

VINEYARD COMMUNITY CENTRE

England & Wales · Charity number 1143951

Details

Status Registered

Legal form Charitable company

Company number [07669793](#)

Registered 2011-09-23

Register [View on the Charity Commission register](#)

Contact

Address The Vineyard Centre
The Vineyard
Richmond
Richmond
Surrey
TW10 6AQ

Phone 02082399383

Email Peter@vineyardcommunity.org

Website www.vineyardcommunity.org

Activities

Objects: 1. THE ADVANCEMENT OF THE CHRISTIAN FAITH FOR THE PUBLIC BENEFIT IN RICHMOND-UPON-THAMES2. THE RELIEF OF NEED AND SICKNESS IN THE COMMUNITY WITH A FOCUS ON HELPING THOSE WHO ARE SOCIALLY OR ECONOMICALLY DISADVANTAGED3. THE ADVANCEMENT OF SUCH OTHER CHARITABLE PURPOSES THAT ARE EXCLUSIVELY CHARITABLE UNDER THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DECIDE.

Activities: The Vineyard Community Centre opened in March 2012 with a vision to meet needs for the homeless and the socially excluded. The Centre provides a morning drop-in, an afternoon community cafe, a foodbank and a charity shop.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** People With Disabilities, Other Defined Groups

Geography

- Richmond Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£876,163	£801,603	£452,270	23
2024-06-30	£697,502	£700,792	£377,710	17
2023-06-30	£808,540	£722,459	£381,000	24
2022-06-30	£535,952	£657,904	£294,919	19
2021-06-30	£810,885	£636,891	£416,871	16

Trustees

Name	Role	Appointed
David William Smith		2016-11-14
Lydia Edith Palmer BA		2015-06-15
Peter Flower BA AKC		2011-09-23
REV Stephen Edward Langridge MA Oxon		2018-09-17
ROBERT MICHAEL KIMMERLING BA		2011-09-23
Sonica Mushi BA		2024-07-01

VINEYARD COMMUNITY CENTRE

England & Wales - Charity number 1143951

Accounts

VINEYARD COMMUNITY CENTRE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2025



**REGISTERED CHARITY
NUMBER 1143951**

**COMPANY LIMITED BY GUARANTEE
NUMBER 7669793**

**Annual Report and Financial Statements 2024- 2025
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Legal & Administrative Information
For the year ended 30 June 2025

Charity Name	Vineyard Community Centre	
Charity Registration no	1143951. The Charity was first registered with the Charity Commission on 23 September 2011.	
Company Registration no	7669793 company limited by guarantee.	
Principal Address	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.	
Telephone, e-mail and web-site	T - 020 8439 9435 E – info@vineyardcommunity.org W – www.vineyardcommunity.org	
Governing Document	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.	
Objects	<ol style="list-style-type: none"> 1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey. 2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and 3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide. 	
Trustees	Robert Kimmerling David Smith Peter Flower Lydia Palmer Stephen Langridge Sonica Mushi	Chairman Vice Chairman Company Secretary
Chief Executive	David Logan	
Key Management Personnel	Those in charge of planning, directing, controlling, running, and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, and the Operations Manager.	
Bankers	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU	
Independent Examiner	John Helm ACA Tandem Accounting Limited 17 Heathville Road London N19 3AL	

**Annual Report of the Trustees
For the year ended 30 June 2025**

The Trustees submit their report and the financial statements of Vineyard Community Centre (“the Charity”) for the year ended 30th June 2025. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2019 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors’ report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

1. Structure, Governance and Management

1.1 Organisation

The Board of Trustees administers the Charity, and the Board meets quarterly.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

1.2 Decision making

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Chief Executive meets the Chairman and Company Secretary regularly and reports formally to the Chairman and Company Secretary each month.

1.3 Trustee Induction and Training

All trustees are encouraged to understand their legal obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity. Webinar seminars run by the Charity Commission are used to update the Trustees on governance as are those run by the Richmond Council for Voluntary Services.

When new Trustees are appointed, they are made aware of the seriousness of their responsibilities and obligations under charity and company law.

1.4 Charity Commission Governance Code

The Trustees are mindful of the Charity Commissions’ Governance Code for smaller charities and seeks to apply its principles.

1.5 Risk Management

A comprehensive Risk Management Register was approved by the Board last year and will be reviewed this year. The formulation of a Disaster Recovery Plan forms part of our Business Strategy.

Our landlord, the Life Church, Richmond, carries out monthly Legionnaires Disease Risk Assessment checks at the Vineyard Centre, as well as a Full Fire Risk Assessment every three years by a Health & Safety Consultant.

1.6 Related Parties and cooperation with other organisations

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with many organisations with a similar vision. These are detailed below in the Report by David Logan, CEO, below.

1.7 Strategic Plan 2025 – 2029

Our Strategic Plan for 2025-2029 was approved in October 2024 and focuses on key areas of development to meet the needs of those we serve extending our services, building organisational capability, building community networks and securing sustainable funding. Progress is reviewed by the Trustees quarterly.

2. Overview of our services over the past 12 months (Section 2 to 5) - Report by David Logan, Chief Executive

2.1 Urgent Need for Our Work

We continue to experience record levels of complex crises in Richmond, with increased homelessness, food poverty, and mental health issues driven by multiple factors including soaring costs, stagnant wages, benefits insufficiency, cuts and delays, illness, unemployment, and refugee arrivals. Rough sleeping remains high locally, mirroring a further 10% increase across London.

Demand for our crisis services continues to grow, with increasing complexity and mental health needs. Our emergency food provision, up 75% in five years and still slowly rising, continues to support over 6,000 people, including many children and working adults who still can't afford the basics. This reflects the national picture where 7.3 million adults and 14% of households now face food insecurity, with food poverty estimated at three times the level of foodbank use.

2.2 Our mission - *Help in Crisis, Hope for Life*

Our mission is to provide innovative, compassionate support for those in crisis, helping individuals reach their full potential. Since launching in 2012, we've grown from our centre at Vineyard Life Church to ten locations, including six satellite foodbanks, and expanded and diversified our outreach through various means.



"I came for food and left with friendship...." – ML

2.3 Achievements, Strategy and Growth

This year, having finalised our new five-year strategy, we supported thousands facing complex challenges and key staff joined us, including Simon Gallant (Business Manager) and Romi Escobar (Foodbank Assistant Manager). Alongside this, Melinda McHugh and Hannah Ryland-Brown established a thriving new chapter for our charity shops, and we began the expansion work of our social enterprise developments. Though some staff turnover and gaps posed challenges to service delivery and impact data capture, our team showed great resilience, positivity, and morale.

2.4 Award Recognition

We were encouraged to receive local recognition of our work for the third year running as part of Richmond's Business Awards Best Charity category and our local government's Community Heroes Awards, celebrating our life-changing and

**Annual Report of the Trustees
For the year ended 30 June 2025**

community building work through these times of intense crises. These honours reflect the dedication of our incredible community of guests, volunteers, partners, and staff, who make our work possible.

3. Our Services: Advancing Support in a Time of Unrelenting Need

3.1. Activities and the Public Benefit

Despite overwhelming need, this has been a steady year of progress for Vineyard Community & Richmond Foodbank. We continue to serve as a friendship hub, offering free, compassionate holistic support to all in need, while collaborating with many diverse partner agencies to extend and strengthen our reach and transformative impact.

Our small staff team of 16 (almost all part-time) is now supported by 190 dedicated volunteers as our trustees ensure all services align with our new mission strategy and the Charity Commission’s public benefit guidance.

Our services include:

- Daily Crisis Drop-in, Foodbank (Plus), Healthcare, and Holistic support for Individuals, Family & the Community.
- Weekly Women’s Hub, Refugee Hub, and Mental Health Support
- Social Enterprises: Charity Shops, along with our new Recovery-led Community Essentials Hub and Café currently in development

Demand remains at record highs, with still more people facing crisis for the first time. We remain committed to journeying alongside those feeling alone in desperate hardship throughout our communities.



Guests from Across Our Services Enjoying Our Summer Community Events

3.2 Crisis Services Overview

“I came starving, broke, desperate for safety after putting off asking for help for two years. It’s so quickly changed things for me...” – HM

Demand for our Crisis Services remains extremely high, with 75% more people supported than five years ago. Our enhanced Community Nursing Clinic has thrived in its first year of expanding into partnerships with the NHS Homeless Healthcare Service as well as an optician and oral health services, enabling us to offer broader, higher-level and more impactful healthcare support.

**Annual Report of the Trustees
For the year ended 30 June 2025**



Guests, Corporate Volunteers and Staff at our Christmas Party

Crisis Drop-in: 419 guests experiencing complex crisis supported. 309 men, 107 women, 3 undisclosed. 46 homeless individuals assisted into accommodation with ongoing support.

We provided 9,955 hot breakfasts, 1,021 changes of clothing (2,377 items), 1,295 showers

We delivered 1,402 support work appointments, hosted 1,531 partner collaboration support work appointments, 134 training and employment appointments, 229 additional general advice appointments.

Community Nursing: 247 guests supported with 612 appointments, made up of 181 vulnerable people experiencing complex crisis, 193 struggling with mental health breakdown. 423 physical health interventions, 362 mental health interventions.

It's been a strong first year of having this service working in tandem with the NHS towards meeting the heightened need for it for those struggling most in life across our crisis services. Thanks to everyone involved in our multi-disciplinary team.



Staff and Guest at our Health & Wellbeing Events

3.3 New Initiatives

To address rising mental health needs, we progressed to the full launch phase of our new therapy support service from our previous year's pilot programme to offer free one-to-one and in-group therapy with local psychotherapists. 280 sessions supported 34 guests in crisis.

Our new Richmond Women's Hub, in partnership with Voices of Hope, offers friendship, support work, community, therapeutic activities including a choir and wellbeing sessions, empowering courses and other educational and vocational opportunities.

In 44 sessions we welcomed 154 women with 50 accessing support work, 58 taking part in therapeutic activities, 57 joining the choir, 103 participating in self-care sessions, and 35 attending courses.

"It's a journey, but it's rescuing me from five years of being completely lost and powerless." – RH

3.4 Looking Ahead

We remain committed to providing help and hope, thanks to the ongoing support of our community, partners, and volunteers who fuel and facilitate our mission.



Our daily Crisis & Emergency Food Services in Action

3.5 Our Multi-Agency Collaborative Partnership Work

Complex Crisis Services Partnerships

We've established and further strengthened many partnerships this year including with Citizens Advice, RCDAS, WorkMatch, We Are With You, Homeless Healthcare, local opticians, vets, oral health services, local borough Health & Wellbeing Bus Services and Events alongside several others to allow for more development of our whole-person support services. Our collaborations with Glass Door, Salvation Army, SPEAR, and numerous others continue to deepen our housing, training, complex crisis and multiple disadvantages support.

3.6 Vineyard Well: Crisis Healthcare & Wellbeing Services

Our new NHS Homeless Healthcare partnerships have greatly improved our medical support, assisting with 451 guest contacts with physical & mental health and wider-life interventions. Our collaboration with RCDAS and We Are With You delivered 249 addiction recovery and life support interventions over 119 hosted sessions, including 191 psychosocial interventions, 34 third party connection and advocacy interventions, and over 40 outreach journeys to street homeless guests.

Richmond Borough Mind and Dual Diagnosis Support Work have had a difficult year as a result of staff turnover and have not been able to offer reliable attendance which is something we look forward to seeing return to stability. Health Link supported 128 people with wellbeing and advocacy, Hepatitis C Trust helped 63 guests despite attendance challenges, and SPECTRA offered sexual health outreach to 23 complex crisis guests during daily crisis drop-ins.

Along with this we hosted and delivered three Health and Wellbeing events that were very highly attended and engaged with by a range of 7-10 key partner agencies and 60-70 guests each time.

"It's been tough, losing relationships, getting cancer, trauma from being on the streets. I came here cause it's like a place where you feel love if you're down or lonely. The people here are caring, and we have fun even when life's hard" – CA

**Annual Report of the Trustees
For the year ended 30 June 2025**

3.7 Street Homeless, Vulnerably Housed, and Related Crisis Support

Our vital and transformative street homeless partnership with Glass Door supported 216 complex crisis guests (81 women, 131 men, 4 undisclosed), with 31 moving off the streets into accommodation with ongoing support, 46 receiving access to benefits and / or financial assistance, 47 provided with emergency food, 9 securing crucial ID documentation, 8 accessing essential longer-term healthcare. Alongside this work, our partnership with SPEAR assisted 27 guests, with 9 moving into temporary housing and 16 connected to healthcare as well as more than 100 helped through our collaboration with them on the three Health & Wellbeing events and a wonderful Christmas Dinner and Party for our homeless and isolated guests.

“These guys got me off the streets in minus temperatures and kept supporting me to get an income, get used to having a home and everything. It’s not been easy but I’m slowly rebuilding my mind and my life. This is a really good place” – LK

3.8 Training & Employment Support

Our partner projects have sustained their impact, addressing complex pre-employment needs alongside training and job support.

Salvation Army Employment Plus helped 28 guests towards training and employment in areas like IT, construction, catering, security, and language skills.

WorkMatch, a new partnership, supported 6 refugee guests with CVs, skills, training and employment opportunities and are now increasing their time and collaboration with us.

“I came a few years ago after leaving hospital from a suicide attempt. I’d lost my family, job and home, and was scared and depressed. They helped me completely recover in every part of life and now I’m about to open my own business from a national seed funding award I won.” – BL

3.9 Specialist Partnerships

Our Multiple Disadvantage Support, Complex Case Support Work and Vet partnerships remain a crucial help for those of our guests who often most concern us due to how disturbed and hard to reach they are. 14 guests were greatly helped by this work in the year.

3.10 Support for Refugees

Our Vineyard Refugee Hub, partnering with Refugees Welcome in Richmond and the Ukrainian Social Club, provided 43 sessions supporting 315 refugee connections, with 125 accessing our broader crisis services.

Citizens Advice delivered twice-weekly sessions, supporting 42 guests in over 70 sessions, including through our Foodbank Plus and refugee support programs.



“It makes me cry reflecting on how much my daughter and I have been helped. The kindness here changed everything, like a light coming into our darkness.” – AC

4. Working Collaboratively

We remain committed to the power in diversity of collaboration, daily hosting a variety of partnering agencies to address growing complex needs. Our recent project developments and new partnerships have once again strengthened our services, making this another transformative year in terms of impact, cementing our role as a key driver of change in the communities of our borough.

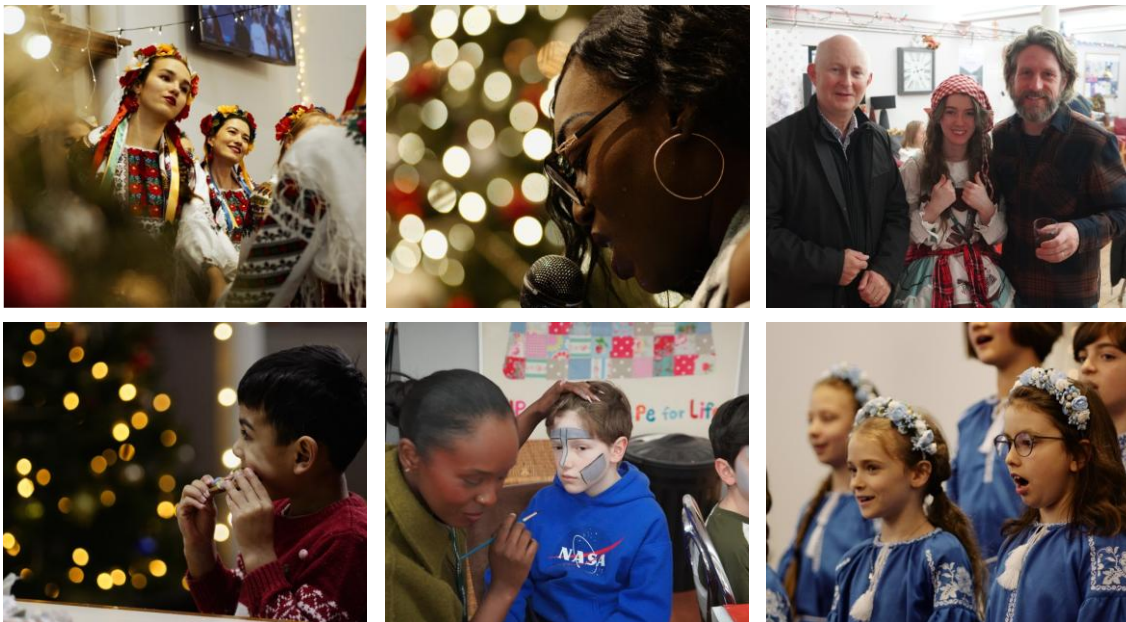
Alongside increasing our support for other local charities and organisations, we’ve again been able to expand partnerships with local community centres, schools, churches, the NHS, and therapy services.

These collaborations created increased emergency food offers, refugee support, holistic healthcare, further community connection and cohesion, and another renewed offer of empowering education courses. Our Richmond Women’s Hub, the borough’s first support of its kind for women in crisis, and the ongoing partnering towards establishing Richmond’s first Domestic Violence Survivors Forum are fantastic new offers for the communities of our borough.



Some of Our Community Support Services Collaborations This Year

4.1 Community Cohesion Services



Local families and individuals enjoying our Community Services

As the cost of basic necessities continues to rise, we have maintained our caring impact on this front with our year-round support sessions and workshops, including providing a wide range of essentials for free, therapy, arts, mental health, and refugee support at our centre. In partnership with Life Church Richmond, our café and garden provide warm, welcoming and peaceful spaces of sanctuary for building connection and hosting access to expert help. These initiatives offer practical

**Annual Report of the Trustees
For the year ended 30 June 2025**

aid and inspire community for vulnerable families, the lonely and elderly, and those facing financial and mental health challenges.

4.2 Our Food Poverty Plus Services

Our food poverty services, including Richmond Foodbank Plus, supported over 6,000 people again this year, partnering with local churches, schools, businesses, and Trussell. We remain agile in meeting rising demand while supplying numerous local causes to maximise impact.



Our Guests Experiencing Food Poverty Enjoying Our Community & Support

Our food poverty services supported 6,673 people in crisis, including 1,748 children. Most assistance, 51%, went to vulnerable families, with another 21% to single parent families, and the remaining 28% being for individuals facing severe hardship.

“The people here helped me escape domestic and financial abuse. I was very scared and upset with losing everything. They helped me access refuge and financial aid, and then I was able to train and go into teaching, which I’m loving so much. My life has been completely turned around.” - EK

4.3 Vineyard Studio and Charity Shops Social Enterprise

Vineyard Studio remained a vital asset to our Foodbank logistics and operations, continuing to provide crucial community aid while preparations are underway for its redevelopment into a space offering mental health and wellbeing support for when it's no longer required for foodbank use. Thanks to the flexibility of this facility and its responsive, adaptable support team, we were able to maintain stability in our food poverty provision throughout a year that involved a few operational challenges across our teams and department locations.

Our charity shops, including our new high-end boutique which has just reached the end of its first year, continue to provide vital funds for our work as well as vital social enterprise opportunities for local people emerging from very difficult and isolating circumstances. The boutique has thrived in both sales and community connection, building cohesion both in person and online. It has been shortlisted for prestigious awards including the UK’s Best Charity Shop.

*The Mayor of Richmond,
Councillor Richard Pyne at the opening of our Boutique*



4.4 Local Community and Corporate Volunteering

Volunteer numbers grew 10% again, showing strong community support from local businesses, groups, churches, families, and individuals and we most frequent thank you events for our dedicated volunteers helping us meet such high need.



Community & Corporate Volunteers and Guests enjoying our Community Cohesion Services

Many volunteers, some former beneficiaries, bring their own lived experiences and dedication to our team, embodying the inclusive spirit that strengthens and enriches our mission.

“I worried about coming but my daughter and I were really struggling after my business closed. When we got here, it was such an unexpectedly embracing experience. It’s been great to have food, to feel stability, and to just have people in life to be with. I love now volunteering my old healthcare professional skills and giving that something back too.” – SD

5. Conclusion

Amid unprecedented local and national crises, our innovative initiatives and expanding partnerships have strengthened support for vulnerable families, nurturing community resilience across our borough. We remain devoted to delivering life-changing help and hope to every person in need.

Thanks to Our Community

We are a diverse, united community overcoming loneliness and need, grateful to all who contribute across cultures and sectors to make a such tangible transformative difference.



Vineyard Community & Richmond Foodbank continues to be one of Richmond’s most vital organisations. Through its unwavering commitment, it has changed countless lives in our community, supporting those facing homelessness, hunger, isolation, and those seeking refuge in our area. I honestly don’t know how we’d manage without them, and I’m deeply grateful for their ever-growing, inspiring contribution. – Sarah Olney, MP for Richmond Park and North Kingston

**Annual Report of the Trustees
For the year ended 30 June 2025**

*Having spent time with the dedicated staff and volunteers at the Vineyard Community & Richmond Foodbank, I've witnessed firsthand the vital support they offer to people across our community. As the cost-of-living continues to put pressure on hard-working families, their work is more crucial than ever. I'm incredibly thankful for all they do to support those experiencing homelessness, food insecurity, mental health challenges, and loneliness, as well as for the warm welcome they extend to refugees arriving in our borough. Speaking with the people at their hub, it's clear they've found a caring and supportive community. Their impact is real and lasting, and on behalf of the people of Twickenham, I extend heartfelt thanks for all they continue to do. – **Munira Wilson, MP for Twickenham***



*While Richmond and is often seen as affluent, there continues to be many who face disadvantage, including, sadly, those experiencing homelessness. Thankfully, we are fortunate to have Vineyard Community & Richmond Foodbank, whose ongoing exceptional work I've witnessed personally. Beyond providing emergency food, clothing, and a daily hot breakfast, they offer a wide range of vital services from health and housing support to career advice and long-term guidance. Under dedicated leadership, their passionate staff and volunteers deliver truly outstanding support. We have every reason to be proud of and deeply grateful for their remarkable work. – **Lord Lee of Trafford***

And finally, as we begin to stabilise with the hugely increased need and demand for our services and emerge from being largely driven by crisis response, we have taken a more proactive approach in inviting guests across all our services to share their feedback on the impact our support has had on their lives and the lives of their family members. This valuable insight is playing a central role in shaping the future development of our services as part of our five-year strategic plan. To date, over 200 individuals have reported that our services have made a significant and positive difference to their wellbeing and that of their families.

6. Financial Review – Report by Peter Flower, Company Secretary

6.1 Funding Overview

Our total income for the year was £697,502. The breakdown of our revenue was:

Individual donor giving & Community fundraising	38%
Grant-making Trusts	35%
Government	2%
Company donations	4%
Trading	18%
Other	1%

6.2 Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on pages 16 and 17 respectively. The Charity's reserves increased by £74,560 (2024: decreased by £3,290). The balance sheet shows total net assets of £452,270 (2024: £377,710).

Included in total funds are amounts totalling £24,912 (2024: £42,199) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor-imposed conditions.

**Annual Report of the Trustees
For the year ended 30 June 2025**

Full details of these restricted funds can be found in note 11 to the accounts together with an analysis of movements in the year.

6.3 Reserves Policy

The Trustees have examined the requirements for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Charity’s funding, free reserves should be equivalent to approximately 3 months’ worth of budgeted expenditure (after adjusting for projects with matching grant income and expenditure) in order to provide sufficient flexibility to cover temporary shortfalls in incoming resources and allow the Charity to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 30 June 2025 the Charity had net free reserves of £386,675 (2024: £313,872) as follows:

	2025	2024
	£	£
Total reserves	452,270	377,710
Less: unrestricted fixed assets	(28,751)	(12,289)
Less: restricted funds	(24,912)	(42,199)
Less: foodbank stock	(11,932)	(9,350)
	386,675	313,872
Free reserves		
Free reserves requirement:		
3 month’s budgeted expenditure	200,000	110,000
New charity shop investment	35,000	35,000
Refurbishment of community centre	100,000	100,000
	335,000	245,000
Total free reserves requirement		

The Trustees are aware that free reserves are currently in excess of the free reserves requirement. These reserves form an important element in implementing those aspects of our Strategic Plan.

6.4 Fundraising policy

Our Chief Executive and Grant Manager have responsibility for submitting grant applications. They are also conversant with our policy for fundraising from individual supporters through our Newsletter and Website of the options for giving. We have online provision for donor giving through CAF Giving, Easyfundraising, and Paypal.

No pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

6.5 Salary policy

The pay of all staff is reviewed annually in accordance with our Salary Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. We are mindful of the steep rise in the cost of living over the last year and its impact on our staff.

6.6 Pension Liabilities

The Charity does not have a defined benefit pension scheme. Staff who are eligible are auto enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer’s contribution at a minimum of 3% of salary. The employer contribution was increased to 5% of salary in October 2024.

7. Plans for the future

We will continue to implement our Five-Year Strategic plan for The Vineyard Community and Richmond Foodbank which is now in its second year. Our plan focuses on key areas of development to meet the needs of those we serve through extending our services, building organisational capability, building community networks and securing sustainable funding.

**Annual Report of the Trustees
For the year ended 30 June 2025**

The coming year will involve considerable improvements in our basement to improve our facilities, as well as extending our services to the new site next door. This has recently been bought by the Life Church, Richmond and will be leased to us, once refurbishments have been carried out. Funding will be sought for both these capital developments.

8. Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

9. Approval

The report of the Trustees was approved by the Trustees on 29 September 2025 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Peter Flower", with a horizontal line underneath.

**Peter Flower
Trustee**

Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

I have examined the accounts for the year ended 30 June 2025 on pages 17 to 29 which have been prepared on the basis of the accounting policies set out on pages 19 and 20.

Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 ("the Act") do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "John Helm".

John Helm ACA

29 September 2025

VINEYARD COMMUNITY CENTRE



Statement of Financial Activities
(incorporating the Income & Expenditure Account)
For the year ended 30 June 2025

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £
Income from:	2						
Donations and legacies		311,391	395,219	706,610	211,865	394,135	606,000
Charitable activities		159,006	-	159,006	76,680	-	76,680
Other trading activities		2,609	-	2,609	2,857	-	2,857
Investments		7,049	-	7,049	6,940	-	6,940
Other		889	-	889	25	5,000	5,025
Total Income		480,944	395,219	876,163	298,367	399,135	697,502
Expenditure on:							
Raising funds	3a	2,870	13,534	16,404	1,484	10,664	12,148
Charitable activities	3b	387,854	397,345	785,199	272,545	416,099	688,644
Total Expenditure		390,724	410,879	801,603	274,029	426,763	700,792
Net income/(expenditure) before tax	4	90,220	(15,660)	74,560	24,338	(27,628)	(3,290)
Tax payable	5	-	-	-	-	-	-
Net income/(expenditure) after tax		90,220	(15,660)	74,560	24,338	(27,628)	(3,290)
Transfers between funds		1,627	(1,627)	-	-	-	-
Net movement in funds		91,847	(17,287)	74,560	24,338	(27,628)	(3,290)
Total funds brought forward		335,511	42,199	377,710	311,173	69,827	381,000
Total funds carried forward		427,358	24,912	452,270	335,511	42,199	377,710

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

VINEYARD COMMUNITY CENTRE



Balance Sheet As at 30 June 2025

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Fixed Assets					
Tangible Assets	6	28,751	5,174	33,925	21,903
Current Assets					
Investments	7	-	-	-	75,000
Stock	8	-	11,932	11,932	9,350
Debtors	9	23,775	-	23,775	13,730
Cash At Bank And In Hand		394,510	7,806	402,316	269,561
		<u>418,285</u>	<u>19,738</u>	<u>438,023</u>	<u>367,641</u>
Creditors - Amounts Falling Due Within One Year	10	19,678	-	19,678	11,834
Net Current Assets		<u>398,607</u>	<u>19,738</u>	<u>418,345</u>	<u>355,807</u>
Net Assets		<u><u>427,358</u></u>	<u><u>24,912</u></u>	<u><u>452,270</u></u>	<u><u>377,710</u></u>
Represented By:					
Restricted Funds	11	-	24,912	24,912	42,199
Unrestricted Income Funds		427,358	-	427,358	335,511
Total Funds		<u><u>427,358</u></u>	<u><u>24,912</u></u>	<u><u>452,270</u></u>	<u><u>377,710</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2025, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 29 September 2025 and signed on their behalf by:

Robert Kimmerling, Chairman and Trustee

Peter Flower, Company Secretary and Trustee

Company number: 7669793

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows
For the year ended 30 June 2025

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Net cash flows from operating activities	12	88,459	(15,429)	73,030	(5,667)
Cash flows from investing activities:					
Dividends, interest and rents from investments		7,049	-	7,049	6,940
Proceeds from the sale of property, plant and equipment					
Purchase of property, plant and equipment		(22,324)	-	(22,324)	(8,512)
Proceeds from redemption of investments		75,000	-	75,000	-
Net cash used in investing activities		59,725	0	59,725	(1,572)
Change in cash and cash equivalents in the reporting period		148,184	(15,429)	132,755	(7,239)
Cash and cash equivalents brought forward		246,326	23,235	269,561	276,800
Cash and cash equivalents carried forward		394,510	7,806	402,316	269,561

**Notes to the Financial Statements
For the year ended 30 June 2025**

1. Accounting Policies

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

Going Concern

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received, and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the Charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

**Notes to the Financial Statements
For the year ended 30 June 2025**

1. Accounting Policies (Continued)

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from these of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

Tangible Fixed Assets

Fixed assets are capitalised and are depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be as follows:

Plant & equipment	4 years
Motor vehicle	5 years
Furniture fixtures & fittings	5 years

Small capital items (under £1,000 each) are written off in the year of purchase.

Stock

Food and other donated stock held for distribution is recognised as an asset on the Charity's balance sheet at fair value, which the Charity currently deems to be £2.77 per kilo (2024: £2.37 per kilo) on an aggregated basis.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors, or which have been raised by the Charity for specific purposes.

