Care Services (open daily)
- Community Nursing Clinic (four sessions each week)
- Richmond Foodbank (seven sessions each week)
- Cost-of-Living Crisis Response Services (five sessions each week)
- Refugee Support Hub (one session each week)
- Vineyard Charity Shops (open daily)
- Vineyard Studio (different sessions each week)

3.1 A Year of Change

We began the year with an unprecedented number of people attending our services in great need. As the year started, we were 25% up on the previous year for number of people attending. This was in large part due to the high number of Ukrainian refugees coming for support along with a slow rise in the number of people experiencing need due to the impacts on their lives of the cost-of-living crisis.

We continue our focused provision of **'Help in Crisis and Hope for Life'** for those suffering and most vulnerable in our society. We are filled with thankfulness for the opportunity over eleven years to serve our local community and particularly those most marginalised who face complex crises and struggle with a variety of multiple disadvantages. We are grateful for those we serve, as well as our volunteers, partners, supporters and staff for the way in which they have faithfully journeyed with us to build an inclusive, transformative and supportive community.



Various services we have provided during the last year: Crisis Drop-in, Foodbank, Cost-of-Living Crisis Response Services, Addiction Recovery Support, and Volunteer Teams

3.2 Summary of our Front-Line Crisis Services

Our Crisis Drop-in and Community Nursing service, Mental Health Therapy and Triage sessions, holistic Case Work, Recovery and Accommodation Pathway services, and our various support work and advocacy partnerships, have all experienced an increase in engagement and have therefore been expanded.

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Our Foodbank work, having come through a huge increase in demand during the pandemic, saw another significant increase in need that was initially very high due to the number of refugees attending but then slowly tailed off as we supported more and more of those refugees into stable circumstances through our collaboration with other organisations across the borough. The demand for the foodbank has remained higher than in the previous year but not to the same extreme and unsustainable level. Over the year it has dropped from an initial 25% increase to a 5% increase on the previous year.

3.3 Summary of Other Departments

Our self-sustaining, social enterprise, and community-building initiatives such as our Charity Shops, our therapeutic education and employment project, The Vineyard Studio, and our Community Café, all had a very difficult time as they remained struggling to recover from the impacts of the pandemic.

The progress of our two shops has been very positive with slow, but steady improvement.

The Vineyard Studio was not able to make a recovery to the pre-Covid impact levels of engagement, outputs or outcomes and as a result we had to close the project to review and reshape it to be more diverse, relevant and effective within the new landscape of needs in the borough.

Our Community Café was similarly unable to recover from the pandemic and continued to have very low engagement while at the same time we were seeing increasing numbers of people attend our services for the first time as they struggled with the increases in cost of living. We therefore restructured and closed the Café and expanded our afternoon services to offer a much more relevant and transformative pattern of daily 'Cost-of-Living Crisis Response Services', which were highly engaged with throughout the winter months by people slipping into previously unknown levels of financial difficulty and need.



4. Delivering our Crisis Services - Report by David Logan, Chief Executive

Guest and Volunteer at our Christmas Party this year

4.1 Overview

Our Head of Care Services, Sue Hodder, transitioned into the position of managing and developing our growing Community Nursing project which was experiencing increased demand. Our Crisis Drop-in Supervisor, Tom McDonald, was appointed into the role of 'Crisis and Community Services Manager', overseeing both our Crisis Drop-in and our Cost-of-Living Crisis Response Services.

Our crisis services have continued to experience a slow and steady increase in demand over the year.

We have managed to deliver a highly successful raft of services that has resulted in some of the most lifechanging and high-quality collaborative casework in our history, with excellent sustainable outcomes for many of our most entrenched and vulnerable guests experiencing multiple and complex disadvantages.

Unfortunately, our new Crisis Caseworker, Harry Ginns, move away from the local area and into new employment where he now lives. This had an impact for a while on our capacity for transformative work with people experiencing deep crisis and we needed to lean more heavily on partner caseworkers and volunteers for a time as well as me stepping in to take on the most urgent cases until someone new is appointed.

Case Study: *"My life will never be the same again after coming to Vineyard Community & Richmond Foodbank!"* – LB

LB returned to our services recently to visit and tell us he had just won a competition for a bursary that will enable him to embark on his dream of setting up his own catering business. His path was far from easy. When he first walked through

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our doors, he carried the weight of job loss, a painful relationship breakdown, and the shadows of a severe mental health crisis, all while experiencing homelessness. Over the last 18 months, we provided access to food, healthcare, stable housing, education, and the support needed to rebuild his relationships, mending what once seemed irreparable. We are extremely proud of him for all the hard graft and perseverance he's put in to get here, where he dreamed of being.

4.2 Crisis Service Outputs and Outcomes

Crisis Drop-in: over the year we saw 439 different individuals in need of complex crisis support, of whom 317 were men, 118 were women, and 4 others who chose not to share this information.

We have provided 11,198 free hot breakfasts, given out 979 changes of clothes (amounting to 2,281 items of clothing) and provided 1,834 showers for our guests.

There have been 868 casework appointments and 67 individuals have been assisted into accommodation. In addition, we have hosted partnership appointments including 1,527 partner accommodation support appointments, 114 training and employment appointments, and 83 general advice appointments.



Our morning Crisis Drop-in in action

Community Nursing Clinic: roughly half way into the year we doubled our popular Community Nursing service, by the appointment, previously mentioned, of Sue Hodder as our Community Nursing Manager working with our nurse Lucia Bramble-Boyd. Our work is given professional oversight by the Parish Nursing Ministries UK charity. We are now able to run four instead of two 2-hour clinics each week during our Crisis Drop-in, including monthly clinic sessions and regular vaccinations with our closest GP, Dr Jayin Jacob at the Vineyard Surgery. 157 guests attended the nursing clinic and a total of 558 appointments were made over the year. 34 of these were vulnerable people experiencing complex crises who were new to our service and who had never attended a clinic with a nurse before. 15 came for an individual health check and advice. 83 for short-term health problems such as blood pressure monitoring, minor dressings, skin issues, hearing difficulties, and dietary advice.

25 guests came for support and advice with longer-term health problems which included, chronic, long term disease management. 43 attended who experienced mental health problems. As previously reported, sadly, 72% of our crisis service guests are struggling with mental health breakdown.

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5. Our Partner Organisations - Report by David Logan, Chief Executive

We have again been able to grow and develop our partnerships and collaborations over the last year in response to the increased level and diversity of needs of our guests. We now host increased staff/ volunteers' hours from the Richmond Community Drug and Alcohol Service (RCDAS) and We Are With You (WAWY) - the local community recovery teams and have maintained the same levels with Glass Door for accommodation advice and pathways for those experiencing street homelessness, and the Salvation Army Employability Pathway for our guests seeking training and employment opportunities. With some intermittent breaks to service due to staff turnover, we have been able to adapt and sustain the Citizen's Advice Bureau weekly Crisis Advice Drop-in for people needing help with a range of life challenges such as benefits access, debt managements, needs for advocacy. The T.B. Mobile Assessment and Treatment Unit has continued to regularly attend.

In addition to developing these partnerships we have also worked to secure some new ones that are now also a regular part of our service, such as a new Dual Diagnosis Support Worker along with increased psychotherapy and mental health triage worker hours with Richmond Borough MIND, to help people facing complex addiction and mental health challenges. Our local Social Prescriber Link Workers have continued to regularly bring people to us for help with the social components of their health challenges. Crosslight Advice has grown its collaboration with us on debt cancellation and management cases and have now started to base themselves within our premises once a week.

Our crisis service partnerships with SPEAR Housing outreach team, Street Navigators for people entrenched in long-term street homelessness, Forgotten Feet podiatrist service for vulnerable people, SPECTRA HIV and Hepatitis C testing and treatment referral service for vulnerable people, and the frequent referrals to our local GPs have all remained stable, reliable and effective throughout the year at the same level of service.

All this means that we continue to develop an increasingly effective holistic environment and broad ranging service that brings actual change to people's circumstances.

5.1 Glass Door: it has been a privilege to continue to work closely and effectively with their high-quality case workers who are based in our Crisis Drop-in. Andrew, Gemma, Lewis, and Alice are working together to hold at least five sessions each week. These provide transformative practical support, advocacy, and knowledgeable advice.

Case Study: we got a phone call from a refugee in tears. He had been ejected out of his hotel because he gained refugee status and, as a result, had lost his asylum support status and accommodation. The various agencies at Vineyard Community quickly worked together to deliver different supports and brilliantly Glass Door was able to provide him with shelter accommodation that very same night, avoiding him having to sleep in the street.

Outputs: our Glass Door partnership team collaborated with us on the cases 138 of our guests this year, and working together, these are just a few of the following outcomes achieved: 22 were housed directly from the streets, 20 were supported to receive benefits, 37 were supported to receive financial support, 29 accessed emergency food support, and 5 were supported in securing crucial ID documents.

5.2 SPEAR: The local authority funded, outreach team from SPEAR Housing, hold two sessions in our Drop-in each week. A team of their outreach workers visit our Crisis Drop-in once a week and on Fridays they send two health workers and a volunteer to work with guests who attend here in collaboration with our own Caseworker, and our multi-agency partnership team. This partnership plays a key role in us being able to transition some of the most vulnerable people attending our services from living on the streets into emergency temporary accommodation and to access sustainable healthcare and support. These partnerships played their part in 19 of our guests moving off the streets and 16 of our guests gaining the support they needed to access healthcare.

5.3 Salvation Army Employment Plus U.K: Wayne, and then Lucy, since her return from maternity leave, have continued to attend our daily crisis drop-in sessions. This year they have met with 18 of our guests, and then on an ongoing one-to-one basis with five of those people, supporting two into employment, two with their CV's, one with gaining their CSC Construction Eligibility Card, one with forklift, gas and plumbing qualifications and one with accessing drug and alcohol recovery support, and the rest still in progress as they seek to faithfully help people along the long and very challenging road out of long-term unemployment.

Case Study: AS is a 42-year-old man who came to us experiencing long-term unemployment, then homelessness, then mental health breakdown because of feeling hopeless, having been made redundant during Covid after 20 years in

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employment. We met regularly for support with his mental health, creating a CV, job searching, interview skills, and advocacy engaging employers. He secured a permanent role with Sky after six months.

"Only because of the help of my support worker at the Vineyard Community have I been able to find this job. It's been so hard to change industries after such a long time out of work. I became utterly without hope for a while, but my skills, confidence and character have been rebuilt and I have belief again. It's just been an amazing journey!" - AS

5.4 The Hepatitis C Trust: David moved to a different team within the service, leading to a temporary breakdown in our partnership that effected the service but as a result of us working hard to get it up and running again it has been reinstated as a core Crisis Drop-in service offer, including on request when we have a new guest who would like to meet the team and be tested for Hep C. This year 146 guests have been tested. The Trust had this to say:

"Vineyard Community have been a brilliant partner again this year. The way they operate with such welcome and authentic care that builds trusting relationships, makes it easier to reach and help more people. It's been encouraging to have supported so many again this year."

5.5 Multiple Disadvantage and Crisis Support Workers: Alice and Jordan have continued to work alongside us with some of our most vulnerable and troubled guests with deeply entrenched and complex needs in several areas of their lives. As a result we have managed to secure and sustain engagement with some of the most hard to reach people who have ever used our service. One guest had this to say, *"I'm really happy where I am. It felt like I was never going to get off the streets or feel safe. I just feel happy"* – OM.

5.6 Health Link: Jerry and Julia have been able to skillfully and patiently sustain strong relational connections with some of our other 'hard-to-reach' guests, resulting in some long hoped for sustainable health and wellbeing outcomes. A good example was them helping a young man who recently attended with some of his 'life admin' that he was feeling too stressed and confused to take care of himself; the help given gave him enough of a stable foundation to sustain his accommodation and embark on training for employment.