Notes to the Financial Statements
For the year ended 30 June 2025

2. Income

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Departments & Activities							Total 2024 £
				Drop In 2025 £	Care 2025 £	Foodbank 2025 £	Refugees 2025 £	Shop 2025 £	Foodbank Stock 2025 £	Central 2025 £	
Donations & legacies											
Donations	117,708	85,823	203,531	5,888		79,935	-	-	-	117,708	188,371
Grants (see 2a below)	185,172	137,962	323,134	71,750	2,500	63,712	-	-	-	185,172	267,151
Income tax reclaimed	6,511	14,801	21,312	275		14,526	-	-	-	6,511	14,992
Donations in kind	-	156,633	156,633	-	-	-	-	-	156,633	-	134,120
Legacies	2,000	-	2,000	-	-	-	-	-	-	2,000	1,366
	311,391	395,219	706,610	77,913	2,500	158,173	0	0	156,633	311,391	606,000
Charitable activities											
Sales	159,006	-	159,006	-	-	-	-	-	-	159,006	76,680
Other trading activities											
Charity shop sales	2,609	-	2,609	-	-	-	-	-	-	2,609	2,857
Investment income											
Bank interest	7,049	-	7,049	-	-	-	-	-	-	7,049	6,940
Other											
	889	-	889	-	-	-	-	-	-	889	5,025
	480,944	395,219	876,163	77,913	2,500	158,173	0	0	156,633	480,944	697,502

Charity Shop sales and expenditure have been shown partly as a trading activity and partly as a charitable activity. This is because the shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

Notes to the Financial Statements
For the year ended 30 June 2025

2a. Grants Analysis

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Departments & Activities							Total 2024 £
				Drop In 2025 £	Care 2025 £	Foodbank 2025 £	Refugees 2025 £	Shop 2025 £	Foodbank		
									Stock 2025 £	Central 2025 £	
Alma Jean Henry Charitable Trust	-	1,500	1,500	1,500	-	-	-	-	-	-	-
Anonymous Charity	-	-	-	-	-	-	-	-	-	-	500
Andarroch Trust	-	450	450	450	-	-	-	-	-	-	550
Arnold Clark Community Fund	-	2,500	2,500	-	-	2,500	-	-	-	-	-
Baptist Church Teddington	-	1,000	1,000	-	-	1,000	-	-	-	-	-
Benefact Trust	11,000	-	11,000	-	-	-	-	-	-	11,000	-
Bentley Advancing Life Chances	-	1,500	1,500	-	500	1,000	-	-	-	-	-
Charlotte Wade Charity	4,000	-	4,000	-	-	-	-	-	-	4,000	-
Chiltern Catenians	250	-	250	-	-	-	-	-	-	250	-
Churches	-	-	-	-	-	-	-	-	-	-	569
Citizens UK Charity	500	-	500	-	-	-	-	-	-	500	-
City Bridge Trust	-	38,325	38,325	-	-	38,325	-	-	-	-	49,600
City of London	-	-	-	-	-	-	-	-	-	-	12,025
Community Kew Fete	1,300	-	1,300	-	-	-	-	-	-	1,300	-
Garfield Weston Foundation	-	25,000	25,000	25,000	-	-	-	-	-	-	25,000
Giving Force Foundation	500	-	500	-	-	-	-	-	-	500	-
Groundwork	-	1,000	1,000	-	-	1,000	-	-	-	-	-
Hampton Fund	63,000	-	63,000	-	-	-	-	-	-	63,000	30,000
Handelsbanken	225	-	225	-	-	-	-	-	-	225	-
Hospital Saturday fund	-	2,000	2,000	-	2,000	-	-	-	-	-	-
Individual Grants	-	-	-	-	-	-	-	-	-	-	120
Holy Trinity Barnes	4,375	-	4,375	-	-	-	-	-	-	4,375	-
Holy Trinity Church Richmond	-	-	-	-	-	-	-	-	-	-	1,500
Kew Village Market	-	-	-	-	-	-	-	-	-	-	900
Life Richmond Church	2,000	-	2,000	-	-	-	-	-	-	2,000	-
London Borough of Richmond upon Thames	-	-	-	-	-	-	-	-	-	-	3,623
Carried forward	87,150	73,275	160,425	26,950	2,500	43,825	0	0	0	87,150	124,387

Notes to the Financial Statements
For the year ended 30 June 2025

2a. Grants Analysis (continued)

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Departments & Activities							Total 2024 £
				Drop In 2025 £	Care 2025 £	Foodbank 2025 £	Refugees 2025 £	Shop 2025 £	Foodbank		
									Stock 2025 £	Central 2025 £	
From above	87,150	73,275	160,425	26,950	2,500	43,825	0	0	0	87,150	124,387
Lifetimes Charity	-	-	-	-	-	-	-	-	-	-	1,500
London Catalyst Fund	-	1,500	1,500	1,500	-	-	-	-	-	-	-
Matthews Wrightson Charity Trust	-	-	-	-	-	-	-	-	-	-	600
Neighbours of St Mary's University	-	-	-	-	-	-	-	-	-	-	256
Never Hungry	-	-	-	-	-	-	-	-	-	-	416
Old Stables Charity	-	-	-	-	-	-	-	-	-	-	100
Probus club of Twickenham	-	250	250	-	-	250	-	-	-	-	-
Richmond Charities	-	-	-	-	-	-	-	-	-	-	12,500
Richmond Foodbank	-	-	-	-	-	-	-	-	-	-	500
Richmond Foundation Catalyst	-	5,000	5,000	5,000	-	-	-	-	-	-	-
Richmond Parish Land Charity	50,000	300	50,300	300	-	-	-	-	-	50,000	39,870
Richmond Team Ministry	1,900	-	1,900	-	-	-	-	-	-	1,900	1,905
Rowan Bentall Charitable Trust	500	-	500	-	-	-	-	-	-	500	-
Sainsbury's	-	-	-	-	-	-	-	-	-	-	305
SHOCC St Mary's University	2,250	-	2,250	-	-	-	-	-	-	2,250	-
Sisters of the Holy Cross Charitable Trust	10,000	-	10,000	-	-	-	-	-	-	10,000	-
SMB Trust	1,500	-	1,500	-	-	-	-	-	-	1,500	-
St Margaret's Fair	-	-	-	-	-	-	-	-	-	-	100
Samaritan	-	12,000	12,000	12,000	-	-	-	-	-	-	1,500
Schroder Charity Trust	-	-	-	-	-	-	-	-	-	-	4,000
Society of the Holy Child Jesus	-	-	-	-	-	-	-	-	-	-	15,000
Souter Charitable Trust	-	2,000	2,000	2,000	-	-	-	-	-	-	3,000
Stephen Roberts Memorial Trust	1,000	1,000	2,000	-	-	1,000	-	-	-	1,000	-
St George's Hanworth	-	90	90	-	-	90	-	-	-	-	-
Carried forward	154,300	95,415	249,715	47,750	2,500	45,165	0	0	0	154,300	205,939

Notes to the Financial Statements
For the year ended 30 June 2025

2a. Grants Analysis (continued)

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Departments & Activities							Total 2024 £
				Drop In 2025 £	Care 2025 £	Foodbank 2025 £	Refugees 2025 £	Shop 2025 £	Foodbank		
									Stock 2025 £	Central 2025 £	
From above	154,300	95,415	249,715	47,750	2,500	45,165	0	0	0	154,300	205,939
Street Smart	-	-	-	-	-	-	-	-	-	-	5,000
St Peter's Church, Petersham	2,242	-	2,242	-	-	-	-	-	-	2,242	-
Sunny Skies Foundation	-	-	-	-	-	-	-	-	-	-	15,000
The 29th May 1961 Charitable trust	-	7,000	7,000	7,000	-	-	-	-	-	-	-
The Albert Hunt Trust	-	8,000	8,000	8,000	-	-	-	-	-	-	7,000
The Ardwick Trust	100	-	100	-	-	-	-	-	-	100	-
The Ashcroft Charitable Trust	250	-	250	-	-	-	-	-	-	250	-
The Austin & Hope Pilkington Trust	500	-	500	-	-	-	-	-	-	500	-
The Barnes Fund	-	-	-	-	-	-	-	-	-	-	14,000
The Bishop Radford Trust	-	-	-	-	-	-	-	-	-	-	2,000
The Grace Trust	-	-	-	-	-	-	-	-	-	-	1,500
The Grater Change Foundation	-	1,000	1,000	1,000	-	-	-	-	-	-	-
The Mackie Foundation	25,000	-	25,000	-	-	-	-	-	-	25,000	-
The Michael and Anna Wix Charitable Trust	200	-	200	-	-	-	-	-	-	200	-
The Misses Barrie Charitable Trust	-	-	-	-	-	-	-	-	-	-	2,000
The Real Food Junk Project	-	1,302	1,302	-	-	1,302	-	-	-	-	-
The Vandervell Foundation	-	3,000	3,000	3,000	-	-	-	-	-	-	3,000
Tobacco Pipe Makers & Tobacco Trade Benevolent Fund	-	5,000	5,000	5,000	-	-	-	-	-	-	-
Trussell Trust	-	17,245	17,245	-	-	17,245	-	-	-	-	11,212
The W.O. Street Charitable Foundation	-	-	-	-	-	-	-	-	-	-	500
Trinity Church Richmond	1,500	-	1,500	-	-	-	-	-	-	1,500	-
Voices of Hope	1,080	-	1,080	-	-	-	-	-	-	1,080	-
Carried forward	182,592	137,962	320,554	71,750	2,500	63,712	0	0	0	182,592	267,151

Notes to the Financial Statements
For the year ended 30 June 2025

3. Expenditure

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Departments & Activities							Total 2024 £
				Drop In 2025 £	Care 2025 £	Foodbank 2025 £	Refugees 2025 £	Shop 2025 £	Foodbank Stock 2025 £	Central 2025 £	
Raising funds											
Processing costs	1,226	702	1,928	-	-	702	-	-	-	1,226	1,625
Purchases	1,644	12,832	14,476	16	-	15,062	-	-	(2,246)	1,644	10,523
	2,870	13,534	16,404	16	0	15,764	0	0	(2,246)	2,870	12,148
Charitable activities											
Events	3,584	-	3,584	-	-	-	-	-	-	3,584	3,526
Staff costs	301,979	145,330	447,309	57,077	2,500	85,753	-	-	-	301,979	421,634
Gifts & grants	6,133	177,828	183,961	18,053	-	3,477	-	-	156,298	6,133	155,308
Administration	19,550	20,372	39,922	1,381	-	18,991	-	-	-	19,550	37,440
Premises & facilities	53,808	53,815	107,623	71	-	53,744	-	-	-	53,808	66,296
Governance	2,800	-	2,800	-	-	-	-	-	-	2,800	4,440
	387,854	397,345	785,199	76,582	2,500	161,965	0	0	156,298	387,854	688,644
	390,724	410,879	801,603	76,598	2,500	177,729	0	0	154,052	390,724	700,792
Net income/(expenditure)	90,220	(15,660)	74,560	1,315	0	(19,556)	0	0	2,581	90,220	(3,290)

**Notes to the Financial Statements
For the year ended 30 June 2025**
3. Expenditure (continued)
3a. Staff Costs

Included within expenditure are the following employee payroll costs:

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Salaries	252,460	127,717	380,177	370,854
Employer's National Insurance	24,066	10,367	34,433	30,276
Employer's Allowance	(2,500)	-	(2,500)	(2,500)
Pension contributions	10,522	5,904	16,426	14,561
	284,548	143,988	428,536	413,191
Of which the following staff costs were in respect of Key Management Personnel:	98,909	-	98,909	111,338

The total number of employees of the Charity in the year was 23 (2024: 24), being two (2024: one) full time and 21 (2024: 23) part time. The full-time equivalent is 9.08 (2024: 9.28). No remuneration was paid to any of the Trustees in 2025 or 2024 (but see the related party notes in note 14). The expenses of the Trustees amounting to £nil (2024: £nil) in relation to costs incurred in fulfilling their duties, including training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

3b. Gifts & Grants

Charitable activities to individuals include financial support and support in kind (but excluding Foodbank distributions) totalled £25,122 (2024: £18,409) and were made to 527 (2024: 350) beneficiaries in furtherance of the Charity's objects.

4. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Depreciation – owned assets	5,448	4,440	9,888	8,978
Payments under operating leases	155,499	57,192	212,691	272,864
Independent Examiner's remuneration	2,800	-	2,800	2,040

5. Tax Payable

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

Notes to the Financial Statements
For the year ended 30 June 2025

6. Fixed Assets

	Plant & Equipment £	Motor Vehicles £	Furniture, Fixtures & Fittings £	Total £
Cost				
At 1 July 2024	22,413	22,194	1,886	46,493
Additions	4,800	-	17,524	22,324
Disposals	(909)	-	-	(909)
At 30 June 2025	<u>26,304</u>	<u>22,194</u>	<u>19,410</u>	<u>67,908</u>
Depreciation				
At 1 July 2024	11,671	12,580	339	24,590
Charge For Year	733	4,440	4,715	9,888
Disposals	(495)	-	-	(495)
At 31 June 2025	<u>11,909</u>	<u>17,020</u>	<u>5,054</u>	<u>33,983</u>
Net Book Value				
At 30 June 2025	<u>14,395</u>	<u>5,174</u>	<u>14,356</u>	<u>33,925</u>
At 30 June 2024	<u>10,742</u>	<u>9,614</u>	<u>1,547</u>	<u>21,903</u>

7. Current Asset Investment

	2025 £	2024 £
Balance at 1 July	75,000	75,000
Redeemed/matured	(75,000)	-
Addition	-	-
Balance at 30 June	<u>0</u>	<u>75,000</u>

Investment is in in Green Pastures Loan stock with Green Pastures CBS Ltd.

8. Stock

	2025 £	2024 £
Foodbank stock	<u>11,932</u>	<u>9,350</u>

9. Debtors

	2025 £	2024 £
Gift Aid receivable	1,325	1,039
Other debtors and prepayments	22,450	12,691
	<u>23,775</u>	<u>13,730</u>

Notes to the Financial Statements
For the year ended 30 June 2025

10. Creditors – Amounts Falling Due Within One Year

	2025 £	2024 £
Accruals and deferred income	8,562	4,167
Other creditors including taxation and social security	11,116	7,667
	<u>19,678</u>	<u>11,834</u>

11. Restricted Funds

11a Current year

	At 1 July 2024 £	Income £	Expenditure £	Transfers £	At 30 June 2025 £
Richmond Foodbank	31,503	158,173	(177,729)	(1,627)	10,320
Morning Drop in	10,696	77,913	(76,598)		12,011
Care	0	2,500	(2,500)	-	0
Foodbank Stock	0	156,633	(154,052)	-	2,581
	<u>42,199</u>	<u>395,219</u>	<u>(410,879)</u>	<u>(1,627)</u>	<u>24,912</u>

11b Prior year

	At 1 July 2023 £	Income £	Expenditure £	Transfers £	At 30 June 2024 £
Richmond Foodbank	62,715	307,841	(339,053)	-	31,503
Morning Drop in	7,112	89,794	(86,210)	-	10,696
Care	0	1,500	(1,500)	-	0
	<u>69,827</u>	<u>399,135</u>	<u>(426,763)</u>	<u>0</u>	<u>42,199</u>

The reason for transfer from the restricted Richmond Foodbank fund to the unrestricted funds is to correct the balance of the restricted fund for 2023.

Restricted fund income headings are aligned with the Charity’s core activities. These are fully described in the report of the Trustees.

Description of the main restricted funds are as follows:

Richmond Foodbank – represents grants and donations restricted for the purchase of food and essential items to be distributed through the Foodbank.

Morning Drop in – represents restricted grants from Richmond Charities, London Catalyst, Richmond Foundation and Richmond Council to support the crises drop-in, including practical support for guests and wellbeing support such as haircuts (specifically for the Richmond Council grant).

Foodbank Stock – represents year-end valuation of donated and purchased food/essential items held for the Foodbank, valued at Trussell Trust recommended rates. Stock is restricted for distribution to guests via the Foodbank only.

Notes to the Financial Statements
For the year ended 30 June 2025

12. Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total 2025 £	Total 2024 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities, after transfers)	91,847	(17,287)	74,560	(3,290)
Adjustments for:				
Depreciation charges	5,448	4,440	9,888	8,978
Dividends, interest and rents from investments	(7,049)	-	(7,049)	(6,940)
Loss/ profit on the sale of fixed assets	414	-	414	-
(Increase)/decrease in stocks	-	(2,582)	(2,582)	963
(Increase)/decrease in debtors	(10,045)	-	(10,045)	(8,590)
Increase/(decrease) in creditors	7,844	-	7,844	3,212
Net cash provided by operating activities	88,459	(15,429)	73,030	(5,667)

13. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are payable:

	2025 £	2024 £
Not later than one year	72,030	60,173
Later than one year and not later than five years	140,661	210,383
Later than five years	-	2,308
	212,691	272,864

14. Related Party Transactions

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of the Life Church, Richmond. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of the Life Church, Richmond. The Charity received from The Life Church, Richmond grants of £2,000 (2024: £nil) and made payments to the Life Church, Richmond of £43,013 (2024: £26,531) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive and Operations Manager) received aggregate gross remuneration of £86,203 (2024: £97,721).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £1,860 (2024: £1,235).

15. Members

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

VINEYARD COMMUNITY CENTRE

England & Wales - Charity number 1143951

Accounts

VINEYARD COMMUNITY CENTRE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2024



**REGISTERED CHARITY
NUMBER 1143951**

**COMPANY LIMITED BY GUARANTEE
NUMBER 7669793**

Annual Report and Financial Statements 2023- 2024
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Legal & Administrative Information
For the year ended 30 June 2024

Charity Name	Vineyard Community Centre
Charity Registration no	1143951. The charity was first registered with the Charity Commission on 23 September 2011.
Company Registration no	7669793 company limited by guarantee.
Principal Address	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.
Telephone, e-mail and web-site	T - 020 8439 9435 E – info@vineyardcommunity.org W – www.vineyardcommunity.org
Governing Document	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.
Objects	<ol style="list-style-type: none">1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey.2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide.
Trustees	Robert Kimmerling Chairman David Smith Vice Chairman Peter Flower Company Secretary Lydia Palmer Stephen Langridge Paul McArdle (resigned 5 th February 2024) Sonica Mushi (appointed 1 st July 2024)
Chief Executive	David Logan
Key Management Personnel	Those in charge of planning, directing, controlling, running, and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, and the Operations Manager.
Bankers	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU
Independent Examiner	John Helm ACA Tandem Accounting Limited 17 Heathville Road London N19 3AL

Annual Report of the Trustees For the year ended 30 June 2024

The Trustees submit their report and the financial statements of Vineyard Community Centre (“the Charity”) for the year ended 30th June 2024. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2019 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors’ report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

I. Structure, Governance and Management

I.1 Organisation

The Board of Trustees administers the Charity, and the Board meets quarterly.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

I.2 Decision making

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Chief Executive meets the Chairman and Company Secretary regularly and reports formally to the Chairman and Company Secretary each month.

I.3 Trustee Induction and Training

All trustees are encouraged to understand their legal obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity. Webinar seminars run by the Charity Commission on safeguarding, taking care of funds, and protecting against fraud were attended by trustees; a webinar run by the Trussel Trust on the duties of trustees was also attended.

When new Trustees are appointed, they are made aware of the seriousness of their responsibilities and obligations under charity and company law.

I.4 Charity Commission Governance Code

The Trustees are mindful of the Charity Commissions’ Governance Code for smaller charities and seeks to apply its principles.

I.5 Risk Management

A comprehensive Risk Management Register was approved by the Board last year and will be reviewed this year. The formulation of a Disaster Recovery Plan forms part of our Business Strategy.

Our landlord, the Life Church, Richmond, carries out monthly Legionnaires Disease Risk Assessment checks at the Vineyard Centre, as well as a Full Fire Risk Assessment every three years by a Health & Safety Consultant.

I.6 Related Parties and cooperation with other organisations

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

Annual Report of the Trustees For the year ended 30 June 2024

The Charity has good working relationships with many organisations with a similar vision. These are detailed later in the Report in Section 5.

1.7 Strategic Plan

David Logan has worked with the Trustees on a strategic plan for The Vineyard Community and Richmond Foodbank for 2024-2029. It is an ambitious plan focusing on key areas of development to meet the needs of those we serve extending our services, building organisational capability, building community networks and securing sustainable funding. Some areas will need additional expenditure to implement, such as in staffing, and the costs of will be drawn down from our reserves as shown in Section 7 below.

2. Overview of our services over the past 12 months (Section 2 to 5) - Report by David Logan, Chief Executive

2.1 The Increasing Desperate Need for Our Work

Here in Richmond borough, we continue to grapple with entrenched and growing social issues, including homelessness, mental health crises, and food poverty, intensifying for over a decade and surging sharply post-pandemic and amid ongoing refugee and cost-of-living crisis pressures. Our services are increasingly overwhelmed, with record numbers seeking assistance for complex crises.

Key statistics highlight the severity of our local crisis within a national crisis: Our partners, CHAIN recorded a 33% rise in London rough sleeping between January and March this year from the same quarter of last, with a staggering 11,993 cases logged over the full year.

Crisis with whom we also partner highlighted a 234% increase in refugees sleeping rough following January 2024 accommodation evictions. London Councils saw a 14.5% rise, with 175,000 people, including 85,000 children, in temporary accommodations compounded by a 56.5% surge in landlords withdrawing provision and councils nearing financial collapse as they spend 40% more on temporary housing. Nationally, Big Issue and Shelter reported a homelessness increase of over 25%. Locally, with rough sleeping growing 13% our Crisis Support Services are inundated with record numbers of often over 50 now in many sessions and seeing up to 21 new cases monthly, with mental health needs significantly rising and our guests echoing Homeless Link's report with their desperate need for more support.

The situation is similarly concerning within our food poverty services. Demand for our holistic support services remains at an all-time high, following a 74% surge over the past four years, necessitating the opening of new distribution and support sites. Trussell Trust, our national network, distributed a record 3.12 million food parcels from a record 1,699 centres. Shona Goudie of The Food Foundation reports 7.2 million adults and 2.7 million children in the UK are now living in food insecurity, urging the new government to address this critical issue. Locally, a still growing number of families and individuals seeking our help are unable to meet basic needs despite working, with escalating portions of their income consumed by rent, energy, food costs, and other basic essentials, leaving them in dire financial straits by the time they turn to us, newly attending, to make up a third of our beneficiaries this year. Our food poverty project work has again been used by over 6,000 people.

These issues illustrate the escalating vulnerability throughout our communities, where unresolved problems deepen, multiply, and spiral into more complex crises, compounding distress and hopelessness.

Amid these overwhelming challenges, we remain steadfast in our commitment to providing help and hope to local families and individuals striving to navigate these desperate times. Our resolve has never been stronger as we endeavour to support those at their most vulnerable and work tirelessly to break the cycles of crisis they face.



The visit of Richmond's Mayor, Suzette Nicholson and Local Families and Individuals Enjoying Our Crisis and Community Services

2.2 Our mission

Our mission is to serve those in crisis and those facing social exclusion. As an innovative Christian charity, we provide essential support to people in deep need. Since our launch in March 2012, we have continuously evolved to meet the continued growing and changing needs of our community by creating a supportive community where everyone, regardless of background, feels empowered to reach their full potential. From the work of our Vineyard Community Centre and Richmond Foodbank, located in the basement of the Life Church, Richmond, we've grown significantly, now operating six additional satellite foodbanks in Barnes, Fulwell, Mortlake, Whitton, Hampton, and Ham. Our community cohesion partnership at the Vineyard Studio in Dickson House on the Queen's Road Estate further steadies and extends our reach.

"Since my son died, I haven't wanted to live and have been planning to overdose. Somehow the kind and loving support of the team here has turned that around in me now. I want to live and be here for my daughter." – CC

2.3 Achievements and Growth

This year, our dedicated staff and volunteers continued to provide a transformative community of support to thousands facing complex crises. We welcomed new team members, including Gill Healey as Grants Manager and Richard Turner as Lead Support Worker, bolstering our frontline services, whilst also expanding and amalgamating some roles. Melinda McHugh and Hannah Ryland-Brown took charge of our charity shops social enterprise, succeeding Ewa Skinder, whose contributions we deeply value.

Staff turnover, especially in key roles, posed challenges but also underscored the resilience of our team. We plan to further develop by recruiting an Assistant Manager for the Richmond Foodbank as part of our ongoing restructuring strategy to meet the rising needs in our community.

2.4 Recognition of Our Work: Winning Richmond's Best Charity Award

We were honoured to receive Richmond Borough's Best Charity Award, recognising our innovative, collaborative efforts in addressing severe crises in recent years. Our thanks go to our volunteers, partners, staff, and community collaborators

**Annual Report of the Trustees
For the year ended 30 June 2024**

for their unwavering dedication to our mission. They make up the backbone of our life-changing service delivery.



Richmond Borough Best Charity Award being awarded to our CEO, David Logan and Communications Officer, Julia Pecyna, by Sarah Olney MP, Munira Wilson MP, Anne Newton (Chamber CEO), and Greg Dyke former Director General of the BBC and Chairman of the Football Association, Ambassador Theatres Group and of the BFI (British Film Institute).

3. Our Services: A steady year in the face of overwhelming need.

3.1. Activities and the Public Benefit

Vineyard Community & Richmond Foodbank is recognised for creating welcoming community hubs that offer a wide range of services to diverse groups across the borough. We strive to operate with grace, generosity, and compassion. Beyond our own support services, we host, design, and collaborate with a vast array of other agencies, enhancing the resources available to our guests and communities.

Our dedicated team of 16 staff, all part-time but one, is now supported by over 170 incredible local people volunteering, increasing again through the year. The Trustees have carefully considered the Charity Commission's guidance on public benefit, ensuring our activities align with our mission and objectives. We provide these services at no cost and without discrimination, making support accessible to all in need.

Our diverse services include:

- Crisis Drop-in and Care Services (daily)
- Community Nursing & NHS Homeless Healthcare Clinic (daily)
- Richmond Foodbank Plus (daily)
- Community Cohesion Services (daily)
- Richmond Women's Hub (weekly)
- Psychotherapy Mental Health Support (twice per week)
- Refugee Support Hub (weekly)

Annual Report of the Trustees
For the year ended 30 June 2024

- Vineyard Charity Shops Social Enterprise (daily)
- Vineyard Studio (changing terms)

After significant growth over the past five years, the demand for our services has plateaued at its highest ever level with slight increases in the year. A growing number of beneficiaries are again families and individuals new to crises and facing these desperate struggles for the first time. We remain committed to supporting the most vulnerable and marginalised in our community.



Some of Our Services: Crisis Drop-in, Foodbank Plus, Community Cohesion, Addiction Recovery, Mental Health Support

3.2 Crisis Services Overview

“I was hours away from sleeping on the streets with my seven-year-old daughter, fleeing abuse and terrified. Vineyard Community quickly stepped in, found us emergency accommodation, and turned everything around for us.” – MT

Our Crisis Services, including Crisis Drop-in, Community Nursing, Mental Health Therapy, and Foodbank Plus, continue to experience huge demand, supporting over 74% more people than in 2019. Our Community Nursing Clinic more than doubled this year to meet the demand of the emerging need and is now operating five days a week, again involving being empowered to do so by expanding collaborations, including with the NHS Homeless Healthcare Service, new Optician and Dentist services, and others, allowing us to offer a wider range of healthcare support at a higher medical professional level.



Guests and staff at our Christmas Party

Crisis Drop-in: 458 guests experiencing complex crisis were supported. 352 men, 103 women, 3 undisclosed. 59 people homeless individuals were assisted into accommodation. We provided 10,224 hot breakfasts, 924 changes of clothing (2,153 items), and 1,688 showers.

We delivered 1,121 support work appointments, hosted partner collaboration for 1,374 partner collaboration support work appointments, 145 training and employment appointments, and 256 additional general advice appointments.

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Community Nursing: 294 guests were supported with 735 appointments, breaking down to 221 vulnerable people experiencing complex crisis, 235 struggling with mental health breakdown. 516 physical health interventions, 432 mental health interventions.

A tremendous year of development of this service towards meeting the enormous need for it experienced by those struggling most throughout our crisis services. A big thanks to our multi-disciplinary team now delivering it.



Our Community Nursing & Partner Podiatrist & Optician

3.3 New Initiatives

In response to growing critical mental health needs, we launched a free mental health support service in partnership with local psychotherapists, offering one-to-one and group sessions. Our Richmond Women’s Hub, developed in collaboration with Voices of Hope, provides empowering support for vulnerable and/or isolated women through support work, community connections, events, and therapeutic activities.

Psychotherapeutic Mental Health Support: in ten months, 70 specialist sessions were provided for 40 guests in crisis, with 10 people receiving 1:1 sessions, and 30 receiving therapeutic conversational sessions.

Richmond Women’s Hub: in six months, 20 sessions were provided, supporting 87 vulnerable women, including 35 accessing support work, 31 taking part in creative therapeutic activities, 29 joining the choir, and 36 participating in self-care wellbeing activities.

“This is the best mental health support I’ve ever had. It’s so accessible, even when you feel completely lost. Life has fallen apart with the impacts of my bipolar, I’m so grateful for the stability it’s provided to help me move forward.” - ER

3.4 Looking Ahead

As we continue to adapt and grow, our focus remains on delivering help and hope to those in need. We are grateful for the continued support of our community, partners, and volunteers, whose dedication drives our transformative mission forward.



Our daily Crisis Services in Action

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**3.5 Our Multi-Agency Collaborative Partnership Work - Report by David Logan, Chief Executive
Complex Crisis Services Partnerships**

We've sustained and expanded our partnerships to address the diverse needs of our growing community of guests, increasing staff and volunteer hours with Richmond Community Drug and Alcohol Service (RCDAS), We Are With You (WAWY), and enhancing mental health triage and support with Richmond Borough MIND, HHC, and local Optician. Key collaborations with Glass Door, the Salvation Army Employability Pathway, and others continue to support accommodation, training and employment, and crisis services.

3.6 Vineyard Well: Crisis Healthcare & Wellbeing Services

New partnerships with the NHS Homeless Healthcare Team have enhanced our healthcare offerings, introducing advanced procedures and higher level direct medical interventions. Our partnerships with SPEAR Homeless Outreach, Health Link Homeless Health & Wellbeing, Street Navigators Crisis Support Outreach, SPECTRA Sexual Health Outreach, and other local services remain vital in supporting those experiencing a range of severe vulnerabilities including homelessness and multiple disadvantaged generated complex crises.

NHS Homeless Healthcare Partnership: making a significant impact in just its first two months, 84 of our most vulnerable and hard to reach complex crisis guests have been helped with their physical and mental health conditions.

RCDAS (Richmond Community Drug & Alcohol Services) & WAWY (We Are With You): an incredible lifechanging support partnership for us to our guests, were hosted on 124 occasions within our crisis services, that delivered 261 addiction recovery, health and life support interventions including 200 psychosocial interventions, 36 third party connection and advocacy interventions, including weekly streets visits to our most vulnerable street homeless guests.

RB Mind Partnership: MIND attended our services weekly to provide 49 sessions to 45 people living in severe multiple complex trauma resulting in deeply entrenched poor mental health and wellbeing.

Dual Diagnosis Partnership: we provided 25 sessions to 15 guests struggling with the disturbing multi-layered battle of ravaged mental health combined with crippling addictions.

Health Link: their staff attended weekly to work alongside us in offering health and wellbeing link work, support work, and advocacy to 153 people struggling with complex crises.

Hepatitis C Trust Partnership: despite disruptive service challenges this service remained a lifeline for many guests with 71 people receiving help.

SPECTRA Partnership: our hosted sexual health outreach partners helped us in supporting 27 of our complex crisis guests during our daily Crisis Drop-in sessions.

“After years on the streets, Vineyard have totally changed me and my life. There is actual love here. They got me off drugs, into mental and physical healthcare, got me a GP and into a safe flat, supported me with furniture, grants, benefits, and just having friends. I've now brought a few other struggling people here and seen their lives change too. It's hard work but they care for you so reliably through it all. I can't speak highly enough of everyone here” – CO

3.7 Street Homeless, Vulnerably Housed, and Related Crisis Support

Glass Door Partnership: this continued to be a truly vital and transformative partnership for those who come to us for help and hope. 283 complex crisis guests supported this year (110 women, 116 men, 7 undisclosed), 28 moving off the streets into accommodation with ongoing support, 20 receiving access to benefits, 33 obtaining financial assistance, 48 provided with emergency food, 12 securing crucial ID documentation, and 11 accessing essential longer-term healthcare.

SPEAR Partnership: The longstanding partnership we enjoy with SPEAR helped 32 guests including supporting 12 with temporary accommodation and connecting 12 into healthcare.

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“I couldn’t stop my tears when I first felt the kindness here after 8 months of my life suddenly falling apart. I lost my relationship and job and ended up on the streets in mental health breakdown and taking drugs. Vineyard helped me find friendship, get sober, into a flat and on benefits. I have hope again now and we’re working towards employment.” – AM

3.8 Training & Employment Support

In addition to our own work supporting people into training and employment, our partner project work made a further developed impact on the lives of our vulnerable guests this year both in terms of training and employment but also, newly and critically, in their wider pre-training and employment circumstances of multiple need crisis. Their role is increasingly vital as they address intensifying complex crises pressures among our guests.

Salvation Army Employment Plus: Supported 21 guests towards employment including accessing pre-employment services and training, examples being IT, Back to Work programmes, interviewing, confidence, functional courses such as security, GCSE Maths, English, ESOL, Bus Driving, and CPC courses. Their dedication has been crucial.

Work Match: A new need response partnership supporting 4 of our guests with 1 moving into employment.

“I’ve now been in a great job I love and happily housed off the streets for almost three years all because of the team of people at Vineyard. I was freezing, hungry, and homeless when I arrived at their Crisis Drop-in back in 2021” – HJ

3.9 Specialist Partnerships

Multiple Disadvantage Support Partnership: this remained a crucial partnership for those of our guests who often most concern us due to how disturbed and hard to reach they are. 8 guests were greatly helped by this work in the year.