5.7 RCDAS (Richmond Community Drug and Alcohol Services) working alongside WAWY (We Are With You) and the Pathway Team: Paul from RCDAS continues to run a session within our Crisis Drop-in once a week. Gabrielle from WAWY continues to volunteer four sessions a week, and their colleague, Terese continues to attend every Friday supporting those with long term recovery needs and challenges. This partnership has been highly effective in the lives of our vulnerable guests during the past year. In addition to 79 being supported by Paul, Gabrielle and Terese, they also assisted 9 of our most vulnerable and disengaged guests by taking food and support from here at Vineyard Community to them on the streets where they live, sleep, beg and scavenge to survive. This is quite an achievement considering almost all of their colleagues took part in mass industrial action this year, striking for several months, so their will and skill to put our vulnerable guests first and maintain this level of relationship and commitment to those guests and our service partnership in general was highly impressive and something we are very thankful for and admire greatly.

Case Study: JLK is a 55-year-old white British female who is alcohol dependent. We work in partnership with Vineyard Community to support her, meeting with her at their centre where she feels safe, having initially attended in a severely ill state. JLK attended regularly, often engaging with one of our volunteers, Gabrielle. She had been attending the Vineyard Community for some time when we got involved. JLK has ongoing difficulty with her appetite but enjoyed coming to us, having a coffee, and at times a healthy bite to eat, saying that she found the staff friendly and helpful in her addiction struggles. This then helped her engage with drug and alcohol services and other support provided at the Vineyard. Our intervention is always client led, talking through any issues faced and considering any barriers to change. After much time happily invested, JLK was supported to complete an in-patient detox, and is currently in full recovery and fully engaged with the wider support from the Vineyard and our team. She has reconnected with her family, started dog-sitting, an upcycling, decorating, and upholstery course as well as an art group, all of which is building up her wellbeing, purpose and hopes for the future.

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5.8 Vet on the Hill: We were delighted to maintain our free emergency referral partnership with Dr Scott Miller from this local veterinary practice for those with pets in need of care that they cannot afford to have treated.

Dr Miller is well known nationally with his TV series 'Vet on the Hill'.

5.9 Vineyard Refugee Hub

With the high number of Ukrainian refugees arriving in our area, we continued through to completion our coordination and hosting of this vital crisis response service with our local partner organisations. Coming from the experiences of complex trauma and needing urgent help, 1,022 people were supported from this project – 919 refugees and 103 hosts who provided their accommodation.



As the year progressed and another international catastrophe unfolded with the governmental and refugee crisis taking hold in Hong Kong, we experienced our weekly hub more than doubling as many people from Hong Kong arrived asking for help. We responded with replicating our work with Ukrainian refugees and setting up a bespoke weekly Hong Kong Refugee Hub with food and support work within the same afternoon session.

Working Collaboratively: We helped set up and coordinate a borough collaboration known as the 'Richmond Ukrainian Refugee Hub' comprising the Vineyard Community & Richmond Foodbank, the Ukrainian Social Hub (USH), Refugees Welcome in Richmond (RWInR), Prosperity Café, Barnes Community Association and College (BCA). With wider referral links to many other excellent local community partners, we were able to complete the project and pass on the work to these vital and commendable local community partners. Partners also included Richmond and Hillcroft Adult Community College (RHACC), Multicultural Richmond (MR), as well as our Vineyard Studio and the Foodbank Plus support, and a variety of local churches and charities.

Many of those organisations responding to the crisis did not have registered charitable status. We were able to act as a temporary umbrella body to accept individual and trust donations and funds that were being offered and then distribute them to where they were being most effective for the refugees. We did this on a short term, temporary basis until we were able to help the main crisis response organisations involved secure their own charitable status. They were then able to access seed funding to secure a solid financial and operational foundation for their own charitable aims entirely focused on the help and support of those fleeing Ukraine and other areas of conflict and hardship. We continue to offer partnership in terms of the refugees accessing emergency food and casework from us when needed and we host a weekly hub for their community-building and general support work.

We would like to record our grateful thanks to the Richmond Parish Lands Charity (RPLC) and The Hampton Fund, for their ready and generous support without which none of the above would have been achieved.

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- Language and Dance Classes at our Vineyard Studio

Key elements of this joint work have been to provide expert support work and workspaces provided by the Vineyard Life Church for English classes; and very importantly, a gathering space in our Centre for refugees and their families, hosts, and local council leaders and experts to meet and share information, as well as support one another. Other activities included dance classes, and cultural performances to celebrate and communicate their national culture.

We have been helping and supporting refugees from various countries and crises over our eleven years of work; however, this particular crisis was very different in terms of the numbers involved and the urgency of their situation. There has been much to learn from the experience to strengthen our work supporting those in acute need. We are glad to have been able to both create a welcoming and generous hosting of all their work and then help them to set up on their own and see them going on to successfully take it on.

Case Study: *"Through Vineyard's refugee hub and their partnership with the Ukrainian Social Club my children and I have had critical help learning English, support with setting up our benefits and creating a CV, accessing food we needed, acting classes, and fun and friendship when we most desperately needed it in this awful moment."* – LA

Outputs: we have been able to support 919 Ukrainian refugees and assist 754 of them to obtain benefits and financial support. 413 refugees have been supported by the collaboration to access education for their children and themselves. We have provided access, by hosting and referral, to English classes for 349 people. Working together we have enabled the solving of 46 crises arising between hosts and refugees. We have helped 14 refugee families access accommodation and provided crisis finance grants to 9 families in desperate financial circumstances. We have also been able to support 59 refugees into employment and volunteering.

The work has been visited, supported, and highly commended by Sarah Olney MP, Munira Wilson MP, Cllr Chris Varley, Cllr Paulina Vassileva, Cllr Chas Warlow, as well as local business and commerce leaders, community leaders, and the community in general at large. We have had great reliable support from local individuals and families.

6 Our Food Poverty Services - Report by David Logan, Chief Executive

Our foodbank started the year with a significantly increased demand of 25% from the previous year due to the number of new refugees attending. Over the year, this dropped to an overall 5% increase as the refugees became more stable within their UK life and eventually accessing the financial help and welfare for which they were entitled. The sustained 5% increase

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is a result of the impacts of the cost-of-living crisis on the financial lives and wellbeing of local working and low-income families and individuals who began to struggle to the first time.

We gratefully work in partnership with Trussell Trust (TT) in the delivery of our food to those experiencing food poverty in our community.

For the last year our team at the foodbank and other food poverty provisions have been much more stable. We continue with Paul Beadle in post as our Foodbank Manager, Christine Rigby as our Administrator and as part of our second phase of strengthening our volunteer community for the foodbank and other services, we have been able to work closely with Trussell Trust to employ for the first time a Volunteer Coordinator, Lindsay Warner, who has further progressed the training, quality and community of our volunteers. The team have been excellent at adapting to the changing and increasing needs of this service, including opening two new sites in areas of identified need, with a third upcoming.



- Vulnerable guests experiencing food poverty enjoying being with us

Food Donation Partners: we continue to supply vast amounts of food to other charities and partner organisations across and beyond our borough. We are therefore able to provide foundational support to an array of local projects including Isleworth, Southall and Willesden Foodbanks, RUILS, Richmond Aid, Christchurch and Salvation Army Feltham, St. Pauls, Hounslow West, Hounslow Open Kitchen, Kew Hostel, JRS Refugees, the Real Junk Food Project in collaboration with The ETNA Centre, Linden Hall, Equippers Church and St. Thomas Aquinas, Inspired Hub, Hampton and Osterley Park Hotel, Epsom Dog Rescue Centre, and local schools and churches amongst many more.

We have continued to be helped by weekly generous donations of fresh food from our partners at City Harvest and the Felix Project.

We are hugely thankful too, for our partnership with Trussell Trust, which enables us to be part of their highly effective and supportive network. They help us to deliver an effective service, measure our impact, and analyse and record stock levels.

Their 'Help Through Hardship' helpline using expert Citizen Advice staff, continues to give guests reliable advice to help minimise the impact of poverty whilst also issuing food vouchers for those in need to receive help from us.

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Case Studies: “Last year I donated to the foodbank. This year me and my kids need foodbank. Not being able to do Santa hurts but having food to put on the table makes me so happy!”- SG

SG’s place of work closed early in 2022 and left her without a job. Since then, her benefits have covered less and less of the costs for her and her five children as all her bills, food costs and rent have increased over the year, leaving her in desperate need this Christmas because of the cost-of-living crisis. SG was feeling low and anxious about needing to visit us in her emergency and ask for free food but left our new cost-of-living crisis response services feeling she’d been warmly welcomed and well looked after, with a spring in her step and some grocery bags to take home to her children.

“As a first-time foodbank user, I was overwhelmed by the kindness I was shown. The staff were friendly and polite; a well-coordinated team that was able to engage with lots of people efficiently while still having the time to make me feel welcome. It’s a difficult thing to ask for help but my experience at Vineyard has taught me there are still those willing to help despite enormous pressures.” – AFB

Outputs: we served and supported 6,257 people this year, including emergency food for at least 1,717 children. 57% of our food parcels are going to vulnerable individuals and 45% have provided food for families finding it impossible to cover living costs.

We continue to provide a safe, non-judgemental, and welcoming holistic service across all our sites, making them more non-questioning, casual and café like as we go so that people struggling with shame and embarrassment around needing foodbank help find it easier to engage with the help they need.

7 Hope for Life Empowerment Services - Report by David Logan, Chief Executive

The Vineyard Studio

The Vineyard Studio, based at Dickson House, Queens Road, Richmond, a unit provided by RPLC, was unable to sustain a good level of engagement, outputs or outcomes since the pandemic and in the financial year up until it closed had unfortunately produced very little in the way of transformative impacts or outcomes. The main benefit in the year was to Ukrainian refugees learning English through the studio pathway as part of the RURH project, which started to also decline as more of the refugees became confident in their communication skills. Following that, with very little in the way of outputs or outcomes, funding became too difficult, and the studio began to run at a significant loss. As a result, we closed the project to ensure good management of our financial sustainability and put it into review with a process of community feedback in order to repurpose it with an educated, evidence-based model that would reach a wider and more diverse local cohort in need of it. The plan is to continue a slow step-by-step launch of a restructured model with a new pattern of services in the coming 2023-24 year. Activities will include inclusion and community-building activities, creative and vocational training courses, partnership-based food poverty and education services, and psychotherapist-led mental health courses for various vulnerable groups, including vulnerable women, refugees and others.

8. Social Enterprise and Self-Sustainment Work - Report by David Logan, Chief Executive

8.1 Vineyard Charity Shops

Both our main charity shop at our Centre and our Pop-Up shop on Paradise Road have done incredibly well in the last year with significant sales and profits increases to support the work of the charity.

In particular, the Pop-Up shop, with its boutique design and marketing, has proven to be a very successful venture powered by a creative, intelligent and passionate team of staff and local volunteers.

Particular credit to Ewa Skinder, Isabelle Dos Reis, and Fiona Brennan, our Shops Manager, Finance Officer, and Operations Manager, respectively, who have strengthened the focus and quality of the shops immensely throughout the year.



Annual Report of the Trustees For the year ended 30 June 2023

The premise at Paradise Road has been provided gratis by the generosity of RPLC for which we are very grateful. However, they have now let us know that they need the premises back and so in the coming year we expect to take a substantial financial hit in expenditure, sales and profits as we search for a new premises to move to, and establish a new location to replace the Paradise Road unit.

8.2 Cost-of-Living Crisis Response Services



- Mother and Son using our Cost-of-Living Crisis Response Services this year

With the continuing increase of those needing help as a result of the cost-of-living crisis and our Vineyard Community Café failing to recover from the impacts of the pandemic and experiencing extremely low levels of custom we closed it and instead used the space and time in the afternoons to expand our crisis services to those clearly facing new levels of need and desperation.

We moved to a model where refreshments provided in the afternoons have been free. People now come and receive a hot meal, emergency food for themselves and/or their families, access to a warm space, support work, mental health support and creative and therapeutic groups. This has been highly successful, with 2,764 attendances, 2,172 hot and healthy meals provided, accessed by 357 new guests and with 279 support work sessions delivered over the winter months. We are thrilled with how much this service has been able to help people throughout a severely challenging economic time for those on low incomes in our community and society. This restructure resulted in a more relevant higher community impact whilst also reducing our expenditure and financial losses existing within the paid café model that we had previously. Our hope is that this will not continue to be such a relevant or so desperately needed service for too long and that we can, at the right time, return to a social enterprise, community-building model in the spring of 2024.