Crisis Complex Case Support Workers Partnership: another vital severe end crisis partnership that supported 2 of our guests this year.

Vet On The Hill: we are very grateful for the generosity of our local vet in partnering with us again this year to provide this assistance for those in crisis and without the finances to afford vet care but who deeply love and care for their pet companions. Three vulnerable homeless people and their pets were helped.



3.10 Support for Refugees

Our Vineyard Community Refugee Hub and partnerships with Refugees Welcome in Richmond (RWinR) and the Ukrainian Social Club have continued to provide life-changing support for refugees from various backgrounds, offering vital services like expert Support Work and Advice sessions, English classes, creative, therapeutic, and community integration activities.

Vineyard Refugee Hub in Partnership with RWinR & USC: 49 sessions were held supporting 350 refugees, with 150 accessing our wider crisis support services.

Citizens Advice: CAB continued to deliver twice weekly sessions with us, one as part of our Foodbank Plus holistic support offering and another as part of our holistic support for refugees. 33 guests were supported in over 60 sessions.

“The support work I get here at Vineyard has stabilised everything in my life. After I got really unwell, I lost control of my finances and kept ending up in hospital. They stopped me becoming homeless, provided me with mental and physical healthcare and have now settled all my money difficulties. I love being part of their community groups.” – FH

4. Working Collaboratively

We remain committed to enhancing our collaborative approach across all services, both by hosting and being hosted by external agencies. We continue designing and launching new initiatives to address the highest and most complex levels of need we’ve ever encountered in our locale. Over the past couple of years, we have successfully incubated several new

**Annual Report of the Trustees
For the year ended 30 June 2024**

projects and even two new charities. This ongoing collaboration has elevated our service delivery to its highest level in our twelve-year history, solidifying our role as a reliable and transformative force for change and opportunity in the borough.



Some of Our Community Support Services Collaborations

This Year, in addition to supporting the Richmond Ukrainian Refugee Hub, USC, and RWinR, we have expanded our collaborations this year with more local community centres, churches, support groups, education services, youth centres. This includes partnerships with Ham Youth Centre, King's School, St Mark's, two local Sports Clubs, SP Projects, The Real Junk Food Project, the NHS, and local professional therapy services amongst many others.

These collaborations have led to the creation of new food distribution and support hubs, as well as holistic healthcare services for the vulnerable. We've provided a new offering of English classes for refugees in partnership with Multicultural Richmond and, with Voices of Hope, launched the Richmond Women's Hub, our borough's first initiative focused on supporting women experiencing crisis and loneliness. Additionally, within this partnership, we plan to establish the first Domestic Violence Survivors Forum in Richmond.

4.1 Community Cohesion Services

Building on our cost-of-living crisis services, we've expanded to offer year-round community support sessions, events, and workshops at our Centre. These include Specialist Support Work, Foodbank Plus, Common Interest Clubs, art therapy, pottery, knitting, embroidery workshops, Mental Health and Refugee Support sessions, and activities for vulnerable women. Our initiatives provide practical aid and facilitate connection and belonging for local families and individuals. Collaborating with the Life Church, Richmond, we offer areas in our therapeutic community café and garden for guests to connect with local council, experts, and other help. Our spaces serve as sanctuaries for vulnerable families, the elderly, those facing financial, mental health and lack-of-safety challenges. We host diverse creative activities, including dance classes and cultural performances, to celebrate and connect our community.

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Local families and individuals enjoying our Community Building Services

4.2 Our Food Poverty Plus Services

Once again, our food poverty services including Richmond Foodbank Plus and free food giveaway work, expanded, again serving over 6,000 individuals and distributing food through partnership with a vast array of local churches, schools, community organisations, families and individuals and our national network partner, Trussell Trust. We continue to be agile in evolving this work to maintain high service impact and quality amid growing demand as well as ensuring we can generously supply tens of other local charity organisations and projects whenever and wherever possible.



Our Guests Enjoying Our Food Poverty, Community Cohesion & Crisis Support Services

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For the year ended 30 June 2024**

4.3 Vineyard Community & Richmond Foodbank Food Poverty Services: 6,392 vulnerable individuals experiencing crisis have been supported with emergency food and access to specialist support work including at least 1,529 children. 72% of this support was for vulnerable local families with 28% being for individuals facing severe hardship.

“When I was evicted onto the streets with my two little children, David from Vineyard Community & Richmond Foodbank was there with us. He brought us to their centre and got us into emergency accommodation. They gave us food, bedding, and all we needed. Our life has got better and better. My kids are doing well, and I’ve now got a job and have just completed my first Social Work exams... I want to help people with my life now just like I’ve been helped,” - AY

4.4 Vineyard Studio and Charity Shops Social Enterprise

Vineyard Studio pivoted to prove a crucial support to our Foodbank logistics and operations and continues with community and vocational support services. This facility and its dynamic and adaptable support team made it possible to keep our food poverty provision stable throughout what at times was an unreliable and certainly unpredictable year at a couple of our other foodbank operations sites.

Our charity shops, including a new high-end boutique, continue to provide vital funds for our work along with vital social enterprise opportunities for local people coming out of very difficult and isolating social circumstances.



4.5 Local Community and Corporate Volunteering

Local volunteer participation surged again by over 20%, reflecting our incredibly strong community spirit and engagement. We are grateful to local businesses, community groups, churches and other faith groups, families, and individuals for their groundbreaking support, which helps us continue to develop to address the rising needs of those in crisis, including those who once were secure but now seek our services. Each year, we host special events to recognize and express our gratitude to our remarkable volunteers.



Community & Corporate Volunteers and Guests enjoying our Community Cohesion Services

These dedicated individuals have stood by us through every challenge and triumph, always with a smile and a willingness to help. Many of them come from vulnerable backgrounds themselves. Several have transitioned from receiving support to becoming integral members of our team, driven by their own experiences and a desire to give back. Their journey from beneficiaries to volunteers embodies the inclusive spirit of our mission and enriches our services profoundly.

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For the year ended 30 June 2024**

“There’s just nowhere like this. The welcome, the care, the support, the way they get stuff done and make change happen. I’ve tried everywhere, there’s no other place like this. Everything has changed and is moving forward for me.” – CA

5. Summary

In this time of unprecedented need for our services within our context of addressing local complex crisis within national crisis, our pioneering new initiatives, our further developing highly innovative and collaborative efforts, and our ever-expanding partnerships have allowed us to elevate service delivery, support vulnerable families and individuals to a new level, and foster community cohesion, inclusion, and resilience across Richmond. We remain committed to being a transformative force for change in the borough, providing for each and every family and individual, a dedicated offering of diverse and critical services of empowering and life-changing *Help in Crisis and Hope for Life!*

Thanks to Our Community

Above all we are a diverse, thriving community of belonging and collaboration in the face of great critical need and loneliness across all potential social barriers and divides. We are deeply thankful to all our team players from all corners, sectors, and cultures making our community and the remarkable difference it makes possible.



Vineyard Community & Richmond Foodbank is one of Richmond’s most important institutions. Through its tireless work it has transformed the lives of many in our community, the homeless, the foodless, the lonely and those who have come to our area in search of refuge. I am not sure how we could cope without them and am truly grateful for their contribution, which continues to grow and inspire. – Sarah Olney, MP for Richmond Park

Having spent time with the wonderful staff and volunteers at the Vineyard Community & Richmond Foodbank, I’ve seen for myself the invaluable support they provide to people in our community. With the cost-of-living crisis making things even more difficult for hard-working families, this support is more important than ever. I’m immensely grateful for all the work they do to help people struggling with homelessness, food poverty, mental health crisis and loneliness, as well as welcoming those who arrive in our borough as refugees. I know from meeting newly arrived Ukrainians at the Vineyard’s refugee hub what a supportive community they have found here. Their work truly makes a tangible difference to people’s lives and, on behalf of the people of Twickenham, I thank them for all they do. – Munira Wilson, MP for Twickenham



Although Richmond and its environs is rightly regarded as an affluent area, it still has many disadvantaged and sadly its share of the homeless and rough sleeping. Fortunately, we have charitable organisations like Vineyard Community & Richmond Foodbank whose sterling work I have seen at first hand. Apart from providing emergency food and clothing to the needy, and a daily hot breakfast, Vineyard’s services go so much further and wider, supplying whole-life help with health, housing and career support and advice. Under inspiring leadership, its committed staff and volunteers do an outstanding job - we should indeed be very proud and grateful for Vineyard Community and its team. – Lord Lee of Trafford

**Annual Report of the Trustees
For the year ended 30 June 2024**

6. Financial Review – Report by Peter Flower, Company Secretary

6.1 Funding Overview

Our total income for the year was £697,502. The breakdown of our revenue was:

Individual donor giving & community fundraising	42%
Grant-making Trusts	38%
Government	2%
Company donations	5%
Trading	11%
Other	2%

6.2 Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on pages 21 and 22. The Charity’s reserves decreased by £3,290 (2023: increased by £86,081). The balance sheet shows total net assets of £377,710 (2023: £381,000).

Included in total funds are amounts totalling £42,199 (2023: £69,827) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor-imposed conditions. Full details of these restricted funds can be found in note 11 to the accounts together with an analysis of movements in the year.

6.3 Reserves Policy

The Trustees have examined the requirements for free reserves, i.e., those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Charity’s funding, free reserves should be equivalent to approximately 3 months’ worth of budgeted expenditure (after adjusting for projects with matching grant income and expenditure) in order to provide sufficient flexibility to cover temporary shortfalls in incoming resources and allow the Charity to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 30 June 2024 the Charity had net free reserves of £313,872 (2023: £292,543) as follows:

	2024 £	2023 £
Total reserves	377,710	381,000
Less: unrestricted fixed assets	(12,289)	(8,316)
Less: restricted funds	(42,199)	(69,827)
Less: foodbank stock	(9,350)	(10,314)
Free reserves	313,872	292,543
Free reserves requirement:		
3 month’s budgeted expenditure	110,000	90,000
New charity shop investment	35,000	-
Refurbishment of community centre	100,000	-
Total free reserves requirement	245,000	90,000

The Trustees are aware that free reserves are currently in excess of the free reserves requirement. These reserves form an important element in implementing those aspects of our Strategic Plan.

6.4 Fundraising policy

Our Chief Executive and Grant Manager have responsibility for submitting grant applications. They are also conversant with our policy for fundraising from individual supporters through our Newsletter and Website of the options for giving. We have online provision for donor giving through CAF Giving, Easyfundraising, and Paypal.

**Annual Report of the Trustees
For the year ended 30 June 2024**

No pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

6.5 Salary policy

The pay of all staff is reviewed annually in accordance with our Salary Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. We are mindful of the steep rise in the cost of living over the last year and its impact on our staff.

6.6 Pension Liabilities

The charity does not have a defined benefit pension scheme. Staff who are eligible are auto enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer's contribution at a minimum of 3% of salary. The employer contribution was increased to 5% of salary in October 2023.

7. Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

8. Approval

The report of the Trustees was approved by the Trustees on 25 November 2024 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Peter Flower".

**Peter Flower
Trustee**

Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

I have examined the accounts for the year ended 30 June 2024 on pages 18 to 31 which have been prepared on the basis of the accounting policies set out on pages 21 and 22.

Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 (“the Act”) do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent Examiner’s Statement

Since the Charity’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'John Helm', is written over a light blue horizontal line.

John Helm ACA
25 November 2024

VINEYARD COMMUNITY CENTRE



Statement of Financial Activities (incorporating the Income & Expenditure Account) For the year ended 30 June 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £
Income from:	2						
Donations and legacies		211,865	394,135	606,000	232,423	477,063	709,486
Charitable activities		76,680	-	76,680	86,425	-	86,425
Other trading activities		2,857	-	2,857	10,314	-	10,314
Investments		6,940	-	6,940	1,692	-	1,692
Other		25	5,000	5,025	262	361	623
Total Income		298,367	399,135	697,502	331,116	477,424	808,540
Expenditure on:							
Raising funds	3a	1,484	10,664	12,148	6,526	14,554	21,080
Charitable activities	3b	272,545	416,099	688,644	269,597	431,782	701,379
Total Expenditure		274,029	426,763	700,792	276,123	446,336	722,459
Net gains/(losses) on investments		-	-	-	-	-	-
Net income/(expenditure) before tax	4	24,338	(27,628)	(3,290)	54,993	31,088	86,081
Tax payable	5	-	-	-	-	-	-
Net income/(expenditure) after tax		24,338	(27,628)	(3,290)	54,993	31,088	86,081
Transfers between funds		-	-	-	(4,420)	4,420	-
Net movement in funds		24,338	(27,628)	(3,290)	50,573	35,508	86,081
Total funds brought forward		311,173	69,827	381,000	260,600	34,319	294,919
Total funds carried forward		335,511	42,199	377,710	311,173	69,827	381,000

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

VINEYARD COMMUNITY CENTRE



Balance Sheet As at 30 June 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Fixed Assets					
Tangible Assets	6	12,289	9,614	21,903	22,369
Current Assets					
Investments	7	75,000	-	75,000	75,000
Stock	8	-	9,350	9,350	10,314
Debtors	9	13,730	-	13,730	5,139
Cash At Bank And In Hand		246,326	23,235	269,561	276,800
		<u>335,056</u>	<u>32,585</u>	<u>367,641</u>	<u>367,253</u>
Creditors - Amounts Falling Due Within One Year	10	11,834	-	11,834	8,622
Net Current Assets		<u>323,222</u>	<u>32,585</u>	<u>355,807</u>	<u>358,631</u>
Net Assets		<u>335,511</u>	<u>42,199</u>	<u>377,710</u>	<u>381,000</u>
Represented By:					
Restricted Funds	11	-	42,199	42,199	69,827
Unrestricted Income Funds		335,511	-	335,511	311,173
Total Funds		<u>335,511</u>	<u>42,199</u>	<u>377,710</u>	<u>381,000</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2024, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 25 November 2024 and signed on their behalf by:

Robert Kimmerling, Chairman and Trustee

Peter Flower, Company Secretary and Trustee

Company number: 7669793

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows For the year ended 30 June 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Net cash flows from operating activities	12	16,558	(22,225)	(5,667)	92,051
Cash flows from investing activities:					
Dividends, interest and rents from investments		6,940	-	6,940	1,692
Purchase of property, plant and equipment		(8,512)	-	(8,512)	(11,087)
Proceeds from redemption of investments		-	-	-	50,000
Purchase of investments		-	-	-	(75,000)
Net cash used in investing activities		(1,572)	0	(1,572)	(34,395)
Change in cash and cash equivalents in the reporting period		14,986	(22,225)	(7,239)	57,656
Cash and cash equivalents brought forward		231,340	45,460	276,800	219,144
Cash and cash equivalents carried forward		246,326	23,235	269,561	276,800

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2024

I. Accounting Policies

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

Going Concern

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received, and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2024

I. Accounting Policies (Continued)

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from those of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

Tangible Fixed Assets

Fixed assets are capitalised and are depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be as follows:

Plant & equipment	4 years
Motor vehicle	5 years
Furniture fixtures & fittings	5 years

Small capital items (under £1,000 each) are written off in the year of purchase.

Stock

Food and other donated stock held for distribution is recognised as an asset on the charity's balance sheet at fair value, which the charity currently deems to be £2.37 per kilo on an aggregated basis.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes.

Notes to the Financial Statements
For the year ended 30 June 2024

2. Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank		
									Stock 2024 £	Central 2024 £	
Donations & legacies											
Donations	104,366	84,005	188,371	20,317	4,134	71,688	-	-	-	92,232	195,069
Grants (see 2a below)	101,749	165,402	267,151	104,530	11,930	88,212	-	-	-	62,479	340,089
Income tax reclaimed	4,884	10,108	14,992	288	250	9,822	-	-	-	4,632	24,763
Donations in kind	-	134,120	134,120	-	-	-	-	-	134,120	-	144,565
Legacies	866	500	1,366	-	-	500	-	-	-	866	5,000
	211,865	394,135	606,000	125,135	16,314	170,222	0	0	134,120	160,209	709,486
Charitable activities											
Sales	76,680	-	76,680	-	-	-	-	76,680	-	-	43,213
Other trading activities											
Charity shop sales	2,857	-	2,857	-	-	-	-	-	-	2,857	53,526
Investment income											
Bank interest	6,940	-	6,940	-	-	-	-	-	-	6,940	1,692
Other	25	5,000	5,025	-	-	5,000	-	-	-	25	623
	298,367	399,135	697,502	125,135	16,314	175,222	0	76,680	134,120	170,031	808,540

Charity Shop sales and expenditure have been shown partly as a trading activity and partly as a charitable activity. This is because the shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

Notes to the Financial Statements
For the year ended 30 June 2024

2a. Grants Analysis

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank		
									Stock 2024 £	Central 2024 £	
Anonymous Charity	500	-	500	-	-	-	-	-	-	500	-
Andarroch Trust	-	550	550	550	-	-	-	-	-	-	500
Baptist Church Teddington	-	-	-	-	-	-	-	-	-	-	46
Charlotte Wade Charity	-	-	-	-	-	-	-	-	-	-	3,000
Churches	569	-	569	-	-	-	-	-	-	569	-
City Bridge Trust	-	49,600	49,600	-	-	49,600	-	-	-	-	36,075
City of London	-	12,025	12,025	-	-	12,025	-	-	-	-	-
Community Kew Fete	-	-	-	-	-	-	-	-	-	-	1,878
David King Charitable Trust	-	-	-	-	-	-	-	-	-	-	500
Fine & Country Foundation	-	-	-	-	-	-	-	-	-	-	2,285
Garfield Weston Foundation	-	25,000	25,000	25,000	-	-	-	-	-	-	-
Giving Force Foundation	-	-	-	-	-	-	-	-	-	-	60
Hampton Fund	30,000	-	30,000	-	-	-	-	-	-	30,000	39,000
Individual Grants	-	120	120	-	-	120	-	-	-	-	-
Holy Trinity Barnes	-	-	-	-	-	-	-	-	-	-	3,500
Holy Trinity Church Richmond	1,500	-	1,500	-	-	-	-	-	-	1,500	1,320
Kew Village Market	-	900	900	-	-	900	-	-	-	-	1,500
Killik & Co Charitable Trust	-	-	-	-	-	-	-	-	-	-	4,800
LIDL Foundation	-	-	-	-	-	-	-	-	-	-	555
London Borough of Richmond upon Thames	-	3,623	3,623	3,623	-	-	-	-	-	-	-
Lifetimes Charity	-	1,500	1,500	-	-	1,500	-	-	-	-	500
London Catalyst Fund	-	-	-	-	-	-	-	-	-	-	5,500
Matthews Wrightson Charity Trust	600	-	600	-	-	-	-	-	-	600	600
Neighbours of St Mary's University	-	256	256	-	-	256	-	-	-	-	-
Never Hungry	-	416	416	416	-	-	-	-	-	-	879
Carried forward	33,169	93,990	127,159	29,589	0	64,401	0	0	0	33,169	102,498

Notes to the Financial Statements
For the year ended 30 June 2024

2a. Grants Analysis (continued)

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank		
									Stock 2024 £	Central 2024 £	
From above	33,169	93,990	127,159	29,589	0	64,401	0	0	0	33,169	102,498
Old Stables Charity	-	100	100	-	-	100	-	-	-	-	-
Pret Foundation	-	-	-	-	-	-	-	-	-	-	10,000
Probus club of Twickenham	-	-	-	-	-	-	-	-	-	-	500
Richmond Charities	-	12,500	12,500	12,500	-	-	-	-	-	-	7,500
Richmond Council	-	-	-	-	-	-	-	-	-	-	11,000
Richmond Foodbank	-	500	500	-	-	500	-	-	-	-	-
Richmond Parish Land Charity	39,270	600	39,870	29,440	10,430	-	-	-	-	-	82,250
Richmond Team Ministry	1,905	-	1,905	-	-	-	-	-	-	1,905	2,610
Rowan Bentall Charitable Trust	-	-	-	-	-	-	-	-	-	-	500
Sainsbury's	305	-	305	-	-	-	-	-	-	305	-
St Margaret's Fair	100	-	100	-	-	-	-	-	-	100	-
Samaritan	-	1,500	1,500	1,500	-	-	-	-	-	-	-
Schroder Charity Trust	-	4,000	4,000	4,000	-	-	-	-	-	-	-
Society of the Holy Child Jesus	15,000	-	15,000	-	-	-	-	-	-	15,000	20,000
Souter Charitable Trust	-	3,000	3,000	3,000	-	-	-	-	-	-	3,000
Stephen Roberts Memorial Trust	-	-	-	-	-	-	-	-	-	-	900
Stichting Vogelgezang Trust	-	-	-	-	-	-	-	-	-	-	1,000
Street Smart	-	5,000	5,000	5,000	-	-	-	-	-	-	-
Sunny Skies Foundation	10,000	5,000	15,000	-	-	5,000	-	-	-	10,000	-
The Albert Hunt Trust	-	7,000	7,000	7,000	-	-	-	-	-	-	7,000
The Ashcroft Charitable Trust	-	-	-	-	-	-	-	-	-	-	200
Carried forward	99,749	133,190	232,939	92,029	10,430	70,001	0	0	0	60,479	248,958

Notes to the Financial Statements
For the year ended 30 June 2024

2a. Grants Analysis (continued)

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank Stock 2024 £	Central 2024 £	
From above	99,749	133,190	232,939	92,029	10,430	70,001	0	0	0	60,479	248,958
The Barnes Fund	-	14,000	14,000	7,000	-	7,000	-	-	-	-	7,000
The Bishop Radford Trust	-	2,000	2,000	2,000	-	-	-	-	-	-	-
The Church Urban Fund	-	-	-	-	-	-	-	-	-	-	4,000
The Drapers Charitable Fund	-	-	-	-	-	-	-	-	-	-	15,000
The Grace Trust	-	1,500	1,500	-	1,500	-	-	-	-	-	-
The Hospital Saturday	-	-	-	-	-	-	-	-	-	-	2,000
The Julia & Hans Rausing Trust	-	-	-	-	-	-	-	-	-	-	10,000
The Lee & Bakirgian Family Trust	-	-	-	-	-	-	-	-	-	-	1,000
The Misses Barrie Charitable Trust	2,000	-	2,000	-	-	-	-	-	-	2,000	-
The Mrs Smith & Mount Trust	-	-	-	-	-	-	-	-	-	-	5,000
The Rotary Club of Kew Gardens	-	-	-	-	-	-	-	-	-	-	2,300
The Vandervell Foundation	-	3,000	3,000	3,000	-	-	-	-	-	-	-
The Women's Institutes	-	-	-	-	-	-	-	-	-	-	2,100
Trees David King	-	-	-	-	-	-	-	-	-	-	500
Trussell Trust	-	11,212	11,212	-	-	11,212	-	-	-	-	41,781
The W.O. Street Charitable Foundation	-	500	500	500	-	-	-	-	-	-	-
Working Women's Network	-	-	-	-	-	-	-	-	-	-	450
Total	101,749	165,402	267,151	104,529	11,930	88,213	0	0	0	62,479	340,089

Notes to the Financial Statements
For the year ended 30 June 2024

3. Expenditure

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Departments & Activities							Total 2023 £
				Drop In 2024 £	Care 2024 £	Foodbank 2024 £	Refugees 2024 £	Shop 2024 £	Foodbank Stock 2024 £	Central 2024 £	
Raising funds											
Processing costs	1,170	455	1,625	11	-	445	-	811	-	358	1,867
Purchases	314	10,209	10,523	10,209	-	1,816	-	314	(1,816)	-	19,213
	1,484	10,664	12,148	10,220	0	2,261	0	1,125	(1,816)	358	21,080
Charitable activities											
Events	2,594	932	3,526	831	-	102	-	-	-	2,593	2,498
Instructors & trainers	-	-	-	-	-	-	-	-	-	-	29,756
Staff costs	201,663	219,971	421,634	94,557	16,314	160,754	-	38,308	-	111,701	392,670
Gifts & grants	2,252	153,056	155,308	14,324	-	1,833	-	0	136,899	2,252	165,729
Administration	32,269	5,171	37,440	1,009	-	4,161	-	5,393	-	26,877	30,436
Premises & facilities	29,327	36,969	66,296	611	-	36,358	-	2,771	-	26,556	78,460
Governance	4,440	-	4,440	-	-	-	-	-	-	4,440	1,830
	272,545	416,099	688,644	111,332	16,314	203,208	0	46,472	136,899	174,419	701,379
	274,029	426,763	700,792	121,552	16,314	205,469	0	47,597	135,083	174,777	722,459
Net income/ (expenditure)	24,338	(27,628)	(3,290)	3,583	0	(30,247)	0	29,083	(963)	(4,746)	86,081

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2024

3. Expenditure (continued)

3a. Staff Costs

Included within expenditure are the following staff costs:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Salaries	185,326	185,528	370,854	343,824
Employer's National Insurance	10,952	19,324	30,276	27,978
Employer's Allowance	(2,500)	-	(2,500)	(2,500)
Pension contributions	3,035	11,526	14,561	8,841
	<u>196,813</u>	<u>216,378</u>	<u>413,191</u>	<u>378,143</u>
Of which the following staff costs were in respect of Key Management Personnel:	<u>111,338</u>	<u>-</u>	<u>111,338</u>	<u>97,569</u>

The total number of employees of the Charity in the year was 24 (2023: 24), one (2023: nil) full time and 23 (2023: 24) part time. The full-time equivalent is 10 (2023: 9.00). No remuneration was paid to any of the Trustees in 2024 or 2023 (but see the related party notes in note 14). The expenses of the trustees amounting to £nil (2023: £nil) in relation to costs incurred in fulfilling their duties, including for training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

3b. Gifts & Grants

Charitable activities to individuals include financial support and support in kind (but excluding Foodbank distributions) totalled £18,409 (2023: £6,714) and were made to 350 (2023: 281) beneficiaries in furtherance of the charity's objects.

4. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Depreciation – owned assets	4,538	4,440	8,978	7,212
Payments under operating leases	90,925	181,939	272,864	119,643
Independent Examiner's remuneration	2,040	-	2,040	1,830
	<u>97,503</u>	<u>186,379</u>	<u>283,882</u>	<u>128,685</u>

5. Tax Payable

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2024

6. Fixed Assets

	Plant & Equipment £	Motor Vehicles £	Furniture, Fixtures & Fittings £	Total £
Cost				
At 1 July 2023	19,281	22,194	306	41,781
Additions	6,932	-	1,580	8,512
Disposals	(3,800)	-	-	(3,800)
	<u>22,413</u>	<u>22,194</u>	<u>1,886</u>	<u>46,493</u>
At 30 June 2024	<u>22,413</u>	<u>22,194</u>	<u>1,886</u>	<u>46,493</u>
Depreciation				
At 1 July 2023	10,966	8,140	306	19,412
Charge For Year	4,505	4,440	33	8,978
Disposals	(3,800)	-	-	(3,800)
	<u>11,671</u>	<u>12,580</u>	<u>339</u>	<u>24,590</u>
At 31 June 2024	<u>11,671</u>	<u>12,580</u>	<u>339</u>	<u>24,590</u>
Net Book Value				
At 30 June 2024	<u>10,742</u>	<u>9,614</u>	<u>1,547</u>	<u>21,903</u>
At 30 June 2023	<u>8,315</u>	<u>14,054</u>	<u>0</u>	<u>22,369</u>

7. Current Asset Investment

	2024 £	2023 £
Balance at 1 July	75,000	50,000
Redeemed/matured	-	(50,000)
Addition	-	75,000
	<u>75,000</u>	<u>75,000</u>
Balance at 30 June	<u>75,000</u>	<u>75,000</u>

Investment is in in Green Pastures Loan stock with Green Pastures CBS Ltd.

8. Stock

	2024 £	2023 £
Foodbank stock	<u>9,350</u>	<u>10,314</u>

9. Debtors

	2024 £	2023 £
Gift Aid receivable	1,039	3,842
Other debtors and prepayments	12,691	1,297
	<u>13,730</u>	<u>5,139</u>

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2024

10. Creditors – Amounts Falling Due Within One Year

	2024 £	2023 £
Accruals and deferred income	4,167	1,740
Other creditors including taxation and social security	7,667	6,882
	<u>11,834</u>	<u>8,622</u>

11. Restricted Funds

11a Current year

	At 1 July 2023 £	Income £	Expenditure £	Transfers £	At 30 June 2024 £
Richmond Foodbank	62,715	307,841	(339,053)	-	31,503
Morning Drop in	7,112	89,794	(86,210)	-	10,696
Care	0	1,500	(1,500)	-	0
	<u>69,827</u>	<u>399,135</u>	<u>(426,763)</u>	<u>0</u>	<u>42,199</u>

11b Prior year

	At 1 July 2022 £	Income £	Expenditure £	Transfers £	At 30 June 2023 £
Richmond Foodbank	13,902	351,802	(302,989)	-	62,715
Refugees	16,549	22,370	(43,219)	4,300	0
Morning Drop in	3,430	98,802	(95,240)	120	7,112
Studio	0	4,450	(4,450)	-	0
Staff and Core costs	438	-	(438)	-	0
	<u>34,319</u>	<u>477,424</u>	<u>(446,336)</u>	<u>4,420</u>	<u>69,827</u>

The reason for the transfers from unrestricted to restricted Richmond Foodbank and Morning Drop in were to correct historic errors.

Restricted fund income headings are aligned with the charity's core activities. These are fully described in the report of the trustees.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2024

12. Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities, after transfers)	24,338	(27,628)	(3,290)	86,801
Adjustments for:				
Depreciation charges	4,538	4,440	8,978	7,212
Dividends, interest and rents from investments	(6,940)	-	(6,940)	(1,692)
(Increase)/decrease in stocks	-	963	963	(225)
(Increase)/decrease in debtors	(8,590)	-	(8,590)	(398)
Increase/(decrease) in creditors	3,212	-	3,212	1,074
Net cash provided by operating activities	16,558	(22,225)	(5,667)	92,772

13. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are payable:

	2024 £	2023 £
Not later than one year	60,173	28,718
Later than one year and not later than five years	210,383	90,925
Later than five years	2,308	-
	272,864	119,643

14. Related Party Transactions

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of the Life Church, Richmond. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of the Life Church, Richmond. The Charity received from The Life Church, Richmond grants of £nil (2023: £nil) and made payments to the Life Church, Richmond of £26,531 (2023: £28,975) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive and Operations Manager) received aggregate gross remuneration of £97,721 (2023: £86,441).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £240 (2023: £315).

15. Members

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

VINEYARD COMMUNITY CENTRE

England & Wales - Charity number 1143951

Accounts

VINEYARD COMMUNITY CENTRE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2023



REGISTERED CHARITY
NUMBER 1143951

COMPANY LIMITED BY GUARANTEE
NUMBER 7669793

Annual Report and Financial Statements 2022- 2023
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Legal & Administrative Information
For the year ended 30 June 2023

Charity Name	Vineyard Community Centre
Charity Registration no	1143951. The charity was first registered with the Charity Commission on 23 September 2011.
Company Registration no	7669793 company limited by guarantee.
Principal Address	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.
Telephone, e-mail and web-site	T - 020 8439 9435 E – info@vineyardcommunity.org W – www.vineyardcommunity.org
Governing Document	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.
Objects	<ol style="list-style-type: none">1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey.2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide.
Trustees	Robert Kimmerling Chairman David Smith Vice Chairman Peter Flower Company Secretary Lydia Palmer Stephen Langridge Paul McArdle
Chief Executive	David Logan
Key Management Personnel	Those in charge of planning, directing, controlling, running, and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, and the Operations Manager.
Bankers	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU
Independent Examiner	John Helm ACA Simply Churches Limited 17 Heathville Road London N19 3AL

Annual Report of the Trustees For the year ended 30 June 2023

The Trustees submit their report and the financial statements of Vineyard Community Centre (“the Charity”) for the year ended 30th June 2023. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2019 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors’ report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

I. Structure, Governance and Management

I.1 Organisation

The Board of Trustees administers the Charity, and the Board meets quarterly.