9 Our Community - Report by David Logan, Chief Executive

9.1 Vineyard Community Volunteers



- Our Foodbank, Cost-of-Living Crisis Response Services, and Crisis Drop-in Volunteers

Each year we hold an event to acknowledge and give thanks both to and for our tremendous team of faithful, skilful, and dedicated volunteers, who have stuck with us on the journey through both the rough and the smooth: and always with a smile and readiness to help.

So many of our volunteers are vulnerable people themselves with their own lived experience. Many have even gone through the journey of first coming to us for help and then, after some recovery, transitioned into our volunteer team, delivering our services with us, fulfilling their ambition to help others just as they have been helped. One such volunteer, SD, had this to say:

"I came to Vineyard Community & Richmond Foodbank on a recommendation after losing some of my work. I felt so ashamed I couldn't support my family. With the team's help and kind ear I was soon back on my feet with food in mine and the children's bellies. It is such a relief knowing there were people there to help and listen but not judge. Saying thank you didn't seem enough. When I was back on my feet, I started volunteering in their warehouse and admin team and before long was invited along with my partner to coordinate one of their local satellite services." – SD

9.2 Corporate and Charitable Organisation Partnerships

We are happy to report that slowly but surely, we have continued to see this aspect of our community-building and connection return towards pre-pandemic levels of life and connection. We are so thankful to all the local businesses, schools and community groups who continue to generously enable us to be a life-changing force throughout Richmond. We would like to particularly express thanks to those who have given their vital volunteering time and financial donations towards our work with local people struggling to make ends meet or having fallen off the edge and plummeted into severe levels of complex crisis.

We would like to specifically mention the unparalleled level of holistic support this year from Petersham Nurseries throughout this year with their events in support of us and our community work. The owners and operations team at the nurseries are so clearly passionate and committed to enabling us to address in a life changing manner the increased

Annual Report of the Trustees For the year ended 30 June 2023

community needs of food poverty, poverty, homelessness and the debilitating impacts of complex crises on the lives of local vulnerable people.

Those grant funders which helped financially are shown on pages 27-29.



Although Richmond and its environs is rightly regarded as an affluent area, it still has many disadvantaged and sadly its share of the homeless and rough sleeping. Fortunately, we have charitable organisations like Vineyard Community & Richmond Foodbank whose sterling work I have seen at first hand. Apart from providing emergency food and clothing to the needy, and a daily hot breakfast, Vineyard's services go so much further and wider, supplying whole-life help with health, housing and career support and advice. Under inspiring leadership, its committed staff and volunteers do an outstanding job - we should indeed be very proud and grateful for Vineyard Community and its team. – Lord Lee of Trafford

Having spent time with the wonderful staff and volunteers at the Vineyard Community & Richmond Foodbank, I've seen for myself the invaluable support they provide to people in our community. With the cost-of-living crisis making things even more difficult for hard-working families, this support is more important than ever. I'm immensely grateful for all the work they do to help people struggling with homelessness, food poverty, mental health crisis and loneliness, as well as welcoming those who arrive in our borough as refugees. I know from meeting newly arrived Ukrainians at the Vineyard's refugee hub what a supportive community they have found here. Their work truly makes a tangible difference to people's lives and, on behalf of the people of Twickenham, I thank them for all they do. – Munira Wilson, MP for Twickenham



Vineyard Community & Richmond Foodbank is one of Richmond's most important institutions. Through its tireless work it has transformed the lives of many in our community, the homeless, the foodless, the lonely and those who have come to our area in search of refuge.

I am not sure how we could cope without them and am truly grateful for their contribution, which continues to grow and inspire. – Sarah Olney, MP for Richmond Park and North Kingston

10 Financial Review – Report by Peter Flower, Company Secretary

10.1 Funding Overview

Our total income for the year was £808,540. The breakdown of our revenue was:

Individual donor giving & community fundraising	38%
Grant-making Trusts	42%
Government	3%
Company donations	5%
Trading	12%
Other	0%

**Annual Report of the Trustees
For the year ended 30 June 2023**

10.2 Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on pages 21 and 22. The Charity's reserves increased by £86,081 (2022: decreased by £121,952). The balance sheet shows total net assets of £381,000 (2022: £294,919).

Included in total funds are amounts totalling £69,827 (2022: £34,319) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor-imposed conditions. Full details of these restricted funds can be found in note 11 to the accounts together with an analysis of movements in the year.

10.3 Reserves Policy

The Trustees have examined the requirements for free reserves, i.e., those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Charity's funding, free reserves should be equivalent to approximately 3 months' worth of budgeted expenditure (after adjusting for projects with matching grant income and expenditure) in order to provide sufficient flexibility to cover temporary shortfalls in incoming resources and allow the Charity to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 30 June 2023 the Charity had net free reserves of £292,543 (2022: £232,018) as follows:

	2023	2022
	£	£
Total reserves	381,000	294,919
Less: unrestricted fixed assets	(8,316)	(18,494)
Less: restricted funds	(69,827)	(34,319)
Less: foodbank stock	(10,314)	(10,088)
Free reserves	292,543	232,018
Free reserves requirement:		
3 month's budgeted expenditure	90,000	90,000

The Trustees are aware that free reserves are currently materially in excess of the free reserves requirement. The Trustees are actively looking at ways in which closer parity can be achieved between free reserves and the free reserves requirement.

10.4 Fundraising policy

Our Chief Executive and Grant Manager have responsibility for submitting grant applications. They are also conversant with our policy for fundraising from individual supporters through our Newsletter and Website of the options for giving. We have online provision for donor giving through CAF Giving, Easyfundraising, and PayPal.

No pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

10.5 Salary policy

The pay of all staff is reviewed annually in accordance with our Salary Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. We are mindful of the steep rise in the cost of living over the last year and its impact on our staff.

**Annual Report of the Trustees
For the year ended 30 June 2023**

10.6 Pension Liabilities

The charity does not have a defined benefit pension scheme. Staff who are eligible are auto enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer's contribution at a minimum of 3% of salary. The employer contribution was increased to 5% of salary in October 2023.

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

11 Approval

The report of the Trustees was approved by the Trustees on 27th November 2023 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Peter Flower".