The Chief Executive meets the Chairman, Vice Chairman and Company Secretary regularly and reports formally to the Chairman and Company Secretary each month.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

I.2 Decision making

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Board is grateful for the professional assistance given by James Lowther, ACA, our Treasurer who gives his services on a voluntary basis. As of 30th June 2023, he has retired from this role. He has served the charity faithfully since it was formed, and we are very grateful for his support, advice and assistance.

I.3 Trustee Induction and Training

All trustees are encouraged to understand their legal obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity. When new Trustees are appointed, they are made aware of the seriousness of their responsibilities and obligations under charity and company law.

I.4 Charity Commission Governance Code

The Trustees are mindful of the Charity Commissions’ Governance Code for smaller charities and seeks to apply its principles.

I.5 Risk Management

A comprehensive Risk Management Register was approved by the Board this year. An important action undertaken was the introduction of daily back up files in addition to our cloud-based data storage facility. Another is for a Disaster Recovery Plan to be formulated within the next 12 months.

Our landlord, the Vineyard Life Church, carried out a full Fire Risk Assessment of the premises conducted by a qualified Health & Safety Consultant; a Legionnaires Disease Risk Assessment was also carried out. The conclusion of both assessments was that risk was at a very low level.

**Annual Report of the Trustees
For the year ended 30 June 2023**

1.6 Related Parties and cooperation with other organisations

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with a large number of organisations with a similar vision. These are detailed later in the Report in Section 6.

2. Overview of our services over the past 12 months - Report by David Logan, Chief Executive

2.1 The Need for Our Work

Despite the perception of Richmond as a wealthy borough, it has long-standing problems with homelessness, mental health breakdown, and food poverty. We're mindful of the London Assembly's report that the number of people sleeping rough has increased by 9% this year with our own experience being even more desperate as we've seen higher numbers of new people attending our Crisis Drop-In. Our food poverty services have also seen another 5% increase, following the 70% increase from 2019 to 2022. We are experiencing similar sentiments to that of Homeless Link's recent report which identified that 78% of homeless people feel they need more advice and support to help them into accommodation and back onto their feet. Sadly, we estimate that 72% of our guests are struggling with mental health issues as noted in our report about our Community Nursing Clinic in 4.2.

As we have regularly attended Cost-of-Living Crisis forums and other crisis sector meetings and workshops within our borough, we've been hearing from others, including our local council, as well as seeing ourselves, the concerning increase in men, women and children slipping into vulnerability with higher levels and more diverse variations of need and crises. There are far more middle to low-income families struggling, there is a sharp increase in food and fuel poverty, there are many more refugees, and those experiencing mental health breakdown, homelessness and the risk of homelessness continues to grow.

Within this context we are more resolved than ever to do all that we can to help and bless local people who are struggling to make things work for themselves and their families, and to bring light and hope in a time of darkness and despair.

2.2 Our Mission: Help in Crisis, Hope for Life

Our mission is primarily to meet the needs of those in crisis and those who are socially excluded. We are an innovative Christian charity that provides help and support for those in need. We opened in March 2012 and have developed each year in response to the growing and changing needs people have come to our services with.



Vineyard Community & Richmond Foodbank: Our local MP (top left), volunteers, and guests (beneficiaries) this year

Our purpose is summarised by our strap line of **'Help in Crisis, Hope for Life'**. Regardless of someone's background our heartfelt concern is for all who visit and volunteer to be part of a supportive community and empowered reach their full potential.

We seek to achieve our purpose through our Vineyard Community Centre and Richmond Foodbank which are in the basement of Vineyard Life Church in Richmond. We have grown this year and now have five satellite foodbanks located across the borough in Barnes, Fulwell, Mortlake, Whitton and Hampton as well as our therapeutic, creative and vocational partnership, based at the Vineyard Studio at Dickson House, in the Queen's Road Estate in Richmond.

We are grateful to our committed staff and volunteer team for another year of reliable and transformative service delivery to thousands of local people experiencing new levels of vulnerability and complex crises.

We appointed Tracey Mallinson to the vacant role of Grants Manager who did a tremendous job of restoring our financial sustainability following an extended period of challenges in that aspect of our work. Tracey moved on at the end of the financial year and Gill Healey was appointed in her place.

We appointed Lindsay Warner to the much needed and newly created role of Volunteer Coordinator, and Julia Pecyna to the position of Communications Officer. This latter role had been vacant for some time and is illustrative of how challenging charity sector recruitment has become.

3. Activities and the Public Benefit - Report by David Logan, Chief Executive

Vineyard Community & Richmond Foodbank is widely recognised as providing community hubs with a very broad range of services for a wide cross section across the borough. We seek to do this with grace, generosity of spirit and welcoming compassion. In addition to our own support services, we provide a daytime venue for a number of other agencies which interact with us or for the support and benefit of our guests. All our staff work part-time, and we are assisted by over 170 volunteers.

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing our aims and objectives and in planning future activities. In particular, the Trustees have considered how

**Annual Report of the Trustees
For the year ended 30 June 2023**

planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination to those in need.

Our separate, but linked areas of holistic service ministry are as follows:

- Crisis Drop-in and Care Services (open daily)
- Community Nursing Clinic (four sessions each week)
- Richmond Foodbank (seven sessions each week)
- Cost-of-Living Crisis Response Services (five sessions each week)
- Refugee Support Hub (one session each week)
- Vineyard Charity Shops (open daily)
- Vineyard Studio (different sessions each week)

3.1 A Year of Change

We began the year with an unprecedented number of people attending our services in great need. As the year started, we were 25% up on the previous year for number of people attending. This was in large part due to the high number of Ukrainian refugees coming for support along with a slow rise in the number of people experiencing need due to the impacts on their lives of the cost-of-living crisis.

We continue our focused provision of **'Help in Crisis and Hope for Life'** for those suffering and most vulnerable in our society. We are filled with thankfulness for the opportunity over eleven years to serve our local community and particularly those most marginalised who face complex crises and struggle with a variety of multiple disadvantages. We are grateful for those we serve, as well as our volunteers, partners, supporters and staff for the way in which they have faithfully journeyed with us to build an inclusive, transformative and supportive community.



Various services we have provided during the last year: Crisis Drop-in, Foodbank, Cost-of-Living Crisis Response Services, Addiction Recovery Support, and Volunteer Teams

3.2 Summary of our Front-Line Crisis Services

Our Crisis Drop-in and Community Nursing service, Mental Health Therapy and Triage sessions, holistic Case Work, Recovery and Accommodation Pathway services, and our various support work and advocacy partnerships, have all experienced an increase in engagement and have therefore been expanded.

Annual Report of the Trustees For the year ended 30 June 2023

Our Foodbank work, having come through a huge increase in demand during the pandemic, saw another significant increase in need that was initially very high due to the number of refugees attending but then slowly tailed off as we supported more and more of those refugees into stable circumstances through our collaboration with other organisations across the borough. The demand for the foodbank has remained higher than in the previous year but not to the same extreme and unsustainable level. Over the year it has dropped from an initial 25% increase to a 5% increase on the previous year.

3.3 Summary of Other Departments

Our self-sustaining, social enterprise, and community-building initiatives such as our Charity Shops, our therapeutic education and employment project, The Vineyard Studio, and our Community Café, all had a very difficult time as they remained struggling to recover from the impacts of the pandemic.

The progress of our two shops has been very positive with slow, but steady improvement.

The Vineyard Studio was not able to make a recovery to the pre-Covid impact levels of engagement, outputs or outcomes and as a result we had to close the project to review and reshape it to be more diverse, relevant and effective within the new landscape of needs in the borough.

Our Community Café was similarly unable to recover from the pandemic and continued to have very low engagement while at the same time we were seeing increasing numbers of people attend our services for the first time as they struggled with the increases in cost of living. We therefore restructured and closed the Café and expanded our afternoon services to offer a much more relevant and transformative pattern of daily 'Cost-of-Living Crisis Response Services', which were highly engaged with throughout the winter months by people slipping into previously unknown levels of financial difficulty and need.

4. Delivering our Crisis Services - Report by David Logan, Chief Executive



Guest and Volunteer at our Christmas Party this year

4.1 Overview

Our Head of Care Services, Sue Hodder, transitioned into the position of managing and developing our growing Community Nursing project which was experiencing increased demand. Our Crisis Drop-in Supervisor, Tom McDonald, was appointed into the role of 'Crisis and Community Services Manager', overseeing both our Crisis Drop-in and our Cost-of-Living Crisis Response Services.

Our crisis services have continued to experience a slow and steady increase in demand over the year.

We have managed to deliver a highly successful raft of services that has resulted in some of the most lifechanging and high-quality collaborative casework in our history, with excellent sustainable outcomes for many of our most entrenched and vulnerable guests experiencing multiple and complex disadvantages.

Unfortunately, our new Crisis Caseworker, Harry Ginns, move away from the local area and into new employment where he now lives. This had an impact for a while on our capacity for transformative work with people experiencing deep crisis and we needed to lean more heavily on partner caseworkers and volunteers for a time as well as me stepping in to take on the most urgent cases until someone new is appointed.

Case Study: *"My life will never be the same again after coming to Vineyard Community & Richmond Foodbank!" – LB*

LB returned to our services recently to visit and tell us he had just won a competition for a bursary that will enable him to embark on his dream of setting up his own catering business. His path was far from easy. When he first walked through

**Annual Report of the Trustees
For the year ended 30 June 2023**

our doors, he carried the weight of job loss, a painful relationship breakdown, and the shadows of a severe mental health crisis, all while experiencing homelessness. Over the last 18 months, we provided access to food, healthcare, stable housing, education, and the support needed to rebuild his relationships, mending what once seemed irreparable. We are extremely proud of him for all the hard graft and perseverance he's put in to get here, where he dreamed of being.

4.2 Crisis Service Outputs and Outcomes

Crisis Drop-in: over the year we saw 439 different individuals in need of complex crisis support, of whom 317 were men, 118 were women, and 4 others who chose not to share this information.

We have provided 11,198 free hot breakfasts, given out 979 changes of clothes (amounting to 2,281 items of clothing) and provided 1,834 showers for our guests.

There have been 868 casework appointments and 67 individuals have been assisted into accommodation. In addition, we have hosted partnership appointments including 1,527 partner accommodation support appointments, 114 training and employment appointments, and 83 general advice appointments.



Our morning Crisis Drop-in in action

Community Nursing Clinic: roughly half way into the year we doubled our popular Community Nursing service, by the appointment, previously mentioned, of Sue Hodder as our Community Nursing Manager working with our nurse Lucia Bramble-Boyd. Our work is given professional oversight by the Parish Nursing Ministries UK charity. We are now able to run four instead of two 2-hour clinics each week during our Crisis Drop-in, including monthly clinic sessions and regular vaccinations with our closest GP, Dr Jayin Jacob at the Vineyard Surgery. 157 guests attended the nursing clinic and a total of 558 appointments were made over the year. 34 of these were vulnerable people experiencing complex crises who were new to our service and who had never attended a clinic with a nurse before. 15 came for an individual health check and advice. 83 for short-term health problems such as blood pressure monitoring, minor dressings, skin issues, hearing difficulties, and dietary advice.

25 guests came for support and advice with longer-term health problems which included, chronic, long term disease management. 43 attended who experienced mental health problems. As previously reported, sadly, 72% of our crisis service guests are struggling with mental health breakdown.

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For the year ended 30 June 2023**

5. Our Partner Organisations - Report by David Logan, Chief Executive

We have again been able to grow and develop our partnerships and collaborations over the last year in response to the increased level and diversity of needs of our guests. We now host increased staff/ volunteers' hours from the Richmond Community Drug and Alcohol Service (RCDAS) and We Are With You (WAWY) - the local community recovery teams and have maintained the same levels with Glass Door for accommodation advice and pathways for those experiencing street homelessness, and the Salvation Army Employability Pathway for our guests seeking training and employment opportunities. With some intermittent breaks to service due to staff turnover, we have been able to adapt and sustain the Citizen's Advice Bureau weekly Crisis Advice Drop-in for people needing help with a range of life challenges such as benefits access, debt managements, needs for advocacy. The T.B. Mobile Assessment and Treatment Unit has continued to regularly attend.

In addition to developing these partnerships we have also worked to secure some new ones that are now also a regular part of our service, such as a new Dual Diagnosis Support Worker along with increased psychotherapy and mental health triage worker hours with Richmond Borough MIND, to help people facing complex addiction and mental health challenges. Our local Social Prescriber Link Workers have continued to regularly bring people to us for help with the social components of their health challenges. Crosslight Advice has grown its collaboration with us on debt cancellation and management cases and have now started to base themselves within our premises once a week.

Our crisis service partnerships with SPEAR Housing outreach team, Street Navigators for people entrenched in long-term street homelessness, Forgotten Feet podiatrist service for vulnerable people, SPECTRA HIV and Hepatitis C testing and treatment referral service for vulnerable people, and the frequent referrals to our local GPs have all remained stable, reliable and effective throughout the year at the same level of service.

All this means that we continue to develop an increasingly effective holistic environment and broad ranging service that brings actual change to people's circumstances.

5.1 Glass Door: it has been a privilege to continue to work closely and effectively with their high-quality case workers who are based in our Crisis Drop-in. Andrew, Gemma, Lewis, and Alice are working together to hold at least five sessions each week. These provide transformative practical support, advocacy, and knowledgeable advice.

Case Study: we got a phone call from a refugee in tears. He had been ejected out of his hotel because he gained refugee status and, as a result, had lost his asylum support status and accommodation. The various agencies at Vineyard Community quickly worked together to deliver different supports and brilliantly Glass Door was able to provide him with shelter accommodation that very same night, avoiding him having to sleep in the street.

Outputs: our Glass Door partnership team collaborated with us on the cases 138 of our guests this year, and working together, these are just a few of the following outcomes achieved: 22 were housed directly from the streets, 20 were supported to receive benefits, 37 were supported to receive financial support, 29 accessed emergency food support, and 5 were supported in securing crucial ID documents.

5.2 SPEAR: The local authority funded, outreach team from SPEAR Housing, hold two sessions in our Drop-in each week. A team of their outreach workers visit our Crisis Drop-in once a week and on Fridays they send two health workers and a volunteer to work with guests who attend here in collaboration with our own Caseworker, and our multi-agency partnership team. This partnership plays a key role in us being able to transition some of the most vulnerable people attending our services from living on the streets into emergency temporary accommodation and to access sustainable healthcare and support. These partnerships played their part in 19 of our guests moving off the streets and 16 of our guests gaining the support they needed to access healthcare.

5.3 Salvation Army Employment Plus U.K: Wayne, and then Lucy, since her return from maternity leave, have continued to attend our daily crisis drop-in sessions. This year they have met with 18 of our guests, and then on an ongoing one-to-one basis with five of those people, supporting two into employment, two with their CV's, one with gaining their CSC Construction Eligibility Card, one with forklift, gas and plumbing qualifications and one with accessing drug and alcohol recovery support, and the rest still in progress as they seek to faithfully help people along the long and very challenging road out of long-term unemployment.

Case Study: AS is a 42-year-old man who came to us experiencing long-term unemployment, then homelessness, then mental health breakdown because of feeling hopeless, having been made redundant during Covid after 20 years in

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employment. We met regularly for support with his mental health, creating a CV, job searching, interview skills, and advocacy engaging employers. He secured a permanent role with Sky after six months.

“Only because of the help of my support worker at the Vineyard Community have I been able to find this job. It’s been so hard to change industries after such a long time out of work. I became utterly without hope for a while, but my skills, confidence and character have been rebuilt and I have belief again. It’s just been an amazing journey!” - AS

5.4 The Hepatitis C Trust: David moved to a different team within the service, leading to a temporary breakdown in our partnership that effected the service but as a result of us working hard to get it up and running again it has been reinstated as a core Crisis Drop-in service offer, including on request when we have a new guest who would like to meet the team and be tested for Hep C. This year 146 guests have been tested. The Trust had this to say:

“Vineyard Community have been a brilliant partner again this year. The way they operate with such welcome and authentic care that builds trusting relationships, makes it easier to reach and help more people. It’s been encouraging to have supported so many again this year.”

5.5 Multiple Disadvantage and Crisis Support Workers: Alice and Jordan have continued to work alongside us with some of our most vulnerable and troubled guests with deeply entrenched and complex needs in several areas of their lives. As a result we have managed to secure and sustain engagement with some of the most hard to reach people who have ever used our service. One guest had this to say, *“I’m really happy where I am. It felt like I was never going to get off the streets or feel safe. I just feel happy”* – OM.

5.6 Health Link: Jerry and Julia have been able to skillfully and patiently sustain strong relational connections with some of our other ‘hard-to-reach’ guests, resulting in some long hoped for sustainable health and wellbeing outcomes. A good example was them helping a young man who recently attended with some of his ‘life admin’ that he was feeling too stressed and confused to take care of himself; the help given gave him enough of a stable foundation to sustain his accommodation and embark on training for employment.

5.7 RCDAS (Richmond Community Drug and Alcohol Services) working alongside WAWY (We Are With You) and the Pathway Team: Paul from RCDAS continues to run a session within our Crisis Drop-in once a week. Gabrielle from WAWY continues to volunteer four sessions a week, and their colleague, Terese continues to attend every Friday supporting those with long term recovery needs and challenges. This partnership has been highly effective in the lives of our vulnerable guests during the past year. In addition to 79 being supported by Paul, Gabrielle and Terese, they also assisted 9 of our most vulnerable and disengaged guests by taking food and support from here at Vineyard Community to them on the streets where they live, sleep, beg and scavenge to survive. This is quite an achievement considering almost all of their colleagues took part in mass industrial action this year, striking for several months, so their will and skill to put our vulnerable guests first and maintain this level of relationship and commitment to those guests and our service partnership in general was highly impressive and something we are very thankful for and admire greatly.

Case Study: JLK is a 55-year-old white British female who is alcohol dependent. We work in partnership with Vineyard Community to support her, meeting with her at their centre where she feels safe, having initially attended in a severely ill state. JLK attended regularly, often engaging with one of our volunteers, Gabrielle. She had been attending the Vineyard Community for some time when we got involved. JLK has ongoing difficulty with her appetite but enjoyed coming to us, having a coffee, and at times a healthy bite to eat, saying that she found the staff friendly and helpful in her addiction struggles. This then helped her engage with drug and alcohol services and other support provided at the Vineyard. Our intervention is always client led, talking through any issues faced and considering any barriers to change. After much time happily invested, JLK was supported to complete an in-patient detox, and is currently in full recovery and fully engaged with the wider support from the Vineyard and our team. She has reconnected with her family, started dog-sitting, an upcycling, decorating, and upholstery course as well as an art group, all of which is building up her wellbeing, purpose and hopes for the future.

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5.8 Vet on the Hill: We were delighted to maintain our free emergency referral partnership with Dr Scott Miller from this local veterinary practice for those with pets in need of care that they cannot afford to have treated.

Dr Miller is well known nationally with his TV series 'Vet on the Hill'.



5.9 Vineyard Refugee Hub

With the high number of Ukrainian refugees arriving in our area, we continued through to completion our coordination and hosting of this vital crisis response service with our local partner organisations. Coming from the experiences of complex trauma and needing urgent help, 1,022 people were supported from this project – 919 refugees and 103 hosts who provided their accommodation.

As the year progressed and another international catastrophe unfolded with the governmental and refugee crisis taking hold in Hong Kong, we experienced our weekly hub more than doubling as many people from Hong Kong arrived asking for help. We responded with replicating our work with Ukrainian refugees and setting up a bespoke weekly Hong Kong Refugee Hub with food and support work within the same afternoon session.

Working Collaboratively: We helped set up and coordinate a borough collaboration known as the 'Richmond Ukrainian Refugee Hub' comprising the Vineyard Community & Richmond Foodbank, the Ukrainian Social Hub (USH), Refugees Welcome in Richmond (RWinR), Prosperity Café, Barnes Community Association and College (BCA). With wider referral links to many other excellent local community partners, we were able to complete the project and pass on the work to these vital and commendable local community partners. Partners also included Richmond and Hillcroft Adult Community College (RHACC), Multicultural Richmond (MR), as well as our Vineyard Studio and the Foodbank Plus support, and a variety of local churches and charities.

Many of those organisations responding to the crisis did not have registered charitable status. We were able to act as a temporary umbrella body to accept individual and trust donations and funds that were being offered and then distribute them to where they were being most effective for the refugees. We did this on a short term, temporary basis until we were able to help the main crisis response organisations involved secure their own charitable status. They were then able to access seed funding to secure a solid financial and operational foundation for their own charitable aims entirely focused on the help and support of those fleeing Ukraine and other areas of conflict and hardship. We continue to offer partnership in terms of the refugees accessing emergency food and casework from us when needed and we host a weekly hub for their community-building and general support work.

We would like to record our grateful thanks to the Richmond Parish Lands Charity (RPLC) and The Hampton Fund, for their ready and generous support without which none of the above would have been achieved.

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- Language and Dance Classes at our Vineyard Studio

Key elements of this joint work have been to provide expert support work and workspaces provided by the Vineyard Life Church for English classes; and very importantly, a gathering space in our Centre for refugees and their families, hosts, and local council leaders and experts to meet and share information, as well as support one another. Other activities included dance classes, and cultural performances to celebrate and communicate their national culture.

We have been helping and supporting refugees from various countries and crises over our eleven years of work; however, this particular crisis was very different in terms of the numbers involved and the urgency of their situation. There has been much to learn from the experience to strengthen our work supporting those in acute need. We are glad to have been able to both create a welcoming and generous hosting of all their work and then help them to set up on their own and see them going on to successfully take it on.

Case Study: *“Through Vineyard’s refugee hub and their partnership with the Ukrainian Social Club my children and I have had critical help learning English, support with setting up our benefits and creating a CV, accessing food we needed, acting classes, and fun and friendship when we most desperately needed it in this awful moment.” – LA*

Outputs: we have been able to support 919 Ukrainian refugees and assist 754 of them to obtain benefits and financial support. 413 refugees have been supported by the collaboration to access education for their children and themselves. We have provided access, by hosting and referral, to English classes for 349 people. Working together we have enabled the solving of 46 crises arising between hosts and refugees. We have helped 14 refugee families access accommodation and provided crisis finance grants to 9 families in desperate financial circumstances. We have also been able to support 59 refugees into employment and volunteering.

The work has been visited, supported, and highly commended by Sarah Olney MP, Munira Wilson MP, Cllr Chris Varley, Cllr Paulina Vassileva, Cllr Chas Warlow, as well as local business and commerce leaders, community leaders, and the community in general at large. We have had great reliable support from local individuals and families.

6 Our Food Poverty Services - Report by David Logan, Chief Executive

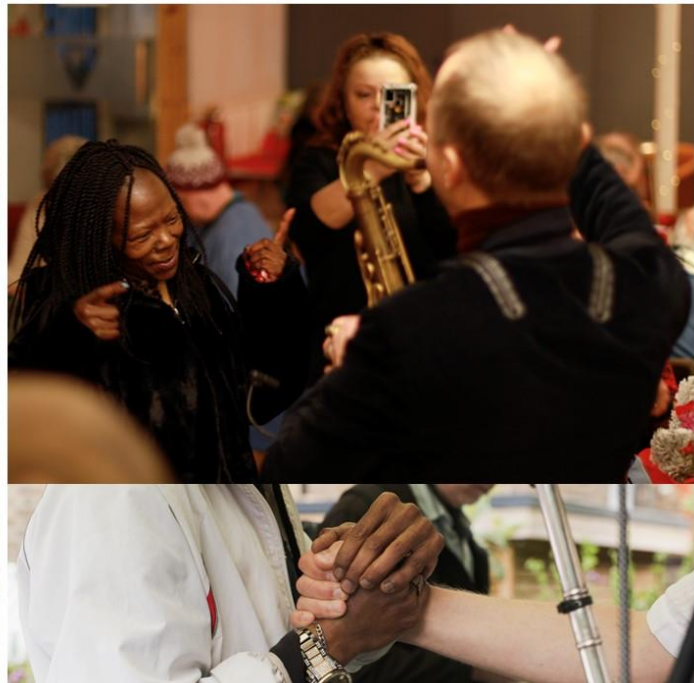
Our foodbank started the year with a significantly increased demand of 25% from the previous year due to the number of new refugees attending. Over the year, this dropped to an overall 5% increase as the refugees became more stable within their UK life and eventually accessing the financial help and welfare for which they were entitled. The sustained 5% increase

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is a result of the impacts of the cost-of-living crisis on the financial lives and wellbeing of local working and low-income families and individuals who began to struggle to the first time.

We gratefully work in partnership with Trussell Trust (TT) in the delivery of our food to those experiencing food poverty in our community.

For the last year our team at the foodbank and other food poverty provisions have been much more stable. We continue with Paul Beadle in post as our Foodbank Manager, Christine Rigby as our Administrator and as part of our second phase of strengthening our volunteer community for the foodbank and other services, we have been able to work closely with Trussell Trust to employ for the first time a Volunteer Coordinator, Lindsay Warner, who has further progressed the training, quality and community of our volunteers. The team have been excellent at adapting to the changing and increasing needs of this service, including opening two new sites in areas of identified need, with a third upcoming.



- Vulnerable guests experiencing food poverty enjoying being with us

Food Donation Partners: we continue to supply vast amounts of food to other charities and partner organisations across and beyond our borough. We are therefore able to provide foundational support to an array of local projects including Isleworth, Southall and Willesden Foodbanks, RUILS, Richmond Aid, Christchurch and Salvation Army Feltham, St. Pauls, Hounslow West, Hounslow Open Kitchen, Kew Hostel, JRS Refugees, the Real Junk Food Project in collaboration with The ETNA Centre, Linden Hall, Equippers Church and St. Thomas Aquinas, Inspired Hub, Hampton and Osterley Park Hotel, Epsom Dog Rescue Centre, and local schools and churches amongst many more.

We have continued to be helped by weekly generous donations of fresh food from our partners at City Harvest and the Felix Project.

We are hugely thankful too, for our partnership with Trussell Trust, which enables us to be part of their highly effective and supportive network. They help us to deliver an effective service, measure our impact, and analyse and record stock levels.

Their 'Help Through Hardship' helpline using expert Citizen Advice staff, continues to give guests reliable advice to help minimise the impact of poverty whilst also issuing food vouchers for those in need to receive help from us.

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Case Studies: *“Last year I donated to the foodbank. This year me and my kids need foodbank. Not being able to do Santa hurts but having food to put on the table makes me so happy!”- SG*

SG’s place of work closed early in 2022 and left her without a job. Since then, her benefits have covered less and less of the costs for her and her five children as all her bills, food costs and rent have increased over the year, leaving her in desperate need this Christmas because of the cost-of-living crisis. SG was feeling low and anxious about needing to visit us in her emergency and ask for free food but left our new cost-of-living crisis response services feeling she’d been warmly welcomed and well looked after, with a spring in her step and some grocery bags to take home to her children.

“As a first-time foodbank user, I was overwhelmed by the kindness I was shown. The staff were friendly and polite; a well-coordinated team that was able to engage with lots of people efficiently while still having the time to make me feel welcome. It’s a difficult thing to ask for help but my experience at Vineyard has taught me there are still those willing to help despite enormous pressures.” – AFB

Outputs: we served and supported 6,257 people this year, including emergency food for at least 1,717 children. 57% of our food parcels are going to vulnerable individuals and 45% have provided food for families finding it impossible to cover living costs.

We continue to provide a safe, non-judgemental, and welcoming holistic service across all our sites, making them more non-questioning, casual and café like as we go so that people struggling with shame and embarrassment around needing foodbank help find it easier to engage with the help they need.

7 Hope for Life Empowerment Services - Report by David Logan, Chief Executive

The Vineyard Studio

The Vineyard Studio, based at Dickson House, Queens Road, Richmond, a unit provided by RPLC, was unable to sustain a good level of engagement, outputs or outcomes since the pandemic and in the financial year up until it closed had unfortunately produced very little in the way of transformative impacts or outcomes. The main benefit in the year was to Ukrainian refugees learning English through the studio pathway as part of the RURH project, which started to also decline as more of the refugees became confident in their communication skills. Following that, with very little in the way of outputs or outcomes, funding became too difficult, and the studio began to run at a significant loss. As a result, we closed the project to ensure good management of our financial sustainability and put it into review with a process of community feedback in order to repurpose it with an educated, evidence-based model that would reach a wider and more diverse local cohort in need of it. The plan is to continue a slow step-by-step launch of a restructured model with a new pattern of services in the coming 2023-24 year. Activities will include inclusion and community-building activities, creative and vocational training courses, partnership-based food poverty and education services, and psychotherapist-led mental health courses for various vulnerable groups, including vulnerable women, refugees and others.

8. Social Enterprise and Self-Sustainment Work - Report by David Logan, Chief Executive

8.1 Vineyard Charity Shops

Both our main charity shop at our Centre and our Pop-Up shop on Paradise Road have done incredibly well in the last year with significant sales and profits increases to support the work of the charity.

In particular, the Pop-Up shop, with its boutique design and marketing, has proven to be a very successful venture powered by a creative, intelligent and passionate team of staff and local volunteers.

Particular credit to Ewa Skinder, Isabelle Dos Reis, and Fiona Brennan, our Shops Manager, Finance Officer, and Operations Manager, respectively, who have strengthened the focus and quality of the shops immensely throughout the year.



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The premise at Paradise Road has been provided gratis by the generosity of RPLC for which we are very grateful. However, they have now let us know that they need the premises back and so in the coming year we expect to take a substantial financial hit in expenditure, sales and profits as we search for a new premises to move to, and establish a new location to replace the Paradise Road unit.

8.2 Cost-of-Living Crisis Response Services



- Mother and Son using our Cost-of-Living Crisis Response Services this year

With the continuing increase of those needing help as a result of the cost-of-living crisis and our Vineyard Community Café failing to recover from the impacts of the pandemic and experiencing extremely low levels of custom we closed it and instead used the space and time in the afternoons to expand our crisis services to those clearly facing new levels of need and desperation.

We moved to a model where refreshments provided in the afternoons have been free. People now come and receive a hot meal, emergency food for themselves and/or their families, access to a warm space, support work, mental health support and creative and therapeutic groups. This has been highly successful, with 2,764 attendances, 2,172 hot and healthy meals provided, accessed by 357 new guests and with 279 support work sessions delivered over the winter months. We are thrilled with how much this service has been able to help people throughout a severely challenging economic time for those on low incomes in our community and society. This restructure resulted in a more relevant higher community impact whilst also reducing our expenditure and financial losses existing within the paid café model that we had previously. Our hope is that this will not continue to be such a relevant or so desperately needed service for too long and that we can, at the right time, return to a social enterprise, community-building model in the spring of 2024.

9 Our Community - Report by David Logan, Chief Executive

9.1 Vineyard Community Volunteers



- Our Foodbank, Cost-of-Living Crisis Response Services, and Crisis Drop-in Volunteers

Each year we hold an event to acknowledge and give thanks both to and for our tremendous team of faithful, skilful, and dedicated volunteers, who have stuck with us on the journey through both the rough and the smooth: and always with a smile and readiness to help.

So many of our volunteers are vulnerable people themselves with their own lived experience. Many have even gone through the journey of first coming to us for help and then, after some recovery, transitioned into our volunteer team, delivering our services with us, fulfilling their ambition to help others just as they have been helped. One such volunteer, SD, had this to say:

“I came to Vineyard Community & Richmond Foodbank on a recommendation after losing some of my work. I felt so ashamed I couldn’t support my family. With the team’s help and kind ear I was soon back on my feet with food in mine and the children’s bellies. It is such a relief knowing there were people there to help and listen but not judge. Saying thank you didn’t seem enough. When I was back on my feet, I started volunteering in their warehouse and admin team and before long was invited along with my partner to coordinate one of their local satellite services.” – SD

9.2 Corporate and Charitable Organisation Partnerships

We are happy to report that slowly but surely, we have continued to see this aspect of our community-building and connection return towards pre-pandemic levels of life and connection. We are so thankful to all the local businesses, schools and community groups who continue to generously enable us to be a life-changing force throughout Richmond. We would like to particularly express thanks to those who have given their vital volunteering time and financial donations towards our work with local people struggling to make ends meet or having fallen off the edge and plummeted into severe levels of complex crisis.

We would like to specifically mention the unparalleled level of holistic support this year from Petersham Nurseries throughout this year with their events in support of us and our community work. The owners and operations team at the nurseries are so clearly passionate and committed to enabling us to address in a life changing manner the increased

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community needs of food poverty, poverty, homelessness and the debilitating impacts of complex crises on the lives of local vulnerable people.

Those grant funders which helped financially are shown on pages 27-29.



Although Richmond and its environs is rightly regarded as an affluent area, it still has many disadvantaged and sadly its share of the homeless and rough sleeping. Fortunately, we have charitable organisations like Vineyard Community & Richmond Foodbank whose sterling work I have seen at first hand. Apart from providing emergency food and clothing to the needy, and a daily hot breakfast, Vineyard's services go so much further and wider, supplying whole-life help with health, housing and career support and advice. Under inspiring leadership, its committed staff and volunteers do an outstanding job - we should indeed be very proud and grateful for Vineyard Community and its team. – Lord Lee of Trafford

Having spent time with the wonderful staff and volunteers at the Vineyard Community & Richmond Foodbank, I've seen for myself the invaluable support they provide to people in our community. With the cost-of-living crisis making things even more difficult for hard-working families, this support is more important than ever. I'm immensely grateful for all the work they do to help people struggling with homelessness, food poverty, mental health crisis and loneliness, as well as welcoming those who arrive in our borough as refugees. I know from meeting newly arrived Ukrainians at the Vineyard's refugee hub what a supportive community they have found here. Their work truly makes a tangible difference to people's lives and, on behalf of the people of Twickenham, I thank them for all they do. – Munira Wilson, MP for Twickenham



Vineyard Community & Richmond Foodbank is one of Richmond's most important institutions. Through its tireless work it has transformed the lives of many in our community, the homeless, the foodless, the lonely and those who have come to our area in search of refuge.

I am not sure how we could cope without them and am truly grateful for their contribution, which continues to grow and inspire. – Sarah Olney, MP for Richmond Park and North Kingston

10 Financial Review – Report by Peter Flower, Company Secretary

10.1 Funding Overview

Our total income for the year was £808,540. The breakdown of our revenue was:

Individual donor giving & community fundraising	38%
Grant-making Trusts	42%
Government	3%
Company donations	5%
Trading	12%
Other	0%

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10.2 Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on pages 21 and 22. The Charity’s reserves increased by £86,081 (2022: decreased by £121,952). The balance sheet shows total net assets of £381,000 (2022: £294,919).

Included in total funds are amounts totalling £69,827 (2022: £34,319) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor-imposed conditions. Full details of these restricted funds can be found in note 11 to the accounts together with an analysis of movements in the year.

10.3 Reserves Policy

The Trustees have examined the requirements for free reserves, i.e., those unrestricted funds not invested in tangible fixed assets. The Trustees consider that, given the nature of the Charity’s funding, free reserves should be equivalent to approximately 3 months’ worth of budgeted expenditure (after adjusting for projects with matching grant income and expenditure) in order to provide sufficient flexibility to cover temporary shortfalls in incoming resources and allow the Charity to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 30 June 2023 the Charity had net free reserves of £292,543 (2022: £232,018) as follows:

	2023	2022
	£	£
Total reserves	381,000	294,919
Less: unrestricted fixed assets	(8,316)	(18,494)
Less: restricted funds	(69,827)	(34,319)
Less: foodbank stock	(10,314)	(10,088)
	292,543	232,018
Free reserves requirement:		
3 month’s budgeted expenditure	90,000	90,000

The Trustees are aware that free reserves are currently materially in excess of the free reserves requirement. The Trustees are actively looking at ways in which closer parity can be achieved between free reserves and the free reserves requirement.

10.4 Fundraising policy

Our Chief Executive and Grant Manager have responsibility for submitting grant applications. They are also conversant with our policy for fundraising from individual supporters through our Newsletter and Website of the options for giving. We have online provision for donor giving through CAF Giving, Easyfundraising, and PayPal.

No pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

10.5 Salary policy

The pay of all staff is reviewed annually in accordance with our Salary Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. We are mindful of the steep rise in the cost of living over the last year and its impact on our staff.

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10.6 Pension Liabilities

The charity does not have a defined benefit pension scheme. Staff who are eligible are auto enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer's contribution at a minimum of 3% of salary. The employer contribution was increased to 5% of salary in October 2023.

Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

11 Approval

The report of the Trustees was approved by the Trustees on 27th November 2023 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Peter Flower".

**Peter Flower
Trustee**

Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

I have examined the accounts for the year ended 30 June 2023 on pages 21 to 34 which have been prepared on the basis of the accounting policies set out on pages 24 and 25.

Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 ("the Act") do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "John Helm".

John Helm ACA

29 November 2023

VINEYARD COMMUNITY CENTRE



Statement of Financial Activities
(incorporating the Income & Expenditure Account)
For the year ended 30 June 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £
Income from:	2						
Donations and legacies		232,423	477,063	709,486	117,385	316,694	434,079
Charitable activities		86,425	-	86,425	63,105	-	63,105
Other trading activities		10,314	-	10,314	35,832	-	35,832
Investments		1,692	-	1,692	600	-	600
Other		262	361	623	2,336	-	2,336
Total Income		331,116	477,424	808,540	219,258	316,694	535,952
Expenditure on:							
Raising funds	3a	6,526	14,554	21,080	45,966	-	45,966
Charitable activities	3b	269,597	431,782	701,379	290,995	320,943	611,938
Total Expenditure		276,123	446,336	722,459	336,961	320,943	657,904
Net gains/(losses) on investments		-	-	-	-	-	-
Net income/(expenditure) before tax	4	54,993	31,088	86,081	(117,703)	(4,249)	(121,952)
Tax payable	5	-	-	-	-	-	-
Net income/(expenditure) after tax		54,993	31,088	86,081	(117,703)	(4,249)	(121,952)
Transfers between funds		(4,420)	4,420	-	-	-	-
Net movement in funds		50,573	35,508	86,081	(117,703)	(4,249)	(121,952)
Total funds brought forward		260,600	34,319	294,919	378,303	38,568	416,871
Total funds carried forward		311,173	69,827	381,000	260,600	34,319	294,919

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

VINEYARD COMMUNITY CENTRE



Balance Sheet As at 30 June 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Fixed Assets					
Tangible Assets	6	8,316	14,053	22,369	18,494
Current Assets					
Investments	7	75,000	-	75,000	50,000
Stock	8	-	10,314	10,314	10,088
Debtors	9	5,139	-	5,139	4,741
Cash At Bank And In Hand		231,340	45,460	276,800	219,144
		<u>311,479</u>	<u>55,774</u>	<u>367,253</u>	<u>283,973</u>
Creditors - Amounts Falling Due Within One Year	10	8,622	-	8,622	7,548
Net Current Assets		<u>302,857</u>	<u>55,774</u>	<u>358,631</u>	<u>276,425</u>
Net Assets		<u>311,173</u>	<u>69,827</u>	<u>381,000</u>	<u>294,919</u>
Represented By:					
Restricted Funds	11	-	69,827	69,827	34,319
Unrestricted Income Funds		311,173	-	311,173	260,600
Total Funds		<u>311,173</u>	<u>69,827</u>	<u>381,000</u>	<u>294,919</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2023, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 27th November 2023 and signed on their behalf by:

Robert Kimmerling, Chairman and Trustee

Peter Flower, Company Secretary and Trustee

Company number: 7669793

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows For the year ended 30 June 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Net cash flows from operating activities	12	52,328	39,723	92,051	(107,363)
Cash flows from investing activities:					
Dividends, interest and rents from investments		1,692	-	1,692	600
Purchase of property, plant and equipment		(11,087)	-	(11,087)	(22,194)
Proceeds from redemption of investments		50,000	-	50,000	-
Purchase of investments		(75,000)	-	(75,000)	-
Net cash used in investing activities		(34,395)	0	(34,395)	(21,594)
Change in cash and cash equivalents in the reporting period		17,933	39,723	57,656	(128,957)
Cash and cash equivalents brought forward		213,407	5,737	219,144	348,101
Cash and cash equivalents carried forward		231,340	45,460	276,800	219,144

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

I. Accounting Policies

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

Going Concern

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

I. Accounting Policies (Continued)

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from those of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

Tangible Fixed Assets

The cost of the vehicle has been capitalised and will be depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be five years.

Small capital items (under £1,000 each) are written off in the year of purchase.

Stock

Food and other donated stock held for distribution is recognised as an asset on the charity's balance sheet at fair value, which the charity currently deems to be £1.94 per kilo on an aggregated basis.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes.

Notes to the Financial Statements
For the year ended 30 June 2023

2. Income

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
Donations & legacies											
Donations	78,497	116,572	195,069	29,805	-	86,746	20	15	70	78,413	133,154
Grants (see below)	140,020	200,069	340,089	67,284	-	106,035	22,300	-	4,450	140,020	189,972
Income tax reclaimed	8,906	15,857	24,763	351	-	14,456	1,050	-	-	8,906	12,145
Donations in kind	-	144,565	144,565	-	-	144,565	-	-	-	-	97,808
Legacies	5,000	-	5,000	-	-	-	-	-	-	5,000	1,000
	232,423	477,063	709,486	97,440	0	351,802	23,370	15	4,520	232,339	434,079
Charitable activities											
Sales	43,213	-	43,213	-	-	-	-	43,213	-	-	63,105
Other trading activities											
Charity shop sales	53,526	-	53,526	-	10,314	-	-	43,212	-	-	35,832
Investment income											
Bank interest	1,692	-	1,692	-	-	-	-	-	-	1,692	600
Other	262	361	623	361	-	-	-	-	-	262	2,336
	331,116	477,424	808,540	97,801	10,314	351,802	23,370	86,440	4,520	234,293	535,952

Charity Shop sales and expenditure have been shown partly as a trading activity and partly as a charitable activity. This is because the shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

Notes to the Financial Statements
For the year ended 30 June 2023

2a. Grants Analysis

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
Albert Hunt Trust	-	-	-	-	-	-	-	-	-	-	5,000
Andarroch Trust	-	500	500	500	-	-	-	-	-	-	-
Asda/Trussell Trust	-	-	-	-	-	-	-	-	-	-	1,010
Baptist Church Teddington	-	46	46	-	-	46	-	-	-	-	-
Barnes Fund	-	-	-	-	-	-	-	-	-	-	6,000
Burdett Trust	-	-	-	-	-	-	-	-	-	-	5,000
Charlotte Wade Charity	1,500	1,500	3,000	-	-	1,500	-	-	-	1,500	3,600
Charities Trust	-	-	-	-	-	-	-	-	-	-	125
Churches	-	-	-	-	-	-	-	-	-	-	10,738
City Bridge Trust	-	36,075	36,075	-	-	36,075	-	-	-	-	-
Community Kew Fete	-	1,878	1,878	-	-	1,878	-	-	-	-	-
Local Council	-	-	-	-	-	-	-	-	-	-	94
David King Charitable Trust	-	500	500	-	-	500	-	-	-	-	-
Double O Charity	-	-	-	-	-	-	-	-	-	-	1,500
Fine & Country Foundation	-	2,285	2,285	2,285	-	-	-	-	-	-	3,000
Garfield Weston	-	-	-	-	-	-	-	-	-	-	25,000
Giving Force Foundation	60	-	60	-	-	-	-	-	-	60	-
Hampton Fund	-	39,000	39,000	23,000	-	-	16,000	-	-	-	23,000
Hounslow Indoor Bowling Club	-	-	-	-	-	-	-	-	-	-	230
Holy Trinity Barnes	3,500	-	3,500	-	-	-	-	-	-	3,500	-
Holy Trinity Church Richmond	-	1,320	1,320	1,320	-	-	-	-	-	-	-
Kew Village Market	1,500	-	1,500	-	-	-	-	-	-	1,500	-
Killik & Co Charitable Trust	-	4,800	4,800	-	-	4,800	-	-	-	-	-
LIDL Foundation	-	555	555	-	-	555	-	-	-	-	-
Carried forward	6,560	88,459	95,019	27,105	0	45,354	16,000	0	0	6,560	84,297

Notes to the Financial Statements
For the year ended 30 June 2023

2a. Grants Analysis (continued)

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
From above	6,560	88,459	95,019	27,105	0	45,354	16,000	0	0	6,560	84,297
Lifetimes Charity	-	500	500	-	-	500	-	-	-	-	-
London Catalyst Fund	-	5,500	5,500	1,500	-	-	4,000	-	-	-	4,000
Matthews Wrightson Charity Trust	600	-	600	-	-	-	-	-	-	600	1,800
Never Hungry	-	879	879	879	-	-	-	-	-	-	-
Pret Foundation	10,000	-	10,000	-	-	-	-	-	-	10,000	9,410
Probus club of Twickenham	-	500	500	-	-	500	-	-	-	-	-
Richmond Charities	-	7,500	7,500	7,500	-	-	-	-	-	-	4,200
Richmond Council	-	11,000	11,000	10,000	-	-	-	-	1,000	-	-
Richmond Parish Land Charity	78,500	3,750	82,250	300	-	-	-	-	3,450	78,500	59,464
Richmond Team Ministry	2,610	-	2,610	-	-	-	-	-	-	2,610	-
Round Table Lodge of Middlesex	-	-	-	-	-	-	-	-	-	-	250
Rowan Bentall Charitable Trust	500	-	500	-	-	-	-	-	-	500	500
SHOCC St Mary's	-	-	-	-	-	-	-	-	-	-	1,150
Society of the Holy Child Jesus	20,000	-	20,000	-	-	-	-	-	-	20,000	-
Souter Charitable Trust	3,000	-	3,000	-	-	-	-	-	-	3,000	3,000
Stella Symons Charitable Trust	-	-	-	-	-	-	-	-	-	-	600
Stephen Roberts Memorial Trust	450	450	900	-	-	450	-	-	-	450	1,150
Stichting Vogelgezang Trust	1,000	-	1,000	-	-	-	-	-	-	1,000	-
The Ashcroft Charitable Trust	200	-	200	-	-	-	-	-	-	200	-
The Barnes Fund	-	7,000	7,000	-	-	7,000	-	-	-	-	-
The Church Urban Fund	4,000	-	4,000	-	-	-	-	-	-	4,000	-
The Drapers Charitable Fund	-	15,000	15,000	15,000	-	-	-	-	-	-	-
The Hospital Saturday	2,000	-	2,000	-	-	-	-	-	-	2,000	4,000
Carried forward	129,420	140,538	269,958	62,284	0	53,804	20,000	0	4,450	129,420	173,821

Notes to the Financial Statements
For the year ended 30 June 2023

2a. Grants Analysis (continued)

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
From above	129,420	140,538	269,958	62,284	0	53,804	20,000	0	4,450	129,420	173,821
The Albert Hunt Trust	7,000	-	7,000	-	-	-	-	-	-	7,000	-
The Autumn Stone Foundation	-	-	-	-	-	-	-	-	-	-	5,000
The Julia & Hans Rausing Trust	-	10,000	10,000	-	-	10,000	-	-	-	-	-
The Lee & Bakirgian Family Trust	1,000	-	1,000	-	-	-	-	-	-	1,000	-
The Margaret & David Walter Trust	-	-	-	-	-	-	-	-	-	-	5,000
The Mrs Smith & Mount Trust	-	5,000	5,000	5,000	-	-	-	-	-	-	-
The Neighbourly Foundation Sainsbury	-	-	-	-	-	-	-	-	-	-	1,000
The Rotary Club of Kew Gardens	-	2,300	2,300	-	-	-	2,300	-	-	-	-
The Women's Institutes	2,100	-	2,100	-	-	-	-	-	-	2,100	-
Trees David King	500	-	500	-	-	-	-	-	-	500	-
Trussell Trust	-	41,781	41,781	-	-	41,781	-	-	-	-	-
William Grant Foundation	-	-	-	-	-	-	-	-	-	-	1,000
Working Women's Network	-	450	450	-	-	450	-	-	-	-	-
Other Trusts	-	-	-	-	-	-	-	-	-	-	4,151
Total	140,020	200,069	340,089	67,284	0	106,035	22,300	0	4,450	140,020	189,972

VINEYARD COMMUNITY CENTRE



Notes to the Financial Statements For the year ended 30 June 2023

3. Expenditure

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Departments & Activities							Total 2022 £
				Drop In 2023 £	Cafe 2023 £	Foodbank 2023 £	Refugees 2023 £	Shop 2023 £	Studio 2023 £	Central 2023 £	
Raising funds											
Processing costs	1,254	613	1,867	0	83	613	-	667	-	504	21,086
Purchases	5,272	13,941	19,213	10,515	4,633	3,433	-	232	-	400	24,880
	6,526	14,554	21,080	10,515	4,716	4,046	0	899	0	904	45,966
Charitable activities											
Events	1,019	1,479	2,498	1,244	-	108	127	30	-	989	1,499
Instructors & trainers	8,117	21,639	29,756	-	-	-	21,639	-	-	8,117	10,868
Staff costs	208,494	184,176	392,670	64,991	5,136	109,903	9,282	36,830	-	166,528	395,827
Gifts & grants	1,285	164,444	165,729	6,897	-	146,844	10,574	-	-	1,414	104,574
Administration	18,010	12,426	30,436	4,101	-	7,329	996	800	-	17,210	32,226
Premises & facilities	31,157	47,303	78,460	6,807	462	34,536	1,510	2,535	4,450	28,160	65,984
Governance	1,515	315	1,830	-	-	225	90	-	-	1,515	960
	269,597	431,782	701,379	84,040	5,598	298,945	44,218	40,195	4,450	223,933	611,938
	276,123	446,336	722,459	94,555	10,314	302,991	44,218	41,094	4,450	224,837	657,904
Net income/ (expenditure)	54,995	31,088	86,081	3,246	0	48,811	(20,848)	45,347	0	9,456	(121,952)

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

3. Expenditure (continued)

3a. Staff Costs

Included within expenditure are the following staff costs:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Salaries	183,271	160,553	343,824	347,203
Employer's National Insurance	12,393	13,084	25,478	26,878
Employer's Allowance	-	-	-	(2,000)
Pension contributions	4,388	4,453	8,841	8,261
	200,052	178,090	378,143	380,342
Of which the following staff costs were in respect of Key Management Personnel:	97,569	-	97,569	73,686

The total number of employees of the Charity in the year was 24 (2022: 19), 9.00 full-time equivalent (2022: 11.61). All our staff are part-time. No remuneration was paid to any of the Trustees in 2023 or 2022 (but see the related party notes in note 14). The expenses of the trustees amounting to £nil (2022: £nil) in relation to costs incurred in fulfilling their duties, including for training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

3b. Gifts & Grants

Charitable activities to individuals include financial support and support in kind of £6,714 (2022: £13,490) made to 100 (2022: 252) beneficiaries in furtherance of the charity's objects.

4. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Depreciation – owned assets	2,772	4,440	7,212	3,700
Payments under operating leases	15,541	20,706	38,247	33,842
Independent Examiner's remuneration	1,830	-	1,830	810

5. Taxation

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

6. Fixed Assets

	Plant & Equipment £	Motor Vehicles £	Furniture, Fixtures & Fittings £	Total £
Cost				
At 1 July 2022	8,194	29,694	306	38,194
Additions	11,087	-	-	11,087
Disposals	-	(7,500)	-	(7,500)
At 30 June 2023	<u>19,281</u>	<u>22,194</u>	<u>306</u>	<u>41,781</u>
Depreciation				
At 1 July 2022	8,194	11,200	306	19,700
Charge For Year	2,772	4,440	-	7,212
Disposals	-	(7,500)	-	(7,500)
At 31 June 2023	<u>10,966</u>	<u>8,140</u>	<u>306</u>	<u>19,412</u>
Net Book Value				
At 30 June 2023	<u>8,315</u>	<u>14,054</u>	<u>0</u>	<u>22,369</u>
At 30 June 2022	<u>0</u>	<u>18,494</u>	<u>0</u>	<u>18,494</u>

7. Current Asset Investment

	2023 £	2022 £
Balance at 1 July	50,000	50,000
Redeemed/matured	(50,000)	-
Addition	75,000	-
Balance at 30 June	<u>75,000</u>	<u>50,000</u>

Investment is in in Green Pastures Loan stock with Green Pastures CBS Ltd.

8. Stock

	2023 £	2022 £
Foodbank stock	<u>10,314</u>	<u>10,088</u>

9. Debtors

	2023 £	2022 £
Gift Aid receivable	3,842	2,744
Other debtors and prepayments	1,297	1,997
	<u>5,139</u>	<u>4,741</u>

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

10. Creditors – Amounts Falling Due Within One Year

	2023 £	2022 £
Accruals and deferred income	1,740	810
Other creditors including taxation and social security	6,882	6,738
	<u>8,622</u>	<u>7,548</u>

11. Restricted Funds

11a Current year

	At 1 July 2022 £	Income £	Expenditure £	Transfers £	At 30 June 2023 £
Richmond Foodbank	13,902	351,802	(302,989)	-	62,715
Refugees	16,549	22,370	(43,219)	4,300	0
Morning Drop in	3,430	98,802	(95,240)	120	7,112
Studio	-	4,450	(4,450)	-	0
Staff and Core costs	438	-	(438)	-	0
	<u>34,319</u>	<u>477,424</u>	<u>(446,336)</u>	<u>4,420</u>	<u>69,827</u>

The reason for the transfers from unrestricted to Richmond Foodbank and Morning Drop in were to correct historic errors.

11b Prior year

	At 1 July 2021 £	Income £	Expenditure £	Transfers £	At 30 June 2022 £
Richmond Foodbank	36,423	162,674	(185,195)	-	13,902
Refugees	-	16,549	-	-	16,549
Morning Drop in	2,145	66,571	(65,286)	-	3,430
Staff and Core costs	-	36,000	(35,562)	-	438
	<u>38,568</u>	<u>281,794</u>	<u>(286,043)</u>	<u>-</u>	<u>34,319</u>

Restricted fund income headings are aligned with the charity's core activities. These are fully described in the report of the trustees on pages 3 to 19.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2023

12. Reconciliation of Net Income/(Expenditure) to Net Cash Flow from Operating Activities

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities, after transfers)	50,573	35,508	86,801	(121,952)
Adjustments for:				
Depreciation charges	2,772	4,440	7,212	3,700
Dividends, interest and rents from investments	(1,692)	-	(1,692)	-
Interest from investments	-	-	-	(600)
(Increase)/decrease in stocks	-	(225)	(225)	10,156
(Increase)/decrease in debtors	(398)	-	(398)	2,743
Increase/(decrease) in creditors	1,073	-	1,074	(1,410)
Net cash provided by operating activities	52,328	39,723	92,051	(107,363)

13. Operating Lease Commitments

The total future minimum lease payments under non-cancellable operating leases are payable:

	2023 £	2022 £
Not later than one year	29,688	29,688
Later than one year and not later than five years	57,168	86,856
	86,856	116,544

14. Related Party Transactions

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of The Vineyard Life Church. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of The Vineyard Congregational Church. The Charity received from The Vineyard Life Church grants of £nil (2022: £2,000) and made payments to The Vineyard Life Church of £28,975 (2022: £25,836) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive and Operations Manager) received aggregate gross remuneration of £86,441 (2022: £64,801).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £315 (2022: £460).

15. Members

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

VINEYARD COMMUNITY CENTRE

England & Wales - Charity number 1143951

Accounts

VINEYARD COMMUNITY CENTRE
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 30 JUNE 2022



REGISTERED CHARITY
NUMBER 1143951

COMPANY LIMITED BY GUARANTEE
NUMBER 7669793

Annual Report and Financial Statements 2021- 2022
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VINEYARD COMMUNITY CENTRE



Legal & Administrative Information For the year ended 30 June 2022

Charity Name	Vineyard Community Centre
Charity Registration no	1143951. The charity was first registered with the Charity Commission on 23 September 2011.
Company Registration no	7669793 company limited by guarantee.
Principal Address	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.
Telephone, e-mail and web-site	T - 020 8439 9435 E – info@vineyardcommunity.org W – www.vineyardcommunity.org
Governing Document	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.
Objects	<ol style="list-style-type: none">1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey.2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide.
Trustees	Robert Kimmerling (Chairman) David Smith (Vice Chairman) Peter Flower (Company Secretary) Lydia Palmer Stephen Langridge Paul McArdle Linda Masuwa (resigned 27 June 2022)
Chief Executive	David Logan from 1 st April 2022 (previously Mark Palframan who resigned 31 st December 2021).
Key Management Personnel	Those in charge of planning, directing, controlling, running, and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, and the Operations Manager.
Bankers	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU
Independent Examiner	John Helm ACA Simply Churches Limited 17 Heathville Road London N19 3AL



The Trustees submit their report and the financial statements of Vineyard Community Centre ("the Charity") for the year ended 30th June 2022. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2019 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors' report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

I. Structure, Governance and Management

Organisation

The Board of Trustees administers the Charity and the Board meets quarterly.

The Chief Executive meets the Chairman, Vice Chairman and Company Secretary regularly and reports formally to the Chairman and Company Secretary on a monthly basis.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings as do, from time to time, senior managers. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

Decision making

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Board is grateful for the professional assistance given by James Lowther, ACA, our Treasurer who gives his services on a voluntary basis.

Trustee Induction and Training

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity especially with the recent changes from the Charities Act 2022.

Risk Management

The major risk which the charity has been aware of, particularly during the disruption caused by the pandemic and its aftermath, has been around maintaining continuity in the services. We have sought to manage this risk through adapting our working practices and taking steps to ensure that we might be more robust as a charity.

A complete review was undertaken of our safeguarding policies for vulnerable adults as well as for children, and approved by the Board of Trustees. Our Vice Chairman is the lead Trustee for safeguarding.

Related Parties and cooperation with other organisations

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with a large number of organisations with a similar vision. These are detailed later in the Report in Section 6.

**Annual Report of the Trustees
For the year ended 30 June 2022**

2. About The Vineyard

The Need

We are mindful of comment made by Manny Hothi, CEO of the Trust for London on the publication of the 2022 London Poverty Profile: *The last two years have seen the scale and complexity of London's challenges worsen; the situation is difficult, but our city is a resilient one, and the community spirit and energy of those fighting for change is what gives many of us hope. We will need to work together and harness this, using every tool available to us to tackle these problems and ensure that nobody has to live a life of poverty.* While Richmond does better than average on 13 out of the 18 indicators used in the profile, it has specific issues with rough sleeping, hidden poverty and loneliness.

The borough has a major issue with loneliness, having the highest proportion of people over the age of 75 living alone in London. Loneliness indicators are currently being developed to better measure this, but it is recognised as a major cause for concern, having a serious impact on people's mental health and well-being.

Since the influx of refugees as a result of the war in Ukraine, the borough has received a large number of additional people with urgent needs for whom we are working with partner organisations. Since April we have instituted emergency support as is explained later in this report.

Our Mission: help in crisis, hope for life

Our mission is primarily to meet the needs of those in crisis and who are socially excluded. We are an innovative Christian charity that provides help and support for those in need. We opened in March 2012 and this year celebrated our Tenth Anniversary. We held a number of events throughout the year to celebrate both this incredible milestone and all of those who made it possible.



10 years of Vineyard Community, with our guests, local refugees and local MP, Sarah Olney [top left, centre].

Our purpose is summarised by our strap line of **'help in crisis, hope for life'**. Regardless of someone's background our heartfelt concern is for all who visit and volunteer to be part of a supportive community and so reach their full potential.

Annual Report of the Trustees For the year ended 30 June 2022

We seek to achieve our purpose through the Community Centre and Richmond Foodbank which are located in the basement of The Vineyard Life Church, The Vineyard, Richmond, Surrey TW10 6AQ. We have three satellite foodbanks located across the borough in Barnes, Whitton and Hampton.

We are grateful to Mark Palframan, our previous Chief Executive for his commitment and hard work during the last two challenging years of the pandemic. He left us in December 2021 to become the Director of the Hackney Night Shelter, and we wish that he will be blessed in this role.

We are very grateful to Fiona Brennan, our interim Operations Manager, who managed the charity over a four-month period while we recruited Mark's replacement.

Her role has now been made permanent making the organisation more streamlined and efficient in our service management, decision-making and operations.

We appointed Sopha Stileman to the new position of Communications Officer last year and the results of her excellent skills in social media and e-communications have been very evident.

3. Activities and the Public Benefit



The Vineyard Community Centre is widely recognised as providing a community hub with a very broad range of services for a wide cross section across the borough. We seek to do this with grace, generosity of spirit and compassion. In addition to our own support services, we provide a daytime venue for a number of other agencies which interact with us or for our guests. All our staff work part-time, and we are assisted by c140 volunteers.

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing our aims and objectives and in planning future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination to those in need.

Our separate, but linked areas of ministry are as follows:

- Morning Crisis Drop-in and Care services
- Community Nursing Clinic
- Richmond Foodbank
- The Vineyard Studio (formally Works of Love and Roots)

**Annual Report of the Trustees
For the year ended 30 June 2022**

- Community Café
- Vineyard Charity Shops
- Hub for Ukrainian refugees.

4. Overview of the last twelve months

4.1 A difficult year

We began the year with each of our departments recently reopened, and in some cases remodelled, following the pandemic lockdowns and restrictions, and with each one taking stock of its own set of bespoke challenges and opportunities for recovery and development. The journey from that point over the last twelve months has been mixed across our services.

We continue our focused provision of *'Help in Crisis and Hope for Life'* for those suffering and most vulnerable in our society. We are filled with thankfulness for the opportunity over ten years to serve our local community and particularly those most marginalised who face complex crises and struggle with a variety of multiple disadvantages. We are grateful for those we serve, as well as our volunteers, partners, supporters and staff for the way in which they have faithfully journeyed with us to build an inclusive, transformative and supportive community.



The various services we have provided during the last year:
Crisis Drop-in, Foodbank Refugee Work, Community Café, and Volunteer Teams

4.2 Summary of our front line crisis services

Our Crisis Drop-in and Nursing service, Mental Health Therapy and Triage sessions, holistic Case Work, Recovery and Accommodation Pathway services, and our various support work and advocacy partnerships, have all experienced an increase in engagement; sadly, many pandemic-related support and funding offers have come to an end. Two good examples of this were a) the closure of the government's *'Everyone In'* initiative at the beginning of the year which, through an array of accommodation partnerships, offered anyone sleeping rough on the streets a place of emergency temporary shelter and b) the ending of the Covid-19 funding of our adapted Food Bank service.

Annual Report of the Trustees For the year ended 30 June 2022

Our Foodbank work, having come through a huge increase in demand during the pandemic, saw the heightened level of immediate crisis reduce over the first few months of the year as we slowly returned to an in-person and partner referral approach for the service; we also moved away from our adapted pandemic delivery driver service model. However, this fall in demand did not last for long, and due to the combined impact of the cost-of-living crisis and the arrival of large numbers of Ukrainian refugees, the numbers of those using our Foodbank began to rise sharply again and continues to increase. We are helping 60% more people than we were just before the pandemic started in 2020, with 25% more people coming to us in need since April 2022.

4.3 Summary of other departments

Our self-sustaining, social enterprise, and community-building initiatives such as our Charity Shops, our new therapeutic education and employment project, The Vineyard Studio, and our Community Café, all had a difficult task ahead in setting about their recovery and they experienced slow, but steady re-engagement from the local community, attending in person again.

The progress of our two shops has been very positive with slow, but steady improvement.

The Vineyard Studio, (previously called Works of Love) has completed a promising pilot that will now lead to a full-service launch in the Spring 2023.

Our Community Café also experienced some intermittent good quality but low volume re-engagement with positive outcomes coming out of the pandemic. But unfortunately, it has not managed to return to its pre-pandemic levels of success and will require some redevelopment, which we are currently assessing.