**Peter Flower
Trustee**

Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

I have examined the accounts for the year ended 30 June 2023 on pages 21 to 34 which have been prepared on the basis of the accounting policies set out on pages 24 and 25.

Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 ("the Act") do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "John Helm".

John Helm ACA

29 November 2023

VINEYARD COMMUNITY CENTRE

Statement of Financial Activities (incorporating the Income & Expenditure Account) For the year ended 30 June 2023



	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Income from:	2						
Donations and legacies		232,423	477,063	709,486	117,385	316,694	434,079
Charitable activities		86,425	-	86,425	63,105	-	63,105
Other trading activities		10,314	-	10,314	35,832	-	35,832
Investments		1,692	-	1,692	600	-	600
Other		262	361	623	2,336	-	2,336
Total Income		331,116	477,424	808,540	219,258	316,694	535,952
Expenditure on:							
Raising funds	3a	6,526	14,554	21,080	45,966	-	45,966
Charitable activities	3b	269,597	431,782	701,379	290,995	320,943	611,938
Total Expenditure		276,123	446,336	722,459	336,961	320,943	657,904
Net gains/(losses) on investments		-	-	-	-	-	-
Net income/(expenditure) before tax	4	54,993	31,088	86,081	(117,703)	(4,249)	(121,952)
Tax payable	5	-	-	-	-	-	-
Net income/(expenditure) after tax		54,993	31,088	86,081	(117,703)	(4,249)	(121,952)
Transfers between funds		(4,420)	4,420	-	-	-	-
Net movement in funds		50,573	35,508	86,081	(117,703)	(4,249)	(121,952)
Total funds brought forward		260,600	34,319	294,919	378,303	38,568	416,871
Total funds carried forward		311,173	69,827	381,000	260,600	34,319	294,919

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

VINEYARD COMMUNITY CENTRE



Balance Sheet As at 30 June 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Fixed Assets					
Tangible Assets	6	8,316	14,053	22,369	18,494
Current Assets					
Investments	7	75,000	-	75,000	50,000
Stock	8	-	10,314	10,314	10,088
Debtors	9	5,139	-	5,139	4,741
Cash At Bank And In Hand		231,340	45,460	276,800	219,144
		311,479	55,774	367,253	283,973
Creditors - Amounts Falling Due Within One Year	10	8,622	-	8,622	7,548
Net Current Assets		302,857	55,774	358,631	276,425
Net Assets		311,173	69,827	381,000	294,919
Represented By:					
Restricted Funds	11	-	69,827	69,827	34,319
Unrestricted Income Funds		311,173	-	311,173	260,600
Total Funds		311,173	69,827	381,000	294,919

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2023, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 27th November 2023 and signed on their behalf by:

Robert Kimmerling, Chairman and Trustee

Peter Flower, Company Secretary and Trustee

Company number: 7669793

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows For the year ended 30 June 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Net cash flows from operating activities	12	52,328	39,723	92,051	(107,363)
Cash flows from investing activities:					
Dividends, interest and rents from investments		1,692	-	1,692	600
Purchase of property, plant and equipment		(11,087)	-	(11,087)	(22,194)
Proceeds from redemption of investments		50,000	-	50,000	-
Purchase of investments		(75,000)	-	(75,000)	-
Net cash used in investing activities		(34,395)	0	(34,395)	(21,594)
Change in cash and cash equivalents in the reporting period		17,933	39,723	57,656	(128,957)
Cash and cash equivalents brought forward		213,407	5,737	219,144	348,101
Cash and cash equivalents carried forward		231,340	45,460	276,800	219,144

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

I. Accounting Policies

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

Going Concern

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

I. Accounting Policies (Continued)

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from these of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

Tangible Fixed Assets

The cost of the vehicle has been capitalised and will be depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be five years.

Small capital items (under £1,000 each) are written off in the year of purchase.

Stock

Food and other donated stock held for distribution is recognised as an asset on the charity's balance sheet at fair value, which the charity currently deems to be £1.94 per kilo on an aggregated basis.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes.

VINEYARD COMMUNITY CENTRE



Notes to the Financial Statements For the year ended 30 June 2023

2. Income

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
Donations & legacies											
Donations	78,497	116,572	195,069	29,805	-	86,746	20	15	70	78,413	133,154
Grants (see below)	140,020	200,069	340,089	67,284	-	106,035	22,300	-	4,450	140,020	189,972
Income tax reclaimed	8,906	15,857	24,763	351	-	14,456	1,050	-	-	8,906	12,145
Donations in kind	-	144,565	144,565	-	-	144,565	-	-	-	-	97,808
Legacies	5,000	-	5,000	-	-	-	-	-	-	5,000	1,000
	232,423	477,063	709,486	97,440	0	351,802	23,370	15	4,520	232,339	434,079
Charitable activities											
Sales	43,213	-	43,213	-	-	-	-	43,213	-	-	63,105
Other trading activities											
Charity shop sales	53,526	-	53,526	-	10,314	-	-	43,212	-	-	35,832
Investment income											
Bank interest	1,692	-	1,692	-	-	-	-	-	-	1,692	600
Other	262	361	623	361	-	-	-	-	-	262	2,336
	331,116	477,424	808,540	97,801	10,314	351,802	23,370	86,440	4,520	234,293	535,952

Charity Shop sales and expenditure have been shown partly as a trading activity and partly as a charitable activity. This is because the shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

VINEYARD COMMUNITY CENTRE



Notes to the Financial Statements For the year ended 30 June 2023

2a. Grants Analysis

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
Albert Hunt Trust	-	-	-	-	-	-	-	-	-	-	5,000
Andarroch Trust	-	500	500	500	-	-	-	-	-	-	-
Asda/Trussell Trust	-	-	-	-	-	-	-	-	-	-	1,010
Baptist Church Teddington	-	46	46	-	-	46	-	-	-	-	-
Barnes Fund	-	-	-	-	-	-	-	-	-	-	6,000
Burdett Trust	-	-	-	-	-	-	-	-	-	-	5,000
Charlotte Wade Charity	1,500	1,500	3,000	-	-	1,500	-	-	-	1,500	3,600
Charities Trust	-	-	-	-	-	-	-	-	-	-	125
Churches	-	-	-	-	-	-	-	-	-	-	10,738
City Bridge Trust	-	36,075	36,075	-	-	36,075	-	-	-	-	-
Community Kew Fete	-	1,878	1,878	-	-	1,878	-	-	-	-	-
Local Council	-	-	-	-	-	-	-	-	-	-	94
David King Charitable Trust	-	500	500	-	-	500	-	-	-	-	-
Double O Charity	-	-	-	-	-	-	-	-	-	-	1,500
Fine & Country Foundation	-	2,285	2,285	2,285	-	-	-	-	-	-	3,000
Garfield Weston	-	-	-	-	-	-	-	-	-	-	25,000
Giving Force Foundation	60	-	60	-	-	-	-	-	-	60	-
Hampton Fund	-	39,000	39,000	23,000	-	-	16,000	-	-	-	23,000
Hounslow Indoor Bowling Club	-	-	-	-	-	-	-	-	-	-	230
Holy Trinity Barnes	3,500	-	3,500	-	-	-	-	-	-	3,500	-
Holy Trinity Church Richmond	-	1,320	1,320	1,320	-	-	-	-	-	-	-
Kew Village Market	1,500	-	1,500	-	-	-	-	-	-	1,500	-
Killik & Co Charitable Trust	-	4,800	4,800	-	-	4,800	-	-	-	-	-
LIDL Foundation	-	555	555	-	-	555	-	-	-	-	-
Carried forward	6,560	88,459	95,019	27,105	0	45,354	16,000	0	0	6,560	84,297

VINEYARD COMMUNITY CENTRE



Notes to the Financial Statements For the year ended 30 June 2023

2a. Grants Analysis (continued)

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
From above	6,560	88,459	95,019	27,105	0	45,354	16,000	0	0	6,560	84,297
Lifetimes Charity	-	500	500	-	-	500	-	-	-	-	-
London Catalyst Fund	-	5,500	5,500	1,500	-	-	4,000	-	-	-	4,000
Matthews Wrightson Charity Trust	600	-	600	-	-	-	-	-	-	600	1,800
Never Hungry	-	879	879	879	-	-	-	-	-	-	-
Pret Foundation	10,000	-	10,000	-	-	-	-	-	-	10,000	9,410
Probus club of Twickenham	-	500	500	-	-	500	-	-	-	-	-
Richmond Charities	-	7,500	7,500	7,500	-	-	-	-	-	-	4,200
Richmond Council	-	11,000	11,000	10,000	-	-	-	-	1,000	-	-
Richmond Parish Land Charity	78,500	3,750	82,250	300	-	-	-	-	3,450	78,500	59,464
Richmond Team Ministry	2,610	-	2,610	-	-	-	-	-	-	2,610	-
Round Table Lodge of Middlesex	-	-	-	-	-	-	-	-	-	-	250
Rowan Bentall Charitable Trust	500	-	500	-	-	-	-	-	-	500	500
SHOCC St Mary's	-	-	-	-	-	-	-	-	-	-	1,150
Society of the Holy Child Jesus	20,000	-	20,000	-	-	-	-	-	-	20,000	-
Souter Charitable Trust	3,000	-	3,000	-	-	-	-	-	-	3,000	3,000
Stella Symons Charitable Trust	-	-	-	-	-	-	-	-	-	-	600
Stephen Roberts Memorial Trust	450	450	900	-	-	450	-	-	-	450	1,150
Stichting Vogelgezang Trust	1,000	-	1,000	-	-	-	-	-	-	1,000	-
The Ashcroft Charitable Trust	200	-	200	-	-	-	-	-	-	200	-
The Barnes Fund	-	7,000	7,000	-	-	7,000	-	-	-	-	-
The Church Urban Fund	4,000	-	4,000	-	-	-	-	-	-	4,000	-
The Drapers Charitable Fund	-	15,000	15,000	15,000	-	-	-	-	-	-	-
The Hospital Saturday	2,000	-	2,000	-	-	-	-	-	-	2,000	4,000
Carried forward	129,420	140,538	269,958	62,284	0	53,804	20,000	0	4,450	129,420	173,821

Notes to the Financial Statements
For the year ended 30 June 2023

2a. Grants Analysis (continued)

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
From above	129,420	140,538	269,958	62,284	0	53,804	20,000	0	4,450	129,420	173,821
The Albert Hunt Trust	7,000	-	7,000	-	-	-	-	-	-	7,000	-
The Autumn Stone Foundation	-	-	-	-	-	-	-	-	-	-	5,000
The Julia & Hans Rausing Trust	-	10,000	10,000	-	-	10,000	-	-	-	-	-
The Lee & Bakirgian Family Trust	1,000	-	1,000	-	-	-	-	-	-	1,000	-
The Margaret & David Walter Trust	-	-	-	-	-	-	-	-	-	-	5,000
The Mrs Smith & Mount Trust	-	5,000	5,000	5,000	-	-	-	-	-	-	-
The Neighbourly Foundation Sainsbury	-	-	-	-	-	-	-	-	-	-	1,000
The Rotary Club of Kew Gardens	-	2,300	2,300	-	-	-	2,300	-	-	-	-
The Women's Institutes	2,100	-	2,100	-	-	-	-	-	-	2,100	-
Trees David King	500	-	500	-	-	-	-	-	-	500	-
Trussell Trust	-	41,781	41,781	-	-	41,781	-	-	-	-	-
William Grant Foundation	-	-	-	-	-	-	-	-	-	-	1,000
Working Women's Network	-	450	450	-	-	450	-	-	-	-	-
Other Trusts	-	-	-	-	-	-	-	-	-	-	4,151
Total	140,020	200,069	340,089	67,284	0	106,035	22,300	0	4,450	140,020	189,972