5. Delivering our Crisis Services

5.1 Overview

Our Head of Care Services, Sue Hodder, has continued to lead our daily crisis Drop-In with a holistic support work provision through Tom McDonald our Drop-in Supervisor and Lucia Bramble-Boyd our Community Nurse together with many volunteers. Our crisis services have gone through a significant slow and steady increase in demand over the year. We have managed to deliver a highly successful service that has resulted in some of the best quality collaborative casework in our ten-year history, with excellent sustainable outcomes for many of our most entrenched and vulnerable guests experiencing multiple and complex disadvantages.

Our lead Caseworker, David Logan, who joined during the 2020 lockdowns to support the team in designing and delivering an adapted service model for our most vulnerable and hard-to-reach homeless guests, as already noted, was appointed our new CEO in April 2022. Due to his promotion, and despite him carrying on with some particularly vulnerable and urgent cases, we had a short period when our multi-agency casework team was weakened due to understaffing. Since then, we have been able to recruit and train our new caseworker, Harry Ginns. He joined in June and is now proving an effective new appointment restoring the strength of our crisis services team back to much-needed full capacity.



Guests at our Christmas lunch held in the Vineyard Life Church

Case study: SG returned to the UK after having become stranded overseas during the global pandemic lockdowns. He called us on the phone, explaining he was a destitute 89-year-old homeless man with a broken foot and no money or food. Due to his immobility, our Caseworker, David met him at the location in Teddington from where he was calling.

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From there we got him access to two stints of emergency temporary accommodation, reconnected with his old GP, helped him into a few stays in hospital to address his health issues, supported him in getting his pension which had been stopped. He gained Housing Benefit for the first time in his long life, and moved into sheltered housing in his childhood neighbourhood. Grants were obtained to have his flat furnished and arrangements made with the foodbank to help his food poverty and often days-long periods of hunger. GS now attends the Centre weekly with a laptop, that we were able to provide him through a generous individual supporter donation, in order to carry out writing and the translation work he enjoys. As we sat down with him last week, he suddenly produced a picture of him with the late Queen Elizabeth II when she visited the school where he was a teacher back in the 1970's. In a recent interview with one of our crisis service partners, he explained...

'I'm thankful to God that I found this place... that I called and got David and the team on the phone. They've been working with me for some months now and absolutely everything has changed. They could not be a more supportive collective of people, and so trustworthy and knowledgeable on how to help. I still ask their advice on things. I really had slipped into a life-or-death situation for a while there last year, with my age, health challenges, no money, no food. Vineyard Community has been the deciding difference, and so I'm alive, happy, and no longer so terribly worried and uncomfortable.'



Our morning Crisis Drop-in

5.2 Crisis service outputs

Crisis Drop-in: over the year we saw 418 different individuals in need of complex crisis support, of whom 302 were men, 109 were women, and 7 others who chose not to share this information.

We have provided 10,691 free hot breakfasts, given out 936 changes of clothes (amounting to 2,184 items of clothing) and provided 1,751 showers for our guests.

There have been 992 casework appointments and 64 individuals have been assisted into accommodation. In addition, we have hosted partnership appointments including 1,456 partner accommodation support appointments, 144 training and employment appointments, and 79 general advice appointments.

Nursing Clinic: our Community Nurse, Lucia Bramble-Boyd, runs our two 2-hour clinics each week during the morning Crisis Drop-in. 124 guests attended the clinic and a total of 439 appointments were made over the year. 26 of these were vulnerable people experiencing complex crisis' who were new to our service and who had never attended a clinic with a nurse before. 11 came for an individual health check and advice. 66 for short-term health problems such as blood pressure monitoring, minor dressings, skin issues, hearing difficulties, and dietary advice.



21 guests came for support and advice with longer-term health problems which included, chronic, long term disease management. 32 attended who experienced mental health problems. Sadly, 70% of our crisis services guests are struggling with mental health breakdown.

6. Our partner organisations

We have been able to grow and develop our partnerships and collaborations over the last year in response to the increased level and diversity of need of our guests. We now host staff from the Richmond Community Drug and Alcohol Service (RCDAS) and We Are With You (WAWY) - the local community recovery teams, Glass Door for accommodation advice and pathways for those experiencing street homelessness, and the Salvation Army Employability Pathway for our guests seeking training and employment opportunities. The Citizen's Advice Bureau has reinstated its weekly Crisis Drop-in for people needing help with a range of life challenges such as benefits access, debt managements, need advocacy. The T.B. Mobile Assessment and Treatment Unit is now attending reliably again.

In addition to developing these partnerships we have also worked to secure some new ones that are now also a regular part of our service, such as SPEAR Health Link, to help people engage with and attend health services, and Social Prescriber Link Workers who bring people to us for help with the social components of their health challenges. Crosslight Advice has collaborated with us on some particularly specialist debt cancellation and management cases, and we now have a weekly Mental Health clinic set within our crisis services that delivers short therapy, triage and referral sessions to our most vulnerable guests experiencing acute mental health challenges.

Our crisis service partnerships with SPEAR homeless outreach team, Street Navigators for people entrenched in long-term street homelessness, Forgotten Feet podiatrist service for vulnerable people, SPECTRA HIV and Hepatitis C testing and treatment referral service for vulnerable people, and the frequent referrals to our local GPs, including monthly clinic sessions and regular vaccinations, particularly with our closest GP, Dr Jacob at Vineyard Surgery, have all remained stable, reliable and effective throughout the year at the same level of service.

All of the above means that we continue to develop an increasingly effective holistic environment and broad ranging service.

6.1 Glass Door: it has been a joy and privilege to continue to work closely and effectively with their high-quality case workers who are based in the Centre. Gemma (and now in addition, Andrew) and intermittently, Lewis, are working together to hold 5 sessions each week. These provide transformative practical support, advocacy, and knowledgeable advice.

Case study: after a month on the streets, WD heard about our crisis drop-in, received some hot food, clothing, a shower and was introduced to a Glass Door support worker. He was a young man, very disturbed by his traumatic past, with mental health challenges, and dealing with gang threats of violence. Gemma from Glass Door and our team were able to work together to support him into emergency accommodation, help him access benefits and mental health care, and ensure he could regularly access healthy hot meals.

Outputs: our Glass Door partnership team collaborated with us on the cases 215 of our guests this year, and working together in our Centre, these are just a few of the following outcomes achieved: 41 were housed, 19 were able to now receive benefits, 12 were supported to secure crucial ID documents, 4 became employed and 3 evictions were prevented.

6.2 SPEAR: The local authority funded, outreach team from SPEAR, hold two sessions here each week. A team of their outreach workers visit our Crisis Drop-in centre once a week and on Friday's they send two Health Link workers and a volunteer to work with guests who attend here in collaboration with Caseworker, and our multi-agency partnership team. This partnership plays a key role in us being able to transition some of the most vulnerable people attending our services from living on the streets into emergency temporary accommodation and sustainable healthcare and support. These partnerships played their part, through 21 of our guests moving off the streets and 17 of our guests gaining the support they needed to access healthcare.

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For the year ended 30 June 2022**

6.3 Salvation Army Employment Plus U.K.: Lucy, currently on maternity leave, and now Wayne, have continued to attend our daily crisis drop-in sessions. This year they have met with 21 of our guests, and then on an ongoing one-to-one basis with 6 of those people, supporting 2 into employment, 2 with their CV's, 1 with gaining their CSC Construction Eligibility Card, 2 with accessing drug and alcohol recovery support, and the rest still in progress as they seek to faithfully help people along the long and very challenging road out of long-term unemployment.

Case study: *'I was in tears, suicidal and scared, with my life fallen apart when I first got here. Meeting David and then working with Lucy and Gemma was unbelievable. They cared and, surprisingly for me, really were actually able to help with so much, and so quickly. I'm in the best position I've been in for such a long time in life now. Things are better again with my son. I couldn't have seen any hope for this kind of outcome back then. It's been amazing and every day I'm thankful to God, and for Vineyard and the people there.'* – BA

6.4 The Hepatitis C Trust: David has continued to attend weekly the Crisis Drop-in, including on request when we have a new guest who would like to meet him and be tested for Hep C. This year 186 guests have been tested. David said:

"The partnership with Vineyard Community has been incredible this year. The sheer amount of vulnerable people at risk that we have been able to reach and help due to the kind of work Vineyard Community does and the compassionate and welcoming environment they create, has meant people's health and lives in general have so clearly improved through this collaboration."

6.5 Multiple Disadvantage and Crisis Support Workers: Alice and Jordan have been a great new asset to our team. This work is particularly challenging and takes a great amount of time, energy and resources as it targets working with and supporting change for those most entrenched, most chaotic, and most at risk. With such 'hard to reach' people there is much trauma and distrust and it has been excellent to see the lives of those guests change and flourish for the first time in many years, even decades, due to the work we've been able to carry out on four cases this year. In three of these remarkable and sustainable positive transformation has taken place, but sadly in one case, whilst she had begun to make some encouraging progress, our much-loved guest, FW, died at too young an age as a result of her multiple long-term challenges.

6.6 Health Link: Arturo and Stuart have been able to skillfully and patiently build some very strong relational connections with some of our other 'hard-to-reach' guests, resulting in some long hoped for sustainable outcomes.

Case Study: SH, is a refugee whom we met upon discharge from the local mental healthcare ward, after he attempted suicide.

'Things are very good. It's good to be off the streets after six years outside. My doctor is good, you guys here at Vineyard and Health Link, all very good. I just need to keep getting help with my English and Driver's License and going to my church with my friends. My stress is not so bad now. It's good.' – SH

6.7 RCDAS (Richmond Community Drug and Alcohol Services) working alongside WAWY (We Are With You) and the Pathway Team: Paul from RCDAS runs a session within the Crisis Drop-in once a week. Gabrielle from WAWY volunteers four sessions a week, and now their colleague, Terese comes every Friday supporting those with long term recovery needs and challenges. This partnership has been highly effective in the lives of our vulnerable guests during the past year. In addition to 91 being supported Paul, Gabrielle and Terese assisted 11 of our most vulnerable and disengaged guests by taking food from the Vineyard Community to them on the streets where they live, sleep, beg and scavenge to survive.

Case Study: WH, is a Romanian who was struggling with a severe alcohol dependency, shaking and continually in danger of falls. We were able to support him in his recovery from alcohol dependency, learn vital cooking, IT and SmartPhone life skills, which then led him to being in healthy and positive contact with his daughters again despite his fear of rejection. We helped him access healthcare and as a result his health is slowly improving. He shared with us recently how it has felt to be restored to being a loving father again after years of having abandoned any hope for such a turnaround, and he is currently seeking volunteering opportunities as he would like to make the same difference in the lives of others that he has experienced in being helped.

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6.8 Vet on the Hill: we were delighted to start up a new partnership with Dr Scott Miller from this local veterinary practice for those with pets in need of care that they cannot afford to have treated.

Dr Miller is well known nationally with his TV series 'Vet on the Hill'.

6.9 Richmond Ukrainian Refugee Hub

In early March this year we began to have increasing numbers of Ukrainian refugees arriving and also attending the Vineyard Life Church. They experienced deep and complex trauma and needed urgent help. We contacted and were contacted by other local organisations interested in supporting them, learning that Richmond has c2,500 which has one of the highest concentrations of Ukrainian refugees in the UK. Since then, we have provided support to them and their host families through our highly collaborative and coordinated work with other organisations and individuals in our borough.



Working collaboratively: we helped set up and coordinate a borough collaboration known as the 'Richmond Ukrainian Refugee Hub' comprising the Vineyard, the Ukrainian Social Hub (USH), Refugees Welcome in Richmond (RWinR), Prosperity Café, Barnes Community Association and College (BCA), and with wider referral links to many other excellent local community partners. These include Richmond and Hillcroft Adult Community College (RHACC), Multicultural Richmond (MR), as well as our Vineyard Studio and the Richmond Foodbank and a variety of local churches and charities.

Many of those responding to the crisis were not doing so with registered charitable status. We were able to act as a temporary umbrella body to accept individual and trust donations and funds that were being offered and then distribute them to where they were being most effective for the refugees. We have done this on a short term, temporary basis until some of these organisations gain charitable status.

We would like to record our thanks to RPLC and The Hampton Fund, for their ready and generous support without which none of the above would have been achieved.



- Vineyard Studio & BCA English courses, and Foodbank support of local Ukrainian refugees facing crisis



Key elements of this joint work have been expert support work, rooms provided by the Vineyard Life Church for English classes, and very importantly, a gathering space in our Café for Ukrainians and their families and hosts to meet, share information, as well as support one another. Other activities include dance classes, and cultural performances to celebrate and communicate their national culture.

We have been helping and supporting refugees from various countries and crises over our ten years of work; however, this particular crisis is very different in terms of the numbers involved and the urgency of their situation. There has been much to learn from the experience to strengthen our work supporting those in acute need.

Case Study: *'After fleeing my home in Ukraine, I first came to Vineyard Community in May to visit their hub for Ukrainian refugees. As I've attended, I have made friends, improved my English, and been able to access important pieces of life support. About a month after coming, a Vineyard staff member asked me to act as an interpreter between my fellow refugees and them. Upon noticing my ability for this, I got a job at a local organisation interpreting and overseeing the upkeep of the website and social media communications for Ukrainian refugees. I love it. It's developing me and I am getting to do something that I find really interesting and that helps others from my home country in the same difficult position as me.'* – AL

'I arrived having travelled through many countries from my hometown of Kyiv, 75 years old, exhausted, and unable to speak or understand a word of English. When I got here my host was having a breakdown and did not have enough space for me. Vineyard Community helped me get rehoused, get furniture, learn English, get access to benefits, a smartphone and tablet, have food from their Foodbank and to join a church community. I am very fortunate to have learned about this place and meet them.' PZ

Outputs: we have been able to support 605 Ukrainian refugees and assist 501 of them to obtain benefits and financial support. 277 refugees have been supported by the collaboration to access education for their children and themselves. We have provided, by hosting and referral, English classes for 235 people. Working together we have enabled the solving of 30 crises arising between hosts and refugees. We have helped 10 refugee families access accommodation and provided crisis finance grants to 9 families in desperate financial circumstances. We have also been able to support 55 refugees into employment and volunteering.

The work has been visited, supported, and highly commended by Sarah Olney MP, Munira Wilson MP, Cllr Chris Varley, Cllr Paulina Vassileva, Cllr Chas Warlow, local business and commerce leaders, community leaders, and the community in general at large. We have had great support from local individuals and families.

7 Our Food Poverty Services

We gratefully work in partnership with Trussell Trust (TT) in the delivery of our food to those experiencing food poverty in our community.

At the beginning of the year the need was still high due to the pandemic, but this began to slowly drop. Caroline Ewart was employed as our Food Bank Manager, a post that had been vacant for some time. Unfortunately, eight months later, due to personal circumstances, she resigned and we appointed Paul Beadle, an experienced manager in April. He has begun to reshape the service, where required, and responded quickly to the new and increased needs. His appointment has allowed us to better respond to these unforeseen and fast-moving changes in a measured way. We are grateful to all our foodbank satellite managers, staff and volunteers who kept a swift and steady service in play despite being under some stress at times.

We have been able to strengthen some operational work recently, including the development of volunteer training and the introduction and coordination of volunteer briefing and debriefing meetings as part of each Foodbank session. We have been able to accrue updated risk assessments at all our sites, clarifying and improving on the service delivery relationships post-pandemic. We have taken significant strides in the recruitment of a team of back-up volunteers to step in at short notice in moments of difficulty, and we have begun to record volunteer hours to show the impact of our volunteers to both encourage them and our supporters on the community value of our work.

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- Food, glorious food, volunteers, and vulnerable guests experiencing food poverty

Food donation partners: the demand for our Foodbank donation support from other charities and community organisations across the borough dropped significantly as the lockdown restrictions were lifted and we found it was longer necessary to supply the same level of food donations previously given to partnering projects. These were the Isleworth, Southall and Willesden Foodbanks, RUILS, Richmond Aid, Christchurch and Salvation Army Feltham, St. Pauls, Hounslow West, Hounslow Open Kitchen, Kew Hostel, JRS Refugees, the Junk Food Project in collaboration with The ETNA Centre, Equippers Church and St. Thomas Aquinas, Inspired Hub, Hampton and Osterley Park Hotel, Epsom Dog Rescue Centre, and local schools and churches.

We returned to ensuring reliable supplies for our Foodbanks in Richmond, Barnes, Whitton, and Hampton where a sustained high level of need has arisen to the emerging cost of living crisis as well as the refugee crises. Both have led to a 25% increase in demand; at the same time, we face the challenge of supporters no longer being able to afford to donate funds or food at the same level as previously. This has resulted in a significant drop in donations. We have worked hard, therefore, to develop new partnerships and grow our existing ones. 12 new Tesco stores have become part of our partnership network from whom we regularly collect donations using volunteer drivers. We have been also helped by increased donations of fresh food from our partners at City Harvest and the Felix Project.



In August last year, we bought a new, large Ford Transit Van, which is ULEZ compliant, to enable us to transfer stock to and from our small distribution centre in Hampton. Also, to carry out a few deliveries to those who are housebound. We are grateful for all who donated to our appeal for this vehicle.

We are hugely thankful too, for our partnership with Trussell Trust which enables us to be part of their highly effective and supportive network. They help us to deliver an effective service, measure our impact, and analyse and record stock levels.

Their new 'Help Through Hardship' helpline using expert Citizen Advice staff, gives guests reliable advice to help

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For the year ended 30 June 2022**

minimise the impact of poverty whilst also issuing food vouchers for those in need to receive help from us.

Case study: P lives with his partner and two young children. He first needed help due to a change in his work circumstances. Things are slowly improving now for him and his family, but they still need to use the food bank about once a month. As he explained...

"I came to the food bank after Covid restricted my work hours, responsibilities, and wages. I felt so ashamed that I couldn't support my family. But with help from the Foodbank here and a kind ear from the volunteer I was soon back on my feet with food in mine and the children's bellies. It was such a relief knowing there were people there to help and listen but not judge us. Thank you doesn't seem enough to say."

Outputs: we served and supported 5,959 people this year. 57% of our food parcels are going to vulnerable individuals and 45% have provided food for families finding it impossible to cover living costs.

We are now braced for a huge increase in demand especially from October 2022 with the huge increases in energy costs announced.

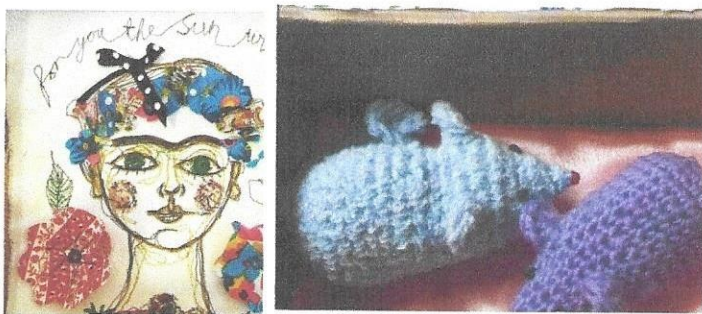
We will continue provide a safe, non-judgemental, and welcoming holistic service across all our sites.

8 Hope for Life empowerment services

The Vineyard Studio

The Vineyard Studio is a project that we piloted this year to provide vocational training courses with recognised qualifications and employment opportunities. These courses are focused on creativity, building community for vulnerable people experiencing social isolation, and improving wellbeing and personal confidence. The courses also give an opportunity to make quality goods from recycled materials for sale to help support our work.

During the pilot 73, new vulnerable and socially isolated participants took courses, with 8 of them receiving recognised Teaching Assistant qualifications, and 26 completing English courses upon recent arrival in the UK from the Ukraine. 5 of these moved into paid employment, and 4 of them moved into volunteer roles in our other services. Within the pilot phase of the project, we have had 92 people take part, delivered 16 courses, 228 classes, with 874 student slots. The pilot has meant a development towards the growth of a variety of genuine employment and move-on opportunities.



Creative work made by new Vineyard Studio students

We have been collaborating with external speakers, presenters, and support workers on a range of topics including sessions on Returning to Work with our new employment pathway partnership, Mental Health with Richmond Borough MIND and Learning English and Settling into Life in the UK, as part of the new initiative with our recent refugee hub partners.

'I couldn't speak any English but now I can talk to the lovely family who have given me shelter in their home, my doctor, the bus driver. I can understand the tube and trains and going to the shop. I am so happy with the classes at Vineyard Studio. They have completely changed my experience of life here in England – UA

'It was a wonderful space and provision for my daughter and I, and we came away very excited about what we had learned together in the Parent and Child Summer Courses. It has meant a lot.' – JS

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'I am so grateful to Vineyard Studio. I was looking for a place to learn, but I found more than that. I have joined a place where people have welcomed and embraced me. This has been so precious to me in this incredibly difficult moment in my life. Thank you to everyone involved in this brilliant work!' – TK

9. Social Enterprise and Self-Sustainment Work

9.1 Vineyard Charity Shops

It has been a considerable challenge to recover from the impact of the pandemic. However, under the leadership of our new management team of Ewa Skinder and Von Mould, we have done well, with sales month-by-month increasing, and moving towards and even passing pre-pandemic levels.

Our new second (pop-up) shop in Paradise Road, has established itself well in its first year and become a 'destination' shop that provides, not only boutique quality items at bargain prices, but also a strong sense of community, and social inclusion.

The premises have been provided gratis by the generosity of RPLC which we are very grateful.



The Vineyard Shop Team celebrating our 10 Year Anniversary

Our original shop at the Centre has also had a fruitful year. It has always been a place of support and community for those struggling and marginalised and continues to be so, as well as having developed significantly in its organisation and ability to provide a high level of sales of good quality bargains to help us with our running costs.

9.2 Vineyard Community Cafe



- Community Café Chef, Kim and Angie our Café Supervisor with their new 5 Food Hygiene Star rating and some top-quality food.

The Community Café also faced a difficult year in of recovering from being closed throughout the pandemic and has made a significant loss financially and missionally. Angie, Kim, and their small team of volunteers have worked very hard and put in an immense amount of effort in trying to turn the café around and recover the situation and we are delighted they

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gained a full 5 Star Food Hygiene rating. Catering for other local organisations like the Public Health Network, The Poppy Factory and hosting smaller regular support groups like the Crafty Minds Art Therapy and a Creative Writing group has been positive. But sales, and community and volunteering engagement has been less than before the pandemic. We are therefore reviewing our plans for the future to ensure they are aligned in meeting the needs of our local community, and particularly those most vulnerable within it.

10. The Vineyard Community

10.1 Vineyard Community Volunteers



- Our Foodbank and Crisis Drop-in Volunteers

We spent some time this tenth year pausing to acknowledge and give thanks both to and for our tremendous team of faithful, skilful, and dedicated volunteers, who have stuck with us on the journey through both the rough and the smooth and always with a smile and readiness to help.

So many of our volunteers are vulnerable people with lived experience who have been through the mill themselves. Many have even gone through the journey of first coming to us for help and then, after some recovery, transitioned into our team, delivering our services with us, fulfilling their ambition to help others just as they have been helped. One such volunteer, WM, had this to say:

'I was street homeless and alcoholic for 39 years. If it hadn't been for the people here, I'd be dead, or still living like that, which is as good as dead. They've helped me loads in every area of my life – getting sober for 7 years now and counting, getting housed, into healthcare, onto benefits, volunteering. I love coming here and spending time with and helping the guys I used to be on the streets with, or other men and women just like me, in that terrible place I was in. And I really enjoy that I can help the team out with the little tasks I do each day to keep the place clean and operating well. Long may it continue.' – WM

10.2 Corporate and Charitable Organisation Partnerships

Our corporate partnerships were hard-hit during the pandemic with staff working remotely and with us not being able to meet personally to maintain personal contact. We are happy to report that slowly but surely, we are beginning to see this specific aspect of our community-building and connection show renewed signs of life.

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We would like to particularly express thanks to the teams at the many businesses and organisations for their vital support in our recovery period from the pandemic. Those who helped financially are shown on pages 27-29.

11 Winning of Richmond Chamber of Commerce's Highly Commended Charity Work



This year, at the annual business awards organised by the Richmond Chamber of Commerce and local business community, we received the Highly Commended Charity/Non-Profit award for our ten years of service to the community, our adapted and much-increased provision to the increased need experienced during the pandemic, and for our response to the recent Ukrainian refugee crisis. David and his wife, Jen are shown above accepting the award from the Mayor of Richmond upon Thames, Cllr Julia Cambridge, on behalf of all our staff and volunteers.

12 Friends and Supporters

We are thankful to all who regularly support us with their time, expertise, regular financial and food donations, and prayers, many of them for some years now throughout our first ten years in this work.

13 Future Development

Having faced the challenges of the pandemic and lockdowns, as well as the continuing Ukrainian refugee crisis, we are bracing ourselves for the huge the cost of living crisis challenge. During the lockdowns and aftermath, it was difficult to maintain our community connections and support and so we are working on restoring these and building renewed partnership across sectors within the borough. We recognise that we are going to need increased help, financial support and donations of food and goods to meet the increasing needs of those in crisis.

14 Financial Review

14.1 Funding Overview

Our total income for the year was £535,952. The breakdown of our revenue was:

Individual donor giving & community fundraising	44%
Grant-making Trusts	36%

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Government	0%
Company donations	2%
Trading	18%

The low trading % of the Café was a result of sluggish sales after re-opening which continued throughout the year.

Our business plan for the year included an objective of reducing our reliance on grant funding from 49% (2020-21) to 40%. In this coming year we aim to increase grant funding to the target of 40% through the targeted work of our new Grant Manager.

14.2 Financial Activity and Financial Position

The departure of our two main fundraising staff, and the reduction of events fundraising and community support during pandemic lockdowns and restrictions, as well as the slow recovery of revenue from our shops and café, has impacted our income this year.

We now have a full complement of staff again and are determined to meet the budget agreed by the Board. We have several core running cost applications submitted to grant funders, our shops are recovering, we are in the midst of the setting up new community partnerships and fundraising events overseen by David Logan. Our new, experienced Grants Manager, Tracey Mallinson is working with him on a fundraising strategy for recovery. The streamlining of our services will also assist towards a healthy financial sustainability.

The Statement of Financial Activities and Balance Sheet can be found on pages 21 and 22. The Charity's reserves decreased by £121,952 (2021 increased by £173,994). The balance sheet shows total net assets of £294,919 (2021 - £416,871).

Included in total funds are amounts totalling £34,319 (2020 - £56,609) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor imposed conditions. Full details of these restricted funds can be found in note 11 to the accounts together with an analysis of movements in the year.

14.3 Reserves Policy

The Charity has accumulated reserves of £294,919 (2021 - £416,871). Of these £260,600 (2021 - £378,303) are unrestricted funds.

The Trustees' aim to maintain a prudent level of reserves of 3 months' expenditure of unrestricted funds. This was maintained during the past year.

14.4 Fundraising policy

Our Chief Executive and Grant Manager have responsibility for submitting grant applications. They are also conversant with our policy for fundraising from individual supporters through our Newsletter and Website of the options for giving. We have online provision for donor giving through CAF Giving, Easyfundraising, Virgin Giving, PayPal, and Amazon Smile.

No pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

14.5 Salary policy

The pay of all staff is reviewed annually in accordance with our Salary Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. We are mindful of the steep rise in the cost of living over the last few months and its impact on our staff.

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14.6 Pension Liabilities

The charity does not have a defined benefit pension scheme. Staff who are eligible are auto-enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer's contribution at a minimum of 3% of salary. The Charity does not pay above this level.

15 Charity Commission Governance Code

The Trustees are mindful of the Charity Commissions' Governance Code for smaller charities and seeks to apply its principles.

16 Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

17 Approval

The report of the Trustees was approved by the Trustees on 10th October 2022 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Peter Flower".

**Peter Flower
Trustee**

Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

I have examined the accounts for the year ended 30 June 2022 on pages 21 to 33 which have been prepared on the basis of the accounting policies set out on pages 24 and 25.

Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 ("the Act") do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "John Helm".

John Helm ACA

VINEYARD COMMUNITY CENTRE



Statement of Financial Activities (incorporating the Income & Expenditure Account) For the year ended 30 June 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £
Income from:	2						
Donations and legacies		117,385	316,694	434,079	367,669	426,161	793,830
Charitable activities		63,105	-	63,105	9,755	-	9,755
Other trading activities		35,832	-	35,832	7,003	-	7,003
Investments		600	-	600	297	-	297
Other		2,336	-	2,336	-	-	-
Total Income		219,258	316,694	535,952	384,724	426,161	810,885
Expenditure on:							
Raising funds	3a	45,966	-	45,966	43,743	-	43,743
Charitable activities	3b	290,995	320,943	611,938	148,946	444,202	593,148
Total Expenditure		336,961	320,943	657,904	192,689	444,202	636,891
Net (expenditure)/income before tax	4	(117,703)	(4,249)	(121,952)	192,035	(18,041)	173,994
Tax payable	5	-	-	-	-	-	-
Net (expenditure)/income after tax		(117,703)	(4,249)	(121,952)	192,035	(18,041)	173,994
Transfers between funds		-	-	-	-	-	-
Other recognised gains/(losses)		-	-	-	-	-	-
Net movement in funds		(117,703)	(4,249)	(121,952)	192,035	(18,041)	173,994
Total funds brought forward		378,303	38,568	416,871	186,268	56,609	242,877
Total funds carried forward		260,600	34,319	294,919	378,303	38,568	416,871

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows For the year ended 30 June 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Fixed Assets					
Tangible Assets	6	-	18,494	18,494	-
Current Assets					
Investments	7	50,000	-	50,000	50,000
Stock	8	-	10,088	10,088	20,244
Debtors	9	4,741	-	4,741	7,484
Cash At Bank And In Hand		213,407	5,737	219,144	348,101
		<u>268,148</u>	<u>15,825</u>	<u>283,973</u>	<u>425,829</u>
Creditors - Amounts Falling Due Within One Year	10	7,548	-	7,548	8,958
Net Current Assets		<u>260,600</u>	<u>15,825</u>	<u>276,425</u>	<u>416,871</u>
Net Assets		<u>260,600</u>	<u>34,319</u>	<u>294,919</u>	<u>416,871</u>
Represented By:					
Restricted Funds	11	-	34,319	34,319	38,568
Unrestricted Income Funds		260,600	-	260,600	378,303
Total Funds		<u>260,600</u>	<u>34,319</u>	<u>294,919</u>	<u>416,871</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2022, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 10th October 2022 and signed on their behalf by:

Robert Kimmerling

Peter Flower

Robert Kimmerling, Trustee

Peter Flower, Trustee

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows
For the year ended 30 June 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Net cash flows from operating activities	12	(116,970)	9,607	(107,363)	183,895
Cash flows from investing activities:					
Dividends, interest and rents from investments		600	-	600	297
Purchase of property, plant and equipment		-	(22,194)	(22,194)	-
Purchase of investments		-	-	-	(50,000)
Net cash used in investing activities		600	(22,194)	(21,594)	(49,703)
Change in cash and cash equivalents in the reporting period		(116,370)	(12,587)	(128,957)	134,192
Cash and cash equivalents brought forward		329,777	18,324	348,101	213,909
Cash and cash equivalents carried forward		213,407	5,737	219,144	348,101



I. ACCOUNTING POLICIES

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

Going Concern

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.



I. ACCOUNTING POLICIES (continued)

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from these of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

Tangible Fixed Assets

The cost of the vehicle has been capitalised and will be depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be five years.

Small capital items (under £1,000 each) are written off in the year of purchase.

Stock

Food and other donated stock held for distribution is recognised as an asset on the charity's balance sheet at fair value, which the charity currently deems to be £1.94 per kilo on an aggregated basis.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes.