VINEYARD COMMUNITY CENTRE



Notes to the Financial Statements For the year ended 30 June 2023

3. Expenditure

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
Raising funds											
Processing costs	1,254	613	1,867	0	83	613	-	667	-	504	21,086
Purchases	5,272	13,941	19,213	10,515	4,633	3,433	-	232	-	400	24,880
	6,526	14,554	21,080	10,515	4,716	4,046	0	899	0	904	45,966
Charitable activities											
Events	1,019	1,479	2,498	1,244	-	108	127	30	-	989	1,499
Instructors & trainers	8,117	21,639	29,756	-	-	-	21,639	-	-	8,117	10,868
Staff costs	208,494	184,176	392,670	64,991	5,136	109,903	9,282	36,830	-	166,528	395,827
Gifts & grants	1,285	164,444	165,729	6,897	-	146,844	10,574	-	-	1,414	104,574
Administration	18,010	12,426	30,436	4,101	-	7,329	996	800	-	17,210	32,226
Premises & facilities	31,157	47,303	78,460	6,807	462	34,536	1,510	2,535	4,450	28,160	65,984
Governance	1,515	315	1,830	-	-	225	90	-	-	1,515	960
	269,597	431,782	701,379	84,040	5,598	298,945	44,218	40,195	4,450	223,933	611,938
	276,123	446,336	722,459	94,555	10,314	302,991	44,218	41,094	4,450	224,837	657,904
Net income/ (expenditure)	54,995	31,088	86,081	3,246	0	48,811	(20,848)	45,347	0	9,456	(121,952)

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

3. Expenditure (continued)

3a. Staff Costs

Included within expenditure are the following staff costs:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Salaries	183,271	160,553	343,824	347,203
Employer's National Insurance	12,393	13,084	25,478	26,878
Employer's Allowance	-	-	-	(2,000)
Pension contributions	4,388	4,453	8,841	8,261
	<u>200,052</u>	<u>178,090</u>	<u>378,143</u>	<u>380,342</u>
Of which the following staff costs were in respect of Key Management Personnel:	<u>97,569</u>	<u>-</u>	<u>97,569</u>	<u>73,686</u>

The total number of employees of the Charity in the year was 24 (2022: 19), 9.00 full-time equivalent (2022: 11.61). All our staff are part-time. No remuneration was paid to any of the Trustees in 2023 or 2022 (but see the related party notes in note 14). The expenses of the trustees amounting to £nil (2022: £nil) in relation to costs incurred in fulfilling their duties, including for training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

3b. Gifts & Grants

Charitable activities to individuals include financial support and support in kind of £6,714 (2022: £13,490) made to 100 (2022: 252) beneficiaries in furtherance of the charity's objects.

4. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Depreciation – owned assets	2,772	4,440	7,212	3,700
Payments under operating leases	15,541	20,706	38,247	33,842
Independent Examiner's remuneration	1,830	-	1,830	810

5. Taxation

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

6. Fixed Assets

	Plant & Equipment £	Motor Vehicles £	Furniture, Fixtures & Fittings £	Total £
Cost				
At 1 July 2022	8,194	29,694	306	38,194
Additions	11,087	-	-	11,087
Disposals	-	(7,500)	-	(7,500)
At 30 June 2023	19,281	22,194	306	41,781
Depreciation				
At 1 July 2022	8,194	11,200	306	19,700
Charge For Year	2,772	4,440	-	7,212
Disposals	-	(7,500)	-	(7,500)
At 31 June 2023	10,966	8,140	306	19,412
Net Book Value				
At 30 June 2023	8,315	14,054	0	22,369
At 30 June 2022	0	18,494	0	18,494

7. Current Asset Investment

	2023 £	2022 £
Balance at 1 July	50,000	50,000
Redeemed/matured	(50,000)	-
Addition	75,000	
Balance at 30 June	75,000	50,000

Investment is in in Green Pastures Loan stock with Green Pastures CBS Ltd.

8. Stock

	2023 £	2022 £
Foodbank stock	10,314	10,088

9. Debtors

	2023 £	2022 £
Gift Aid receivable	3,842	2,744
Other debtors and prepayments	1,297	1,997
	5,139	4,741

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

10. Creditors – Amounts Falling Due Within One Year

	2023 £	2022 £
Accruals and deferred income	1,740	810
Other creditors including taxation and social security	6,882	6,738
	8,622	7,548

11. Restricted Funds

11a Current year

	At 1 July 2022 £	Income £	Expenditure £	Transfers £	At 30 June 2023 £
Richmond Foodbank	13,902	351,802	(302,989)	-	62,715
Refugees	16,549	22,370	(43,219)	4,300	0
Morning Drop in	3,430	98,802	(95,240)	120	7,112
Studio	-	4,450	(4,450)	-	0
Staff and Core costs	438	-	(438)	-	0
	34,319	477,424	(446,336)	4,420	69,827

The reason for the transfers from unrestricted to Richmond Foodbank and Morning Drop in were to correct historic errors.

11b Prior year

	At 1 July 2021 £	Income £	Expenditure £	Transfers £	At 30 June 2022 £
Richmond Foodbank	36,423	162,674	(185,195)	-	13,902
Refugees	-	16,549	-	-	16,549
Morning Drop in	2,145	66,571	(65,286)	-	3,430
Staff and Core costs	-	36,000	(35,562)	-	438
	38,568	281,794	(286,043)	-	34,319

Restricted fund income headings are aligned with the charity's core activities. These are fully described in the report of the trustees on pages 3 to 19.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

12. Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities, after transfers)	50,573	35,508	86,801	(121,952)
Adjustments for:				
Depreciation charges	2,772	4,440	7,212	3,700
Dividends, interest and rents from investments	(1,692)	-	(1,692)	-
Interest from investments	-	-	-	(600)
(Increase)/decrease in stocks	-	(225)	(225)	10,156
(Increase)/decrease in debtors	(398)	-	(398)	2,743
Increase/(decrease) in creditors	1,073	-	1,074	(1,410)
Net cash provided by operating activities	52,328	39,723	92,051	(107,363)

13. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are payable:

	2023 £	2022 £
Not later than one year	29,688	29,688
Later than one year and not later than five years	57,168	86,856
	86,856	116,544

14. Related Party Transactions

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of The Vineyard Life Church. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of The Vineyard Congregational Church. The Charity received from The Vineyard Life Church grants of £nil (2022: £2,000) and made payments to The Vineyard Life Church of £28,975 (2022: £25,836) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive and Operations Manager) received aggregate gross remuneration of £86,441 (2022: £64,801).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £315 (2022: £460).

15. Members

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.