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2022



2. INCOME

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Donations & legacies				
Grants & Donations	104,240	218,886	323,126	658,707
Income tax reclaimed	12,145	-	12,145	4,234
Donations in kind (Foodbank stock)	-	97,808	97,808	130,889
Legacies	1,000	-	1,000	-
	<u>117,385</u>	<u>316,694</u>	<u>434,079</u>	<u>793,830</u>
Charitable activities				
Charity shop sales	35,833	-	35,833	7,003
Works of Love sales	268	-	268	980
Cafe & Crisis Drop-in	27,004	-	27,004	1,772
	<u>63,105</u>	<u>0</u>	<u>63,105</u>	<u>9,755</u>
Other trading activities - charity shop sales	35,832	-	35,832	7,003
Investments – bank interest	600	-	600	297
Other	2,336	-	2,336	-
	<u><u>219,258</u></u>	<u><u>316,694</u></u>	<u><u>535,952</u></u>	<u><u>810,885</u></u>

Charity Shop sales and expenditure have been shown partly as an income generating activity and partly as a charitable activity. This is because the Shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

Grants include £nil (2021 - £25,138) received in relation to the Coronavirus Job Retention Scheme.

2a. Income Analysed by Activity - Summary

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
COVID19, Staff and Core Costs	-	35,000	35,000	28,330
Foodbank	-	162,674	162,674	276,470
Morning Crisis Drop-in	-	66,571	66,571	50,460
Works of Love & Roots	268	6,900	7,168	18,381
Grants	-	-	-	25,138
Care	-	28,000	28,000	27,000
General Charitable	119,721	17,549	137,270	369,031
Charity Shop sales	71,665	-	71,665	14,006
Café	27,004	-	27,004	1,772
Interest	600	-	600	297
	<u><u>219,258</u></u>	<u><u>316,694</u></u>	<u><u>535,952</u></u>	<u><u>810,885</u></u>

**2b. Income Analysed by Activity - Detail**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
COVID19, Staff and Core Costs				
Richmond Parish Lands Charity	-	35,000	35,000	28,330
	0	35,000	35,000	28,330
Foodbank				
Donations of Food	-	97,808	97,808	130,889
Rowan Bentall Charitable Trust	-	500	500	-
Round Table Lodge of Middlesex	-	250	250	-
The Neighbourly Foundation Sainsbury	-	1,000	1,000	-
SHOCC St Mary's	-	1,150	1,150	-
Richmond Parish Lands Charity	-	-	-	10,000
Garnett Foundation	-	-	-	14,082
Asda/Trussell Trust	-	1,010	1,010	8,671
The Charlotte Wade Charity	-	1,800	1,800	1,500
Stephen Roberts Memorial Trust	-	575	575	600
Barnes Fund	-	6,000	6,000	6,712
James Wise/Margaret Jeannie Hindley Charitable Trusts	-	-	-	500
Stella Symons Charitable Trust	-	600	600	-
WRAP	-	-	-	8,619
Churches	-	149	149	5,772
Individuals	-	44,876	44,876	64,623
Companies	-	2,862	2,862	22,605
Community Organisations	-	4,094	4,094	1,897
	0	162,674	162,674	276,470
Morning Crisis Drop-in				
Richmond Parish Lands Charity	-	1,015	1,015	1,650
The Pret Foundation	-	9,410	9,410	6,860
Stephen Roberts Memorial Trust	-	-	-	600
Arnold Clarke Community Fund	-	-	-	1,000
Society of the Holy Child Jesus	-	-	-	20,000
The Charlotte Wade Trust	-	-	-	1,500
Navigating Crisis	-	-	-	9,966
Fine and Country foundation	-	3,000	3,000	3,000
Charities Trust	-	125	125	-
Souter Charitable Trust	-	3,000	3,000	-
Garfield Weston	-	25,000	25,000	-
Albert Hunt Trust	-	5,000	5,000	-
London Catalyst Fund	-	3,500	3,500	-
Richmond Charities	-	4,200	4,200	4,500
The Autumn Stone Foundation	-	5,000	5,000	-
Community Organisations	-	920	920	-
Individuals	-	3,422	3,422	784
Companies	-	2,632	2,632	600
Churches	-	347	347	-
	0	66,571	66,571	229,614

2b. Income Analysed by Activity – Detail (continued)

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Works of Love & Roots				
Richmond Parish Lands Charity	-	6,900	6,900	16,900
Sales	268	-	268	980
Individuals	-	-	-	501
	11,405	17,549	28,954	34,505
Grants				
Coronavirus Job retention Scheme	-	-	-	25,138
	0	32,000	0	25,138
Care				
The Hampton Fund	-	23,000	23,000	23,000
Burdett Trust	-	5,000	5,000	-
Hospital Saturday Fund	-	4,000	4,000	4,000
	575	32,000	32,000	27,000
General Charitable				
Richmond Parish Lands Charity	-	16,549	16,549	-
Stephen Roberts Memorial Trust	575	-	575	-
William Grant Foundation	-	1,000	1,000	-
The Charlotte Wade Trust	1,800	-	1,800	-
Double O Charity	1,500	-	1,500	-
Matthews Wrightson Charity Trust	1,800	-	1,800	-
Hounslow Indoor Bowling Club	230	-	230	-
Beatrice Laing Trust	-	-	-	2,500
Screwfix Foundation	-	-	-	5,000
Bernard Sunley Foundation	-	-	-	5,000
London Catalyst Fund	500	-	500	5,000
Allchurches	-	-	-	1,500
Heathrow Community Fund	-	-	-	5,000
Help The Homeless	-	-	-	2,500
Sisters of the Holy Cross Charitable Trust	-	-	-	10,000
The Margaret and David Walter Trust	5,000	-	5,000	3,000
The Autumn Stone Foundation	-	-	-	5,000
Other Trusts	4,151	-	4,151	164,886
Churches	10,242	-	10,242	11,214
Community Organisations	6,095	-	6,095	4,096
Income tax reclaimed	12,145	-	12,145	4,234
Individuals	67,680	-	67,680	114,877
Council	94	-	94	11,650
Events	-	-	-	206
Companies	6,909	-	6,909	13,368
Legacies	1,000	-	1,000	-
	119,721	17,549	137,270	369,031

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements
For the year ended 30 June 2022



2b. Income Analysed by Activity – Detail (continued)

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Charity Shop sales	71,665	-	71,665	14,006
Café, Crisis Drop-in and Work of Love	27,004	-	27,004	1,772
Interest	600	-	600	297
	<u>219,258</u>	<u>316,694</u>	<u>535,952</u>	<u>810,885</u>

3. EXPENDITURE

3a. EXPENDITURE ON RAISING FUNDS

	Direct costs £	Support costs £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Charity Shop	19,140	5,740	24,880	-	24,880	19,284
Other fundraising	21,086	-	21,086	-	21,086	24,459
	<u>40,226</u>	<u>5,740</u>	<u>45,966</u>	<u>0</u>	<u>45,966</u>	<u>43,743</u>

3b. EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct costs £	Support costs £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Morning Drop In	86,914	70,715	80,963	76,666	157,629	120,268
Richmond Foodbank	195,670	58,892	60,121	194,441	254,562	290,649
Community Café	67,912	47,126	107,570	7,468	115,038	58,376
Works of Love and Roots	26,051	23,591	38,830	10,812	49,642	62,746
Care	11,533	23,534	3,511	31,556	35,067	61,109
	<u>388,080</u>	<u>223,858</u>	<u>290,995</u>	<u>320,943</u>	<u>611,938</u>	<u>593,148</u>

The shop is administered substantially by unpaid volunteers and consequently no costs have been allocated to this activity.

**3. EXPENDITURE (continued)****3c. ALLOCATION OF 2021 SUPPORT COSTS TO CHARITABLE AND FUNDRAISING EXPENDITURE**

	Staff & personnel costs £	Office costs £	Premises costs £	Other costs £	2022 Total £	2021 Total £
Fundraising (see note 3a)	5,740	-	-	-	5,740	9,803
Charitable activities (see note 3b)	159,967	9,718	37,176	16,997	223,858	177,250
	165,707	9,718	37,176	16,997	229,598	187,053

Support costs have been allocated on an actual basis for the most part. Where this is not possible, a reasonable percentage apportionment has been adopted between fundraising and charitable costs.

3d. STAFF COSTS

Included within expenditure are the following staff costs:

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Salaries	228,215	118,988	347,203	296,802
Employer's National Insurance	18,491	8,387	26,878	23,929
Employer's Allowance	(2,000)	-	(2,000)	(2,000)
Pension contributions	5,193	3,068	8,261	6,734
	249,899	130,443	380,342	325,465
Of which the following staff costs were in respect of Key Management Personnel:	45,368	28,318	73,686	93,771

The average number of employees of the Charity in the year was 19 (2021: 16), 11.61 full-time equivalent (2021: 9.72). All our staff are part-time. No remuneration was paid to any of the Trustees in 2022 or 2021 (but see the related party notes in note 14). The expenses of the trustees amounting to £nil (2021: £nil) in relation to costs incurred in fulfilling their duties, including for training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

3e. GIFTS & GRANTS

Direct charitable activities include grants and financial support of £13,490 (2021: £6,223) made to 252 (2021: 159) beneficiaries in furtherance of the charity's objects as follows:

	2022 £	2021 £	2022 Number	2021 Number
Vineyard Life Church	-	-	-	-
Individuals and Trusts	13,490	6,223	252	159
	13,490	6,223	252	159

VINEYARD COMMUNITY CENTRE

Notes to the Financial Statements For the year ended 30 June 2022



4. NET (EXPENDITURE)/INCOME

Net (expenditure)/income is stated after charging:

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Depreciation – owned assets	-	3,700	3,700	-
Payments under operating leases	26,942	6,900	33,842	37,961
Independent Examiner's remuneration	810	-	810	810
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

5. TAXATION

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

6. FIXED ASSETS

A van was purchased in 2015 for £7,500 and a second van in 2022 for £22,194. The first van is fully depreciated. Depreciation in the year on the second van was £3,700. The net book value at 30 June 2021 was £18,494.

7. CURRENT ASSET INVESTMENT

Investment in Green Pastures Loan stock with Green Pastures CBS Ltd. The trustees agreed to invest £50,000 in the 30th issue of Loan Stock commencing the 4th of December 2020 for one year at 1% interest.

8. STOCK

	2022 £	2021 £
Foodbank stock	10,088	20,244
	<u> </u>	<u> </u>

9. DEBTORS

	2022 £	2021 £
Gift Aid and Coronavirus Job Retention Scheme claim receivable	2,744	4,742
Other debtors and prepayments	1,997	2,742
	<u> </u>	<u> </u>
	<u>4,741</u>	<u>7,484</u>

10. CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Accruals and deferred income	810	1,969
Other creditors including taxation and social security	6,738	6,989
	7,548	8,958

11. RESTRICTED FUNDS

11a Current year

	At 1 July 2021 £	Income £	Expenditure £	Transfers £	At 30 June 2022 £
Richmond Foodbank	36,423	162,674	185,195	-	13,902
Refugees	-	16,549	-	-	16,549
Morning Drop in	2,145	66,571	65,286	-	3,430
Works of Love and Roots	-	6,900	6,900	-	-
Care	-	28,000	28,000	-	-
Staff and Core costs	-	36,000	35,562	-	438
	38,568	316,694	320,943	-	34,319

11b Prior Year

	At 1 July 2020 £	Income £	Expenditure £	Transfers £	At 30 June 2021 £
Richmond Foodbank	31,752	276,470	271,799	-	36,423
IT and refurbishment	-	26,500	26,500	-	-
Morning Drop in	16,050	50,460	64,365	-	2,145
Works of Love and Roots	5,500	17,401	22,901	-	-
Care	-	27,000	27,000	-	-
COVID19, Staff and Core costs	3,307	28,330	31,637	-	-
	56,609	426,161	444,202	-	38,568

Restricted fund income headings are aligned with the charity's core activities. These are fully described in the report of the trustees on pages 4 to 19.



12. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Net (expenditure)/income for the reporting period (as per the statement of financial activities)	(117,703)	(4,249)	(121,952)	173,994
Adjustments for:				
Depreciation charges	-	3,700	3,700	-
Interest from investments	(600)	-	(600)	(297)
(Increase)/decrease in stocks	-	10,156	10,156	8,308
(Increase)/decrease in debtors	2,743	-	2,743	1,498
Increase/(decrease) in creditors	(1,410)	-	(1,410)	392
Net cash provided by operating activities	(116,970)	9,607	(107,363)	183,895

13. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are payable:

	2022 £	2021 £
Not later than one year	29,688	16,764
Later than one year and not later than five years	86,856	67,056
Later than five years	-	11,176
	116,544	94,996

14. RELATED PARTY TRANSACTIONS

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of The Vineyard Life Church. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of The Vineyard Congregational Church. The Charity received from The Vineyard Life Church grants of £2,000 (2021: £2,000) and made payments to The Vineyard Life Church of £25,836 (2021: £23,047) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive and Head of Care Services) received aggregate gross remuneration of £64,801 (2021: £82,363).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £460 (2021: £810).

15. MEMBERS

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

VINEYARD COMMUNITY CENTRE

England & Wales - Charity number 1143951

Accounts

VINEYARD COMMUNITY CENTRE

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2021



REGISTERED CHARITY
NUMBER 1143951

COMPANY LIMITED BY GUARANTEE
NUMBER 7669793

**Annual Report and Financial Statements 2021
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Legal & Administrative Information
For the year ended 30 June 2021

Charity Name	Vineyard Community Centre.
Charity Registration no	1143951. The charity was first registered with the Charity Commission on 23 September 2011.
Company Registration no	7669793 company limited by guarantee.
Principal Address	The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.
Telephone, e-mail and web-site	T - 020 8439 9435 E – info@vineyardcommunity.org W – www.vineyardcommunity.org
Governing Document	Memorandum and Articles of Association dated 14 June 2011 as amended by special resolution on 12 September 2011.
Objects	<ol style="list-style-type: none">1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey;2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged; and3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustees may from time to time decide.
Trustees	Robert Kimmerling (Chairman) David Smith (Vice Chairman) Peter Flower (Company Secretary) Lydia Palmer Stephen Langridge Paul McArdle Linda Masuwa Appointed 1 December 2020
Chief Executive	Mark Palframan
Key Management Personnel	Those in charge of planning, directing, controlling, running and operating the Charity, including those members of staff who are the senior management personnel to whom the trustees have delegated significant authority or responsibility in the day-to-day running of the charity, are the Managing Trustees, the Chief Executive, the Head of Care Services and the Development Manager.
Bankers	Barclays Bank plc, PO Box 13, 8 George Street, Richmond, Surrey TW9 1JU
Independent Examiner	John Helm ACA Simply Churches Limited 17 Heathville Road London N19 3AL

Annual Report of the Trustees For the year ended 30 June 2021

The Trustees submit their report and the financial statements of Vineyard Community Centre (“the Charity”) for the year ended 30 June 2021. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2015 (FRS102)) and the Financial Reporting Standard 102. The legal and administrative information set out earlier in this document forms part of this report. This report also constitutes a directors’ report required by section 415 of the Companies Act 2006 as all Trustees of a charity company are directors.

I. Structure, Governance and Management

Organisation

The Board of Trustees administers the Charity. The Board meets quarterly.

The Chief Executive meets the Chairman, Vice Chairman and Company Secretary informally weekly and reports formally to the Chairman and Company Secretary on a monthly basis.

The Chief Executive ensures that the Trustees are kept abreast of important issues at these formal and informal meetings as well as communicating by email and telephone with updates and information. The Chief Executive attends Board Meetings as do, from time to time, senior managers. The Board members support the Chief Executive and provide a sounding board and a pool of expertise for him to draw on.

Decision making

The Chief Executive is responsible to the Trustees for managing the day-to-day operations of the Charity. To facilitate effective operations, the Chief Executive has delegated authority, with terms of delegation, agreed by the Trustees.

The Board is grateful for the professional assistance given by James Lowther, ACA, our Treasurer who gives his services on a voluntary basis.

Trustee Induction and Training

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity and company law. They are encouraged to understand these obligations by reading relevant Charity Commission publications. Trustees are made aware of training courses and conferences and encouraged to extend their knowledge of matters pertaining to their role in the Charity.

Risk Management

The major risk which the charity has been aware of, particularly during the disruption caused by the pandemic, has been around maintaining continuity in the services. We have sought to manage this risk through adapting our working practices and taking steps to ensure that we might be more robust as a charity.

Essentially this has involved following developments closely, particularly as the legislation and restrictions introduced to control the spread of the pandemic, impacted on our work. We have been updating our operational risk assessments in an ongoing way and adapting our services to comply with the changes. We have also taken external professional advice - including assessments on our premises by the Ethical Property Foundation. At various times over the past year, we have reduced the numbers of people in the buildings, introduced more remote ways of working, provided take-away services when indoor seating was not permitted and adapted our premises to comply with best practice in terms of ventilation, screening and ensuring maximum social distancing.

We have also recruited more locum staff to enable us to cover the work when our regular staff might be unwell or obliged to isolate in response to covid alerts.

Annual Report of the Trustees For the year ended 30 June 2021

The closure of our trading, both the shops and the café, posed a threat to our income but due to careful financial management, including the grants available under the Government's Job Retention Scheme, we have remained financially viable.

Related Parties and cooperation with other organisations

The Trustees are unpaid and receive no benefit from their work with the Charity. There is no relationship between any trustee and employees or suppliers.

The Charity has good working relationships with organisations with a similar vision, in particular the Glass Door which runs the 6 month Winter Night Shelter Scheme, Single Persons Emergency Accommodation Richmond (SPEAR), help with supporting guests with accommodation, for the Vineyard Medical Practice, the Citizen's Advice Bureau which run advice surgeries, Richmond Borough MIND which run art sessions in our Café, the Salvation Army (employment support) and We Are With You (substance misuse services).

2. About The Vineyard

The Need

Although Richmond appears to be a relatively wealthy borough it also has the highest level of economic inequality in London and has specific issues with rough sleeping, hidden poverty and loneliness.

In the period April 2020 to March 2021 the outreach teams found 115 homeless people sleeping rough. Of these, 74% had mental health issues, 35% had problems with alcohol and 47% had problems with drugs. A recent report from Homeless Link identified that 78% of people who were rough sleeping specifically said that they needed more advice to help them get back into accommodation.

A recent report from the Trust for London identified that 21% of the children in Richmond were living in households in poverty. Our food banks witness this on a daily basis with some people really struggling to survive.

Richmond also has a major issue with loneliness, having the highest proportion of people over the age of 75 living alone in London. Loneliness indicators are currently being developed to better measure this, but it is recognised as a major cause for concern, having a serious impact on people's mental health and well-being.

Our Mission: help in crisis, hope for life

Our mission is primarily to meet the needs of those in crisis and who are socially excluded as identified above. We are an innovative Christian charity that provides help and support for those in need. We opened in March 2012.

Our purpose is summarised by our strap line of 'help in crisis, hope for life'. Regardless of someone's background our passion is for all who visit and volunteer to be part of a supportive community and reach their full potential.

We seek to achieve our purpose through the Community Centre and Richmond Foodbank which are located in the basement of The Vineyard Life Church, The Vineyard, Richmond, Surrey TW10 6AQ. We have four satellite foodbanks located across the borough in Barnes, Isleworth, Whitton and Hampton.

3. Activities and the Public Benefit

The Vineyard Community Centre is widely recognised as providing a community hub with a very broad range of services for a wide cross section across the borough. We seek to do this with grace, generosity of spirit and compassion. In addition to our own support services, we provide a daytime venue for a number of other agencies which interact with us or for our guests.

The Trustees have considered the guidance of the Charity Commission on public benefit. These have been borne in mind when reviewing our aims and objectives and in planning future activities. In particular, the Trustees have considered how

Annual Report of the Trustees For the year ended 30 June 2021

planned activities will contribute to the aims and objectives they have set. The provision of public benefit is given at no charge and is made available without discrimination to those in need.

Our separate, but linked areas of ministry are as follows:

- Morning Drop-in and care services
- Community Nursing Clinic
- Richmond Foodbank
- Works of Love
- Community Café
- Vineyard Charity Shop

4. Achievements and Performance – How we delivered our Services

4.1 Introduction

Covid 19 Pandemic

At the start of the year most of our staff were on furlough or redeployed in temporary positions overseeing our response to the pandemic. Our café area was being used as a temporary food store for the Food Bank and we were providing food for up to 800 people every month. We were still remotely providing case work support for individual guests although the drop-in sessions were suspended.

The Works of Love project was the first to reopen, resuming sessions in Dickson House in July.

In September we relocated the Food Bank store to All Saint's Church Hall in Hampton and continued to provide deliveries of food parcels to home addresses as well as supplying food stocks for other charities.

We reopened the drop-in sessions – with reduced numbers and strict controls in place – at the end of September.

We set up our new pop-up charity shop in Vestry House and opened this in December but had to close again after just three days due to new lockdown regulations.

In January – and throughout the long lock-down period – we adapted our morning sessions drop-in to provide help in crisis – advice and support as well as hot food to take away.

The satellite food banks continued to operate throughout this time as well as our delivery service providing emergency food parcels across the borough.

Works of Love continued to provide training and support sessions remotely, until we were permitted to resume at Dickson House.

As the restrictions were gradually lifted, we reopened our charity shops in May and the Café in June.

The Food Bank delivery service began winding down and beneficiaries directed to use the walk-in sessions.

By the end of the financial year, we were almost fully operational again – although, due to a shortage of staff, financial resources and premises - the Roots programme remained suspended.

Building Works

We were delighted to receive grants from Help the Homeless, the Screwfix Foundation, AllChurches, London Catalyst, the Bernard Sunley Foundation and the Beatrice Laing Trust towards the costs of a building project to extend our kitchen which was completed at the end of 2020.

The need for this work had become particularly pressing with the onset of the coronavirus pandemic. After consultation with the Ethical Property Foundation and advice from the local authority it became apparent that we needed to expand our work area to enable adequate social distancing to keep our staff and clients safe.



**Annual Report of the Trustees
For the year ended 30 June 2021**

The works included:



Kim, our Chef, preparing porridge in our shiny new kitchen.

Building extension

- Construction of an extension at the rear of the building
- Installation of a separate staff toilet
- Extension of an industrial equipped kitchen to provide two work areas
- Relocation of the washing machine into a new designated laundry area away from the kitchen

Completion of the work was problematic – with repeated interruptions due to the pandemic, ongoing restrictions and changing regulations; even our builders caught the virus at one point and all the work was suspended while they isolated! But the work was finally completed at the end of 2020.

a. Help In Crisis

Sue Hodder, our Head of Care Services has been overseeing the work of the morning drop-in sessions and the community nursing project.

It has been a very successful and yet a testing 12 month's here at the Drop-in as we have worked our way through the pandemic. The Drop-in was closed from the 22nd March 2020 and re-opened on the 28th September 2020 and we have encountered both challenges and changes. Some members of staff were furloughed, some worked from home and Sue was re-deployed to assist in the running of the Foodbank and to help co-ordinate the deliveries to those in need. We have had two staff changes in the Drop-in team this year; we have employed a new Caseworker, David Logan, who started with us in November 2020 and we have recently employed Tom McDonald, as our new Drop-in Supervisor, at the beginning of April 2021.

From October 2020 to July 2021, we have seen 239 different individuals in need, of whom 159 were male, and 64 were females.

We have provided 3,314 hot breakfasts, given out 909 items of clothing and provided 697 showers for our guests. Our caseworker David has conducted 864 appointments and 34 people have been assisted into accommodation.

Our Community Nurse, Lucia Bramble-Boyd, runs two 2-hour sessions each week on a Monday and a Wednesday. The nursing service was closed and our nurse furloughed due to covid between March 2020 and December 2021. The total number of guests seen in the short period we opened in December 2020 was 26 as sadly we were forced to close the centre and furlough our nurse again between January and February 2021.

The figures for the period between March 2021 and the end of June 2021 are as follows.

- Total guests seen = 139
- 12 attended for an individual health check and advice.
- 78 attended with a short-term health problem, which includes: - blood pressure monitoring, minor dressings, skin issues, hearing difficulties, dietary advice, and support.
- 25 Guests attended for support and advice with longer-term health problems which included, chronic, long term disease management and 23 with mental health problems.

- Other interventions include: -
- 45 covid related discussions
- 21 guests referred to a G.P. District Nursing or Health Visitor.
- 15 referred to other statutory Health Care providers

Annual Report of the Trustees For the year ended 30 June 2021

14 referred to other voluntary organisations.

12 professional liaison discussions, telephone conversations with other statutory Health Care Providers.

6 guests referred for spiritual care

1 safeguarding referral.

During this period Dr Jacob from the Vineyard Practice, has attended clinics here monthly to see guests and offer his support. Through the practice we were able to administer 20 guests early on with their first and second covid vaccinations. Here are some examples of the medical provided:

- Guest M.S. came complaining of severe back pain, pain around his upper abdomen and generally feeling unwell. Our Nurse carried out an assessment and was concerned about M's symptoms. He told her he had not felt well for a while, that he had lost his appetite and had not bothered to seek any medical help.

M was immediately registered with a local G.P. by our Nurse who made him a next day appointment. The G.P. sent M to the hospital for tests and he was quickly diagnosed with cancer of his pancreas. M. has now received treatment and is awaiting life-saving surgery. Having the Community Nursing Clinic here enables homeless and vulnerable guests to access medical help quickly and easily. This provides quick and effective intervention that can prevent conditions worsening, prevents severe complications and fundamentally can save lives.

- S. came to see our Nurse with a very nasty sore area on his foot where he had stood on a nail. On examination our Nurse assessed that this was infected and that he needed antibiotics.

S. was immediately referred to his G.P. for anti-biotics and we continued to dress his foot twice a week until it had completely healed.

- J. is homeless and she came to the nurse complaining of headaches, our Nurse took her blood pressure and it was seen to be dangerously high. She spoke to J's G.P. and arranged an appointment whereby she was prescribed medication. J. no longer suffers with headaches now her blood pressure is back under control.



Partnerships at the Drop-in sessions

Glassdoor: We are delighted to continue to work alongside Glassdoor with Gemma running sessions here 3 days each week to case work those guests who are homeless. This story tells of how one of our guests was help given in crisis:

After three weeks on the streets, B. was told about the Drop-in where she started to attend, from here she was referred onto the Dinner Service run in the evenings by Glassdoor here at the Vineyard Community Centre. Over a plate of food, B. connected with a volunteer who listened as B. told her story. From there, she was referred to caseworker Gemma from Glassdoor and was offered a room in a hostel. Gemma began supporting B. with a variety of issues. With additional support from the Eastern European Resource Centre, B. is being supported to obtain a new passport, has been granted pre-settled status in the UK and has resolved issues with her benefits.

"Gemma came from the sky – God must have sent her to me in my life in this moment. She's amazing. She's the most beautiful person in my life. She didn't know me at all, and she's helped me so much." During Covid closure Gemma continued to work with our guests from home.

Behind the mask there was always a welcoming smile

Gemma returned to working from here with us at the beginning of October 2020. Gemma has supported for 90 of our guests:

- 25 have been Housed
 - 11 are now receiving Benefits
-

**Annual Report of the Trustees
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- 8 have secured their EU settled status granted
- 3 are now employed

Glassdoor Employability Co-ordinator: Since 22nd June we have also had Jay from Glassdoor attend here on a Tuesday each week to assist our guests with moving into training and employment. Jay is just establishing himself here but in the short time he has been with us he has managed to see 4 guests to date: -

- 2 assisted with writing their C.V.'s
- 1 assisted to obtain his DBS
- 1 helped to start voluntary work

SPEAR: The local authority funded outreach team from SPEAR hold two sessions here each week. On Wednesday's they send an Outreach Worker and on Friday's they send two Health Link workers to work with guests who attend here in collaboration with David our caseworker and Gemma from Glassdoor.

Salvation Army Employment Plus U.K.: Lucy has been attending the drop-in here since the end of March 2021. To date she has been worked closely with 6 of our guests on a one-to-one basis.

- One guest has been signed up to undertake an English course to improve his spoken English and is also undertaking a level 2 in English and Maths at Kingston college. Lucy is also supporting this guest to get his driving theory test completed and has applied for funding to purchase him a laptop.
- One guest has been referred to Paul at RCDAS as he needs to address his drinking problems before Lucy can help him to engage in work.
- Two guests have been accepted onto money management course's along with some basic I.T. training.
- Two guests have been assisted into employment.

The Hepatitis C Trust: David has been attending the drop-in, one morning (Mondays) each week since March 2021. Since starting here 7 guests have been tested.

- Two guests have tested Positive
- Two guests were found to have Hep C anti-bodies
- One person is now on medication and doing very well
- One person hoping to start medication very soon
- One guest tested has now signed up to volunteer in Richmond area

"I have built some very good relationship with guests who come to the Vineyard Drop-in and so far, I have had some really good results. The staff here are amazing too, they have been very supportive and made me feel part of The Team"

RCDAS (Richmond Community Drug and Alcohol Services) working alongside WAWY (We Are With You) and the Pathway Team: Paul from RCDAS runs a session within our drop-in every Monday morning. Gabrielle from WAWY is here volunteering three sessions a week.

Between May and July 2021 the figures are as follows:-

- 10 assessments have been carried out
- 3 transfers into service for drug / alcohol support
- 5 supported with housing advice
- 1 supported with pet care
- 5 supported with core services (AA, Breaking Free and SMART)

Paul has also assisted some of our guests by taking food from the Vineyard out to those who are street homeless and works with them and encourages them to come along and to attend the Drop-in in person. Paul also has 18 guests from the Vineyard whom he provides telephone support to.

WAWY: through Gabrielle, has provided regular volunteer support for RCDAS guests here at the VCC Drop-in three days each week.

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The Pathway Team, who are also a part RCDAS work with 'hard to reach' guests, who are residing in hotels and come to the Drop-in sessions when requested to do so.

Richmond Foodbank

During the year Fiona Brennan, our Development Manager, has been overseeing the work of the Food Bank:

Foodbank operations have changed and we've adapted to the challenges of the pandemic and the differing needs of people for food support, and the way we have delivered services. When we went into the first lockdown, the shop, the café and the Drop-in closed, but we ensured that those in need of emergency food staying at home were helped by the Foodbank using deliveries. Food was supplied for the Richmond, Hampton and Barnes foodbanks in this way while Whitton and Isleworth Foodbanks were able to keep open throughout. As people were urged to "stay at home", we developed a model for delivery across the Borough.

The Vineyard Community Centre was transformed by Kev our Logistics Co-ordinator, into a Warehouse setting and we recruited volunteers into new roles, picking and packing, date checking, loading and unloading of Food Parcels into vehicles and driving! Initially we were delivering about 30 - 40 parcels twice a week. British Gas engineers came with their vans and loaded up at the Vineyard and delivered our food parcels for several months allowing us time to recruit volunteer drivers. These took over from British Gas as the engineers returned to their jobs. We continued to deliver up to 45 parcels a day as well as supplying schools, charities, (Richmond Aid and Ruils) and churches with food to distribute to their clients, members and service users. We supported Southall and Willesden Foodbanks, Christchurch and the Salvation Army in Feltham, St. Pauls, Hounslow West, Hounslow Open Kitchen, Kew Hostel, JRS Refugees, the Junk Food Project in collaboration with The ETNA Centre, Equippers Church and St. Thomas Aquinas, Inspired Hub, Hampton and Osterley Park Hotel where we supported 115 Refugee Families. We even donated surplus dog food to the Dog Rescue Centre in Epsom!

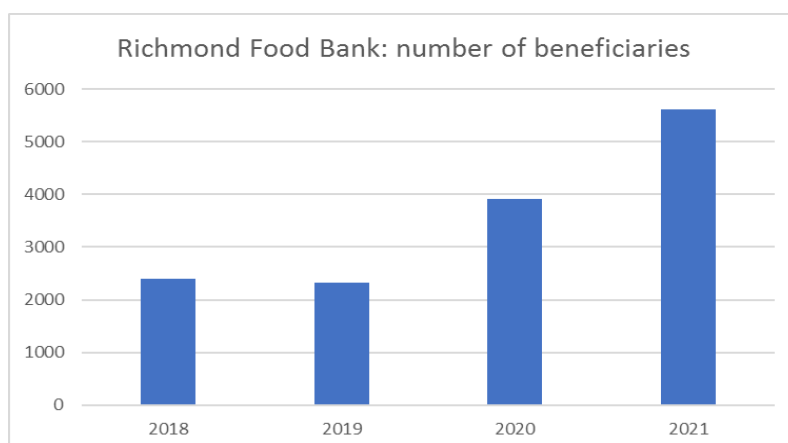
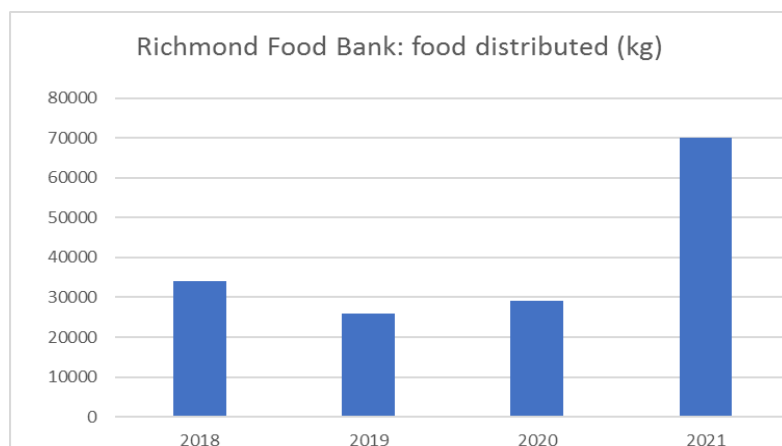
Towards the end of summer 2020, it looked like Drop-in could re-open and the Foodbank warehouse facility would have to relocate. We approached All Saints in Hampton to ask if we could use their small hall and back room. This was all agreed really quickly and the Warehouse moved in September 2020.

Throughout the Pandemic we have been supported by the community and have had regular food donations from Alexanders Removals, Kew Rotary Club, Sutton Winson Insurance Company, Twickenham School, Waitrose, Sainsburys, and numerous street collections.

People were welcomed back into our Foodbanks in the Spring this year and we reduced deliveries to those isolating with Covid or unable to come out for health reasons

We are looking forward to getting a new, larger Foodbank van and celebrating Harvest in the Autumn. In August, we appointed a new Foodbank Manager, Caroline Ewart and we look forward to her developing our work in this department.

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4.3 EMPOWERMENT

Roots

The Roots programme was suspended in March 2020. This had been a programme of social and employment support, providing hope for life and helping people to put down roots in the community. We had hoped to resume this activity in the Spring of 2021 but were unable to do so due to the ongoing restrictions. Additionally, without specific funding, or a suitable premises, restarting the programme was not felt to be viable and consequently, it was with reluctance that our remaining part time worker, Kat Oakley, was made redundant at the end of the financial year.

Works of Love

Works of Love is our sewing and well-being project for socially excluded women in Richmond; it also produces high quality hand-made items to sell in support of our work with homeless people.

We have been running classes five times a week on Zoom during last year's pandemic, and since April 2021, we started live classes again in our rented unit at Dickson House, TW10 6SP with a smaller number of 5 attendees due to Covid restrictions. Three sewing morning classes are taught by professional instructors and three classes are taught by two volunteers who teach embroidery, knitting and alterations. The total number of participants in the last two months reached 240 with 5 stations equipped with sewing machines. We finished the year with 56 participants, although we limited the numbers at each session to five at any one time.

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Participants were recruited through the other projects of the Vineyard Community Centre as well as outreach in local libraries and schools and word of mouth. Although not primarily aimed at migrant women last year a very high percentage of participants did not have English as their first language and several were refugees. The women benefitting from this project all suffered from social isolation in one form or another – including those fleeing abusive relationships, single parents, those without any financial independence and long-term unemployment. Over 25% of the participants have issues with mental health and 10% have a formal diagnosis.

The participants receive training in sewing, embroidery, knitting, using a sewing machine and they also produce accessories and cards for Christmas. The products range from aprons, tea bag holders, cutlery pouches, tote bags, yoga bags and many decorative products. There have been several successful stories of women who were taught in sewing and alterations and then started their own independent business.

“Joining the group has given me a sense of purpose, a support network where I feel valued again.”

Not only do the participants develop their personal skills in producing high quality crafts but we have discovered that providing this safe and welcoming environment is a tremendous opportunity to promote well-being and address issues of social exclusion. This has developed and we now host speakers and presenters on a range of topics including sessions on mental health with Richmond MIND, gentle exercise with a personal trainer, sessions on acupuncture and ‘Herbs for Joy and Happiness’. These are having an immediate beneficial effect – as well as overcoming social isolation and reducing loneliness – they are improving well-being. Several of the participants have already reported reducing the medication which they have been taking as well as increasing their confidence and starting to make plans for the future. There have been other additional benefits for the participants – including improving their English language skills, learning about enterprise and, through taking on small piece-work commissions, moving towards more financial independence. The ladies do outings together and become friends.

“One of the best things that happened in my life was meeting Works of Love. I am really happy to be involved with all the projects with the workshops, social sewing and the Vineyard Community Centre.”

Using recycled materials to make and sell high quality bags and accessories at community events and through commissions also provides an opportunity to contribute to the overall work of the charity and the wider community. Sales of Works of Love items were severely restricted due to the pandemic but nevertheless, in the course of the year, £980 was raised towards the costs of the charitable work of the community.

4.4 TRADING

Community Cafe

The café was closed for most of the year due to the covid restrictions and only reopened (for limited table service) in May 2021. In the few weeks it was open it only took £1,772.

Timi Fabian, who had been supervising the café for a number of years, went to work for another charity in June; we have recently appointed Angie Ramsay to replace her.

Vineyard Charity Shops

It has been a challenging year for our charity shops. Due to the covid restrictions we were not able to resume trading until December. And then, after we were open for a few days, we were forced to close again until May. We managed to continue with some limited on-line sales, but our income was severely reduced.

We were however absolutely delighted with the most generous offer from the Richmond Parish Lands Charity to use the ground floor rooms at Vestry House in Paradise Road as a temporary pop-up charity shop. Initially this was for eight months up until July but, as we were unable to open for more than just a few days immediately prior to Christmas, RPLC once again very generously agreed to extend this up until December 2021.

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We appointed two new job share shop supervisors, Lee Monczak and Ewa Skinder, and reopened in May. With only one full month's trading before the end of the year we were still pleased to have generated £14,000 in total for the whole year. The shops are now open on Saturdays – as well as weekdays.

5. Staff and Volunteers

We currently employ 16 staff, most of whom are part time. Our managing staff are Christians, as are many of our volunteers who come from local churches representing all the main denominations.

During the year the opportunities for volunteers to contribute to the work were significantly reduced. The shops, the café and other services closed for much of the time and even when we could reopen, in order to maintain healthy social distancing, we needed to keep the numbers inside the buildings down to a minimum. The only area of (temporary) expansion in our volunteer programme was with drivers for the food bank. 17 individuals assisted with this delivering food parcels to beneficiaries across the borough although by the end of the year most of these had returned to their regular jobs as their furlough arrangements stopped and people returned to work.

As our own work picked up again towards the end of the year some of our older volunteers were still fearful and reluctant to return. Consequently, we closed the year with a significant shortage of volunteers and a major recruitment drive to ensure the shops, café and other services are adequately supported.

6. Community support

We are particularly grateful to those organisations, colleges, schools and nurseries, which continued to support us, despite the pandemic restrictions.

We also appreciate the support, encouragement and prayer of nearly 30 local churches from across a range of Christian denominations.

And lastly, we are grateful indeed for individual supporters who donate generously to us, in food, clothing, and finances.

7. Plans for the Future

After a difficult period of closure and significant changes in the staff team the immediate challenge will be to rebuild the team and revive the sense of community that was sadly suppressed during the past year.

- We have created a new role, that of part time Communications Officer and Sophia Stileman has recently joined us.
- We will recruit a full team of volunteers and develop our supported volunteer programme to provide more opportunities for volunteers who have extra support needs to also participate in the work.
- We will purchase a new vehicle for the Food Bank – one that is ULEZ compliant to ensure that we can operate across the whole borough after the new restrictions come into force in October.
- In the autumn we intend to start opening the café on Saturdays.
- We are looking forward to working with Glass Door again in the winter and acting as the referral point for homeless people in Richmond to access the winter shelter scheme in churches across the borough.
- In 2022 we hope to develop more supportive services for people who have been resettled – expanding on the previous Roots programme which we sadly had to suspend.
- We will continue to explore the possibility of starting a new service, potentially including a satellite food bank, in Ham.
- With the re-introduction of our trading activities and the opportunities for community fundraising that will open up as pandemic restrictions are lifted, we will aim to reduce the Percentage of our income from grant making trusts from 49% to 40%

**Annual Report of the Trustees
For the year ended 30 June 2021**

9 Financial Review

Funding Overview

Our total income for the year was £810,885. This included a substantial grant of £129,659 which we received from a charity in Ham which closed, for which we are very grateful. The Trustees have designated this to be used toward the development of a new service in that area. The breakdown of our revenue was:

Individual donor giving & community fundraising	40%
Grant-making Trusts	49%
Government	5%
Company donations	4%
Trading	2%

The low trading % reflects the closure of our Café and Charity Shop for ten months of the past year.

Financial Activity and Financial Position

The Statement of Financial Activities and Balance Sheet can be found on 16 and 17. The Charity's reserves increased by £173,994 (200 decreased by £113,916). The balance sheet shows total net assets of £416,871 (2020 - £242,877).

Included in total funds are amounts totalling £38,568 (2020 - £56,609) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise grants subject to grantor imposed conditions. Full details of these restricted funds can be found in note 10 to the accounts together with an analysis of movements in the year.

Reserves Policy

The Charity has accumulated reserves of £416,871 (2020 - £242,877). Of these £378,303 (2020 - £186,268) are unrestricted funds.

The Trustees' aim to maintain a prudent level of reserves of 3 months' expenditure of unrestricted funds. This was maintained during the past year.

Fundraising policy

Our Chief Executive and Corporate and Grant Fundraiser have responsibility for submitting grant applications. They are conversant with our policy for fundraising from individual supporters to inform them via our Newsletter and Website of the options for giving. We now have online provision through CAF Giving, Easyfundraising, Virgin Giving, PayPal, and Amazon Smile.

No undue pressure is placed on anyone to give. The Trustees are mindful of their responsibility to ensure the special protection of those who use our services – some of whom are vulnerable adults - from being pressurised.

Salary policy

The pay of all staff is reviewed annually in accordance with our Pay Policy and normally increased in accordance with inflation. Salaries reflect the pay levels in other organisations of a similar size run on a voluntary basis. We pay as a minimum the London Living Wage as per the recommendations of the Living Wage Foundation. Currently this is £10.85 per hour which is reviewed in November each year. All staff who were put on furlough under the Coronavirus Job Retention Scheme were paid their full salary.

**Annual Report of the Trustees
For the year ended 30 June 2021**

Pension Liabilities

The charity does not have a defined benefit pension scheme. Staff who are eligible are auto-enrolled into a workplace pension with The Peoples Pension. The charity has no pension liabilities apart from an ongoing statutory requirement to pay employer's contribution at a minimum of 3% of salary. The Charity does not pay above this level.

10 Charity Commission Governance Code

The Trustees are mindful of the Charity Commissions' Governance Code for smaller charities and seeks to apply its principles.

11 Trustees' Responsibilities in relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

12 Approval

The report of the Trustees was approved by the Trustees on 20 September 2021 and signed on their behalf by:

A handwritten signature in black ink, appearing to read "Peter Flower".

**Peter Flower
Trustee**

Report of the Independent Examiner to the Trustees of the Vineyard Community Centre

I have examined the accounts for the year ended 30 June 2021 on pages 16 to 29, which have been prepared on the basis of the accounting policies set out on pages 19 and 20.

Respective Responsibilities of Directors/Trustees and Independent Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. They consider that the audit requirements under section 144 of the Charities Act 2011 ("the Act") do not apply but that an independent examination is needed. I have been appointed to conduct an Independent Examination required by section 145 of the Act and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the trustees.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

This report is in respect of an examination carried out under section 145 of the Act and in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a review of the accounts and making such enquiries as are necessary for this report. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read "John Helm".

John Helm ACA, 20 September 2021

VINEYARD COMMUNITY CENTRE



Statement of Financial Activities (incorporating the Income & Expenditure Account) For the year ended 30 June 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £
Income from:	2						
Donations and legacies		367,669	426,161	793,830	311,900	309,685	621,585
Charitable activities		9,755	-	9,755	37,103	-	37,103
Other trading activities		7,003	-	7,003	14,242	-	14,242
Investments		297	-	297	156	-	156
Total Income		384,724	426,161	810,885	363,401	309,685	673,086
Expenditure on:							
Raising funds		43,743	-	43,743	74,058	-	74,058
Charitable activities	3	148,946	444,202	593,148	163,953	321,159	485,112
Total Expenditure		192,689	444,202	636,891	238,011	321,159	559,170
Net income/(expenditure) before tax	4	192,035	(18,041)	173,994	125,390	(11,474)	113,916
Tax payable	5	-	-	-	-	-	-
Net income/(expenditure) after tax		192,035	(18,041)	173,994	125,390	(11,474)	113,916
Transfers between funds		-	-	-	-	-	-
Other recognised gains/(losses)		-	-	-	-	-	-
Net movement in funds		192,035	(18,041)	173,994	125,390	(11,474)	113,916
Total funds brought forward		186,268	56,609	242,877	60,878	68,083	128,961
Total funds carried forward		378,303	38,568	416,871	186,268	56,609	242,877

All the above results derive from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes is the same as that presented.

VINEYARD COMMUNITY CENTRE



Balance Sheet As at 30 June 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Fixed Assets					
Tangible Assets	6	-	-	-	-
Current Assets					
Investments	7	50,000	-	50,000	-
Stock	8	-	20,244	20,244	28,552
Debtors	9	7,484	-	7,484	8,982
Cash At Bank And In Hand		329,777	18,324	348,101	213,909
		<u>387,261</u>	<u>38,568</u>	<u>425,829</u>	<u>251,443</u>
Creditors - Amounts Falling Due Within One Year	10	8,958	-	8,958	8,566
Net Current Assets		<u>378,303</u>	<u>38,568</u>	<u>416,871</u>	<u>242,877</u>
Net Assets		<u>378,303</u>	<u>38,568</u>	<u>416,871</u>	<u>242,877</u>
Represented By:					
Restricted Funds	11	-	38,568	38,568	56,609
Unrestricted Income Funds		378,303	-	378,303	186,268
Total Funds		<u>378,303</u>	<u>38,568</u>	<u>416,871</u>	<u>242,877</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006. For the year ended 30 June 2021, the company was entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act - however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report forms part of this document.

The Trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial period and of its profit or loss for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

They were approved by the Trustees on 20 September 2021 and signed on their behalf by:

Robert Kimmerling, Trustee

Peter Flower, Trustee

Company number: 7669793

VINEYARD COMMUNITY CENTRE



Statement of Cash Flows For the year ended 30 June 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Net cash flows from operating activities	12	193,628	(9,733)	183,895	102,951
Cash flows from investing activities:					
Dividends, interest and rents from investments		297	0	297	156
Purchase of investments		(50,000)	-	(50,000)	-
Net cash used in investing activities		(49,703)	0	(49,703)	156
Change in cash and cash equivalents in the reporting period		143,925	(9,733)	134,192	103,107
Cash and cash equivalents brought forward		185,852	28,057	213,909	110,802
Cash and cash equivalents carried forward		329,777	18,324	348,101	213,909

**Notes to the Financial Statements
For the year ended 30 June 2021**

I. ACCOUNTING POLICIES

Vineyard Community Centre is a charitable company limited by guarantee and is incorporated in the United Kingdom. The registered office address is The Vineyard, Richmond upon Thames, Surrey TW10 6AQ.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102.

The Charity has availed itself of the Companies Act 2006 and adopted the Companies Act format to reflect the special nature of the Charity's activities.

Going Concern

The Charity is a going concern. Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period to which the relevant donation is received. Grant income is recognised on a receivable basis.

Goods donated (including food) and held as stock for distribution by the charity are recognised as voluntary income when received and as stock. An equivalent amount is included as expenditure when stock is distributed.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

No amounts have been included in the financial statements for services donated by volunteers.

Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. Longer term liabilities are discounted to present value. The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Charitable expenditure includes those costs in fulfilling the Charity's principal objects, as outlined in the Report of the Trustees. These include grants payable and governance costs.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

**Notes to the Financial Statements
For the year ended 30 June 2021**

I. ACCOUNTING POLICIES (continued)

Governance costs are those incurred in connection with the administration of the Charity and compliance with constitutional and statutory requirements, which tasks are undertaken mainly by the Trustees. Governance costs also include costs relating to statutory independent examination and legal fees.

The Charity makes contributions to defined contribution pension schemes for eligible employees. The assets of the schemes are held separately from those of the Charity in an independently organised fund. The pension cost charge represents contributions payable under the scheme by the Charity to the fund. The Charity has no liability under the scheme other than for the payment of these contributions.

Taxation

The Company is a Registered Charity and is therefore exempt from taxation under the Income and Corporation Taxes Acts.

Tangible Fixed Assets

The cost of the vehicle has been capitalised and will be depreciated on a straight-line basis method over the estimated useful life of the asset, which is considered to be five years.

Small capital items (under £1,000 each) are written off in the year of purchase.

Stock

Food and other donated stock held for distribution is recognised as an asset on the charity's balance sheet at fair value, which the charity currently deems to be £1.75 per kilo on an aggregated basis.

Debtors

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

Operating Leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the Statement of Financial Activities on a straight-line basis over the minimum lease term.

Funds Structure

Unrestricted income comprises those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for specific purposes.

Notes to the Financial Statements
For the year ended 30 June 2021

2. INCOME

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Donations & legacies				
Grants & Donations	363,435	295,272	658,707	556,255
Income tax reclaimed	4,234	-	4,234	1,338
Donations in kind (Foodbank stock)	-	130,889	130,889	63,992
	<u>367,669</u>	<u>426,161</u>	<u>793,830</u>	<u>621,585</u>
Charitable activities				
Charity shop sales	7,003	-	7,003	14,243
Works of Love sales	980	-	980	2,445
Cafe & Drop-in	1,772	-	1,772	20,415
	<u>9,755</u>	<u>0</u>	<u>9,755</u>	<u>37,103</u>
Other trading activities - charity shop sales	7,003	-	7,003	14,242
Investments – bank interest	297	-	297	156
	<u><u>384,724</u></u>	<u><u>426,161</u></u>	<u><u>810,885</u></u>	<u><u>673,086</u></u>

Charity Shop sales and expenditure have been shown partly as an income generating activity and partly as a charitable activity. This is because the Shop has elements of both activities. There is a charitable element because it is an integral part of the Centre, connects with the community, provides volunteering opportunities for service users and some of the donated goods are given to the homeless & other charities.

Grants include £25,138 (2020 - £17,637) received in relation to the Coronavirus Job Retention Scheme.

2a. Income Analysed by Activity - Summary

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
COVID19, Staff and Core Costs	-	28,330	28,330	96,145
Foodbank	-	276,470	276,470	117,871
Works of Love & Roots	980	17,401	18,381	31,181
Morning Drop-in		50,460	50,460	64,064
Grants	25,138	-	25,138	17,637
Care	-	27,000	27,000	3,200
General Charitable	342,531	26,500	369,031	294,263
Charity Shop sales	14,006	-	14,006	28,485
Café	1,772	-	1,772	20,084
Interest	297	-	297	156
	<u><u>384,724</u></u>	<u><u>426,161</u></u>	<u><u>810,885</u></u>	<u><u>673,086</u></u>

Notes to the Financial Statements
For the year ended 30 June 2021

2b. Income Analysed by Activity - Detail

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
COVID19, Staff and Core Costs				
Richmond Parish Lands Charity	-	28,330	28,330	10,250
The Hampton Fund	-	-	-	23,000
Charities Aid Foundation	-	-	-	5,500
London Community Fund	-	-	-	27,395
William Grant	-	-	-	30,000
	0	28,330	28,330	96,145
Foodbank				
Donations of Food	-	130,889	130,889	63,992
Chesterton Foundation	-	-	-	10,000
Cooperative Community Fund	-	-	-	6,322
Kew Fair	-	-	-	1,284
Heathrow Community Fund	-	-	-	2,500
Richmond Parish Lands Charity	-	10,000	10,000	-
Garnett Foundation	-	14,082	14,082	-
Asda/Trussell Trust	-	8,671	8,671	4,100
The Charlotte Wade Charity	-	1,500	1,500	-
Stephen Roberts Memorial Trust	-	600	600	1,200
Barnes Fund	-	6,712	6,712	6,712
James Wise/Margaret Jeannie Hindley Charitable Trusts	-	500	500	-
WRAP	-	8,619	8,619	-
The Pret Foundation	-	-	-	9,770
Churches	-	5,772	5,772	645
Individuals	-	64,623	64,623	5,342
Companies	-	22,605	22,605	4,252
Community Organisations	-	1,897	1,897	1,752
	0	276,470	276,470	117,871
Works of Love & Roots				
Paypal Foundation	-	-	-	-
Richmond Parish Lands Charity	-	16,900	16,900	7,028
Heathrow Community Fund	-	-	-	2,375
Congregational Federation	-	-	-	100
Benevity	-	-	-	992
Faith Ventures	-	-	-	6,098
Austin & Hope Pilkington	-	-	-	2,000
Basketmakers Company	-	-	-	500
Goldsmiths	-	-	-	3,000
Sales	980	-	980	2,445
Individuals	-	501	501	3,193
Companies	-	-	-	2,210
Community Organisations	-	-	-	1,240
	980	17,401	18,381	31,181

Notes to the Financial Statements
For the year ended 30 June 2021

2b. Income Analysed by Activity – Detail (continued)

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Morning Drop-in				
Richmond Parish Lands Charity	-	1,650	1,650	1,349
The Pret Foundation	-	6,860	6,860	-
Stephen Roberts Memorial Trust	-	600	600	-
Arnold Clarke Community Fund	-	1,000	1,000	-
Society of the Holy Child Jesus	-	20,000	20,000	-
The Charlotte Wade Trust	-	1,500	1,500	-
Navigating Crisis	-	9,966	9,966	-
Fine and Country foundation	-	3,000	3,000	-
Rowan Bentall Trust	-	-	-	504
Glass Door	-	-	-	213
Charities Trust	-	-	-	75
Souter	-	-	-	2,000
Leathersellers	-	-	-	3,000
Drapers	-	-	-	5,000
Alchemy Foundation	-	-	-	500
Toyota Fund	-	-	-	1,550
Vintners Company	-	-	-	5,000
Albert Hunt	-	-	-	5,000
London Catalyst	-	4,500	4,500	5,345
Richmond Charities	-	-	-	3,500
Wade Trust	-	-	-	3,000
MHCLG/Homeless Link	-	-	-	24,927
Sales	-	-	-	331
Individuals	-	784	784	1,170
Companies	-	600	600	1,400
Churches	-	-	-	200
	0	50,460	50,460	64,064
Grants				
Coronavirus Job retention Scheme	25,138	-	25,138	17,637
	25,138	0	25,138	17,637
Care				
Heathrow Community Fund	-	-	-	3,000
The Hampton Fund	-	23,000	23,000	-
Hospital Saturday Fund	-	4,000	4,000	-
Coop	-	-	-	200
	25,138	27,000	27,000	3200

Notes to the Financial Statements
For the year ended 30 June 2021

2b. Income Analysed by Activity – Detail (continued)

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
General Charitable				
Richmond Parish Lands Charity	-	-	-	10,000
Double O Charity	-	-	-	5,000
William Grant	-	-	-	1,845
Beatrice Laing Trust	-	2,500	2,500	-
Screwfix Foundation	-	5,000	5,000	-
Bernard Sunley Foundation	-	5,000	5,000	-
London Catalyst	-	5,000	5,000	-
Allchurches	-	1,500	1,500	-
Heathrow Community Fund	-	5,000	5,000	-
Help The Homeless	-	2,500	2,500	-
Sisters of the Holy Cross Charitable Trust	10,000	-	10,000	-
The Margaret and David Walter Trust	3,000	-	3,000	-
The Autumn Stone Foundation	5,000	-	5,000	-
Other Trusts	164,886	-	164,886	-
Churches	11,214	-	11,214	11,496
Community Organisations	4,096	-	4,096	20,720
Income tax reclaimed	4,234	-	4,234	1,338
Individuals	114,877	-	114,877	167,553
Council	11,650	-	11,650	-
Events	206	-	206	60,495
Companies	13,368	-	13,368	15,816
	342,531	26,500	369,031	294,263
Charity Shop sales	14,006	-	14,006	28,485
Café, Drop-in and Work of Love	1,772	-	1,772	20,084
Interest	297	-	297	156
	384,724	426,161	810,885	673,086

3. EXPENDITURE

3a. EXPENDITURE ON RAISING FUNDS

	Direct costs £	Support costs £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Charity Shop	9,481	9,803	19,284	-	19,284	34,374
Other fundraising	24,459	-	24,459	-	24,459	39,684
	33,940	9,803	43,743	0	43,743	74,058

Notes to the Financial Statements
For the year ended 30 June 2021

3. EXPENDITURE (continued)

3b. EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct costs £	Support costs £	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Morning Drop In	61,152	59,116	34,102	86,166	120,268	118,306
Richmond Foodbank	251,238	39,411	4,316	286,333	290,649	144,415
Community Café	38,769	19,607	58,376	-	58,376	58,786
Works of Love and Roots	33,188	29,558	28,944	33,802	62,746	90,991
Care	31,551	29,558	23,208	37,901	61,109	54,977
	415,898	177,250	148,946	444,202	593,148	467,475

The shop is administered substantially by unpaid volunteers and consequently no costs have been allocated to this activity.

3c. ALLOCATION OF 2021 SUPPORT COSTS TO CHARITABLE AND FUNDRAISING EXPENDITURE

	Staff & personnel costs £	Office costs £	Premises costs £	Other costs £	2021 Total £	2020 Total £
Fundraising (see note 3a)	9,803	-	-	-	9,803	21,330
Charitable activities (see note 3b)	81,408	8,265	81,359	6,218	177,250	169,926
	91,211	8,265	81,359	6,218	187,053	191,256

Support costs have been allocated on an actual basis for the most part. Where this is not possible, a reasonable percentage apportionment has been adopted between fundraising and charitable costs.

Notes to the Financial Statements
For the year ended 30 June 2021

3. EXPENDITURE (continued)**3d. STAFF COSTS**

Included within expenditure are the following staff costs:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Salaries	123,953	172,849	296,802	250,747
Employer's National Insurance	23,929	-	23,929	18,369
Employer's Allowance	(2,000)	-	(2,000)	(1,500)
Pension contributions	6,734	-	6,734	6,357
	<u>152,616</u>	<u>172,849</u>	<u>325,465</u>	<u>273,973</u>
Of which the following staff costs were in respect of Key Management Personnel:	<u>70,771</u>	<u>23,000</u>	<u>93,771</u>	<u>113,396</u>

The average number of employees of the Charity in the year was 16 (2020: 14), 9.72 full-time equivalent (2020 8.75). No remuneration was paid to any of the Trustees in 2021 or 2020 (but see the related party notes in note 14). The expenses of the trustees amounting to £nil (2020: £nil) in relation to costs incurred in fulfilling their duties, including for training, travel and subsistence, accommodation, equipment and other expenses were met during the year.

3e. GIFTS & GRANTS

Direct charitable activities include grants and financial support of £6,223 (2020: £8,201) made to 159 (2020: 215) beneficiaries in furtherance of the charity's objects as follows:

	2021 £	2021 £	2021 Number	2020 Number
Vineyard Life Church	-	-	-	-
Individuals and Trusts	6,223	8,201	159	215
	<u>6,223</u>	<u>8,201</u>	<u>159</u>	<u>215</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging:

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Depreciation – owned assets	-	-	-	1,500
Payments under operating leases	37,961	-	37,961	41,550
Independent Examiner's remuneration	810	-	810	810
	<u>38,771</u>	<u>-</u>	<u>38,771</u>	<u>43,860</u>

Notes to the Financial Statements
For the year ended 30 June 2021

5. TAXATION

As a charity, Vineyard Community Centre is exempt from tax on income and gains falling within the provisions of the Corporation Taxes Act 2010 or the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen on the Charity.

6. FIXED ASSETS

A van was purchased in June 2015 for £7,500. Depreciation is over five years at £1,500 per annum and commenced in the 2015-16 financial year. The net book value at 30 June 2021 was £nil.

7. CURRENT ASSET INVESTMENT

Investment in Green Pastures Loan stock with Green Pastures CBS Ltd. The trustees agreed to invest £50,000 in the 30th issue of Loan Stock commencing the 4th of December 2020 for one year at 1% interest.

8. STOCK

	2021 £	2020 £
Foodbank stock	20,244	28,522

9. DEBTORS

	2021 £	2020 £
Gift Aid and Coronavirus Job Retention Scheme claim receivable	4,742	6,512
Other debtors and prepayments	2,742	2,470
	7,484	8,982

10. CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accruals and deferred income	1,969	3,089
Other creditors including taxation and social security	6,989	5,477
	8,958	8,566

Notes to the Financial Statements
For the year ended 30 June 2021

II. RESTRICTED FUNDS

I Ia Current year

	At 1 July 2020 £	Income £	Expenditure £	Transfers £	At 30 June 2021 £
Richmond Foodbank	31,752	276,470	271,799	-	36,423
IT and refurbishment	-	26,500	26,500	-	-
Morning Drop in	16,050	50,460	64,365	-	2,145
Works of Love and Roots	5,500	17,401	22,901	-	-
Care	-	27,000	27,000	-	-
COVID19, Staff and Core costs	3,307	28,330	31,637	-	-
	56,609	426,161	444,202	-	38,568

Restricted fund income headings are aligned with the charity's core activities. These are fully described in the report of the trustees on pages 4 to 12.

I Ib Prior Year

	At 1 July 2019 £	Income £	Expenditure £	Transfers £	At 30 June 2020 £
Richmond Foodbank	34,297	117,871	120,416	-	31,752
IT and refurbishment	6,436	30,000	36,436	-	-
Morning Drop in	1,708	63,733	49,391	-	16,050
Works of Love and Roots	19,960	28,736	43,196	-	5,500
Care	-	3,200	3,200	-	-
COVID19, Staff and Core costs	5,682	66,145	68,520	-	3,307
	68,083	309,685	321,159	-	56,609

Notes to the Financial Statements
For the year ended 30 June 2021

12. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	192,035	(18,041)	173,994	113,916
Adjustments for:				
Depreciation charges	-	-	-	1,500
Interest from investments	(297)	-	(297)	(156)
(Increase)/decrease in stocks	-	8,308	8,308	(13,341)
(Increase)/decrease in debtors	1,498	-	1,498	(4,398)
Increase/(decrease) in creditors	392	-	392	5,430
Net cash provided by operating activities	193,628	(9,733)	183,895	102,951

13. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are payable:

	2021 £	2020 £
Not later than one year	16,764	24,328
Later than one year and not later than five years	67,056	65,310
Later than five years	11,176	27,212
	94,996	116,850

14. RELATED PARTY TRANSACTIONS

The spouses of Robert Kimmerling (Enid) and Peter Flower (Sandra) are Managing Trustees of The Vineyard Congregational Church, a Registered Charity which operates under the name of The Vineyard Life Church. The Holding Trustee is the Congregational Federation Ltd. Peter Flower is also a Managing Trustee of The Vineyard Congregational Church.

The Charity received from The Vineyard Life Church grants of £2,000 (2020: £1,500) and made payments to The Vineyard Life Church of £23,047 (2020: £32,971) in respect of rent, refurbishment, cleaning, light, heat and water.

The Key Management Personnel (Chief Executive, Head of Care Services and Development Manager) received aggregate gross remuneration of £82,363 (2020: £99,491).

The Trustees received no salaries, benefits or expenses. Income includes donations received from Trustees of £810 (2020: £680).

15. MEMBERS

The Charity is a company limited by guarantee. The Members of the Charity are the Trustees named on Page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.